

Graduate College
2013-14 Graduate Catalog

Final Edition
published August 2013

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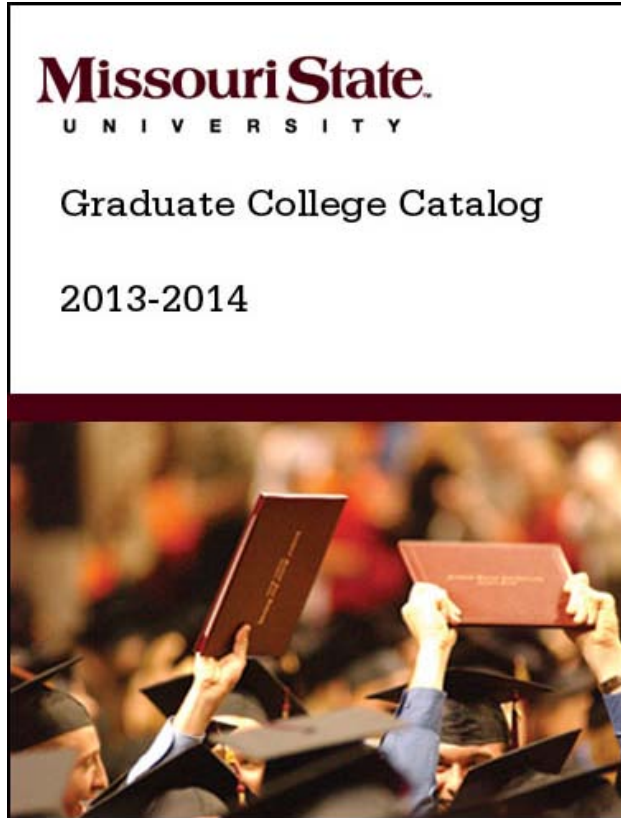
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Search the Graduate Catalog:

Search for a Graduate Program or Certificate

Master's Programs

- [Accountancy \(MAcc\)](#)
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- [Chemistry \(MS\)](#)
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- [Communication \(MA\)](#)
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- [Counseling \(MS\)](#)
- [Criminology and Criminal Justice \(MS\)](#)
- [Defense and Strategic Studies \(MS\)](#)
- [Early Childhood and Family Development \(MS\)](#)
- [Educational Administration \(MSEd\)](#)
- [Educational Technology \(MSEd\)](#)
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- [Mathematics \(MS\)](#)
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- [Plant Science \(MS\)](#)
- [Project Management \(MS\)](#)
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- [Public Health \(MPH\)](#)
- [Religious Studies \(MA\)](#)
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Accelerated Master's Programs

- [Accelerated Accountancy \(MAcc\)](#)
- [Accelerated Applied Anthropology \(MS\)](#)
- [Accelerated Biology \(MS\)](#)
- [Accelerated Business Administration \(MBA\)](#)
- [Accelerated Cell and Molecular Biology \(MS\)](#)
- [Accelerated Chemistry \(MS\)](#)
- [Accelerated Communication \(MA\)](#)
- [Accelerated Communication Sciences and Disorders, Option in Education of Deaf and Hard of Hearing \(MS\)](#)
- [Accelerated Criminology \(MS\)](#)
- [Accelerated Early Childhood and Family Development \(MS\)](#)
- [Accelerated Elementary Education \(MSEd\)](#)
- [Accelerated Geospatial Sciences in Geography and Geology \(MS\)](#)
- [Accelerated Global Studies \(MGS\)](#)
- [Accelerated Health Administration \(MHA\)](#)
- [Accelerated Health Promotion and Wellness Management \(MS\)](#)
- [Accelerated History \(MA\)](#)
- [Accelerated Literacy \(MSEd\)](#)
- [Accelerated Materials Science \(MS\)](#)
- [Accelerated Mathematics \(MS\)](#)
- [Accelerated Natural and Applied Science \(MNAS\)](#)
- [Accelerated Nursing, Option in Nurse Educator \(MSN\)](#)
- [Accelerated Plant Science \(MS\)](#)
- [Accelerated Project Management \(MS\)](#)
- [Accelerated Public Administration \(MPA\)](#)
- [Accelerated Public Health \(MPH\)](#)
- [Accelerated Religious Studies \(MA\)](#)
- [Accelerated Secondary Education/History \(MSEd\)](#)
- [Accelerated Secondary Education/Mathematics \(MSEd\)](#)
- [Accelerated Special Education, Option in Autism Spectrum Disorders \(MSEd\)](#)
- [Accelerated Theatre \(MA\)](#)

For-Credit Graduate Certificate Programs

- [Autism Spectrum Disorders](#)
- [Conflict and Dispute Resolution](#)
- [Defense and Strategic Studies](#)
- [Education of the Deaf and Hard of Hearing](#)

- [Special Education \(MSEd\)](#)
- [Social Work \(MSW\)](#)
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- [Writing \(MA\)](#)

Specialist Programs

- [Counseling and Assessment \(EdS\)](#)
- [Educational Administration \(EdS\)](#)

Doctoral Programs

- [Audiology \(AuD\)](#)
- [Nursing Practice \(DNP\)](#)
- [Physical Therapy \(DPT\)](#)
- [Educational Leadership \(Cooperative Ed.D. program with the University of Missouri-Columbia\)](#)

Educational Technology Specialist

- [Forensic Accounting](#)
- [Forensic Child Psychology](#)
- [Geospatial Information Sciences](#)
- [History for Teachers](#)
- [Homeland Security and Defense](#)
- [Individualized Studies](#)
- [Orientation and Mobility](#)
- [Ozarks Studies](#)
- [Nurse Educator, Post-Master's](#)
- [Project Management](#)
- [Public Management](#)
- [Religious Studies for the Professions](#)
- [Screenwriting for Television and Film](#)
- [Sports Management](#)
- [Tax Accounting](#)
- [Teaching English to Speakers of Other Languages \(TESOL\)](#)

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Graduate Catalog Archives

PDF Versions of Previous Catalogs

- [2012-2013 Graduate Catalog](#)
- [2011-2012 Graduate Catalog](#)
- [2010-2011 Graduate Catalog](#)
- [2009-2010 Graduate Catalog](#)
- [2008-2009 Graduate Catalog](#)
- [2007-2008 Graduate Catalog](#)

Quick Links

[Application for Admission](#)
[Application for Graduation](#)
[Graduate Certificate Completion Notification](#)
[Other Graduate College Forms](#)
[Thesis Information](#)
[Office of the Registrar](#)

Graduate Calendar

FALL 2013

July 20	Priority deadline for Admission Application. (Some programs may have an earlier submission deadline.)
August 5-16	Fall Intersession (Considered part of the fall semester for admission, registration, grading, and graduation purposes.)
August 12	Graduate Student Orientation
August 19	Classes Begin
August 23	Deadline to Apply for Graduation (Students planning to complete their degree in December 2013)
September 2	Labor Day Holiday (no classes)
October 10-11	Fall Break (no classes)
November 1	Deadline for Notification of Graduate Certificate Completion (Students planning to complete a certificate in December 2013)
November 25	Thesis deadline: Last day to submit approved thesis to the Graduate College
November 25	Seminar deadline: Last day to submit acceptance sheet of approved research project to the Graduate College. (Does not apply to all programs. Check with program advisor to determine if form is needed.)
November 26	Thursday evening classes meet; Tuesday evening classes do not
November 27-29	Thanksgiving Holiday (no classes)
December 5	Last day of classes
December 5	Deadline for submission of Comprehensive Examination results to the Graduate College
December 6	Study Day (no classes)
December 7-12	Final exams
December 13	Commencement

SPRING 2014

December 20	Priority deadline for Admission Application. (Some programs may have an earlier submission deadline.)
January 6-10	Winter Intersession (Considered part of the spring semester for admission, registration, grading, and graduation purposes.)
January 13	Classes Begin
January 17	Deadline to Apply for Graduation (Students planning to complete their degree in May 2014)
January 20	Martin Luther King, Jr. Holiday (no classes)
February 17	President's Day (no classes)
February 19	Monday evening classes meet; Wednesday evening classes do not

March 10-16	Spring Break
April 1	Deadline for Notification of Graduate Certificate Completion (Students planning to complete a certificate in May 2014)
April 17-18	Spring Holiday (no classes)
April 21	Thesis deadline: Last day to submit approved thesis to the Graduate College
April 21	Seminar deadline: Last day to submit acceptance sheet of approved research project to the Graduate College. (Does not apply to all programs. Check with program advisor to determine if form is needed.)
May 8	Last day of classes
May 8	Deadline for submission of Comprehensive Examination results to the Graduate College
May 9	Study Day (no classes)
May 10-15	Final exams
May 16	Commencement

SUMMER 2014

May 20	Priority deadline for Admission Application. (Some programs may have an earlier submission deadline.)
May 19 - June 6	Summer Intersession (Considered part of the summer session for admission, registration, grading, and graduation purposes.)
May 26	Memorial Day Holiday (no classes)
June 9	Classes Begin
June 13	Deadline to Apply for Graduation (Students planning to complete their degree in August 2014)
July 1	Deadline for Notification of Graduate Certificate Completion (Students planning to complete a certificate in August 2014)
July 4	Independence Day Holiday (no classes)
July 21	Thesis deadline: Last day to submit approved thesis to the Graduate College
July 21	Seminar deadline: Last day to submit acceptance sheet of approved research project to the Graduate College. (Does not apply to all programs. Check with program advisor to determine if form is needed.)
July 25	Deadline for submission of Comprehensive Examination results to the Graduate College
July 30	Last day of classes
July 31 - August 1	Final exams
August 1	Commencement

University Information and Accreditations

Learn more about the University

- [History of the University](#)
- [Mission Statement](#)
- [Declaration of University Community Principles](#)
- [Directory of Campus Services and Information](#)
- Faculty and their Teaching Credentials as of July 23, 2013
 - [Faculty and Administrative Staff \(PDF\)](#)
 - [Emeritus Faculty \(PDF\)](#)

Governance

- Missouri State University is under the general control and management of the [Board of Governors](#), which according to statutes of the state of Missouri, possesses full power and authority to adopt all needful rules and regulations for the guidance and supervision of the University.
- The [President](#) is the chief executive officer of the University, responsible to the Board of Governors for the administration of institutional policies and operations.
- The [Administrative Council](#) includes the central administrators who work to develop and implement the goals and priorities of the University.
- The [Faculty Senate](#) is the representative body for the full-time faculty that provides a means of collective action of the faculty in dealing with matters of concern to the faculty, including matters of curriculum.
- The [Graduate Council](#) is part of the faculty governance process, acting on graduate-level curriculum matters, programs, general policies and appointments to the Graduate Faculty.

Centers for Research and Service

Research

Both basic and applied research are vital functions essential to the mission of the University. These activities further complement teaching by providing depth, breadth, and application to the learning process. The University believes that its research efforts must (1) contribute to the discovery, preservation and dissemination of new knowledge, (2) foster application and integration for problem solving and improvement of society, and (3) provide students with opportunities to develop an appreciation for research and to learn a research methodology consistent with their chosen area of specialization.

Financial support for research activities comes from institutional funds as well as gifts, grants, and contracts from private and public sponsors (see Office of Sponsored Research and Programs listed under University Services). The scope of research activities at Missouri State University encompasses individual faculty research, departmental research programs, the activities of the University's research centers, and the operations of the Research Campus at Mountain Grove. Graduate students have many opportunities for involvement in these areas.

Centers

Missouri State University has established focused research and service centers that provide part of the organizational structure for meeting the University mission. "Center" is a descriptor for formally recognized units, including institutes, bureaus and stations that function as an adjunct to the traditional University units (i.e., colleges and/ or academic departments). The support base for Centers is primarily from external sources, including grants, contracts, and fees (for services, workshops, conferences, etc.). These centers are active in multi-disciplinary research, education, training and service projects that serve both the University and external entities. Each year a number of graduate students are involved in the research and service projects that are conducted through Centers. A listing of Missouri State University Centers follows:

- Bull Shoals Field Station
- Center for Archaeological Research
- Center for Business and Economic Development
 - Management Development Institute
 - Small Business Development Center
- Center for Continuing and Professional Education
- Center for Dispute Resolution
- Center for Economic Research
- Center for Grapevine Biotechnology

- Center for Homeland Security
- Center for Project Innovation and Management Education
- Center for Multidisciplinary Health Education, Research and Services
- Center for Research and Service
- Center for Resource Planning and Management
- Center for Scientific Research and Education
- Center for Social Science and Public Policy Research
- Community and Social Issues Institute
- Institute for School Improvement
- Jordan Valley Innovation Center
 - Center for Biomedical and Life Sciences
 - Center for Applied Science and Engineering
- Mid-America Viticulture & Enology Center
- Ozarks Environmental and Water Resources Institute
- Ozarks Public Health Institute
- Small Business and Technology Development Center
- Southwest Missouri Area Health Education Center
- Southwest Regional Professional Development Center

Public Service

In order to serve the public, Missouri State University incorporates resources of knowledge, skills, and artistry into the mainstream of society. The role, therefore, of public service at the University is to make available the University's physical resources and human expertise for the purpose of meeting needs or solving problems of various public constituents.

The most important public service resources of the University are the diverse and specialized talents of the faculty, staff, and students. The scope of the public service program includes community education, research that informs the public on the natural environment and social issues, cultural and entertainment events, recreational activities, clinical and diagnostic services, conferences and institutes, public broadcasting services, professional development clinics and seminars, summer workshops and camps, and faculty/staff consulting activities.

A number of the University Centers contribute extensively to the public, as well as the research efforts of the University. For example, the Institute for School Improvement provides a broad range of services to school districts of the region. Similarly, the Center for Resource Planning and Management regularly assists municipalities and counties in moving toward solutions to various problems. The mission of the Community and Social Issues Institute is to serve as a catalyst to organize and apply the research and service capacity of the University to assist public and private organizations in addressing social issues of the community. The Center for Dispute Resolution provides its expertise to agencies and many local organizations. These are representative of the many public service areas of the university.

Accreditations and Memberships

The University is accredited to offer graduate degrees by The Higher Learning Commission, a commission of the North Central Association of Colleges and Schools.

Institutional Accreditation

The Springfield and West Plains campuses of Missouri State University are separately accredited by the Higher Learning Commission of the North Central Association of Colleges and Secondary Schools - a nationally recognized regional accrediting organization. Institutional accreditation has been continuously maintained since 1915 with the most recent approval occurring in 2005-2006 and resulting in full accreditation for the maximum allowable ten-year period. Accreditation of an institution by the Higher Learning Commission indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation. Accreditation by the Higher Learning Association is not partial; it applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to the students who attend the institution.

The Statement of Affiliation Status and the Organizational Profile for Missouri State University can be found at www.ncahigherlearningcommission.org.

Contact Information

The Higher Learning Commission
 230 South LaSalle Street, Suite 7-500
 Chicago, Illinois 60604-1413
 Phone: (800) 621-7400 or (312) 263-0456. Fax: (312) 263-7462. Email: info@hlcommission.org

Accreditations - Graduate

Specific graduate programs are professionally accredited by the following organizations:

- Accreditation Review Commission on Education for the Physician Assistant (ARC-PA): Master of Science, Physician Assistant Studies
- AACSB International - The Association to Advance Collegiate Schools of Business: Master of Accountancy; Master of Business Administration; Master of Health Administration; Master of Science, Computer Information Systems
- American Speech-Language-Hearing Association: Doctor of Audiology and Master of Science, Communication Sciences and Disorders/Speech- Language Pathology
- Commission on Accreditation in Physical Therapy Education (CAPTE): Master of Physical Therapy
- Commission on Collegiate Nursing Education (CCNE): Master of Science in Nursing
- Council on Accreditation of Nurse Anesthesia Educational Programs: Master of Science, Nurse Anesthesia

- Council on Education of the Deaf: Master of Science, Communication Sciences and Disorders/Education of the Deaf and Hard of Hearing
- Council on Education for Public Health (CEPH): Master of Public Health
- Council on Social Work Education: Master of Social Work
- Department of Elementary and Secondary Education (DESE); Missouri State Board of Education: Educational Administration, Elementary Education, Reading, Secondary Education, Special Education; Master of Arts in Teaching, Communication Sciences and Disorders, Counseling; Specialist in Education
- National Association of Schools of Music (NASM): Master of Music; Master of Science in Education, Secondary Education/ Music National Association of Schools of Public Affairs and Administration: Master of Public Administration
- National Association of Schools of Theater: Master of Arts, Theatre
- National Council for Accreditation of Teacher Education (NCATE): Master of Science in Education, Educational Administration, Elementary Education, Educational Technology, Reading, Secondary Education, Special Education; Master of Science, Counseling; Specialist in Education, Educational Administration

Memberships

Missouri State University is a member institution of the American Association of State Colleges and Universities, the Council of Graduate Schools in the United States, the Midwestern Association of Graduate Schools, and the American Association of Colleges for Teacher Education.

University Policies

NOTE: This section on University Policies, plus the sections on Academic Policies and the Graduate College, constitute the "Graduate Student Manual". All graduate students are expected to become familiar with these policies and procedures, as they describe the rights and responsibilities of graduate students at Missouri State University. It is not possible to cover all potential situations in these pages, so graduate students (current and future) should contact the Graduate College for clarification or more information. Specific departments and graduate programs may have additional policies, procedures, and requirements not covered in these sections.

In fulfilling its mission, the University adheres to a set of educational and administrative policies which are essential to the maintenance of a learning environment and which fosters a sense of community and public accountability.

The University is committed to freedom of thought and inquiry for both faculty and students. This commitment ensures that faculty have the freedom to teach, conduct research, exercise creativity, and publish in their professional capacity without restraint or fear of reprisals. Academic freedom is essential to the University's instructional and research activities. An open instructional environment is essential for the protection of the rights of faculty to teach and of the students' freedom to learn. Freedom in research and creativity is fundamental to the advancement of truth.

In return, faculty and students conducting research or other creative/scholarly activity as part of the academic enterprise do so in a responsible and ethical manner. Responsible conduct of research includes (but is not limited to) compliance with federal regulations related to the health/safety of the researchers, their subjects, and the environment. Training for specific compliance requirements, and information to prevent research misconduct or unethical research activities are available from the Office of Sponsored Research and Programs.

As a state-assisted public institution of higher education, Missouri State University is accountable for the fiscal management of funds received from public, business, philanthropic, and private sources. The University also recognizes its responsibility for educational outcomes relevant to individual and social needs, and for the effective administration of its programs. The University is committed to the concept of public accountability in the broadest sense. Such a commitment obligates the University to: (1) define institutional goals and priorities, (2) determine the degree to which goals are achieved, (3) identify and measure the outcome of its programs, and (4) measure the costs and benefits of programs. Inherent in those obligations is a commitment to systematic institutional planning and to continuous program review and evaluation to ensure maintenance of quality and excellence.

While it is impossible to specify all relevant University policies, the more salient ones are herein identified.

Selected University Policies

- [Code of Student Rights, Responsibilities, and Conduct](#)
- [Email Communication Policy](#)
- [Equal Opportunity and Affirmative Action Policy](#)
- [Expressive Activity Policy](#)
- [Non-Discrimination Policy](#)
- [Residency Status \(for Tuition Purposes\)](#)
- [Student Disability Accommodation Policy](#)
- [Student Rights \(FERPA\)](#)

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Academic Policies

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- [Auditing a Course](#)
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- [Change of Schedule \(Drop/Add\)](#)
- [Class Disruption](#)
- [Commencement](#)
- [Credit Hours and Semester System](#)
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- [Enrollment Status](#)
- [Final Examination Period](#)
- [Grade Appeals and Academic Grievances](#)
- [Grade Requirements](#)
- [Grade Point Average](#)
- [Grading and the Credit Point System](#)
- [Graduation](#)
- [Holds](#)
- [Incomplete Grade](#)
- [Instructor Drop](#)
- [Name Change](#)
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- [Pass/Not Pass Regulations](#)
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- [Prerequisites](#)
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- [Repeat Policy](#)
- [Senior Permission for Graduate Credit](#)
- [Transcript Requests](#)
- [Transfer Credit Policy](#)

Graduate College

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901 S National
Springfield MO 65897
Phone (417) 836-5335 or toll free 1-866-767-4723
Fax (417) 836-6888
<http://graduate.missouristate.edu>
GraduateCollege@missouristate.edu

To be named
Dean of the Graduate College
Carrington Hall, Room 306

Thomas E. Tomasi
Associate Dean
Carrington Hall, Room 306
TomTomasi@missouristate.edu

Mission

The Graduate College mission is to be an advocate for graduate education and provide quality service to graduate programs, faculty, and students with the goal of developing individuals who have advanced abilities to address issues of significance for the quality of life.

Role and Scope

The Graduate College acts to assure that postbaccalaureate education at Missouri State University has a high level of academic quality so that students are motivated and educated to be independent leaders in their professions and communities. To this end, the Graduate College fosters an instructional environment that enables excellence in teaching, research and creative activities, and encourages involvement with the community at large. These activities are central to a robust graduate education climate.

The Graduate College coordinates a diverse group of graduate programs that have in common the challenge to aid student progress toward a maturity of thought and discipline-related capabilities. The College functions to support both existing programs and the development of new programs in those disciplines congruent with the University themes and where the University has the vision and capacity to serve the needs of the public.

In fulfilling its mission, the Graduate College works in partnership with the six Missouri State University colleges. Within each college there are academic departments that offer graduate programs and have graduate faculty. The graduate faculty are committed to research, teaching, and service at the graduate level; they affirm the values of teaching and mentoring graduate students in the practice of their disciplines. A major aim of graduate education is to develop the resourcefulness and responsibility of individuals by enhancing their ability to handle effectively the materials and affairs of life, and to judge critically the value and limitation of information.

The Graduate College assists students in making the best use of the University's resources, in utilizing resources to engage in research and applying knowledge to the solution of problems, and in developing an environment in which critical thinking and problem-solving behaviors are nurtured.

Graduate Council

The Graduate Council is the faculty governance structure that recommends policies governing graduate study to the Dean of the Graduate College. Each department offering a graduate degree program has one faculty representative on the Graduate Council. Each interdisciplinary program also has a representative on the Council. The Graduate Council acts on curriculum matters, new programs, general policies, and appointments to the Graduate Faculty. The Graduate Council is proactive in representing the needs of graduate education and proposing strategies to allow the Graduate College to fulfill its mission.

Graduate Faculty

Appointment to the Graduate Faculty is required for persons to teach courses open only to graduate students and to guide graduate students as advisors or as members of graduate advisory committees. Faculty members holding an earned terminal degree, with recognized competence in an area of specialization appropriate to graduate study, and meet the approved departmental criteria, may be approved as members of the Graduate Faculty. Normally, the Graduate Faculty is composed of individuals with the academic rank of Assistant Professor or higher in departments that offer graduate degree programs or supporting graduate courses. A limited number of faculty members without earned terminal degrees, but who are widely recognized as leaders in their academic disciplines, may become members of the Graduate Faculty. Faculty who are not full time employees of Missouri State University can become members of the Graduate Faculty through the same process, after being appointed as an Adjunct Faculty member through the Office of Human Resources. Refer to the [Graduate Faculty Appointment](#) web site for recommendation forms to initiate the process for Appointment to Graduate Faculty.

Graduate Student Senate

The purposes of the Graduate Student Council are to enhance communication among graduate students, to be a liaison between students and the Graduate Council, and to promote the general interests of graduate students.

Meetings are open to all currently enrolled graduate students in good standing at Missouri State University. The president of the Graduate Student Council (or designee) is a representative on the Graduate Council and is responsible for conveying the ideas, requests, questions and proposed policies from/to the Graduate Student Council. The Graduate Student Council provides a representative to the Faculty Senate, two representatives to the Senate of the Student Government Association, and makes appointments to several other committees. In addition, they sponsor several awards for graduate assistants and graduate mentors.

Graduate Interdisciplinary Forum. Annually, in the spring semester, the Graduate Student Council, in conjunction with the Graduate College, co-hosts the Graduate Interdisciplinary Forum (IDF). This public affairs event allows graduate students to give oral and poster presentations of their research and creative projects. This forum is a tremendous educational experience for graduate students; participation is voluntary. Approximately 100-140 students present each year. For complete information on the IDF, see graduate.missouristate.edu (under Interdisciplinary Forum).

Additional information about the Graduate Student Council and the IDF may be obtained online at graduate.missouristate.edu (under Current Student Resources).

Graduate Degree Programs

Master of Accountancy

Master of Arts

- Communication
- English (Tracks: Creative Writing; Literature; TESOL)
- History (Tracks: American Studies; Global Area Studies; U.S. & World)
- Religious Studies
- Theatre
- Writing (Tracks: Rhetoric and Composition; Technical and Professional Writing)

Master of Arts in Teaching

Master of Business Administration

Master of Global Studies

(Areas: International Economics and Business; International Relations/ Comparative Politics; National Security; Public Administration)

Master of Health Administration

Master of Music

(Concentrations: Conducting; Music Education; Music Theory and Composition; Pedagogy; Performance)

Master of Natural and Applied Sciences

Master of Occupational Therapy

Master of Public Administration

(Areas: Local Government; Public Policy; Public Safety)

Master of Public Health

Master of Science

- Administrative Studies (Options: Applied Communication; Criminal Justice; Environmental Management; Homeland Security; Project Management; Sports Management; Individualized)
- Applied Anthropology
- Athletic Training
- Biology
- Cell and Molecular Biology
- Chemistry
- Communication Sciences and Disorders (Options: Education of the Deaf and Hard of Hearing; Speech Pathology)
- Computer Information Systems
- Counseling (Options: Mental Health Counseling; Elementary School Counseling; Secondary School Counseling)
- Criminology
- Defense and Strategic Studies (Options: General and WMD)
- Early Childhood and Family Development
- Geospatial Sciences in Geography and Geology (Options: Physical Geography; Environmental Geology)
- Health Promotion and Wellness Management
- Materials Science
- Mathematics
- Nurse Anesthesia
- Physician Assistant Studies
- Plant Science
- Project Management
- Psychology (Tracks: Industrial/Organizational; Clinical; Experimental)
- Student Affairs in Higher Education

Master of Science in Education

Educational Administration (Options: Elementary Principal; Secondary Principal)
Educational Technology
Elementary Education
Literacy
Secondary Education (16 subject emphasis options)
Special Education (Emphasis areas: Autism Spectrum Disorder; Orientation & Mobility; Special Education Alternative Certification; Visual Impairment)

Master of Science in Nursing

(Options: Nurse Educator)

Master of Social Work

Specialist in Education

Counseling and Assessment

Educational Administration (Options: Elementary Principal, Secondary Principal, Superintendent)

Doctorate in Audiology

Doctorate in Nursing Practice

Doctorate in Physical Therapy

Doctorate in Educational Leadership (Cooperative Doctorate with University of Missouri -Columbia)

Graduate Certificate Programs

The postbaccalaureate for-credit certificate programs are designed for those who want to complete a recognized concentration of study in an area. Missouri State University currently offers twenty-one graduate certificate programs.

- Autism and Spectrum Disorders (18 hrs)
- Conflict and Dispute Resolution (16 hrs)
- Defense and Strategic Studies (9 hrs)
- Dietetics Internship (18 hrs)
- Education of the Deaf and Hard of Hearing (14 hrs)
- Educational Technology Specialist (16-17 hrs)
- Forensic Accounting (12 hours)
- Forensic Child Psychology (12 hours)
- Geospatial Information Sciences (12 hrs)
- Health Administration (12 hrs)
- History for Teachers (15 hrs)
- Homeland Security and Defense (12 hrs)
- Individualized Studies (12 hrs)
- Orientation and Mobility (18 hrs)
- Ozarks Studies (15 hrs)
- Post-Masters Nurse Educator (12 hrs)
- Project Management (12 hrs)
- Public Management (18 hrs)
- Religious Studies for the Professions (12 hrs)
- Screenwriting for Television and Film (12 hrs)
- Sports Management (18 hrs)
- Tax Accounting (12 hrs)
- Teaching English to Speakers of Other Languages - TESOL (15 hrs)

Each graduate certificate program is a focused combination of courses designed to significantly increase competency in the stated discipline area. Students completing these certificate programs will have that completion status reflected on their official Missouri State University transcript. Although certificates may be earned independent of a graduate degree program, the course work in some certificates can be utilized in conjunction with obtaining a masters degree, simultaneously or later. As noted in the titles, two of the currently offered certificate programs require a previously earned masters degree. Specific details on each program are shown under the home academic department (see catalog index for specific page). For details on certificate application and completion procedures, see section on Special Academic Opportunities.

Graduate Procedures and Policy

Admission to Graduate Study

Contact for graduate admission information:

Graduate Admissions

Missouri State University
Carrington Hall, Room 308
901 S. National Avenue
Springfield, MO 65897
Telephone: (417) 836-5331
Fax: (417) 836-6200
Email: GraduateAdmissions@MissouriState.edu

Masters and Specialist Admission Requirements

The minimum standards for admission to graduate study are documented in this section. Additional requirements and higher standards may be stipulated for specific graduate programs, and applicants should check for such requirements in the departmental section of this catalog. Meeting the minimum admission criteria does not guarantee admission.

The minimum requirements for graduate admission are:

1. a bachelor's degree from a college or university accredited by agencies recognized by Missouri State University; *AND* an overall grade point average of at least 2.75 on a 4.00 scale overall; *OR* at least a 2.75 grade point average on a 4.00 scale for the last 60 hours of academic course work; *OR* at least a 2.75 grade point average on a minimum of 9 hours of graduate credits; *OR* have a combined verbal and quantitative score of 875 or higher on either the Graduate Record Examination (GRE) General Test* or 290 or higher on the GRE Revised General test; *OR*
2. a bachelor's degree from a college or university not accredited by an agency recognized by Missouri State University, a grade point average of at least 2.75 on a 4.00 scale overall, *OR* at least a 2.75 GPA on a 4.00 scale for the last 60 hours of academic course work; *AND* a combined verbal and quantitative score of 875 or higher on either the Graduate Record Examination (GRE) General Test* or 290 or higher on the GRE Revised General test*; *OR*
3. a bachelor's degree from a college or university recognized by Missouri State University; *AND* an exception request from the program director to consider the application.

*Percentile rank scores on the GMAT, MAT, LSAT, or MCAT that are comparable to the stated GRE level will satisfy the minimum criterion.

Doctoral Admission Requirements

The standards for admission to a doctoral program are more stringent than for a master's program, in accordance with the higher demands of the degree. The admission standards for a particular program may be even higher than the following university-wide standards, and a program may have additional requirements. Therefore, applicants must review the section in this catalog that pertains to their particular doctoral program of interest, and contact the department for admissions criteria. As a minimum, applicants for a doctoral program must meet the following. Meeting the minimum admission criteria does not guarantee admission.

1. Submission of scores from the GRE or comparable standardized exam for their discipline.
2. A minimum GPA of 3.00 in their most recent degree, either cumulative or for the last 60 credits of that degree, or have demonstrated success in previous graduate work.
3. Strong writing skills to ensure success in the program, as evidenced by submission of a "Statement of Interest/Goals", a prior research/term paper, or other writing example specified by the department.
4. Three (3) letters of recommendation (at least two from academic/professional references).

Test Requirements

The Graduate Record Examination (GRE), Graduate Management Admissions Test (GMAT), and Test of English as a Foreign Language (TOEFL) are primarily administered as computer-based tests. GRE and GMAT scores are acceptable for 5 years. Scores more than 5 years old are accepted only with the recommendation of the program director. The Educational Testing Service (ETS) will not send out TOEFL scores older than 24 months. MSU Graduate College will not accept unofficial scores.

Arrangements for taking the GRE test in Springfield can be made by contacting Sylvan Learning Center at (417) 882-0740 or (800) 300-0740. In addition, arrangements may be made to take the GMAT by contacting Pearson Professional Centers at (417) 881-3069.

Other information can be obtained in the following ways:

GRE

Website: <http://www.gre.org>
Telephone: 609-771-7670 or 1-866-473-4373
Mailing Address:
Educational Testing Service
PO Box 6000
Princeton, NJ 08541-6000

GMAT

Website: <http://www.gmac.com/gmac/thegmat>
Telephone: 703-668-9600 or 1-866-505-6559
Mailing Address:
Graduate Management Admission Council
11921 Freedom Drive, Suite 300
Reston, VA 20190

TOEFL

Website: <http://www.toefl.org>
Telephone: 609-771-7100 or 1-877-863-3546
Mailing Address:
Educational Testing Service
PO Box 6000
Princeton, NJ 08541-6000

The Miller Analogy Test (MAT) is offered on a monthly basis by the MSU Counseling and Testing Center (417) 836-5116. Arrangements for taking the MAT can also be made by contacting:

Pearson
MAT Customer Relations
19500 Bulverde Road
San Antonio, TX 78259
Telephone: 210-339-8710 or 1-800-622-3231
Website: <http://www.milleranalogies.com>

Application Deadlines and Fees

Some graduate programs have specific deadlines that must be met in order to be considered for admission; applications received after those deadlines might not be considered. Check program listings in the Graduate Catalog and with your program to see if your program of interest has a specific deadline.

Missouri State does adhere to semester deadlines to avoid late fees. It is important to note that, in most cases, you should submit your application well before these deadlines, especially if you are considering a graduate assistantship. The "late fee" deadlines are as follows:

Fall Semester	July 20
Spring Semester	December 20
Summer Semester	May 20

A \$35 non-refundable application fee is required of all first-time applicants applying for admission to the Graduate College. Students applying for readmission (who have completed classes at Missouri State University as a graduate student) are not required to submit a fee. A \$25 late fee is charged in addition to the application fee to individuals applying for admission after the stipulated "late fee" deadlines.

Admission Procedures

Graduate students are highly encouraged to apply at least 6 to 8 weeks before the start of the semester.

The application materials required by the Graduate College include (but is not limited to) the Application for Graduate Admission, the application fee, and official transcripts showing course work for the bachelor's degree and any graduate-level work. Academic programs may require additional materials be submitted by the student directly to the program. Please see the Graduate College and program admission requirements in the Graduate Catalog for further information.

Admissions Checklist

Students desiring admission into a graduate degree program must take the following steps:

1. Access the Missouri State University Graduate Catalog

- Review the admission requirements for the Graduate College and the program to which you are applying to in the Graduate Catalog.
- If the program you are applying to requires standardized test scores (e.g. GRE*, GMAT, or MAT), register to take the standardized test required by the program through the appropriate testing agency. More information on standardized test scores can be found in the Graduate Catalog section Test Requirements.
- After you have taken the standardized test, have an official copy of your test scores sent directly to the Graduate College by the appropriate testing agency.

2. Standardized Test Scores

*School Code for GRE is 6665.

3. Complete the Application for Graduate Admission

- Online at <http://graduate.missouristate.edu>. We highly encourage you to apply for admission online. By applying online, you will help speed up the processing of your application.
- Paper application available on the Graduate College website.
- In person in the Graduate Admissions office located in Carrington Hall, Room 308.

NOTE: Some programs require applicants to go through another application process first before completing the Application for Graduate Admission with the Graduate College. Please review the Graduate Catalog to find out if the program you are applying to does this before completing the Application for Graduate Admission. Programs include Audiology, Nurse Anesthesia, Physical Therapy, Physician Assistant Studies and Speech Pathology.

4. Application Fee

- If you are a first-time degree-seeking graduate student, pay the \$35 non-refundable graduate application fee. If submitting an application after the priority deadline, the graduate college cannot guarantee the processing of the application before the start of classes.
- Students applying online will be prompted to pay the fee by credit card or electronic check.
- Students applying by paper application must send a check or money order made out to Missouri State University along with their paper application. Students must write their full name and birthdate on the check or money order.
- You are not required to pay the application fee if you have completed classes at Missouri State University as a graduate student.

NOTE: Your application will not be processed if the graduate application fee has not been paid.

5. Transcripts

- Submit to the Graduate College one (1) official transcript showing course work for the bachelor's degree and any graduate-level work. At minimum, the bachelor's

transcript must show the last 60 hours of course work or the necessary additional undergraduate transcripts are required. Missouri State University transcripts do not need to be requested.

NOTE: Transcripts are not considered official unless they are received directly from the institution where the coursework was completed. A transcript that is hand-delivered by a student is considered unofficial even if it does have a seal from the institution or received in an unopened envelope. In addition, students sending transcripts while coursework for a bachelor's degree is in progress will need to send another official copy showing that they have been awarded a bachelor's degree.

6. Additional Materials

- Check with the program to which you are applying to see if you must submit additional materials such as letters of recommendation, resume, or departmental/program application are required for admission to the program. These materials should be sent directly to the program.

NOTE: The Graduate Catalog lists the contact information for each program and what additional application materials the program needs from you.

7. Send Graduate Application Materials

- Please send your Graduate College application materials (e.g. Application for Graduate Admission, application fee, official transcripts, and official standardized test scores) to:

Missouri State University
Graduate College
901 S. National Ave.
Springfield, MO 65897

Phone: (417) 836-5331
Toll-free: (868) 797-4723
Fax: (417) 836-6200
Email: GraduateAdmissions@MissouriState.edu

Remember to send additional application materials required by the program directly to the program you are applying to.

8. Graduate Application Complete

- As soon as all your graduate application materials have been received, the Graduate Admissions office will evaluate your application materials to determine if you meet the Graduate College's admission requirements as outlined in the Graduate Catalog.

9. Graduate Application Sent to Program/Department

- If you meet the Graduate College's admission requirements, your graduate application materials (Application for Graduate Admission, official transcripts, and standardized test scores if required) will be sent to the program/department you applied to for an admission decision.
- If you do not meet the Graduate College's admission requirements, you will be notified by mail and/or email by the Graduate College.
- Once your graduate application materials have been sent to the program/department, contact the program/department to find out where they are at on making an admission decision on your application.

10. Admission Decision

- The program/department will submit an admission decision on your graduate admission application to the Graduate Admissions office after reviewing your graduate application materials and any additional materials required by the program/department.
- The Graduate Admissions office will process the admission decision on your application and you will be notified by mail and/or email of the admission decision.

Accelerated Masters Admission

Undergraduate students who apply for an accelerated master's degree must submit their application for the semester after receiving a bachelor's degree.

Bachelor's Degree Graduation Semester	Accelerated Master's Degree Application Semester
Spring 2013	Summer 2013 or Fall 2013
Summer 2013	Fall 2013
Fall 2013	Spring 2014
Spring 2014	Summer 2014 or Fall 2012

For example, a student who is scheduled to graduate with his/her bachelor's degree in Fall 2013 should list Spring 2014 on his/her accelerated master's degree application. He/she will be able to receive mixed credit (credit that counts toward a bachelor's degree and a master's degree) during his/her undergraduate semesters by completing a Mixed Credit form, but will not be considered a full-time graduate student until the Spring 2014 semester.

If admitted to an accelerated master's degree program and your bachelor's degree graduation semester should change, please notify the Graduate College as soon as possible so that your information may be updated.

Readmission Requirements

The procedure for readmission of a graduate student who has not maintained continuous enrollment (summer excluded) is based on the period of absence:

Applied and/or accepted, but never attended or completed a class as a degree-seeking graduate student.

- If the time period has been less than one (1) year, students may send an email to Graduate Admissions (GraduateAdmissions@MissouriState.edu) requesting his/her graduate application and/or admission semester be changed.
 - Program exceptions are: Communication Sciences and Disorders, Counseling, Nurse Anesthesia, Nursing, Physical Therapy, Physician Assistant Studies, Psychology, and Social Work. Contact the appropriate program director for more information
- If the time period has been more than one (1) year, students will need to submit a new graduate application.

Previously attended and completed a graduate class as a degree-seeking graduate student.

- Complete the readmit graduate application. No additional application fee will be required.

Former Missouri State University graduate degree recipients.

- Students returning to take additional graduate classes and are not seeking an additional degree may be readmitted under the non-degree seeking, post-baccalaureate student classification. Contact Missouri State Outreach at (417) 836-4126 or by email at Outreach@MissouriState.edu for information regarding this process.
- Students who wish to pursue an additional graduate degree will need to complete the readmit graduate application and provide any additional materials which are needed by the department/program. No additional application fee will be required.

NOTE: Any graduate student who wishes to pursue a second undergraduate degree at Missouri State University should contact the Office of Admissions (Undergraduate) at (417) 836-5517 or Admissions@MissouriState.edu.

International Student Admission

International students should apply online at: <http://international.missouristate.edu/services/>

For more information, please contact:

International Services
Missouri State University
301 S. Jefferson , Suite 101
Morris Center
Springfield, MO 65806 U.S.A.
Telephone: (417) 836-6618
Fax: (417) 836-7656
E-mail: internationalservices@missouristate.edu
World Wide Web: <http://international.missouristate.edu/services/>

Deadlines for applications and all required materials are May 1 for the fall semester courses (beginning in August) and September 1 for the spring semester courses (beginning in January). Also, please check specific program deadlines as programs may have earlier deadlines for application materials.

Missouri State University is authorized under Federal law to enroll non-immigrant alien students. United States Citizenship and Immigration Service *Certificate of Eligibility* (Form I-20 for non-Immigrant Student Status) will be provided upon completion of all admission requirements and receipt of required financial statements.

International students making application to graduate study at Missouri State University are required to submit the following:

1. International Student Application: available online.
2. International Student Application Fee
3. All Graduate College and degree-program admission requirements including grade point average and appropriate test scores.
4. Verification of financial support in an amount determined by the University as stated in the application materials.
5. Complete official academic records including proof of degree attained. The applicant must have completed all requirements that are equivalent to a U.S. baccalaureate degree in an accredited, licensed, or recognized college or university and have appropriate undergraduate training to pursue the graduate degree of the applicant's choice. If your transcripts have previously been evaluated by World Education System (WES), Educational Credential Evaluators, Inc. (ECE), or the American Association of Collegiate Registrars and Admissions Officers (AACRAO), you may choose to include that credential evaluation in your application for consideration and in order to expedite processing of your application.
6. Standardized examination scores. Applicants to certain programs must submit GRE or GMAT scores. Please check the specific program admission requirements.
7. Applicants whose primary language is other than English are required to submit appropriate proof of English proficiency (see table below). Students may be exempt at the discretion of the International Services Offices if they have successfully completed one or more years of university level study in the United States.

TOEFL	550 (paper)	213 (computer)
iBT TOEFL	79	
IELTS	6.0	
Missouri State ELI	Level 502	

For applicants who do not meet the TOEFL or IELTS requirement, Missouri State University offers a full-time intensive English Language Institute on campus. An online application is at <http://international.missouristate.edu/eli/Apply.htm>. For more information contact:

Mail: English Language Institute
Missouri State University

Morris Center, Suite 201
301 South Jefferson Avenue
Springfield, MO 65806 U.S.A.
Telephone: (417) 836-6540
Fax: (417) 836-4784
E-mail: eli@missouristate.edu

Note: International students must be enrolled in at least 9 hours to meet SEVIS requirements as a full-time student. Only 3 hours of online course work can be included in meeting this 9 hour minimum for full-time classification.

Graduate Classifications

Degree-Seeking

Students who wish to enroll in graduate-level courses to pursue a specific graduate degree at Missouri State University. Students seeking admission under this classification can contact the Graduate College at (417) 836-5331 or [apply online](#).

Non-Degree Seeking (Unclassified)

Students who meet the general Graduate College requirements but are undecided on a specific degree or who wish to take courses for graduate credit are eligible for admission as a non-degree seeking student.

Under this classification, students may register for courses for which they meet the prerequisite. They are not candidates for a degree and this classification does not offer assurance of future admission to a degree program. Generally, students in this classification are not eligible for financial aid. Graduate courses (600-level and above) taken as a non-degree seeking student or a post-baccalaureate student will be counted in the student's graduate GPA. No more than 9 graduate hours may be taken under this classification. Any C+ grade or below may jeopardize a student's ability to enter into a degree program. Students seeking admission under this classification can contact the Graduate College at (417) 836-5331 or [apply online](#).

NOTE: A student may request a change from non-degree seeking to a degree-seeking basis, or a change from one academic program to a different academic area of study. In these cases, acceptance into the program requested is based on the review and recommendation of the department. [Applications for change of academic area](#) are in the Graduate College, Carrington Hall, Room 308, or available online.

Postbaccalaureate

Students admitted into the post-baccalaureate classification have not been admitted to the Graduate College; they have only been given permission to enroll for graduate-level courses to earn graduate credit. A post-baccalaureate student is not required to furnish the application fee or transcripts and there is no minimum grade point average for admission. Enrollment as a post-baccalaureate student does not guarantee future admission into a specific degree program.

Post-baccalaureate students may take either undergraduate or graduate courses. The only limitation is that no more than 9 hours of graduate credit may be accumulated under this classification and applied to a degree program. Graduate courses (600-level and above) taken as a post-baccalaureate student will be counted in the student's overall graduate GPA. Any C+ grade or below may jeopardize the ability to enter into a degree program.

Students under this classification have completed a bachelor's degree and are graduate students. They are therefore governed by all Graduate College policies. Post-baccalaureate students must make satisfactory progress in graduate courses and any student receiving more than 9 hours of "C+" grade or below will not be allowed to enroll in further classes.

Generally, students in the post-baccalaureate classification are not eligible for financial aid. Students who first register in the post-baccalaureate classification and later initiate the process to change to a degree program will be required to submit the Graduate Admission Application along with the application fee and necessary transcripts. The application will be reviewed by the Graduate College and the director of the degree program to which the student applied and the student will be notified of the decision.

Individuals interested in admission as a post-baccalaureate student should contact [Missouri State Outreach: Continuing and Distance Education](#) at (417) 836-4126 or toll free (877) 678-2005.

Post Masters

Students who have received a master's or higher graduate degree and wish to continue taking course work for graduate credit without pursuing another graduate degree. In this category, students should apply through the Extended Campus office or the Graduate College.

General Degree Requirements

In the first week of the semester of intended graduation, students must complete an application for graduation and submit it to the Graduate College. Graduation applications are available in the Graduate College or on the web at graduate.missouristate.edu (under "Forms").

Masters and Specialist Degree Requirements

To complete a master's or specialist degree, a candidate must:

1. Complete the minimum number of credit hours required for the graduate program (minimum hours for different programs range from 30 to 83). Keep in mind that courses taken for undergraduate credit may not be used on the Program of Study for a master's or specialist degree;
2. Complete at least one-half of the minimum semester hours in courses with no undergraduate parallel course;
3. Attain a grade point average of at least 3.0 on all graduate work utilized in the degree program that includes Missouri State University and transfer courses;
4. Satisfy a research requirement;
5. Pass a comprehensive examination (applies to all programs except the MBA, MAcc, MS in CIS, MS in PAS and MS in Project Management);
6. Meet all additional program-specific degree requirements; and
7. Complete all requirements within an eight-year period (exclusive of time spent in the U.S. Armed Forces).

Entities Affected by this Policy

All degree seeking or non-degree seeking graduate students.

Line of Authority

Responsible Administrator and Office: Office of the Provost

Contact Person in that Office: Associate Dean of Graduate College

Doctoral Degree Requirements

The completion of a doctoral program indicates the attainment of the highest possible training and intellectual development in one's discipline. As such, the rigor of a doctoral degree program is necessarily higher than that of a Masters degree program, and is set above the level that an average student would generally be able to attain. Because the requirements for completion of a doctoral degree are discipline-specific, and often linked to national accreditation standards, some programs may have higher/additional requirements. Nonetheless, minimal university-wide standards include:

1. Complete the stated courses and minimum number of required credit hours for the program. Keep in mind that courses taken for undergraduate credit may not be used on the Program of Study for a doctoral degree.
2. Complete a doctoral research project, to be directed by a faculty member from their discipline with Graduate Faculty in Research status.
3. In addition, each project will be supervised by a Doctoral Research Committee. Each will consist of at least two (2) additional faculty members with Graduate Faculty status (research, clinical/practitioner, or performance). For doctoral students who are completing a doctoral thesis, their committee will also have a fourth member from outside the department who has Graduate Faculty status in Research.
4. Present the research results (thesis or project) at a forum approved by the department.
5. Obtain a minimum cumulative GPA of 3.00 in all course work associated with the degree.
6. Complete a comprehensive exam, as specified by the department.
7. Complete all degree requirements within an eight-year period (excluding time spent in the United States Armed Forces).
8. Meet all program-specific degree requirements (including research, practicum, comprehensive examination, etc).

Entities Affected by this Policy

All degree seeking or non-degree seeking graduate students.

Line of Authority

Responsible Administrator and Office: Office of the Provost

Contact Person in that Office: Associate Dean of Graduate College

Advisement

Graduate students are assigned an advisor at the time of admission. The advisor's name and phone number are listed on the Admission Recommendation which notifies a student of acceptance into a program. In some cases, the graduate advisor will be changed once a student is fully matriculated into the program. This occurs most often when a research topic is chosen and it is appropriate for a different faculty member to direct that project. The role of the graduate advisor is to:

1. Assist the student in the selection of course work for his/her graduate program;
2. Evaluate transfer credits as acceptable for meeting requirements;
3. Recommend acceptance or rejection of all graduate course work toward the program of study as listed on the student's Advisor-Approved Program of Study; and
4. Advise and assist the student -in completion of all Missouri State University and departmental requirements for degree.

It is extremely important that students have early contact with their advisor and gain advisor approval before registering for classes. The advisor is a key person in helping individuals plan their graduate program, ensuring that classes fit the program, planning an appropriate class sequence, and providing other input that ensures a student is successful in their graduate program. All degree-seeking students must have the advisor complete an electronic release prior to registering via their web, in person, or by fax or mail registration

Advisor-Approved Program of Study

The student's Advisor-Approved Program of Study is a form listing all courses that will be used to fulfill degree requirements. A student may submit an Advisor-Approved Program of Study at any time after having been admitted to graduate study in a degree program; however, it should be submitted to the Graduate College before 14 hours have been completed. Students who fail to do so may be blocked from registering for courses.

1. Program of Study forms are available online at graduate.missouristate.edu (under *Current Students, Forms*).
2. It is essential that students meet with their advisor before completing the Advisor-Approved Program of Study.
3. Once the advisor has signed the Advisor-Approved Program of Study to show approval, it should be submitted to the Graduate College.
4. The student will receive a copy of the approved Program of Study from the Graduate College.
5. Changes to the Program of Study may be made by completing a Change of Advisor-Approved Program of Study form (available at graduate.missouristate.edu (under *Current Students, Forms*) or by submitting a Revised AAPS.
6. Grades of "C-" and below will not be applied to a student's Program of Study.
7. At least one-half of the minimum semester hours must be in courses with no undergraduate parallel course. Generally, this means classes numbered 700 or higher.
8. Courses taken for undergraduate credit may not be used on the Program of Study for a master's, specialist, or doctoral degree.

Research Requirement

Most of the Missouri State University masters programs provide for either a Thesis or Seminar/Degree Paper Option as the research component to be completed in partial

fulfillment of the degree requirements. Refer to specific departmental regulations in this catalog regarding their research requirements.

Thesis Option

A maximum of 6 hours of thesis credit shall be applied toward the minimum hours required for a masters degree. Guidelines explaining the requirements for the preparation of a thesis are available in the Graduate College or online at graduate.missouristate.edu (under Current Student Resources). Registration in a course number 799 and title designated "thesis" is limited to students pursuing completion of a thesis. A thesis is supervised by the student's advisory committee, which consists of three to five persons. A minimum of three, including the chair of the committee, must be members of the Missouri State University Graduate Faculty. The thesis shall be approved by the committee and by the Graduate College before the degree is granted.

Seminar/Degree Paper Option

This option requires the completion of an extensive seminar/degree paper or creative work. The advisor for the degree paper must approve the final research paper. In some cases, evidence of fulfillment of the research requirement is shown through the successful completion of a certain course. In other instances, this requires the advisor to complete a Seminar Report form that is approved by the Graduate College. Students should check with their academic department to determine if this form is required. Departments may or may not require an advisory committee for students electing the seminar/degree paper option for meeting the research requirement.

Research Compliance Requirements

Missouri State University requires that all research involving human subjects in any way, regardless of the source of support funds, must be reviewed by the Protection of Human Subjects Institutional Review Board (IRB) before it is undertaken. Applicants are required to complete online training before engaging in projects involving human participants. The Privacy Rule of the Human Insurance Portability and Accountability Act (HIPAA) contains additional requirements for anyone conducting human participant research that involves protected health information; online training is available on HIPAA for researchers. Research involving recombinant DNA techniques and other biohazards (e.g., infectious or venomous agents) must be reviewed by the Institutional Biosafety Committee (IBC). The IBC reviews the proposed research and consults with researchers on biosafety procedures; trains faculty, staff, and students involved in biohazardous research to obtain compliance with appropriate rules; and does surveillance of laboratory accidents involving biohazardous agents. The U.S. Public Health Service (PHS) Policy on Humane Care and Use of Laboratory Animals requires institutions to establish and maintain proper measures to ensure the appropriate care and use of all vertebrate animals involved in research, research training, and biological testing activities conducted or supported by the PHS. In accordance with this policy, the University requires that all projects proposing to use live vertebrate animals be reviewed and approved by the Institutional Animal Care and Use Committee (IACUC). Participation in animal care and use training is required for anyone involved in using vertebrates in research or teaching. Students, faculty, and staff who work with vertebrates in educational and research activities are required to enroll in the Animal Occupational Health and Safety Program. This includes those who handle or are exposed to animal tissues, fluids, secretions and/or excretions, as well as those who handle cages and other equipment potentially exposed to animal tissues or excretions.

Graduate College

Complete information on training and documentation requirements can be found online through the Office of Sponsored Research and Programs website at www.srp.missouristate.edu. All required training and documentation must be done prior to initiating research. No research will be accepted by the Graduate College if these requirements are not met.

Comprehensive Examination

Comprehensive examinations will be administered at a time and place to be designated by the department (no later than two weeks before commencement).

1. To be eligible to take the comprehensive examination, a student must have an approved Advisor Approved Program of Study on file in the Graduate College and must have a 3.00 graduate GPA. The student's department will determine if the necessary 3.00 GPA has been acquired.
2. Comprehensive Examination Application/Result forms are available from the Graduate College or online at <http://graduate.missouristate.edu> (under Forms) and should be returned to the student's department upon completion.
3. The department will notify the student of the time and place of the examination. The use of various modes of technology during the exam, such as computer word processing, will follow the departmental policy and may vary from one graduate program to another.
4. The department will forward results of the examination to the Graduate College.
5. The student will receive written notification of the results from the Graduate College.

A student not passing the comprehensive examination may repeat the exam upon the recommendation of the advisor and the department head and with the approval of the Graduate College. Except for students in the MBA, the MAcc, the MSCIS, MS in PAS and MS in Project Management, a comprehensive examination must be passed by the candidate before a degree will be granted.

Transfer Credit

On a case-by-case basis, Missouri State may accept graduate credit earned at other regionally accredited institutions or well-established international institutions. Acceptance of transfer credits on a graduate degree program occurs through recommendation of the student's major advisor and approval of the Graduate College. Transfer hours may count for up to 30% of the Program of Study. As with all credits applied toward a graduate degree, transfer credits must have been earned within the eight-year time limit for a degree program. Grades on transfer courses accepted in the degree program are included in the overall graduate grade point average.

Collaborative Agreements

The limitation on transfer credit may be superseded when the university develops a collaborative agreement with another institution for delivery of an academic program. In cases where Missouri State University shares program responsibility with another institution, both institutions may teach courses that might be applied to a degree program. For more information on a specific program, see the appropriate section of the catalog.

Second Masters Degree

A student who has been awarded a master's degree at Missouri State University or at another accredited institution may apply up to 9 hours of graduate credit earned on the first degree toward meeting the requirements of a second degree. This same policy applies to a student who is admitted to and working on two degree programs at Missouri State University at the same time. All courses must be approved by the advisor. Anyone working on an advanced degree at another institution, but who has not completed the degree, may be approved to transfer up to 30% of the total hours required for the Missouri State University program of study. (See [Transfer Credit](#)).

Grade Requirements for Degree

No course with a grade "C-" or below may be applied toward a graduate degree or graduate certificate. A graduate student becomes ineligible for graduate study if more than 9 semester hours of "C+" or lower are earned in graduate courses taken in the degree program, or if the student does not meet any additional specific degree retention requirements imposed by a department or program. For courses designated Pass/Not Pass, a NP grade is considered to be "C+" or lower.

Graduation

The Application for Graduation form should be submitted in the first week of the semester in which the student plans to graduate. A student is advised, however, to apply in advance of the semester that they intend to graduate.

1. Applications for Graduation are available online at <http://graduate.missouristate.edu> (under "Forms") or in the Graduate College office. This form should be submitted to the Graduate College during the first week of the semester in which the student plans to graduate to ensure that he/she can be cleared for graduation in that semester.
2. Students should work closely with the advisor to ensure that all of the degree requirements are met.
3. Students who have completed all course work and are only working on their research component may sign up for GEN 798 (Active in Research). GEN 798 is graded as "P" (pass) or "NP" (if the student discontinues participation and is dropped from the course). This zero credit hour course is offered at a reduced fee (\$75) and allows the following:
 - access to the library, including online services such as interlibrary loans, MOBIUS, and restricted access databases;
 - opportunity to purchase a parking permit; and
 - access to computer services and campus email.

Graduate Certificate Programs

Refer to the [Graduate Certificate Programs web site](#) for admission requirements and procedures.

Special Academic Opportunities

Accelerated Masters

The Accelerated Masters degree option provides a transition that enables outstanding Missouri State University undergraduate students to begin taking graduate course work in their junior or senior year and thus combine components of the undergraduate and graduate curriculum.

Students must apply and be admitted to the accelerated masters program by the department and the Graduate College before enrolling for any courses to apply to the graduate degree. Graduate programs at Missouri State University offering an accelerated option are listed:

- Accounting (MACC)
- Applied Anthropology (MS)
- Biology (MS)
- Business Administration (MBA)
- Cell and Molecular Biology (MS)
- Chemistry (MS)
- Communication (MA)
- Communication Sciences and Disorders (EDHH) (MS)
- Criminology (MS)
- Early Childhood and Family Development (MS)
- Elementary Education (MSEd)
- Geospatial Sciences in Geography and Geology (MS)
- Global Studies (MGS)
- Health Administration (MHA)
- Health Promotion and Wellness Management (MS)
- History (MA)
- Literacy (MSEd)
- Material Science (MS)
- Mathematics (MS)
- Natural and Applied Science (MNAS)
- Nursing, MSN)
- Plant Science (MS)
- Project Management (MS)
- Public Administration (MPA)
- Public Health (MPH)
- Religious Studies (MA)
- Secondary Education - history area of emphasis or mathematics area of emphasis only (MSEd)
- Special Education. Autism Spectrum Disorder Emphasis (MSEd)
- Theatre (MA)
- Writing (MA)

Depending on the program, 6 to 12 hours of graduate credits will apply toward completion of the undergraduate degree requirements. This dual counting of a course for both undergraduate and graduate credit will only occur when a student completes a Mixed Credit form prior to the semester the course is taken. Students accepted into an accelerated program must complete a Mixed Credit form and submit it in person to a registration center at the time of registration. This form can be obtained at <http://www.missouristate.edu/registrar/mixedcredit.htm>. Completion of this process is necessary for appropriate designation of course credit; this designation is a factor in Financial Aid determinations.

Under the Accelerated Masters degree option, a student will be fully admitted to the Graduate College upon completion of the baccalaureate degree. Undergraduate students interested in the Accelerated Masters opportunity should consult the Graduate Catalog and contact their department or Graduate Admissions (417-836-5331) to determine admission requirements and procedures.

Also, Missouri State University, Evangel University, Drury University and Southwest Baptist University (SBU) have entered into agreements that provide for undergraduate students at Evangel, Drury or SBU to participate in Accelerated Masters programs at Missouri State University. The SBU arrangement is limited to the Accelerated Master of Accountancy program.

Senior Permission

Missouri State University seniors and visiting degree-seeking seniors from another institution who are classified as non-degree seeking while at Missouri State University, may be permitted to take 600- and above numbered course work for graduate credit. Senior permission enrollment is allowed during the last two semesters of a baccalaureate program upon the recommendation of the head of the department in which the course is offered and approval of the Graduate College. To be eligible, a student must have a grade point average of at least 3.00 on the last 60 hours of undergraduate course work. Courses completed for graduate credit under Senior Permission cannot be applied toward an undergraduate degree.

A senior student may enroll in a maximum of 9 semester hours of graduate credit during a semester, with a maximum enrollment of 15 hours, including both undergraduate and graduate course work. Students may not complete more than a total of 12 semester hours of graduate credit under Senior Permission. Credit earned under Senior Permission can be applied toward a graduate degree at Missouri State University with this application of credits contingent upon approval of the head of the department in which the course is offered and the Graduate College. Senior Permission forms are available at <http://www.missouristate.edu/registrar/seniorperm.htm> and must be completed and submitted in person to a registration center at the time a student registers.

Teacher Certification

Students in any graduate classification who wish to seek teacher certification should contact the Teacher Certification Office (417-836-8772). This office provides a program evaluation service for initial certificates (evaluation fee required), and advisement and assistance to gain additional certifications and/or additional endorsements. Official transcripts from all previous colleges attended are required for students seeking initial certification.

Those desiring Missouri initial certification in any area authorized by the State Board of Education must:

1. successfully complete Supervised Teaching;
2. satisfy all Missouri teacher certification requirements which are in effect at the time of certification;
3. have a cumulative combined (both Missouri State University and transfer) GPA of 2.50 or higher (2.75 for Elementary);
4. receive a departmental recommendation for the certification area(s);
5. meet all criteria established by the Missouri State Board of Education exit evaluation procedures (Praxis II);
6. complete professional education courses with a GPA of 2.50 (Missouri State University and transfer combined) and no grade lower than a C;
7. complete certification subject area(s) courses with a GPA 2.50 on Missouri State University and transfer combined (2.75 for Social Studies 9-12) on a 4.0 scale.

Students seeking initial certification may be required to complete a web-based Professional Preparation Portfolio.

In some cases, part or all of the Missouri teacher certification requirements can be met with appropriate graduate courses. Students should inquire about these opportunities in secondary and special education. It may be advantageous to couple those courses meeting certification with a graduate degree program.

Master of Arts in Teaching: This a secondary education program that provides a pathway to a masters degree while also obtaining teacher certification. Refer to the description of this degree program for more information.

Special Education Certification: Students interested in pursuing initial certification in Special Education may enroll in a combined certification/Masters degree program. Students selecting this pathway will need to apply for admission to the MSED, Special Education, and work with their advisor to develop an appropriate Advisor-Approved Program of Study. Students seeking special education certification will need to choose from the following program options within the MSED in Special Education.

- Special Education, Alternative Certification Track (SEACT). This program allows students to earn initial certification in Mild/Moderate, Cross Categorical Special Education (K-12).
- Visually Impaired Track (VIP). This program allows students to earn initial certification in Blind and Partially Sighted (Birth to Grade 12).

Graduate Internet Course and Program Offerings

Missouri State University offers several graduate degree programs online:

- Master of Arts, History, American Studies track
- Master of Science, Administrative Studies (core courses and all option areas except Environmental Management available online)
- Master of Science, Computer Information Systems
- Master of Science, Criminology and Criminal Justice
- Master of Science, Project Management
- Master of Science in Education, Elementary Education
- Master of Science in Education, Special Education, Visual Impairment Track
- Master of Science in Nursing, Nurse Educator role specialization

The course work for completing the major part of several other graduate programs also can be obtained online. These programs include:

- Master of Science in Education, Educational Administration

- Master of Arts, Theatre

The following Graduate Certificate programs are available online:

- Conflict Dispute and Resolution
- Homeland Security and Defense
- Orientation and Mobility
- Project Management
- Sports Management
- Post-master's Nurse Educator
- Technology Management

Internet courses and programs have undergone the same academic review and scrutiny as programs offered on campus and students taking Internet courses are supported through access to a variety of campus services including advising and registration, help-desk support, and library access. Students can access their courses anytime and anywhere, thus enabling students to study and participate in discussions and other course work whenever and wherever they choose.

Note: International Students must be enrolled in at least 9 hours to meet SEVIS requirements as a full-time student. Only 3 hours of online course work can be included in meeting this 9 hour minimum for full-time classification.

For additional information visit the Adult Student Services website at <http://adultstudents.missouristate.edu/> or call 417-836-6929 or Toll Free 1-800-492-7900.

Graduate Education Off-Campus

Selected graduate courses are taught on-site or by Interactive Video (ITV) delivery at several locations in the Missouri State University 24-county service area. Off-campus course locations include the Missouri State University West Plains Campus, Missouri State University Mountain Grove Campus, Lebanon, Nevada, Neosho, and locations as demand necessitates. The MBA program is delivered via ITV to West Plains, Lebanon, and Nevada. Refer to the [Missouri State Outreach web site](#) for more information.

Joplin Graduate Center

Missouri State University provides graduate education to students in the Joplin region through a variety of courses offered at the Joplin Graduate Center located on the Missouri Southern State University campus. Most courses are offered with the instructor on-site, while others utilize the Interactive Video (ITV) distance learning system. Five degree programs can be completed through work at the Joplin Graduate Center:

- Master of Science in Education, Elementary Education
- Master of Accountancy
- Master of Business Administration
- Master of Social Work
- Master of Arts in Teaching

In addition, selected graduate courses in educational administration, reading, special education, counseling, and several other disciplines are offered each semester. Information on course availability can be obtained through the Graduate Center office in Joplin (417-625-3133) or the [Missouri State Outreach web site](#).

Bull Shoals Field Station

The Missouri State University Bull Shoals Field Station is located on a tract of land overlooking Bull Shoals Lake in Taney County, Southwest Missouri. The nearby terrestrial and aquatic habitats are mostly undisturbed, comprising an ecosystem with considerable biodiversity. The Field Station provides a wide range of opportunities for research endeavors of graduate students in the natural sciences. Certain class activities and service programs utilize the Field Station as an integral component of the educational experience. For further information contact the Field Station Director, Dr. Janice Greene (417-836-5126; JaniceGreen@missouristate.edu).

Inter-University Collaborations

Missouri State University and Missouri Southern State University Joint Master Of Arts In Teaching

The two Universities cooperate in offering the Master of Arts in Teaching program in Joplin. This alternative and innovative masters/certification program is approved by the Missouri Department of Elementary and Secondary Education (DESE) and fully accredited by NCATE. It provides students the opportunity to earn teacher certification in one of 20 different areas of secondary education while also completing a masters degree. Students completing this partnership program in Joplin receive a diploma issued by Missouri State University signifying completion of the cooperative program with MSSU. Refer to the Master of Arts in Teaching section of this catalog (School of Teacher Education) for additional detail (contact person: Scott Fiedler, 417-836-8772).

University Of Missouri-Columbia Cooperative Doctorate in Educational Leadership

Missouri State University collaborates in a cooperative program with the University of Missouri - Columbia (UMC) leading to an Ed.D. in Educational Leadership. Courses for the degree are offered on the Missouri State University Springfield campus and on the UMC campus. The degree is conferred by UMC. (See Department of Counseling, Leadership and Special Education for additional information.)

University Of Missouri-Columbia Master Of Arts In Library and Information Science

Through a collaborative agreement with the University of Missouri - Columbia (UMC), Missouri State University provides on-campus access to components of the M.A. in Library and Information Science. While the degree is offered by UMC, at least 4 courses in the program can be acquired on the Springfield campus. Contact Dr. Bill Edgar, Missouri State University Library, for details about the partnership (417-836-4529; <mailto:billedgard@missouristate.edu>).

University Of Missouri-Columbia Doctoral Program In Plant Science

A cooperative doctoral arrangement is in place between the Darr School of Agriculture at Missouri State University and the Plant Sciences Unit at the University of Missouri-Columbia (UMC). Upon completion of the M. S. degree in Plant Sciences at Missouri State University, students can apply for admission to the doctoral program in the Plant Sciences Unit UMC. If admitted, students are eligible to compete for graduate assistantships on the UMC campus. Although enrolled in an UMC degree program, students can continue at Missouri State University and conduct doctoral research programs under the advisement of faculty at Missouri State University who hold adjunct appointments in the Plant Science Unit at UMC. For further information, contact Dr. Anson Elliott, Director, at 417-836-5638 or AnsonElliott@missouristate.edu.

Inter-University Accelerated Masters Agreements

Missouri State University has collaborative arrangements with Evangel University, Drury University and Southwest Baptist University (SBU) that provide for qualified students from these institutions to be accepted and take courses in the Accelerated Masters program at Missouri State. This arrangement allows Evangel and Drury students who wish to obtain a masters degree in disciplines where Missouri State has an Accelerated Masters option to start taking courses at Missouri State University before they finish the undergraduate program. Collaboration between SBU and MSU applies to the Accelerated Master of Accountancy only. Enrollment at Missouri State University is simultaneous with students completion of the work at either Evangel, Drury or SBU.

In a similar collaboration, Missouri State University senior students could start the Drury University M. A. in Integrated Marketing Communication.

Dual-Degree Plant Science Programs

China Agricultural University (CAU): Missouri State University and CAU in Beijing, People's Republic of China, have an articulation agreement where CAU plant science graduate students can complete a portion of the CAU program and then be selected to enter the M.S. in Plant Science at Missouri State University. These dual-degree students will subsequently complete both the CAU and Missouri State University masters degrees in plant science. (contact Dr. Wenping Qui, 417-926-4105)

Northwest Agriculture and Forestry University (NAFU): Missouri State University and NAFU in Yangling, Shaanxi, China have an articulation agreement whereby masters students in the NAFU plant science program will complete a portion of the NAFU program and then enter the M.S. in Plant Science at MSU. These dual-degree students will subsequently complete both the NAFU and Missouri State University masters degrees in plant science. (contact Dr. Wenping Qui, 417-926-4105).

Alliances Between Missouri State University Academic Departments And Other Regional Universities

Chemistry: A cooperative agreement between the chemistry departments at Missouri State University and the University of Missouri-Columbia (UMC) facilitates the acceptance of masters degree graduates from Missouri State University into the doctorate program in chemistry at UMC. Contact Dr. Alan Schick, Department Head of Chemistry, for details at AlanSchick@missouristate.edu or (417) 836-5506.

Mathematics: Post-Masters students may transfer up to 18 credit hours of mathematics and statistics course work taken at Missouri State University to University of Missouri-Rolla (UMR) toward a doctoral program. The course work will focus on the subject matter covered by the UMR Qualifying Examinations in Statistics or Mathematics. For information, contact Dr. William O. Bray, Department Head of Mathematics at WBray@missouristate.edu or (417) 836-5112.

International Program Alliances

International School for Management Studies: ISMS, located at Chennai (Madras) in southern India, is a sister institution to the Madras School of Social Work and is under the sponsorship of the Society for Social Education and Research (SSER) in Chennai. The partnership is a twinning agreement that facilitates entrance of graduates of Indian universities into Missouri State University's MBA. The 24-credit hours of MBA foundation courses may be completed at ISMS and the remaining 33 hours of the MBA program will be completed in Springfield.

Lal Bahadur Shastri Institute of Management: LBSIM is located in New Delhi, India. The Missouri State-LBSIM agreement facilitates admission into the MBA program similar to the arrangement with ISMS in Chennai. The provisions of this twinning arrangement also provide opportunities for the exchange of business students and faculty at the graduate level, development of a joint-MBA in International Business with students from both institutions participating in course work at the two campuses, and other mutually beneficial programs.

Institutions in South America: Missouri State University has entered into twinning programs with the Instituto Brasileiro de Mercado de Capitais (IBMEC), Rio de Janeiro, Brazil and Universidad de Las Americas (UDLA) - SYLVANIA® International Universities, Santiago, Chile that offer excellent opportunities for faculty as well as graduate and undergraduate students with Portuguese (Brazil) and Spanish (Chile) language competencies to take part in faculty/student exchanges.

Beijing University of Technology: Missouri State University and Beijing Tech have an agreement that facilitates joint research projects for graduate students and faculty. A particular focus is in materials science, and this relationship enhances the opportunity for students from both universities to do their thesis research in the environment and laboratory facilities of the other university.

National Sun Yat-sen University (NSYSU): Missouri State University's Department of Political Science and the Graduate Institute of Political Science at NSYSU in Kaohsiung, Taiwan, have a student exchange agreement. This relationship facilitates Missouri State University students taking courses at the Graduate Institute of Political Science of NSYSU, and likewise NSYSU students are aided in the opportunity for graduate studies at Missouri State.

Strategic Research and Educational Partnerships with China Universities

Missouri State University has a number of strategic partnerships with universities and institutions in China. The primary partnership universities include: China Agricultural University, Liaoning Normal University, Qingdao University, Northwest Agricultural and Forestry University, and Henan University of Finance and Economics. In addition, MSU has a research partnership with the Ningxia Forestry Institute in Yinchuan which operates the State Key Laboratory of Seedling Bioengineering. Students from the strategic partner universities qualify for the International Partners Scholarship.

Fees and Registration

Costs and Fees

For detailed information on tuition, student services fees, enrollment fees, supplemental course fees, and other fees, refer to the [Detailed Costs and Fees web site](#). Also refer to the [Refund Policy](#) for refund deadlines and appeal for exceptions.

Registration Procedures

The University uses a continuous registration system which allows currently enrolled and readmitted students to register well in advance of the beginning of the semester. For detailed registration information, refer to the Office of the Registrar's [Registration web site](#).

Students registering for the first time must apply for admission and be admitted prior to registering. To apply online, refer to the [Graduate Student Admissions web site](#). The procedure for readmission of a graduate student who has not maintained continuous enrollment (summer excluded) is based on the period of absence. Exceptions to this are students in the DPT, MPH and the MS in CSD, CIS, COU, PAS, PSY, and Nurse Anesthesia programs. Refer to the [Graduate Student Admissions web site](#) for detailed on readmission.

A student is not officially registered for classes until all fees have been paid in full, the student is enrolled in the Deferred Payment Plan, or the student has been awarded financial aid.

No student is permitted to attend a class unless the student's name appears on the class roll or an official change of schedule has been processed.

A "[Hold](#)" may prevent registration.

Senior Permission And Mixed Credit Forms

There are two special circumstances allowing an undergraduate student to enroll for graduate credit. A "Senior Permission" form is used by senior undergraduate students wishing to take 600- and above level courses that will count for graduate credit. This form must be completed at the time of registration and submitted in person to a registration center. Please note that courses designated for graduate credit will NOT apply to the undergraduate program. For more information, see Senior Permission listed under Graduate College: Special Academic Opportunities.

Undergraduate students accepted into an Accelerated Master's Program need to complete a "Mixed Credit" form for courses that will be utilized to satisfy both undergraduate and graduate degree requirements. This form must be submitted in person to a registration center. For more information, see Accelerated Masters listed under Graduate College: Special Academic Opportunities.

Workshops

No more than five credit hours of graduate course work completed in workshops may be applied to the minimum hours required for a masters degree.

Financial Assistance

Graduate Assistantships

Graduate assistantships are available in many areas to assist students with expenses and to enhance learning while studying for advanced degrees at Missouri State University. Graduate assistantships are offered in both academic and administrative areas and involve teaching, research, and/or administrative responsibilities. Often, the assistantship assignment is related to the student's program of study. Some openings are posted on the Graduate College website <http://graduate.missouristate.edu> (under Financing Graduate School). As this is not an exhaustive listing, students are encouraged to contact departments and offices directly regarding openings.

Assistantships begin the week prior to classes and continue through graduation. Specific hours of employment are arranged between the student and the supervisor.

Commitment Date: Missouri State University supports the policy adopted by the Council of Graduate Schools (CGS) concerning assistantship offers (does not apply to admissions decisions). When a student accepts an offer of a graduate assistantships for the next academic year prior to April 15, this constitutes a "letter of intent" that is not considered binding but is a "good faith" agreement. On April 15, this agreement becomes a verbal contract that is considered binding for both the students and the department/office that offered the assistantship, and both parties are expected to honor it. Any assistantship offered and accepted after April 15 is likewise considered immediately binding.

Students wishing to break this contract after April 15 must request from the department/office that awarded them the assistantship a written release from their contract. Similarly, students accepting an assistantship offer after April 15 who have already accepted an assistantship at another university must submit with this acceptance a letter from the other university releasing them from their contract.

The complete CGS resolution can be found at http://www.cgsnet.org/portals/0/pdf/CGS_Resolution.pdf

Stipends: The graduate assistantship is generally 20 hours per week and provides a minimum stipend of \$8,000 for the 2012-13 academic year (nine months), and in some disciplines, stipends of \$9,730 will be awarded. A graduate assistant must complete a minimum of 6 hours of graduate course work (600-level or above) during each semester of appointment on an assistantship. Some departments or administrative units may require graduate assistants to be enrolled for more than 6 hours of course work in a semester. Graduate Assistants in their final semester can be enrolled in as few as 3 hours if they are completing the course work on their Program of Study. In rare cases, an assistantship may be awarded at quarter-time (10 hours per week) and would pay half the normal stipend.

A limited number of graduate assistantships are available during the summer session. A graduate assistant appointed for the 2013 summer session will receive a stipend of either \$2,000 or \$2,432. Summer graduate assistants must complete a minimum of 3 hours of graduate course work (600-level or above) during the summer session.

Students who apply for graduate assistantships are also eligible to receive a limited fee-waiver scholarship (see Fee-waiver Scholarships section). Note that graduate assistant paperwork must be received in the Graduate College by September 15 (for Fall semester) and February 15 (for Spring semester) for the student to be eligible for the fee-waiver scholarship.

Application: An application for a graduate assistantship must be submitted directly to the department in which the assistantship is sought. It is wise to check with the department before applying. Application forms are available on the Graduate College website. Information requested from an applicant includes employment and academic history and references. Departments employing graduate assistants may request additional information.

Eligibility: Since the primary purpose of graduate assistantships is to aid students in the pursuit of advanced degrees, a student must be admitted into a graduate degree program or graduate certificate program at Missouri State to be eligible. Eligibility ends once the Advisor Approved Program of Study is completed. A minimum GPA of 3.00 on the undergraduate cumulative or last 60 hours for first time graduate students, or graduate cumulative (minimum of 9 hours) for current graduate students is required. A student in a master's degree program may hold an assistantship for a maximum of two years (including fall, spring and summer) and a student admitted to a graduate certificate program may hold an assistantship for two semesters. A student is eligible for a third year of an assistantship support if he/she has completed all requirements for a master's degree and is admitted to a second master's degree or graduate certificate program. Also, a student in a doctoral program is eligible for a third year of assistantship support. Students with 20 hours per week graduate assistantships are not eligible to work at any other paid position at Missouri State University during the time of their assistantship. With pre-approval only from the Graduate College, a half (10 hour per week) assistant may possibly be allowed to hold other University employment on a very limited basis. Assistants must maintain a 3.00 GPA to maintain eligibility.

International Students: International students can only work 20 hours maximum per week during the fall and spring semesters per U.S. Immigration law.

Graduate students who did not receive both their primary and secondary education in a country where English was the primary language must meet certain requirements based on Missouri statutes to qualify for graduate assistantships with teaching assignments:

- Successful completion of at least one semester of enrollment at a public institution of higher education in the state of Missouri. (Note: Exceptions may be granted in special cases upon approval of the chief academic and executive officers of the institution). During this semester, students will obtain a cultural orientation to prepare them for a teaching appointment.
- In the weeks prior to this semester, attendance at the new-student orientations sponsored by International Services and the Graduate College.
- Passing of a Missouri State University juried examination in which the candidate must demonstrate his/her ability to interpret written English passages and to communicate orally in English in a classroom setting. Juried examinations are to be approved by the Graduate College. Membership of the jury will include one member of the applicant's major department (appointed by that department's head), one member from the Department of Communication, and one other faculty representative (the latter two members to be approved by the Graduate College).

Graduate Assistant Orientation and Training

University: The Graduate College provides an intensive orientation prior to the Fall semester for all new graduate teaching assistants. A condensed version of this orientation is also offered prior to the spring semester. These sessions are designed to provide students with information relevant to their academic role: i) graduate assistantship responsibilities; ii) legal issues related to teaching; and iii) effective teaching strategies. Students having assistantship responsibilities that include direct or indirect teaching must participate in this pre-semester orientation.

Departments: In most cases where Graduate Assistants have instructional responsibilities, the academic department provides formal orientation and training sessions for the specific teaching assignments.

Scholarships

Fee-waiver Scholarships

Students who receive graduate assistantships are also eligible for a limited fee waiver scholarship if appointed by September 15 (fall semester or academic year GA) or February 15 (spring semester GA). Fee waivers are intended to cover graduate courses required on the Advisor Approved Program of Study. The maximum cumulative graduate credits allowable with fee waiver scholarship assistance will not exceed ten percent beyond the minimum credit hour requirements of the degree program. Upon review, courses which do not meet this guideline will result in loss of the fee waiver benefit for such courses or possible future eligibility. Fee-waiver scholarships are for up to 15 hours of course work consistent with the student's program of study for each of the fall and spring semesters (limited to 6 hours for quarter-time assistantships). Those receiving summer term fee-waiver scholarships have fee coverage for up to 6 hours of course work (limited to 3 hours for quarter-time assistants).

Students appointed on a graduate assistantship during the Spring semester are eligible for a fee waiver scholarship during the following Summer term as long as minimum eligibility is maintained. This eligibility does not depend on having a Summer graduate assistantship.

For fee-waiver purposes, credit hours taken in the intersession prior to the semester are part of the allowable fee-waiver limits of that semester (i.e., 15 hrs limit in fall, 15 hrs limit in the spring; 6 hrs in summer).

Please note that the GA fee waiver scholarship covers only the standard \$227 for Missouri Residents or \$454 for Non-Resident (per credit hour) of Basic Fees for any regular-instruction graduate-level course, or up to \$275 (per credit hour) for any internet-based graduate-level course, plus the Student Services Fee. It does not cover the \$32 (COB) or \$25 (CHHS) "Differential Fee" assessed for any type of enrollment (regular or internet-based instruction) in the specified courses. It also does not cover supplemental course fees, student health insurance, books, or other miscellaneous fees.

Missouri Outreach Graduate Opportunity (MOGO) Scholarship

The Missouri Outreach Graduate Opportunity (MOGO) Scholarship provides a partial remission of out-of-state fees for full-time graduate students who are not Missouri residents. The MOGO Scholarship has a value of three-fourths of the out-of-state portion of graduate students fees for 9 credit hours (5 credits hours in the summer). For the 2011-2012 academic year the value would have been \$1,533 for fall and spring semester. The scholarship amount will be adjusted annually when the Missouri State University Board of Governors approves changes to the student fee schedule.

No application is required. Once a student meets the eligibility criteria, the scholarship will automatically be offered. The MOGO Scholarship cannot be combined with other forms of University aid, including scholarships, graduate assistantships, or fee waivers.

MOGO Eligibility Requirements: To be eligible, a student must be considered a non-resident of Missouri for fee purposes, have an undergraduate GPA of at least 3.25, have official scores from the Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), or Miller Analogies Test (MAT) on file with the Missouri State University Graduate College, be a first-time, degree-seeking graduate student admitted into an eligible program (see below) and be enrolled as a full-time graduate student, taking at least 9 graduate credit hours during the fall and during the spring semester or 5 graduate credit hours during the summer. Out-of-state undergraduate students in Missouri State University accelerated master's programs may qualify for the scholarship after they have completed their bachelor's degree and are given full graduate status.

Eligible Programs include:

- Accountancy (MAcc)
- Applied Anthropology (MS)
- Audiology (AuD)
- Biology (MS)
- Cell and Molecular Biology (MS)
- Chemistry (MS)
- Communication (MA)
- Communication Sciences and Disorders (MS)
- Counseling (MS)
- Criminology and Criminal Justice (MS)
- Early Childhood and Family Studies (MS)
- Educational Administration (MSEd)
- Elementary Education (MSEd)
- Educational Administration (EdS)
- English (MA)
- Geospatial Sciences in Geography and Geology (MS)
- Health Administration (MHA)
- Health Promotion and Wellness Management (MS)
- History (MA)

- Educational Technology (MSEd)
- Master of Global Studies (MGS)
- Master of Arts in Teaching (MAT)
- Mathematics (MS)
- Materials Science (MS)
- Music (MM)
- Natural and Applied Science (MNAS)
- Nursing (MSN)
- Plant Science (MS)
- Psychology (MS)
- Project Management (MS)
- Public Administration (MPA)
- Public Health (MPH)
- Reading (MSEd)
- Religious Studies (MA)
- Secondary Education (MSEd)
- Social Work (MSW)
- Special Education (MSEd)
- Student Affairs (MS)
- Theatre (MA)
- Writing (MA)
- Dietetics Internship (Graduate Certificate)

Programs not eligible for MOGO are:

- Administrative Studies (MSAS)
- Business Administration (MBA)
- Computer Information Systems (MS)
- Defense and Strategic Studies (MS)
- Educational Leadership – Cooperative Program with the University of Missouri-Columbia (Ed.D)
- Nurse Anesthesia (MS)
- Physical Therapy (DPT)
- Physician Assistant Studies (MS)

Renewal Criteria: To renew the MOGO Scholarship for subsequent semesters, students must remain enrolled in an eligible program, complete at least 9 graduate credit hours during each semester the award is received and at least 5 graduate credit hours during each summer session the award is received, maintain a cumulative graduate GPA of 3.00 and remain classified as a non-resident for fee purposes. Eligibility will be verified at the end of each semester. If a student becomes ineligible, the scholarship will not be reinstated unless the student is approved for an exception which can only be granted by the Graduate College. Enrollment in the MOGO program during the summer semester is optional. An exception to the credit hour requirement will be granted to students who are enrolled in their last semester and need fewer than the prescribed minimum hours to graduate. Students in their last semester seeking a reduction to the credit hour requirement must submit the "Satisfactory Academic Appeal" Form found on the Financial Aid website. If an exception is granted, the scholarship award will be reduced proportional to the number of credit-hour enrollment.

Undergraduate MSU Scholarships

MSU undergraduate students who complete their bachelor's degree and move immediately into a graduate program (including accelerated master's programs), and have unused eligibility in their undergraduate scholarship, may be able to transfer the remaining scholarship to their graduate programs. Check with the Financial Aid Office for information and eligibility requirements. Note: this cannot be used in conjunction with a graduate assistantship.

Scholarships for Graduate Students

For a complete listing, refer to the [Scholarships for Graduate Students](#) web site.

Federal Financial Assistance

For a complete listing of all federal financial aid available, eligibility, and procedures, refer to the [Financial Aid Office](#) web site.

Veterans Benefits and Services

Missouri State University is approved for certification of students eligible to receive educational assistance (G.I. Bill) from the U.S. Department of Veterans Affairs (DVA). For more information, refer to the [Veterans Student Services](#) web site.

Student Employment Service

The Student Employment Office maintains an active file of permanent and temporary part-time jobs as well as a few full-time employment opportunities. Graduate Assistants (20 per week) are not eligible to hold any additional on-campus positions during the time of their appointment. For more information, refer to the [Student Employment Service](#) web site.

Interdisciplinary Graduate Programs

Academic Units

- [Master of Science, Administrative Studies](#)
- [Master of Science in Education, Secondary Education](#)
- [Graduate Certificate in Individualized Studies](#)

Missouri State University encourages interdisciplinary research and recognizes that the careers of many students will be enhanced through graduate programs that connect knowledge and perspectives from different disciplines. Interdisciplinary programs fulfill a special niche for students that recognize they may have multiple career needs that draw upon various knowledge bases.

The Master of Business Administration and the Master of Natural and Applied Science are interdisciplinary programs within their respective colleges. Program descriptions can be found under the College of Business and College of Natural and Applied Science sections.

Two graduate programs, the Master of Science in Administrative Studies and the Master of Science in Education, Secondary Education, cut across a number of colleges and programs. These programs are outlined below.

College of Arts and Letters

Dean: Gloria Galanes

Associate Deans: Madeleine Hooper and Mark Biggs

Office: Craig Hall, Room 106 C

Phone: (417) 836-5247, Fax: (417) 836-6940

Email: CollegeofArtsandLetters@missouristate.edu

Website: <http://coal.missouristate.edu/>

Academic Units

- [Department of Art and Design](#)
- [School of Communication Studies: Department of Communication](#)
- [School of Communication Studies: Department of Media, Journalism and Film](#)
- [Department of English](#)
- [Department of Modern and Classical Languages](#)
- [Department of Music](#)
- [Department of Theatre and Dance](#)

[Department of Art and Design](#)

Carolyn L. Cardenas, Department Head

Master of Science in Education, Secondary Education

School of Communication Studies:

[Department of Communication](#)

Shawn T. Wahl, Department Head

Randy Dillon, Graduate Director

Master of Arts, Communication (includes accelerated master's opportunity)

Master of Science, Administrative Studies - Applied Communication Option

Graduate Certificate: Conflict and Dispute Resolution

[Department of Media, Journalism, and Film](#)

Mary Jane Pardue, Interim Department Head

Screenwriting for Television and Film Graduate Certificate

[Department of English](#)

W.D. Blackmon, Department Head

Matthew Calihman, Graduate Director

Master of Arts, English

Master of Arts, Writing (includes accelerated master's opportunity)

Master of Science in Education, Secondary Education

Graduate Certificate in Ozarks Studies

Graduate Certificate in Teaching English to Speakers of Other Languages (TESOL)

[Department of Modern and Classical Languages](#)

Jason Jolley, Department Head

[Department of Music](#)

Julia C. Combs, Department Head
Robert C. Quebbeman, Graduate Director

Master of Music
Master of Science in Education, Secondary Education

Department of Theatre and Dance

Christopher Herr, Interim Department Head and Graduate Director

Master of Arts, Theatre (includes accelerated master's opportunity)
Master of Science in Education, Secondary Education

College of Business

Dean: Stephanie M. Bryant

Associate Deans: Dave B. Meinert, Elizabeth Rozell

Office: Glass Hall, Room 400

Phone: (417) 836-5646, Fax: (417) 836-4407

Academic Units

- [Business Administration](#)
- [School of Accountancy](#)
- [Department of Computer Information Systems](#)
- [Department of Fashion and Interior Design](#)
- [Department of Finance and General Business](#)
- [Department of Management](#)
- [Department of Marketing](#)
- [Department of Technology and Construction Management](#)

[Master of Business Administration](#)

(includes accelerated master's opportunity)

Elizabeth Rozell, Director of MBA Program

Katherine Brady, Coordinator of MBA Program

Master of Science in Education, Secondary Education

[School of Accountancy](#)

John R. Williams, Director

Kerri Tassin, MAcc Graduate Coordinator

Master of Accountancy (includes accelerated master's opportunity)

Forensic Accounting Graduate Certificate

Tax Accounting Graduate Certificate

[Department of Computer Information Systems](#)

Jerry M. Chin, Department Head

Shannon McMurtrey, Graduate Director

Master of Science in Computer Information Systems

[Department of Fashion and Interior Design](#)

Ronald Coulter, Interim Department Head

Master of Science in Education, Secondary Education

[Department of Finance and General Business](#)

Kent P. Ragan, Department Head

[Department of Management](#)

William Donoher, Department Head

D. Mike Leibert, Graduate Director, MHA Program

Master of Health Administration

Graduate Certificate in Health Administration

Department of Marketing

Ronald L. Coulter, Department Head

Department of Technology and Construction Management

R. Neal Callahan, Interim Department Head and Graduate Director

Master of Science, Project Management (includes accelerated master's opportunity)

Master of Science, Administrative Studies: Project Management Option

Graduate Certificate in Project Management

Vision, Mission, and Value Statements

Vision

The College of Business at Missouri State University is one of the leading business schools in the Midwest.

Mission

The Missouri State University College of Business is committed to effectively developing educated persons in the business disciplines at the undergraduate and master's level to prepare them for successful careers as managers and professionals. We will accomplish this mission by providing students with a broad understanding of public affairs, and with knowledge, skills and values to succeed and adapt in a global economy. Essential to achieving this mission is providing high quality undergraduate and graduate degree programs delivered through excellent teaching and student engagement, and producing quality intellectual contributions that advance knowledge of business and management theory, practice, and/or learning pedagogy. We also seek to build effective partnerships with global institutions, industry, the public, and our colleagues.

Shared Values and Guiding Principles

- We value ethical behavior and integrity. We believe in consistently practicing honesty, integrity, and professional ethics in all aspects of the work we do. We believe it is important to promote ethical behavior and integrity in our students, faculty, administrators and staff.
- We value personal interaction with students and a student-centered learning environment. We believe in providing a high quality, high-touch, personalized educational environment that facilitates learning through students' interactions with faculty, staff and administrators. We believe it is important to instill a commitment to lifelong learning in our students.
- We value our faculty, staff and administrators. We believe in nurturing and supporting a collegial environment for faculty, staff and administrators that is supportive of our individual and collective educational efforts. We recognize, support and applaud differing viewpoints and we strive to maintain a decision-making process that considers alternative views before decisions are made. We embrace the university's Long Range Plan sentiment that "What makes Missouri State special is the people."
- We value diversity of all types. We believe that diversity and inclusiveness enrich the educational experience for our students, prompt personal growth, strengthen the community and workplace, and promote cultural competence.
- We value scholarship and the production of intellectual contributions that contribute knowledge and understanding to the broader business and academic communities. We believe our scholarship should be directed at discovery of new ideas and applying knowledge to support improvement in business, community well-being and educational processes.
- We value our community and our region. We believe in developing programs that support our community and region. As the largest College of Business in the region and as a state-supported institution, we strive to provide organizations with serious, well-prepared students and to make available various support functions to help businesses to be more successful in their dynamic environments.
- We value continuous improvement. We believe in individual and collective efforts that support the College mission; we will strive for continuous improvement. By committing to continuous improvement over time, we will take areas that need attention and ultimately make them strengths, and take existing strengths and further increase the College's points of differential advantage.

College of Education

Interim Dean: David Hough

Associate Dean: Gilbert Brown and James Sottile

Office: Hill Hall, Room 304

Phone: (417) 836-5254, Fax: (417) 836-4884

Academic Units

- [Department of Childhood Education and Family Studies](#)
- [Department of Counseling, Leadership, and Special Education](#)
- [Department of Reading, Foundations, and Technology](#)

[Childhood Education and Family Studies](#)

Donna Breault, Department Head

Joanna Cemore Brigden, Program Coordinator (Early Childhood and Family Development)

Cynthia Hail, Program Coordinator (Elementary Education)

Master of Science, Early Childhood and Family Development

Master of Science in Education, Elementary Education

[Department of Counseling, Leadership, and Special Education](#)

Tamara J. Arthaud, Department Head and Graduate Coordinator (Special Education)

Jeffrey Cornelius-White, Program Coordinator (Counseling)

Joseph Hulgus, Practicum/Internship Coordinator and Ed.S. Advisor (Counseling)

Gilbert O. Brown, Program Coordinator (Student Affairs)

Kim Finch, MEd Program Coordinator (EAD)

Robert L. Watson, EdS Program Coordinator (EAD)

Cynthia MacGregor, EdD Program Coordinator (EAD)

Master of Science, Counseling

Master of Science, Student Affairs

Master of Science in Education, Educational Administration

Master of Science in Education, Special Education

Specialist in Education, Counseling and Assessment

Specialist in Education, Educational Administration

Graduate Certificate in Autism Spectrum Disorders

Graduate Certificate in Orientation and Mobility

Cooperative Doctorate in Educational Leadership (Cooperative program with University of Missouri – Columbia)

[Reading, Foundations, and Technology](#)

Cathy Pearman, Department Head

Deanne Camp, Program Coordinator (Literacy)

Chin-Wen Chang, Program Coordinator (Educational Technology)

Fred Groves, Program Coordinator (MAT)

Master of Arts in Teaching

Master of Science in Education, Educational Technology

Master of Science in Education, Literacy

Graduate Certificate in Educational Technology Specialist

College of Health and Human Services

Dean: Helen C. Reid

Associate Dean: To be named

Office: Professional Building, Room 110
Phone: (417) 836-4176, Fax: (417) 836-6905

Academic Units

- [Master of Public Health](#)
- [Department of Biomedical Sciences](#)
- [Department of Communication Sciences and Disorders](#)
- [Department of Kinesiology \(formerly Health, Physical Education, and Recreation\)](#)
- [Department of Nursing](#)
- [Department of Physical Therapy](#)
- [Department of Physician Assistant Studies](#)
- [Department of Psychology](#)
- [School of Social Work](#)
- [Sports Medicine and Athletic Training](#)

[Master of Public Health \(MPH\)](#)

David Claborn, Program Director

Master of Public (includes accelerated master's opportunity)

[Department of Biomedical Sciences](#)

Colette M. Witkowski, Department Head
Scott Zimmerman, Graduate Director (Cell and Molecular Biology)
Benjamin Timson, Graduate Director (Nurse Anesthesia)
Carmen Boyd (Certificate)

Master of Science, Cell and Molecular Biology (includes accelerated master's opportunity)

Master of Science, Nurse Anesthesia

Graduate Certificate in Dietetics Internship

[Department of Communication Sciences and Disorders](#)

Letitia White, Acting Department Head

Doctor of Audiology (AuD)

Master of Science, Communication Sciences and Disorders

[Department of Kinesiology](#)

Sarah G. McCallister, Department Head & Graduate Coordinator (MS)
Gerald Masterson, Graduate Coordinator (Certificate)
David T. Oatman, Graduate Coordinator (MSEd)

Master of Science, Health Promotion and Wellness Management (includes accelerated master's opportunity)

Master of Science, Administrative Studies – Sports Management Option

Master of Science in Education, Secondary Education

Graduate Certificate in Sports Management

[Department of Nursing](#)

Kathryn L. Hope, Department Head
Susan Berg, Program Director, DNP Program
Susan Sims-Giddens, Program Director, MSN Nurse Educator Program

Doctorate of Nursing Practice (DNP)
Master of Science in Nursing (includes accelerated master's opportunity)
Graduate Certificate: Post-Master's Nurse Educator
Graduate Certificate: Post-Master's Family Nurse Practitioner

Department of Physical Therapy

Jeanne Cook, Department Head
Scott W. Wallentine, Admissions Coordinator

Doctor of Physical Therapy

Department of Physician Assistant Studies

Steven T. Dodge, Department Head and Director

Master of Science, Physician Assistant Studies

Department of Psychology

Timothy K. Daugherty, Department Head
David Lutz, Graduate Program Director (Clinical Track)
Wayne Mitchell, Graduate Program Director (Experimental Track)
Carol Shoptaugh, Graduate Program Director (I/O Track)

Master of Science, Psychology
Master of Science in Education, Secondary Education

Forensic Child Psychology Graduate Certificate

School of Social Work

Carol Langer, Director
Darryl Haslam, MSW Coordinator, Springfield
To be named, MSW Coordinator, Joplin Program

Master of Social Work

Sports Medicine and Athletic Training

Tona Hetzler, Department Head and Program Director (Athletic Training)
to be named, Program Director (Occupational Therapy)

Master of Science, Athletic Training
Master of Occupational Therapy

College of Humanities and Public Affairs

Dean: Victor H. Mathews

Associate Dean: Pamela R. Sailors

Office: Strong Hall, Room 251

Phone: (417) 836-5529, Fax: (417) 836-8472

Academic Units

- [Department of Criminology and Criminal Justice](#)
- [Department of Defense and Strategic Studies](#)
- [Department of Economics](#)
- [Department of History](#)
- [Department of Philosophy](#)
- [Department of Political Science](#)
- [Department of Religious Studies](#)
- [Department of Sociology and Anthropology](#)

[Interdisciplinary Programs](#)

Bernard McCarthy, Director

Graduate Certificate in Homeland Security and Defense

[Department of Criminology and Criminal Justice](#)

Patti Salinas, Interim Department Head

Brett Garland, Graduate Director

Master of Science, Criminology (includes accelerated master's option)

Master of Science in Administrative Studies, Criminal Justice Option

[Department of Defense and Strategic Studies](#)

Keith B. Payne, Department Head

Master of Science, Defense and Strategic Studies

Graduate Certificate in Defense and Strategic Studies

[Department of Economics](#)

Terrel Gallaway, Interim Department Head

Master of Science in Education, Secondary Education

[Department of History](#)

Kathleen A. Kennedy, Department Head

William Piston, Graduate Director

Master of Arts, History (includes accelerated master's option)

Master of Science in Education, Secondary Education (includes accelerated master's option)

History for Teachers Graduate Certificate

[Department of Philosophy](#)

Dan Kauffman, Department Head

Department of Political Science

George E. Connor, Department Head
Mark Rushefsky, Graduate Director (MPA)
Dennis Hickey, Graduate Director (Master of Global Studies)

Master of Global Studies (includes accelerated master's opportunity)
Master of Public Administration (includes accelerated master's opportunity)
Master of Science in Education, Secondary Education
Graduate Certificate in Public Management

Department of Religious Studies

Stephen C. Berkwitz, Department Head
Martha Finch, Graduate Director

Master of Arts, Religious Studies (includes accelerated master's opportunity)
Graduate Certificate in Religious Studies for the Professions

Department of Sociology and Anthropology

William A. Wedenoja, Acting Department Head and Graduate Director

Master of Science, Applied Anthropology
Master of Science in Education, Secondary Education

Graduate Certificate in Homeland Security and Defense

Bernard McCarthy, Certificate Advisor
Strong Hall, Room 467; Phone (417) 836-6679 BernardMcCarthy@missouristate.edu

Program Description

The certificate in Homeland Security and Defense provides a 12 hour graduate-level experience for people working or desiring to work in the field of homeland security and defense. This program provides leadership education and critical thinking skills for dealing with threats faced in the global war on terror.

The curriculum is structured around key policy and organizational problems involving homeland security. Each course prepares students to master core issues, principles, and problem-solving approaches that can be applied to specific challenges confronting their jurisdictions or sponsoring organizations.

Admission Criteria

To be considered for the program, a student must have a 2.75 grade point average and be admitted to the Graduate College. Students who do not meet this criterion, but demonstrate potential for success through career experience, may be admitted at the discretion of the Certificate Advisor and with the approval of the Dean of the Graduate College. Admission to this certificate program does not constitute admission to any other Missouri State University graduate program.

Required Courses

12 Hours

Course Code	Course Title	Credit Hours
CRM 740	Foundations of Homeland Defense and Security	3 hrs
CRM 745	Topics in Homeland Defense and Security	3 hrs
PLS 717	Multidisciplinary Approaches to Homeland Security	3 hrs
PLS 719	Strategic Planning and Organizational Imperatives in Homeland Security	3 hrs

College of Natural and Applied Sciences

Dean: Tamera S. Jahnke

Associate Deans: Xingping Sun and Daniel Beckman

Office: Temple Hall, Room 142

Phone: (417) 836-5249, Fax: (417) 836-6934

Academic Units

- [Master of Natural and Applied Science \(Interdisciplinary Program\)](#)
- [Department of Biology](#)
- [Department of Chemistry](#)
- [Department of Computer Science](#)
- [Department of Geography, Geology, and Planning](#)
- [Department of Hospitality and Restaurant Administration](#)
- [Department of Mathematics](#)
- [Department of Physics, Astronomy, and Materials Science](#)

[Interdisciplinary Programs](#)

Master of Natural and Applied Sciences (includes accelerated master's opportunity)
Xingping Sun, Graduate Director

[Department of Biology](#)

S. Alicia Mathis, Department Head
D. Alexander Wait, Graduate Director

Master of Science, Biology (includes accelerated masters opportunity)
Master of Science in Education, Secondary Education

[Department of Chemistry](#)

G. Alan Schick, Department Head
Erich Steinle, Graduate Director

Master of Science, Chemistry (includes accelerated master's opportunity)
Master of Science in Education, Secondary Education

[Department of Computer Science](#)

Kenneth R. Vollmar, Department Head

[Department of Geography, Geology and Planning](#)

Thomas G. Plymate, Department Head
Doug Gouzie, Graduate Director

Master of Science, Geospatial Sciences in Geography and Geology (includes accelerated master's opportunity)

Master of Science in Administrative Studies, Environmental Management Option

Master of Science in Education, Secondary Education

Graduate Certificate: Geospatial Information Science (offered jointly with the Missouri University of Science and Technology (MS&T))

[Department of Hospitality and Restaurant Administration](#)

Melissa Dallas, Department Head

Department of Mathematics

William Bray, Department Head
Les Reid, Graduate Director

Master of Science, Mathematics (includes accelerated master's opportunity)

Master of Science in Education, Secondary Education (includes accelerated master's opportunity)

Department of Physics, Astronomy and Materials Science

David M. Cornelison, Department Head
Kartik Ghosh, Graduate Director

Master of Science, Materials Science (includes accelerated master's opportunity)

Master of Science in Education, Secondary Education

Science Education Courses

(Courses may be used in various programs in the College of Natural and Applied Sciences)

SCI 605 Intellectual Foundations of Science and Technology. 3(3-0), S. An historical and philosophical examination of the origins and the development of science and technology. The differences between science and technology, their interrelationships in modern times, and the impact of each of these on society will be considered. May be taught concurrently with SCI 505. Cannot receive credit for both SCI 505 and SCI 605.

SCI 685 Topics in Science Education. 1-4 D. A variable content course for offering selected topics of interest to science teachers in the elementary, middle, or secondary schools; or in college classrooms. May be repeated up to 6 hours when the topic varies. No more than 6 hours may be counted toward a degree. May be taught concurrently with SCI 580. Cannot receive credit for both SCI 685 and SCI 580.

SCI 780 Advanced Topics in Science Education. 1-4, D. Prerequisite: 12 hours of graduate coursework. A variable content course for offering selected topics of interest to science teachers in the elementary, middle, or secondary schools; or in college classrooms. May be repeated up to 6 hours when the topic varies. Maximum of 6 hours may be counted toward degree.

Master of Science, Administrative Studies: Environmental Management Option

Program Description

Several departments in the College of Natural and Applied Science participate in the Master of Science, Administrative Studies (MSAS) degree by contributing courses in the Environmental Management Option. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes a significant online component, is administered by a faculty committee and housed in the Graduate College. For more information, see the full MSAS program listing in the Graduate College section of this catalog.

William H. Darr School of Agriculture

Karls Hall, Room 201, Phone: (417) 836-5638, Fax: (417) 836-6979

Email: Agriculture@missouristate.edu

Website: <http://ag.missouristate.edu/>

Department Head: W. Anson Elliott

Graduate faculty

Professor: W. Anson Elliott, Martin L. Kaps, Wenping Qiu, Arbindra P. Rimal, Dennis L. Schmitt, Pamela Trewatha, Gary W. Webb

Associate Professor: Clydette Alsup, Michael G. Burton, James B. Hutter, Chin-Feng Hwang, Benjamin M. Onyango, Elizabeth L. Walker, Karl L. Wilker

Assistant Professor: Melissa D. Hudson, Maciej Pszczolkowski

Adjunct Faculty: Michael A. Brown

Emeritus Professor: Ben D. Fuqua, Lyndon N. Irwin, Harry R. James, James F. Moore, Jr., Michael P. Roling, J.N. Smith, Howard G. Townsend, Jr

Programs

Master of Science, Plant Science

Arbindra Rimal, Program Director

Karls Hall, Room 219; Phone (417) 836-5094

ArbindraRimal@missouristate.edu

Program Description

This program is designed to prepare students to work in a wide range of jobs related to the production and economic uses of plants. Employment opportunities include the areas of crop, fruit and vegetable production, biotechnology, nursery and seed production, landscape management, wine production, environmental preservation, agribusiness, teaching, research, and extension education. Students may also continue their education in a doctoral program.

The Master of Science in Plant Science is offered as an interdepartmental major from the departments of Agriculture, Biology, Chemistry, and Fruit Science. Together with the plant science program coordinator, the student selects an advisor from one of the four departments. The student and advisor design an individual program of study, selecting courses which will help the student to achieve his/her career goals.

During the first semester, the student declares an area of specialization and begins to pursue a research problem (project) with close supervision of a graduate faculty advisory committee. Research areas include fruit production, soils and plant nutrition, ornamental plants and landscaping, plant physiology, enology and viticulture, crop management systems, plant genetics, and economic botany.

Most course work is usually completed by the end of the second or third semester, and the research and thesis completed after four or five semesters. A comprehensive exam is taken during the second year.

Graduate Assistantships

Evaluation of applications for assistantships begins on March 1 (fall assistantships) and October 1 (spring assistantships), and will continue until positions are filled. Applicants must first be accepted into the program, and files must be complete to be considered.

Retention Requirements

To remain in the program, students must maintain a GPA of 3.00 and make satisfactory progress on the thesis research.

Admission Requirements

Students admitted to the plant science program in full standing must meet the following requirements.

1. The student must meet all Graduate College Admission requirements (See Admission to Graduate Study under Graduate College section of catalog). Students who do not meet the grade point standards outlined, but are admitted on the basis of

their GRE scores, will be required to complete a minimum of 9 hours of specified graduate courses with a GPA of at least 3.00 before being approved for an Advisory-approved Program of Study in the program.

2. The student must submit Graduate Record Examination (GRE) scores from the General Test portion.
3. International applicants are also required to submit a score for the Test of English as a Foreign Language (TOEFL) of not less than 550 on the paper-based or a comparable score of 213 on the computer-based with a minimum of 50th percentile on the Listening Comprehension Section.
4. The student must possess an undergraduate degree with a background in an appropriate natural or applied science including one semester of genetics and one semester of organic chemistry or equivalents thereof. Applicants lacking the background courses may be admitted, but will be required to complete any of these deficiencies with appropriate course work.
5. The student must receive a positive evaluation from the Graduate Coordinator of the Plant Science program before being recommended to the Graduate College for admittance into the program.

Accelerated Master's Degree Option

Missouri State University majors in Agriculture, Biology, and Chemistry have the option to apply for preliminary acceptance into the MS in Plant Science program if they meet the requirements of the accelerated master's option. This option is tailored to those undergraduates who have acquired considerable plant science-related research experience in a laboratory through the departments of Agriculture, Biology or Chemistry at Missouri State University. Students who are accepted to the accelerated program will be able to count a maximum of 12 credit hours of 600-or higher level course towards both their undergraduate and graduate degrees. The courses must be in the area of economic botany, plant physiology, plant genetics, crop management systems, plant nutrition, soils, chemistry, ecology, fruit production, viticulture, enology, or ornamental plants and landscaping. Courses to be counted toward both degrees must be identified jointly in agreement with the undergraduate advisor, the student's research mentor, and the Plant Science Program Director. This option will enable Agriculture, Biology or Chemistry majors to potentially meet the requirements for the MS in Plant Science degree within two semesters following the completion of the undergraduate degree. Contact the Plant Science Program Director for details and additional information.

To be allowed to enroll in a course which is counted toward both the undergraduate and graduate degree, the student must be accepted as an advisee by a graduate faculty member and must be admitted into the accelerated program and have the permission of his/her undergraduate advisor, the Plant Science Program Director and the Dean of the Graduate College. These signature approvals are shown on the Mixed Credit Form which is required prior to the end of the Change of Schedule Period for the selected semester.

Admission Requirements for the Accelerated Master's Option

1. Junior or senior standing and a GPA of 3.25 or higher.
2. A minimum of 25 credit hours of undergraduate hours relevant to plant biology (as determined by the undergraduate advisor, the student's research mentor, and the Plant Science Program Director) with a GPA of 3.50 or higher.
3. Laboratory research experience relevant to plant science under the direction of a faculty member in Agriculture, Biology or Chemistry at Missouri State University.
4. Acceptance of the student as an advisee by a member of the MS in Plant Science Graduate Faculty.
5. Approval by the MS in Plant Science Graduate Advisory Committee.

Degree Requirements (32 hours)

1. Graduate Advisory Committee. Initially, each admitted student will be advised by the graduate coordinator of the Plant Science program. As soon as possible, the student, in conjunction with the graduate coordinator, will select a graduate faculty member from one of the four participating departments to chair a graduate advisory committee. Together with the student, the chairperson of the graduate advisory committee will select a minimum of two additional graduate faculty members from one or more of the participating departments. This committee will supervise the remainder of the candidate's program.
2. Program of Study. If not a part of the student's previous academic experience, courses in plant physiology (BIO 644) and biometry (BIO 650) or applied statistics (MTH 645) must be completed within the first year of the program. The remainder of the candidate's program will be structured by the advisory committee in consultation with the student. Academic background, professional experience, and career objectives will be considered in establishing the individual's program.
3. Course Requirements. The student is required to successfully complete a minimum of 32 hours. Course work taken from the Departments of Agriculture, Biology, Chemistry, Fruit Science, or Mathematics must total at least 23 hours with a minimum of 16 hours from courses numbered 700 through 799 inclusive.
4. Colloquium. Two hours of credit must be earned in [AGP 700](#), Plant Science Colloquium.
5. Electives. Upon approval of the advisory committee, graduate courses from related fields may be selected to a maximum of 9 hours within the 32-hour degree requirement.
6. Research Requirement.

Thesis Option: The Thesis option requires the completion of a research thesis supervised by the student's advisory committee. The thesis shall be approved by the advisory committee and by the Graduate College before the degree is granted. A maximum of six hours of thesis credit can be applied toward the minimum hours required for the master's degree. An oral defense of the thesis is required.

Non-Thesis Option: The Non-Thesis option requires the completion of a minimum of one semester course which shall require an extensive research paper or creative work. The student's advisory committee must approve the final research paper and complete a Seminar Report Form that is submitted to the academic department chosen as the major area of concentration and subsequently to the Graduate College for the approval of the Dean.

7. Qualifying Examination. A written qualifying examination will be administered after most of the course work has been completed. This examination must be passed by the candidate before a degree will be given.

Master of Natural and Applied Science

[See program description listed separately under the College of Natural and Applied Sciences. Accelerated masters opportunity available.](#)

Master of Science in Education, Secondary Education: Agriculture Area of Emphasis

Contact Dr. James Hutter and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Agricultural Requirements

AGE 718 Topics in Agricultural Education	3 hrs
Additional course work in Agriculture	12 hrs
Total	15 hrs

Agricultural Business (AGB) courses

AGB 614 International Agricultural Trade

Recommended Prerequisite: AGB 334 or MKT 350. Gains from trade, agricultural trade policies of exporters and importers, exchange rates, multilateral trade negotiations, preferential trade agreements, technical barriers and environmental regulations and trade. May be taught concurrently with AGB 514. Cannot receive credit for both AGB 514 and AGB 614.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

AGB 624 Agricultural Prices

Recommended Prerequisite: AGB 334. Factors influencing the level and movement of agricultural commodity prices and prices of agricultural inputs. May be taught concurrently with AGB 524. Cannot receive credit for both AGB 524 and AGB 624.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

AGB 684 Farm Business Management

Recommended Prerequisite: AGB 144. Economic principles applied to the organization and operation of agricultural units; tools of decision-making; and factor allocation. May be taught concurrently with AGB 584. Cannot receive credit for both AGB 584 and AGB 684.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

Agricultural Education (AGE) courses

AGE 608 Teaching Adults in Vocational Education

Prerequisite: permission of instructor.

Rise of the adult education movement; learning abilities, educational interests and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGV 627 and SEC 627. Cannot receive credit for AGV 627 and SEC 627 and AGE 608. May be taught concurrently with AGE 508. Cannot receive credit for both AGE 508 and AGE 608.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

AGE 628 Agriculture Education-Special Topics

Prerequisite: permission of instructor.

Special study of agricultural education topics not covered in other courses. Course may be repeated to a total of 5 hours

AGE 668 Course and Program Building in Agricultural Education

Prerequisite: AGE 318 and AGE 658.

Organization and analysis of agricultural instruction courses and programs; including the adoption of resource materials to meet individual student needs. May be taught concurrently with AGE 568. Cannot receive credit for both AGE 568 and AGE 668.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

AGE 678 Methods of Teaching Agricultural Management

Prerequisite: AGE 318 and AGE 658.

Identification, development, and utilization of supervised agriculture experience programs in Agricultural Education that

provided the same topic is not duplicated. May be taught concurrently with AGE 518. Cannot receive credit for both AGE 628 and AGE 518.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGE 648 Agriculture in the Classroom

Course is designed to help elementary teachers better appreciate the importance of agriculture in their student's lives and to better understand Missouri agriculture. Course stresses integration of resources available from the agricultural industry across the curriculum. May be taught concurrently with AGE 548. Cannot receive credit for both AGE 548 and AGE 648.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

AGE 658 Teaching of Agriculture

Prerequisite: SEC 302 and EDC 350 and teacher certification students must be admitted to the teacher education program.

Establishing objectives and organizing the course, selecting textbooks and equipment, securing and using teaching aids; using workbooks and notebooks, planning field trips, selecting and supervising projects. Credited only on B.S. in Education (Secondary). A grade of "C" or better is required in this course in order to take AGE 493 or AGE 494. May be taught concurrently with AGE 558. Cannot receive credit for both AGE 558 and AGE 658.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

includes methods of teaching program management, record keeping, and appropriate methodologies. May be taught concurrently with AGE 578. Cannot receive credit for both AGE 578 and AGE 678.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

AGE 688 Methods of Teaching Agricultural Laboratory Management

Prerequisite: AGE 318 and AGE 658.

Prepare prospective agricultural science teachers to determine subject matter, methods of teaching, and organization of equipment and facilities as applied to agricultural laboratories in high schools. May be taught concurrently with AGE 588. Cannot receive credit for both AGE 588 and AGE 688.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

AGE 718 Topics in Agricultural Education

Prerequisite: permission of instructor.

Current developments and trends in teaching agricultural education as well as new developments in resources and techniques. May be repeated, however, only 9 hours will count towards the graduate program of study.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGE 728 Induction Year Teaching I

Prerequisite: permission of instructor.

Course for the professional development of first-year teachers of agriculture. The course focuses on the pedagogical knowledge, skills, and attitudes and managerial skills needed by beginning teachers of agriculture.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

AGE 738 Induction Year Teaching II

Prerequisite: AGE 728.

Course for the professional development of second-year teachers of agriculture. The course is a continuation of AGE 728 and focuses on the pedagogical knowledge, skills, and attitudes and managerial skills needed by beginning teachers of agriculture.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Agricultural Natural Resources (AGN) courses

AGN 605 Advanced Soil Fertility

Theoretical and applied aspects of soil fertility emphasizing ion transport, nutrient availability, and root absorption in soils-plant

AGN 655 Soil Genesis, Morphology and Classification

environments. May be taught concurrently with AGN 405. Cannot receive credit for both AGN 605 and AGN 405.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring

[Projected offerings](#)

Recommended Prerequisite: AGN 465. Pedogenetic processes, macromorphology, micromorphology, redoximorphic features, and classification as related to soil taxonomy, with GIS applications for use of soil survey information discussed, if time allows. May be taught concurrently with AGN 455. Cannot receive credit for both AGN 655 and AGN 455.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand

[Projected offerings](#)

AGN 725 Advanced Soils Interpretations

Recommended Prerequisite: AGN 465. Field interpretation of physical and chemical properties, water relationships, and soil landscape relationships.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 3
Typically offered: Upon demand

[Projected offerings](#)

Agricultural Plant Science (AGP) courses

AGP 613 Insects Affecting Horticulture and Forestry Crops

Prerequisite: permission of instructor.

Identification, life histories and control methods of insects affecting gardens, ornamental plants, orchards and forests. May be taught concurrently with AGP 513. Cannot receive credit for both AGP 613 and AGP 513.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Fall

[Projected offerings](#)

AGP 641 Advanced Vegetable Production

Recommended Prerequisite: AGP 103 or AGN 115 or BIO 102 or BIO 121. Methods of commercial vegetable production with an emphasis on using sustainable production techniques to optimize yield and quality of vegetables. The purpose of this course is to expand knowledge in commercial vegetable production. May be taught concurrently with AGP 441. Cannot receive credit for both AGP 641 and AGP 441.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring

[Projected offerings](#)

AGP 643 Plant Propagation

Recommended Prerequisite: AGP 103; and AGN 115 or BIO 121; and CHM 105 or CHM 106 or CHM 107 or CHM 160. Practices employed by fruit and ornamental plant producers in propagation of plants, including seeds, cuttings, layerings, grafting and micropropagation. Supplemental course fee. May be taught concurrently with AGP 573. Cannot receive credit for both AGP 643 and AGP 573.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring (odd-numbered years)

[Projected offerings](#)

AGP 663 Advanced Greenhouse Production

Recommended Prerequisite: AGP 103. Factors involved in construction and management of greenhouses and other

AGP 711 Viticulture

Recommended Prerequisite: BIO 644. Principles of growing grapes based upon the genetics, physiology, development and morphology of the genus *Vitis*; the environments in which grapes are grown; and the uses of grapes.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring

[Projected offerings](#)

AGP 721 Enology

Recommended Prerequisite: BIO 310. The course will study the chemistry, microbiology, and technology of modern wine production.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring

[Projected offerings](#)

AGP 722 Enology Lab

Prerequisite: AGP 721.

Laboratory techniques in assessing wine production methods and quality.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Fall

[Projected offerings](#)

AGP 730 Advanced Topics in Plant Science

Prerequisite: permission of instructor.

An advanced topic in plant science will be addressed via faculty lectures and student projects. Examples of proposed topics include: Improved Disease Resistance in Viticulture, and Application of Field Collected Data to Computer Analysis. Variable content course. May be repeated to a total of 6 hours with differing topics.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall

[Projected offerings](#)

controlled-environment structures for production of floriculture and food crops. Sustainable production methods are emphasized. May be taught concurrently with AGP 543. Cannot receive credit for both AGP 663 and AGP 543.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

AGP 675 Plant Breeding and Genetics

Recommended Prerequisite: AGP 103 or AGN 115. Application of genetic principles to the improvement of crop plants. Includes self-pollinated, cross-pollinated, and asexually-propagated crops. May be taught concurrently with AGP 575. Cannot receive credit for both AGP 675 and AGP 575.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

AGP 700 Plant Science Colloquium

Prerequisite: permission of graduate coordinator.

A series of oral presentations on new developments in plant science. Presentations to be made by faculty members, students, and guest speakers from industry and academe. May be repeated, but not more than 2 hours may be counted toward the M.S. degree.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

AGP 701 Advanced Pomology

Prerequisite: permission of instructor.

The culture and management of perennial fruit crops adapted to temperate climates. Physiology, technology, and research as it applies to modern production practices will be emphasized. May be taught concurrently with AGP 393. Students cannot receive credit for both AGP 701 and AGP 393.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

Agriculture (AGR) courses

AGR 790 Introduction to Agricultural Research Methods

Prerequisite: permission of instructor.

This course is designed to provide an introduction to the process of research. The course will address planning, conducting, and reporting research; and development of good consumers of research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand

AGP 731 Plant Genetic Engineering

Prerequisite: permission of instructor.

Principles, methodology, and commercial applications of plant biotechnology. Includes brief introduction to nucleic acid structure, gene regulation, and genome organization in eukaryotic and prokaryotic organisms.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

AGP 753 Plant Stress Physiology

Prerequisite: permission of instructor.

The effects of environmental stresses on plant physiological functions and plant growth, plus cultural methods to help plants adapt to stress.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

AGP 773 Plant Growth Regulation

Prerequisite: permission of instructor.

The role of natural and synthetic plant hormones and related compounds in the growth, reproduction and cultivation of plants.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

AGP 783 Advanced Plant Pathology

Recommended Prerequisite: 9 hours of plant science (AGP). Continued study into diseases and physiological disorders of fruit, vegetables, agronomic crops and ornamental plants. Emphasis is placed on the interactions between plants and pathogenic organisms, on environmental factors that cause plant diseases, and on disease control methods that reduce or eliminate the need for chemical applications. Students will gain insight into the techniques to manage plant diseases, and the impact plant diseases have on humans and the environment. May be taught concurrently with AGP 583. Cannot receive credit for both AGP 783 and AGP 583.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

AGR 797 Seminar

Prerequisite: permission of advisor.

In-depth study in an area of agriculture, culminating in an extensive scholarly presentation. May be repeated to a total of three hours.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

[Projected offerings](#)

AGR 796 Science Internship

Completion of an internship project (80 hours/credit hour, 6 credit hours maximum) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a master's degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

AGR 798 Research

Prerequisite: permission of instructor.

Supervised research in agriculture. May be repeated, but not more than 6 hours may be counted toward the 32 hour degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

AGR 799 Thesis

Prerequisite: permission of instructor.

Demonstration of the capacity for research and independent thought culminating in a thesis. May be repeated. A minimum of 6 hours will be applied toward a master's degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

Animal Science (AGS) courses

AGS 611 Animal Nutrition and Metabolism

Recommended Prerequisite: AGR 300 or CHM 200 or CHM 310. Utilization and metabolism of nutrients by domestic animals; role of vitamins and minerals. May be taught concurrently with AGS 511. Cannot receive credit for both AGS 511 and AGS 611.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

AGS 712 Special Topics in Animal Science

Prerequisite: permission of instructor.

Special study in an identified area of animal science not treated in other courses. Recent advances and new research techniques will be discussed. May be repeated when topic varies up to 6 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGS 661 Equine Nutrition and Physiology

Recommended Prerequisite: courses in animal nutrition and physiology. Topics covered will include nutrition and both reproductive and exercise physiology for the production and management of the equine. May be taught concurrently with AGS 461. Cannot receive credit for both AGS 661 and AGS 461.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

AGS 716 Mammalian Reproductive Physiology

Recommended Prerequisite: AGS 302. Comparative anatomy and physiological processes of reproduction with an emphasis on domestic and laboratory animals. Fertilization through embryonic development, pregnancy, and growth to sexual maturity, reproductive efficiency and application of reproductive technology.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Agricultural Technology (AGT) courses

AGT 621 Selection and Organization of Industrial Education

Prerequisite: AGT 416 or concurrent enrollment; and AGT 420 or concurrent enrollment.

Selection and arrangement of units to teach; preparation of informational and job assignments; selection, purchase and arrangement of laboratory equipment; dispensing of supplies

and keeping of adequate records. Course typically taught in same semester as AGT 416 and AGT 420. Identical with AGV 621. Cannot receive credit for both AGT 621 and AGV 621. May be taught concurrently with AGT 521. Cannot receive credit for both AGT 521 and AGT 621.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

Agricultural Vocational (AGV) courses

AGV 620 Occupational Analysis

Analysis and breakdown of broad occupations or specific jobs

AGV 627 Teaching Adults in Vocational Education

Rise of the adult education movement, learning abilities,

into basic elements for instructional purposes. Identical with BSE 620. May be repeated to a total of 2 hours when topic varies. May be taught concurrently with AGV 520. Cannot receive credit for both AGV 520 and AGV 620.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 621 Selection and Organization of Industrial Education

Selection and arrangement of units to teach; preparation of informational and job assignments; selection, purchase and arrangement of laboratory equipment; dispensing of supplies and keeping of adequate records. Course typically taken in same semester as AGT 416. Identical with AGT 621. Cannot receive credit for both AGV 621 and AGT 621. May be taught concurrently with AGV 521. Cannot receive credit for both AGV 521 and AGV 621.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

AGV 622 Philosophy of Vocational Education

Philosophical foundations of vocational education; philosophies of vocational education in the contemporary school. Identical with SEC 622 and BSE 622. May be repeated to a maximum of 3 credit hours when topic varies. May be taught concurrently with AGV 522. Cannot receive credit for both AGV 522 and AGV 622.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 623 Guidance for Vocational Development

Materials, procedures, and problems involved in the guidance of individuals in the selection of, preparation for, and advancement in a vocation. Identical with BSE 623. May be repeated to a total of 3 hours when topics varies. May be taught concurrently with AGV 523. Cannot receive credit for both AGV 523 and AGV 623.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 625 Organization and Management in Vocational Education

A systematic approach to defining and measuring occupational knowledge, skills and attitudes based upon an occupational analysis, instructional methodology, evaluation, and program standards. May be taught concurrently with AGV 525. Cannot receive credit for both AGV 525 and AGV 625.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

AGV 626 Coordination of Cooperative Education

Problems and procedures in organizing and operating part-time cooperative and evening occupation programs. Identical with BSE 626 and SEC 626. May be repeated to a total of 2 hours when topic varies. May be taught concurrently with AGV 526.

educational interests, and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGE 608 and SEC 627. Cannot receive credit for AGV 627 and AGE 608 and SEC 627. May be taught concurrently with AGV 527. Cannot receive credit for both AGV 527 and AGV 627.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

AGV 628 Measurement and Evaluation of Vocational Education Programs

Means for assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program to the manpower needs in a given labor market area. Identical with BSE 628 and SEC 628. May be repeated to a total of 3 hours with departmental approval when topic varies. May be taught concurrently with AGV 528. Cannot receive credit for both AGV 528 and AGV 628.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 676 Teaching of Industrial/Vocational Subjects

Instructional methods and techniques of teaching industrial/vocational education subjects; attaining objectives of career and technical education, design and evaluation of instructional units; classroom and laboratory management; and development of evaluative instruments. May be taught concurrently with AGV 576. Cannot receive credit for both AGV 576 and AGV 676.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

AGV 724 Organization and Administration of Vocational Education

Prerequisite: permission of instructor.

Problems, procedures and local, state and federal relationships in the organization and administration of vocational education in the contemporary school. Identical with SFR 724. May be repeated to a total of 3 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 726 Seminar in Industrial Education

Prerequisite: permission of instructor.

Presentation and discussion of professional or technical problems in the organization and management of programs and facilities in industrial education.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Cannot receive credit for both AGV 626 and AGV 526.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

AGV 760 Special Investigations

Prerequisite: permission of instructor.

The student, in consultation with the advisor, selects for in-depth study an area determined by the interest/career objectives of the student. Based on demand and timeliness of the subject, a cluster study group may engage in a joint investigation.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Graduate College
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Programs

Master of Accountancy

Kerri Tassin, MAcc Program Director

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Mission Statement of the School of Accountancy

The School of Accountancy (SOA) cultivates a comprehensive, high quality accounting environment, serving graduate and undergraduate accounting majors, business majors, and other interested persons. Student development is the School's top priority, and the primary responsibility of a full-time faculty engaged with its students. Accordingly, the faculty encourages interaction with students in the classroom, during office visits and through other school, college and university programs. Faculty members are also engaged in productive scholarship and meaningful service and interaction with the accounting profession, the University, and the larger community. The SOA acknowledges that the teaching, research, and service are integrated, complementary activities. These scholarly endeavors advance knowledge, foster an attitude of inquiry, meet the needs of society and contribute to student learning.

Program Description

The Master of Accountancy (MAcc) is intended to articulate with the undergraduate program to provide an integrated five-year educational experience, with the objective of preparing the graduate for a successful career in public, private, or governmental accounting, or for pursuing a doctoral degree. It also meets the "150-hour" education requirement to sit for the CPA examination and for membership in the American Institute of Certified Public Accountants.

An *accelerated option* is available for eligible Missouri State University undergraduate accounting majors. Students must apply during the second semester of their junior year. If accepted, up to 6 hours of 600-700 level accounting courses may be counted toward both the undergraduate and graduate degrees. This option allows Missouri State University accounting majors to obtain both the Bachelor of Science and MAcc degrees in five years with a total of 152 semester hours rather than the normal 158 hours.

The MAcc program is accredited by AACSB International - The Association to Advance Collegiate Schools of Business.

Admission - To apply for admission, go to the Graduate College website and apply online.

XF Policy

High standards of professional conduct are required for admission to the accounting profession and to obtain and retain professional accounting certifications (CPA, CMA, CIA, CFE, etc). Prospective graduate students who have been assigned a grade of XF (failure due to academic dishonesty) at Missouri State University (MSU), or the equivalent at another institution of higher education, may be denied acceptance to any graduate program offered by the School of Accountancy (SOA) including the Master of Accountancy, and Certificates in Forensic Accounting and Tax Accounting. Students who have been assigned a grade of XF at MSU, or the equivalent at another institution of higher education, are required to inform the SOA Graduate Program Director of such grade at the time of application, even if the X was subsequently removed. Failure to inform the SOA Graduate

Program Director of this previous XF or equivalent grade will result in removal from the program. A student assigned a grade of XF while studying toward completion of one or more of the previously listed graduate programs or certificates will be immediately removed from the program(s).

Admission - Traditional MAcc

1. The student must have received an undergraduate degree from a regionally accredited college or university.
2. The student must have attained a GPA of at least 3.20 for the last 60 hours of academic work and must have attained a GPA of at least 3.20 in upper-division accounting courses.

Undergraduate accounting courses must either have been successfully completed within the five years prior to entry to the MAcc Program, or the student must provide other evidence of current knowledge in undergraduate core topics. Otherwise, applicants may be required to repeat selected courses.

1. The student must achieve a minimum composite score of 500 on the Graduate Management Admissions Test (GMAT), and a minimum score of at least the 30th percentile for both the verbal and the quantitative components of the GMAT. With the approval of the Director of the MAcc program, recent scores from other standardized tests for graduate study, such as the Graduate Record Exam (GRE) or the Law School Aptitude Test (LSAT), may be deemed equivalent. This GMAT requirement may be waived for students having a GPA of 3.20 or better on their last 60 semester hours at an AACSB accredited school.
2. Students who do not meet the normal admission requirement, but who show an indication of high promise, will be considered for probationary admission.
3. All other University and Graduate College requirements for admission to a degree program will also apply.

Admission - Accelerated MAcc

1. Completion of [ACC 301](#), [302](#), [311](#), [321](#) and [341](#) with a GPA of 3.20 or better.
2. An overall GPA of 3.20 or better.
3. The student must achieve a minimum composite score of 500 on the Graduate Management Admissions Test (GMAT), and a minimum score of at least the 30th percentile for both the verbal and the quantitative components of the GMAT. With the approval of the Director of the MAcc program, recent scores from other standardized tests for graduate study, such as the Graduate Record Exam (GRE) or the Law School Aptitude Test (LSAT), may be deemed equivalent. If a student has a GPA of 3.20 or better for the last 30 hours of academic work, the GMAT may be waived.
4. For a courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College Dean must approve by signing the Permission for Mixed Credit form. This form must be obtained prior to registering for the courses.

Qualified applicants may enter the program at the beginning of any semester. Arrangement for taking the GMAT can be made by calling Pearson GMAT Registration Center at 1-800-717-4628 or by writing to Graduate Management Admissions Test, Educational Testing Service, PO Box 6000, Princeton, NJ 08541. Application booklets are also available in the Counseling and Testing Center, Carrington Hall 311.

Applicants from foreign countries whose native language is not English are required to submit scores on the Test of English as a Foreign Language (TOEFL). Normally scores of 600 on the paper-based or a comparable score of 253 on the computer-based TOEFL are required for admission.

Prerequisite Courses

The MAcc can accommodate students without undergraduate degrees in accounting. Deficiencies in a student's undergraduate business or accounting education must be removed by taking appropriate prerequisite courses. Those courses add to the number of hours required to complete the program. To determine the extent of deficiencies, students should contact the MAcc Program Director for a transcript analysis.

By completion of the MAcc Program, the student is expected to meet the common body of knowledge requirements of the AACSB International. These requirements involve course work in economics, statistics, computer information systems, finance, business law, management and marketing that is essentially equivalent to that required of Missouri State University undergraduate accounting majors.

Degree Requirements Total 33 hrs

The Master of Accountancy degree requires a minimum of 33 hours of graduate credit. At least 24 of the 33 hours must be taken at the 700 level. Specific course and credit hour requirements follow.

1. Accounting Core 9 hrs
[ACC 703](#), [790](#) and one from [ACC 705](#), [613](#)
2. Accounting Electives 15 hrs
With advisor approval, elect five accounting courses, with at least one course from each of the following four functional areas:
 - a. Financial ([ACC 604](#), [606](#), [632](#), [705](#))
 - b. Managerial/Cost ([ACC 613](#), [712](#), [715](#))
 - c. Tax ([ACC 624](#), [625](#), [721](#), [722](#), [723](#))
 - d. Auditing/Systems ([ACC 655](#), [656](#), [741](#), [750](#), [751](#), [752](#), [754](#))
3. Additional Electives 9 hrs
With advisor approval, elect three courses. Note: No more than a total of 3 credit hours from [ACC 695](#), [794](#), or [796](#) may be applied to the MAcc degree.
4. Research

Research projects may be required in any graduate accounting course. [ACC 703](#) will have a significant professional research component.

Academic Standing

A student who fails to attain a 3.00 GPA after completing the approved program may enroll for additional course work not to exceed 6 semester hours to raise the GPA. The course work will be approved by the MAcc Program Director.

The maximum class load for a full-time student is normally 12 hours per semester. An overload is permitted only after students have demonstrated their ability to achieve an outstanding graduate record at this university. Students employed on a full-time job should not enroll for more than 6 semester hours.

All University and Graduate College requirements governing grading and attendance will apply. To enroll in graduate courses in the College of Business, a student must satisfy one of the following two conditions:

1. be admitted to a graduate program in the College of Business, or
2. have permission to enroll from the College of Business Program Director.

Students who do not meet one of these two conditions may be dropped from the course(s) at any time during the session involved.

Forensic Accounting Graduate Certificate Program

Program Description

The Forensic Accounting Certificate program provides a 12 hours graduate-level experience in the forensic accounting field. The program involves in depth study of forensic accounting and information technology topics, including fraud examination, litigation support, financial expert witnessing, business valuation, investigative data mining and others. Contact the Director of the School of Accountancy or the MAcc Program Director for additional information.

Entrance Criteria

Candidates for the certificate program must be admitted to the University as a graduate student. The candidate should have a bachelor's degree in accounting and meet minimum admission criteria for the Master of Accountancy program. All course work must be approved by the MAcc Program Director.

Required Courses (12 hrs)

Course Code	Course Title	Credit Hours
ACC 754	Forensic Accounting: Litigation Support and Expert Witnessing	3 hrs
ACC 752	Fraud Examination	3 hrs
ACC 751	Information Systems Auditing	3 hrs
Select one of the following:		
ACC 741	Advanced Accounting and Management Information Systems	3 hrs
ACC 750	Advanced Auditing	3 hrs
ACC 794	Internship (Forensic Accounting related)	3 hrs
ACC 796	Independent Study (Forensic Accounting related)	3 hrs

GPA Requirement

Students must have a B or better grade in each course.

Graduate Certificate in Tax Accounting

Program Description

The Tax Accounting Graduate Certificate program provides a 12 hours graduate-level experience in the tax accounting field. The program involves in depth study of tax accounting topics, including individual taxation, corporate taxation, tax planning, applied tax problems and others. Contact the Director of the School of Accountancy or the MAcc Program Director for additional information.

Entrance Criteria

Candidates for the certificate program must be admitted to the University as a graduate student. The candidate should have a bachelor's degree in accounting and meet minimum admission criteria for the Master of Accountancy program. All course work must be approved by the MAcc Program Director.

Required Courses (12 hrs)

Course Code	Course Title	Credit Hours
ACC 721	Advanced Tax Accounting	3 hrs
ACC 722	Public Service Tax Accounting	3 hrs

ACC 723	Tax Considerations for Decision Makers	3 hrs
Select one of the following:		
ACC 625	Individual Income Tax Assistance	3 hrs
FIN 638	Introduction to Estate Planning	3 hrs
ACC 794	Internship (Tax Accounting related)	3 hrs
ACC 796	Independent Study (Tax Accounting related)	3 hrs

GPA Requirement

Students must have a B or better grade in each course.

Accounting (ACC) courses

ACC 600 Accounting Concepts for Managers

Prerequisite: permission of a director of a College of Business graduate program or the director of the MS in Administrative Studies program.

Comprehensive study of the fundamentals of financial and managerial accounting. Designed for graduate students who have not had an undergraduate course in accounting. Will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 604 Advanced Accounting

Prerequisite: grade of "C" or better in ACC 302; and admitted to the MACC Program.

Study of accounting for pensions, deferred taxes, business combinations, partnerships, and certain multicurrency accounting issues. May be taught concurrently with ACC 504. Cannot receive credit for both ACC 504 and ACC 604.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 606 International Accounting

Prerequisite: grade of "C" or better in ACC 302; and admitted to the MACC Program.

Accounting practices in different nations; multi-national corporation and selected accounting problems. May be taught concurrently with ACC 506. Cannot receive credit for both ACC 506 and ACC 606.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 613 Managerial Cost Accounting II

Prerequisite: grade of "C" or better in ACC 311 and admitted to the MACC Program.

A continuation of the topics examined in ACC 311. Specific topics covered include activity-based costing, strategic cost management, activity- and strategic-based responsibility accounting, quality costing, measurement and control of productivity, environmental cost management, cost-volume-profit analysis, activity resource usage, relevant costing, pricing and profitability analysis, capital investment decisions, and inventory management topics such as economic order quantity,

ACC 711 Managerial Accounting

Prerequisite: grade of "C" or better in ACC 211 or ACC 206 or ACC 600; and admitted to MBA or MHA program.

Role of accounting in improving the practice of business management; budgeting, accounting analysis, the behavior of costs, accounting control. This course will not be counted in the 33 semester hours required for the MACC degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 712 Controllership and Communication

Prerequisite: grade of "C" or better in ACC 311 or in ACC 711; and admitted to the MACC Program.

An in-depth examination of the leadership and communication challenges associated with being a controller and/or professional accountant. The written and oral communication skills required for success as a professional accountant will be developed.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ACC 715 Advanced Cost Accounting

Prerequisite: grade of "C" or better in ACC 613 or in ACC 513; and admitted to the MACC Program.

An in-depth study of problems and contemporary issues in cost accounting. An introduction to selected quantitative techniques used by accountants to solve cost accounting problems.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ACC 721 Advanced Tax Accounting

Prerequisite: grade of "C" or better in ACC 321; and grade of "C" or better in ACC 624 or in ACC 524; and admitted to MACC program.

Case study approach to develop tax research, analytical, and communication skills. Incorporated into the case studies are ethical and legal constraints within which tax practitioners are obligated to operate.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

just-in-time, and the theory of constraints. May be taught concurrently with ACC 513. Cannot receive credit for both ACC 513 and ACC 613.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ACC 624 Tax Accounting II

Prerequisite: grade of "C" or better in ACC 321; and admitted to the MACC Program.

Principles of federal tax accounting; research in income tax problems of partnerships and corporations; estate and gift tax problems of individuals. May be taught concurrently with ACC 524. Cannot receive credit for both ACC 524 and ACC 624.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 625 Individual Income Tax Assistance

Prerequisite: grade of "C" or better in ACC 321; and permission of instructor; and admitted to the MACC Program.

To provide students with an opportunity to integrate intermediate tax accounting skills, critical thinking skills, communication skills, and research skills with community service. This course provides service-learning experience in the preparation and review of actual individual income tax returns (both federal and state) as well as the social and ethical issues inherent in US tax policy. May be taught concurrently with ACC 525. Cannot receive credit for both ACC 525 and ACC 625.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

ACC 632 Governmental and Not-For-Profit Organizational Accounting

Prerequisite: grade of "C" or better in ACC 301; and admitted to the MACC Program.

Governmental and not-for-profit organizational accounting records and funds, budgeting, budget control, analysis and interpretation of financial statements. May be taught concurrently with ACC 532. Cannot receive credit for both ACC 532 and ACC 632.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 653 Auditing

Prerequisite: grades of "C" or better in ACC 301 and ACC 302 and ACC 311 and ACC 321 and ACC 341 and ACC 300; and admitted to the MACC Program.

Kinds of audits, the duties and obligations of the auditor, principles and procedures to be followed in conducting an audit. A grade of "C" or better is required in this course in order to take ACC 703, 750, 751, 752, 754 and 790. This course has a required assessment component. May be taught concurrently with ACC 553. Cannot receive credit for both ACC 553 and ACC 653.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0

ACC 722 Public Service Tax Accounting

Prerequisite: permission of instructor; and admitted to MACC program.

Students will learn theoretical foundations in public service tax accounting topics and develop skills; which will apply to practical situations that will help students be better citizens and employees. Students will assist low-income, elderly, and English as Second Language taxpayers in the community in identifying and meeting their tax rights and responsibilities.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 3
Typically offered: Spring
[Projected offerings](#)

ACC 723 Tax Considerations for Decision Makers

Prerequisite: grade of "C" or better in ACC 624 or in ACC 524; and admitted to MACC program.

Tax course with emphasis on recognizing and understanding the importance of tax considerations in the process of making decisions in business and personal matters; developing a tax institution to anticipate and understand the effect of prospective tax law changes; examining U.S. tax policy issues; and motivating students to a lifetime of learning by engaging them in independent study.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ACC 731 Control of Non-Profit Organizations

Prerequisite: grade of "C" or better in ACC 311 or in ACC 711; and admitted to MACC program.

Case study approach to financial control in non-profit organizations. Special emphasis is on governmental and health care organizations, although other non-profit organizations are also studied.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ACC 741 Advanced Accounting and Management Information Systems

Prerequisite: grade of "C" or better in ACC 341; and admitted to MACC program.

Application of the concepts of systems design and implementation. Study of the attributes of accounting information systems and their relationship with management information systems. Functions of accounting information systems including data collection and transmission, internal controls, data organizations and storage, processing data, and information retrieval and display. Characteristics and applications of both manual and automated information systems.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ACC 750 Advanced Auditing

Prerequisite: grade of "C" or better in ACC 653 or in ACC 553; and admitted to MACC program.

Typically offered: Fall, Spring
[Projected offerings](#)

ACC 655 Internal Auditing

Prerequisite: grade of "C" or better in ACC 341; and admitted to the MACC Program.

Functions of internal audit, financial audit, and operations audit; importance of the changing professional status of the internal auditor. May be taught concurrently with ACC 555. Cannot receive credit for both ACC 555 and ACC 655.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ACC 656 Operational Auditing

Prerequisite: admitted to MACC Program.

Primarily a case study approach covering nonfinancial audits of efficient and effective resource utilization, accomplishment of operational goals, adherence to laws and regulations, fraud prevention and detection, integrity and security of computer systems, and achievement of program goals. May be taught concurrently with ACC 556. Cannot receive credit for both ACC 556 and ACC 656.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ACC 688 Healthcare Accounting Concepts

The role of accounting in the financial and operational management of healthcare organizations is approached via an introduction to healthcare financial and managerial accounting principles. This course addresses the definition of financial accounting; external reporting; development and use of the income statement, balance sheet and statement of cash flows. The course also addresses the managerial accounting topics of cost behavior and allocation; accounting data for pricing and service decisions; planning and budgeting in healthcare organizations; analysis of financial condition; and selected topics in ethics. The course is a core requirement for Master of Health Administration students and may be of interest to students in other graduate programs. Note that ACC 688 cannot be substituted for ACC 711 in the MBA program and cannot be counted in the 33 semester hours required for the MAcc degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring, Summer
[Projected offerings](#)

ACC 695 Research Issues and Problems: Accounting

Prerequisite: permission of the School of Accountancy Director; and admitted to the MACC Program.

Research issues and projects growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours. May be taught concurrently with ACC 596. Cannot receive credit for both ACC 596 and ACC 695.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

External auditing procedures; implementing auditing standards; verifying adherence to generally accepted accounting principles; importance of the auditor's attest function.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 751 Computer Forensics and IT Auditing

Prerequisite: grade of "C" or better in ACC 653 or in ACC 553; and admitted to MACC program.

A study of information systems controls; auditing around, through, and with the computer; auditing advanced computer systems, spreadsheets and other fourth generation language applications. Hands-on computer auditing projects will be integrated into the course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ACC 752 Fraud Examination

Prerequisite: grade of "C" or better in ACC 653 or in ACC 553; and admitted to MACC program.

An in-depth study of the fraud examination process, including fraud prevention, detection, investigation, and management and employee fraud, and the legal aspects of fraud. Case studies are used extensively throughout the course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ACC 754 Forensic Accounting: Litigation Support and Expert Witnessing

Prerequisite: grade of "C" or better in ACC 653 or ACC 553; and admitted to MACC program.

This course explores one of the major areas of practice in forensic accounting. The course provides an in-depth investigation into the world of accounting litigation support and financial expert witnessing. The course requires students to actively participate in case analysis, development of expert reports, deposition testimony, and trial testimony. Students are exposed to the legal issues that impact on their role as an expert witness.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 790 Seminar in Accounting

Prerequisite: grade of "C" or better in ACC 653 or ACC 553; and admitted to MACC program.

Critical evaluation and interpretation of the current research and professional literature in accounting. Study of ethical and institutional features of the accounting environment. Completion of a significant research project.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ACC 794 Internship: Accounting

ACC 703 Seminar in Accounting Theory

Prerequisite: grade of "C" or better in ACC 653 or ACC 553; and admitted to the MACC Program.

Critical evaluation and interpretation of accounting theory.
Completion of a significant research project.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ACC 705 Advanced Financial Accounting Problems

Prerequisite: grade of "C" or better in ACC 302; and grade of "C" or better in ACC 504 or ACC 604 or concurrent enrollment in ACC 504 or ACC 604; and admitted to MACC program.

Case studies of the application of major authoritative financial accounting pronouncements to integrated financial accounting problems; emphasis on the impact of accounting pronouncements on financial reporting, the changing trend in accounting theory and the possible future development of accounting pronouncements.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Prerequisite: 12 graduate credit hours of accounting courses; and permission of instructor; and admitted to MACC program.

In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined, and evaluated during the semester.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ACC 796 Independent Study-Accounting

Prerequisite: permission of instructor; and admitted to the MACC program.

In consultation with coordinating professor, student selects for intensive study of a specific area of concern related to the student's program, with emphasis on research.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

ACC 797 Special Topics in Accounting

Prerequisite: 9 graduate hours of accounting courses; and admitted to the MACC program.

In-depth study of contemporary topics in accounting. Each offering concerns a single topic. May be repeated with departmental permission to a total of 9 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

ACC 799 Thesis

Prerequisite: permission of instructor; and admitted to the MACC program.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Master of Science, Administrative Studies

Carrington Hall, Room 306, Phone: (417) 836-5335, Fax: (417) 836-6888

Email: TomTomasi@missouristate.edu

Website: <http://www.missouristate.edu/msas/>

Director: Tom Tomasi

Programs

Master of Science, Administrative Studies

Program Description

The Master of Science in Administrative Studies is a cross-disciplinary program which features enhancement of administrative abilities with areas of emphasis in Applied Communication, Criminal Justice, Homeland Security, Environmental Management, Project Management, and Sports Management. The program is designed to meet the needs of individuals who are established in careers and are seeking professional growth and advancement within their vocations. The 33-hour program builds upon past work experience, and allows participants to expand their knowledge base, abilities, and skills which can lead to enhanced administrative roles within organizations.

A basic premise of the program is that for individuals to be effective in their career paths, they need to build from a core of courses designed to impart various skills common to effective administration and successful goal achievement. Hence, all students will take courses that build competencies in Communication, Personnel Issues, Information Systems, Legal/Political Issues, Budgeting, and Research Design/Methods. For the additional 12 hours of the program, students will select, with advisement, a discipline-option area that focuses on one application of administrative services.

The Master of Science in Administrative Studies may be taken via the Internet. All of the required 24 hours of core courses and the Communication, Criminal Justice, Homeland Security, Project Management and Sports Management options are available over the Internet. Currently, the 12-hour Environmental Management option is available only on campus. The Individualized option would depend on the selection of courses chosen.

Admission Requirements

The Master of Science in Administrative Studies is designed for mature individuals who are highly motivated to pursue an advanced degree. Admission is competitive and meeting the minimum standards for admission will not guarantee acceptance into the program.

In addition, students accepted into the program must have completed:

1. a bachelor's degree from a college or university accredited by agencies recognized by Missouri State University or equivalent education from a foreign university;
2. a GPA of 2.75 on a 4.00 scale for the last 60 hours of course work. Applicants with a GPA less than 3.00 are strongly encouraged to submit other indicators of their potential to succeed, such as GRE/GMAT scores, evidence of a strong work experience, portfolio, etc.;
3. an up-to-date Resume submitted to the MSAS program director;
4. two letters of recommendation from individuals able to speak to the applicants academic and professional abilities and potential to succeed in the program (submitted to the Program Director);
5. all additional University and Graduate College requirements for admission to a degree program.

Degree Requirements (minimum of 33 hours)

1. Core Requirements (21 hours)

Course Code	Course Title	Credit Hours
ACC 600	Accounting Concepts for Managers	3 hrs
COM 718	Applied Communication Research Methods	3 hrs
PLS 756	Financial Management for State and Local Government	3 hrs

COM 736	Concepts and Analysis of Communication in Organizations	3 hrs
CIS 600	Information Systems in Business Organizations	3 hrs
PLS 651	Administrative Law	3 hrs
PSY 776	Personnel Selection, Placement and Classification	3 hrs
	Total	21 hrs

2. Research Methods/Research Requirement

- a. *Research Methods Requirement.* The research methods requirement is satisfied by completing [COM 718](#), Applied Communication Research Methods, in the required core.
- b. *Research Requirement.* MSAS students are expected to demonstrate research and writing proficiency appropriate to their career path and program emphasis. Scholarly projects are required within the option area and a research methods course to satisfy this requirement. Students will complete a significant project as a capstone experience in an option area course.

3. Option Areas (12 hours)

Six formal options exist for the Master of Science in Administrative Studies. Students must complete a minimum of 12 credit hours in an option. Options include Communication, Criminal Justice, Homeland Security, Project Management, Environmental Management, Sports Management and an Individualized Option. Under special circumstances and close supervision of the Program Director, students may be allowed to develop a specialized course of study to complete the option area of the degree.

Applied Communication Option (choose any of the following four courses):

Course Code	Course Title	Credit Hours
COM 611	Conflict and Communication	3 hrs
COM 617	Communication and Diversity in the Workplace	3 hrs
COM 619	Ethical Issues in Communication	3 hrs
COM 732	Theories and Concepts of Small Group Communication	3 hrs
COM 713	Media Resources for Organizations	3 hrs

Criminal Justice Option:

Course Code	Course Title	Credit Hours
CRM 710	Justice Administration	3 hrs
CRM 740	Foundations of Homeland Defense and Security	3 hrs
CRM 750	Law Enforcement and Community	3 hrs
CRM 770	Correctional Theory and Practice	3 hrs

Homeland Security Option:

Course Code	Course Title	Credit Hours
CRM 740	Foundations of Homeland Defense and Security	3 hrs
CRM 745	Topics in Homeland Defense and Security	3 hrs
PLS 717	Multidisciplinary Approaches to Homeland Security	3 hrs
PLS 719	Strategic Planning and Organizational Imperatives in Homeland Security	3 hrs

Environmental Management Option:

Required (6 hours)

Course Code	Course Title	Credit Hours
GRY 731	Environmental Assessment	3 hrs
ECO 640	Economics of the Environment	3 hrs

Elective hours (6 hours chosen in consultation with advisor)

Course Code	Course Title	Credit Hours

BIO 632	Principles of Fisheries Management	3 hrs
BIO 662	Limnology	3 hrs
BIO 689	Game Management	3 hrs
BIO 726	Advanced Limnology Methods	3 hrs
CHM 760	Chemistry of Environmental Systems I	3 hrs
PLN 671	Land Use Planning	3 hrs
PLN 674	Open Space Planning	3 hrs
GRY 748	Physiography and Resource Planning	3 hrs
PLN 670	Planning Law	3 hrs

Project Management Option:

Required Courses (6 hours)

Course Code	Course Title	Credit Hours
TCM 701	Project Management	3 hrs
TCM 750	Advanced Project Management	3 hrs

Plus two of the following:

Course Code	Course Title	Credit Hours
TCM 611	Product Design and Development	3 hrs
TCM 645	Project Control Systems	3 hrs
TCM 651	Cost Analysis for Industrial Management	3 hrs
TCM 710	Project Leadership	3 hrs

Recommended sequence: [TCM 701](#), 2 electives, [TCM 750](#)

Sports Management Option:

The Sports Management Option is a 15 hour option that includes three 3 credit hour courses and one 6 hour field experience course. KIN 733 covers the research requirement for the MSAS program.

Required Courses (6 hours)

Course Code	Course Title	Credit Hours
KIN 739	Principles of Sports Management	3 hrs
KIN 780	Legal Aspects in Sports, Physical Education, Recreation, and Wellness Programs	3 hrs
KIN 733	Current Problems in Sports Administration	3 hrs
KIN 798	Field Experience in Sports Management	6 hrs

Individualized Option:

Under special circumstances and close supervision of the Program Director, students may be allowed to develop a specialized course of study to complete the option area of the degree.

4. Comprehensive Examination. This examination must be passed by the candidate before a degree will be given. Please note that comprehensive examinations are regularly administered in the fall and spring semesters with some option areas being available in the summer semester. See the MSAS website for more information.

Graduate College (GRD) courses

GRD 796 Variable Topics in University Teaching for GAs and TAs

In-depth study of scholarly teaching and the scholarship of teaching and learning at the university level. Variable topics course. May be repeated up to 3 hours if topic varies.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0

GRD 797 Non Thesis Project

Prerequisite: permission.

In-depth study in an area relating to the core or option areas of the Master of Science in Administrative Studies, culminating in an extensive scholarly degree paper and presentation.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring
[Projected offerings](#)

Typically offered: Fall, Spring, Summer
[Projected offerings](#)

Department of Sociology and Anthropology

Strong Hall, Room 451, Phone: (417) 836-5640, Fax: (417) 846-4198

Email: SociologyAnthropology@missouristate.edu

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Acting Department Head: William A. Wedenoja

Graduate faculty

Professor: Margaret L. Buckner, John B. Harms, Timothy D. Knapp, William C. Meadows, Suzanne E. Walker-Pacheco, William A. Wedenoja

Associate Professor: Elizabeth A. Sobel, Michael Stout

Research Professor: Neal H. Lopinot, Jack H. Ray, Marcie L. Venter

Emeritus Professor: Ravinda G. Amonker, Gary L. Brock, Shahin Gerami, Donald D. Landon, Marvin Prosono, Martha F. Wilkerson, Juris Zarins

Programs

Master of Science, Applied Anthropology

William Wedenoja, Graduate Director

Strong Hall, Room 470; Phone (417) 836-5641

billwedenoja@missouristate.edu

Program Description

Applied Anthropology is the application of anthropological skills and knowledge to the needs and problems of society today. This program is intended to be a terminal, practice degree, although it will also be helpful preparation for a Ph.D. program. Applicants should have a strong undergraduate background in anthropology. The program emphasizes the cultivation of professional skills such as quantitative analysis, computer applications, technical writing, and public speaking. There are many facets to applied anthropology, but the current focus of this program is the study and preservation of cultural heritage through archaeology and ethnography. Every student will take courses in both archaeology and in ethnography, but each student will normally focus on one or the other. The program is concerned chiefly with American culture and diversity, particularly Native American culture and the Ozarks region, and is intended to meet the steadily growing need for professionals in cultural resource management, public archaeology, cultural and linguistic preservation, and heritage tourism.

Accelerated Master's Option

Outstanding undergraduate majors in anthropology at Missouri State may gain early acceptance to the Master of Science program in Applied Anthropology. Admitted students will be permitted to take up to 6 hours of graduate credit in ANT at the 600-700 level that can be applied to the requirements for both the undergraduate and the graduate degrees.

Before enrolling in a course to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program director, department head, and Dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course.

Eligible students may initiate the process for admission to the accelerated option by submitting an application to the Graduate College. This should be completed as early as possible to allow sufficient time for consideration of all application materials. Students are encouraged to consult with the graduate program director prior to applying.

Admission Requirements for the Accelerated Master's Option

1. A declared major in Anthropology at Missouri State University.
2. Senior standing and an overall GPA of 3.25 or better.
3. Completion of at least 21 hours in ANT, including ANT 226 and ANT 240, with a 3.5 GPA or better in the major.
4. Three letters of recommendation concerning academic and professional promise from faculty familiar with your performance.
5. A resume of not more than two pages, highlighting any experience relevant to this master's program.

6. A statement of purpose of 300-500 words on your qualifications and reasons for pursuing this degree.
7. At least one sample of writing (e.g., a term paper).
8. Formal acceptance to the accelerated option by the graduate faculty in anthropology.

Admission Requirements

Admission to the program is selective. The minimum standards for admission are:

1. A bachelor's degree from a college or university accredited by agencies recognized by Missouri State University.
2. A minimum overall GPA of 3.00 on a 4.00 scale; OR at least a 3.25 GPA on a 4.00 scale for the last 60 hours of academic course work; OR a combined score of 1000 or higher on the verbal and quantitative sections of the Graduate Record Examination (GRE).
3. At least a 3.25 in all anthropology courses.

This program is designed for students who have completed an undergraduate major in anthropology, which should include at least two courses in cultural anthropology and in archaeology, a theory course, and an introduction to statistics. A field school or fieldwork experience is highly recommended, as are courses in North American Indians and North American Archaeology. Promising applicants may be admitted provisionally with deficiencies, which will need to be rectified with extra course work.

A final decision on admission will be made by the anthropology graduate admissions committee, which will take the following into consideration:

1. Three letters of recommendation concerning academic and professional promise.
2. A resume of not more than two pages, highlighting any experience relevant to this Master's program.
3. A statement of purpose of 300-500 words on qualifications and reasons for pursuing this degree.
4. At least one sample of writing (e.g., a term paper).
5. A transcript of all courses taken and degree(s) completed.

Admission will also depend on the number of students the program can support at a given time and the suitability of the applicant and his or her interests for the objectives of the program.

Degree Requirements (minimum of 36 hours)

1. Core Requirements (21 hours)

Course Code	Course Title	Credit Hours
ANT 611	Ethnographic Field Methods OR	
ANT 650	Advanced Methods in Archaeology	3 hrs
ANT 700	Applying Anthropology	3 hrs
ANT 720	Quantitative Methods in Anthropology	3 hrs
ANT 770	Research Design and Writing in Anthropology	3 hrs
ANT 790	Internship in Applied Anthropology	3 hrs
ANT 797	Practicum in Applied Anthropology OR	
ANT 799	Thesis	6 hrs

2. Electives (15 hours)

Course Code	Course Title	Credit Hours
ANT 611	Ethnographic Field Methods	3 hrs
ANT 626	North American Indians Today	3 hrs
ANT 645	Cultural Resource Management	3 hrs
ANT 650	Advanced Methods in Archaeology	3 hrs
ANT 655	Archaeological Theory	3 hrs
ANT 692	Directed Research in Anthropology	1-3 hrs
ANT 696	Directed Readings in Anthropology	1-3 hrs
ANT 698	Seminar in Anthropology*	3 hrs

*When applicable (e.g., The Anthropology of Tourism, Ethnohistory, Language Preservation, Historic Archaeology, Interpreting Skeletal Remains).

Up to 6 hours of related graduate level courses in other programs may also serve as electives with approval of the advisor and graduate director.

3. Internship. Every student will complete an internship of at least 200 hours with an approved organization. It is the

responsibility of the student to arrange this internship, in consultation with his or her advisor. Completion of the internship requires submission of a detailed report or portfolio and an oral presentation to the anthropology faculty and graduate students.

4. Advisory Committee. Every student will be assigned a faculty advisor, who will supervise the course of study. An advisory committee of at least three professors from the Graduate Faculty will be formed to evaluate the practicum or thesis. This committee may include an additional member from another university, or an agency or organization, when appropriate.
5. Research. Upon completion of the core courses, electives, and internship, each student will submit a proposal for a research project. This proposal shall be prepared in consultation with the student's advisor. When completed, the graduate director will convene a hearing with the student's advisory committee for final approval. There are two options for this research project:
 - A. *Practicum*. It is expected that most students will conduct an applied project from beginning to completion. The final report will serve as the equivalent of a thesis.
 - B. *Thesis*. In some instances, it may be more appropriate to conduct a research project and write a thesis.
6. Comprehensive Examination. Upon completion of a thesis or a practicum report, a hearing will be held and the student will be examined on the work by the advisory committee. Each student will also give a public presentation on his or her research.

Master of Science in Education, Secondary Education: Social Science Area of Emphasis

Contact Dr. Tom Dicke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs](#).

Prerequisite Social Science Requirements

A minimum of 24 undergraduate hours in Social Sciences.

Social Science Requirements

A minimum of 15 hours from Economics, Geography, History, Political Science, Psychology, and Sociology.

Courses from one of the above disciplines	9 hrs
Courses from a second one of the above disciplines	6 hrs
Total	15 hrs

Anthropology (ANT) courses

ANT 605 Ethnohistory

Prerequisite: permission of instructor.

The use of documents, maps, photos, recordings, oral histories, artifacts, folklore, linguistics, and ethnography to reconstruct the culture history of a social or ethnic group, particularly historically marginalized peoples such as Native Americans. May be taught concurrently with ANT 505. Cannot receive credit for both ANT 605 and ANT 505.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ANT 611 Ethnographic Field Methods

Ethnographic methods and techniques in the study of culture, with emphasis on participant-observation, interviewing, note-taking and management, data analysis, and ethics. May be taught concurrently with ANT 510. Cannot receive credit for both ANT 510 and ANT 611.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ANT 626 North American Indians Today

Focuses on major developments in North American Indian life in the 20th and 21st centuries, including cultural, social, economic, political, environmental, and legal issues that affect Native Americans today. May be taught concurrently with ANT 525. Cannot receive credit for both ANT 525 and ANT 626.

ANT 692 Directed Research in Anthropology

Prerequisite: permission of instructor.

Individual or group research involving supervised collection and analysis of cultural data. May be repeated to a total of 9 hours. Cannot receive credit for more than 9 hours of ANT 692 and ANT 599 combined.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

ANT 695 History of Anthropological Theory

Senior culminating course for Anthropology majors. This course traces the development of anthropology and anthropological theory, with emphasis on the major theorists and schools of thought in the twentieth century. May be taught concurrently with ANT 595. Cannot receive credit for both ANT 595 and ANT 695.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ANT 696 Directed Readings in Anthropology

Prerequisite: permission of instructor.

Readings designed to supplement material introduced in previous anthropology courses. Includes a wide selection of literature in the field. May be repeated to a total of 6 hours. Cannot receive credit for more than 6 hours of ANT 596 and ANT 696 combined.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ANT 645 Cultural Resource Management

Prerequisite: permission of instructor.

An examination of laws and regulations pertaining to the preservation of American history and culture and the professional management and preservation of ethnic, historic, and prehistoric cultural resources. May be taught concurrently with ANT 545. Cannot receive credit for both ANT 645 and ANT 545.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ANT 650 Advanced Methods in Archaeology

Prerequisite: permission of instructor.

Advanced study and practice in methods and techniques employed in archaeology such as lithic, ceramic, and faunal analysis. Variable content course. May be repeated when topic changes. May be taught concurrently with ANT 650. Cannot receive credit for both ANT 650 and ANT 550 for the same topic.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ANT 651 Lithics

Prerequisite: permission of instructor.

An introduction to the study of prehistoric stone tools. Classes will include both a seminar component devoted to fundamental theoretical and methodological issues and a hands-on component designed to instruct students on the manufacture, identification and analysis of flaked stone artifacts. Students will become familiar with the major issues in lithic analysis, gain a basic understanding of flint knapping and, by the end of the course, will be prepared to conduct basic lithic research on their own. May be taught concurrently with ANT 551. Cannot receive credit for both ANT 651 and ANT 551.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ANT 652 Zooarchaeology

Prerequisite: permission of instructor.

An introduction to the study of animal remains from archaeological sites. Classes will include both a seminar component devoted to fundamental theoretical and methodological issues and a hands-on component designed to instruct students in vertebrate osteology and the identification and analysis of animal remains. Students will become familiar with the major issues in zooarchaeology, will gain a basic understanding of the vertebrate skeleton, and by the end of the course, will be prepared to conduct basic faunal research on their own. May be taught concurrently with ANT 552. Cannot receive credit for both ANT 652 and ANT 552.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

ANT 698 Seminar in Anthropology

A detailed investigation and analysis of a specialized or advanced topic of interest to anthropology (e.g., Upper Paleolithic art, the evolution of human behavior, ethnographies of religion). May be repeated when topic changes. Variable content course. May be taught concurrently with ANT 598. Cannot receive credit for both ANT 598 and ANT 698.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ANT 700 Applying Anthropology

An introduction to the field of applied anthropology, surveying the professional opportunities for applied anthropologists and the variety of ways in which anthropology is applied to the needs and problems of society.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ANT 720 Quantitative Methods in Anthropology

Recommended Prerequisite: introductory course in statistics. Uses of quantitative methods and databases in the field of anthropology, with particular emphasis on applied research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ANT 770 Research Design and Writing in Anthropology

Prerequisite: ANT 700.

How to plan and conduct a research project in applied anthropology and prepare grant proposals, contract reports, journal publications, and other professional documents in anthropology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ANT 790 Internship in Applied Anthropology

Prerequisite: ANT 700 and permission of instructor.

A minimum of 200 hours of work experience as an applied anthropologist with an approved business, organization, program, or agency. Requires a written report and a public presentation. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6
Typically offered: Upon demand
[Projected offerings](#)

ANT 797 Practicum in Applied Anthropology

Prerequisite: ANT 770 and permission of instructor.

The student will conduct an applied research project from start

ANT 655 Archaeological Theory

Prerequisite: permission of instructor.

A comprehensive and in-depth examination of theoretical issues and perspectives concerning the practice of archaeology and the interpretation of archaeological remains. May be taught concurrently with ANT 555. Cannot receive credit for both ANT 655 and ANT 555.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

to finish, culminating in a professional report. Graded Pass/Not Pass only.

Credit hours: 3-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

ANT 799 Thesis

Prerequisite: ANT 770 and permission of instructor.

Research and writing of a masters thesis under the direction of a faculty advisor. Graded Pass/Not Pass only.

Credit hours: 3-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Sociology (SOC) courses

SOC 697 Directed Readings in Sociology

Prerequisite: permission of instructor.

Readings designed to supplement material introduced in previous Sociology courses. Includes a wide selection from literature in the field. May be repeated to a total of 9 hours, but

no more than 6 hours may be applied to the sociology major. May be taught concurrently with SOC 596. Cannot receive credit for both SOC 596 and SOC 697.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Sports Medicine and Athletic Training

Professional Building, Room 160, Phone: 417-836-8553, Fax: 417-836-8554

Email: SportsMedicine@missouristate.edu

Website: <http://sportsmed.missouristate.edu/>

Department Head: Tona Hetzler

Graduate faculty

Associate Professor: Tona Hetzler

Assistant Professor: Michael Hudson, Allan Liggett

Emeritus Faculty: Gary Ward

Programs

Master of Science in Athletic Training

Tona Hetzler, Program Director

Professional Building, room 160

Phone: (417) 836-8553

Tonahetzler@missouristate.edu

Program Description

The Master of Science in Athletic Training degree is designed to prepare certified athletic trainers to function in advanced athletic training roles within an evolving health care delivery system. Students will explore topics directly related to the program's point of distinctiveness: Advanced Clinical Skills in Orthopedic Rehabilitation and Athletic Training Leadership.

Admission Requirements

Completed applications will be reviewed beginning February 1st for admission the following fall, and will continue until the class is filled. To be considered for admission to the MSAT program, a prospective student must apply to both the Graduate College and the Department of Sports Medicine and Athletic Training graduate program. See admission processes and requirements in Graduate College section of the Graduate Catalog.

Full Admission to the MSAT Program

Full admission to the MSAT program will be based on:

1. Eligible for acceptance into the Graduate College at Missouri State University.
2. Submission of an application to the graduate program in Sports Medicine and Athletic Training.
3. A one-page essay that addresses the applicant's professional career goals and how the MSAT program will help accomplish these goals.
4. A cumulative GPA of no less than 3.00 on a 4.00 scale in the last 60 hours of college course work attempted. Consideration may also be given to an applicant whose GPA falls below the minimum if a strong GRE score has been earned or if other evidences of potential for academic success in graduate education can be presented. Graduate work will be considered on an individual basis.
5. Submission of Graduate Record Examination (GRE) scores.
6. BOC certification, eligible for the BOC or an equivalent athletic training credential (e.g., Canadian Certified Athletic Therapist).
7. Licensure as an Athletic Trainer in good standing in Missouri or eligible for licensure in Missouri.
8. A baccalaureate degree from an accredited college or university - including a Statistical Methods course (PSY 200 or equivalent).
9. Evidence of current physical examination including a TB skin test or chest X-ray. Matriculating students must also demonstrate evidence of good physical health and have up-to-date immunizations (MMR, tetanus, and a complete Hepatitis B series).
10. Provide evidence of current professional liability insurance. This is required if a student is practicing as an ATC while in

school and is NOT covered by an employer's liability insurance. Clinical experiences required as part of the curriculum are covered by a university insurance policy.

11. Provide evidence of current Professional Rescuer and AED certification.
12. Applicants must have the capacity for performance of the technical functions and tasks required of an athletic trainer.
13. Students will be required to initiate and pay for any additional security checks and drug screening required by clinical agencies, professional memberships and licensure, as well as any other cost associated with their program of study. Students must submit drug screening test and a criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as an Athletic Trainer. Students who fail these checks or procedures will be subject to further review by the Department of Sports Medicine and Athletic Training. This may result in dismissal from the MSAT program.
14. The National Athletic Trainers' Association has a Professional Code of Ethical Conduct. All athletic training students will adhere to this Code and respect the rights and dignity of all individuals.

Students with complete application materials for full admission will be reviewed by the Department of Sports Medicine and Athletic Training. Selection of students for the MSAT program is selective and competitive due to limited resources. Students who are not accepted into the program may apply for the next application deadline.

Probational Admission to the Program

Probational admission may be granted to an applicant that does not meet one or more of the above program admission requirements.

1. During the probationary period, the student shall receive no course grade lower than a B for the first nine hours of graduate course work attempted.
2. Students admitted that have not passed the BOC examination and earned the ATC credentials are considered a probational admission candidate and have one semester to earn the ATC credentials. Students that are not successful on the BOC examination within the first semester of the program will be dismissed. Students not BOC certified will NOT be eligible for a graduate assistant position or any other employment opportunities that require BOC certification.

Retention Requirements

After admission into the MSAT program, a student must achieve the following for retention in the program:

1. Maintain a GPA of 3.00, with no more than 9 semester hours of graduate work below a grade of "B", and no hours of graduate work below a "C".
2. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of health care professionals.
3. Demonstrate acceptable professional progression in application of skills and knowledge.
4. Maintain current NATA, MAATA, and MoATA membership and remain in good standing with the BOC.
5. Maintain current AT license and be in good standing with the Missouri Board of Health Arts.
6. Maintain current liability insurance.
7. Maintain current professional rescuer and AED certification.
8. Students working on thesis or non-thesis project must remain enrolled in ATC 799 or ATC 797 until the thesis or non-thesis project is completed.
9. Receive satisfactory or higher ratings on all clinical evaluations - all ATC courses have a required clinical/application based requirement as part of the course.

Students who fail to meet the retention criteria may:

1. Be placed on academic or clinical probation in the MSAT program, or
2. Be dismissed from the program, based on the judgment of the majority of the Sports Medicine and Athletic Training department graduate faculty. Students on clinical probation must receive a rating of "satisfactory" or higher on all remaining AT clinical evaluations. Students who fail to meet the probationary criteria or are dismissed from the program are not eligible for readmission into the MSAT program. Students have the right to follow the University's appeal process on any disciplinary sanction received.
3. Students should refer to the Missouri State University Sports Medicine and Athletic Training *Handbook for Graduate Athletic Training Students* for additional policies and procedures of the Sports Medicine and Athletic Training Department.

Degree Requirements (Minimum of 36 hours)

1. Academic Advisor. After admission to the graduate program, the student will be assigned an academic advisor who will supervise the student's graduate program and chair the candidate's graduate committee.
2. Core Course (33-36 hours)

Course Code	Course Title	Credit Hours
ATC 612	Functional Anatomy	2 hrs
ATC 620	Leadership Concepts in Athletic Training	3 hrs
ATC 632	Manual Therapy Techniques	2 hrs

ATC 710	Seminar in Athletic Training (3 courses)	3 hrs
ATC 723	Movement Pattern Assessment	3 hrs
ATC 732	Advanced AT Research	2 hrs
ATC 733	Corrective Exercise Techniques/Movement Pattern Interventions	3 hrs
ATC 743	Advanced Therapeutic Interventions	3 hrs
ATC 797	Non-thesis Project OR	3 hrs
ATC 799	Thesis	6 hrs
BMS 707/PTE 707	Medical Human Anatomy	6 hrs
PSY 627	Multivariate Statistical Methods for the Behavioral Sciences	3 hrs

3. Elective Courses. Students must work directly with their advisor and committee to determine which elective courses should be completed to strengthen their plan of study and compliment their thesis or non-thesis project. Courses must be approved by the student's committee to be counted toward the degree completion.
4. Research Requirement. Completion of a thesis or a non-thesis project approved by the advisor or thesis committee.

Thesis Option. Six (6) credit hours in [ATC 799](#) Thesis will count toward the degree. A formal oral presentation and defense of the thesis is required. The thesis must be approved by the student's Advisor Committee and the Dean of the Graduate College before the degree is granted.

Non-thesis Project. Three (3) credit hours in [ATC 797](#) Non-Thesis Project will count toward a degree. A formal oral presentation of the project is required. The seminar paper must be approved by the student's Advisory Committee before the degree is granted.

5. Comprehensive Examination. A comprehensive examination administered during the student's final semester of course work must be passed by the candidate before a degree will be granted.

Master of Occupational Therapy

TBD, Program Director
Professional Building, room 160
Phone: (417) 836-8553
[@missouristate.edu](mailto: @missouristate.edu)

Program Description

The Master of Occupational Therapy (MOT) entry-level curriculum prepares students to be reflective occupational therapy practitioners in traditional and emerging areas of practice. Occupational therapists work with people across the lifespan to promote and facilitate participation in all aspects of daily life through the therapeutic use of occupations (life activities). The program prepares graduates to practice in a variety of settings such as hospitals, homes, private practices, rehabilitation facilities, schools, community and governmental agencies, industry, and education or research centers.

The entry-level occupational therapy master's degree program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its Web address is www.acoteonline.org. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Admission Requirements

Completed applications must be received by January 15th for admission beginning in the following June. To be considered for admission to the Master of Occupational Therapy (MOT) program, a prospective student must apply to the MSU Master of Occupational Therapy graduate program via the Occupational Therapist Centralized Application Services (OTCAS) (<http://www.otcas.org/>). In addition to the OTCAS online application, applicants are required to meet the following qualifications and send requested official documentation to: Missouri State University, Department of Sports Medicine and Athletic Training – Occupational Therapy Program, Attn: Program Director, 901 S National Ave, Springfield, MO 65897. Only applicants who are *accepted* into the MOT program will be required to submit an application to the Graduate College and pay the non-refundable application fee per the MSU Graduate College policy.

Full admission to the MOT program is competitive; not all that apply will be admitted. Students who are not accepted into the program may apply for the next application deadline. Applications with complete application materials for full admission will be reviewed by the OT Program Selection Committee. A select number of applicants will be invited for a personal interview. Phone or Skype interviews will be permitted for students living a distance of more than 100 miles from Springfield, MO.

Selection for an interview and final admission decisions will be based on the following:

1. Submission of an application to the OTCAS that must include a personal statement not to exceed three pages; two letters of recommendation that includes a minimum of one letter from an academic source (advisor, instructor, etc.), documented

- evidence of a minimum of 30 hours of observation of occupational therapy in at least two different areas of practice;
2. A cumulative grade point average (GPA) of no less than 3.00 on a 4.00 scale;
 3. Submission of official Graduate Record Examination (GRE) scores taken within the last five years prior to application with a preferred minimum score of 153 in Verbal Reasoning, 150 in Qualitative Reasoning, and 3.5 in Analytical Writing;
 4. International applicants for whom English is not the native language are required to submit minimum scores of 550 on the paper-based, or a comparable score of 213 on the computer-based test, on the Test of English as a Foreign Language (TOEFL);
 5. Possession of a baccalaureate degree from a regionally accredited institution prior to matriculation. The undergraduate degree may be in any field, but students must complete the following prerequisites (or their equivalents) listed below prior to entering the program in the summer:
 - English: 6 hrs (Composition I & II)
 - College Algebra or higher: 3 hrs (MTH 135 or higher)
 - Statistics: 3 hrs (MTH 340 or MTH 545 or ECO 308 or QBA 237 or PSY 200 or SOC 302 or BIO 550)
 - Algebra-Based Physics with lab: 3-4 hrs (PHY 123)
 - Introductory Chemistry with lab: 4-5 hrs (CHM 105 or CHM 160 and CHM 161)
 - Introductory Psychology: 3 hrs (PSY 121)
 - Abnormal Psychology: 3 hrs (PSY 304)
 - Human Development over the Lifespan: 3 hrs (CFD 155; may be met by completing sequence of courses covering development across the lifespan in Psychology – PSY 331, PSY 365, and PSY 441)
 - General Biology/Biomedical Sciences with lab: 4-5 hrs (BIO 121 or BMS 110)
 - Human Anatomy with lab: 4 hrs (BMS 307)**
 - Human Physiology with lab: 4 hrs (BMS 308)**

**If students take a combined course, it must be taken across two semesters for a total of at least 8 credit hours to meet admission criteria; a single combined anatomy and physiology course WILL NOT be accepted.

- Introductory Sociology or Cultural Anthropology: 3 hrs (SOC 150 or ANT 125)
- Medical Terminology: 1-3 hrs (LLT 102)
- U.S. Government or U.S. History: 3 hrs (PLS 101 or HST 121 or HST 122)

6. Provide evidence of current Professional Rescuer and AED certification.

Once Accepted to the MOT Program, ALL Students Must Provide the Following:

1. Submit an application to the Missouri State University Graduate College and pay the application fee;
2. Submit a non-refundable confirmation fee of \$500 to the Occupational Therapy Program, Department of Sports Medicine and Athletic Training to reserve a seat in the incoming class. Upon matriculation into the MOT program, this fee will be applied to the summer session tuition;
3. Evidence of current physical examination including a TB skin test or chest X-ray. Matriculating students must also demonstrate evidence of good physical health and have up-to-date immunizations (MMR, tetanus, and a complete Hepatitis B series);
4. Applicants must have the capacity for performance of the technical functions and tasks required of an occupational therapist;
5. Students will be required to initiate and pay for any additional security checks and drug screening required by clinical agencies, professional memberships and licensure, as well as any other cost associated with their program of study. Students must submit drug screening test and criminal record check and receive response that the student has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as an Occupational Therapist.*

*Students who fail these checks or procedures will be subject to further review by the OT Program Selection Committee. This may result in dismissal from the MOT program;

1. Admitted students will be required to purchase Liability insurance – group rates will be available;
2. The American Occupational Therapy Association has an [Occupational Therapy Code of Ethics and Ethics Standards](#) to which all MOT students will adhere; students will respect the rights and dignity of all individuals;
3. Matriculated students must enroll on a full-time basis and progress through the program with their class.

Retention Requirements

Retention Requirements

After admission into the MOT program, a student must achieve the following for retention in the program:

1. Maintain a GPA of 3.00, with no more than 9 semester hours of graduate work below a grade of "B", and no hours of graduate work below a "C".
2. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of healthcare professionals.
3. Demonstrate acceptable professional progression in application of skills and knowledge.
4. Maintain current liability insurance.

5. Maintain current professional rescuer and AED certification.
6. Students must complete Level II fieldwork and experiential requirements within 24 months following completion of the didactic portion of the program.

Students who fail to meet the retention criteria may:

1. Be placed on academic or clinical probation in the MOT program, or
2. Be dismissed from the program, based on the judgment of the majority of the Occupational Therapy graduate faculty. Students who fail to meet the probationary criteria or are dismissed from the program are not eligible for readmission into the MOT program. Students have the right to follow the University's appeal process on any disciplinary sanction received.
3. Students should refer to the Missouri State University *Occupational Therapy Student Handbook* for additional policies and procedures.

Degree Requirements

Degree Requirements (Minimum of 76 hours)

Academic Advisor. After admission to the graduate program, the student will be assigned an academic advisor who will supervise the student's graduate program and chair the candidate's graduate committee.

Core Courses (76 hours)

Course Code	Course Title	Credit Hours
<u>OTE</u> 600	Principles and Techniques of Patient Care	1 hr
OTE 610	Foundations and Theory in Occupational Therapy	3 hrs
OTE 612	Occupational Development Through the Lifespan	2 hrs
OTE 615	Clinical Reasoning and Documentation	1 hr
OTE 620	Psychosocial Perspectives in Occupational Therapy Practice	3 hrs
OTE 624	Therapeutic Modalities	4 hrs
OTE 630	Assessment Tools and Evaluation Techniques in Occupational Therapy	3 hrs
<u>OTE</u> 640	Evidence-Based Practice	1 hr
<u>OTE</u> 645	Clinical Gross Anatomy	5 hrs
OTE 646	Neuroscience	3 hrs
OTE 650	Introduction to Biomedical Biomechanics	3 hrs
OTE 680	Field Work Level I-A	1 hr
OTE 690	Field Work Level I-B	1 hr
<u>OTE</u> 700	Professional Issues: Diversity and Ethics	3 hrs
OTE 720	Conditions I: Cognitive Dysfunction	3 hrs
OTE 725	Environmental Adaptations and Assistive Technology	2 hrs
OTE 730	Conditions II: Physical Dysfunction	3 hrs
OTE 732	Applied Research Methods in Healthcare	2 hrs
OTE 735	Management and Policy in Occupational Therapy Practice	3 hrs

OTE 745	Therapeutic Skills I: Practice with Adult and Older Adult	4 hrs
OTE 750	Therapeutic Skills II: Practice with Children and Adolescents	4 hrs
OTE 760	Specialty Topics	4 (1 hr each)
OTE 765	Community and Health Practice in Occupational Therapy	3 hrs
OTE 780	Fieldwork Level II-A	6 hrs
OTE 790	Fieldwork Level II-B	6 hrs
OTE 798	Research Project	2 (1 hr each)

Elective Courses. Students are not required to complete any elective courses but are welcome to work directly with their advisor and committee to determine if elective courses should be completed to strengthen their plan of study.

Comprehensive Examination. Students must pass a comprehensive exam which is implemented in the curriculum as computer-based competency testing.

Athletic Training (ATC) courses

ATC 612 Functional Anatomy

This course will address the neuromotor coordination and integration of human movement. Concepts of brain mapping, the visual and vestibular systems, movement, and disassociation will be addressed.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall

[Projected offerings](#)

ATC 620 Leadership Concepts in Athletic Training

This course covers an examination and application of leadership and professional theories and the attributes, behaviors, and values necessary for leadership in health professions (specially to aspects of the practice of athletic training.) The organization and function of professional associations, activities that serve the professional community and service to the public, the AT's role in healthcare delivery systems, outcome measurement, the role of evidence-based practice in the AT profession, cultural competence, and medical legal situations will also be covered.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 1

Typically offered: Spring

[Projected offerings](#)

ATC 632 Manual Therapy Techniques

Detailed analysis and application of manual therapy techniques for treating musculoskeletal pathologies involving the spine and upper and lower extremities.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 3

Typically offered: Spring

[Projected offerings](#)

ATC 710 Seminar in Athletic Training

Prerequisite: permission of instructor.

Provides a forum for topics germane to the clinical practice settings and transition to professional practice. Topics of

ATC 723 Movement Pattern Assessment

Introduction of fundamental movement patterns of the body and how to assess these movement patterns. Concepts of neuromotor human development and how these relate to the learning/patterning of these fundamental movement patterns.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

ATC 732 Applied Research Methods in Health Care

Research course in which students deepen their understanding and enhance their research abilities in order to contribute to the advancement of their chosen health care discipline. Course will explore topics of research design and research methods for conducting applied and clinical research projects with a focus on conducting outcomes-related research that can support clinical practices in the student's respective health care discipline.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ATC 733 Corrective Exercise

Techniques/Movement Pattern Interventions

This course will cover the corrections of impairments and compensations to the fundamental movement patterns.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

ATC 743 Advanced Therapeutic Interventions

Advanced concepts and evidence-based principles of rehabilitation programs. Enhancement of previously learned therapeutic exercise techniques and integration of therapeutic modalities and therapeutic exercise, including objective and functional goal setting and evaluation for appropriate

interest will cover areas such as performance enhancement principles, diagnostic assessment techniques, surgical procedures, pediatric athletic medicine, clinical education principles, and current professional topics. May be repeated for a maximum of 3 hours.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

progression and expedited return to activity.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

ATC 797 Non-thesis Project

Prerequisite: ATC 732 and permission of project advisor.

Active participation in the ongoing research and/or clinical activities of athletic training faculty or clinical experience supervisor. Culminates in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 3 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

ATC 799 Thesis

Prerequisite: ATC 732 and permission of research advisor.

Demonstration of the capacity for research and independent thought culminating in a thesis. Must be repeated for a minimum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

Department of Biology

Temple Hall, Room 212, Phone: (417) 836-5126, Fax: (417) 836-4204

Email: biology@missouristate.edu

Website: <http://biology.missouristate.edu>

Department Head: S. Alicia Mathis

Graduate faculty

Professor: M. Christopher Barnhart, Daniel W. Beckman, Paul L. Durham, Frank A. Einhellig, Janice S. Greene, John E. Havel, John S. Heywood, Laszlo G. Kovacs, S. Alicia Mathis, Thomas E. Tomasi, D. Alexander Wait

Associate Professor: Brian D. Greene, Kyoungtae Kim, Georgianna Saunders

Assistant Professor: Day Ligon, Paul Schweiger, Brian Weaver

Adjunct Faculty: Wendy B. Anderson, David E. Bowles, Sami Khoshyomn, Lloyd W. Morrison, J. Daren Reidle, Gareth A. Rowell

Emeritus Professor: Jerry D. Berlin, Loren L. Denney, Roar L. Irgens, Steven L. Jensen, Don L. Moll, Richard L. Myers, Grant L. Pyrah, Paul L. Redfearn, Russell G. Rhodes, Lynn W. Robbins, John G. Steiert, Robert F. Wilkinson, Jr.

Programs

Master of Science, Biology

D. Alexander Wait, Graduate Director

Temple Hall, Room 248; Phone (417) 836-5802

AlexanderWait@missouristate.edu

Program Description

The Department of Biology offers a Master of Science in Biology, participates in the Master of Natural and Applied Science (MNAS) and the Master of Science in Plant Science, and in conjunction with the College of Education, the Master of Science in Education with emphases in biology and natural science. Together with an advisor, students design an individual program of study, selecting courses that provide additional background in biology as well as developing an area of concentration.

Areas of research include animal behavior, aquatic biology, cellular biology, ecology, field biology, immunology, microbiology, physiology, systematics, and wildlife conservation. During the first semester, the student declares an area of specialization and begins to pursue a research problem (thesis) with the close supervision of a graduate faculty thesis committee.

Most course work is usually completed by the end of the second or third semester, and the thesis or non-thesis option is completed after four or five semesters. A comprehensive examination is taken during the second year. A maximum of 9 hours of approved graduate courses taken in related subjects outside the Biology department may be counted.

This graduate program has been designed to provide opportunities for continued study and mastery of new skills for those who desire to maintain or increase their competence in biology and its allied environmental and health related fields. Some students completing the program have continued their education in doctoral programs, while others have accepted positions as ecologists, conservationists, industrial laboratory supervisors, research assistants, or teachers in secondary schools or colleges.

Graduate Assistantships

Evaluation of applications for teaching assistantships begins on March 1 (fall assistantships) and October 1 (spring assistantships), and will continue until positions are filled. Applicants must first be accepted into the program, and files must be complete to be considered. Therefore, applicants should apply by February 1/Sept 1 to ensure being considered for a TA position.

Retention Requirements

To remain in the program, a student must maintain a GPA of 3.00 and make satisfactory progress on the research project.

Admission Requirements for the Accelerated Master's Option

1. Junior standing, a GPA in biology of 3.25 or better and an overall GPA of 3.25 or better.
2. Completion of BIO 121, 122, 235, 369, 310 or 320 or 361; CHM 200 or 310; MTH 138 or 135 and 181 with an overall GPA of

3.25 or better.

3. Undergraduate laboratory or field research experience in residence in the Department of Biology with a supportive recommendation from the student's undergraduate research advisor. [Note: undergraduate research experience at another university conducted in collaboration with Missouri State University Biology faculty may be considered.]
4. GRE scores commensurate with the advanced standing of this option.
5. Acceptance of applicant by a graduate faculty member who agrees to serve as the student's graduate research advisor.
6. Acceptance of the applicant by the graduate faculty in Biology under the accelerated masters option.

Accelerated Master's Degree Option

Eligible Missouri State University majors in biology may apply for preliminary acceptance into the Master of Science program in Biology after admission requirements for the accelerated masters option have been satisfied. {Note: biology majors at other universities approved for participation in this program may apply if they meet the requirements below.} If accepted, graduate courses chosen from approved 600 or 700-level courses may be counted toward both the graduate and undergraduate degrees, with a maximum of 12 credit hours counted. This option offers an opportunity for biology majors with undergraduate laboratory research experience to complete the course requirements for the Master of Science degree in Biology in two semesters and a summer after attaining the Bachelor's degree, rather than the typical four semesters and a summer. Contact the Department of Biology for further information and guidelines.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the courses toward the masters degree, an undergraduate student must be accepted into the accelerated program and complete a mixed credit form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the "Graduate College" section for further information.

Entrance Requirements

1. The student must have a minimum of 24 undergraduate hours (or equivalent) in biology. In the case of a student whose preparation for formal graduate study is judged to be inadequate (including cognate areas such as chemistry, physics, or mathematics), a program of prerequisite course work may be outlined for the purpose of properly supplementing his/her preparation. Such courses will not be credited as course requirements for the degree.
2. Candidates for admission to programs in biology are required to have a GPA of at least 2.75 (on a 4.00 scale) for the last 60 semester hours of undergraduate work and a 3.00 average in biology.
3. Scores from the Graduate Record Examination (GRE), General Test must be submitted.
4. A statement of interest and three letters of reference are required for admission to the degree program.

Degree Requirements (32 hours total)

1. Program of Study. The program for each candidate will be structured by the candidate's committee in consultation with the student, and must include at least 32 semester hours of graduate credit. Evaluation of previous training and academic objectives will be important factors in establishing this program.
2. Biology Requirement (minimum 23 semester hours). A minimum of 16 hours of biology from courses numbered 700-799 inclusive.
3. Electives (maximum 9 semester hours). Approved graduate courses may be selected from related fields to a maximum of 9 hours. Any deviation from this maximum will require approval by department head.
4. Research. For both options, the student is required to give an oral presentation of his/her work to the Department.
 - a. *Thesis Option:* Completion of a satisfactory thesis in the candidate's discipline (maximum of 6 hours of [BIO 798](#) and 6 hours of [BIO 799](#)).
 - b. *Non-thesis Option:* After an unsuccessful attempt at a thesis, and with the permission of the thesis committee and department head, a student may switch to a non-thesis option. This requires the completion of a minimum of two degree papers, each of which shall require an extensive paper or major creative work. Four hours of [BIO 790](#) and four hours of [BIO 798](#) may be counted toward this degree under this option.
5. Comprehensive Examination. Both a written and an oral comprehensive examination must be passed by the candidate before a degree will be granted.

The written examination is taken after most of the course work has been completed, and is written and evaluated by the student's thesis committee. The examination can include comprehensive questions in biology and questions specific to the area of study chosen by the student. The use of computers is encouraged, where appropriate, for the written examination. The oral examination follows the presentation of the student's thesis research or degree paper to the faculty. The examination tests the student's understanding of the research or degree paper.

Master of Science, Plant Science

[See "Darr School of Agriculture".](#)

Master of Natural and Applied Science

This is an interdisciplinary program within the College of Natural and Applied Science. Accelerated master's program available. [See "Master of Natural and Applied Science".](#)

Master of Science in Education, Secondary Education: Biology Area of Emphasis

Contact Dr. Georgianna Saunders or Dr. Janice Greene and [see program requirements for the M.S.Ed., Secondary Education](#)

[under Interdisciplinary Graduate Programs.](#)

Biology Requirements

Biology courses that includes a minimum of 3 hrs in courses numbered 700 or above to total 15 hours.

Master of Science in Education, Secondary Education: Natural Science Area of Emphasis

Contact Dr. Tamera Jahnke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Natural Science Prerequisite and Requirements

In this option, students complete a minimum of 15 hours with course work selected from two of the following disciplines: Biology, Chemistry, Geography and/or Geology, Mathematics, and Physics. A minimum of 3 hours of course work numbered 700 or above must be included. The prerequisite requirements are those listed in the departmental statements of both selected academic areas of emphasis.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Additional Opportunities

In addition to working in the department, a student may take courses or do research at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi or the State Fruit Experiment Station, Mountain Grove, Missouri. Also, the University operates the Bull Shoals Field Station in Taney County, Missouri.

Biology (BIO) courses

BIO 601 Natural History Museum Techniques

Techniques in the development of natural history museum displays including making models, design of displays, writing educational text, and other techniques. Course will be taught off-site at the Bull Shoals Field Station and Chase Studio. May be taught concurrently with BIO 501. Cannot receive credit for both BIO 601 and BIO 501.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

BIO 605 Human Nature

Recommended Prerequisite: general biology with evolution; genetics; college algebra; and introductory psychology. A survey of current biological research on the behavioral, psychological, and cognitive dimensions of human biology. This course emphasizes the evolution and function of human social behaviors and value systems, but also addresses the genetics of human psychological diversity, the genetics of human-ape divergence, and the neurobiology of human cognition. May be taught concurrently with BIO 505. Cannot receive credit for both BIO 605 and BIO 505.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

BIO 608 Environmental Microbiology

Recommended Prerequisite: microbiology. The study of the ecology of microorganisms and the applied use of microorganisms by man in the environment. Laboratory will emphasize current methods used in the field of environmental microbiology. May be taught concurrently with BIO 508. Cannot receive credit for both BIO 508 and BIO 608.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

BIO 659 Population Genetics and Evolutionary Mechanisms

Recommended Prerequisite: evolution course and statistics course. The theory of genetic variation in populations, with emphasis on quantitative description of the mechanisms of biological evolution. May be taught concurrently with BIO 560. Cannot receive credit for both BIO 560 and BIO 659.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

BIO 661 Environmental Issues Education and Interpretation

Prerequisite: permission of instructor.

Discussion of environmental issues, practical experiences in teaching environmental concepts, and awareness of environmental resource materials for the formal and nonformal educational setting. May be taught concurrently with BIO 561. Cannot receive credit for both BIO 661 and BIO 561

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

BIO 662 Limnology

Recommended Prerequisite: ecology course; and one year of college chemistry. Physical, chemical, and biological characteristics of lakes and reservoirs. Laboratory includes mapping, lake models, water chemistry, and surveys of diversity and abundance. Two all-day Saturday labs required. May be taught concurrently with BIO 562. Cannot receive credit for both BIO 562 and BIO 662.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

BIO 609 Stream Ecology

Recommended Prerequisite: ecology course and one year of college chemistry. The interdisciplinary study of running waters, including study of the physical and chemical environment, trophic interactions, nutrient cycling, and the multiple impacts of humans on modifying these systems. Lectures, group discussion of readings, and laboratory and field exercises. One all-day Saturday field trip required. May be taught concurrently with BIO 509. Cannot receive credit for both BIO 509 and BIO 609.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

BIO 611 Immunology

Recommended Prerequisite: microbiology or molecular/cellular biology. A study of the immune system with emphasis on molecular and cellular mechanisms underlying host-microbe interactions, allergy, transplant rejection, cancer surveillance, and autoimmune disease. Laboratory emphasis on techniques used to address research and diagnostic problems. Supplemental course fee. May be taught concurrently with BIO 511. Cannot receive credit for both BIO 511 and BIO 611.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

BIO 613 Industrial Microbiology

Recommended Prerequisite: microbiology course. An introduction to the fundamental concepts of industrial and applied microbiology. The industrial production of proteins, metabolites, polymers, biocides, and vaccines will be discussed in addition to biotransformations and environmental applications. Production improvement strategies that employ both physical and modern molecular techniques will be introduced. Laboratory will emphasize the selection of industrially important microorganisms, the theory and operation of a fermentor for the production of proteins, antibiotics, and steroids, use of analytical equipment for monitoring product formation, enzymes analysis, downstream processing, and bio-reactor construction and design. May be taught concurrently with BIO 512. Cannot receive credit for both BIO 512 and BIO 613.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

BIO 616 Evolution

Recommended Prerequisite: genetics course; and college algebra or pre-calculus mathematics course. A survey of modern evolutionary biology, including the evidence that supports the theory of evolution, the natural processes that cause evolution, patterns and mechanisms of speciation, and methods for estimating evolutionary relationships. May be taught concurrently with BIO 515. Cannot receive credit for both BIO 515 and BIO 616.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

BIO 617 Microbial Physiology and Metabolism

BIO 663 Population Ecology

Recommended Prerequisite: ecology course and pre-calculus mathematics course. Discussion of factors controlling the distribution and abundance of populations. Quantitative description of population dynamics is emphasized. May be taught concurrently with BIO 563. Cannot receive credit for both BIO 563 and BIO 663.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring (even-numbered years)
[Projected offerings](#)

BIO 664 Ozarks Natural Communities

Recommended Prerequisite: BIO 369. Examination of forests, glades, and aquatic habitats with focus on environmental issues in the Ozarks. Integration into formal and non-formal educational settings will be covered. May be taught at the Bull Shoals Field Station. May be taught concurrently with BIO 564. Cannot receive credit for both BIO 664 and BIO 564.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

BIO 665 Marine Ecology

Prerequisite: 16 hours of biology and permission of advisor or department head.

Recommended Prerequisite: General Biology I and II. A consideration of the relationship of marine organisms to their environment includes the effects of temperature, salinity, light, nutrient concentration, currents, and food on the abundance and distribution of marine organisms. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. Concurrent enrollment in BIO 566 required. May be taught concurrently with BIO 565. Cannot receive credit for both BIO 565 and BIO 665.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

BIO 666 Marine Ecology Lab

Prerequisite: concurrent enrollment in BIO 665.

Laboratory portion of BIO 665. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 566. Cannot receive credit for both BIO 566 and BIO 666.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

BIO 668 Physiological Ecology

Recommended Prerequisite: ecology course; and general physiology or plant physiology or human physiology course. Physiological adaptations of plants and animals to environmentally stressful conditions and to ecological/evolutionary pressures. May be taught concurrently with BIO 567. Cannot receive credit for both BIO 567 and BIO 668.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

Recommended Prerequisite: microbiology course and organic chemistry course. Physiology and anatomy of microorganisms including adaptive responses to environmental changes and microbial metabolic diversity will be discussed. Laboratory will emphasize selective isolation and identification of microorganisms, the growth dynamics of microorganisms, and responses by microorganisms to environmental changes. May be taught concurrently with BIO 517. Cannot receive credit for both BIO 517 and BIO 617.

Credit hours: 4 Lecture contact hours: 2

Lab contact hours: 4

Typically offered: Fall

[Projected offerings](#)

BIO 618 Regulatory Mechanisms

Recommended Prerequisite: genetics, molecular/cellular biology, microbiology, or biochemistry. The regulation of gene expression and protein/enzyme activity in prokaryotes, eukaryotes and viruses. A content-based lecture and discussion course utilizing both textbook and primary literature. May be taught concurrently with BIO 518. Cannot receive credit for both BIO 618 and BIO 518.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 620 Pathogenic Microbiology

Recommended Prerequisite: microbiology course. Fundamental principles of pathogenic microbiology; transmission, infection and control of the pathogen. May be taught concurrently with BIO 520. Cannot receive credit for both BIO 520 and BIO 620.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BIO 621 Marine Science for Teachers I

Prerequisite: 12 hours in biology.

Recommended Prerequisite: genetics course. A course designed to introduce students, particularly inservice teachers, to the study of marine science and to promote the teaching of marine biology at all grade levels. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 521. Cannot receive credit for both BIO 521 and BIO 621.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

BIO 623 Marine Science for Teachers I Lab

Prerequisite: concurrent enrollment in BIO 621.

Laboratory portion of BIO 621. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 522. Cannot receive credit for both BIO 522 and BIO 623.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Summer

[Projected offerings](#)

BIO 627 Field Biology

BIO 671 Comparative Animal Physiology

Recommended Prerequisite: general physiology or human physiology course. Organ/system function in a wide range of invertebrate and vertebrate animals. May be taught concurrently with BIO 571. Cannot receive credit for both BIO 571 and BIO 671.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 3

Typically offered: Spring (odd-numbered years)

[Projected offerings](#)

BIO 673 Ornithology

Prerequisite: 12 hours of biology.

Taxonomy, distribution, life histories and ecology of birds; emphasis on Missouri forms. Early morning field trips required. May be taught concurrently with BIO 573. Cannot receive credit for both BIO 573 and BIO 673.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 674 Aquatic Entomology

Aquatic insects, ecology and taxonomy with emphasis on field applications. May be taught concurrently with BIO 574. Cannot receive credit for both BIO 574 and BIO 674.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

BIO 675 Ichthyology

Prerequisite: 12 hours in biology.

Taxonomy, distribution, life histories and ecology of fish with emphasis on Missouri forms. May be taught concurrently with BIO 575. Cannot receive credit for both BIO 575 and BIO 675.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

BIO 676 Herpetology

Prerequisite: 12 hours in biology.

Taxonomy, distribution, life histories and ecology of amphibians and reptiles with emphasis on Missouri forms. One weekend field trip required. May be taught concurrently with BIO 576. Cannot receive credit for both BIO 576 and BIO 676.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 677 Mammalogy

Prerequisite: 12 hours in biology.

Taxonomy, distribution, life histories and ecology of mammals with emphasis on Missouri forms. One weekend field trip required. May be taught concurrently with BIO 577. Cannot receive credit for both BIO 577 and BIO 677.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Prerequisite: permission of instructor.

Field work during an extended field trip to a specific region of North America to familiarize the student with the flora and/or fauna of that region. Course is scheduled irregularly during academic breaks and may be preceded by several lectures in preparation for the trip. May be repeated to a total of 6 credits with a maximum of 3 credits to be applied to the major in biology. Supplemental course fee (variable by section). May be taught concurrently with BIO 527. Cannot receive credit for both BIO 527 and BIO 627.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BIO 629 Phycology

Recommended Prerequisite: ecology course. The structure, function, ecological significance, and diversity of algae. Emphasis will be placed on field studies, isolation and growth, and physiological characteristics. May be taught concurrently with BIO 530. Cannot receive credit for both BIO 530 and BIO 629.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 632 Principles of Fisheries Management

Recommended Prerequisite: ecology or wildlife management course. Life history, population ecology, and management of exploited freshwater and marine species. Scientific sampling and analysis of fishery populations. Characterization, history, and management principles for representative commercial and recreational fisheries. May be taught concurrently with BIO 532. Cannot receive credit for both BIO 532 and BIO 632.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 633 Wetland Ecology

Recommended Prerequisite: ecology course; and one year of college chemistry. The composition, structure, function, and importance of wetland ecosystems. Comparisons of different wetland types, hydrology, nutrient cycles, plants and animals and their adaptations, and conservation strategies. May be taught concurrently with BIO 533. Cannot receive credit for both BIO 533 and BIO 633.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

BIO 635 Coastal Vegetation Lab

Prerequisite: concurrent enrollment in BIO 641.

Laboratory portion of BIO 641. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 535. Cannot receive credit for both BIO 535 and BIO 635.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Summer

[Projected offerings](#)

BIO 636 Plant Ecology

Typically offered: Fall

[Projected offerings](#)

BIO 678 Behavioral Ecology

Recommended Prerequisite: ecology course and statistics course. Fundamental principles of animal behavior with an emphasis on the study of the ecological and evolutionary processes that influence behavior. May be taught concurrently with BIO 578. Cannot receive credit for both BIO 578 and BIO 678.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BIO 679 Conservation Biology

Recommended Prerequisite: genetics course and ecology course. An in-depth examination of the science of conservation from a biological perspective, with an examination of ethical and legal aspects of conservation. May be taught concurrently with BIO 579. Cannot receive credit for both BIO 579 and BIO 679.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

BIO 680 Vertebrate Anatomy and Evolution

Vertebrate gross anatomy. Phylogeny and present status of organ systems in vertebrates. May be taught concurrently with BIO 380. Cannot receive credit for both BIO 380 and BIO 680.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

BIO 685 Marine Conservation

An overview of current issues related to the conservation and management of marine organisms, with emphasis on marine species and habitats exploited or endangered by human actions. BIO 485 may be taught concurrently with BIO 685. Cannot receive credit for both BIO 685 and 485.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BIO 686 Fish Ecology

Recommended Prerequisite: ecology course and ichthyology course. The biology of fishes in relation to environmental conditions at the individual, population, and community levels. May be taught concurrently with BIO 584. Cannot receive credit for both BIO 584 and BIO 686.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

BIO 687 Marine Invertebrate Zoology

Prerequisite: 16 hours in biology; and concurrent enrollment in BIO 688.

A concentrated study of the free-living marine and estuarine invertebrates of Mississippi Sound and adjacent bayous, salt marshes, barrier islands, and the nearshore continental shelf of

Recommended Prerequisite: ecology course. The dynamics, structure, and distribution of plant populations and communities, with emphasis on interactions among plants, plants and other organisms, and plants and ecosystems. Laboratory emphasis on experimental studies in the greenhouse and field. Weekend field trip is required. BIO 436 may be taught concurrently with BIO 636. Cannot receive credit for both BIO 436 and BIO 636.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

BIO 637 Salt Marsh Plant Ecology

Prerequisite: permission of advisor or department head.

Recommended Prerequisite: general biology II, plant taxonomy, ecology and plant physiology course. A study with emphasis on the botanical aspects of local marshes; includes plant identification, composition, structure, distribution, and development of coastal marshes. Biological and physical interrelationships. Primary productivity and relation of marshes to estuaries and associated fauna. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 537. Cannot receive credit for both BIO 537 and BIO 637.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

BIO 638 Salt Marsh Plant Ecology Lab

Prerequisite: concurrent enrollment in BIO 637.

Laboratory portion of BIO 637. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 538. Cannot receive credit for both BIO 538 and BIO 638.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

BIO 639 Biogeography

Recommended Prerequisite: general biology I and II courses. Study of patterns of distribution of organisms in space and in time. May be taught concurrently with BIO 539. Cannot receive credit for both BIO 539 and BIO 639.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

BIO 640 Applications of Molecular Markers

Recommended Prerequisite: genetics course. Introduction to the use of molecular markers in biological research. Topics covered include methods for identifying genetic variation at the molecular level and their applications to gene discovery, gene mapping, phylogenetics, forensics, conservation biology and research in ecology and evolution. Students will complete research projects using one or more of the techniques learned. Supplemental course fee. May be taught concurrently with BIO 540. Cannot receive credit for both BIO 640 and BIO 540.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Fall (odd-numbered years)
[Projected offerings](#)

the northeastern Gulf of Mexico. Course emphasizes structure, classification, phylogenetic relationships, larval development, functional processes, and ecological aspects of Gulf of Mexico invertebrates and their natural assemblages. Advanced undergraduates and graduate students may be asked to conduct independent, short-term research projects during the course. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 587. Cannot receive credit for both BIO 587 and BIO 687.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

BIO 688 Marine Invertebrate Zoology Lab

Prerequisite: concurrent enrollment in BIO 687.

Laboratory portion of BIO 687. May be taught concurrently with BIO 588. Cannot receive credit for both BIO 588 and BIO 688.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6
Typically offered: Summer
[Projected offerings](#)

BIO 689 Game Management

Recommended Prerequisite: wildlife management course. Management of game birds and mammals for recreational utilization. May be taught concurrently with BIO 589. Cannot receive credit for both BIO 589 and BIO 689.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

BIO 697 Topics in Biology

Prerequisite: permission of instructor.

A variable content course to provide for the offering of selected topics in biology on a one time or first-time basis. May be repeated for credit when topic varies. May be taught concurrently with BIO 597. Cannot receive credit for both BIO 597 and BIO 697.

Credit hours: 1-4 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

BIO 710 Topics in Microbial Physiology

Topics of interest in microbial physiology will be discussed. These may include, cell structure, energy production, fermentation, nitrogen metabolism, protein and nucleic acid syntheses, regulation of gene expression, and dynamics of cell growth. Lecture will supplement discussion sessions.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

BIO 712 Advanced Immunology

Recommended Prerequisite: immunology course. Cellular aspects of the immune system.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BIO 641 Coastal Vegetation

Prerequisite: 10 hours of biology and permission of advisor or department head.

Recommended Prerequisite: general biology I and II courses. A broad study of the general and specific aspects of coastal vegetation, with emphasis on local examples. Vegetational composition, variation, succession, climax, and distribution. Includes aerial techniques, plant identification, delineation of vegetational types and mapping. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 534. Cannot receive credit for both BIO 534 and BIO 641.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

BIO 644 Plant Physiology

Recommended Prerequisite: organic chemistry course. Basic chemical and physical principles of plant function considering water relationships, nutrient transport, mineral nutrition, photosynthesis, respiration, and phytohormones. May be taught concurrently with BIO 544. Cannot receive credit for both BIO 544 and BIO 644.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

BIO 647 Water Resources

Recommended Prerequisite: BIO 122 or GLG 110 or GRY 142; and CHM 160 and CHM 161; and MTH 135. An interdisciplinary study of freshwater resource development, including environmental impacts of humans on hydrology and water quality, conflicts among users, and politics at local and global scales. Identical with GLG 647. Cannot receive credit for both BIO 647 and GLG 647. May be taught concurrently with BIO 547. Cannot receive credit for both BIO 647 and BIO 547.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BIO 650 Statistical Methods for Biologists

Recommended Prerequisite: genetics course and pre-calculus mathematics course. Scientific methodology, experimental design, statistical analysis, and data interpretation applied to biological questions. May be taught concurrently with BIO 550. Cannot receive credit for both BIO 550 and BIO 650.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BIO 651 Experimental Design for Biologists

Recommended Prerequisite: statistics course. The design and analysis of biological experiments, with an emphasis on the choice and interpretation of inferential statistics. Topics covered include causal inference, statistical power, general linear models, and repeated measures designs. The use of computer software to analyze real data sets from the biological literature is emphasized. May be taught concurrently with BIO 551. Cannot receive credit for both BIO 551 and BIO 651.

Credit hours: 2 Lecture contact hours: 1

BIO 725 Advanced Limnology

Recommended Prerequisite: limnology course. Advanced concepts of biological, chemical and physical limnology. Recent symposia, reviews, and primary literature are discussed. Prerequisite: BIO 562. Advanced concepts of biological, chemical and physical limnology. Recent symposia, reviews, and primary literature are discussed.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

BIO 726 Advanced Limnology Methods

Recommended Prerequisite: limnology course. Research and practical application of modern limnological methods are taught.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

BIO 728 Recent Advances in Biology

Prerequisite: permission of instructor.

Selected topics in biology to be discussed using original literature as the focal point. Variable content course. May be repeated when topic varies.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

BIO 730 Advanced Topics in Biology

Prerequisite: permission of instructor.

Individual study in biology; may include literature, field and/or laboratory work. May be repeated.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

BIO 734 Advanced Plant Taxonomy

Prerequisite: permission of instructor.

Philosophy and principles of modern taxonomic procedures.

Credit hours: 4 Lecture contact hours: 2

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

BIO 755 Advanced Developmental Biology

Recommended Prerequisite: cell biology course. An in-depth study of the molecular and cellular mechanisms involved in the development of vertebrate, invertebrate, and plant systems. Lectures will emphasize fertilization, morphogenesis, differentiation, induction, regeneration, and neoplasia. Laboratory exercises will emphasize techniques utilized by developmental biologists. Review of current literature and poster presentations will be required. Cannot receive credit for both BIO 355 and BIO 755.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

BIO 654 Marine Ichthyology

Prerequisite: 16 hours of biology and permission of advisor or department head.

Recommended Prerequisite: General Biology I and II, Genetics and Comparative Vertebrate Anatomy. This course provides the student with a strong general background in the biology of marine fishes. Emphasis placed on the principles involved in the classification and taxonomy of marine and estuarine fishes. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 555. Cannot receive credit for both BIO 555 and BIO 654.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

BIO 656 Marine Ichthyology Lab

Prerequisite: concurrent enrollment in BIO 654.

Laboratory portion of BIO 654. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 556. Cannot receive credit for both BIO 556 and BIO 656.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6
Typically offered: Summer
[Projected offerings](#)

BIO 657 Marine Fisheries Management

Prerequisite: permission of instructor; and concurrent enrollment in BIO 658.

A course designed to familiarize students with practical marine fisheries management problems in today's real world. Covers the international and local, economic, social, legal, and political, as well as biological factors that are considered in decisions directed toward achieving optimum sustainable yield from marine resources. The history of management schemes, sources of information, current status of fishing technology, management methods, legal problems and educational needs are explored. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 557. Cannot receive credit for both BIO 557 and BIO 657.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

BIO 658 Marine Fisheries Management Lab

Prerequisite: concurrent enrollment in BIO 657.

Laboratory portion of BIO 657. Must be taken at the Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with BIO 558. Cannot receive credit for both BIO 558 and BIO 658.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

BIO 760 Topics in Teaching Biology

Prerequisite: permission of instructor.

Biological concepts, information, practical experiences, and use of resource materials in the elementary and secondary classroom. Variable content course. May be repeated when topic varies.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

BIO 767 Advanced Vertebrate Zoology

Evolutionary relationships of living and extinct vertebrates; analysis of geographic distribution and adaptive radiation. Includes field/lab experiences to be arranged.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

BIO 790 Degree Paper

Prerequisite: permission of advisor.

Extensive paper on selected topics. Exclusively satisfies requirements for non-thesis option, which also requires one BIO 690 paper to be presented orally to the department. May be repeated to total of 4 hours. Graded Pass/Not Pass only.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

BIO 794 Scientific Writing

Organization and methods in scientific writing. Included are discussion of literature searching, scientific methodology, experimental design, proposal writing, figure preparation, editing and oral presentation. Recommended for graduate students in biology, preferably during the first year of graduate study.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

BIO 796 Science Internship

Completion of an internship project (80 hrs/credit hour) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

BIO 798 Research

Prerequisite: permission of advisor.

Supervised research in special biology areas. May be repeated, but no more than 6 hours may be counted as credit towards the M.S. degree. Graded Pass/Not Pass only.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BIO 799 Thesis

Prerequisite: permission of advisor.

Independent study connected with preparation of thesis. May be repeated, but no more than 6 hours may be counted as credit towards the MS degree. Graded Pass/Not Pass only.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Business Administration

Glass Hall, Room 223, Phone: (417) 836-5616

Email: mbaprogram@missouristate.edu

Website: <http://www.mba.missouristate.edu/>

Director: Elizabeth Rozell

Programs

Master of Business Administration

Program Description

The Master of Business Administration (MBA) degree is a College of Business degree with courses taken in various departments. The program is specifically designed for students who hold undergraduate degrees in Arts, Science, Engineering, and Law, as well as for students who hold Baccalaureate degrees in Business Administration. The program will provide the background knowledge necessary for professional practice in the field of business. Students with little undergraduate work in business will normally require five semesters to complete the program. Students with appropriate prior academic preparation in business and economics may complete the program in one calendar year.

The MBA is accredited by the AACSB International - The Association to Advance Collegiate Schools of Business.

Admission

Qualified applicants may enter the MBA program at the beginning of any semester. Admission to the MBA program is granted to students who fulfill the following provisions.

1. The student must have received a Bachelor's or Master's degree from a regionally accredited college or university.
2. The applicant must meet the following performance standards:
 - A. A GPA of at least 2.75 for the last 60 hours of academic work;
 - B. A Graduate Management Admission Test (GMAT) composite score of at least 400. Arrangements for taking the GMAT can be made by calling Pearson Professional Centers at (800) 717-4628 or by visiting [their website](#).

A candidate for the MBA program may waive the GMAT as an admission requirement by satisfying *all* of the following conditions:

- a. Earned a 3.50 on the last 60 semester hours.
- b. Admitted to or have graduated with a Missouri State COB business unit major (ACC, CIS, FGB, MGT or MKT).
- c. Completed 80 hours at the time of application.
- d. English proficiency: The candidate must demonstrate proficiency in English by one of the following methods:
 - i. Graduation from a U.S. high school or completion of a GED.
 - ii. Official documentation is required that the candidate's secondary school curriculum was primarily taught in English.
 - iii. Minimum Internet-based TOEFL of 79 or 6.0 banded IELTS score.

NOTE: With the approval of the Director of the MBA program, recent scores from other national standardized tests for graduate study such as the Graduate Records Examination (GRE) may be deemed equivalent. In these instances, equivalent test scores can be used to meet minimum GMAT score requirements (above) and can be used in formula calculations for admission purposes. A [GMAT to GRE Conversion Chart](#) is available.

C. A minimum value of 1,000 based on the following formula — (200 X GPA in last 60 hours) + GMAT score;

D. A minimum score in the 20th percentile for both the verbal and the written components of the GMAT. Applicants

meeting performance standards “a”, “b”, and “c”, but not standard “d” can be admitted conditionally to the MBA program pending completion of the Speak Test, an essay test (graded on the CUNY Scale), and a grammar test. These tests will be administered to conditionally admitted students during the MBA Orientation Program prior to the beginning of each semester.

- a. Conditionally admitted students attaining the scores indicated below will be fully admitted to the MBA Program: Speak Test = 40 or greater; essay test = 4.0 or greater on the CUNY Scale; and grammar test = 70% or greater correct.
 - b. Conditionally admitted students attaining the scores indicated above on one or two of the tests may be given permission to enroll in a limited number of MBA classes pending approval by the MBA Program Director of a plan to correct any communication deficiency. When it has been demonstrated that all deficiencies have been removed, full admission to the MBA Program will be granted.
 - c. Requirement “d” can be waived if the applicant successfully completes the Missouri State University English Language Institute (see below for more information).
3. Students who do not meet the normal admission requirements, but who possess high promise (usually based upon a successful record of managerial performance at increasing levels of responsibility) may be considered for admission.

GMAT preparation course

MSU's International Center's English Language Institute offers a GMAT preparation course each semester. The price of the course is \$399 (subject to change). For additional information, contact 417-836-6540 or visit <http://international.missouristate.edu/88699.htm>.

Unclassified admission

Students who meet general Graduate College requirements, but have not fulfilled all requirements to enter the MBA program, may be admitted to the Graduate College as a “Graduate student - unclassified.” This status will allow a student to enroll in an absolute maximum of 9 graduate hours before being fully admitted to the MBA program. All courses at the 600-level or higher are considered graduate hours.

Computer application competency

Students entering the Master's of Business Administration program are expected to be proficient in the use of word processing, database, and spreadsheet software. No coursework is required to fulfill this criterion. Knowledge derived from professional or personal experience will qualify. If a student feels that he or she does not have the necessary base of knowledge to fulfill this requirement, there are various resources available on campus, such as self-paced tutorials and hands-on programs that would be helpful to increase computer knowledge and experiences.

International applicants

Applicants from foreign countries whose native language is not English are required to submit scores on the Test of English as a Foreign Language (TOEFL). Normally, TOEFL scores of 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL are required.

English Language Institute

The English Language Institute (ELI) began classes in June 1996 with five students. Since that time, the program has experienced continued growth and now serves more than 150 students, most of whom are preparing for study in undergraduate or graduate programs at Missouri State University. The ELI offers five levels of study in core areas of writing, grammar, reading/vocabulary, academic listening skills, and speaking pronunciation classes. Through an intensive twenty-five hours per week, students have the opportunity to prepare for the language challenges of American classrooms. The focus of the English Language Institute, therefore, is to equip ESL students with the necessary language skills to achieve success in the degree program of their choice and to enhance their potential for future employment after graduation.

For more information, please contact: Director, English Language Institute, 301 S Jefferson, Springfield, MO 65806, USA, Phone (417) 836-6540, Fax (417) 836-4784, email JaneRobison@missouristate.edu or ELI@MissouriState.edu. You may also visit the ELI Website at <http://international.missouristate.edu/eli>.

Foundation Courses

The MBA program requires 24 hours of foundation courses. This foundation is composed of the following eight graduate-level courses which are designed to provide accelerated coverage of the knowledge base necessary for students to benefit most from the MBA curriculum:

Course Code	Course Title	Credit Hours
ACC 600	Accounting Concepts for Managers	3 hrs
CIS 600	Information Systems in Business Organizations	3 hrs
ECO 600	Fundamentals of Economics	3 hrs
FIN 600	Managerial Finance	3 hrs
MGT 600	Administrative, Organizational, and Operations Concepts for Managers	3 hrs

MKT 600	Marketing Concepts for Managers	3 hrs
QBA 600	Statistical Methods in Business Research	3 hrs
LAW 600	Legal Environment for Business Managers	3 hrs
	Total	24 hrs

Upon evaluation of baccalaureate degree transcripts, some or all of these courses may be waived, particularly for students holding an undergraduate degree in business.

Seven of the foundation courses are now available once each year via the Internet. These online courses do not have a campus component and can be completed entirely from the student's location. Contact the MBA Program Director regarding questions about these courses. To enroll in one or more of the online courses, call Missouri State Outreach at 1-877-678-2005.

Those considering entering the MBA program are encouraged to email mbaprogram@missouristate.edu with an unofficial copy of transcripts, requesting a transcript analysis by the MBA Program Coordinator.

Degree Requirements

With foundation courses met, the MBA degree requires a minimum of 33 semester hours of graduate credit composed of:

Area	Hours
Core Requirements	24 hours
Other Requirements	9 hours
Total	33 hours

1. Core requirements - 24 hours

Course Code	Course Title	Credit Hours
*ACC 711	Managerial Accounting**	3 hrs
*CIS 761	Management Information Systems	3 hrs
*FIN 780	Advanced Financial Management	3 hrs
*MGT 764	Organizational Behavior	3 hrs
MGT 767	Organization Strategy and Policy	3 hrs
*MKT 772	Marketing Management	3 hrs
*QBA 775	Quant. Methods in Business Decision Making	3 hrs
	Select one course from FIN 682*** , MGT 747*** , or MKT 774	3 hrs

*Students whose undergraduate major is in a MBA core course discipline must consult with the MBA Program Director to determine if they should substitute another 600- or 700-level course in the College of Business for the core course in that discipline.

**Students who have completed Managerial Cost Accounting must consult with the MBA Program Director to select an appropriate substitute course.

***Students who have already taken [FIN 582](#) or [MGT 447](#) must consult with the MBA Program Director for an appropriate substitute course.

2. Other Requirements - 9 hours**

Seminar (A Seminar Course is required) - 3 hrs

Most students will select from [CIS 790](#), [FIN 790](#) or [FIN 787](#)), [MGT 790](#), [MKT 790](#) (or [MKT 770](#)), although other courses may be acceptable.

Area of Concentration Options - 6 hours:

In consultation with the MBA Director, students may select one of the following areas of concentration:

FINANCE - [FIN 790](#) (or [FIN 787](#)), plus two more FIN graduate courses

MANAGEMENT - [MGT 790](#), plus two more MGT graduate courses

MARKETING - [MKT 790](#) (or [MKT 770](#)) plus two more MKT graduate courses

COMPUTER INFORMATION SYSTEMS - [CIS 790](#), plus two more CIS graduate courses

** No more than 6 hours of 600-level courses may be applied to the degree program.

3. Research

Students are expected to demonstrate research and writing proficiency appropriate to the business environment. Significant written projects are required within each of the core courses. In lieu of the required seminar course and one other course from the area of

concentration, a student may complete a thesis for 6 hours of credit.

Executive MBA Option (EMBA)

When offered to a select group of students, typically a cohort, with significant business experience, the MBA Program may be presented in a format referred to as the Executive MBA Option or the EMBA. From a curricular viewpoint, the EMBA would be structured in the same way as the traditional MBA, however, the presentation format of core and elective courses will be designed in such a way as to maximize the benefit to working business professionals.

GMAT/GRE scores are not required for admission to the EMBA, however, the applicant would need to provide documentation verifying at least 5 years of business experience.

For EMBA students, prerequisite requirements for the core program courses can be satisfied through appropriate prior coursework, relevant business experience or by an individualized study program developed and supervised by the EMBA Program Director.

The credit hour costs for classes taken by students enrolled in the EMBA program are assessed at a higher rate than the traditional MBA offerings due to additional expenditures associated with the program.

Admission Requirements

Completion of a regionally accredited undergraduate degree.

1. Completion of 5 or more years of business/professional experience.

Accelerated Master's Degree Option

Undergraduate majors in the College of Business may apply for admission to the Master of Business Administration program during the second semester of their junior year. If accepted, up to 6 hours of 600- or 700-level COB classes taken in the senior year may be counted toward both the undergraduate and graduate degrees. As an MBA graduation requirement, students exercising the accelerated MBA option will be required to have had one year of professional experience or a 3 hour internship.

Before enrolling in a course that will apply to both the undergraduate program and the master's program, an undergraduate student must:

- Be accepted into the accelerated program.
- Receive prior approval from the graduate advisor, department head of the undergraduate program, and the Dean of the Graduate College. This is done by using a mixed credit form.

Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements

- Completion of 80 or more hours at time of application
- An overall GPA of 3.00 or better
- A score of 450 or better on the Graduate Management Admissions Test (GMAT)

Academic Standing

A student who fails to attain a 3.00 GPA after completing the approved program may enroll for additional course work not to exceed 6 semester hours to raise the GPA. The course work will be approved by the Director of the MBA Program and the Dean of the College of Business.

The maximum class load for a full-time student is normally 12 hours per semester. An overload is permitted only after students have demonstrated their ability to achieve an outstanding graduate record at this university. Students employed in a full-time job should not enroll for more than 6 semester hours.

All other University and Graduate College requirements governing grading and attendance will apply.

To enroll in graduate courses in the College of Business, a student must satisfy one of the two conditions listed below:

1. be admitted to a graduate program in the College of Business, or
2. have permission to enroll from the Director of the MBA Program.

Students who do not meet one of these two conditions will be dropped from the course(s) at any time during the session involved.

Master of Science in Education, Secondary Education: Business Area of Emphasis

Contact Dr. Glenna Vanderhoof, CIS department, and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

College of Business Requirements

Students must have undergraduate preparation in, or the equivalent of, the following core requirements.

Course Title	Credit Hours
Basic Statistics	3 hrs
Principles of Accounting	6 hrs

Basic Business Law	4 hrs
Principles of Finance	3 hrs
Principles of Economics	6 hrs
Management Theory	3 hrs
Principles of Marketing	3 hrs
Computer Information Systems	3 hrs
Word Processing	3 hrs
Total	34 hrs

Business Requirements

Course Code	Course Title	Credit Hours
<u>BSE 696</u>	Problems in Business Education	3 hrs
<u>BSE 705</u>	Curriculum Construction in Business Education	3 hrs
<u>MGT 706</u>	Organizational Communication	3 hrs
<u>BSE 710</u>	Improvement of Instruction in Business Education	3 hrs
	Additional College of Business course work	3 hrs
	Total	15 hrs

Department of Biomedical Sciences

Professional Building, Room 400, Phone: (417) 836-5603, Fax: (417) 836-5603

Email: BiomedicalSciences@missouristate.edu

Website: <http://www.missouristate.edu/bms/>

Department Head: Colette M. Witkowski

Graduate faculty

Professor: Richard C. Garrad, Benjamin F. Timson, Colette M. Witkowski

Associate Professor: Robert K. DeLong, Scott D. Zimmerman

Assistant Professor: Amanda C. Brodeur, Anne Marie B. Hunter, Sockju Kwon, Robert T. Morris, Joshua Smith, Jianjie Wang

Program Director, Nurse Anesthesia: Monika Feeney, CRNA

Assistant Program Director, Nurse Anesthesia: Kathleen D. Fisher, CRNA

Clinical Coordinator, Nurse Anesthesia: Monika Feeney, CRNA

Instructor: Natalie Allen, Carmen Boyd, Tracy Beckham, Hillary L. Roberts

Clinical Adjunct Faculty: Dennis Bray, Charlette Hutsell, Beverly J. Long, Donna Witsberger

Emeritus Professor: Harold B. Falls, Jr., Christopher C. Field, Albert R. Gordon, Joanne M. Gordon, Harley E. Mortensen

Programs

Master of Science in Cell and Molecular Biology

Scott D. Zimmerman, Director of Graduate Studies

Professional Building, Room 352

Phone (417) 836-5478; ScottZimmerman@missouristate.edu

Program Description

The graduate program in Cell and Molecular Biology is designed for students preparing for entry into doctorate or health professional programs, or for expanding career opportunities in the biotechnology, biopharmaceutical, health science research, bioinformatics, and genomics sectors. The program offers students with biological or biochemical preparation to increase knowledge in the molecular biosciences and provides initial or additional experiences using the biotechnologies emerging from the rapidly-growing disciplines in cell and molecular biology. The development of laboratory research skills occurs in a laboratory-focused curriculum that has a health and human emphasis.

Program Objectives

1. To educate students at the graduate level in modern concepts and methodologies of cell and molecular biology.
2. To build upon the student's foundation of knowledge in cell and molecular biology through enhanced exposure to course, laboratory, and research opportunities.
3. To enhance the student's ability to carry out independent research in cell and molecular biology.

Accelerated Master's Degree Option

Majors in cell and molecular biology may be accepted into the Master of Science in Cell and Molecular Biology program after admission requirements for the accelerated master's option are met. Once accepted for early admission, up to 12 credit hours of approved 600 and 700-level coursework may be counted toward both the Bachelor of Science and the Master of Science degree programs. Other required 600-level courses in the master's program that are taken by the undergraduate student, but not included in the accelerated option, may be waived on the master's degree program by the student's graduate advisor if the required courses were taken less than four years previously and the student earned at least a grade of B or better in those courses. Additional graduate coursework to replace waived courses may be needed to meet the 32 hours degree requirement. Accelerated option students must enroll in BMS 730 each semester.

The accelerated option allows cell and molecular biology majors who are interested in biomedical research to complete the requirements for the Master of Science degree in two semesters and a summer rather than the typical four semesters and a summer. Contact the program director in the Department of Biomedical Sciences for information and guidelines.

Before enrolling in each course to be counted as both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and complete a mixed credit form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements for the Accelerated Master's Option

1. Junior standing and an overall GPA of 3.40 or better
2. Completion of BMS 110, 231, 321; CHM 160, 170, 175, 310 with a GPA of 3.40 or better
3. Undergraduate laboratory research experience is strongly recommended before applying
4. Applicants must submit:
 - a. an official transcript including all undergraduate work
 - b. three letters of recommendation, one written by the future graduate advisor formally accepting the student into their research laboratory.
 - c. GRE scores
 - d. a statement of research interest
5. Acceptance of the applicant by the graduate faculty in cell and molecular biology under the accelerated master's option

Entrance Requirements

Admission to the program requires a strong science and mathematics background identical to that required of a student completing the undergraduate program in cell and molecular biology. In addition, admission to the program requires evidence that the applicant will be able to successfully complete a rigorous graduate program in the sciences at a high level of performance. Entrance into the program requires completion of the following.

1. Two semesters of organic chemistry
2. Two semesters of physics
3. A course in calculus
4. A bachelor's degree from a Missouri State University recognized accredited college or university and a grade point average (GPA) of at least 3.00 on a 4.00 scale, overall, or for the last 60 hours
5. Applicants must have:
 - a. an official transcript including all undergraduate work
 - b. three letters of recommendation
 - c. GRE scores
 - d. a statement of research interest

Applicants will be evaluated for admission based upon their submitted materials. By the end of the first semester, candidates must be accepted into a research laboratory by a member of the Graduate Faculty who becomes the student's advisor

Degree Requirements

The program requires completion of a minimum of 32 semester hours and includes the following.

1. Core Courses. This requirement is met by completing:

BMS 622	Molecular Cell Biology	4 hrs
BMS 625	Molecular Biology	4 hrs
BMS 658	Recombinant DNA Technology	3 hrs
2. Orientation. The candidate must enroll in [BMS 701](#), Research in the Biomedical Sciences (3 hrs).
3. Signal Transduction. The candidate must enroll in [BMS 635](#), Signal Transduction (2 hrs).
4. Statistics. The candidate must enroll in an approved introductory statistics course at the graduate level if a course in statistics is not a part of their previous academic record.
5. Electives. Other remedial or elective courses will be selected by the advisor in consultation with the student. Up to nine hours of appropriate course work, excluding research and thesis, may be selected from outside the Department of Biomedical Sciences.
6. Research. All candidates (thesis and non-thesis options) must satisfactorily complete a research requirement of at least 3 hours by enrolling in [BMS 798](#). Thesis option candidates may apply an additional 3 hours of BMS 798 and a maximum of 6 hours of [BMS 799](#) toward the 700-level requirement for the degree. Non-thesis option candidates may not apply more than 4 hours of BMS 798 and may not apply BMS 799 toward the degree.
7. 700-level courses. At least 16 hours of course work must be 700 level or above. A maximum of 6 hours in BMS 798, Research and 6 hours in BMS 799, Thesis may be counted toward the degree. In addition, candidates will be required to enroll every semester in the journal topics course, [BMS 730](#), Current Literature Topics, for a maximum of 4 semesters.
8. Comprehensive Examination. The candidate must pass a written exam taken in the third semester of graduate study and an oral examination administered by the departmental cell and molecular biology graduate faculty.

9. Students must earn at least a C grade in all courses. Any grade of less than C will result in the dismissal of the student from the program.

Master of Science in Nurse Anesthesia

Benjamin Timson, Academic Advisor of the Nurse Anesthesia Program
Professional Building Room 407;
Phone (417) 836-4145 BenTimson@missouristate.edu

Monika Feeney, CRNA, Program Director of the Nurse Anesthesia Program
MSU School of Nurse Anesthesia;
Phone (417) 836-5039 or MonikaFeeney@missouristate.edu

Tracy Beckham, CRNA, Assistant Program Director
MSU School of Nurse Anesthesia;
Phone (417) 836-4643 or tbeckham@missouristate.edu

Program Description

The Missouri State University School of Nurse Anesthesia provides the scientific foundation and clinical training that prepares advance practice nurses to be eligible to sit for the NBCRNA (National Board of Certification and Recertification of Nurse Anesthesia) board examination to become CRNA's (certified registered nurse anesthetists)..

Program Accreditation

The Missouri State University School of Nurse Anesthesia is fully accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs, the official accrediting agency for nurse anesthetists. They may be contacted at 222 South Prospect Avenue, Park Ridge IL 60068; Phone: 847-692-7050.

Entrance Requirements

All applicants must meet the following requirements:

1. A bachelor's degree in an area of life sciences, nursing, or chemistry from an accredited institution in the U.S. or equivalent training in a foreign university
2. Undergraduate work must include inorganic chemistry (4 hrs), organic chemistry (4 hrs), microbiology, human anatomy, human physiology; and genetics (strongly recommended)
3. A minimum GPA of 3.00 on a 4.00 scale for the last 60 hours of undergraduate course work. Emphasis will be placed on science courses
4. Submission of official Graduate Record Examination (GRE) scores taken no earlier than five years prior to application with a preferred minimum score of 153 in Verbal Reasoning, 150 in Quantitative Reasoning, and 3.5 in Analytical Writing, or successful passing of the CCRN exam.
5. Current licensure as a registered nurse in the U.S.
6. A minimum of one year experience in an acute care setting is required; preferences may be given to applicants with more experience. Contact the clinical program director regarding questions about appropriate nursing experience
7. Current BLS, ACLS, PALS certification are required
8. A personal interview with a screening committee
9. The application deadline for the fall and spring semesters are November 1 and July 1, respectively. Interviews are scheduled within three months after the application deadline
10. Students admitted into the program will be required to undergo a criminal background check before matriculation
11. Upon acceptance to the program, the student will pay \$200.00 to the AANA for an associate membership (American Associate of Nurse Anesthetists)

Degree Requirements

- A. Students accepted into the program but who have not previously completed clinical training through an accredited clinical program in nurse anesthesia are required to complete 66 credit hours, which must be in residence. Students who have completed clinical training in nurse anesthesia and who have passed the national certification examination for nurse anesthesia (CRNAs) but who have not completed an appropriate master's degree must complete at least 33 credit hours in residence.

- B. Core Course Requirements Total 24-25 hrs

Course Code	Course Title	Credit Hours
BMS 700	Introduction to Graduate Studies in the Biomedical Sciences	3 hrs
BMS 620	Medical Cell Biology OR	3 hrs
BMS 622	Molecular Cell Biology	4 hrs
BMS 665	Human Cardiopulmonary Physiology	3 hrs
BMS 669	Neurobiology	3 hrs
BMS 661	Medical and Pathologic Physiology	4 hrs

BMS 727	Human Gross Anatomy	2 hrs
PAS 781	Advanced Pharmacotherapeutics	3 hrs
BIO 650	Statistical Methods for Biologists OR	3 hrs
MTH 645	Applied Statistics OR	3 hrs
PSY 711	Introductory Statistics for Education and Psychology	3 hrs

A. Clinical Core

Total 38 hrs

A clinical component is required. This requirement may be met either by having passed the national certification examination for nurse anesthesia or by enrolling in the following courses.

Course Code	Course Title	Credit Hours
ANE 702	Clinical Conference I	1 hr
ANE 705	Clinical Conference II	1 hr
ANE 708	Clinical Conference III	1 hr
ANE 711	Clinical Conference IV	1 hr
ANE 714	Orientation to Clinical Anesthesia	1 hr
ANE 720	Basic Principles of Anesthesia	3 hrs
ANE 726	Introduction to Clinical Anesthesia	2 hrs
ANE 732	Advanced Anesthesia Principle I	6 hrs
ANE 735	Clinical Practicum	16 hrs
ANE 744	Pharmacology in Anesthesia	2 hrs
ANE 750	Advanced Anesthesia Principles II	4 hrs

1. Research Requirement (total 4 hours). Each candidate will be assigned to a clinical research project. The candidate must complete one seminar by enrolling in [BMS 797](#), Non-Thesis Project (2 hrs) and a research involvement by enrolling in [BMS 798](#), Research (2 hrs). A formal presentation of the project is required.
2. Students who are already a CRNA: A certified registered nurse anesthetist (CRNA) may enter the program and must complete the core course requirements, the research requirements, and electives chosen in consultation with the student's committee to total at least 33 hours. CRNA students must provide a clinical transcript from their former anesthesia program. Students must complete all cases/procedures that allow them to fulfill the minimum clinical requirements currently set forth by the Council on Accreditation. At least 6 hours of clinical practicum, [ANE 735](#), are required.
3. Additional requirements or limitations.
 - A. The candidate must maintain a minimum GPA of at least 3.00 each semester for the degree
 - B. All requirements must be satisfied within eight years
 - C. Matriculated students must enroll on a full-time basis and progress through the program with their class
 - D. All course work must be approved by the Program Director or the Head of the Department of Biomedical Sciences
 - E. The candidate must pass oral and written comprehensive examinations
 - F. No more than 4 hours of C grade is allowed during the program
 - G. No grade below a C grade will be allowed at any time during the program
 - H. Candidates who do not achieve the academic standards set forth by the program will be immediately dismissed
 - I. During the clinical phase, the student will carry liability insurance purchased through the AANA
 - J. A \$2500.00 program fee will be applied per each semester: Fall, Spring and Summer

Dietetic Internship Certificate

Program Accreditation

The Missouri State University Dietetic Internship Certificate Program has been granted Candidacy for Accreditation by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). ACEND is the Academy of Nutrition and Dietetics' accrediting agency for education programs preparing students for careers as registered dietitians or dietetic technicians. ACEND exists to serve the public by establishing and enforcing eligibility requirements and accreditation standards that ensure the quality and continued improvement of nutrition and dietetics education programs. Program meeting those standards are accredited by ACEND.

Program Goals

The Dietetic Internship will:

1. prepare graduates to be competent for practice as an entry-level dietitians.
2. prepare graduates with life-long learning skills which will enhance the dietetic profession and demonstrate leadership in the field of dietetics.
3. emphasize and model a commitment to community engagement and prepare graduates who are socially accountable.

Admission Requirements

1. Evidence of meeting the minimum academic requirements from an ACEND-approved Didactic Program in Dietetics by a "Verification Statement" or "Declaration of Intent to Complete Degree" and/or ACEND-approved "Minimum Academic Requirements" within five years of application.
2. Completion of the baccalaureate degree from an accredited college or university.
3. Cumulative GPA of 3.00 over the last 60 hours of academic work taken.
4. Graduate Record Examination (GRE) required taken no earlier than five years prior to application with a preferred minimum score of 150 in Verbal, 141 in Quantitative, and 4 in the Writing Sections.
5. Completed application form.
6. A personal philosophy statement not longer than 1,000 words that addresses the applicant's professional career goals and how the DI program will help accomplish these goals.
7. Students for whom English is a second language must earn a minimum score of 600 (paper-based), 250 (computer-based), or 100 (internet-based) within two years prior to application on the Test of English as a Foreign Language (TOEFL). The TOEFL website is <http://www.toefl.org>.
8. Three written recommendations received with the application must be without significant reservations/concern.
 - a. Dietetic academic reference
 - b. Work or volunteer reference
 - c. Final reference is the applicant's choice
9. Resume which includes:
 - a. Work experience in dietetics, including number of hours of paid and volunteered work
 - b. Involvement in college and/or community activities
10. After the application period closes, the selection committee will review all of the applications and select students for an interview. Interview will be conducted either online or via telephone.
11. Following admission to the Missouri State DI, interns will complete the Graduate College Application for Admission and be enrolled in the graduate college.
12. After formal admission to the University and the program, interns will submit a completed Graduate Certificate Plan of Study.

Upon acceptance to the DI, additional requirements include:

1. Meet technical standards of the program in order to successfully undertake the course of study including evidence of good health. These standards are available upon request from the program.
2. Evidence of immunization or vaccination for vaccine-preventable diseases to include MMR, tetanus, TB test, Hepatitis A, and a complete Hepatitis B series including a titer demonstrating immunity. Other vaccinations may be required such as a seasonal flu vaccine.
3. Evidence of professional liability and health insurance, including hospitalization.
4. Provide documentation of negative tuberculosis status or evidence of appropriate follow-up.
5. Hold and maintain infant, child and adult CPR certification valid throughout the DI.
6. Hold ServSafe Certification valid throughout the DI.
7. Interns must have reliable transportation and provide evidence of vehicle liability insurance that meets or exceeds the minimum requirements of the State of Missouri.
8. Student membership in the Academy of Nutrition and Dietetic.
9. Interns must enroll on a full-time basis and progress through the program as a cohort group.
10. Submit a drug screening test and criminal record check* and receive response that the applicant has not been convicted of any crime pursuant to Section 324.217 or other disqualifications that would prohibit licensure as a registered dietitian.

*Students who fail these checks or procedures will be subject to further review by the Department of Biomedical Sciences.

Program Retention and Completion Requirements

1. Interns must satisfactorily complete all assignments and experiences for each internship rotation. Satisfactory completion will be based on performance appraisal which meets standards identified in appraisal rating criteria.
2. Assignments or experiences which were not satisfactorily completed must be corrected or repeated. No more than one graduate course may be repeated.
3. Maintain a GPA of 3.00, with no more than 3 semester hours of graduate work below a grade of "B", and no hours of graduate work below a grade of "C".
4. Receive a satisfactory (3) or higher rating in all required competencies as set forth by ACEND.
5. Students must successfully complete all rotations and all course work in order to receive the verification statement and graduate certificate of completion.

6. All work must be completed and competencies met within 150% (13.5 months) of the time planned for completion.

Required Courses

Course Code	Course Title	Credits
<u>DTN 740</u>	Medical Nutrition Therapy I Practicum	3 hrs
<u>DTN 741</u>	Medical Nutrition Therapy II Practicum	3 hrs
<u>DTN 742</u>	Public Health Nutrition Practicum	3 hrs
<u>DTN 743</u>	Food Service Management Practicum	3 hrs
<u>DTN 744</u>	Practicum in Area of Concentrations	3 hrs
<u>DTN 745</u>	Topics and Issues in Dietetics	3 hrs

Nurse Anesthesia (ANE) courses

ANE 702 Clinical Conference I

Review of significant cases involving complex anesthesia considerations.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 705 Clinical Conference II

Prerequisite: ANE 702.

A review of significant cases involving complex anesthesia considerations.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 708 Clinical Conference III

Prerequisite: ANE 705.

Continuing review of significant cases involving complex anesthesia considerations.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 711 Clinical Conference IV

Prerequisite: ANE 708.

Continuing review of significant cases involving complex anesthesia considerations.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 714 Orientation to Clinical Anesthesia

Prerequisite: permission from program director.

Introduction to anesthesia equipment, monitoring equipment,

ANE 723 Application of Anatomy and Physiology to Anesthesia II

An in-depth analysis of the special relationships between anesthesiology and the endocrine, hepatic, renal, neurologic, autonomic, and central nervous systems.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 726 Introduction to Clinical Anesthesia

Preoperative evaluation of patients, airway management, inhalation techniques, common complications of induction and emergence. Supplemental course fee.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ANE 732 Advanced Anesthesia Principles I

Prerequisite: ANE 720.

An in-depth review of drugs commonly used to provide the state of anesthesia, review of subjects essential to the practice of anesthesia; emphasis on pediatrics, neonatal, critical care anesthesia, trauma and burns, organ transplants and organ retrieval, obesity and GI disorders, and a study of the requirements for specialized anesthesia care; regional anesthesia, chronic pain, cardiac, and vascular anesthesia.

Credit hours: 6 Lecture contact hours: 6

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ANE 735 Clinical Practicum

Prerequisite: permission of instructor.

Clinical experience in the anesthesiology department at Mercy. Specialty content may be included as part of the practicum experience. Section 4 taken in the fourth clinical semester includes specialty content related to professional/legal aspects of nurse anesthesia and cardiovascular anesthesia. May be

positioning, intravenous considerations, records, departmental management, ethics, departmental organization and function, legal and professional aspects.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ANE 717 Physics and Chemistry of Anesthesia

A presentation of the principles and laws of physics and chemistry applicable to the field of anesthesia.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ANE 720 Basic Principles of Anesthesia

A presentation of the principles of laws of physics and chemistry applicable to the field of anesthesia long with an in-depth analysis of structure and function of the cardiac, respiratory, circulatory, endocrine, hepatic, renal, neurologic, autonomic, and central nervous systems.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

repeated to a total of 26 hours. Graded Pass/Not Pass only. Supplemental course fee.

Credit hours: 1-4 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

ANE 744 Pharmacology in Anesthesia

Prerequisite: ANE 720.

A review of the effects of drugs required by patients with preexisting medical conditions and their continuation in the perioperative period.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

ANE 750 Advanced Anesthesia Principles II

Prerequisite: ANE 720.

A review of the special anesthetic considerations for: anesthesia delivery systems, pre-operative evaluation, monitoring, professional liability, rare and coexisting diseases, hemotherapy and hemostasis, post-anesthesia recovery, minimally invasive procedures, orthopedic, geriatric, outpatient anesthesia, airway management, respiratory physiology and function, thoracic surgery, neuro surgery, patients with liver and kidney disease, acid-base disturbances, and patients undergoing urologic, ophthalmic, and otolaryngologic surgery.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Biomedical Science (BMS) courses

BMS 602 Special Topics in Biomedical Sciences II

Prerequisite: permission of department head.

Selected topics of an advanced nature which will vary from semester to semester. May be repeated by a student for a maximum of 8 hours of credit provided topics are different. May be taught concurrently with BMS 500. Cannot receive credit for both BMS 500 and BMS 602.

Credit hours: 1-4 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

BMS 614 Scanning Electron Microscopy

An introduction to microsurface analysis using scanning electron microscopy and X-ray microanalysis. Theoretical considerations and laboratory procedures involve both techniques but the major emphasis will be on generation of secondary electron images. Some attention is devoted to backscattered electron imaging, X-ray mapping, stereo pair imaging, and related image processing techniques. May be taught concurrently with BMS 514. Cannot receive credit for both BMS 514 and BMS 614.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

BMS 616 Transmission Electron Microscopy

BMS 668 Physiology of the Human Gastrointestinal and Urinary Systems

Structure and function of the gastrointestinal and urinary systems including pathophysiology of common clinical conditions. May be taught concurrently with BMS 568. Cannot receive credit for both BMS 568 and BMS 668.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

BMS 669 Neurobiology

Prerequisite: permission of instructor.

Study of the mammalian nervous system including anatomy and principles of function. May be taught concurrently with BMS 569. Cannot receive credit for both BMS 569 and BMS 669.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BMS 670 Principles of Pharmacology

Prerequisite: permission of instructor.

Recommended Prerequisite: BMS 622. Overview of the aspects of pharmacology including: pharmacodynamics,

Demonstration of basic transmission electron microscopy techniques and Microscope use. Emphasis is on ultrathin sectioning techniques; additional techniques include support film preparation, negative staining, immunogold localization procedures, and digital processing of photographic prints and negatives. May be taught concurrently with BMS 516 . Cannot receive credit for both BMS 516 and BMS 616.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

BMS 620 Medical Cell Biology

Prerequisite: admission to the MS in Nurse Anesthesia program.

Focus on the molecular aspects of cell biology for students in the Nurse Anesthesia program. Content identical to the lecture part of BMS 622. Cannot receive credit for both BMS 620 and 622. May be taught concurrently with BMS 520. Cannot receive credit for BMS 520 and BMS 620.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 622 Molecular Cell Biology

Prerequisite: permission of instructor.

Origins, structure and function of cells and basic life processes from a molecular perspective. Major topics focus on the energy, chemical, and information exchanges within and among cells and their environment. Cannot receive credit for both BMS 620 and 622. May be taught concurrently with BMS 521. Cannot receive credit for BMS 521 and BMS 622. Supplemental course fee.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 3
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 624 Virology

Prerequisite: BMS 622.

The molecular biology and pathogenicity of animal viruses; basic techniques of tissue culture and virology will be performed in the laboratory. May be taught concurrently with BMS 524. Cannot receive credit for BMS 524 and BMS 624.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

BMS 625 Molecular Biology

Prerequisite: permission of the instructor.

In-depth examination of nucleic acid structure, function, regulation, repair, and mutagenesis; principles of genetic engineering. Laboratory provides experience in the techniques used to isolate, separate, quantitate, characterize, and modify nucleic acids. The course also includes an introduction to the GenBank and EMBL nucleic acid and protein sequence databases. May be taught concurrently with BMS 525. Cannot receive credit for BMS 525 and BMS 625. Supplemental course fee.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 3

pharmacokinetics, pharmacogenomics, drug selectivity, toxicity, metabolism, drug development, and drug regulation. Additionally, an overview of the major classification of drugs and their mechanisms of action will be presented. May be taught concurrently with BMS 570. Cannot receive credit for both BMS 670 and BMS 570.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BMS 682 Embryology

Recommended Prerequisite: human anatomy. A study of anatomical changes during early animal development with emphasis on vertebrates. Lecture emphasis is on the cellular and subcellular mechanisms that may explain normal development, especially with regard to fertilization and morphogenesis. Laboratory emphasis on the normal development of live and preserved vertebrate embryos. Meets the embryology requirements for students in pre-professional medical, dental, and allied health curricula, as well as any student requiring a background in embryology. May be taught concurrently with BMS 582. Cannot receive credit for both BMS 582 and BMS 682.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

BMS 686 Molecular Mechanisms in Animal Development

An overview of the relationship between the anatomy of developing embryos and fundamental molecular mechanisms that generate this morphology, with an emphasis on vertebrates. Some invertebrate systems will be presented. Selected topics will include cell signaling during fertilization, gene activity in early development, cytoskeleton dynamics during morphogenesis, cell-cell adhesion, master pattern genes, and regulated cell death. May be taught concurrently with BMS 584. Cannot receive credit for both BMS 584 and BMS 686.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BMS 688 Histology

Microscopic structure of cells, tissues, and organ systems, with special emphasis on human tissues. Extensive laboratory experience with interpretation of structures in stained tissues mounted on microslides. Recommended for students in medical, dental, optometric, and other preprofessional curricula, medical technology, cell and molecular biology, and zoology. May be taught concurrently with BMS 585. Cannot receive credit for both BMS 585 and BMS 688.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

BMS 693 Bioinformatics and Biomedical Resources

Prerequisite: permission of instructor.

Use of biomedical source materials and methods of data access, selection, organization, and evaluation. May be taught concurrently with BMS 593. Cannot receive credit for both BMS 593 and BMS 693.

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 628 Molecular Mechanisms of Bacterial Pathogenesis

Prerequisite: BMS 622.

An in-depth study of the methods of genetic control and production of pathogenic factors employed by disease causing bacteria. The course will use both reference material and primary literature to illustrate the topics under discussion. May be taught concurrently with BMS 528. Cannot receive credit for both BMS 528 and BMS 628.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

BMS 629 Molecular Genetics

Prerequisite: BMS 625.

Recent advances in the molecular aspects of genetics; mammalian DNA will be characterized and manipulated using modern molecular techniques. May be taught concurrently with BMS 529. Cannot receive credit for both BMS 529 and BMS 629.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

BMS 631 Cell Biology of Cancer

Prerequisite: BMS 622.

Discussion of the initiation, cellular and genetic events which lead to cancer as well as its prevention, treatment, and personal consequences. An extensive paper and presentation are required. May be taught concurrently with BMS 530. Cannot receive credit for both BMS 530 and BMS 631.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BMS 635 Signal Transduction

Prerequisite: BMS 622.

This course will examine the molecular mechanisms of various ligand/receptor interactions. The dynamics involved in ligand/receptor binding will be studied and examples of receptor-mediated signal transduction will be introduced. Signaling pathways within the cell will be discussed. Primary literature and reference materials will be utilized to illustrate specific examples under discourse. May be taught concurrently with BMS 535. Cannot receive credit for both BMS 535 and BMS 635.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BMS 640 Biotechnology

Prerequisite: permission of instructor.

The applications of the methodologies of cell and molecular biology in the rapidly-evolving biotechnology and biopharmaceutical industries with an emphasis on the major sectors involving human therapeutics, human diagnostics, and

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 700 Introduction to Graduate Studies in the Biomedical Sciences

Prerequisite: admission to MS in Nurse Anesthesia program.

Study of the researcher role, the research process, and research ethics relating to the biomedical sciences.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 701 Research in the Biomedical Sciences

Prerequisite: admission to MS in Cell and Molecular Biology program; and statistics: MTH 645 or BIO 650 or PSY 711 or concurrent enrollment in statistics.

Focus on research skills, scientific writing, and professional development.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 707 Medical Human Anatomy

Prerequisite: admission to Doctor of Physical Therapy program.

This course offers an in-depth coverage of basic, applied, and clinical aspects of gross anatomy. Students observe, discuss, teach, learn, and dissect all body systems in detail. This course incorporates traditional didactic lectures, discussions, laboratory dissection, students teaching students in laboratory teaching sessions, and assignments that rely on critical thinking. Students make oral presentations and use the library and other sources of information (such as the Internet and our Computer Laboratory) to learn and teach applied gross anatomy. Identical with PTE 707. Cannot receive credit for both BMS 707 and PTE 707. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 3

Lab contact hours: 10

Typically offered: Fall

[Projected offerings](#)

BMS 711 Microbial Genetics

Prerequisite: BMS 622.

Course is designed to investigate various aspects of microbial genetics using advanced laboratory techniques. Experiments may include DNA and plasmid isolation and characterization, mutagenesis, transformation, transduction and conjugation of bacteria.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BMS 717 Medical Human Anatomy and Radiology

Prerequisite: admission to the Physician Assistant Studies program.

Regional study of the human body. Course will include lecture and laboratory activities including cadaver dissection, study of

genomics. Cell and molecular biology technologies adapted to mass production techniques to produce the products of biotechnology are surveyed. Typical pathways of product development from original basic research, product inception, clinical trials, regulatory approval, and commercialization are covered. Students will examine the current programs of the research and development of selected biotechnology and big pharma corporations. May be taught concurrently with BMS 540. Cannot receive credit for both BMS 540 and BMS 640.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BMS 645 Clinical Gross Anatomy

Prerequisite: admission to Master of Occupational Therapy program.

The course offers in-depth coverage of basic, applied and clinical aspects of gross anatomy. An advanced musculoskeletal anatomy course that emphasizes the study of functional relationships between musculature, nervous tissue, vascular and skeletal components for the extremities and axial skeleton: Cadaver dissection laboratory experience is used to enhance understanding of three dimensional anatomical relationships for specific body regions. Students observe, discuss, teach, learn and dissect all body systems in detail. This course incorporate traditional didactic lectures, discussions, laboratory dissection, students teaching students (peer-teaching) in laboratory sessions and assignments that rely on critical thinking. Supplemental course fee. Identical with OTE 645. Cannot receive credit for both BMS 645 and OTE 645.

Credit hours: 5 Lecture contact hours: 3
Lab contact hours: 6
Typically offered: Summer
[Projected offerings](#)

BMS 658 Recombinant DNA Techniques

Prerequisite: C grade or better in BMS 625.

A laboratory intensive course designed to extend the molecular biology principles and current techniques used in gene cloning, site-directed mutagenesis, transformation of eukaryotic cells, designing gene expression vectors, performing molecular hybridization techniques, confirming gene expression through reverse transcriptase PCR, and DNA sequencing. May be taught concurrently with BMS 558. Cannot receive credit for both BMS 558 and BMS 658.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 660 Medical and Pathologic Physiology Laboratory

Prerequisite: admission to MS in Cell and Molecular Biology or MS in Nurse Anesthesia Program.

Experience using laboratory techniques and case studies to enhance knowledge of pathophysiology. May be taught concurrently with BMS 562. Cannot receive credit for both BMS 562 and BMS 660.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

anatomic models, computer images, x-ray, CAT scan and MRI, and ultrasound imaging. Identical with PAS 717. Cannot receive credit for both BMS 717 and PAS 717. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 3
Lab contact hours: 11
Typically offered: Spring
[Projected offerings](#)

BMS 726 Advanced Topics in Cell and Molecular Biology

Prerequisite: permission of instructor.

Focused or detailed consideration of advanced or timely topics in cell and molecular biology. May involve group discussion from another institution or represent individual study. Credit for BMS 726 may be given for electronic and distance learning courses available via the Internet with the approval of the cell and molecular biology faculty who will determine the credit hours and topic title. Variable content course. May be repeated up to 6 hours when topic varies.

Credit hours: 1-4 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 727 Human Gross Anatomy

Prerequisite: admission to MS in Nurse Anesthesia program.

In-depth study of the gross anatomy of the human body in areas of interest relating to administration of anesthesia. Supplemental course fee.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 3
Typically offered: Fall
[Projected offerings](#)

BMS 730 Current Literature Topics

Prerequisite: admission to MS in Cell and Molecular Biology program.

A weekly forum of faculty and graduate students to discuss reports in the current literature from cell, molecular, and developmental biology. Participants are assigned to report on developments in their specialty or area of interest and provide background for understanding the basis and significance of the report to others in the group. May be repeated. Required each regular semester for full time students.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 732 Clinical Preventive Medicine

Prerequisite: permission of instructor.

A review of current scientific evidence regarding effective screening tests and interventions to improve health status.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

BMS 752 Medical Physiology

Prerequisite: admission to Physician Assistant Studies program or Doctor of Physical Therapy program or MS in Cell and Molecular Biology program.

BMS 661 Medical and Pathologic Physiology

Prerequisite: admission to MS in Cell and Molecular Biology or MS in Nurse Anesthesia Program.

A study of physiological dysfunction in human disease with consideration of disease etiology, diagnosis, clinical interpretation, and treatment. Designed for students and professionals in the health sciences. May be taught concurrently with BMS 561. Cannot receive credit for both BMS 561 and BMS 661.

Credit hours: 4 Lecture contact hours: 4

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 663 Advanced Work Physiology

Review of cellular metabolism, energy transfer, and oxygen transport during work; excitation-contraction coupling in skeletal muscle; physiological mechanisms of fatigue; neuroendocrine regulation of metabolism and other responses to work; environmental factors in work performance. Emphasis on molecular and cellular mechanisms and contemporary research. May be taught concurrently with BMS 563. Cannot receive credit for both BMS 563 and BMS 663.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BMS 664 Molecular Endocrinology and

Reproductive Physiology

A detailed examination of the physiological, cellular and molecular aspects of human reproduction with particular emphasis on the endocrine aspects of reproduction. May be taught concurrently with BMS 564. Cannot receive credit for both BMS 564 and BMS 664.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

BMS 665 Human Cardiopulmonary Physiology

Prerequisite: admission to MS in Cell and Molecular Biology or MS in Nurse Anesthesia program.

A cellular and molecular study of human cardiovascular and respiratory physiology and related human diseases. Emphasis will be on the molecular mechanisms for normal and abnormal functions of the blood, the blood vessels, the heart, the respiratory tract, and the lung. Current research topics and results will be introduced and discussed. May be taught concurrently with BMS 565. Cannot receive credit for both BMS 565 and BMS 665.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 667 Physiology of Exercise Metabolism

Introduction to the study of human metabolic and work physiology. Digestion, absorption, and metabolism of biologically important nutrients as they affect cellular energy transfer; mechanisms of energy transfer in cells during various forms of work; oxygen transport and utilization at the cellular and system level; factors modifying the efficiency of human work performance. May be taught concurrently with BMS 567. Cannot receive credit for both BMS 567 and BMS 667.

The study of biological function of the human organism.

Emphasis will be placed on mechanisms and regulation using examples focusing on the field of medicine. Topics covered will include general cell function, neural, endocrine, cardiovascular, respiratory, gastrointestinal and renal physiology and regulation of acid-base balance. The course stresses the interrelated functions of the body systems in homeostasis and builds on this knowledge to introduce how disease alters the homeostatic controls.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BMS 784 Developmental Genetics

Prerequisite: BMS 625.

A study of developmental gene families, their expressions as related to the normal and abnormal development of form and structure, and their intrinsic and extrinsic regulation in various animal model systems, including humans. Specific gene-programmed and gene regulated mechanisms such as those regulating pattern formation, triggering cell differentiation, initiating regeneration (as it applies to specific tissues and organs), controlling apoptosis, and determining rates of cellular and organismal aging are included.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

BMS 785 Histology and Tissue Biology

Prerequisite: admission to MS in Nurse Anesthesia program or MS in Cell and Molecular Biology program.

This course emphasizes the structure and basic function of all the major tissues and cell types in the human body. It includes normal cell and tissue morphology and the adaptations that occur as a result of various stimuli both normal and abnormal.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

BMS 797 Non-Thesis Project

Prerequisite: permission of instructor.

In-depth study in an area of interest, culminating in a presentation of an extensive scholarly paper. Graded Pass/Not Pass Only.

Credit hours: 2 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

BMS 798 Research

Prerequisite: permission of instructor.

Application of the research process in the supervised study of a selected problem. May be repeated for a maximum of 6 hours. Graded Pass/Not Pass only.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

BMS 799 Thesis

Prerequisite: permission of instructor.

Demonstration of the capacity for research and independent thought culminating in a thesis. May be repeated for a maximum of 6 hours. Graded Pass/Not Pass only.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

Dietetics and Nutrition (DTN) courses

DTN 740 Medical Nutrition Therapy I Practicum

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This is the first of a two-semester course sequence providing field experience in patient/client nutritional management at various sites under professional supervision (37 hours per week). Emphasis will be on utilizing the nutrition care process in providing basic medical nutrition therapy to include at least diabetes, heart disease, lung disease and basic health promotion in an acute or clinical setting.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

DTN 741 Medical Nutrition Therapy II Practicum

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This is the second of a two-semester course sequence providing eight weeks of field experience in patient/client nutritional management at various sites under professional supervision (40 hours per week). Emphasis will be on utilizing the nutrition care process in providing medical nutrition therapy to include at least tube feeding, TPN, pre/post surgery patients in an acute or clinical setting with a research component required as part of the practicum.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

DTN 742 Public Health Nutrition Practicum

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This course provides a six week field experience in the delivery of public health and community nutrition programs at local, state, national levels at various sites under professional supervision (37 hours per week). Current issues relating to the promotion of good nutrition and preventive health care will be examined. Students will evaluate nutrition components of various community health agencies and participate in the delivery of services.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

DTN 743 Food Service Management Practicum

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This course provides a six week field experience (37 hours per week) practicing a systems approach to nutrition services management, including the human dimensions of management, management tools and techniques for assessing accountability, cost containment, productivity and marketing plans. Projects include development of a personnel and operational budget for nutrition services.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

DTN 744 Practicum in Area of Concentration

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This course provides a six week field experience (40 hours per week) in either Public Affairs or Rural Health. Field placements and experiences will be developed with each student and the program director.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

DTN 745 Topics and Issues in Dietetics

Prerequisite: admission to the graduate Dietetic Internship Certificate Program.

This course provides a six week forum (3 hours per week) for topics pertinent to the practice setting and transition to professional practice. Topics of interest will cover areas such as managed health care, ethical decision-making, registration

examination, charting, etc. May be repeated to 3 hours.

Credit hours: 1 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Chemistry

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Department Head: G. Alan Schick

Graduate faculty

Professor: Richard N. Biagioni, Eric Bosch, Nikolay N. Gerasimchuk, Reza Sedaghat-Herati, Tamera S. Jahnke, Mark M. Richter, G. Alan Schick, Shujun Su

Associate Professor: Bryan E. Breyfogle, Dean A. Cuebas, Gary A.J. Meints, Erich D. Steinle, Adam K. Wanekaya

Assistant Professor: Kathryn M. Fichter, Matthew R. Siebet

Emeritus Professor: Robert L. Ernst, Wyman K. Grindstaff, James F. O'Brien, Ralph W. Sheets, Vernon J. Thielmann, Clifton C. Thompson, Paul M. Toom, James M. Wilbur, Jr.

Programs

Master of Science, Chemistry

Erich Steinle, Graduate Director

Temple Hall, Room 417, Phone (417) 836-5319

ESteinle@missouristate.edu

Program Description

This program is designed to prepare students to work in industrial or governmental chemistry laboratories, or to pursue doctoral studies in chemistry.

Program Objectives

Development of a sound knowledge of chemical principles, acquisition of outstanding research and communication skills, and attainment of an understanding and appreciation of applied chemistry and the importance of multidisciplinary approaches to the solution of scientific problems.

Areas of specialization include analytical chemistry, biochemistry, chemical education, environmental chemistry, inorganic chemistry, materials chemistry (including polymer chemistry and nanotechnology), organic chemistry, and physical chemistry.

Formal courses, graduate seminars, professional advisement, directed research, and a master's thesis will be incorporated into a customized curriculum based on the individual's scholastic background and career goals. On completion of the program, the student will have developed the skills needed for a career in chemical production, development, or research.

Entrance Requirements

Students admitted to the graduate chemistry program in full standing must meet the following requirements:

1. A bachelor's degree from an accredited institution in the U.S. or equivalent training in a foreign university.
2. A minimum overall GPA of 3.00 on a 4.00 scale, or a minimum GPA of 3.00 on a 4.00 scale for the last 60 hours of course work.
3. Scores from the verbal and quantitative sections of the Graduate Record Examination. Normally, students are expected to score at or above the 50th percentile on each section of the GRE and to have an overall college GPA of at least 3.00.
4. International applicants from countries not recognizing English as the primary official language are additionally required to submit a score for the Test of English as a Foreign Language (TOEFL) of not less than 550 (paper-based), 213 (computer-based), or 79 (internet-based) and with a minimum of 50th percentile on the Listening Comprehension Section.
5. A minimum undergraduate background in chemistry consisting of two semesters of general chemistry, two semesters of organic chemistry, one semester of analytical chemistry, and one semester of inorganic chemistry with grades of "C" or better in each course and an overall GPA of not less than 3.00.

Applicants lacking the background courses described in item five above may be admitted, but will be required to rectify any of

these deficiencies with appropriate course work. These leveling courses will not apply toward the master's degree.

Students who do not meet the grade point standards outlined above may be granted conditional admission to the program. As conditions of admission, students will be required to complete a minimum of 9 hours of specified graduate courses with a GPA of at least 3.00 to be advanced to full standing in the program.

Accelerated Master's Degree Option

Eligible Missouri State University majors in chemistry may apply for preliminary acceptance into the Master of Science program in Chemistry after admission requirements for the accelerated masters option have been satisfied. If accepted, graduate courses chosen from [CHM 602](#), [CHM 607](#), [CHM 642](#), [CHM 652](#) and [CHM 675](#) may be counted towards both the undergraduate and graduate degrees, with a maximum of 12 credit hours counted towards both the undergraduate and graduate degrees. This option offers an opportunity for chemistry majors with undergraduate laboratory research experience to complete the requirements for the Master of Science degree in Chemistry in two semesters and a summer after attaining the Bachelor's degree, rather than the typical four semesters and a summer. Contact the Department of Chemistry for further information and guidelines.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the courses towards the masters degree, an undergraduate student must be accepted into the accelerated program and complete a mixed credit form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements for Accelerated Master's Degree Option

1. Junior standing, a GPA in chemistry of 3.00 or better and an overall GPA of 3.00 or better.
2. Completion of CHM 160, 161, 170, 171, 302, 342, 343, 375, 398, and 399; PHY 123 and 124 or PHY 203 and 204; MTH 287 and 288, or MTH 261 and 280 or MTH 261 and 288 with an overall GPA of 3.00 or better.
3. Undergraduate laboratory research experience in residence in the Department of Chemistry with a supportive recommendation from the student's undergraduate research mentor.
4. Acceptance of applicant by a graduate faculty member who agrees to serve as the student's graduate research mentor.
5. Acceptance of the applicant by the graduate faculty in Chemistry under the accelerated masters option.

Degree Requirements (minimum of 32 hours)

1. Advisory Committee. Initially, each student will be advised by the departmental coordinator of graduate studies. As soon as possible, the student will select a faculty member to chair a graduate advisory committee consisting of at least four persons. At least one committee member, but not more than two, shall be from outside the chemistry department. This committee will supervise the remainder of the candidate's graduate program.
2. Program of Study. The candidate's program will be structured by the advisory committee in consultation with the student. Academic background, professional experience, placement test scores, and academic objectives will be considered in establishing the individual's program.
3. Chemistry Requirement. A minimum of 24 hours in chemistry including at least 16 hours from courses numbered 700 or above with at least 6 hours of 700-level chemistry course work in addition to research, thesis, and colloquium. Students who have not passed (with a C or better) undergraduate courses in physical chemistry, instrumental analysis, advanced organic chemistry, and advanced inorganic chemistry will be required to pass (with a grade of C or better) some or all of the following courses: [CHM 606](#), [CHM 607*](#), [CHM 633](#), [CHM 642](#), [CHM 675](#), and [CHM 675](#). Hours received from these courses will count toward the 32 hours required for the master's degree.

* Students who have had a one-semester physical chemistry course will be given an assessment exam; a score of the 50th percentile or above will satisfy the physical chemistry core course requirement. Students scoring less than the 50th percentile, but higher than the 33rd percentile, will satisfy the physical chemistry core requirement by passing CHM 607.
4. Colloquium. 2 hours of credit must be earned in [CHM 700](#), Chemistry Colloquium.
5. Electives. Upon approval of the advisory committee, graduate courses from related fields may be selected to a maximum of 8 hours within the 32 hour degree requirement.
6. Research Requirement. The maximum credit toward the 32-hour degree requirement is 6 hours of [CHM 798](#) and 6 hours of [CHM 799](#). Submission of a thesis is a specific requirement for the degree. The purpose of the thesis is to demonstrate competence in scientific research and the ability to: choose a research topic of scientific importance; conduct a comprehensive literature search of the problem; design and implement a plan of research; collect and interpret scientific data; and communicate results and findings to peers. An oral defense of the thesis is required.
7. Comprehensive Examination. A written comprehensive examination will be administered after most of the course work has been completed. This examination must be passed by the candidate before a degree will be given.

Master of Science, Plant Science

[See Darr School of Agriculture.](#)

Master of Natural and Applied Science

Contact Dr. Bryan Breyfogle and see the interdisciplinary program within the College of Natural and Applied Science. Accelerated master's program available. [See "Master of Natural and Applied Science".](#)

Master of Science in Education, Secondary Education: Chemistry Area of Emphasis

Contact Dr. Bryan Breyfogle and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Chemistry Requirements

Chemistry course work including a minimum of 3 hours in courses numbered 700 or above to total 15 hours.

Master of Science in Education, Secondary Education: Natural Science Area of Emphasis

Contact Dr. Tamera Jahnke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Natural Science Prerequisite and Requirements

In this option, students complete a minimum of 15 hours with course work selected from two of the following disciplines: Biology, Chemistry, Geography and/or Geology, Mathematics, and Physics. A minimum of 3 hours of course work numbered 700 or above must be included. The prerequisite requirements are those listed in the departmental statements of both selected academic areas of emphasis.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Chemistry (CHM) courses

CHM 602 Techniques of Instrumental Analysis

Prerequisite: "C-" or better in either CHM 200 or CHM 342; and "C-" or better in CHM 302.

Recommended Prerequisite: PHY 124 or PHY 204.

Applications of instrumental methods for the separation and analysis of materials; included are potentiometry, photometry and chromatography. Does not apply to a Chemistry major if the student passes CHM 702. May be taught concurrently with CHM 502. Cannot receive credit for both CHM 502 and CHM 602.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

CHM 605 Fundamentals of Physical Chemistry

Prerequisite: 20 hours of chemistry; and "C-" or better in either MTH 287 or MTH 261.

A one semester introduction to physical chemistry including the following topics: thermodynamics, solution chemistry, electrochemistry, kinetics, and atomic and molecular structure. Laboratory experiments will illustrate principles of physical chemistry and techniques of analysis. Does not apply to a Chemistry major if the student passes CHM 606. May be taught concurrently with CHM 505. Cannot receive credit for both CHM 505 and CHM 605.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 3

Typically offered: Spring

[Projected offerings](#)

CHM 606 Physical Chemistry I

Prerequisite: "C-" or better in CHM 170; and MTH 280 or MTH 288 or concurrent enrollment in MTH 280 or MTH 288.

Recommended Prerequisite: MTH 302; and PHY 124 or PHY 204. First semester of a two-semester series covering aspects of quantum mechanics, classical and statistical thermodynamics, spectroscopy, kinetic theory of gases, and chemical kinetics. A grade of "C-" or better is required in this course in order to take CHM 607. May be taught concurrently with CHM 506. Cannot receive credit for both CHM 606 and CHM 506.

CHM 702 Advanced Topics in Analytical Chemistry

Prerequisite: CHM 602.

An advanced topic in analytical chemistry will be addressed via faculty lectures and student projects. Examples of proposed topics include: electroanalytical methods, nanotechnology, forensic chemistry and data acquisition methods. Variable content course. May be repeated to a total of 6 hours with differing topics.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CHM 710 Special Topics in Chemical Education

Prerequisite: coursework sufficient to meet Missouri certification standards in chemistry for secondary teaching or permission.

A single topic of current interest in the teaching of chemistry will be considered. May be repeated to a total of 9 hours provided the topics are different.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CHM 720 Topics in Theoretical Chemistry

Prerequisite: coursework sufficient to meet Missouri certification standards in chemistry for secondary teaching or permission.

Nature of matter including atomic structure, chemical bonding and spectroscopy.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CHM 735 Investigation in Chemistry for Teachers

Prerequisite: coursework sufficient to meet Missouri certification standards for secondary/middle school science teaching.

Techniques in performing science investigation with application to secondary and middle school science. May be taught concurrently with CHM 435. Cannot receive credit for both

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CHM 607 Physical Chemistry II

Prerequisite: "C-" grade or better in CHM 506 or 606.

Recommended Prerequisite: CHM 375. Second semester of a two-semester series that builds upon and completes the topics introduced in CHM 606. May be taught concurrently with CHM 507. Cannot receive credit for both CHM 607 and CHM 507.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CHM 608 Physical Chemistry Laboratory I

Prerequisite: "C-" or better in CHM 302; and "C-" or better in CHM 506 or CHM 606 or concurrent enrollment in CHM 506 or CHM 606.

Experiments in physical chemistry employing principles and techniques reflecting material presented in CHM 506 or 606. May be taught concurrently with CHM 508. Cannot receive credit for both CHM 608 and CHM 508.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

CHM 609 Physical Chemistry Laboratory II

Prerequisite: CHM 507 or CHM 607 or concurrent enrollment; and CHM 508 or CHM 608.

Experiments in physical chemistry employing principles and techniques reflecting material presented in CHM 507 or 607. May be taught concurrently with CHM 509. Cannot receive credit for both CHM 609 and CHM 509.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

CHM 614 Polymer Chemistry

Prerequisite: "C-" or better in CHM 343 or CHM 344; and CHM 505 or CHM 605 or CHM 506 or CHM 606.

Morphology and chemical structure, polymer characterization, chemical structure and polymer properties, vinyl and non-vinyl polymers and mechanism of formation. Inorganic and partially inorganic polymers. May be taught concurrently with CHM 514. Cannot receive credit for both CHM 514 and CHM 614.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (even-numbered years)
[Projected offerings](#)

CHM 642 Advanced Organic Chemistry

Prerequisite: "C-" grade or better in CHM 343 or CHM 344.

Structure, reaction mechanisms, stereochemistry and other topics of theoretical nature in organic and polymer chemistry. May be taught concurrently with CHM 542. Cannot receive credit for both CHM 542 and CHM 642.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0

CHM 435 and CHM 735.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

CHM 740 Seminar

Extensive paper on selected topics to be read before staff seminars. May be repeated to total 4 hours.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CHM 742 Physical Organic Chemistry

Prerequisite: CHM 642.

An in-depth study of the experimental techniques and physical principles used for the determination of organic reaction mechanisms.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CHM 752 Advanced Topics in Biochemistry

Prerequisite: CHM 652.

An advanced topic in biochemistry will be addressed via faculty lectures and student projects. Examples of proposed topics include: carbohydrates, the cell surface, and physical biochemistry. Variable content course. May be repeated to a total of 6 hours with differing topics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

CHM 760 Chemistry of Environmental Systems:

Water and Land

Recommended Prerequisite: some advanced coursework in chemistry, geosciences, biology, or related fields. Chemistry of water and soil, water treatment, agricultural chemistry, and related topics. May be taught concurrently with CHM 460. Cannot receive credit for both CHM 460 and CHM 760.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CHM 761 Chemistry of Environmental Systems: Air and Energy

Recommended Prerequisite: some advanced coursework in chemistry, geosciences, biology, or related fields. Atmospheric chemistry; pollution issues related to power production and transportation; energy sources and fuels. May be taught concurrently with CHM 461. Cannot receive credit for both CHM 761 and CHM 461.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CHM 762 Chemistry of Environmental Systems

Typically offered: Fall

[Projected offerings](#)

CHM 652 Biochemistry II

Prerequisite: "C-" or better in CHM 452.

Bioenergetics--Metabolism of biomolecules including carbohydrates, lipids, amino acids and nucleotides. Photosynthesis. Nitrogen metabolism. Mechanisms of hormone action. May be taught concurrently with CHM 552. Cannot receive credit for both CHM 552 and CHM 652.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CHM 653 Advanced Biochemistry Laboratory

Prerequisite: CHM 453; and CHM 552 or CHM 652 concurrent enrollment in CHM 552 or CHM 652.

Emphasis on modern techniques in the biochemistry laboratory; enzymology, protein purification and analysis; protein structure determination; isoelectric focusing; HPLC; trace techniques. Supplemental course fee. May be taught concurrently with CHM 553. Cannot receive credit for both CHM 553 and CHM 653.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

CHM 675 Advanced Inorganic Chemistry

Prerequisite: "C-" or better in CHM 375; and CHM 507 or CHM 607 or concurrent enrollment in CHM 507 or CHM 607.

Theories and techniques of modern inorganic chemistry; correlation of theories with inorganic compounds. May be taught concurrently with CHM 575. Cannot receive credit for both CHM 575 and CHM 675.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CHM 697 Special Topics in Chemistry

Prerequisite: 18 hours of chemistry.

Selected topics of a theoretical or applied nature. May be repeated up to a total of 6 hours with differing topics. May be taught concurrently with CHM 597. Cannot receive credit for both CHM 597 and CHM 697.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CHM 700 Chemistry Colloquium

A series of oral presentations on new developments in chemistry. Presentations to be made by faculty members, students, and guest speakers from industry and academe. One of the requirements of this course is an oral presentation. May be repeated, but not more than 2 hours may be counted toward the 32-hour requirement for the MS in Chemistry degree.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Laboratory

Prerequisite: CHM 760 or concurrent enrollment.

Techniques and procedures for environmental monitoring to test natural samples. Applications and limitations of wet chemical and instrumental methods such as atomic absorption, gas chromatography, and absorption spectrophotometry. May be taught concurrently with CHM 462. Cannot receive credit for both CHM 462 and CHM 762.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Spring

[Projected offerings](#)

CHM 770 Chemical Kinetics

Prerequisite: CHM 606.

Fundamental concepts of chemical kinetics and dynamics, from both macroscopic and molecular level perspectives. An emphasis will be placed on the interpretation of gas, liquid, surface and catalyst reaction kinetics and mechanisms.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (odd-numbered years)

[Projected offerings](#)

CHM 771 Chemical Bonding

Prerequisite: CHM 607.

Quantum mechanics; atomic and molecular structure; computational procedures. Independent study project required.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (even-numbered years)

[Projected offerings](#)

CHM 775 Organometallic Chemistry

Prerequisite: CHM 675.

An in-depth examination of the structure, properties, and reactions of molecules containing one or more metal atoms bonded to organic fragments.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (even-numbered years)

[Projected offerings](#)

CHM 790 Advanced Topics in Chemistry

Detailed treatment of various advanced topics in chemistry. Topics may include: water analysis, physical chemistry of macromolecules, chemistry of natural products, surface chemistry, and forensic chemistry. Variable content course. May be repeated to a total of 6 hours with differing topics.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CHM 796 Science Internship

Completion of an internship project (80 hrs/credit hour) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

CHM 701 Chemistry Seminar

Attendance at oral presentations on new developments in chemistry. Presentations may include those made by departmental faculty members, departmental graduate students, guest speakers from industry and academe and ACS tour speakers. All graduate students not enrolled in CHM 700 must be enrolled in CHM 701. Hours earned will not count toward the 32-hour requirement for the MS in Chemistry degree. Graded Pass/Not Pass only.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

CHM 798 Research

Supervised research in special chemistry areas. May be repeated, but not more than 6 hours of CHM 798 may be counted toward the 32-hour requirement for the MS degree.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

CHM 799 Thesis

Independent research and study connected with preparation of thesis. Not more than 6 hours of CHM 799 may be counted toward the 32-hour requirement for the MS degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Communication Sciences and Disorders

Professional Building, Room 237, Phone: (417) 836-5368, Fax: (417) 836-4242

Email: CommunicationSciencesandDisorders@missouristate.edu

Website: <http://www.missouristate.edu/csd>

Interim Department Head: Letitia White

Graduate faculty

Professor: Klaas Bakker, Wafaa Kaf, Julie J. Masterson, Lisa A. Proctor

Associate Professor: Thomas C. Franklin, Ye Wang, Letitia White

Assistant Professor: Rose Allen, Sarah Barber, Alana Mantie-Kozlowski, Shurita Thomas-Tate

Clinical Associate Professor: Deborah Cron, Karen Engler, Tara L. Holland-Oetting, Jill Oswalt

Clinical Assistant Professor: Elisabeth C. Bell, Jennifer Kerr

Adjunct Faculty: Flint A. Boettcher, Mark Chertoff, Saravanan Elangovan, Brian T. Faddis, Lisa Geier, John Ferraro

Emeritus Professor: Neil J. DiSarno, Harold W. Meyers, Jr., Ronald Netsell

NOTE: Admission Requirements, Application Requirements/Deadlines, and Retention Requirements apply to all graduate programs in the Communication Sciences and Disorders Department.

Programs

Doctor of Audiology

Program description

The Au.D. program in the Department of Communication Sciences and Disorders is a full-time doctoral program requiring a minimum of 105 credit hours over approximately four (4) years consisting of both academic course work and clinical practicum.

The Au.D. program is designed to prepare professionals to enter the workplace with a high level of skills and knowledge through intensive academic and clinical experiences. The program is designed to prepare a person for a career in the hospitals, private practice settings, industrial settings, medical offices, clinical settings and rehabilitation centers.

Admission requirements

Completed application must be received by the deadline specified on the CSD website to be considered for the fall semester. The number of students who can enter the program each year is limited. Admission to the program is competitive.

Full admission to the program shall be based on the following components and application requirements/deadlines:

1. A Bachelor's degree (see note under speech-pathology for other requirements related to the degree).
2. The student must have a cumulative GPA of 3.00 or better (4.00 scale) and a 3.00 or better average in the undergraduate major. Probational admission to the program may be granted to an applicant with a GPA below 3.00.
3. Graduate Record Examination. GRE scores are considered along with GPA and other application components.

CSDCAS application service. Students will submit applications through CSDCAS and those who are accepted to the program and commit to attending Missouri State University will be required to complete an application through the Graduate College. For instructions on the CSDCAS application process, please visit the CSDCAS website at www.csdcas.org. In addition, submit official GRE score directly to the department at: Communication Sciences and Disorders, Missouri State University, 901 S National Ave., Springfield, MO 65987; Phone 417-836-5368; Fax 417-836-4242

Graduate assistant opportunities

Those applying to the AuD, SLP, or EDHH program can access the [Graduate Assistant Application](#). Please send your GA application to the department at: Communication Sciences and Disorders, Missouri State University, 901 S National Ave., Springfield, MO 65987; Phone 417-836-5368; Fax 417-836-4242.

We will contact you at various times during the application process to apprise you of your application status. If you would like to schedule a visit to our campus, please contact Cathy Hall at 417-836-5368.

Retention requirements

1. To remain in the program, a student must maintain a GPA of 3.00.
2. No course with a grade below a "C" may be applied to a graduate degree.
3. Any grade below a "C" in any given course, didactic or clinical, is not acceptable and may be grounds for dismissal from the CSD program.
4. The accumulation of more than 9 hours of "C" or below in academic and/or practicum courses will result in dismissal from the program.
5. Students must progress satisfactorily through the levels of clinical practicum as defined in the Clinic Handbook (http://www.missouristate.edu/assets/csd/CSD_handbook.pdf).
6. Clinical hours from clinical classes where a grade of "C" or less was earned will not be counted toward required clinical experiences.
7. While grades are important, the student's continuation in the CSD Program is based on the *composite picture* of the ability of the student to perform satisfactorily in the clinical phase of training as well as the academic components.

The CSD Department reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the CSD Graduate Faculty and CSD Department Head based upon the student's ability to successfully complete clinical practicum assignments or to assume patient care responsibilities and/or function as a clinician/teacher. Additionally, if a student has failed to demonstrate an attitude of professionalism as judged by the CSD Graduate Faculty and CSD Department Head, a student may be dismissed from the program.

According to the Missouri State University [Code of Student Rights and Responsibilities](#), The Codes of Ethics of American Speech, Language, and Hearing Association, Council for Exceptional Children (CEC), and requirements of the Communication Sciences and Disorders Department, academic integrity and honesty are the foundation of the University community. Students are expected to practice academic and clinical integrity in all assigned work. Students are also expected to be honest in all interactions with other students, faculty, and staff, and be professional in attitude, actions and attire.

The University, and the CSD department, has the inherent right to promulgate appropriate rules and regulations for the orderly conduct of University business and the protection of the health and safety of the University community. Students are expected to comply with all published and stated rules and regulations. If a student is accused of violating any code (theft, academic dishonesty, possession of drugs, etc.) they will be subject to warnings, loss of privileges, probation, suspension, and/or dismissal.

Essential functions

The Essential Functions of Audiologists, Speech-Language Pathologists and Educators of the Deaf and Hard of Hearing establish the expectations and requisite abilities considered necessary for professionals in the field of audiology, speech-language pathology and education of the deaf and hard of hearing. Students in the MSU Department of Communication Sciences and Disorders are to achieve the level of competency required for graduation and practice. It is recognized that degrees of ability vary widely among individuals. Admission candidates who feel they may not be able to acquire the essential functions set forth are encouraged to contact the Department of Communication Sciences and Disorders. Any admission candidate who may require academic accommodations to fulfill the essential functions due to a disability is encouraged to contact the Office of Disability Support Services, Office of Student Life and Development at 417-836-4192 (voice) or 417-836-6792 (TTY). The Department of Communication Sciences and Disorders at Missouri State University seeks to ensure that qualified persons with disabilities are not denied admission or subject to discrimination in admissions. The Department is committed to enabling students by any reasonable means or accommodations to complete their course of study.

The following Essential Functions are consistent with the American Speech-Language and Hearing Association or Council on the Education of the Deaf clinical skill performance guidelines and the Missouri Department of Elementary and Secondary Education guidelines expected of the first year speech-language therapists in public schools. All essential functions are introduced and coached within CSD coursework and practicum.

Physical Abilities:

- Participate in professional responsibilities/activities for up to four-hour blocks of time with one or two breaks.
- Move independently to, from, and within the work setting.
- Provide for one's own personal hygiene.
- Manipulate screening/diagnostic materials, including completion of screening/evaluation protocols.
- Effectively implement necessary treatment plan appropriate for the patient, including use of materials/instrumentation and data collection.
- Provide a safe environment for others in responding quickly to emergency situations including fire, choking, etc., and in application of universal precautions (standardized approach to infection control).
- Visually monitor patient responses and materials.
- Make accurate judgments about speech and/or acoustic signals (requirements might vary for students in the EDHH program).

Behavioral and Social Attributes:

- Maintain emotional and mental health required for use of intellectual abilities, prompt completion of responsibilities, and development of appropriate relationships with patients and colleagues.
- Maintain composure and emotional stability in demanding situations.
- Adapt to changing environments and situations.
- Communicate effectively with people in person, by phone, and in written form by considering the communication needs and cultural values of the listener (requirements might vary for students in the EDHH program).
- Understand and respect supervisory authority.
- Maintain appropriate professional behavior, including punctuality and regular attendance.
- Demonstrate compassion, integrity, interest, and motivation in delivering professional services to other individuals.
- Participate in collaboration with other professionals.

Intellectual Abilities:

- Demonstrate the mental capacity to learn and assimilate professional information, including the ability to read and comprehend professional literature and reports.
- Solve clinical problems through critical analysis.
- Seek relevant case information, synthesize, and apply concepts and information from various sources and disciplines.
- Write discipline-specific papers and clinical reports in English.
- Speak Standard American English intelligibly, including the ability to model English phonemes (requirements might vary for students in the EDHH program).
- Analyze, synthesize, and interpret ideas and concepts in academic and diagnostic/treatment settings.
- Maintain attention and concentration for sufficient time to complete clinical activities for up to four-hour blocks of time with one or two breaks.
- Schedule and prioritize activities, and provide documentation in a timely manner.
- Comply with administrative, legal, and regulatory policies.

The Department is committed to enabling students by any reasonable means or accommodations to complete the course of study leading to the Master of Science in Communication Sciences and Disorders or an AuD degree.

Program requirements

A minimum of 105 semester hours shall be completed, including the following:

1. Academic course work requirements for the Certificate of Clinical Competence of the American Speech-Language-Hearing Association (CCC-A).
2. Clinical practicum requirements for the Certificate of Clinical Competence of the American Speech-Language-Hearing Association (CCC-A).
3. Completion of a Doctoral Project or Thesis.
4. Comprehensive Examinations
5. Clinical Externship

Additional program requirements

Students must pay for and pass both a background/crime records check and drug test prior to their first clinical placement. The CSD Background Check and Drug Testing Policy and Procedure document is available in the CSD Department Office (Professional Building, room 237).

Students will be required to provide their Praxis examination scores to the department prior to graduation.

Accumulation of "C" grades

The accumulation of more than 9 hours of "C" or below in academic and/or practicum courses will result in dismissal from the program.

Doctor of Audiology (Au.D.) curriculum

First year

Fall 13 credits (12 +1)

Course Code	Course Title	Credits
CSD 852	Advanced Hearing Science	3 hrs
CSD 834	Diagnostic Audiology I	3 hrs
CSD 849	Basic Audiometry	3 hrs
CSD 807	Auditory System Physiology/Neurophysiology	3 hrs

CSD 895	Advanced Clinical Practice	1 hr
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Spring 10 credits (9 +1)

Course Code	Course Title	Credits
CSD 868	Amplification Systems I	3 hrs
CSD 873	Educational Audiology	3 hrs
CSD 875	Medical Audiology	3 hrs
CSD 895	Advanced Clinical Practice	1 hr

Summer 7 credits (6 +1)

Course Code	Course Title	Credits
CSD 850	Pediatric Audiology	3 hrs
CSD 876	Hearing Conservation and Calibration	3 hrs
CSD 895	Advanced Clinical Practice	1 hr

Second year

Fall 12 credits (10 +2)

Course Code	Course Title	Credits
CSD 835	Diagnostic Audiology II	3 hrs
CSD 871	Amplification Systems II	3 hrs
CSD 878	Professional Issues and Practice Management	4 hrs
CSD 895	Advanced Clinical Practice	2 hr

Spring 13 credits (11 +2)

Course Code	Course Title	Credits
CSD 800	Research Methods in Audiology	3 hrs
CSD 842	Vestibular Assessment and Rehabilitation	4 hrs
CSD 844	Electrophysiology	4 hrs
CSD 895	Advanced Clinical Practice	2 hr

Summer 10 credits (8 +2)

Course Code	Course Title	Credits
CSD 972	Advanced Auditory Rehabilitation	3 hrs
CSD 895	Advanced Clinical Practice	2 hrs
CSD 880	Ground Rounds	3 hrs
CSD 884	Doctoral Project	2 hrs
	OR	
CSD 999	Doctoral Thesis	2 hr

Third year

Fall 9 credits (6 +3)

Course Code	Course Title	Credits
CSD 945	Central Auditory Processing Disorders	3 hrs
CSD 946	Genetics and Hearing Loss	1 hr
CSD 895	Advanced Clinical Practice	3 hrs

CSD 884	Doctoral Project	2 hrs
	OR	
CSD 999	Doctoral Thesis	2 hrs

Spring 11 credits (8 +3)

Course Code	Course Title	Credits
CSD 921	Sign Language I	3 hrs
CSD 848	Cochlear Implants and Other Assistive Listening Devices	3 hrs
CSD 895	Advanced Clinical Practice	3 hrs
CSD 884	Doctoral Project	2 hrs
	OR	
CSD 999	Doctoral Thesis	2 hrs

Summer 6 credits

Course Code	Course Title	Credits
CSD 996	Audiology Externship	6 hrs

Fourth year

Fall 9 credits

Course Code	Course Title	Credits
CSD 996	Audiology Externship	9 hrs

Spring 9 credits

Course Code	Course Title	Credits
CSD 996	Audiology Externship	9 hrs

Program accreditation

The AuD program is accredited by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association.

Master of Science, Communication Sciences and Disorders

Program description

The Masters program in Communication Sciences and Disorders offers two options; education of the deaf and hard of hearing (EDHH) and speech-language pathology (SLP). The program is designed to prepare students to make intelligent decisions and take appropriate, thoughtful action. The program is organized to encourage students to use critical thinking and problem-solving to identify and meet the communication needs of individuals and families. The SLP option is accredited by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association (ASHA). The EDHH option is approved by the Council on Education of the Deaf (CED).

Admission requirements

Completed application must be received by the deadline specified on the CSD website to be considered for the fall semester. The number of students who can enter the program each year is limited. Admission to the program is competitive.

Full admission to the program shall be based on the following components and application requirements/deadlines:

1. A Bachelor's degree (see note under speech-pathology for other requirements related to the degree).
2. The student must have a cumulative GPA of 3.00 or better (4.00 scale) and a 3.00 or better average in the undergraduate major. Probationary admission to the program may be granted to an applicant with a GPA below 3.00.
3. Graduate Record Examination. GRE scores are considered along with GPA and other application components.

CSDCAS application service. Students will submit applications through CSDCAS and those who are accepted to the program and commit to attending Missouri State University will be required to complete an application through the Graduate College. For instructions on the CSDCAS application process, please visit the CSDCAS website at www.csdcas.org. In addition, submit official

GRE score directly to the department at: Communication Sciences and Disorders, Missouri State University, 901 S National Ave., Springfield, MO 65987; Phone 417-836-5368; Fax 417-836-4242

Education of the Deaf and Hard of Hearing additional admission requirements

Students applying to the Master's program in EDHH will not be using the CSDCAS, but will need to apply through the MSU Graduate College. For more information on this please refer to the [Graduate College website](#).

The following 3 components should be mailed or faxed directly to the department at: Communication Sciences and Disorders, Missouri State University, 901 S National Ave., Springfield, MO 65987; Phone 417-836-5368; Fax 417-836-4242.

1. Graduate Assistantship Application.
2. Three letters of recommendation directly from individuals able to speak of the applicant's academic and/or practicum achievements.
3. A Personal Statement. This can be a hard copy of the statement from the application or a letter of intent.

Graduate assistant opportunities

Those applying to the AuD, SLP, or EDHH program can access the [Graduate Assistant Application](#). Please send your GA application to the department at: Communication Sciences and Disorders, Missouri State University, 901 S National Ave., Springfield, MO 65987; Phone 417-836-5368; Fax 417-836-4242.

We will contact you at various times during the application process to apprise you of your application status. If you would like to schedule a visit to our campus, please contact Cathy Hall at 417-836-5368.

Retention requirements

1. To remain in the program, a student must maintain a GPA of 3.00.
2. No course with a grade below a "C" may be applied to a graduate degree.
3. Any grade below a "C" in any given course, didactic or clinical, is not acceptable and may be grounds for dismissal from the CSD program.
4. The accumulation of more than 9 hours of "C" or below in academic and/or practicum courses will result in dismissal from the program.
5. Students must progress satisfactorily through the levels of clinical practicum as defined in the Clinic Handbook (http://www.missouristate.edu/assets/csd/CSD_handbook.pdf).
6. Clinical hours from clinical classes where a grade of "C" or less was earned will not be counted toward required clinical experiences.
7. While grades are important, the student's continuation in the CSD Program is based on the *composite picture* of the ability of the student to perform satisfactorily in the clinical phase of training as well as the academic components.

The CSD Department reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the CSD Graduate Faculty and CSD Department Head based upon the student's ability to successfully complete clinical practicum assignments or to assume patient care responsibilities and/or function as a clinician/teacher. Additionally, if a student has failed to demonstrate an attitude of professionalism as judged by the CSD Graduate Faculty and CSD Department Head, a student may be dismissed from the program.

According to the Missouri State University Code of Student Rights and Responsibilities <http://www.missouristate.edu/StudentConduct/12331.htm>, The Codes of Ethics of American Speech, Language, and Hearing Association, Council for Exceptional Children (CEC), and requirements of the Communication Sciences and Disorders Department, academic integrity and honesty are the foundation of the University community. Students are expected to practice academic and clinical integrity in all assigned work. Students are also expected to be honest in all interactions with other students, faculty, and staff, and be professional in attitude, actions and attire.

The University, and the CSD department, has the inherent right to promulgate appropriate rules and regulations for the orderly conduct of University business and the protection of the health and safety of the University community. Students are expected to comply with all published and stated rules and regulations. If a student is accused of violating any code (theft, academic dishonesty, possession of drugs, etc.) they will be subject to warnings, loss of privileges, probation, suspension, and/or dismissal.

Essential functions

The Essential Functions of Audiologists, Speech-Language Pathologists and Educators of the Deaf and Hard of Hearing establish the expectations and requisite abilities considered necessary for professionals in the field of audiology, speech-language pathology and education of the deaf and hard of hearing. Students in the MSU Department of Communication Sciences and Disorders are to achieve the level of competency required for graduation and practice. It is recognized that degrees of ability vary widely among individuals. Admission candidates who feel they may not be able to acquire the essential functions set forth are encouraged to contact the Department of Communication Sciences and Disorders. Any admission candidate who may require academic accommodations to fulfill the essential functions due to a disability is encouraged to contact the Office of Disability Support Services, Office of Student Life and Development at 417-836-4192 (voice) or 417-836-6792 (TTY). The Department of Communication Sciences and Disorders at Missouri State University seeks to ensure that qualified persons with disabilities are not denied admission or subject to discrimination in admissions. The Department is committed to enabling students by any reasonable means or accommodations to complete their course of study.

The following Essential Functions are consistent with the American Speech-Language and Hearing Association or Council on the Education of the Deaf clinical skill performance guidelines and the Missouri Department of Elementary and Secondary Education

guidelines expected of the first year speech-language therapists in public schools. All essential functions are introduced and coached within CSD coursework and practicum.

Physical Abilities:

- Participate in professional responsibilities/activities for up to four-hour blocks of time with one or two breaks.
- Move independently to, from, and within the work setting.
- Provide for one's own personal hygiene.
- Manipulate screening/diagnostic materials, including completion of screening/evaluation protocols.
- Effectively implement necessary treatment plan appropriate for the patient, including use of materials/instrumentation and data collection.
- Provide a safe environment for others in responding quickly to emergency situations including fire, choking, etc., and in application of universal precautions (standardized approach to infection control).
- Visually monitor patient responses and materials.
- Make accurate judgments about speech and/or acoustic signals (requirements might vary for students in the EDHH program).

Behavioral and Social Attributes:

- Maintain emotional and mental health required for use of intellectual abilities, prompt completion of responsibilities, and development of appropriate relationships with patients and colleagues.
- Maintain composure and emotional stability in demanding situations.
- Adapt to changing environments and situations.
- Communicate effectively with people in person, by phone, and in written form by considering the communication needs and cultural values of the listener (requirements might vary for students in the EDHH program).
- Understand and respect supervisory authority.
- Maintain appropriate professional behavior, including punctuality and regular attendance.
- Demonstrate compassion, integrity, interest, and motivation in delivering professional services to other individuals.
- Participate in collaboration with other professionals.

Intellectual Abilities:

- Demonstrate the mental capacity to learn and assimilate professional information, including the ability to read and comprehend professional literature and reports.
- Solve clinical problems through critical analysis.
- Seek relevant case information, synthesize, and apply concepts and information from various sources and disciplines.
- Write discipline-specific papers and clinical reports in English.
- Speak Standard American English intelligibly, including the ability to model English phonemes (requirements might vary for students in the EDHH program).
- Analyze, synthesize, and interpret ideas and concepts in academic and diagnostic/treatment settings.
- Maintain attention and concentration for sufficient time to complete clinical activities for up to four-hour blocks of time with one or two breaks.
- Schedule and prioritize activities, and provide documentation in a timely manner.
- Comply with administrative, legal, and regulatory policies.

The Department is committed to enabling students by any reasonable means or accommodations to complete the course of study leading to the Master of Science in Communication Sciences and Disorders or an AuD degree.

Program requirements

Non-Thesis Option: A minimum of 46 semester hours in Education of the Deaf and Hard of Hearing or a minimum of 58 semester hours in Speech-Language Pathology shall be completed, including the following:

1. Graduate course work to meet academic requirements for the Certificate of Clinical Competence of the American Speech-Language-Hearing Association (CCC); or the Council on Education of the Deaf (CED).
2. Clinical practicum requirements for the Certificate of Clinical Competence of the American Speech-Language-Hearing Association (CCC); or the Council on Education of the Deaf (CED).
3. Completion and approval of CSD portfolio (Education of the Deaf and Hard of Hearing only).
4. Completion of a master's project.
5. Comprehensive Examinations.

Thesis Option: Requirements included in items 1, 2 and 3 above shall pertain. Completion of the Master's Thesis and oral defense shall replace items 4 and 5 listed above.

Additional program requirements

1. Students must pay for and pass both a background/crime records check and drug test prior to their first clinical placement. The CSD Background Check and Drug Testing Policy and Procedure document is available in the CSD

Department Office (Professional Building, room 237).

2. Students will also be required to provide their Praxis examination scores to the department prior to graduation.
3. EDHH students eligible for student teaching (CSD 796) will be placed in approved sites and in locations to be determined by the CSD faculty.

Master of Science in CSD, Speech-Language Pathology option

Completion of course work for speech-language pathology requires two academic years (fall, spring) and one summer; enrollment in two summer sessions is encouraged. This option prepares students for a career in an educational setting (i.e., public school, special school, special school district); a clinical setting (i.e., hospital, guidance center, rehabilitation center or nursing home); an industrial setting; a private setting; or others. Entry into a Ph.D. program is also possible after completion of this program.

Summer 1

Course Code	Course Title	Credits
CSD 718	Fluency Disorders	2 hrs
CSD 733	Introduction to Augmentative and Alternative Communication	2 hrs
CSD 720	Voice Disorders	2 hrs

Fall 1

Course Code	Course Title	Credits
CSD 728	Advanced Study of Phonological (Speech Sound) Disorders in Children	3 hrs
CSD 712	Child Language I	3 hrs
CSD 713	Child Language II	3 hrs
CSD 724	Aphasia	3 hrs
CSD 795	Advanced Clinical Practice (Clinical Practicum)	2 hrs

Spring 1

Course Code	Course Title	Credits
CSD 702	Research Methods in Communication Disorders	3 hrs
CSD 725	Motor Speech Disorders	3 hrs
CSD 729	Cognitively-Based Communication Disorders	3 hrs
CSD 795	Advanced Clinical Practice (Clinical Practicum)	4 hrs

Summer 2

Course Code	Course Title	Credits
CSD 718	Fluency Disorders (if not taken Summer 1)	2 hrs
CSD 733	Introduction to Augmentative and Alternative Communication (if not taken in Summer 1)	2 hrs
CSD 720	Voice Disorders (if not taken in Summer 1)	2 hrs
CSD 784	Non-Thesis Project OR	1 hr
CSD 799	Masters Thesis	2 hrs
CSD 795	Advanced Clinical Practice (Clinical Practicum)	3 hrs

Fall 2

Course Code	Course Title	Credits
CSD 741	Dysphagia	3 hrs
CSD 732	Speech and Language Assessment and Treatment for Special Populations	3 hrs

CSD 784	Non-Thesis Project OR	1 hr
CSD 799	Masters Thesis	2 hrs
CSD 795	Advanced Clinical Practice (Clinical Practicum)	4 hrs

Spring 2

Course Code	Course Title	Credits
CSD 791	Professional Issues in Speech-Language Pathology	3 hrs
CSD 784	Non-Thesis Project OR	1 hr
CSD 799	Masters Thesis	2 hrs
CSD 797	Speech-Language Pathology Externship	6 hrs

Master of Science in CSD, Education of the Deaf and Hard of Hearing option

The EDHH option contains two tracks. Students will work with their academic advisor to determine which track is best suited for their needs. Track one is designed to lead to teacher certification in the State of Missouri and national certification issued by the Council on Education of the Deaf. It is the track that most students will select. Within track one there is also an accelerated master's option available which provides an opportunity for undergraduate students to begin graduate course work during the senior year, and complete the program in three graduate semesters following coursework in the junior and senior years.

EDHH certification requirements

Contact your advisor or the Department Head for the requirements and coursework necessary to meet state and national certification requirements. Students pursuing certification in Education of the Deaf and Hard of Hearing will be required to complete additional education coursework through the College of Education and are required to collect and assemble materials for completion of a professional portfolio.

In order to be recommended for state certification, each student must:

1. Successfully complete all Practicum requirements with a grade of "B" or better
2. Successfully complete the graduate degree in Communication Sciences and Disorders (Education of Deaf and Hard of Hearing option).
3. Successfully complete the state approved exit assessment.
4. Complete all state certification requirements in effect at the time a recommendation is made.

EDHH Masters curriculum - Track 1 (Traditional timeline)

Fall 1

Course Code	Course Title	Credits
CSD 762	Speech Development: Deaf and Hard of Hearing I	3 hrs

Spring 1

Course Code	Course Title	Credits
CSD 795	Advanced Clinical Practice (MSU Preschool Program for D/HH)	3 hrs
CSD 765	Reading: Deaf and Hard of Hearing	3 hrs
CSD 763	Speech Development: Deaf and Hard of Hearing II	3 hrs
CSD 795	Advanced Clinical Practice (AH-linked to Parent-Infant Program)	1 hrs

Summer 1

Course Code	Course Title	Credits
CSD 760	Language Development: Deaf and Hard of Hearing I	3 hrs
CSD 758	Early Intervention Assessment: Deaf and Hard of Hearing I	2 hrs

CSD 759	Early Intervention: Deaf and Hard of Hearing II	2 hrs
CSD 795	Advanced Clinical Practice (MSU Parent-Infant Program D/HH)	2 hrs

Fall 2

Course Code	Course Title	Credits
CSD 761	Language Development: Deaf and Hard of Hearing II	3 hrs
CSD 764	Instructional Strategies and Assessment: Deaf and Hard of Hearing	3 hrs
CSD 795	Advanced Clinical Practice Off-Site (Elementary D/HH)	3 hrs
CSD 784	Non-Thesis Project	3 hrs
	OR	
CSD 799	Master's Thesis	3 hrs
CSD 766	Counseling: Deaf and Hard of Hearing	3 hrs

Graduate spring

Course Code	Course Title	Credits
CSD 796	Supervised Teaching	8 hrs
CSD 784	Non-Thesis Project	1 hrs
	OR	
CSD 799	Master's Thesis	3 hrs

Accelerated Master of Science in Communication Sciences and Disorders, Education of the Deaf and Hard of Hearing additional program entrance requirements

To be eligible to apply for admission to this program, the student must:

1. have junior standing and an overall GPA of 3.00 or better;
2. have completed general education requirements; and
3. have completed the following courses: EDC 150, SPE 310, CSD 330, CSD 312, CSD 360, EDC 350 and CSD 321 prior to applying to graduate school in the spring of their junior year.

After successful completion of the Bachelor of Science in CSD requirements, all students in the accelerated master's program will receive the BS and will be granted full admission to the graduate college.

Please see admission requirements in the Graduate Catalog under Master of Science in Communication Sciences and Disorders for a complete list of application requirements and deadlines.

EDHH Masters curriculum - Track 1 (Accelerated timeline)

Junior fall

Course Code	Course Title	Credits
CSD 321	Conceptually Accurate Signed English I (also offered in the spring)	3 hrs
CSD 330	Introduction to American Sign Language (ASL)	3 hrs
CSD 380	Development, Diversity and Deafness	3 hrs
CSD 360	Hearing Science	3 hrs
EDC 350	School and Society	3 hrs

Junior spring

Course Code	Course Title	Credits
CSD 331	American Sign Language (ASL) II	3 hrs

CSD 370	Audiology	3 hrs
CSD 312	Normal Language Acquisition (also offered in fall & summer)	3 hrs
CSD 572	Aural Rehabilitation	3 hrs
MTH 320	Foundations of Mathematics for Teachers	3 hrs

Senior fall - 15 hrs - Graduate total 3 hrs

Course Code	Course Title	Credits
CSD 322	Conceptually Accurate Signed English II	3 hrs
CSD 497	Observation Clinical Practicum (MSU Preschool Program for D/HH)	3 hrs
CSD 762	Speech Development: Deaf and Hard of Hearing I	3 hrs
RDG 318	Foundations of Reading Instruction	3 hrs
SPE 515	Foundations of Applied Behavior Analysis and Interventions for Teachers in Applied Settings	3 hrs
	OR	
PSY 508	Behavior Management and Change	3 hrs

Senior spring - 16 hrs - Graduate total 10 hrs - 1 hr senior permission

Course Code	Course Title	Credits
CSD 795	Advanced Clinical Practice (MSU Preschool Program for D/HH)	3 hrs
CSD 562	Psycho-Social Implications of Being Deaf and Hard of Hearing	3 hrs
CSD 765	Reading: Deaf and Hard of Hearing	3 hrs
CSD 763	Speech Development: Deaf and Hard of Hearing II	3 hrs
CSD 795	Advanced Clinical Practice	1 hrs

Graduate summer

Course Code	Course Title	Credits
CSD 760	Language Development: Deaf and Hard of Hearing	3 hrs
CSD 758	Early Intervention Assessment: Deaf and Hard of Hearing I	2 hrs
CSD 759	Early Intervention: Deaf and Hard of Hearing II	2 hrs
CSD 795	Advanced Clinical Practice (MSU Parent-Infant Program D/HH)	2 hrs

Graduate fall

Course Code	Course Title	Credits
CSD 761	Language Development: Deaf and Hard of Hearing II	3 hrs
CSD 764	Instructional Strategies and Assessment: Deaf and Hard of Hearing	3 hrs
CSD 795	Advanced Clinical Practice Off-Site (Elementary D/HH)	3 hrs
CSD 784	Non-Thesis Project	3 hrs
	OR	
CSD 799	Master's Thesis	3 hrs
CSD 766	Counseling: Deaf and Hard of Hearing	3 hrs

Graduate spring

Course Code	Course Title	Credits
CSD 796	Supervised Teaching	8 hrs
CSD 784	Non-Thesis Project	1 hrs
	OR	
CSD 799	Master's Thesis	3 hrs

Graduate fall (elective option for students)

Course Code	Course Title	Credits
CSD 201	Introduction to Communication Disorders	3 hrs

Mixed credit course options

If accepted to the accelerated program, the following 12 hours of courses may apply to both the undergraduate and graduate degrees: [CSD 760](#), [CSD 762](#), [CSD 763](#) and [CSD 795](#).

Before enrolling in a course to be counted toward both undergraduate and graduate credit and to count the course toward the masters degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate advisor, Department Head of CSD, and the Dean of the Graduate College using a Mixed Credit Form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the semester.

EDHH Masters Curriculum - Track 2

Track two of the EDHH option is an alternative designed for students who wish to receive a masters degree, but do NOT wish to pursue teacher certification (primarily for international students). Track two will not lead to teacher certification in EDHH. Students who are interested in pursuing teaching certification in the area of Education of the Deaf or Hard of Hearing should choose track one of the EDHH option.

EDHH Masters Degree only without Teaching Certification curriculum

Fall 1

Course Code	Course Title	Credits
CSD 636	American Sign Language I	3 hrs
CSD 380	Development, Diversity and Deafness	3 hrs
CSD 497	Observation Clinical Practicum (MSU Preschool Program of D/HH)	3 hrs
CSD 762	Speech Development: Deaf and Hard of Hearing I	3 hrs

Spring 1

Course Code	Course Title	Credits
CSD 637	American Sign Language II	3 hrs
CSD 562	Psycho-Social Implications of Being Deaf and Hard of Hearing	3 hrs
CSD 765	Reading: Deaf and Hard of Hearing	3 hrs

Summer 1

Course Code	Course Title	Credits
CSD 760	Language Development: Deaf and Hard of Hearing I	3 hrs
CSD 758	Early Intervention Assessment: Deaf and Hard of Hearing I	2 hrs
CSD 759	Early Intervention: Deaf and Hard of Hearing II	2 hrs

Fall 2

Course Code	Course Title	Credits
CSD 761	Language Development: Deaf and Hard of Hearing II	3 hrs
CSD 764	Instructional Strategies and Assessment: Deaf and Hard of Hearing	3 hrs
CSD 784	Non-Thesis Project	1 hrs
	OR	
CSD 799	Master's Thesis	3 hrs
CSD 766	Counseling: Deaf and Hard of Hearing	3 hrs

Graduate spring

Course Code	Course Title	Credits
CSD 795	Advanced Clinical Practice (MSU Preschool Program for D/HH)	3 hrs
CSD 763	Speech Development: Deaf and Hard of Hearing II	3 hrs
CSD 795	Advanced Clinical Practice (MSU Preschool Program for D/HH)	1 hr
CSD 784	Non-Thesis Project	3 hrs
	OR	
CSD 799	Master's Thesis	3 hrs

Education of the Deaf and Hard of Hearing online graduate certificate

Ye Wang, Certificate Advisor
Professional Building, Room 253, Phone (417) 836-6347
YeWang@MissouriState.edu

Program description

A 14-credit hour Missouri State University Online Graduate Certificate in Education for the Deaf and Hard of Hearing (EDHH) is available to non-degree seeking students or students pursuing a program of study in other areas who are interested in completing these courses as electives or in addition to requirements on the respective program of study. The certificate is also offered to support professionals in the fields of communication sciences and disorders, education, psychology, social work, medicine and other related specialties. The certificate will not lead to teacher certification in EDHH; however, it is offered to support educators and other professionals who desire basic skills in the area of EDHH. Required course work for the EDHH Online Graduate Certificate follows:

Program admission requirements

To be eligible to apply for admission to this program, the student must:

1. Have an undergraduate degree in communication sciences or disorders, education or a related area.
2. Have a cumulative grade point average (GPA) of at least 3.00.
3. Apply and be admitted to the Graduate College.

EDHH online graduate certificate curriculum

Course Code	Course Title	Credit Hours
CSD 762	Speech Development: Deaf and Hard of Hearing I	3 hrs
CSD 766	Counseling: Deaf and Hard of Hearing	3 hrs
CSD 765	Reading: Deaf and Hard of Hearing	3 hrs
CSD 760	Language Development: Deaf and Hard of Hearing	3 hrs
CSD 759	Early Intervention: Deaf and Hard of Hearing	2 hrs
	TOTAL	14 hrs

Communication Sciences and Disorders (CSD) courses

CSD 623 Neural Bases of Human Communication CSD 789 Professional Issues

Prerequisite: permission.

Study of the nervous system and its role in normal and abnormal speech and language processing. May be taught concurrently with CSD 522. Cannot receive credit for both CSD 522 and CSD 623.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 636 Introduction to American Sign Language (ASL)

Prerequisite: permission.

A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330. Cannot receive credit for both CSD 636 and CSD 330.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 637 Introduction to American Sign Language (ASL) II

Prerequisite: permission.

An advanced beginning level course in American Sign Language. Students will gain more complex introductory information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 331. Cannot receive credit for both CSD 637 and CSD 331.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSD 638 Introduction to American Sign Language (ASL) III

Prerequisite: CSD 637 and permission.

An intermediate level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 332. Cannot receive for both CSD 638 and CSD 332.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 639 Introduction to American Sign Language (ASL) IV

Prerequisite: CSD 638 and permission.

An advanced level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience

Prerequisite: permission.

This functionally-oriented course is designed to complement students' concurrent clinical externships in educational and healthcare settings. Issues include, but are not limited to, in-depth discussion and analysis of relevant local, state, and national policies and procedures for ethical and effective evidence-based service delivery; models of collaborative team assessment and treatment applications to a variety of speech-language pathology settings; professional organizations; and recognition of potential external influences that may impact treatment objectives and length of intervention.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSD 790 Workshop in Communication Disorders

Prerequisite: permission.

A concentration of work to improve the skill and knowledge in specific areas. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. Thirty clock hours equal 1 semester hour. May be repeated to a maximum of 6 hours credit.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CSD 791 Professional Issues in Speech-Language Pathology

Prerequisite: permission.

Functionally-oriented course designed to complement students' concurrent clinical externships in educational and healthcare settings. Issues include, but are not limited to, in-depth discussion and analysis of relevant local, state, and national policies and procedures for ethical and effective evidence-based service delivery; models of collaborative team assessment and treatment applicable to a variety of practice settings; and recognition of potential external influences that may impact treatment objectives and length of intervention.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSD 792 Independent Study

Prerequisite: permission.

Study may be a reading project or a practical application of theories. May be repeated to a maximum of 4 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CSD 794 Orientation to Clinic Speech Pathology

Prerequisite: permission.

Preparation for practicum work in speech pathology. Clinic procedures, observation guidelines, documentation requirements, shadowing of practicing clinicians, development of integration of knowledge and skills in speech pathology.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring, Summer

in its use, both expressively and receptively. May be taught concurrently with CSD 333. Cannot receive credit for both CSD 639 and CSD 333. 3(-0) S

Credit hours: Lecture contact hours: Lab contact hours:
Typically offered:
[Projected offerings](#)

CSD 669 Psycho-Social Implications of Being Deaf and Hard of Hearing

Prerequisite: permission.

Characteristics and problems of persons who are D/HH as they affect interaction with general society. Emphasis on interpersonal relationships through the lifespan. Introduction to adolescent development and psychology of learning of the typical child. May be taught concurrently with CSD 562. Cannot receive credit for both CSD 562 and CSD 669.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 673 Aural Rehabilitation

Prerequisite: permission.

Principles of habilitation/rehabilitation of communication disorders related to hearing impairment. Types of amplification and assistive listening devices used in classrooms. Issues of classroom acoustics and ways to optimize the classroom listening environment. May be taught concurrently with CSD 572. Cannot receive credit for both CSD 572 and CSD 673.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 681 Technical Solutions in Communication Disorders

Prerequisite: permission.

Review and demonstration of current hard- and software systems for the evaluation, treatment, and research of communication disorders. May be taught concurrently with CSD 580. Cannot receive credit for both CSD 580 and CSD 681.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CSD 701 Research: Deaf and Hard of Hearing

Prerequisite: permission.

Foundation for research study in the education of individuals who are deaf and hard of hearing. Emphasis will be placed on evaluation of research and professional writing as it pertains to education of individuals who are deaf and hard of hearing.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

CSD 702 Research Methods in Communication Disorders

Prerequisite: permission.

Nature of qualitative and quantitative research methodology,

[Projected offerings](#)

CSD 795 Advanced Clinical Practice

Prerequisite: permission.

Training in audiology, speech and language disorders, and education of the deaf and hard of hearing in clinical, hospital, school, and/or other settings. May be repeated. Supplemental course fee.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

CSD 796 Supervised Teaching

Prerequisite: permission.

The assumption of teaching responsibilities at an approved practicum site under the direction of a University CED certified supervisor and practicum site instructor. Students enrolled in this course may be required to have a physical examination, including a TB test before placement in the practicum setting.

Credit hours: 8 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

CSD 797 Speech-Language Pathology Externship

Prerequisite: permission.

Professionally supervised practice in speech-language assessment and intervention in clinical, hospital, school, and/or other settings. Students enrolled in this class may be required to have a TB test, immunizations, and malpractice insurance. May be repeated.

Credit hours: 1-4 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

CSD 799 Masters Thesis

Prerequisite: permission.

In-depth research culminating in a presentation and defense of the thesis. Syllabi with specific expectations will be developed for each semester. SLP Emphasis: Students register for 2 credit hours per semester for a minimum of 3 semesters; may be repeated. DHH Emphasis: Students register for 3 credit hours per semester for a minimum of 2 semesters; may be repeated. Students must be registered for at least one credit hour until the thesis has been approved.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

CSD 800 Research Methods in Audiology

Prerequisite: permission.

This course will outline the research process in audiology beginning from proposing a research question to drawing and disseminating conclusions. Special emphasis will be placed on conducting clinical research and evaluating published research findings in audiology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring

experimental design, scientific writing, and the exploration of efficacy and effectiveness in evidence-based practice. Examination of research literature through critical reviews of articles. The design of research pertaining to speech, language and hearing functions, and the analysis of data.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CSD 710 Developmental Psycholinguistics

Prerequisite: permission.

Presentation of current theories associated with psycholinguistic development. Focus will be on auditory perception, individual differences, cognitive hypotheses, and stage transition.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 712 Child Language I

Prerequisite: permission.

Issues related to the area of language development and disorders in children age birth to five will be presented. The course will focus on best practices for the assessment and treatment of children age birth to five with language disorders.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 713 Child Language II

Prerequisite: permission.

Current issues within the area of oral and written language development and disorders in school-age children and adolescents will be discussed. Methods for critically evaluating research and applying this research to clinical practice with children and adolescents with language disorders will be covered. Focus of course is on optimal methods for assessment and treatment of language disorders in children and adolescents.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CSD 714 Language Disorders: Rehabilitation

Prerequisite: permission.

Diagnostic and therapeutic strategies for language disorders in adults associated with auditory discrimination, perception, short and long-term memory, semantic and syntactical concept formation, and retrieval of auditory information.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSD 715 Infants and Toddlers: Communication Assessment and Treatment

Prerequisite: permission.

Issues regarding communication assessment and intervention

[Projected offerings](#)

CSD 807 Auditory System:

Physiology/Neurophysiology

Prerequisite: permission.

This course describes in depth aspects of the peripheral and central auditory system as it pertains to anatomy and physiology. Students learn about the functional development of the human auditory system as well as comparative anatomy. The peripheral anatomy will include external (pinna, canal, and tympanic membrane), middle (ossicular mechanism, eustachian tube, facial nerve) and cochlear structures (microanatomy, ultrastructures, sensory epithelium, cochlear fluids, vascular system). The central anatomy will include the cochlear nerve, neural transmission, afferent and efferent pathways (brainstem and midbrain) and cortical function.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSD 834 Diagnostic Audiology I

Prerequisite: permission.

A comprehensive study of a variety of site of lesion tests. The course will cover acoustic immittance and reflectance measures including tympanometry and acoustic reflex measures for detection of middle ear disorders and site of lesions in the auditory pathway. Other site of lesion tests include threshold and suprathreshold tone decay, loudness recruitment, loudness balance. Short Increment Sensitivity Index, Bekesy tests and brief tone audiometry. Tests for detection of nonorganic hearing loss will also be discussed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 835 Diagnostic Audiology II

Prerequisite: permission.

In the first part of the course, the different types of otoacoustic emissions will be discussed in detail. Students will learn to record, analyze and interpret otoacoustic emissions. They will learn screening and diagnostic applications of otoacoustic emissions in a variety of auditory pathologies. In the second part of the course, research methodology will be applied to demonstrate efficacy in clinical service delivery in all areas of audiologic practice. Outcome measures for various diagnostic test will be discussed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 840 Speech Pathology for the Audiologist

Prerequisite: permission.

In-depth discussion of normal and disordered speech and language development, with emphasis on hearing loss and its effect on speech and language. Central auditory processing disorders, adult communication disorders, and proper evaluation and referral processes for speech and language also discussed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

for infants and toddlers will be discussed. Course content will include a study of at-risk factors and established risks for developmental disabilities. Service delivery models for the assessment and treatment of communication disorders for infants and toddlers will be presented. Play-based assessment and intervention strategies will be included in course content.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

CSD 716 Craniofacial Anomalies

Prerequisite: permission.

The study of communication and associated problems related to congenital and acquired craniofacial anomalies. Emphasis on interdisciplinary procedures relative to amelioration of communication deficits manifest in these anomalies.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 718 Fluency Disorders

Prerequisite: permission.

Theoretical, clinical, and experimental approaches to the study and treatment of fluency disorders.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall, Summer
[Projected offerings](#)

CSD 720 Voice Disorders

Prerequisite: permission.

The study of the human voice and its disorders. Emphasis on 1) evaluation and treatment of neurogenic, psychogenic, and ideopathic voice disorders, and 2) respiratory, laryngeal and velopharyngeal dysfunction.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall, Summer
[Projected offerings](#)

CSD 723 Sign Language

Prerequisite: CSD 321 or CSD 921; and permission.

Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. Students will be required to complete a project in an area related to their professional course of study. May be taught concurrently with CSD 322 or CSD 922. May only receive credit for one of the following: CSD 322, CSD 723, and CSD 922.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 724 Aphasia

Prerequisite: permission.

Emphasis on language impairment as a result of brain dysfunction. A theoretical and clinical analysis of the neurolinguistic basis for describing, diagnosing, remediating, and/or providing means for alternative communication for

[Projected offerings](#)

CSD 842 Vestibular Assessment and Rehabilitation

Prerequisite: permission.

An examination of the physiological aspects of the vestibular system, chemical effects on the vestibular system, medical and chemical treatment methods, balance system assessment, assessment of the efficacy of intervention, and anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 844 Electrophysiology

Prerequisite: permission.

A look at various techniques and theories behind electrodiagnostic testing procedures. Advanced study of auditory evoked responses applied in audiology. Anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered. Supplemental course fee.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 846 Instrumentation and Calibration

Prerequisite: permission.

Detailed investigation into instrumentation and calibration and its importance in the field of Audiology. Emphasis on bioelectrical hazards, physical characteristics and measurement of acoustic, electric, and other non-acoustic stimuli, determination of calibration in relation to accepted standards, and use of various types of instrumentation according to manufacturer's specifications and recommendations.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

CSD 848 Cochlear Implants and Other Assistive Listening Devices

Prerequisite: permission.

This course provides an investigation into the various types of cochlear implants and an understanding of the anatomical and psychological aspects, including controversies surrounding implantation of children. Emphasis will include intervention and therapy techniques for children and adults with cochlear implants and other alternative listening devices.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

CSD 849 Basic Audiometry

Prerequisite: permission.

This course describes aspects of basic diagnostic testing in clinical audiology. Students learn about basic diagnostic test procedures including air-conduction and bone-conduction threshold testing, speech audiometric test procedures and

individuals who suffer from aphasia.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CSD 725 Motor Speech Disorders

Prerequisite: permission.

Study of neurogenic speech disorders. Emphasis on the evaluation and treatment of (1) the dysarthrias and dyspraxias, and (2) underlying neurologic and vocal tract dysfunction.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 726 Diagnostics: Speech and Language

Assessment

Prerequisite: permission.

Principles and procedures for tests of language and speech dysfunctions. Interpretation of diagnostic findings leading to clinical decision-making, rehabilitative planning and reporting. Students obtain clinical experience in diagnostic procedures at the University Speech and Hearing Clinic.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

CSD 728 Advanced Study of Phonological (Sound System) Disorders in Children

Prerequisite: permission.

Discussion of processes involved in phonological production and how breakdowns in these processes, including hearing loss or deafness, lead to specific problems. Methods for critically evaluating research and applying this research to the study of phonological disorders will be covered. Focus of course is on optimal methods for assessment and treatment of phonological disorders in children.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 729 Cognitively-Based Communication Disorders

Prerequisite: permission.

Exploration of the pathophysiology, nature, appraisal, prevention, and management of a variety of neurogenic communication disorders, excluding the aphasias, that affect human cognition. These disorders include right hemisphere syndrome, and traumatic brain injury, in both children and adults, and the dementias.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSD 732 Speech and Language Assessment and Treatment for Special Populations

Prerequisite: permission.

clinical masking procedures.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 850 Pediatric Audiology

Prerequisite: permission.

Overview of auditory development. Presentation of auditory disorders, audiological assessment, and treatment needs specific to infants and children. Emphasis on parent-child interactions and family dynamics in habilitating hearing-impaired children. Relevant calibration and instrumentation issues.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

CSD 852 Advanced Hearing Science

Prerequisite: permission.

Acoustics and physical measures involving the properties of sound as well as psychoacoustics and sound perception.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 866 Counseling in Audiology

Prerequisite: permission.

Various counseling strategies used in clinical audiology practice will be discussed. Counseling needs of adults with hearing loss and families of children with hearing loss will be reviewed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

CSD 868 Amplification Systems I

Prerequisite: permission.

Current concepts in amplification and assistive listening devices. Evaluation, selection, and fitting of prosthetic devices for the hearing impaired. Relevant calibration and instrumentation issues.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

CSD 870 Clinical Audiology II

Prerequisite: permission.

Theory and practice of electrophysiological testing for the auditory and vestibular systems. Relevant calibration and instrumentation issues.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

CSD 871 Amplification Systems II

Information on the speech and language disabilities associated with children with special needs. Target populations will include children with cognitive disabilities, dual sensory disabilities, autism spectrum disorders, behavioral disabilities and/or physical disabilities, and children who are deaf and hard of hearing. Communication development and prevention, assessment, and intervention for each of these populations will be addressed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSD 733 Introduction to Augmentative and Alternative Communication

Prerequisite: permission.

This course will cover the basic components of AAC as well as assessment and intervention strategies. In addition, the operation, evaluation, and application of the technology associated with AAC will be presented. AAC assessment and intervention will be discussed in regards to the following populations: children and adults with developmental disabilities and individuals with acquired disabilities.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring, Summer

[Projected offerings](#)

CSD 741 Dysphagia

Prerequisite: permission.

Comprehensive study of normal and disordered swallowing. Special emphasis will be placed on the evaluation and treatment of disordered swallowing processes.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 742 Speech-Language Services in Medical Settings

Prerequisite: permission.

This course is designed to provide a guide to the concepts, policies, and procedures encountered in the medical setting. It is hoped that at the end of this course, students will feel more comfortable entering the medical setting in various practicum settings that are required in our graduate program.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

CSD 758 Early Intervention Assessment: Deaf and Hard of Hearing I

Prerequisite: permission.

Methods and techniques for working with families as well as in the educational environment of infants and children who are deaf or hard-of-hearing from birth through the beginning elementary school years. Emphasis on methods and procedures of formal and informal assessment.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

Prerequisite: permission.

Coverage of recent developments in remediation of communication disorders related to hearing loss in adults and children.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 873 Educational Audiology

Prerequisite: permission.

This course includes information and strategies students need to work in today's inclusive school environment, functioning as part of a collaborative team, helping develop IFSPs, IEPs and ITPs, supervising audiological screening and conservation programs. It will prepare students to perform the various roles of the educational audiologist, clinician, community liaison service coordinator, supervisor, and advocate. Issues that affect learners with hearing impairment across the lifespan (infant toddlers, elementary and high school students, and college and adult learners) and various regulations related to the delivery of effective educational services (e.g., ADA, IDEA) will be discussed. This course will also include information on the evaluation of, and referral process for, speech and language disorders related to hearing loss.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSD 874 Clinical Audiology III

Prerequisite: permission.

Discussion of recent advances in audiology and hearing science research which have potential clinical application.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSD 875 Medical Audiology

Prerequisite: permission.

Detailed analysis of the etiology and assessment of common pathologies of the auditory system. Medical intervention and audiological test battery interpretation discussed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSD 876 Hearing Conservation and Calibration

Prerequisite: permission of instructor.

This course will prepare the audiologist to meet industrial needs for sound measurement and hearing conservation. Government standards will be reviewed and applied to industrial settings that fall under OSHA guidelines for hearing conservation. This will include the anatomical and physiological effects of noise on humans; federal standards and damage-risk criteria, the susceptibility and predisposing factors related to industrial noise as well as conducting and reporting a noise survey with a hearing conservation plan. The course will also cover calibration of audiometers and the use of ANSI standards.

Credit hours: 3 Lecture contact hours: 2

CSD 759 Early Intervention: Deaf and Hard of Hearing II

Prerequisite: permission.

Methods and techniques for working with families who have infants, toddlers and/or young children who are deaf or hard of hearing from birth to the beginning elementary school years in both natural and educational environments. Emphasis on methods and procedures for intervention, interpretation of assessment data and prescriptive instruction.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

CSD 760 Language Development: Deaf and Hard of Hearing I

Prerequisite: permission.

Theories and research into language development in individuals with hearing and those with losses of hearing are explored with implications for assessment and intervention. Problems and issues related to language development are presented for reflection and discussion.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

CSD 761 Language Development: Deaf and Hard of Hearing II

Prerequisite: permission.

Methods, strategies, and techniques of language development that may be applied in assessing and instructing students with hearing losses.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 762 Speech Development: Deaf and Hard of Hearing I

Prerequisite: permission.

Theories of speech development as they apply to persons who are deaf or hard of hearing. Phonetics including transcription. Anatomy and physiology of the speech mechanisms. Techniques for analyzing speech will be stressed. Two semester sequence, CSD 763 to follow.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 763 Speech Development: Deaf and Hard of Hearing II

Prerequisite: CSD 762 and permission.

Application of information learned in CSD 762. Utilizing a collaborative model for the development of speech/spoken language is emphasized by maximizing the use of residual hearing and cochlear implant technology across settings.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

CSD 878 Professional Issues and Practice Management

Prerequisite: permission.

Investigation into the current professional issues and ethics in the field of audiology, as well as legal aspects of audiology practice management. Emphasis is placed on private and clinical practice. Laws, ethics, current issues, regulations, policies, management practices, and record maintenance will also be covered.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CSD 880 Grand Rounds in Audiology

Prerequisite: permission.

Describes in-depth aspects of audiological evaluation, diagnosis and management of routine and complex cases. The course will review cases in which behavioral, electrophysiologic, central, and vestibular testing are necessary to allow differential diagnosis. Each case study will involve the progression of the disorder and audiological/medical manifestations that occur during this period. Discussion involving strategies for (re)habilitation, remediation and management of each auditory disorder will be examined. The latter may include amplification, central auditory processing, counseling and tinnitus management. Case presentations will be obtained from audiology, otology, and neurology journals, text and personal cases. In addition, with respect to aural (re)habilitation, presentations will be made on current trends in amplification management regarding manufacturers' products and their applicability to specific cases.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

CSD 884 Doctoral Project

Prerequisite: permission.

In-depth study in an area of Audiology, culminating in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 6 credit hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

CSD 895 Advanced Clinical Practice

Prerequisite: permission.

Training in audiology, speech and language disorders, and education of the deaf and hard of hearing in clinical, hospital, school, and/or other settings. May be repeated. Supplemental course fee.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

CSD 921 Sign Language I

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 764 Instructional Strategies and Assessment: Deaf and Hard of Hearing

Prerequisite: permission.

Formal and informal assessment, the concept of curriculum, instructional placement and programming for students who are deaf or hard of hearing from the upper elementary through the secondary school levels, including career education. Development of instructional strategies with an emphasis on individualized instruction.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 765 Reading: Deaf and Hard of Hearing

Prerequisite: permission.

Theories of reading with an emphasis on adaptations for assessment and intervention for students who are deaf or hard of hearing. Introduction to available resources.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 766 Counseling: Deaf and Hard of Hearing

Prerequisite: permission.

Theoretical bases of counseling and the role of the educator in the counseling process. Emphasis on the counseling process as it affects the educational, personal, social, and familial adjustment of individuals who are deaf or hard of hearing.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

CSD 767 Amplification Systems in the Educational Setting

Prerequisite: permission.

The different types of amplification and assistive listening devices used in classrooms will be discussed in detail. Students will be able to discuss issues of acoustics and amplification devices in educational settings. They will learn vocabulary needed for communication with other professionals, and they will obtain hands-on experience with hearing aids and assistive devices found in classrooms.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 782 Acoustic Phonetics

Prerequisite: permission.

Investigation of the acoustic characteristics of normal and pathological speech and voice production.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand

Prerequisite: permission.

Gain beginner level skill in sign language and finger-spelling through Manually coded English. Develop a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 321. Cannot receive credit for both CSD 321 and CSD 921. Students will be required to complete a project in an area related to their professional course of study.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 922 Sign Language II

Prerequisite: CSD 921 and permission.

Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 322. Students cannot receive credit for both CSD 322 and CSD 922. Students will be required to complete a project in an area related to their professional course of study.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CSD 930 Introduction to American Sign Language

Prerequisite: permission.

A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330. Students cannot receive credit for both CSD 330 and CSD 930. Students in this course will be required to complete additional assignments compared to those students in CSD 330.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 945 Central Auditory Processing Disorders

Prerequisite: permission.

This course describes various aspects of central auditory processing and disorders. Students learn about the underlying processes of auditory processing in the central nervous system. They are provided with a review of several evaluation and remediation approaches used in the management of individuals with central auditory disorders.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CSD 946 Genetics and Hearing Loss

Prerequisite: permission.

Provides basic understanding of genetic terminology, cell biology (mitosis and meiosis), DNA structure and function, introduction to genetic aspects of hearing loss, mode of inheritance, pedigree chart, syndromic and nonsyndromic hearing loss, molecular aspects to nonsyndromic hearing loss, epidemiology of hearing loss, and genetic screening and

[Projected offerings](#)

CSD 783 Physiological Phonetics

Prerequisite: permission.

Analyses of the physiological features underlying voice, speech and language processes; theories of encoding, and encoding control mechanisms.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

CSD 784 Non-Thesis Project

Prerequisite: permission.

In-depth study in an area of communication sciences and disorders, culminating in a presentation of an extensive scholarly paper. Syllabi with specific expectations will be developed for each semester. SLP Emphasis: Students register for 1 credit hour per semester for a minimum of 3 semesters; may be repeated. DHH Emphasis: Students register for 3 credit hour in the first semester of enrollment and then 1 credit hour in the subsequent semester for a minimum total of 4 credit hours, may be repeated.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

CSD 788 Professional Issues I: Education Settings

Prerequisite: permission.

This class will be taught in conjunction with student's school practicum experiences and will focus on professional issues in school settings. Topics will include overview of service delivery systems, business aspects of service delivery, scope of practice, quality assurance/assessment, legal and ethical responsibilities, professional organizations, and career development issues.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

diagnosis. Also, issues related to genetic testing, impact on families, bioethics and cultural issues in deaf community, and genetic counseling will be discussed. Course will also cover the current research about human genome and its relation to diagnosis and treatment of hearing loss. Several case studies and hands-on activities will be presented to incorporate course materials and class discussion.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSD 972 Advanced Auditory Re/Habilitation

Prerequisite: permission.

Course will include detailed investigation into clinical assessment, treatment techniques, and evaluation of auditory re/habilitation and discussion of the theories and research of language development in individuals with both normal and impaired hearing. Implications for intervention are reviewed and discussed. Various counseling strategies for both adults with hearing loss and families of children with hearing loss will be discussed as they relate to case management.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

CSD 996 Audiology Externship

Prerequisite: permission.

Professionally supervised practice in auditory assessment and intervention in clinical, hospital, school, and/or other settings. Students enrolled in this class may be required to have a TB test, immunizations, and malpractice insurance. May be repeated.

Credit hours: 1-9 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

CSD 999 Doctoral Thesis

Prerequisite: permission.

In-depth research in an area of Audiology, culminating in a presentation and defense of the thesis. Must be repeated for a minimum of 6 credit hours.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

School of Communication Studies: Department of Communication

Craig Hall, Room 375, Phone: (417) 836-4423, Fax: (417) 836-4774

Email: Shawnwahl@MissouriState.edu

Website: <http://communication.missouristate.edu>

Department Head: Shawn T. Wahl

Graduate faculty

Professor: Charlene A. Berquist, John S. Bourhis, Randy K. Dillon, Gloria J. Galanes, Shawn T. Wahl

Associate Professor: Isabelle Bauman, Elizabeth Dudash, Samuel C. Dyer, Kelly S. Wood

Assistant Professor: Eric Morris, Stephanie Norander

Emeritus Professor: Herbert W. Jackson, Russell M. Keeling, Janis L. King, John I. Sisco, Ralph R. Smith, Holt V. Spicer, Donal J. Stanton, Richard L. Stovall

Programs

Master of Arts, Communication

Randy Dillon, Graduate Director

Craig Hall, Room 375, Phone (417) 836-4423

RandyDillon@missouristate.edu

Entrance Requirements

1. The student must have received an undergraduate degree from a regionally accredited college or university.
2. The applicant must hold an undergraduate degree with an academic major in communication (speech or mass communication, journalism, rhetorical studies) or a related discipline (e.g., anthropology, English, history, psychology, or sociology), or have completed a minimum of 15 hours of undergraduate course work in communication to demonstrate an adequate background for graduate work in the field of communication. Additional undergraduate courses may be required as prerequisites to the student's graduate program. Prerequisites are determined by the Department of Communication and relayed to the Graduate College as conditions of admission.
3. The applicant must submit scores for either the General Record Examination (GRE) OR the Millers Analogy Test (MAT) prior to the beginning of their second semester of course work. For information on these tests, please see the "Admission to Graduate Study" section of the Missouri State University Graduate Catalog.
4. The student must have attained a GPA of at least 3.00 on a 4.00 scale for the last 60 credits of academic work or at least a GPA of 2.75 on a 4.00 scale for the last 60 credits of academic work and a score of 153 or above on the verbal section of the Graduate Record Examination (GRE) and a score of 140 or above on the quantitative section of the GRE or a score on the MAT in the 50th percentile or higher.
5. Students who do not meet the normal admission requirements, but who show an indication of high promise, will be considered for probationary admission. Probationary conditions will be defined by the Graduate Director. Probationary students will not be eligible for graduate and/or teaching assistantships.
6. All other University and Graduate College requirements for admission to a degree program will also apply. Please refer to the requirements given in this catalog.

Enrollment Requirements

To enroll in graduate courses in the Department of Communication, a student must satisfy one of the following two conditions:

1. Be admitted to a graduate program in Communication, or
2. Have permission to enroll from the Graduate Director in the Department of Communication.

Degree Requirements (Minimum of 32 hrs)

1. Theory. Must complete 7 hours in Theory as follows:

Course Code	Course Title	Credit Hours
COM 701	Introduction to Graduate Studies	1 hr
COM 702	Theory and Research in Communication	3 hrs
COM 706	Rhetorical Theory	3 hrs

2. Methodology. Must select two courses, 6 hours, in the Methodology of Inquiry:

Course Code	Course Title	Credit Hours
COM 712	Quantitative Analysis in Communication Research	3 hrs
COM 714	Qualitative Analysis in Communication Research	3 hrs
COM 716	Rhetorical Analysis in Communication Research	3 hrs
COM 718	Applied Communication Research Methods	3 hrs

3. Additional course work. Students are required to complete a minimum of 19 additional hours selected by advisement and approved by the Graduate Director, consistent with their professional, educational, and/or personal objectives. No more than 9 hours may be selected from departments other than Communication and Media, Journalism and Film. It is possible to complete all 19 credits in the Department of Communication.
4. Teaching Assistants. In addition to the above listed requirements, all graduate teaching assistants (TAs) must enroll in [COM 710](#) during the first semester of their assistantship. See course description of [COM 710](#) for additional information.
5. Research. Complete one of the following two research options.

Option I: Completion of a thesis that is approved by committee, the Graduate Director and the Graduate College. The department further requires a public presentation of the thesis. Thesis credit shall be no more than six semester hours of the minimum required for a master's degree.

Option II: Complete a seminar paper approved by a seminar paper advisor, a departmental committee on seminar papers, and the Graduate Director. The department further requires a public presentation of the seminar paper. A maximum of 3 credit hours of [COM 796](#) may be used for the purpose of completing the seminar paper.

6. Comprehensive Examination. A comprehensive examination must be passed by the candidate before a degree will be granted.
7. Non-class Instruction. A maximum of eight credit hours of non-class instruction ([COM 795](#) Communication Internship, [COM 796](#) Independent Study and/or [COM 799](#) Master's Thesis hours) may be counted toward the minimum 32 hours necessary for graduation.

Accelerated Master's Degree Option

Eligible undergraduate majors in the School of Communication Studies may apply for early admission to the Master of Arts in Communication during the second semester of their junior year. Once accepted for early admission, students will be able to take up to 10 credit hours at the 600-700 level that apply to both their undergraduate and graduate degree programs. Students MUST enroll in [COM 701](#) during the fall semester of their senior year as part of the accelerated program. Before enrolling in courses to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated master's program AND receive prior approval from the Director of Graduate Studies, the Department Head, and the Dean of the Graduate College (on a Mixed Credit Form).

Admission Requirements for the Accelerated Master's Option

- Junior standing with a cumulative GPA of 3.25.
- Major in the School of Communication Studies or the equivalent, having completed 15 hours in the major department, including at least six hours at the 300-level or above, with a GPA in the major of 3.50 or better.
- A letter of recommendation by a faculty member in the School of Communication Studies.
- A personal statement of no more than 2 pages addressing the applicant's qualifications for the Accelerated program and the role the program plays in the applicant's personal and professional goals.
- Admission by the Graduate Faculty in the Department of Communication.
- Submission of GRE or MAT scores prior to the beginning of the second semester of course work. For information on these tests, please see the "Admission to Graduate Study" section of the Missouri State University Graduate Catalog.

Date for first consideration for applications: March 1.

Master of Science, Administrative Studies - Applied Communication Option

The Department of Communication participates in the Master of Science, Administrative Studies (MSAS) degree. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes a significant online component, is administered by a faculty committee and located in the Graduate College.

Required Courses (Choose any four from list below):

Course Code	Course Title	Credit Hours
COM 611	Conflict and Communication	3 hrs
COM 617	Communication and Diversity in the Workplace	3 hrs
COM 619	Ethical Issues in Communication	3 hrs
COM 732	Theories and Concepts of Small Group Communication	3 hrs
COM 713	Media Resources for Organizations	3 hrs

Certificate in Conflict and Dispute Resolution

Charlene Berquist, Certificate Advisor
 Park Central Office Building, Room 212, Phone (417) 836-5158
CharleneBerquist@MissouriState.edu

Program Description

The Certificate in Conflict and Dispute Resolution provides a 16 hour graduate-level experience for educators, health care workers, business people, managers, workers, or community members who are interested in dispute resolution and conflict processes. The program provides for the acquisition of knowledge and skills necessary for understanding conflict and resolving disputes. The certificate is interdisciplinary in nature and has three required components: a theory/research component, a law/policy/ethics component, and an applied component. The 6 hours of electives allow the student to pursue study of conflict and its resolution in the context of their specific discipline or profession.

Admission Criteria

To be considered for the program, a student must have a 3.00 grade point average as well as apply and be admitted to the Graduate College. Students who do not meet the normal admission requirements, but who show an indication of high promise, will be considered for probationary admission. Probationary conditions will be defined by the Graduate Director. Admission to the certificate program does not constitute admission to any other Missouri State University graduate program.

Required Courses - 16 Hours Total

Theory/Research Core

Course Code	Course Title	Credit Hours
COM 611	Conflict and Communication	3 hrs
COM 621	Communication, Mediation and Negotiation	3 hrs

Both COM 611 and COM 621 contribute to the mission of the certificate by providing essential background on theory and research on conflict, mediation, and negotiation.

Application Core

Course Code	Course Title	Credit Hours
COM 600	Service Learning in Communication Graduate Study	1 hr

Contributes to the mission of the certificate by providing hands-on experience in conflict and/or mediation.

Law/Policy/Ethics Core

One of the following courses:

Course Code	Course Title	Credit Hours
LAW 600	Legal Environment for Business Managers	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
PHI 613	Bioethics	3 hrs
PSY 761	Ethical and Professional Issues	3 hrs

Each class in the Law/Policy/Ethics Core contributes to the mission by helping students examine necessary professional standards for mediation/conflict professionals in their specific field.

Electives - 6 hrs

Select 6 hours of electives from the following courses:

Course	Course Title	Credit
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code		Hours
COM 607	Family Communication	3 hrs
COM 617	Communication and Diversity in the Workplace	3 hrs
COM 722	Argumentation as Communication	3 hrs
COM 724	Theories of Interpersonal Communication	3 hrs
COM 732	Theories and Concepts of Small Group Communication OR PSY 778 Group Processes	3 hrs
EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 861	Human Relations	3 hrs
PSY 718	Organizational Psychology OR COM 736 Concepts and Analysis of Communication in Organizations	3 hrs
PSY 780	Social Psychology	3 hrs
LAW 631	Labor Law and Employment Discrimination	3 hrs
SWK 741	Family Health and Family Violence	3 hrs

The electives contribute to the mission of the certificate by allowing students to focus on conflict processes that are specific to their professional area. These courses allow a more discipline specific focus than is found in the theory/research core classes.

Completion Requirements

Courses must be completed with a 3.00 GPA for successful completion of certificate.

Communication (COM) courses

COM 600 Service Learning in Communication

Graduate Study

Prerequisite: permission of instructor and concurrent enrollment in a communication, media, or journalism course designated as a service learning offering.

This service component for an existing course incorporates community service with classroom instruction in communications to provide an integrative learning experience that addresses the practice of citizenship and promotes an awareness of and participation in public affairs. Includes 40 hours of service that benefits an external community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated. May be taught concurrently with COM 500. Cannot receive credit for both COM 600 and COM 500.

Credit hours: 1 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

COM 604 Health Communication and Culture

The examination of intercultural communication concepts in the health care context. Emphasis will be on understanding the health needs of diverse populations, Western health practices, non-Western health practices, and the conflicts that can emerge when cultures collide. May be taught concurrently with COM 507. Cannot receive credit for both COM 604 and COM 507.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (even-numbered years)

[Projected offerings](#)

COM 607 Family Communication

This course is intended to provide students with an in-depth

COM 701 Introduction to Graduate Studies

Introduction to graduate study in communication. Topics include an overview of the field, introduction to relevant journals, library skills, professional associations, planning a program of study, and how to satisfy the research requirement.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

COM 702 Theory and Research in Communication

Survey of communication theory, models, and research. Topics include perception, construction of meaning, language and symbol systems, interpersonal discourse, relationships, small group interaction, and organizational communication.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

COM 705 Health Communication

Examination of communication theory in the health care context. Emphasis will be on communication effectiveness in health care professional/client relationships, in addition to message practices in small group, organizational, and mediated health campaign settings.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COM 706 Rhetorical Theory

The study of rhetorical theories from the pre-Socratic period to the contemporary period.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

examination of communication as it functions in family systems. May be taught concurrently with COM 506. Cannot receive credit for both COM 506 and COM 607.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 608 Patient-Provider Communication

This course explores the nature of patient-provider interactions in health care contexts. Emphasis is placed on traditional and non-traditional health care providers, their patients, and interpersonal communication theories specific to health care interactions. May be taught concurrently with COM 508. Cannot receive credit for both COM 608 and COM 508.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

COM 609 Proseminar in Public Relations

Prerequisite: permission of instructor.

Readings and applications in chosen areas of professional communication practice. May be repeated once for credit. Variable content course. May be taught concurrently with COM 509. Cannot receive credit for both COM 509 and COM 609.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 611 Conflict and Communication

Equips students to understand the dynamics of interpersonal conflict and its resolution in a variety of community settings. Students will learn to analyze their own conflict styles and to develop self-regulation strategies for collaborative outcomes. The course covers conflict theory and research and applies these ideas to current community and organizational settings and diverse populations. Lectures/discussions by scholars, community leaders, and/or agency personnel who deal with conflict as well as simulations of conflict situations will be provided. May be taught concurrently with COM 511. Cannot receive credit for both COM 511 and COM 611.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

COM 617 Communication and Diversity in the Workplace

Exploration of current theory and research regarding communication and diversity in the workplace. Study of practical applications for the assessment and training of communication skills relative to culture, race, sex, age, disability, sexual orientation and other diversity issues. Emphasis is placed on improving understanding of communication similarities and differences among diverse population groups. Includes readings, class discussion, observation, and/or class projects about assessment and training in communication skills in a diverse workplace. May be taught concurrently with COM 512. Cannot receive credit for both COM 512 and COM 617.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

[Projected offerings](#)

COM 710 Contemporary Communication Education

Examination of current practices and trends in Communication Education. Graduate teaching assistants in communication are required to take this course during the first semester of the assistantship. Course is only open to graduate teaching assistants in the Department of Communication.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

COM 712 Quantitative Analysis in Communication Research

Quantitative research designs and statistical tools used in human communication research. Topics include descriptive and inferential statistics, validity and reliability, hypothesis testing, and analysis and interpretation of computer assisted research. Students may design and carry out individual research projects.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 713 Media Resources for Organizations

This course is designed to provide students with an opportunity to explore the interface of profit and non-profit organizations with television, radio, newspapers and the Internet to enhance organizational effectiveness. The course is project based focusing on developing specific media resources to meet strategic organizational communication goals.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 714 Qualitative Analysis in Communication Research

Qualitative approaches to studying human communication. Topics include in-depth interviewing, survey methods, observation and coding techniques in structured and naturalistic settings, and interpretive data analysis. Students may be required to design and complete research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

COM 716 Rhetorical Analysis in Communication Research

The investigation and evaluation of rhetorical acts and artifacts for the purpose of understanding rhetorical processes. Students will survey methods of rhetorical analysis and practice critical analysis of artifacts, events, and/or acts.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 718 Applied Communication Research Methods

COM 619 Ethical Issues in Communication

Ethical theories and justification models are studied and then related to ethical decision making in a variety of communication contexts, including interpersonal communication, group communication, organizational communication, and public communication. The course will examine the components of good ethical decision making in communication, as well as obstacles that can stand in the way of responsible choices. May be taught concurrently with COM 513. Cannot receive credit for both COM 513 and COM 619.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 621 Communication, Mediation, and Negotiation

Explores the communicative foundation for understanding the processes of mediation and negotiation as methods for resolving conflict, with an emphasis on interpersonal and organizational conflict. The course covers theories and concepts pertaining to mediation and negotiation, particularly alternative dispute resolution, and provides students the opportunity to apply concepts through a variety of experiential activities. May be taught concurrently with COM 521. Cannot receive credit for both COM 521 and COM 621.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

COM 631 Teaching Debate

This course prepares the student to teach various forms of debate in a high school setting. It will explore all major forms of high school debate, including CX Policy Debate, L/D Debate, parliamentary, and Public Forum debate. May be taught concurrently with COM 532. Cannot receive credit for both COM 532 and COM 631.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

COM 633 Teaching Individual Events

This course prepares the student to teach various individual events common in a high school setting. It will explore all major high school individual events, including Foreign and Domestic Extemporaneous Speaking, Original Oratory, Poetry, Prose, Dramatic Interpretation, Humorous Interpretation, Radio Speaking, Storytelling, and Student Congress. May be taught concurrently with COM 534. Cannot receive credit for both COM 534 and COM 633.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

COM 635 Directing Forensics

Problems in coaching and conducting forensic contests. May be taught concurrently with COM 536. Cannot receive credit for both COM 536 and COM 635.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand

Prerequisite: permission of instructor.

In-depth examination of a specific applied communication research methodology including: survey research, media criticism, communication audits, in-depth interviewing, and focus group interviewing. Topic will vary semester to semester. May be repeated but only 3 hours will count toward the degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 722 Argumentation as Communication

Argumentation as related to decision making, conflict resolution and negotiation in business, industry, government, and education.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 724 Theories of Interpersonal Communication

Topics include theories, concepts, models of interpersonal communication, interpersonal discourse, relationships, resolving conflicts, verbal message analysis, interpreting nonverbal message.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 732 Theories and Concepts of Small Group Communication

Survey of theories and concepts related to communication in small groups. Topics include group development, roles, norms, leadership, cohesiveness, decision making, conflict, interaction analysis, and research approaches to small group communication.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 736 Concepts and Analysis of Communication in Organizations

Advanced study of communication in organizations. Application of traditional and contemporary theories of communication and organizations in current research and practice. Particular attention is given to the symbolic nature of organizing and to the analysis of organizational culture.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COM 739 Concepts and Analysis of Public Relations

Examination of concepts which underlie practices in public relations. Analysis of current practices and issues important in public relations for corporations, not-for-profit organizations, government agencies, and educational institutions.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand

[Projected offerings](#)

COM 650 Political Communication

Examination of the communication process in modern political campaigns. Emphasis is placed on the role of communication strategies and tactics in political organization, message formation, fund raising, and mass media usage. May be taught concurrently with COM 550. Cannot receive credit for both COM 550 and COM 650.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

COM 660 Social Movement Communication

Examination of social movement communication with emphasis on functionalist, dramatic, and symbolic convergence theories. Study of movements' use of communication to generate discontent, mobilize and coordinate support, defend themselves and attack opponents, and negotiate with external groups. Critical analysis of collective actions such as student, civil rights, identity, labor, religious, feminist, lesbian/gay, and utopian movements. May be taught concurrently with COM 566. Cannot receive credit for both COM 566 and COM 660.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

COM 698 Studies in Communication Theory and Practice

In-depth examination of a specific communication topic. May vary from semester to semester and, with permission of the department, may be repeated to a total of 12 hours. Variable content course. May be taught concurrently with COM 597. Cannot receive credit for both COM 597 and COM 698.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

[Projected offerings](#)

COM 795 Communication Internship

Prerequisite: 12 graduate credit hours in Communication; and permission of department.

Independent projects in the various areas of communication. May be repeated to a maximum of 6 hours with permission of the department.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

COM 796 Independent Study

Prerequisite: permission of advisor.

Study may be reading project or a practical application of theories. May be repeated to a maximum of 4 hours.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

COM 797 Seminar: Communication Theory

Special topics in history, theory and criticism of communication. Topic may vary from semester to semester. With permission, may be repeated for a maximum of 6 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COM 799 Masters Thesis

Prerequisite: completion of 9 graduate credit hours in communication; and permission of the Director of Graduate Studies and admission to the thesis option; and complete 3 graduate hours in research methods or be concurrently enrolled in one of the following courses: COM 712, COM 714, COM 716, or COM 718.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Computer Information Systems

Glass Hall, Room 359, Phone: (417) 836-4131, Fax: (417) 836-6907

Email: jerrychin@missouristate.edu

Website: <http://cis.missouristate.edu>

Department Head: Jerry M. Chin

Graduate faculty

Professor: Tonya B. Barrier, Sheryl D. Brahnem, Jerry M. Chin, Ronald Dattero, Michael A. Hignite, Richard A. Johnson, Rajeev Kaula, Thomas M. Margavio, David B. Meinert, John W. Satzinger, Randall S. Sexton

Associate Professor: Duane R. Moses

Adjunct Faculty: Rick L. Brattin, Brian G. Burton, Martin D. Crossland, Kirk Garten, Robert S. Hornberger, Steven F. Schmidt

Senior Instructor: Shannon McMurtrey

Emeritus Professor: James T. Brown, E. Reed Doke, Chung S. Kim, Heidi Perreault, Jean C. Swanson

Programs

Master of Science in Computer Information Systems

Shannon McMurtrey, Graduate Director

Glass Hall, Room 385; Phone (417) 836-4177

mscis@missouristate.edu

Program Description

The Master of Science in Computer Information Systems provides relevant and timely graduate education to information systems professionals. It is intended for experienced professionals who need increased skills in the effective management, development and implementation of information systems in organizations. Building upon work experience, the program uses a combination of intensive on-campus learning sessions and extensive distance-learning assignments to deliver a high-quality graduate learning experience to students. The result is a program which develops the effective organizational, leadership and job-specific skills needed by members of the fast-paced information systems field.

The credit-hour costs for classes taken by students enrolled in the MS in CIS program are assessed at a higher rate than other graduate programs. The current rate is \$410 per credit hour.

The MS in CIS program is accredited by AACSB International - The Association to Advance Collegiate Schools of Business.

Entrance Requirements

The Master of Science in Computer Information Systems is open to persons with the following qualifications.

1. At least three years of information systems work experience.
2. At least one course from an institution of higher learning in each of the areas of database, systems analysis and design, and programming.
3. A GPA of at least 2.75 for the last 60 hours of academic work. In addition, students must have attained a score of at least 450 on the Graduate Management Admissions Test (GMAT) or a comparable percentage rank score on the Graduate Record Examination (GRE).
4. A background in business administration including exposure to accounting, finance, management, marketing, and economics. These business requirements will be waived if the student has an undergraduate or graduate degree in business administration or courses equivalent to at least nine credits in three different areas of business. The Graduate Director will determine if the student has the necessary background.

Applicants who do not meet the normal admission requirements, but who show an indication of high promise, will be considered by the Program Director for probationary admission on a case-by-case basis.

Program course work is offered in a lock-step sequence in which each cohort (20-25 students) completes the program together. Students may start their program any semester in which a new cohort begins.

Degree Requirements (minimum 36 hrs)

The Master of Science in Computer Information Systems is a 36 credit-hour program. Course loads are nine hours per semester for four semesters. Students must complete a minimum of ten courses (30 credit hours) in the MS in CIS degree program as part of the residence requirement. Up to 6 semester hours of graduate work can be transferred from another accredited graduate school and applied to the MS in CIS degree requirements. All transfer credit must be approved by the Program Director. Typical course sequence and course loads are as follows:

MS CIS course offerings up to 36 credit hours:

Course Code	Course Title
CIS 732	Strategic IT Planning
CIS 734	Staffing the Information Systems Function
CIS 736	Data Communications and Information Assurance Management
CIS 738	Information System Project Management
CIS 744	Information System Management
CIS 742	Management of End User Computing
CIS 740	Comparative Systems Development Methodology
CIS 746	Data Management
CIS 747	IT Legal Issues
CIS 748	Principles of Information Security
CIS 750	IT Sourcing and Procurement
CIS 752	Behavioral and Leadership in IT
CIS 754	Organizational Transformation
CIS 756	Special Topics in Information Systems

Research

Research projects with oral or written reports may be required in any graduate CIS course. Significant professional research components are included in many courses.

Business Education (BSE) courses

BSE 603 Teaching of Business

Prerequisite: EDC 350; and ACC 211 or ACC 206; and Teacher Certification students must be admitted to teacher education program; and approved major in business; or permission of department head.

Development of a philosophy for and about business education; study of relevant legislation; study of methods of teaching selected business subjects including use of research-based readings, observation, and microteaching. A grade of "C" or better is required in this course in order to take BSE 493 or BSE 494. May be taught concurrently with BSE 503. Cannot receive credit for both BSE 503 and BSE 603.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

BSE 609 Business Education Workshop

Development and promotion of desirable programs in business education. Each workshop emphasizes a single topic. May be repeated for a maximum of 5 hours when topic varies. May be taught concurrently with BSE 509. Cannot receive credit for both BSE 509 and BSE 609.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 626 Coordination of Cooperative Education

Prerequisite: teacher certification student.

Problems and procedures in organizing and operating part-time cooperative and evening occupation programs. Restricted to those who can qualify as coordinators. Identical with AGV 626 and SEC 626. May be repeated to a total of 2 hours when topic varies. May be taught concurrently with BSE 526. Cannot receive credit for both BSE 526 and BSE 626.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 628 Measurement and Evaluation of Vocational Education Programs

Prerequisite: teacher certification student.

Assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program on manpower needs in a given labor market area. Identical with AGV 628 and SEC 628. May be repeated to a total of 3 hours when topic varies. May be taught concurrently with BSE 528. Cannot receive credit for BSE 528 and BSE 628.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 620 Occupational Analysis

Prerequisite: teacher certification student.

Analysis and breakdown of broad occupations or specific jobs into basic elements for instructional purposes. Identical with AGV 620. May be repeated to a total of 2 hours when topic varies. May be taught concurrently with BSE 520. Cannot receive credit for both BSE 520 and BSE 620.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 622 Philosophy of Vocational Education

Philosophical foundations of vocational education; philosophies of vocational education in the contemporary school. Meets Missouri Vocational Education certification requirements. Identical with AGV 622 and SEC 622. May be repeated to a total of 3 hours when topic varies. May be taught concurrently with BSE 522. Cannot receive credit for both BSE 522 and BSE 622.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 623 Guidance for Vocational Development

Prerequisite: teacher certification student.

Materials, procedures, and problems in guidance of individuals in the selection of, preparation for, and advancement in a vocation. Identical with AGV 623. May be repeated to a total of 3 hours when topic varies. May be taught concurrently with BSE 523. Cannot receive credit for both BSE 523 and BSE 623.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 624 Implementing Vocational Business Education Programs

Prerequisite: teacher certification student.

Problems; procedures; and local, state and federal relationships in the implementation and administration of vocational business education in the contemporary school. May be taught concurrently with BSE 524. Cannot receive credit for both BSE 524 and BSE 624.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 640 Curriculum Development for Business Education

Prerequisite: teacher certification student must be admitted to Teacher Education Program.

Major emphasis given to curriculum development in business courses. Selected topics include teaching basic business courses; developing course objectives, content, and evaluative strategies; sponsoring youth organizations; selecting equipment. May be taught concurrently with BSE 540. Cannot receive credit for both BSE 540 and BSE 640.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

BSE 696 Problems in Business Education

Prerequisite: permission of department head.

Technical or professional problems growing from particular needs that may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours when topic varies. May be taught concurrently with BSE 596. Cannot receive credit for both BSE 596 and BSE 696.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

BSE 705 Curriculum Construction in Business Education

Objectives and interrelationships of business education courses and programs. Development of curricular materials and evaluative devices. Identical with SEC 705. May be repeated to a total of 3 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 710 Improvement of Instruction in Business Education

Current developments and trends in teaching business subjects; new developments in resources, methods, and techniques. May be repeated to a total of 3 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

BSE 730 Research Seminar in Business Education

Critical interpretation and evaluations of research in business education. Individualized assistance provided in the development of an extensive research paper to satisfy the requirement for Research Option II.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Computer Information Systems (CIS) courses

CIS 600 Information Systems in Business Organizations

Prerequisite: permission of a director of a College of Business graduate program.

Comprehensive study of the fundamentals of business information systems. Designed for graduate students who have not had undergraduate information systems courses. Will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CIS 610 e-Business Technology Concepts

Prerequisite: BUS 510 or BUS 610 or permission of a director of a College of Business graduate program.

An introduction to e-Business and Internet concepts and technology. The course emphasizes content driven web development using database concepts. May be taught concurrently with CIS 510. Cannot receive credit for both CIS 510 and CIS 610.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CIS 615 Fourth-Generation Languages

Prerequisite: permission of a director of a College of Business graduate program.

An introduction to fourth-generation languages (4GL). A study of the versatility and integrated functions of popular fourth generation languages including general application development, report generation, database query, screen development and graphics. May be taught concurrently with CIS 515. Cannot receive credit for both CIS 515 and CIS 615.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CIS 622 Decision Support Systems Development

Prerequisite: permission of a director of a College of Business graduate program.

A study of Decision Support Systems (DSS), a review of current DSS literature, and the design and development of a DSS with emphasis on the user interface. May be taught concurrently with CIS 522. Cannot receive credit for both CIS 522 and CIS 622.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 626 Computer Security

Prerequisite: MGT 340 or permission of a director of a College of Business graduate program.

Primarily, but not exclusively, designed for MBA students, CIS undergraduates, and IT Service Management undergraduates. The course is an introduction to the basic issues in computer security. This course is managerial in its approach in that the student is not required to have an extensive background in

CIS 734 Staffing the Information Systems Function

Prerequisite: acceptance in the MS in Computer Information Systems program.

Focus on current and emerging issues of recruitment, selection, training, motivation, retention and evaluation of IS staff. Issues include developing job descriptions, shifting demands for staffing, performance criteria, alternative approaches to training, alternative career tracks, and the role of personality types on performance. Influence of recent trends including downsizing, outsourcing, centralization and decentralization, and end-user computing will be examined. Current theory and specific practices are studied. Practical applications will be stressed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 736 Data Communications and Information

Prerequisite: acceptance in the MS in Computer Information Systems program.

Computer network planning, including physical layout, resource requirements, and budgeting. Administration of computer networks, including managing user accounts; selecting and loading applications software; managing upgrades and enhancements; monitoring and optimizing system performance; ensuring physical and logical system security.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 738 Information System Project Management

Prerequisite: acceptance in the MS in Computer Information Systems program.

Objectives and techniques of planning, organizing, and managing complex information systems development projects. The course will include a study of resources and tools available for scheduling, tracking, and measuring system development productivity.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 740 Comparative Systems Development Methodology

Prerequisite: acceptance in the MS in Computer Information Systems program.

Study of various systems development methodologies used to analyze, design, and implement information systems; selection criteria for a specific methodology, and how to introduce a new methodology within an existing environment. Specific tools and techniques for systems development and for business process reengineering will be explored and applied.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 742 Management of End User Computing

Prerequisite: acceptance in the MS in Computer Information

programming or technical support. May be taught concurrently with CIS 525. Cannot receive credit for both CIS 525 and CIS 626.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 628 Database Management Systems Implementation

Prerequisite: CIS 326 or permission of a director of a College of Business graduate program.

Application of database management principles in the implementation of a business information system. Emphasis will be on the design, construction, testing, and installation of a comprehensive database system using SQL, fourth generation languages or other data access tools. May be taught concurrently with CIS 528. Cannot receive credit for both CIS 528 and CIS 628.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

CIS 630 Training for End User Computing

An analysis of the training function and its application to end user computing. Emphasis on selecting appropriate methods and media. May be taught concurrently with CIS 530. Cannot receive credit for both CIS 530 and CIS 630.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CIS 641 Advanced Network Administration

Prerequisite: CIS 330 or CSC 465 or permission of a director of a College of Business graduate program.

Application of basic networking concepts to create working network systems for organizations and to solve business problems. Installing and configuring network operating systems and Internet web servers. Planning and implementing network security schemes. Planning and implementing enterprise networking. Server-based roll-outs and maintenance of applications on multiple workstations. May be taught concurrently with CIS 540. Cannot receive credit for both CIS 540 and CIS 641.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

CIS 651 Advanced Object-Oriented Systems

Prerequisite: CIS 326 and CIS 350; or permission of a director of a College of Business graduate program.

Application of the concepts of object-oriented systems. Case study approach provides the framework for developing working prototypes of business applications using one or more graphical user interface object-oriented languages. May be taught concurrently with CIS 550. Cannot receive credit for both CIS 550 and CIS 651.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

Systems program.

Planning, organizing, staffing, control, and support of end user computing. Various organizational structures used to support end user computing will be investigated. Methodology for development of end user computing systems will be identified for several forms and types of projects. A case project will involve development of an end user system using an appropriate methodology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 744 Information Systems Management

Prerequisite: acceptance in the MS in Computer Information Systems program.

Overview of managerial applications of information technology (IT) to increase effectiveness. Use of IT to support decision making, cooperative work, organizational competitive advantage, and inter-organizational communication. Various planning approaches will illustrate the use of IT in organizations. Case method will be used.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 746 Data Management

Prerequisite: acceptance in the MS in Computer Information Systems program.

Study of data modeling using tools such as Entity-Relationship and Semantic Object Models. Examination of the Database Administrator's responsibilities including monitoring and tuning of the database, establishment of database reliability, and security. A case project will include the development of a data model and a database administration plan for a client/server database system.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 747 IT Legal Issues

Prerequisite: acceptance in the MS in Computer Information Systems program.

Focus on the legal and ethical environment relevant to advances in technology. Issues include intellectual property, jurisdiction, defamation, invasion of privacy, electronic contracts, computer crime, censorship, unsolicited E-mail, antitrust issues, and encryption. Recent developments, court decisions, federal and state statutes, treaties and international agreements, administrative rulings, and legal literature regarding Internet law, will be explored and explained.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 748 Principles of Information Security

Prerequisite: acceptance in the MS in Computer Information Systems program.

This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security

CIS 681 Foundations of Information Technology
Service Management (ITSM)

Essential concepts of Information Technology (IT) Service Management. IT Service Management provides for the effective and efficient delivery of IT services in support of changing business needs. Course requires students take an ITSM foundations certification exam. May be taught concurrently with CIS 581. Cannot receive credit for both CIS 681 and CIS 581.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CIS 682 Lean IT

Lean principles to manage IT with an emphasis on the reduction of waste. Additional principles from Lean Six Sigma, continual improvement, IT Service Management, and other relevant areas will be covered. Course requires students to complete a project analyzing one or more of the existing IT processes of an organization and take a Lean IT Foundation certification exam. May be taught concurrently with CIS 582. Cannot receive credit for both CIS 682 and CIS 582.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CIS 683 Cloud Computing

A study of the concepts and applications of cloud computing. Cloud computing is a model for enabling ubiquitous, convenient, on-demand network access to a shared pool of configurable computing resources (e.g. networks, servers, storage, applications, and services) that can be rapidly provisioned and released with minimal management effort or service provider interaction. May be taught concurrently with CIS 583. Cannot receive credit for both CIS 683 and CIS 583.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CIS 691 Information Systems Development

Prerequisite: CIS 323 or CIS 334 or CIS 350 or CIS 375; and CIS 431 or CIS 528 or CIS 628; or permission of a director of a College of Business graduate program.

Independent analysis, design and development of an information system in a field of the student's choice. With the instructor's approval, the system can be developed in a language and on a machine of the student's choice. These systems can be individual or group projects. May be taught concurrently with CIS 591. Cannot receive credit for both CIS 591 and CIS 691.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

CIS 696 Problems in Business: Computer
Information Systems

Prerequisite: permission of a director of a College of Business graduate program.

Technical or professional problems growing from particular

incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. The students will learn a balance introduction to both security management and technical components of information security; they will be exposed to the spectrum of security activities, methods, methodologies, and procedures. This spectrum includes inspection and protection of information assets, detection of and reaction to threats to information assets, and examination of pre- and post-incident procedures, technical and managerial responses and an overview of the information security planning functions.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 750 Sourcing and Procurement

Prerequisite: acceptance in the MS in Computer Information Systems program.

In-depth study of key factors and issues associated with hardware/software selection, acquisition and implementation. Emphasis on problem definition and analysis, comparative methodologies for evaluation and selection, identifying and qualifying vendors, and developing/evaluating request for proposals (RFP's). Management implications of enterprise-wide software solutions including software distribution, version and release management, and software standards and practices are discussed. Completion of an acquisition project will be included.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 752 Behavior and Leadership in IT

Prerequisite: acceptance in the MS in Computer Information Systems program.

This course is designed to provide an understanding and appreciation of organizational behavior issues facing senior and mid-level IT managers. Topics to be examined include: organizational behavior from an individual, group and structural perspective, organizational culture, leadership, perception and decision-making values and attitudes, and emotional intelligence. The material should be of interest and benefit to IT professionals, irrespective of technical specialty, who are currently in or aspire to IT management.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 754 Organizational Transformation

Prerequisite: acceptance in the MS in Computer Information Systems program.

Study of interrelated economic, social, political, and technological forces requiring organizations to transform their systems and processes to survive and succeed. Students will examine a variety of typical transformations from the perspective of a work unit member and a manager of the change process.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CIS 756 Special Topics in Information Systems

needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 3 hours. May be taught concurrently with CIS 596. Cannot receive credit for both CIS 596 and CIS 696.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CIS 707 Practicum in Computer Information Systems

Prerequisite: permission of department head.

Work-study program with cooperating employers. Class and/or conference discussion of successes achieved and problems encountered by the student. On-the-job application of techniques, methods, procedures, and principles dealt with in other courses.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CIS 720 Project Management in Information Systems

A study of the concepts, practices, processes, tools, techniques and resources used by information system (IS) project managers. The entire project life cycle will be covered from inception to close-out. The course will closely follow the framework of the Project Management Body of Knowledge (PMBOK). The course will focus on how to manage the scope, schedule, budget and risk of projects, with emphasis on information systems and information technology projects.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 725 Neural Networks

An introduction to the subject to solve business problems using neural network software. In addition, the student will study the theory and framework for the appropriate use of neural networks in regard to solution and data analysis.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 732 Strategic IT Planning

Prerequisite: acceptance to the MS in Computer Information Systems program.

Introduction to fundamental issues of information system (IS) planning. Current theory and specific IS planning practices are studied. Emphasis on strategic implications of information technology, IS planning vis-a-vis strategic planning, development and maintenance of IS plans, analysis of organization information requirements, and prioritizing IS projects. Implications for business and technology trends and application of planning concepts to IS planning projects are examined.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Prerequisite: acceptance in the MS in Computer Information Systems program.

Variable content with topics that can change from semester to semester. Topics are identified by title in the schedule of classes. Practical applications will be stressed. The course may be repeated for a total of six hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 761 Management Information Systems

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and CIS 429 or CIS 600 or equivalent.

A macro application to the concept, design and implementation of management information systems. This course is designed to be useful to MBA students interested in management information systems development as well as those who plan to be involved in managing MIS projects. Cannot receive credit for both CIS 461 and CIS 761.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CIS 790 Seminar in Management Information Systems

Prerequisite: 15 hours of graduate business administration courses and permission from the MBA Program Director.

Critical evaluation and interpretation of research and literature in information systems.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CIS 794 Internship: Computer Information Systems

Prerequisite: permission of the director of the appropriate graduate program and department head.

In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CIS 796 Independent Study-Computer Information Systems

Prerequisite: permission of advisor.

In consultation with the advisor, student selects, for intensive study, a specific area of concern related to the student's program, with emphasis on research.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

CIS 797 Special Topics

Prerequisite: permission.

Study of topics in Computer Information Systems/Business Education. May be repeated to a total of 6 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CIS 799 Thesis

Prerequisite: permission of instructor.

Independent research and study connected with the preparation of a thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Counseling, Leadership, and Special Education

Park Central Office Building, room 156, Phone: (417) 836-5392, Fax: (417) 836-5997

Email: CLSE@missouristate.edu

Website: <http://education.missouristate.edu/CLSE>

Department Head: Tamara J. Arthaud

Graduate faculty

Professor: Tamara J. Arthaud, Jeffrey Cornelius-White, Christopher J. Craig, Paris A. DePaepe, Linda Garrison-Kane, Joseph F. Hulgus, Cynthia J. MacGregor, Belinda McCarthy, Robert L. Watson

Associate Professor: William J. Agnew, Paul M. Ajuwon, Angela Leslie Anderson, Paul D. Blisard, O. Gilbert Brown, Kristi Perryman

Assistant Professor: Kim S. Finch

Clinical Instructor: Michael Goeringer

Senior Instructor: Marci Dowdy

Instructor: James Matthews, Linda Robbins, Ian D. Shadrick

Adjunct, Per Course Instructor: Jason D. Anderson, Denise Baumann, Larry R. Beckett, Paula D. Brown, Don F. Christensen, Michelle J. Clark, Ryan DeBoef, Heidi K. Depue, Earle F. Doman, Judy Doran, Dennis Edwards, Paul Ehesman, Karla Eslinger, Robin E. Farris, Lyle Q. Foster, Cathy Galland, Diana Garland, Susan Gettys, Stephen G. Gilbreth, N. Gaye Griffin-Snyder, Penni Groves, William B. Hackenwerth, April J. Hawkins, Justin L. Herrell, Neva Hilton, Stephen A. Johnson, Lois M. Jones, Kevin T. Kopp, Kelly R. Lacara, Thomas Lane, Brenda Jo Ledgerwood, Pamela Sue Marshall, Nancy McBride, Stacey McKenzie, Patricia D. Orchard, Brady Quirk, Sally A. Rowe, Kerry B. Sachetta, Steve Seal, Aundrayah Shermer, Rebecca J. Smotherman, David Stephens, Julie R. Thompson, Jennifer Turner, Jon Turner

Emeritus Professor: Lonnie J. Barker, Jr., Imon D. Bartley, O. Leon Bradshaw, Ruth V. Burgess, Harold L. Chappell, Jane E. Doelling, Paul D. Enochs, Shirley J. Hendricks, Kenneth C. Holloway, C. Don Keck, Gerald H. Moseman, Robert L. Musgrave, Billy D. Rippee, Leonila P. Rivera, Hugh L. Strawn, Sandra K. Wegner, Scott B. Wegner, Gary E. Wilson

Programs

Specialist in Education, Counseling and Assessment

Joseph Hulgus, Practicum/Internship Coordinator and EdS Advisor

Park Central Office Building, Room 128

Phone: (417) 836-6522

JosephHulgus@missouristate.edu

Program Description

The Specialist in Counseling and Assessment degree is designed to provide the graduate with the following benefits: School Psychologist Examiner and Elementary School Counselor; or School Psychologist Examiner and Secondary School Counselor; or School Psychological Examiner and K-12 School Counselor. The first two degree options require a total of 72 credit hours (or 24 beyond the MSU 48 hour MS, Counseling degree). Students earning the Ed,S degree are prepared for certification by DESE as a School Psychological Examiner and as a School Counselor (Elementary, Secondary, or both) and for licensure as an LPC and the earned degree reduces the number of post-degree supervision hours required from the LPC from 3000 to 1500.

Admission Requirements

Admission requires:

1. Completed Graduate College Application form (all sections except statement of goals and purpose). This form is available at the Graduate College website at <http://graduate.missouristate.edu>.
2. Submission of official transcripts showing all previous college course work.

3. Graduate Record Examination (GRE) scores from the NEW GRE (Verbal, Quantitative and Analytical). The test may be taken at Sylvan Learning Center - - Springfield location is 417-882-0740 or 1-800-300-0740. There are also study guides available for the GRE either in bookstores or online. (Hint: It takes approximately 3 weeks to get results -available first online and then by mail – so we strongly encourage you to take it at least 2-3 months in advance of our deadline). This test must have been completed after August 1, 2011 to be valid for admission. A combines Verbal/Quantitative of 288 is preferred; an analytical writing score of 3.5 or above required.
4. For those students coming from a Bachelor's level, you will need to provide the following information and participate in the following activities:
 - o Letter of interest (addressing the Counseling and Assessment EdS program).
 - o EDS application (available from the Counseling and Assessment program)
 - o Current official transcripts
 - o Three official letters of recommendation (at least two of which are from faculty familiar with your academic work)
 - o GRE scores as described above in requirements #3.
 - o Participation in and favorable faculty recommendation from the group interview process for the MS in Counseling.
 - o Participation in EdS on-site essays and interview
5. For those students applying with a Counseling or related Master's degree, you will need to provide the following information and participate in the following activities.
 - o Letter of interest (addressing why you want to pursue this degree).
 - o EdS Application (available from the Counseling and Assessment program)
 - o Current official transcripts
 - o Three official letters of recommendation (at least two of which are from faculty familiar with your academic work)
 - o GRE scores as described above in requirements #3.
 - o Students requiring more than 12 credit hours of Counseling courses (based on transcript analysis) will be required to participation in and receive favorable faculty recommendation from the group interview process for the MS in Counseling.
 - o Students requiring less than 12 credit hours of Counseling courses (based on transcript analysis) will require participation in EdS on-site essays and interviews
6. Writing samples will be evaluated for both the quality of the applicant's written communication skills and for evidence of qualities like multi-cultural awareness, self-awareness, curiosity, investigative propensities, and similar characteristics.
7. The deadline for receipt of all application materials (includes application forms, official test scores, transcripts and references) for admission in the Fall semester is February 1.

Mailing address for MSU application, test scores and official transcripts:

Graduate College
 901 S National Ave
 Springfield MO 65897

Send all other application materials and recommendation letters directly to:

EdS Program Admissions
 Department of Counseling, Leadership and Special Education
 901 S National Ave
 Springfield MO 65897

The EdS Admissions Committee will review all completed applications, and select a group to be interviewed on site. Applicants selected for interview will be contacted by email and/or phone. Following interviews, applicant's selected for admission will be notified by mail. Following acceptance of admissions offers, new students will be assigned an advisor and provided with information about enrollment.

Degree Requirements

Total credit hours required for graduation is 72-84. At least 24 of the hours must be completed at Missouri State University.

Common Core – 54 hours

Course Code	Course Title	Credit Hours
<u>COU 701</u>	Tests and Measurements for Counselors	3 hrs
<u>COU 710</u>	The Helping Relationship	2 hrs
<u>COU 711</u>	The Helping Relationship Lab	1 hr
<u>COU 733</u>	Couple and Family Counseling	3 hrs
<u>COU 752</u>	Career Development	3 hrs
<u>COU 765</u>	Research Seminar in Counseling	3 hrs
<u>SPE 715</u>	Foundations of Special Education	3 hrs

<u>PSY 703</u>	Human Growth and Development	3 hrs
<u>PSY 720</u>	Individual Intelligence Testing	3 hrs
<u>COU 753</u>	Analysis of Childhood Learning and Adjustment	3 hrs
<u>COU 702</u>	School Counseling Foundations and Ethics	3 hrs
<u>COU 705</u>	Orientation to Personal and Professional Development	3 hrs
<u>COU 707</u>	Human Development and Personality	3 hrs
<u>COU 714</u>	Diversity and Multicultural Issues in Counseling	3 hrs
<u>COU 794</u>	Introduction to Research in Counseling	3 hrs
<u>COU 724</u>	Appraisal and Clinical Interviewing	3 hrs
<u>COU 786</u>	School Psychological Examiner Practicum	3 hrs
<u>PSY 710</u>	Psychology of Education	3 hrs
<u>COU 788</u>	Supervision, Consultation and Leadership	3 hrs

Additional Courses for Secondary School Track – 18 hrs

Course Code	Course Title	Credit Hours
<u>COU 751</u>	Theories and Techniques of Counseling	3 hrs
<u>COU 756</u>	Group Counseling	3 hrs
<u>COU 780</u>	Secondary School Counseling Practicum	3 hrs
<u>COU 781</u>	Secondary School Counseling Internship	6 hrs
	One Elective Course	3 hrs

Additional Courses for Elementary Track – 18 hrs

Course Code	Course Title	Credit Hours
<u>COU 708</u>	Child Counseling Theories and Techniques	3 hrs
<u>COU 757</u>	Elementary Group Counseling Through Play	3 hrs
<u>COU 782</u>	Elementary School Counseling Practicum	3 hrs
<u>COU 783</u>	Elementary School Counseling Internship	6 hrs
	One Elective Course	3 hrs

Additional Courses for K-12 Track – 30 hours

Course Code	Course Title	Credit Hours
<u>COU 751</u>	Theories and Techniques of Counseling	3 hrs
<u>COU 756</u>	Group Counseling	3 hrs
<u>COU 708</u>	Child Counseling Theories and Techniques	3 hrs
<u>COU 757</u>	Elementary Group Counseling Through Play	3 hrs
<u>COU 782</u>	Elementary School Counseling Practicum	3 hrs
<u>COU 783</u>	Elementary School Counseling Internship	6 hrs
<u>COU 780</u>	Secondary School Counseling Practicum	3 hrs
<u>COU 781</u>	Secondary School Counseling Internship	6 hrs

Comprehensive Examination and Research Requirement

Students will complete a comprehensive examination upon completion of the Specialist Core. Students will be required to have completed a thesis or seminar project in their Master's degree. For those not meeting this requirement, a completion of a thesis/seminar equivalent project will be required prior to completion of the EdS degree.

Master of Science, Counseling

Graduate Counseling Faculty:

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Phone (417) 836-6516 KPerryman@missouristate.edu

Program Description

The Counseling program grants the Master of Science degree in Counseling with options in elementary school counseling, secondary school counseling and mental health counseling. Students interested in public school settings must either have a valid Missouri teaching certificate, or complete additional teaching course work, to be eligible for state certification as professional school counselors. The elementary (EL) and secondary (SE) school counseling option program requirements fulfill the professional counseling course requirements for permanent school counselor certification in the State of Missouri. The mental health (MH) counseling option requirements fulfill the professional counseling course work requirements for licensure as a Licensed Professional Counselor (LPC) in the State of Missouri (The LPC also requires 3000 hours of additional post-master's supervised experience). Students may elect to complete either the ELE or SEC school counseling program and also qualify for LPC licensure by completing additional electives.

Ten components of the Counseling Knowledge Base:

1. Orientation. Knowledge of personal attributes (self-understanding) and professional identity and issues.
2. Foundations. Knowledge of psychological and educational foundations of the profession.
3. Assessment. Competence in measuring, assessing, and diagnosing psychological and educational attributes.
4. Information. Knowledge about personal-social and educational-career issues, research and resources.
5. Facilitation. Competence in interpersonal communication, counseling, educating, and consulting with individuals and groups.
6. Intervention. Competencies in the counseling process.
7. Diversity. Knowledge about differences in cultures, competence in working with diverse clients.
8. Management. Competence in planning, developing and implementing counseling programs.
9. Technology. Knowledge of technological resources and competence in their use.
10. Ethics. Knowledge, understanding and practice of ethical standards for the profession.

Admission to the Counseling program is selective. Minimum admission requirements and application materials include the following.

1. Completed Bachelor's degree from an accredited institution.
2. Cumulative undergraduate GPA of 2.75 or higher, or 3.00 for the last 60 hours of course work.
3. Completed Application for Graduate Admission.
4. Completed Counseling Admission Application.
5. Official MAT or GRE test score reports (no cutoff scores).
6. Three letters of reference, on department forms.
7. Two official copies of transcripts showing your bachelor's degree and any course work taken since then (transcripts must include the last 60 hours of credit).

Applications will be reviewed by a committee of faculty, after which a subset of applicants, selected upon the basis of credentials and references, will be invited for an interview on campus, after which applicants will be selected for admission. Applicants will be ranked by the admissions committee within their specified option area.

There are two admission reviews annually, one in the Spring for admission in the Fall semester; one in the Fall for admission in the Spring semester. Approximately 30-40 new students will be selected for admission each semester, distributed among the

three option areas. Students who do not meet the minimum admission standards may still apply, and if ranked highly, may be admitted conditionally, at the discretion of the department.

Selection for admission is not based solely on academic credentials, but also upon the faculty's assessment of candidates' personal development, interpersonal relationship skills, emotional and psychological maturity, and potential for professional growth and success. These include the following professional dispositions: Open to diversity, non-judgmental, comfortable with ambiguity, open to feedback, open to change, self-aware, and empathetic. Though subjective, the small group interview interactions provide opportunities for this assessment.

Early in the program, and before 14 hours have been completed, students should submit a completed Program of Study to the department for approval. An advisor will review the student's academic record, performance in the program, and plan of study, and recommend approval of the Program of Study to the Graduate College.

Retention Requirements

All Counseling students must obtain a 3.00 GPA in all courses required for the Master of Science degree in Counseling. In addition to academic standards, students are expected to conform to the professional and ethical standards of the profession throughout their programs. Each student's academic and professional performance and progress in the program will be reviewed periodically by the faculty, who will provide feedback to the student. Students whose performance or progress is unsatisfactory may be allowed to continue under a remedial, probationary status, or dismissed from the program. Students may appeal unsatisfactory review outcomes or dismissal through the department, college and university grievance procedure.

To enroll in Practicum courses, students must apply for and receive Departmental approval and permission. Upon completion of prerequisites (COU 705, COU 702 or 703, COU 710/711, and COU 708 or COU 751), students may apply for approval to enroll in Practicum (COU 780 or COU 782 or COU 784). This is a review of progress checkpoint, during which faculty will review each student's performance in prerequisites, and determine his/her readiness to take Practicum. If students are not considered to be ready, faculty will provide specific feedback concerning what is needed to further prepare them. Upon approval, students may enroll in Practicum, by permission only. Students are also required to obtain and maintain their own professional liability insurance while enrolled in Practicum and during Field Experience and/or Internships.

Beginning early in the program, students should start saving all course work products (papers, exams, tapes, transcripts, projects). These will become the basis for the creation of a required Professional Portfolio, to be completed during the COU 765; Research Seminar in Counseling course. The Portfolio is compiled and developed as a web-based e-Portfolio, so saving electronic versions of course products is recommended.

All students are required to complete a 27 hour professional counseling core. Students in each option will complete additional requirements as specified below and may complete additional courses as electives. Students interested in K-12 School Counseling certification should complete the Elementary School Counseling option requirements, and three electives (COU 733, COU 751 and COU 781), which may be completed during or after the masters degree program itself. School Counseling option students who also wish to be eligible for national NBCC counselor certification and Missouri LPC licensure should add COU 785 Internship (3) as an elective to their programs.

Total required hours for each option area are:

Elementary School Counseling	48 hrs
Secondary School Counseling	48 hrs
Mental Health Counseling	54 hrs

Counseling Core

Course Code	Course Title	Credit Hours
COU 701	Tests and Measurements for Counselors	3 hrs
COU 705	Orientation to Personal and Professional Development	3 hrs
COU 707	Human Development and Personality	3 hrs
COU 710	The Helping Relationship	2 hrs
COU 711	The Helping Relationship Lab	1 hr
COU 714	Diversity and Multicultural Issues in Counseling	3 hrs
COU 752	Career Development	3 hrs
COU 756 or COU 757	Group Counseling or Elementary Group Counseling Through Play	3 hrs
COU 794	Introduction to Research in Counseling	3 hrs
COU 765	Research Seminar in Counseling	3 hrs
	Total	27 hrs

Elementary School Counseling Option

Course Code	Course Title	Credit Hours
	Core Credit Hours	27 hrs
COU 702	School Counseling Foundations and Ethics	3 hrs
COU 708	Child Counseling Theories and Techniques	3 hrs
COU 733	Couple and Family Counseling	3 hrs
COU 753	Analysis of Childhood Learning and Adjustment	3 hrs
COU 782	Elementary School Counseling Practicum	3 hrs
COU 783	Elementary School Counseling Internship	6 hrs
	Total	48 hrs

Secondary School Counseling Option

Course Code	Course Title	Credit Hours
	Core Credit Hours	27 hrs
COU 702	School Counseling Foundations and Ethics	3 hrs
COU 724	Appraisal and Clinical Interviewing	3 hrs
COU 733	Couple and Family Counseling	3 hrs
COU 751	Theories and Techniques of Counseling	3 hrs
COU 780	Secondary School Counseling Practicum	3 hrs
COU 781	Secondary School Counseling Internship	6 hrs
	Total	48 hrs

Mental Health Counseling Option

Course Code	Course Title	Credit Hours
	Core Credit Hours	27 hrs
COU 703	Mental Health Counseling Foundations and Ethics	3 hrs
COU 724	Appraisal and Clinical Interviewing	3 hrs
COU 733	Couple and Family Counseling	3 hrs
COU 751	Theories and Techniques of Counseling	3 hrs
COU 784	Community Agency Counseling Practicum	3 hrs
COU 785	Community Agency Counseling Internship	6 hrs
	Electives	6 hrs
	Total	54 hrs

For students interested in school counselor certification who do not have a teaching degree and certificate, additional course work in teaching will be required in the following areas: Psychology of the Exceptional Child, Teaching Methods/Practices and Classroom Management. These courses are not part of the degree program, but are required for certification in Missouri.

DEGREE REQUIREMENTS

Research Requirement

The research requirement is met through completion of one seminar (during COU 765 Research Seminar in Counseling) which shall require an extensive paper or major creative work.

Comprehensive Requirements

A four-hour, standardized, national Counselor Preparation Comprehensive Examination must be passed before a degree will be granted. Students should have completed the majority of course work, and all courses in 8 content areas specified, prior to taking the exam. The Counseling Program will determine passing scores, based on national and local norms, for each administration. If permission is obtained, students who fail the exam may retake it when next offered. Students failing the comprehensive

examination three times may be dismissed from the program, upon a vote of the program faculty.

Degree Requirements

Master of Science in Education, Educational Administration

Graduate Educational Administration Faculty (MSEd Programs)

Kim Finch, MSEd Program Coordinator
Park Central Office Building, Room 115
Phone (417) 836-5192; KimFinch@missouristate.edu

William Agnew
Park Central Office Building, Room 118
Phone (417) 836-5554; WAgnew@missouristate.edu

Cynthia MacGregor, Ed.D. Program Coordinator
Park Central Office Building, Room 120
Phone (417) 836-6046; CMacgregor@missouristate.edu

Robert Watson, Ed.S. Program Coordinator
Park Central Office Building, Room 121
Phone (417) 836-5177; RobertWatson@missouristate.edu

Program Admission Requirements

Following admission to graduate study and prior to the completion of 9 graduate hours of master's degree course work at Missouri State University, the student must submit the following to the Master's Degree Program Coordinator or Department Head to continue in the program.

1. To be considered for admission to the program, a student must apply to both the program of Educational Administration and the Graduate College (refer to the Graduate College, Admission to Graduate Studies, Admission Requirement).
2. Students must possess a bachelor's degree and must meet the requirements for admission to graduate school as stated under the Admission to Graduate Study section of the Graduate Catalog.
 - a. A separate application must be submitted with the following materials to the Education Administration program
 - b. A written "Statement of Purpose" containing long-term professional or personal goals including how this degree will contribute to the applicant's long-term goals (minimum of 300 words).
 - c. A copy of appropriate teacher certificate or eligibility for certification by a state agency.
 - d. Submission of three *Applicant Reference Forms*. (Two of the three must be completed by the applicant's current administrators or supervisors).
 - e. Completion of Technology Skills Checklist (see department).
 - f. Access to the internet and an active e-mail address.
3. Upon achieving a 3.50 GPA or higher in the first 12 hours of graduate study, the applicant will gain full acceptance into the program.
4. Applicant's for whom English is a second language are required to submit scores on the Test of English as a Foreign Language (TOEFL). Minimum scores of 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL are required for admission.

Applicants who are pursuing a master's degree in administration which does not lead to administrative certification may be approved. This program would consist of all stated requirements for the degree.

Degree Requirements

1. Satisfactory completion of a minimum of 36 approved graduate hours with a minimum overall GPA of 3.00.
2. No more than 16 semester hours of 600-level course work may be applied to the degree program.
3. Two years (minimum) of successful teaching experience.
4. Research. Three semester hours toward completion of the Leadership Capstone paper.
5. Comprehensive Examination. A minimum of a three-hour period of time will be scheduled during the last semester of the student's course work. The time and nature of the written examination will be determined by the Advisory Committee.
6. Students will be required to present an acceptable Leadership Capstone project.
7. Transfer Credit. A maximum of 30% of the total hours may be accepted in as transfer credit toward a master's degree. All transfer credit must be "A" or "B" grade status from a regionally accredited college or university and must be approved by the program coordinator.
8. Submission of a *Program Portfolio*.

Master of Science in Education, Educational Administration (Elementary)

Program Description

Persons completing this option should acquire the necessary competencies to gain initial certification to serve as an elementary

principal in Missouri schools. Even though a research component is required, emphasis is on the practical aspects of the elementary principalship.

Required Courses

Course Code	Course Title	Credit Hours
EAD 751	Foundations of Educational Leadership	3 hrs
EAD 753	The Elementary School Principal	3 hrs
EAD 780	Administration of Instructional Programs	3 hrs
EAD 781	Organizational Management	3 hrs
EAD 786	School Supervision and Performance Enhancements	3 hrs
SFR 780 or EAD 788	Educational Research Methodology or Action Research in Educational Leadership	3 hrs
EAD 759	Leadership Capstone	3 hrs
EAD 787	Administration of Special Programs	3 hrs
EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
EAD 782	Internship-On Site	2 hrs
EAD 783	Internship-Related Agencies	1 hr
ELE 710	Elementary School Curriculum	3 hrs
	Total	36 hrs

Middle School certification is included with K-8 principal certification.

Master in Science in Education, Educational Administration (Secondary)

Program Description

Persons completing this option should acquire the necessary competencies to gain initial certification to serve as a secondary principal in Missouri schools. Even though a research component is required, emphasis is on the practical aspects of the secondary principalship.

Required Courses

Course Code	Course Title	Credit Hours
EAD 751	Foundations of Educational Leadership	3 hrs
EAD 752	The Secondary School Principal	3 hrs
EAD 780	Administration of Instructional Programs	3 hrs
EAD 781	Organizational Management	3 hrs
EAD 786	School Supervision and Performance Enhancements	3 hrs
SFR 780 or EAD 788	Educational Research Methodology or Action Research in Educational Leadership	3 hrs
EAD 759	Leadership Capstone	3 hrs
EAD 787	Administration of Special Programs	3 hrs
EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
EAD 782	Internship-On Site	2 hrs
EAD 783	Internship-Related Agencies	1 hr
SEC 701	Secondary School Curriculum	3 hrs
	Total	36 hrs

Middle School certification is included with K-8 principal certification.

Internship

The intern experience ([EAD 782](#) and [EAD 783](#)) is an integral part of this major and should be planned for, with the advisor, in advance of the semester in which the student desires to register for the experience. A signed completed internship application is to be on file in the CLSE Department Office prior to enrolling in the class. Tb test and clearance through Family Registry is required prior to enrolling in [EAD 782](#), [EAD 783](#) and [EAD 882](#). Applications are available from CLSE and should be returned to CLSE.

Specialist in Education, Educational Administration

Graduate Educational Administration Faculty (EdS Programs)

Robert Watson, EdS Program Coordinator
Park Central Office Building, Room 121;
Phone (417) 836-5177; RobertWatson@missouristate.edu

Kim Finch, MEd Program Coordinator
Park Central Office Building, Room 115
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William Agnew
Park Central Office Building, Room 118
Phone (417) 836-5554; WAgnew@missouristate.edu

Cynthia MacGregor, Ed.D. Program Coordinator
Park Central Office Building, Room 120
Phone (417) 836-6046; CMacgregor@missouristate.edu

Program Admission Requirements

Following admission to graduate study and prior to the completion of 9 graduate hours of specialist degree course work at Missouri State University, the student must complete the following to continue in the program.

1. To be considered for admission to this program, a student must apply to both the Education Administration program and the Graduate College (refer to the Graduate College, Admission to Graduate Studies, Admission Requirements).
2. Students must possess a master's degree from an accredited institution with an overall GPA of 3.50.
3. Applicants for whom English is a second language are required to submit scores on the Test of English as a Foreign Language (TOEFL). Minimum scores of 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL are required for admission.
4. A separate application must be submitted with the following materials to the Specialist Degree Program coordinator or Department head:
 - a. A personal philosophy statement describing the student's background, work experience, interests, and professional goals.
 - b. A copy of an appropriate teacher certificate or eligibility for certification by a state agency.
 - c. Submission of five *Application Reference Forms*. At least three of these references must be from current administrators or supervisors who know the applicant. Two references must be from present or former professors.
 - d. Access to the internet and an active e-mail address.
 - e. Submission of professional resume.
 - f. Completion of a structured interview with the EAD Department members.
5. Upon achieving a 3.50 GPA or higher in the first 12 hours of graduate study, the applicant will gain full acceptance into the program.

Any course work completed prior to program admittance may be unacceptable for the program.

Degree Requirements

1. Satisfactory completion of a minimum of 61-64 approved graduate hours with a minimum overall GPA of 3.00.
2. No more than 16 semester hours of 600-level course work may be applied to the degree program.
3. A minimum of two years supervisory and/or teaching experience.
4. Research. A minimum of three semester hours field study assignment.
5. Comprehensive Examination. A minimum of a three-hour period of time will be scheduled for all students who have not previously passed a comprehensive examination in educational administration at Missouri State University. In addition, students will be required to present an acceptable oral review of their field study.
6. Transfer Credit. A maximum of 12 semester hours of graduate credit beyond the master's degree or a total of 46 hours may be accepted toward the 61-64 hours required for the Specialist in Education Degree. All transfer credit must be "A" or "B" grade status from a regionally accredited college or university and must be approved by the program coordinator.
7. The last 32 hours of course work for the degree must be completed within a period of 8 years. Any credit more than 10 years old may be disallowed.

Specialist in Education, Educational Administration (Elementary Principal)

Program Description

The program fulfills the standards established by the Missouri Department of Elementary and Secondary Education for elementary

principals and directors of elementary education. Practical aspects of the principalship are emphasized. A research component is required.

Required 700-level courses 30 hrs

Course Code	Course Title	Credit Hours
EAD 751	Foundations of Educational Leadership	3 hrs
EAD 753	The Elementary School Principal	3 hrs
EAD 780	Administration of Instructional Programs	3 hrs
EAD 781	Organizational Management	3 hrs
EAD 782	Internship-On Site	2 hrs
EAD 783	Internship-Related Agencies	1 hrs
EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
EAD 786	School Supervision and Performance Enhancements	3 hrs
EAD 787	Administration of Special Programs	3 hrs
ELE 710	Elementary School Curriculum	3 hrs

Advanced Level Courses (hours must include the following 2 courses and Advisor-approval for remaining 12 hours) 18 hrs

Course Code	Course Title	Credit Hours
EAD 861	Human Relations	3 hrs
EAD 863	Curriculum Design and Evaluation	3 hrs

Research Sequence 9 hrs

Course Code	Course Title	Credit Hours
SFR 780 or EAD 788	Educational Research Methodology or Action Research in Educational Leadership	3 hrs
SFR 890 or EAD 895	Field Research and Evaluation or Research in Administrative Practices	3 hrs
EAD 860	Field Study	3 hrs
	Special Topics (EAD 870 or other courses with Advisor approval)	4 hrs
	Total (Minimum)	61 hrs

Specialist in Education, Educational Administration (Secondary Principal)

Program Description

The program fulfills the standards established by the Missouri Department of Elementary and Secondary Education for secondary principals. Practical aspects of the principalship are emphasized. A research component is required.

Required 700-level courses - 30 hours

Course Code	Course Title	Credit Hours
EAD 751	Foundations of Educational Leadership	3 hrs
EAD 752	The Secondary School Principal	3 hrs
EAD 780	Administration of Instructional Programs	3 hrs
EAD 781	Organizational Management	3 hrs
EAD 782	Internship-On Site	2 hrs
EAD 783	Internship-Related Agencies	1 hrs

EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
EAD 786	School Supervision and Performance Enhancements	3 hrs
EAD 787	Administration of Special Programs	3 hrs
SEC 701	Secondary School Curriculum	3 hrs

Advanced Level Courses (hours must include the following 2 courses and advisor approval for the remaining 12 hours) 18 hours

Course Code	Course Title	Credit Hours
EAD 861	Human Relations	3 hrs
EAD 863	Curriculum Design and Evaluation	3 hrs

Research Sequence 9 hours

Course Code	Course Title	Credit Hours
SFR 780 or EAD 788	Educational Research Methodology or Action Research in Educational Leadership	3 hrs
SFR 890 or EAD 895	Field Research and Evaluation or Research in Administrative Practices	3 hrs
EAD 860	Field Study	3 hrs
	Special Topics (EAD 870 or other courses with Advisor approval)	4 hrs
	Total (Minimum)	61 hrs

Specialist in Education, Educational Administration (Superintendent)

Program Description

The program fulfills the standards established by the Missouri Department of Elementary and Secondary Education for superintendency. Practical aspects of the superintendency are emphasized. A research component is required.

Required 700-level courses - 30 hrs

Course Code	Course Title	Credit Hours
EAD 751	Foundations of Educational Leadership	3 hrs
EAD 752	The Secondary School Principal	3 hrs
EAD 780	Administration of Instructional Programs	3 hrs
EAD 781	Organizational Management	3 hrs
EAD 782	Internship-On Site	2 hrs
EAD 783	Internship-Related Agencies	1 hrs
EAD 784	Human Relations and Collaborative Processes	3 hrs
EAD 785	Legal and Ethical Contexts of Schooling	3 hrs
EAD 786	School Supervision and Performance Enhancements	3 hrs
EAD 787	Administration of Special Programs	3 hrs
SEC 701 or ELE 710	Secondary School Curriculum or Elementary School Curriculum	3 hrs

Advanced Level Courses (Advisor approval required) - 26 hrs

Course Code	Course Title	Credit Hours
EAD 850	Politics of Education	3 hrs

EAD 858	School Personnel	3 hrs
EAD 862	The Superintendency	3 hrs
EAD 863	Curriculum Design and Evaluation	3 hrs
EAD 864	School and Community Relations	3 hrs
EAD 865	School Law	3 hrs
EAD 866	Public School Finance	3 hrs
EAD 867	School Plant Planning and Maintenance	3 hrs
EAD 882	Superintendency Internship	2 hrs

Research Sequence - 8-9 hrs

Course Code	Course Title	Credit Hours
SFR 780 or EAD 788	Educational Research Methodology or Action Research in Educational Leadership	3 hrs
SFR 890 or EAD 895	Field Research and Evaluation or Research in Administrative Practices	3 hrs
EAD 860	Field Study	2-3 hrs
	Total (Minimum)	64 hrs

University of Missouri - Columbia Cooperative Doctorate In Educational Leadership

Cynthia MacGregor, Program Coordinator

Park Central Office Building, Room 120; Phone (417) 836-6046; CMacgregor@missouristate.edu

Missouri State University collaborates in a cooperative program with the University of Missouri-Columbia (UMC) leading to an Ed.D. in Educational Leadership. The degree is conferred by UMC. This is an advanced study in educational leadership for administrators, program leaders and teachers/ researchers desiring a variety of leadership positions in education, government, and industry. This degree program does not provide credentials for certification in K-12 school settings.

The two-year cycle of course work (34 hours) begins in the summer of odd-numbered years and continues in sequential semesters. Dissertation research (12 hours) will extend beyond this time frame. The fall and spring semester courses in the program are offered at the Springfield campus and students take 7 hours each summer on the UMC campus.

The deadline for submission of application materials to UMC is December 1st in the even numbered years. For more information, contact the Department of Counseling, Leadership and Special Education at Missouri State University at 417-836-5392. Students may also contact the Department of Educational Leadership and Policy Analysis at UMC (573-882-8221) for application, admission, and program details.

Master of Science in Education, Special Education

Program Description

The Master of Science in Education, Special Education may be obtained by following a course of study specific to multiple areas of interest and certification needs with three option areas, blindness and low vision (B&LV), mild/moderate disabilities (Special Education Alternative Certification {SEACT} track), and autism spectrum disorders (ASD track), with each leading to a Master of Science in Education degree. Graduate Certificates in Autism Spectrum Disorders or Orientation and Mobility may be pursued as a component of a degree, or as options for non degree seeking students. An accelerated Masters option is available in the option of autism spectrum disorders for students seeking a BSEd, Special Education (Mild/Moderate Cross-Categorical K-12) degree. The Special Education Program is designed to include a mixture of on-line course delivery options, arranged supervised practica, and on-site methods. All course work in the area of Visual Impairment and some course work required for the SEACT program is available online. Alternative delivery systems such as intersession and week-end courses may also be offered to support completion of course work. You must contact your advisor to obtain consent to enroll each semester.

Applicants to the Master of Science in Education, Special Education program (all options) should submit the required three letters of reference (see below for additional information about the required letters of recommendation) and a letter of intent per the application guidelines to:

Lisa Monkres

Teacher Certification Office
901 S. National Ave
Springfield MO 65897

Graduate Special Education Faculty:

Paul Ajuwon, Advisor MSED, SPE - Blindness/Low Vision Program
Park Central Office Building, Room 122, Phone (417) 836-5397
PaulAjuwon@missouristate.edu

Tamara Arthaud, Graduate Program Coordinator (Special Education)
Park Central Office Building, Room 117, Phone (417) 836-6951
TamaraArthaud@missouristate.edu

Chris Craig, Associate Provost - Faculty and Academic Affairs
Carrington Hall, Room 209, Phone (417) 836-4589
ChrisCraig@missouristate.edu

Paris DePaepe, Advisor, MSED, SPE - SEACT Program
Hill Hall, Room 214C, Phone (417) 836-4761
parisdepaepe@missouristate.edu

Linda Garrison-Kane, Advisor, MSED, SPE/Accelerated MSED SPE/Graduate Certificate - ASD Programs
Hill Hall, Room 438, Phone (417) 836-6960
LGKane@missouristate.edu

Michael Goeringer
Pummill Hall, Room 01 G, Phone (417) 836-5897
MichaelGoeringer@missouristate.edu

James Matthews
Pummill Hall, Room 01 B-C, Phone (417) 836-5256
JamesMatthews@missouristate.edu

Linda Robbins
Pummill Hall, Room 01 H-J, Phone (417) 836-8708
LindaRobbins@missouristate.edu

Ian Shadrick, Advisor, MSED, SPE/Graduate Certificate - O&M Programs
Park Central Office Building, Room 114, Phone (417) 836-8466
IanShadrick@missouristate.edu

Prerequisite Course Requirements

Bachelor of Science degree from an accredited University.

Program Admissions Criteria

To be admitted to the Master of Science in Education, Special Education degree program, a candidate must complete the graduate school application form and have transcripts showing all previous course work forwarded to the Graduate College. Prior to full admission, all students must submit a letter of intent and three letters of recommendation, including one from the present employer, one from an individual who can attest to the candidate's academic ability, and a third letter from another professional reference. For students who are applying to the SEACT option of the special education master's program, the third professional reference letter should be from a person who can speak to the candidate's ability to interact with or teach children or students. The letter of intent and letters of recommendation should be submitted to Lisa Monkres, Teacher Certification Office, 901 S. National Ave, Springfield, MO 65897. The student must have obtained a GPA of 3.0 (on a 4.0 scale) for the last 60 hours of undergraduate course work. Applicants to the Master of Science in Education, Special Education, should clearly indicate in their letter of intent the master's option area or certificate program to which they are applying.

All applicants to the Graduate Program will be required to complete a Family Care Safety Registry (FCSR) background check (or other approved systems for out-of-state students) prior to admission. In addition, students enrolled in clinical and field experiences must provide proof of a negative TB skin test and proof of professional liability insurance. A TB skin test may be obtained at the University Taylor Health Center. Applications for professional liability insurance are available in Hill Hall, Room 200 and must be current within one year of the field or clinical placement. The background check, professional liability insurance, and negative TB skin test will facilitate timely field experience placements necessary for the successful completion of program requirements.

Students seeking admission to the Special Education Program should contact the College of Education Office of Student Services (HILL 200) to complete the paper work for the required background check. A student must receive a satisfactory review on this FCSR report (as well as meeting all other admission requirements) in order to be admitted to the masters program.

The Special Education Program within the College of Education reserves the right to refuse enrollment or program continuation to any student based on the student's ability to successfully complete required classes and/or to successfully complete any required practica. This refusal will be determined by the judgment of the Special Education graduate faculty and the head of the Department of Counseling, Leadership and Special Education.

All Special Education graduate students are expected to display professional behaviors and dispositions consistent with the International Council for Exceptional Children's Code of Ethics for Educators of Personal with Exceptionalities. Periodic structured assessments of professional behaviors and dispositions will be completed for all graduate students. If a student does not display the required professional behaviors and dispositions as determined by the Special Education graduate faculty and head of the Department of Counseling, Leadership and Special Education, a student may be dismissed from the graduate program.

Program Requirements

Core Requirements

9 hrs

Course Code	Course Title	Credit Hours
SFR 780*	Educational Research Methodology	3 hrs
SPE 782* or SPE 783*	Advanced Diagnosis and Remediation of Students with Mild to Moderate Disabilities or Advanced Assessment to Support Individuals with Developmental and Sensory Disabilities	3 hrs
SPE 788 or SPE 799 or SPE 787	Research Seminar in Special Education or Thesis Option or Advanced Behavioral Analysis and Intervention	3 hrs

* Offered via internet or alternative delivery system based on availability.

Comprehensive Examination. Degree candidates must pass a comprehensive exam. Students completing the thesis option will complete an oral defense of their thesis for their comprehensive exam. Other masters students will complete a written exam using a computer. Students who live in another state who need to take the written comprehensive exam may be allowed to take the exam at an approved proctored site. Confer with faculty advisor regarding this option.

Emphasis Area Requirements

Blindness and Low Vision (B&LV) Option

The Blindness and Low Vision (B&LV) option is designed to provide intensive research based instruction in regard to assessment and programming for individuals identified with low vision or who are blind. Course work will emphasize Braille instruction as well as the use of varied technology options to support individuals with VI across multiple environments. Course work will be offered on-line to support broad delivery and is accredited by the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER). Missouri Department of Elementary and Secondary Education Teacher Certification in Blind and Partially sighted may be obtained upon completion of the VI emphasis. Successful completion of the course work in the area of VI, along with additional course work as outlined, will in part address requirements for National certification and a Missouri State Graduate Certificate in Orientation and Mobility. Required coursework in addition to the core follows:

Course Code	Course Title	Credit Hours
SPE 605*	Braille Reading and Writing I	3 hrs
SPE 606*	Principles of Orientation and Mobility	3 hrs
SPE 607*	Introduction to Visual Impairments, Autism and Severe/Multiple Disabilities	3 hrs
SPE 608*	Low Vision, Anatomy, and Physiology of the Eye	3 hrs
SPE 709*	Methods of Teaching Students with Visual Impairments and Multiple Disabilities	3 hrs
SPE 711*	Braille Reading and Writing II	3 hrs
SPE 750	Practicum-Visual Impairment	3 hrs
SPE 780*	Contemporary Issues in Special Education	3 hrs
	To Total	33 hours

NOTE: Additional course work may be required based on the candidate's previous qualifications and previous certifications.

* Offered via internet.

Special Education Alternative Certification Track Option

The Special Education Alternative Certification Track (SEACT) option is designed to facilitate Department of Elementary and Secondary Education Teacher Certification in Mild to Moderate Disabilities while acquiring advanced knowledge and skills in the area. Course work is designed to reflect State and National standards with demonstrated mastery of competencies required through research-based projects and the Professional Education Portfolio. In addition to the Master of Science in Education, successful completion of this option will result in teacher certification in the area of Mild to Moderate Disabilities. Required course work in addition to the core follows.

Course Code	Course Title	Credit Hours
SPE 715	Foundations in Special Education	3 hrs
SPE 792	Advanced Diagnosis and Remediation of Students with Disabilities Lab	2 hrs
SPE 784	Advanced Procedures in Teaching Students with Mild to Moderate Disabilities	3 hrs
SPE 789	Practicum-The Exceptional Child	3 hrs

PSY 703	Human Growth and Development	3 hrs
SPE 617	Effective Practices in Special Education	4 hrs
SPE 780*	Contemporary Issues in Special Education	3 hrs
SPE 664	Language Development of Exceptional Students	3 hrs
SPE 616	Foundations of Behavioral Analysis and Interventions in Applied Settings	3 hrs
SPE 613*	Physical and Health Needs of Students With Disabilities	3 hrs
SFR 750	Philosophies of Education	3 hrs
RDG 660	Diversity Issues in Literacy and Content Area Instruction	2 hrs
	To Total	44 hours

* Offered via internet or alternative delivery system based on availability.

Orientation and Mobility Option

The MSED Option Program in Orientation and Mobility is available to individuals seeking a degree with emphasis in Orientation and Mobility. The Master's degree option in Orientation and Mobility (O&M) is designed to meet regional and national needs and is aligned to the standards set by the Association of Education and Rehabilitation of the Blind and Visually Impaired (AER) and Academy of Certification of Vision Rehabilitation and Education Professionals (ACVREP). The program prepares specialists who teach individuals who have blindness or low vision to travel independently, safely, and efficiently in their homes and communities. Individuals who desire to pursue a degree and subsequent certification in O&M will be identified based upon geographic need and individual qualifications. Prerequisites may be required based on transcript analysis.

Required course work in addition to the core follows.

Program Requirements

Required Course work in addition to the core:

Course Code	Course Title	Credit Hours
SPE 605*	Braille Reading and Writing I	3 hrs
SPE 606*	Principles of Orientation and Mobility	3 hrs
SPE 607*	Introduction to Visual Impairments, Autism and Severe/Multiple Disabilities	3 hrs
SPE 608*	Low Vision, Anatomy, and Physiology of the Eye	3 hrs
SPE 712	Instructional Techniques and Strategies of Orientation and Mobility	6 hrs
SPE 714*	Professional Issues and Assessment Related to Orientation and Mobility with Diverse Populations	3 hrs
SPE 780*	Contemporary Issues in Special Education	3 hrs
SPE 760	Internship in Orientation and Mobility	3 hrs
	To Total	36 hours

* Offered via internet or alternative delivery system based on availability.

Developmental Disabilities Option

NOT ACCEPTING APPLICATIONS AT THIS TIME

The Developmental Disabilities (DD) Graduate option is designed to provide candidates with in-depth knowledge and skills to effectively assess and implement research based programs for individuals requiring extensive and pervasive supports and offers course work to enhance expertise in Autism Spectrum Disorders. Missouri Department of Elementary and Secondary Education Teacher Certification in Severely Developmentally Disabled (B-12) and a Missouri State Graduate Certificate in Autism Spectrum Disorders may be obtained through completion of the DD option. Course work specific to certification in Severely Developmentally Disabled is designed to reflect State and National standards with demonstrated master of competencies required through research based projects and the Professional Education Portfolio. The DD option will also support professionals working in agency and clinical settings.

Required courses in addition to the core as follows:

Course	Course Title	Credit
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Code		Hours
SPE 607*	Introduction to Visual Impairments, Autism and Severe/Multiple Disabilities	3 hrs
SPE 626	Applied Behavioral Analysis for Developmental Disabilities and Autism Spectrum Disorders	3 hrs
SPE 625	Introduction to Teaching and Assessing Students with Autism Spectrum Disorders	3 hrs
PSY 703	Human Growth and Development	3 hrs
KIN 645	Perceptual and Motor Development	3 hrs
SPE 613*	Physical and Health Needs of Students with Disabilities	3 hrs
CSD 732**	Speech and Language Assessment and Treatment for Special Populations	3 hrs
CSD 733**	Introduction to Augmentative & Alternative Communication	3 hrs
SPE 623	Curriculum and Methods in Early Childhood Special Education	3 hrs
SPE 627	Seminar in Developmental and Sensory Disabilities	3 hrs
SPE 785	Advanced Procedures in Developmental Disabilities	3 hrs
SPE 791	Clinical Practicum for Special Needs Populations	6 hrs
	Total Hours	48 hours

Students who have not completed an equivalent foundation requirement will also need to take [SPE 715](#), Foundations in Special Education, to be recommended for certification in Severe DD (B-12).

* Offered via internet or alternative delivery system based on availability.

** [SPE 664](#) or an equivalent course in language development for the exceptional child is required prior to enrollment in [CSD 733](#) or [CSD 732](#).

Autism Spectrum Disorders Option

The Autism Spectrum Disorders (ASD) option is designed for individuals who have teacher certification in an area of Mild/Moderate Disabilities who wish to enhance their skills through related and advanced course work in ASD. In-depth analysis of research-based practices specific to assessment, identification, and programming for students with ASD are stressed. Course work in addition to the core follows.

Course Code	Course Title	Credit Hours
SPE 780*	Contemporary Issues in Special Education	3 hrs
SPE 625	Introduction to Teaching and Assessing Students with Autism Spectrum Disorders	3 hrs
SPE 791	Clinical Practicum for Special Needs Populations	4 hrs
SPE 627	Seminar in Developmental and Sensory Disabilities	3 hrs
SPE 626	Applied Behavioral Analysis for Developmental Disabilities and Autism Spectrum Disorders	3 hrs
CSD 733	Introduction to Augmentative and Alternative Communication	2 hrs
	Electives	9 hrs
	To Total	36 hours

* Offered via internet or alternative delivery system based on availability.

Accelerated Master's Degree Option - MEd, Special Education, Autism Spectrum Disorders Option

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count a course toward the masters degree, a special education undergraduate student must be accepted into the accelerated program and receive prior approval from the Graduate Program Advisor, the Department Head of the Undergraduate program, and the Dean of the Graduate College. This is done by using a mixed credit form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements for the Accelerated option:

1. Junior standing, with an overall GPA of 3.00 or better;
2. Admission to Teacher Education;
3. Completion of SPE 345 (Educational Evaluation of Exceptional Students) and SPE 346 (Educational Evaluation of Exceptional Students Lab); and
4. Acceptance of the applicant by the graduate faculty in Special Education under the accelerated masters option

Mixed Credit Course Options

If accepted to the accelerated program, up to 12 hours of course work may apply to both the undergraduate and graduate degrees, including, but not limited to:

- [SPE 613](#), Physical and Health Needs of Students with Disabilities (would be designated as an elective for BSED)
- [SPE 616](#), Foundations of Applied Behavior Analysis and Interventions for Teachers in Applied Settings
- [SPE 621](#), Methods of Teaching Individuals with Developmental Disabilities and Other Health Impairments
- [SPE 622](#), Practicum-Instruction of Students with Developmental Disabilities and Other Health Impairments
- [SPE 626](#), Applied Behavior Analysis for Developmental Disabilities and Autism Spectrum Disorders
- [SPE 664](#), Language Development of Exceptional Students
- [SPE 650](#), Career/Vocational Education and Transition
- [SPE 660](#), Working with Families of Exceptional Individuals
- [SPE 779](#), Application of Technology in Special Education (would be designated as an elective for BSED)

Master of Science, Student Affairs in Higher Education

Gilbert Brown, Associate Dean College of Education and Director of Student Affairs in Higher Education Program

Hill Hall, Room 300; Phone (417) 836-5287

GilbertBrown@missouristate.edu

<http://education.missouristate.edu/edadmin/MSEDSA.htm>

Belinda McCarthy

Pummill Hall, Room 104; Phone (417) 836-5223

BelindaMcCarthy@missouristate.edu

Program Description

The Student Affairs program has been developed at Missouri State to meet the staffing needs of colleges and universities throughout the nation. Our goal is the development of individuals to successfully enter the field of student affairs administration in higher education. Individuals who participate in this program will have both a theoretical understanding of the history and traditions of higher education, and the practical experience needed to address current issues which face campuses in the 21st Century.

To be considered for admission to the program, a student must apply to both the Student Affairs program and the Graduate College (refer to the Graduate College, Admission to Graduate Studies, Admission Requirements).

In addition to the Graduate College admission requirements, the Student Affairs program requires the following:

1. A grade point average of at least 2.75 on a 4.00 scale, OR at least a 2.75 grade point average on a 4.00 scale for the last 60 hours of academic course work.
2. A GRE (Graduate Record Examination) score of 290 combined on the verbal and quantitative (875 under the old scoring system before August 1, 2011).
3. A written "Statement of Purpose" containing long-term professional or personal goals, a statement regarding how this degree will contribute to the applicant's long-term goals (minimum of 300 words) and an indication of what has been done to prepare for this profession.
4. Submission of three "Applicant Reference Forms" available online, or from the Departmental office (417-836-5392);
5. Completion of the "Technology Skills Checklist" available online or from the Departmental office.
6. Access to the Internet and an active e-mail address.

Applicants for whom English is a second language are required to submit scores on the Test of English as a Foreign Language (TOEFL). Minimum scores of 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL are required for admission.

Candidates who meet the Graduate College minimum requirements will be placed in the pool from which applicants will be selected. Prospective students' applications will be reviewed on an ongoing basis. Early submission by February 1 may enhance an applicant's opportunities to obtain a graduate assistantship position. Credential review will continue until the available spaces are filled.

Standards

The program follows the Council for Advancement of Academic Standards in Higher Education (CAS) and meets the College Student Educators International (ACPA) and Student Affairs in Higher Education (NASPA) respectively Professional Preparation Commission and the Graduate eProgram Directory.

Degree Requirements

1. Satisfactory completion of a minimum of 42 approved graduate hours with a minimum overall GPA of 3.00.
2. No more than 9 semester hours of 600-level course work may be applied to the degree program as approved by the program director.
3. Qualification Exam and the E-Portfolio Project is the two part Comprehensive Examination for SAHE program. Students will complete Qualification Exam/E-Portfolio in [SAE 771](#), Capstone Seminar. Students will begin the E-Portfolio during the first semester of the program.
4. Research. Successful completion of [SAE 729](#), [SAE 766](#) and [SAE 767](#).

5. Transfer Credit. A maximum of 30% of the total hours may be accepted in as transfer credit toward a master's degree. All transfer credit must be "A" or "B" grade status from a regionally accredited college or university and must be approved by the program director.

Graduate Assistantships

There is a strong possibility that candidates admitted into the student affairs program by February 1 will be offered employment as a graduate assistant within the Division of Student Affairs. Students admitted by this date with at least a 3.00 GPA will receive priority consideration. Students admitted to the student affairs program should have either a graduate assistantship or a full-time employment position with Missouri State University or a local post-secondary educational institution.

Required Courses

Course Code	Course Title	Credit Hours
SAE 721	Introduction to Student Affairs	3 hrs
SAE 723	Student Development Theory	3 hrs
SAE 726	Higher Education in the United States	3 hrs
SAE 729	Foundations of Research	3 hrs
SAE 732	Leadership and Administration in Higher Education	3 hrs
SAE 735	Governance and Finance in Higher Education	3 hrs
SAE 738	Legal and Ethical Issues in Student Affairs	3 hrs
SAE 747 or SAE 748*	Supervised Practice or Special Projects: Reflective Moments in Higher Education and Student Affairs	6 hrs
SAE 749	Student Outcomes	3 hrs
SAE 756	Qualitative Research in Higher Education	3 hrs
SAE 757	Quantitative Methods in Educational Leadership	3 hrs
SAE 771	Capstone Seminar	3 hrs
COU 710	The Helping Relationship	2 hrs
COU 711	The Helping Relationship Lab	1 hrs
	Total	42 hrs

*Full time employees at Missouri State University or area institutions may substitute this class to meet their Supervised Practice requirement for their degree.

Program Admission Requirements

Graduate Certificate In Orientation and Mobility

Program Description

The Graduate Certificate in Orientation and Mobility is available to non-degree seeking individuals or as a component of the Masters degree in Special Education, Visual Impairment emphasis. The Orientation and Mobility (O&M) certificate is designed to meet regional needs and is aligned to the standards set by the Association of Education and Rehabilitation of the Blind and Visually Impaired (AER) and Academy of Certification of Vision Rehabilitation and Education Professionals (ACVREP). Small cohorts of individuals who desire to pursue certification in O&M will be identified based upon geographic need and individual qualifications. The instructor(s) for SPE 712 and SPE 760 will conduct a very intensive course in which participants will spend several hours each day over eight weeks under the blindfold practicing instructional techniques and strategies of O&M. SPE 760 is the internship course and participants must meet rigid standards set by AER and ACVREP. Prerequisites may be required based on transcript analysis.

Entrance Criteria

To be considered for the program, a student must apply and be admitted to the Graduate College.

Required Courses

Course Code	Course Title	Credit Hours
SPE 606*	Principles of Orientation and Mobility	3 hrs
SPE 608*	Low Vision, Anatomy and Physiology of the Eye	3 hrs
SPE 712	Instructional Techniques and Strategies of	6 hrs

	Orientation and Mobility	
SPE 714*	Professional Issues Related to Orientation and Mobility with Diverse Populations	3 hrs
SPE 760	Internship in Orientation & Mobility	3 hrs
	Total (Minimum)	18 hrs

*Offered via internet.

GPA Requirements

Attain a grade point average of at least 3.00 on all graduate course work at Missouri State University.

Graduate Certificate In Autism Spectrum Disorders

Program Description

An 18 credit hour Missouri State University Graduate Certificate in Autism Spectrum Disorders (ASD) is available to non-degree seeking individuals or as a component of the Masters degree in Special Education, ASD emphasis. Students pursuing a program of study in other areas of education may also complete these courses as electives or in addition to requirements on the respective program of study. The certificate is also offered to support professionals in the fields of psychology, communication disorders, social work, medicine, and other related specialties. The certificate will not lead to teacher certification in autism; however, it is offered to support educators and other professionals who desire greater expertise in the area of ASD. Emphasis is placed on supporting individuals with challenging behavior through positive behavioral supports and supporting communication, learning and sensory deficits through validated, data-based programming. Required course work for the ASD Graduate Certificate follows.

Entrance Criteria

To be considered for the program, a student must apply and be admitted to the Graduate College.

Required Courses

Course Code	Course Title	Credit Hours
SPE 625	Introduction to Teaching and Assessing Students with Autism Spectrum Disorders	3 hrs
SPE 616	Foundations of Applied Behavior Analysis and Intervention for Teachers in Applied Settings	3 hrs
SPE 626	Applied Behavioral Analysis for Developmental Disabilities and Autism Spectrum Disorders	3 hrs
SPE 791	Clinical Practicum for Special Needs Populations	4 hrs
CSD 733	Introduction to Augmentative and Alternative Communication	2 hrs
SPE 627	Seminar in Developmental and Sensory Disabilities	3 hrs
	Total (Minimum)	18 hrs

GPA Requirements

Attain a grade point average of at least 3.00 on all graduate course work at Missouri State University.

Counseling (COU) courses

COU 700 Problems in Counseling

Individual investigation into a problem or problems of concern to the student and deemed of significance by the instructor. Written report required. May be repeated to 9 credit hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

COU 701 Tests and Measurements for Counselors

A comprehensive study of instruments for measuring psychological traits, including group devices suitable for use in elementary and secondary schools, as well as individual instruments for use in both school and community agency settings. Basic statistical concepts and common terminology related to measurement are taught as a functional part of the course.

COU 753 Analysis of Childhood Learning and Adjustment

Prerequisite: admission to Counseling program and COU 701.

Acquaints student with various assessment and diagnostic procedures in evaluation of learning and adjustment problems.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 756 Group Counseling

Prerequisite: admission to Counseling program.

Acquaints counselors with group counseling theories and techniques. Includes an experiential group component.

Credit hours: 3 Lecture contact hours: 3

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 702 School Counseling Foundations and Ethics

Philosophy, organization, and practices of a counseling program in the elementary and secondary school. The school counselor's role as counselor, consultant, and coordinator, professional identity, and legal issues are included. Includes a significant focus on ethical standards and issues.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 703 Mental Health Counseling Foundations and Ethics

An introduction and overview of the history, philosophy, and function of the counselor in mental health and other community agency settings. Includes an examination of service population characteristics and treatment needs, intervention modalities and approaches, professional identity, and related topics. Includes a significant focus on ethical standards and issues.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 705 Orientation to Personal and Professional Development

This course is an experience in personal and group encountering and sensitivity. Its purpose is to assist students in discovering a more complete awareness, understanding, and acceptance of themselves and others as human beings. Primary emphasis will be upon students exploring self, values, needs, and personal characteristics. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 707 Human Development and Personality

Study of child, adolescent and adult psychological development theories, normal adjustment processes, personality structure, and abnormal behavior.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 708 Child Counseling Theories and Techniques

Prerequisite: admission to the Counseling program; and COU 702 or COU 703; and COU 705 and COU 710 and COU 711.

A consideration of major theories of counseling as they are related to counseling with elementary school-aged children. Emphasis is placed upon the counseling process as it affects the educational, personal, and social adjustment of children.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0

Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 757 Elementary Group Counseling Through Play

Prerequisite: admission to Counseling program or permission of instructor; and COU 705 and COU 708 and COU 710 and COU 711 and COU 782.

Introduction to group therapy methods and techniques appropriate to an elementary school setting. Emphasis is placed upon foundational group therapy skills in general, and on play therapy modalities in particular, that are appropriate for elementary-age children. Groups in an elementary setting, utilizing Missouri Comprehensive Guidance and play therapy and applications to diverse populations, will be emphasized.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 765 Research Seminar in Counseling

Prerequisite: admission to Counseling program and SFR 780.

The study, analysis, and discussion of special topics culminating in a substantial written report. Preparation of a Professional Portfolio. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

COU 780 Secondary School Counseling Practicum

Prerequisite: admission to Counseling program; and COU 710 and COU 751 each with grade of B or better; and COU 711; and department approval for practicum.

Supervised counseling with secondary school aged students and their families; observation, discussion, and evaluation of the counseling process. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6
Typically offered: Fall, Spring
[Projected offerings](#)

COU 781 Secondary School Counseling Internship

Prerequisite: admission to Counseling program; and either COU 780 or COU 784; and department permission.

Supervised experience in secondary school counseling at an approved school site. Minimum of 300 hours on-site. Students will receive individual supervision on-site, and small-group supervision from the department. May be repeated up to 9 hours. Graded Pass/Not Pass only. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 10
Typically offered: Fall, Spring
[Projected offerings](#)

COU 782 Elementary School Counseling Practicum

Prerequisite: admission to Counseling program; and COU 708 and COU 710 each with grade of B or better; and COU 711; and department approval for practicum.

Supervised counseling with elementary school-aged children and their parents; observation, discussion, and evaluation of counseling sessions. Graded Pass/Not Pass only.

Typically offered: Upon demand

[Projected offerings](#)

COU 710 The Helping Relationship

Prerequisite: admission to Counseling program; and concurrent enrollment in COU 711.

Two training components are integrated to provide an intensive pre-practicum experience. The didactic component introduces basic skills of effective interpersonal communication and counseling. Participation in co-requisite laboratory (COU 711) provides supervised practice in the practical application of those skills in simulated counseling interviews.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 711 The Helping Relationship Lab

Prerequisite: admission to Counseling program.

First enrollment must be concurrent with COU 710. Designed to accompany COU 710, this lab provides an opportunity for graduate students in counseling to practice basic counseling skills in role-played sessions with live observation, video-taped review and supervisory feedback. Repeatable to 3 credit hours. Graded Pass/Not Pass only.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 3

Typically offered: Upon demand

[Projected offerings](#)

COU 714 Diversity and Multicultural Issues in Counseling

Prerequisite: admission to Counseling program.

An introduction to counseling theories, interventions and issues in working with clients from diverse, minority and ethnic cultures. Values, beliefs and norms of various cultures, including the student's, will be examined as they pertain to the counseling process.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 724 Appraisal and Clinical Interviewing

Prerequisite: admission to Counseling program; and COU 710 and COU 711.

Study of and practice in conducting clinical interviews, appraising and assessing level of functioning and mental status, and developing diagnoses of psychoemotional disorders. Includes assessment of learning and functioning of children. An introduction to counseling theories, interventions and issues in working with clients from diverse, minority and ethnic cultures. Values, beliefs and norms of various cultures, including the student's, will be examined as they pertain to the counseling process.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 733 Couple and Family Counseling

Prerequisite: admission to Counseling program; and COU 710 and COU 711.

Credit hours: 3 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Spring

[Projected offerings](#)

COU 783 Elementary School Counseling Internship

Prerequisite: admission to Counseling program; and COU 782; and department permission.

Supervised experience in elementary school counseling at an approved school site. Minimum of 300 hours on-site. Students will receive individual supervision on-site, and small-group supervision from the department. May be repeated up to 9 hours. Graded Pass/Not Pass only. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 10

Typically offered: Fall, Spring

[Projected offerings](#)

COU 784 Mental Health Counseling Practicum

Prerequisite: admission to Counseling program; and COU 710 and COU 714 and COU 751 each with grade of B or better; and COU 711; and department approval for practicum.

Supervised counseling experience of clients from the community; observation, discussion, and evaluation of counseling sessions. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Upon demand

[Projected offerings](#)

COU 785 Mental Health Counseling Internship

Prerequisite: admission to Counseling program; and either COU 780 or COU 784; and department permission.

Supervised experiences (individual, family, group) in counseling at an approved community agency site. Minimum of 300 hours on-site. Students will receive individual supervision on-site, and small group supervision from the department. May be repeated to 9 credit hours. Graded Pass/Not Pass only. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 786 School Psychological Examiner Practicum

Prerequisite: COU 701 and COU 753 and PSY 720.

Supervised practicum in the administration and interpretation of individual intelligence tests, formal and informal diagnostic procedures and diagnostic interviewing techniques in an educational or clinical settings. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 788 Introduction to Supervision, Consultation and Leadership

Prerequisite: COU 710 and COU 711; and COU 780 or COU 782 or COU 784; and admission to Counseling EdS program or departmental permission.

An introduction to the major theories of couple and family counseling and their associated interventions. An integrated combination of lecture, discussion, demonstration and role-play lab sessions will be used.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

COU 751 Theories and Techniques of Counseling

Prerequisite: admission to Counseling program; and COU 705; and either COU 702 or COU 703.

Examination of various theoretical approaches to counseling; significance of theories in counseling practice. Overview of interventions and techniques associated with each theory. Students make an intensive investigation of a problem to be selected in counseling theory and methods. Report of the investigation required.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 752 Career Development

Prerequisite: admission to Counseling program.

A consideration of the various theories of career development and their implications in counseling for vocational career development and their implications in counseling for vocational adjustment. A study of the work ethic, the labor force, and the concept of career education. Designed to give students competence in collecting and using occupational and educational information in counseling related to career development and in developing career education programs. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

This course is designed to address fundamental theoretical and applied aspects of clinical supervision, consultation, and leadership. Supervision addresses the theory and practice of clinical supervision in counseling and psychotherapy and provides a supervised, practical experience of doing counseling supervision in an applied setting. Consultation focuses on providing consultation services in schools and other systems. Since counselors and psychotherapists are often called upon within schools and agencies to provide leadership, the leadership component of this course surveys the literature on leadership styles, roles, and emerging trends.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 790 Counseling Workshop

Improves skills and knowledge of counselors in specific areas. Each workshop considers a single topic in depth. 30 hours of participation equal one semester hour.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

COU 794 Introduction to Research in Counseling

Prerequisite: admission to Counseling program.

Introduction to research methods in counseling, including quantitative and qualitative methods, action research, and program evaluation approaches, particularly in service-delivery settings. An emphasis is placed on developing an understanding of foundational research methods that will allow students to be effective critical consumers of research in counseling and prepare them to design and implement sound program evaluations.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

COU 795 Topics in Counseling

Individual or group class designated to address specialized topics of interest to graduate students in counseling. May be repeated to 9 credit hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

COU 799 Thesis

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Educational Administration (EAD) courses

EAD 751 Foundations of Educational Leadership

An introductory course designed for the student considering a career in educational leadership. Explores the history, basic theories, and major areas of responsibility in school leadership.

EAD 842 Modern Trends in Educational Administration

Designed as an advanced level course for the study of the larger contexts of education. Students will study state, multi-

EAD 751 is the first course to be taken in an administration degree program.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 752 The Secondary School Principal

An examination of the leadership responsibilities of the secondary school principal. Instructional leadership, decision-making, problem solving, effective schools correlates, the change process, school culture, diversity and school improvement concepts will be emphasized.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 753 The Elementary School Principal

An examination of the leadership responsibilities of the elementary school principal. Instructional leadership, decision-making, problem solving, effective schools correlates, the change process, school culture, diversity and school improvement concepts will be emphasized.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 754 State and National School Leadership

Role and responsibilities of the local, state and federal agencies in school administration.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 759 Leadership Capstone

Prerequisite: EAD 788 or SFR 780.

The culminating course in the Educational Administration masters degree programs. The course results in the completion of the student's research major project; preparation and presentation of the student's graduation portfolio; and completion of departmental assessments.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 780 Administration of Instructional Programs

An analysis of instructional programs and the role of the school administrator in developing learner-centered school cultures and supporting research-based instruction.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 781 Organizational Management

Emphasis is on basic administrative skills including fiscal management and building utilization as well as the skills and processes needed to collaboratively develop and maintain strategic plans.

state and national trends/issues, analyze their effect upon local school programming and student learning, identify appropriate outside agencies for initiating collaborative relationships as well as identify adaptive leadership behaviors to respond to various trends/issues. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states. These goals and outcomes are based upon I.S.L.L.C. standards as well as the EAD Knowledge Base.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 843 School and Community Partnerships

Designed as an advanced level course for the study of establishing, nurturing and sustaining effective school-community partnership programs. Students will be exposed to content and will generate material that demonstrates the ability to develop partnerships with business, higher education and other community groups which supplements the learning environment and supports the overall mission of the school as outlined by goals and objectives of the I.S.L.L.C. standards as well as the EAD Knowledge Base. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states. The course provides a broad overview of the essential elements of educational partnership programs while working with social agencies and elementary grant writing.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 844 Leadership in Professional Development

Designed as an advanced level course for the study of enhancing professional performance through effective staff development and performance enhancement efforts. Students will demonstrate the ability to collaborate professionally with staff to enhance performance and promote successful teaching and learning in accordance with the goals and outcomes as outlined by I.S.L.L.C. standards as well as the EAD Knowledge BASE. The course provides a broad overview of advanced elements of supervision including national teaching standards, adult learning theory, effective staff development and use of data to inform professional development efforts. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other L.S.L.L.C. member states.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 850 Politics of Education

Overview of the origins and the nature and impact of political forces surrounding and influencing schools. Students will study the increasingly complex political web of American education as well as research the continuing debate dealing with local

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 782 Internship-On Site

Problem-based field experiences encompassing building level, district level, or other specialized administrative or supervisory positions to emphasize the intern's knowledge, skills and sensitivity in working with diverse students. Students spend specified periods of time working with experienced administrative or supervisory personnel. May be repeated to a maximum of 10 hours. Supplemental course fee.

Credit hours: 2 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

EAD 783 Internship-Related Agencies

Problem-based field experiences with various external agencies that relate to the school administrator or supervisor (i.e. juvenile court, law enforcement, community support services, etc.) Supplemental course fee.

Credit hours: 1 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

EAD 784 Multicultural Issues Involving Human Relations and Collaborative Processes

Designed to develop skills in effective interpersonal skills, written and oral communication within a diverse cultural community.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 785 Legal and Ethical Contexts of Schooling

Explores the statutory and regulatory requirements as well as the ethical implications of policy initiatives inherent in the effective operation of a school.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 786 School Supervision and Performance Enhancement

Administrative functions related to human resource management and development as well as enhancing the performance of the instructional personnel. (i.e. recruitment, selection, retention, training, supervision, evaluation of staff.)

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 787 Administration of Special Programs

Designed to provide skills to establish, administer, and supervise special education services and other student programs. Programs in the area of special education, guidance, vocational education, early childhood as well as

control versus the expanding role of state and federal government. This course will help the student in educational administration analyze the various core constituencies of school politics, analyze the issues/demands made in the school community, and study the intervening variables associated with school issues as well as the decisions which must be made by school policy makers.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 858 School Personnel

This course will provide knowledge related to areas of personnel process such as: human resource planning, recruitment, selection, placement, induction, staff development, appraisal, compensation, negotiation, employment conditions, employee data, support staff, empowerment of staff, policies and procedures, and career paths.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 860 Field Study

Prerequisite: EAD 895.

This course involves the completion of field projects conducted in cooperation with a public school district or appropriate agency. Requires a formal investigation and survey of a recognized problem within a selected institution. The nature of the investigation may also be in-depth, independent research relevant to current practice in any facet of the educational process. The subject for investigation is selected by the student with approval of the advisory committee. An oral review of the project will be presented to a selected faculty committee. May be repeated but not to exceed a total of 6 hours. A maximum of 3 hours may be counted toward degree.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

EAD 861 Human Relations

Designed to upgrade educational leaders in human relations skills. Major focus will be on effective group processing and dynamics, understanding learning styles and cultural diversity issues, and facilitating skills for school improvement.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 862 The Superintendency

Analysis and discussion relating to current problems of school management involving decision making, data processing, operations, research, work and wages, unions and management, and purchasing.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EAD 863 Curriculum Design and Evaluation

A course designed to investigate and analyze current and innovative instructional programs. Special emphasis is given to

current state and federal programs affecting education are emphasized.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 788 Action Research in Educational Leadership

Introduction to the research designs and analysis techniques of action research. Student will engage in activities designed to examine current best practices in the school setting through a methodical, research-based orientation with the ultimate goal of assessing the effect of innovative practices on a variety of school variables.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 799 Thesis

Prerequisite: EAD 788 and SFR 780.

Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours credit.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

EAD 841 Advanced Issues in School Improvement

Designed as an advanced level course for the study of barriers to learning, strategies to reduce or eliminate those barriers, stakeholder involvement, advanced strategic planning techniques and program development, in accordance with the goals and outcomes of the I.S.L.L.C. standards and the EAD Knowledge Base. The major focus of this course is to provide the skills and knowledge appropriate to assisting the student in developing artifacts necessary for completion of his/her professional portfolio. This portfolio is needed for the renewal of the initial administrator certificate in the state of Missouri and other I.S.L.L.C. member states. The course provides an opportunity for students to identify significant barriers to learning within an educational setting, analyze the conditions of the educational setting and take specific steps to eliminate the barriers and support student success.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

national reports on educational practices and the development of a model school of the future.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 864 Diversity and Community Relations

An examination of the various strategies involved in establishing effective internal and external communications. The responsibilities of boards of education, administrative officials, staff personnel, students, and the community will be emphasized.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 865 School Law

Constitutional statutory and case law that relates to all staff personnel, students, school district and other allied governmental units is investigated, analyzed and discussed. Special emphasis is given to the study of contracts, dismissals, tenure, retirement, pupil injuries, liability of school personnel, school district and board member's legal rights and responsibilities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 866 Public School Finance

A study of school budgeting procedures, revenue and expenditure accounting, problems related to local, state and federal financing of public school operations. The Missouri Uniform Accounting System for Public Schools is utilized in the development of a major school finance project.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 867 School Plant Planning and Maintenance

Designed to familiarize students with the development of master plans and educational specifications for a school facility. Attention is given to site and building evaluations, barrier-free facilities, bond issues, remodeling, energy conservation, contractor and architectural responsibilities, and equipping and maintaining school plants.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EAD 870 Specialized Topics in Educational Leadership

Designed to upgrade the school administrator or leader's knowledge and skills in specialized areas of current interest and need. Variable Content Course. May be repeated to a total of 6 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

EAD 882 Superintendency Internship, Part 1

Problem-based field experiences at the superintendency level to emphasize the intern's knowledge, skills and sensitivity in working with diverse students, staff and community. Students spend specified periods of time working with experienced administrative personnel.

Credit hours: 2 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

EAD 895 Research in Administrative Practice

The study of research in the field of educational administration. This course integrates research skills and professional administrative practices. Students interpret, evaluate and apply research skills enabling them to design a Field Study proposal which is required for the Specialist degree in Educational Administration.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Educational Leadership (EDD) courses

EDD 901 Leadership Theory and Practice

Prerequisite: admission to the Doctorate in Educational Leadership program.

Advanced study of leadership theories, concepts, and inquiry as applies to educational organizations. The course will explore leadership theories, power and authority in organizations, leader effectiveness, and organizational reform. Emphasis will be placed on understanding leadership in organizations through application and extension of leadership theories in practice.

Credit hours: 4 Lecture contact hours: 4

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 902 Quantitative Methods in Educational Research I

Prerequisite: admission to the Doctorate in Educational Leadership program.

This course focuses on types of regression analysis and includes the following topics: simple linear regression, multiple regression, and semi-partial correlation, regression with categorical variables, categorical and continuous variables within the same model, Multilevel analysis (Hierarchical linear modeling), and structural equations. The emphasis in this class is on conceptual and practical understanding, rather than on computation. Goals are for the students to: (a) understand the basic assumptions and models underlying regression analysis, (b) use a statistical analysis package to conduct regression analysis, (c) read and interpret the output from a statistical analysis package, and (d) use this output to write a results sections.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 903 Leadership Inquiry II

EDD 904 Content and Context of Learning

Prerequisite: admission to the Doctorate in Educational Leadership program.

Students will develop the knowledge and skills for examining, designing, and implementing school and classroom conditions that support quality learning experiences for all students and personnel. This course theme is about learning, and those issues that enhance and detract from quality learning for all. Throughout the course, participants and instructors will model optimum learning conditions and strategies. Students will be asked to demonstrate a thorough understanding of those conditions and competencies through study, critique, development and implementation of authentic learning experiences for their colleagues. Resources to support the learning experiences will include audio-visual materials, readings, internet, and simulations. Authentic assessment will be used to determine each student's level of competence in the course content.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 905 Leadership Inquiry III

Prerequisite: admission to the Doctorate in Educational Leadership program.

This one hour doctoral level seminar will focus on understanding key concepts and methodologies of data reporting in K-16 organizations and with members of that organization to address problems of practice.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 906 Leadership Inquiry IV

Prerequisite: admission to the Doctorate in Educational Leadership program.

Prerequisite: admission to the Doctorate in Educational Leadership program.

This course is part of the statewide collaborative doctoral program. This course will emphasize a wide range of instructional methodologies, cooperative activities, problem-based learning and practical application. The students will be able to design, conduct, and report research to address problems of practice using appropriate research methodologies.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

The seminar will explore the use of multiple sources for data, human subjects review requirements, and research ethics. The course will also examine the exploration and design of leadership research focused on addressing problems of practice.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 907 Program Planning and Evaluation

Prerequisite: admission to the Doctorate in Educational Leadership program.

Explores the theory and practice of evaluation of educational programs including evaluation models, research methods and design strategies to measure program outcomes, especially student and school performance. In addition, skills in program planning will be developed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

EDD 908 Qualitative Tools for Applied Research in Educational Leadership

Prerequisite: admission to the Doctorate in Educational Leadership program.

This course focuses on qualitative research theory, design and analysis. Students will learn how educational leaders can use qualitative research design to critically examine research questions in their practice. They will also learn to analyze educational issues and execute processes to effectively explore those issues using qualitative methods.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Student Affairs in Higher Education (SAE) courses

SAE 721 Introduction to Student Affairs

An introductory course designed for the student pursuing a career in Student Affairs. This course explores the origin, history, philosophy, theory, and practice related to the Student Affairs profession.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

SAE 723 Student Development Theory

Prerequisite: admission to the Student Affairs in Higher Education program.

Introduces the student to student development theories. A basic understanding allows the student to note application of these theories to practice. This will result in Student Affairs professional who can design approaches that work most effectively with students.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

SAE 747 Supervised Practice

Prerequisite: admission to the Student Affairs in Higher Education program.

Students will earn academic credit for completion of two practica working in Student Affairs departments. Knowledge accumulated in coursework will be applied to the work setting. Experiences are cooperatively planned and guided by university personnel. May be repeated one time for a maximum of 6 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

SAE 748 Special Projects: Reflective Moments in Higher Education and Student Affairs

Prerequisite: admission to the Student Affairs in Higher Education program.

The primary objective of this class is to provide students who are full-time employees at either MSU or area institutions an alternative to the traditional 6-hour supervised practice requirement that most cohort students complete through SAE

SAE 726 Higher Education in the United States

Prerequisite: admission to the Student Affairs in Higher Education program.

The historical development of American higher education will be presented. Political, social, economic, and intellectual issues will be examined from its inception to the present day for contemporary application. A focus will be on the matrix of trend, topics, and eras. An emphasis is placed on higher education in the post World War II era creating a solid background of higher education in the last 50 years.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SAE 729 Foundations of Research

Prerequisite: admission to the Student Affairs in Higher Education program.

Students will acquire and use research methods skills. These skills will be put to use in preparing a research proposal, reviewing empirically-based journal articles, formulating hypotheses, designing observational studies, and analyzing and interpreting data.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SAE 732 Leadership and Administration in Higher Education

Prerequisite: admission to Student Affairs in Higher Education program.

Students will be provided with the opportunity to develop a firm working concept of leadership theories and principles. Upon completion of the course, students should be able to identify and discuss the role of leadership in student affairs, and be able to apply those leadership principles to activities in their job.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SAE 735 Governance and Finance in Higher Education

Prerequisite: admission to the Student Affairs in Higher Education program.

Exposure of the student to theoretical and applied concepts of governance and finance structures in higher education. Emphasis will be on organizational structures, financial operations, terminology, successful administrative/management practices, and models prevalent in higher educational settings.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SAE 738 Legal and Ethical Issues in Student Affairs

Prerequisite: admission to the Student Affairs in Higher Education program.

747, Supervised Practice. Similar to SAE 747, Supervised Practice, students will complete two sections of the class (6 hours) distributed over two semesters. Under the direction of the instructor, students will complete an extensive seminar/degree paper that enhances the student's graduate program portfolio requirement. May be repeated one time to a maximum of 6 hours.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring, Summer
[Projected offerings](#)

SAE 749 Student Outcomes

Prerequisite: admission to the Student Affairs in Higher Education program.

Fostering undergraduates' success inside and outside of the classroom is a byproduct of academic and student affairs collaboration. The aim of the course is to help new professionals understand the outcomes of student success.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SAE 755 Topical Seminar

Prerequisite: permission of SAE Program Director.

This seminar seeks to provide students a curricular structure to assimilate emerging professional development practices in higher education and student affairs. Course will not count toward SAE degree requirements.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Summer
[Projected offerings](#)

SAE 766 Research Methods and Data Analysis

Prerequisite: admission to the Student Affairs in Higher Education program.

This course provides a review of the most commonly utilized research designs and methods and approaches to data analysis and reporting in Student Affairs. Students will learn how to utilize research studies in the academic and professional literature and how to prepare research proposals and conduct research within a college or university setting. Students completing the course should have an understanding of the factors which influence research quality, including reliability, validity and the use and misuse of statistics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SAE 767 Assessment and Evaluation

Prerequisite: admission to the Student Affairs in Higher Education program.

This course provides a "hands-on" approach to assessment and evaluation of individual and program outcomes in Student Affairs, focusing on how to measure change in student knowledge, skills and behaviors and the effectiveness of programs in producing outcomes. The course will also address the relationship of assessment and evaluation to: strategic, division and program planning; benchmarking and program review; and the preparation of grant proposals.

Credit hours: 3 Lecture contact hours: 3

Introduction to the basic and current legal and ethical concepts that face American colleges and universities today. Topics to be discussed include the basis from which higher education law is formed; current case, state, and regulatory laws; personnel issues; and risk management and liability issues for higher education.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SAE 771 Capstone Seminar

Prerequisite: admission to Student Affairs in Higher Education program.

This professional seminar is designed to promote the integration of the core curriculum and practitioner experiences of the master's program in student affairs administration, and to prepare students for the transition to a professional Student Affairs position following completion of the degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Special Education (SPE) courses

SPE 602 Early Intervention for Young Children with Autism

Prerequisite: permission of instructor.

This course constitutes the second and last segment of the Missouri Autism Institute for educators who are, or will be, working with young children birth to age six who experience symptoms of autism. May be taught concurrently with SPE 502. Cannot receive credit for both SPE 502 and SPE 602.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 604 In-District Autism Consultant Training

Prerequisite: current Missouri teaching certification or permission of department head.

Students will study advanced educational techniques of autism in general and educational methodologies specifically used with children with autism. Instruction will be provided in consultation and collaboration techniques. Students will demonstrate competence in educational report writing and in-service instruction. Personal professional development plans will be developed by each student, as well as a rating of personal competence. Students will be provided with resources for further study. May be taught concurrently with SPE 504. Cannot receive credit for both SPE 504 and SPE 604.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 605 Braille Reading and Writing I

Prerequisite: permission of instructor.

This online course has been designed to enable teachers of children and youth with visual impairments develop basic competencies in reading and writing literary Braille, prepare correctly formatted Braille material, and have an awareness and basic understanding of the Nemeth codes for math and science for students grades K-12. Students will employ the use of the Perkins Braille Writer, slate and stylus, Perky Duck, and Duxbury translation software to produce high quality Braille material. Successful completion of this course should be regarded as only one step in a series of courses leading to certification in teaching students with visual impairments. An

SPE 663 Methods of Teaching Individuals with Mental Retardation/Developmental Disabilities

Prerequisite: SPE 345 and SPE 346; and concurrent enrollment in SPE 493; and Teacher Certification students must be admitted to Teacher Education Program.

The course will stress application of theoretical perspectives and research-based methods for individuals with mental retardation and developmental disabilities. Students will conduct an analysis of assessment data, apply data in the development of diagnostic conclusions and corresponding educational plans. Emphasis will be placed on evaluation and programming for integration in school, community, and vocational settings. May be taught concurrently with SPE 583. Cannot receive credit for both SPE 583 and SPE 663.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring, Summer
[Projected offerings](#)

SPE 664 Language Development of Exceptional Students

Prerequisite: SPE 345 and SPE 346; and Teacher Certification students must be admitted to Teacher Education Program.

Language development and intervention for exceptional individuals. Language assessment and curriculum development for individuals with disabilities, as well as for individuals who are culturally and ethnically diverse, will be addressed. May be taught concurrently with SPE 584. Cannot receive credit for both SPE 584 and SPE 664.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

SPE 667 Introduction to the Education of Students with Behavior Disorders

Prerequisite: SPE 310 and Teacher Education students must be admitted to Teacher Education Program.

Students will acquire knowledge of identification, classification, diagnostic, and educational planning procedures based on the predominant conceptual models. Required for certification as teacher of students with behavior disorders. May be taught concurrently with SPE 587. Cannot receive credit for both SPE

approved certification process must be completed in order to acquire basic and necessary competencies for work with children and youth with visual impairments. Finally, the course has been designed to help teachers develop an appreciation for the Braille system and the application of this system to all aspects of life for individuals with visual impairments. Instructor and/or site based facilitators will provide monthly face to face instruction to students whenever possible. Students must complete SPE 505 and SPE 611 to achieve mastery of literary Braille code. Note: Midterm and final examinations will be proctored. May be taught concurrently with SPE 505. Cannot receive credit for both SPE 505 and SPE 605.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 606 Principles of Orientation and Mobility

Prerequisite: permission of instructor.

This online course focuses on the history, philosophy, and ethics of orientation and mobility. Participants will also consider various consumer driven approaches in orientation and mobility. The course will give the teacher of the visually impaired the ability to perform and monitor basic techniques of orientation and mobility as used by students who are blind, visually impaired, or multi-handicapped. Students will be required to create a video record of their blindfold and other sensory experiences to illustrate their skill development. Note: Midterm and final examinations will be proctored. May be taught concurrently with SPE 506. Cannot receive credit for both SPE 506 and SPE 606.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SPE 607 Introduction to Visual Impairments, Autism and Severe/Multiple Disabilities

Prerequisite: permission of instructor.

An introduction to educational programs and services for students with visual impairments, autism, deaf-blindness and multiple disabilities. This course will provide teachers, paraprofessionals, social workers, psychologists, etc. with a foundation in the historical perspectives, developmental characteristics, psychosocial aspects, and legislation related to severe and multiple disabilities. An emphasis will be placed on the psychosocial effects of visual impairments, autism, deaf-blindness and multiple disabilities on the development of the individual and on adaptations that enhance functioning. May be taught concurrently with SPE 507. Cannot receive credit for both SPE 507 and SPE 607.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 608 Low Vision, Anatomy and Physiology of the Eye

Prerequisite: permission of instructor.

This online course will introduce teachers, rehabilitation specialists and others to practical applications of low vision techniques. The students will use low vision simulators to perceive, integrate and react to different environmental stimuli. Sections of the course will involve clinical low vision examinations. Analysis and application of the fundamental principles and theory of sensory information acquisition by the

587 and SPE 667.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 670 Approaches in Mainstreaming Exceptional Students

Prerequisite: SPE 310 or SPE 340 and Teacher Certification students must be admitted to Teacher Education Program.

Application of methods for modifying instructional materials and curriculum to help special education and regular classroom teachers meet the demands of mainstreaming. May be taught concurrently with SPE 590. Cannot receive credit for both SPE 590 and SPE 670.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 671 Clinical Practicum in Special Education

Prerequisite: permission of instructor.

This course is open to professionals with teaching certification or students pursuing a minor requiring credit hours in addition to SPE 491, 492, or 493. Students will collect data, develop and implement individual educational programs, and submit an extensive written report. Assignments will be based on area of certification. In addition, this course is utilized for credit hours toward an Internship in Orientation and Mobility and Internship in Visual Impairment. See instructor for specific requirements. May be taught concurrently with SPE 591. Cannot receive credit for both SPE 591 and SPE 671.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SPE 709 Methods of Teaching Students with Visual Impairments and Multiple Disabilities

Prerequisite: permission of instructor.

This online course is one of six courses offered to provide prospective teachers of children and youth with visual impairments (including those with multiple disabilities) competency-based training for work with this population in K-12 schools. Provides students with the pedagogical preparation to effectively teach Braille reading and writing, organize activities to promote literacy development, utilize assistive technology (including voice output and other computer based applications), teach compensatory skills and strategies for mathematics, development of listening skills, as well as other instructional adaptations for the curricular areas of language arts, science, and social studies. In addition, the course focuses on the teaching of social skills needed for success in education and employment. Participants will demonstrate the ability to assess, adapt, evaluate and teach academic subjects and specialized curricula for students with visual impairments, including those with multiple disabilities. Note: midterm and final examinations will be proctored.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SPE 710 Problems in Special Education

visually impaired or blind as it applies to the classroom teacher will be stressed. Also, the course will address a full array of eye diseases and conditions and the educational implications. Note: Midterm and final examinations will be proctored. May be taught concurrently with SPE 508. Cannot receive credit for both SPE 508 and SPE 608.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SPE 613 Physical and Health Needs of Students with Disabilities

Prerequisite: SPE 715.

Focuses on the role of the special educator in management of health related issues such as monitoring medication and providing services to individuals with specialized self care needs and those with chronic illness. Emphasis will be placed on collaboration with related services staff and medical personnel as well as the integration of the student with health care needs into school and community settings. May be taught concurrently with SPE 510. Cannot receive credit for both SPE 510 and SPE 613.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 616 Foundations of Applied Behavior Analysis and Interventions for Teachers in Applied Settings

Prerequisite: admission to the Special Education Program.

Focuses on the foundational principles of applied behavior analysis. Emphasis will be placed on the development of positive behavior support plans that proactively assist students with challenging behavior in applied and/or school settings. May be taught concurrently with SPE 515. Cannot receive credit for both SPE 616 and SPE 515.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 617 Effective Practices in Special Education

Prerequisite: SPE 715 and SPE 782 and SPE 792.

Empirically based teaching practices with emphasis on reading and mathematics foundations to support special needs learners. Students will also gain knowledge of varied theoretical perspectives and instructional approaches including validated behavioral and cognitive based methods that support diverse learners. The content of the course will also include activities to support determination of present level of performance and placement in special and general education curricula per IDEA and other Federal mandates. May be taught concurrently with SPE 517. Cannot receive credit for both SPE 517 and SPE 617.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

SPE 618 Application of Applied Behavior Analysis and Interventions for Teachers in Applied Settings

Prerequisite: SPE 616.

Major issues in the field of special education designed to meet individual student needs. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SPE 711 Braille Reading and Writing II

Prerequisite: SPE 505 or SPE 605.

This advanced, online course in Braille reading and writing will focus on competencies in reading and writing literary Braille and the Nemeth Codes for science and mathematics. Participants will also demonstrate the ability to teach basic assistive devices, and to provide instruction in tactile graphics. An introduction to the transcription in Braille code for music and foreign languages will also be presented. Instructor and/or site based facilitators will provide monthly face to face instruction to students whenever possible. Note: midterm and final examinations will be proctored.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SPE 712 Instructional Techniques and Strategies of Orientation and Mobility

Prerequisite: SPE 506 or SPE 606; and SPE 508 or SPE 608.

Provides participants with the techniques and strategies used by individuals who are blind or visually impaired for independent orientation and mobility. Participants will apply the strategies of orientation and mobility techniques while using blindfolds and low vision simulators. The application of skills will be completed in indoor environments as well as residential, business, rural, and commercial areas.

Credit hours: 6 Lecture contact hours: 6
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SPE 714 Professional Issues and Assessment in Orientation and Mobility with Diverse Populations

Prerequisite: SPE 505 or SPE 605; and SPE 506 or SPE 606; and SPE 508 or SPE 608; and SPE 712.

This online course will provide participants with the overall philosophy of orientation and mobility including: the Code of Ethics and Certification standards. Current literature and issues pertinent to the profession of orientation and mobility will be discussed. This will include issues impacting programming with students with multiple disabilities, the development and administration of an effective orientation and mobility instructional program, assessment procedures, and research approaches. Note: midterm and final examinations will be proctored.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 715 Foundations in Special Education

Focuses on legislation and litigation in the area of Education and Special Education and will include an overview of categorical disabilities including identification, etiology, and prevalence. The integration of individuals with disabilities across educational and community settings will be stressed

Focuses on the application of applied behavior analysis principles within school-based settings. Students will complete functional analysis/assessment on children and youth with disabilities and employ science based instruction strategies in school settings. May be taught concurrently with SPE 516. Cannot receive credit for both SPE 516 and SPE 618.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2

Typically offered: Upon demand
[Projected offerings](#)

SPE 619 Methods of Teaching Students with Learning and Behavioral Disorders

Prerequisite: SPE 320 and SPE 345 and SPE 346 and SPE 616; and concurrent enrollment in SPE 620; and Teacher Certification students must be admitted to Teacher Education Program.

Focuses on the application of theoretical perspectives and research-based methods of teaching students with learning disabilities or emotional and behavior disturbances. Evaluation procedures appropriate to analysis of academic achievement, social behavior, monitoring achievement, and behavioral change will be emphasized along with educational programming that promotes increasing achievement levels, improved social development, and inclusion. May be taught concurrently with SPE 519. Cannot receive credit for both SPE 519 and SPE 619.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0

Typically offered: Upon demand
[Projected offerings](#)

SPE 620 Practicum-Teaching Individuals with Learning and Behavioral Disorders

Prerequisite: concurrent enrollment in SPE 619; and Teacher Certification students must be admitted to Teacher Education Program.

Students will apply skills from introductory and specialized courses in settings with students with learning disabilities and behavioral disorders. Students will be involved in individual and small group instruction, review diagnostic data, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences. May be taught concurrently with SPE 520. Cannot receive credit for both SPE 520 and SPE 620.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4

Typically offered: Upon demand
[Projected offerings](#)

SPE 621 Methods of Teaching Individuals with Developmental Disabilities and Other Health Impairments

Prerequisite: SPE 345 and SPE 346; and SPE 616 or concurrent enrollment; and concurrent enrollment in SPE 622; and Teacher Certification students must be admitted to Teacher Education Program.

Stresses application of theoretical perspectives and research-based methods for individuals with developmental disabilities (i.e., mental retardation autism, Asperger syndrome, cerebral palsy) who may have associated orthopedic and health impairments (e.g., ADHD and epilepsy). Students will conduct an analysis of assessment data, apply data in the development of diagnostic conclusions and corresponding educational plans. Emphasis will be placed on evaluation, accommodations, and

along with an overview of programming validated to support specialized populations including those with disabilities and cultural and linguistic differences. In addition, the course will focus on strategies to support individuals identified as gifted as well as individuals identified at risk for school failure.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring, Summer

[Projected offerings](#)

SPE 750 Practicum-Visual Impairment

Prerequisite: SPE 605 and SPE 606 and SPE 607 and SPE 608 and SPE 709 and SPE 711; and permission of instructor.

This course serves as a supervised internship working with children with blindness or low vision, under the direction of a cooperating Teacher of Children with Visual Impairments and University Supervisor. Students observe, teach, and participate in professional activities in teaching children with blindness or low vision. Students work with individuals or groups during which they are provided the opportunity to apply principles and methods of teaching children with visual impairments and additional disabilities, including behavior management, instructional planning, and evaluation. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6

Typically offered: Upon demand
[Projected offerings](#)

SPE 760 Internship-Orientation and Mobility

Prerequisite: SPE 606 and SPE 608 and SPE 712 and SPE 714 or concurrent enrollment in SPE 714; and admitted to the Special Education/Orientation and Mobility program; and permission of instructor.

This course requires a supervised internship experience in an organization or school that serves individuals with blindness or low vision, during which the opportunity is provided for practical application of principles and methods of instruction in orientation and mobility; including techniques of safe, and independent travel. Completion of 350 hours of supervised fieldwork by a certified orientation and mobility specialist (COMS). Supplemental course fee.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6

Typically offered: Fall, Spring
[Projected offerings](#)

SPE 779 Application of Technology in Special Education

Prerequisite: admission to the graduate program in Special Education.

This course is designed to provide teachers with an in depth treatment of the research, theory, and application of computers and related technologies in the instruction of children and adults with learning, behavior, sensory, motor and communication disabilities. Students will incorporate the principles of reflective practice as it pertains to the assessment, selection of devices, and evaluation of assistive technologies for individuals with disabilities. The General Learning Outcomes 5, 9, and 10 presented in the Conceptual Framework of the Professional Education Unit (PEU) are the over arching tenets which guided the development and ongoing revisions to this course. Students acquire competencies related to the use of assistive devices and emerging technologies through participation in a 60 hour comprehensive field based experience in conjunction with schools and other agencies

programming for integration in school, community, and vocational settings. May be taught concurrently with SPE 521. Cannot receive credit for both SPE 521 and SPE 621.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 622 Practicum-Instruction of Students with Developmental Disabilities and Other Health Impairments

Prerequisite: concurrent enrollment in SPE 621 and Teacher Certification students must be admitted to Teacher Education Program.

Students will apply skills from introductory and specialized courses in settings with students with developmental disabilities (e.g., mental retardation, autism, Asperger syndrome, cerebral palsy) and orthopedic and health impairments (e.g., ADHD, epilepsy). Students will be involved in individual and small group instruction, develop and implement educational programs, as well as meet with the university supervisor and other practicum students to reflect on experiences. May be taught concurrently with SPE 522. Cannot receive credit for both SPE 522 and SPE 622.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

SPE 623 Curriculum and Methods in Early Childhood Special Education

Prerequisite: permission of area advisor in Special Education or Early Childhood Education.

Focuses on major aspects in early childhood special education including legislation, litigation, and current issues in the field. Each area of development of young children with disabilities will be a part of the course with particular emphasis on adaptation of materials and curricula to meet the needs of these children. There will also be a focus on families and issues surrounding assessment and eligibility for special education programs. Reflection on current practices and services for young children with disabilities will be included. Thirty clock hours of field experience will be required. May be taught concurrently with SPE 523. Cannot receive credit for both SPE 523 and SPE 623.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

SPE 625 Introduction to Teaching and Assessing Students with Autism Spectrum Disorders

Prerequisite: permission of instructor.

This course will support individuals across various disciplines who wish to gain knowledge of identification, assessment, and programming for individuals on the Autism Spectrum. Conditions associated with ASD will be examined along with etiology, prevalence, and assessment issues. Students will apply knowledge through review of, and practice with, various norm referenced and informal instruments and rating scales specific to ASD. Emphasis will also be placed on validated programming for ASD. May be taught concurrently with SPE 525. Cannot receive credit for both SPE 525 and SPE 625.

Credit hours: 3 Lecture contact hours: 3

which serve individuals with disabilities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SPE 780 Contemporary Issues in Special Education

Prerequisite: permission of instructor.

Analysis of trends, issues, and research in the field of special education will be reviewed and discussed. A comprehensive overview of local, state, and federal legislation and the impact on our public school special educational programs for children with disabilities will be discussed and analyzed. Historical and current litigation involving children with disabilities will be reviewed and discussed.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 781 Educational Consultation

Prerequisite: admission to the graduate program in Special Education.

Seeks to develop students' skills in collaboration consultation. Emphasis will be placed on the development of innovative service delivery options, personnel training, and development of communication skills. Students will apply theory to practice in a field experience.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

SPE 782 Advanced Diagnosis and Remediation of Students with Mild to Moderate Disabilities

Prerequisite: admission to the graduate program in Special Education.

Students will observe and participate in a variety of assessment and multidisciplinary team activities. Development of leadership skills will be stressed through participation in clinical field experiences involving standardized and performance evaluation of students with learning disabilities, analysis and synthesis of assessment data in clinical staffings, and development of educational programs. Students enrolled in this course should have prior knowledge of assessment including administration, scoring, and interpretation.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Fall, Spring
[Projected offerings](#)

SPE 783 Advanced Assessment to Support Individuals with Developmental and Sensory Disabilities

Prerequisite: permission of instructor.

Students will observe and participate in a variety of assessment and multidisciplinary team activities. Development of leadership skills will be stressed through participation in field experiences involving norm referenced and curriculum based evaluation of individuals with various sensory and developmental disabilities. Analysis and synthesis of assessment data in clinical staffings and development of individual educational plans will be required. Students enrolled

Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SPE 626 Applied Behavioral Analysis for Developmental Disabilities and Autism Spectrum Disorders

Prerequisite: SPE 616 or SPE 515.

The evolution of science based practices for students with developmental disabilities and autism spectrum disorders are still emerging within the field of education. The purpose of this course is to train teachers and/or care providers to identify science based practices within applied behavior analysis and apply these principles to students with developmental disabilities and autism spectrum disorders within applied settings. This course will focus on the use of operant behavioral techniques with an emphasis on functional analysis and functional communication training. Students will conduct clinical and school-based assessments and interventions with school age children diagnosed with developmental disabilities and autism spectrum disorders. May be taught concurrently with SPE 526. Cannot receive credit for both SPE 526 and SPE 626.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

SPE 627 Seminar in Developmental and Sensory Disabilities

Prerequisite: SPE 607 or SPE 625 or equivalent.

This course is designed to provide practitioners with the knowledge and skills to implement research based practices for individuals with developmental disabilities including autism spectrum disorders (ASD). The course will also address issues specific to sensory integration, visual impairments, and significant cognitive delays. Students will examine in depth, approaches and models validated to support present level of performance needs for individuals with a variety of developmental and sensory requirements. Students will complete lecture hours where theoretical perspectives and the detailed components of various treatments are examined. In a corresponding field component, students will implement an applied project that will address the sensory, communication, learning, and social needs of a client who has been identified with multiple developmental delays. Measurement of outcomes specific to treatment plans will be a significant component of the applied activities. May be taught concurrently with SPE 527. Cannot receive credit for both SPE 527 and SPE 627.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

SPE 650 Career/Vocational Education and Transition

Prerequisite: Teacher Certification students must be admitted to Teacher Education Program.

Legislation and process pertaining to transition services for individuals with disabilities will be emphasized. Students will explore vocational service delivery options and the role of the multidisciplinary team in the development and implementation of appropriate life skill programming across the age span. May be taught concurrently with SPE 550. Cannot receive credit for both SPE 550 and SPE 650.

in this course should have prior knowledge of assessment including administration, scoring, and interpretation.
Supplemental course fee.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

SPE 784 Advanced Procedures in Teaching Students with Mild to Moderate Disabilities

Prerequisite: SPE 780 and SPE 782 and SPE 792; and SPE 616 or PSY 614.

Recommended Prerequisite: SPE 517 or SPE 617. The primary purpose of the course is to provide students with the knowledge and skills necessary for development and application of curricula appropriate to the needs of individuals with mild to moderate disabilities. Emphasis will be placed on the philosophical basis of curricula as well as principles of curricula design. Students will apply knowledge and skills in 60 hours of required field experiences.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

SPE 785 Advanced Procedures in Development Disabilities

Prerequisite: admission to the graduate program in Special Education; and SPE 783.

The primary purpose of the course is to provide students with the knowledge and skills necessary for development and application of curricula and methods appropriate to the needs of individuals with mental retardation and other developmental disabilities. Emphasis will be placed on the empirical basis of the procedures and on life referenced programming. Students will apply knowledge and skills in field based activities supervised by the instructor.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

SPE 787 Advanced Behavioral Analysis and Intervention

Prerequisite: admission to the graduate program in Special Education; and SPE 780 and SPE 782 and SPE 792; and SPE 784 or SPE 785; and SFR 780.

Study of human behavior. The goal of applied behavior analysis is to seek understanding and improvement of human behavior. The goals of this class is to prepare graduate students to be contributing professionals in the area of applied behavior analysis; specifically, to become reflective behaviorists. Students will learn to identify, measure, and record the occurrence and nonoccurrence of behavior. Students will be expected to implement applied behavioral strategies and learn how to evaluate the success of single-subject studies as part of a 60 hour field experience.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SPE 788 Research Seminar in Special Education

Prerequisite: admission to the graduate program in Special

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

SPE 656 Topical Issues in Special Education

Prerequisite: permission of instructor.

To develop understanding and skills in relevant areas of special education. Each offering concerns a single topic. Number of class hours determined by semester hours of credit. May be repeated to a maximum of 5 hours when topics change. Variable Content Course. May be taught concurrently with SPE 556. Cannot receive credit for both SPE 556 and SPE 656.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SPE 660 Working with Families of Exceptional Individuals

Recommended Prerequisite: SPE 715. The relationship between families of children with special needs and various agencies is a central theme of this course. Techniques for working with a variety of families will be explored along with the impact of many ecological factors on families of students with disabilities. May be taught concurrently with SPE 560. Cannot receive credit for both SPE 560 and SPE 660.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

SPE 661 Methods of Teaching Individuals with Behavior Disorders/Emotional Disturbance

Prerequisite: concurrent enrollment in SPE 491; and Teacher Certification students must be admitted to Teacher Education Program.

This course will focus on application of theoretical perspectives and research-based methods of teaching students with emotional and behavior disturbances. Evaluation procedures appropriate to analysis of social behavior and monitoring behavioral change will be emphasized along with educational programming that promotes social development and inclusion. May be taught concurrently with SPE 581. Cannot receive credit for both SPE 581 and SPE 661.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

SPE 662 Methods of Teaching Individuals with Learning Disabilities

Prerequisite: SPE 345 and SPE 346; and concurrent enrollment in SPE 492; and Teacher Certification students must be admitted to Teacher Education Program.

Students will apply theoretical perspectives and research based methods in the development of diagnostic reports and educational plans for students with Learning Disabilities. Emphasis will be placed on the educator as a collaborator and advocate for provision of services in integrated settings; and on the educator as a specialist in evaluation, curricular accommodation, and modification. May be taught concurrently with SPE 582. Cannot receive credit for both SPE 582 and

Education; and SPE 780; and SPE 782 or SPE 783; and SPE 784 or SPE 785; and SFR 780.

An in-depth study of a chosen topic in special education leading to the guided development and completion of an extensive research paper or major creative work. Graduate students are expected to complete a 60 hour field experience associated with the summer project.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

SPE 789 Practicum-The Exceptional Child

Prerequisite: permission of instructor.

Student observes, teaches, and/or participates in professional activities in Special Education under the direction of a cooperating supervisor and University supervisor. Students will work with individuals or groups demonstrating effective teaching and behavior management techniques, as well as expertise in instructional planning and evaluation. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Summer

[Projected offerings](#)

SPE 790 Educational Workshop

Workshop to upgrade understandings and skills concerned with the improvement of elementary or secondary teaching procedures, curriculum, supervision, administration or guidance. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. May be repeated to a maximum of 5 hours. 30 clock hours equal 1 semester hour.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SPE 791 Clinical Practicum for Special Needs Populations

Prerequisite: SPE 625 and SPE 783 and SPE 785; and permission of instructor.

This course will involve experience in a supervised, clinical setting with individuals diagnosed with various disabilities. Emphasis will be placed on developmental disabilities and challenging behaviors. Students will conduct assessment specific to their credentials and training to include learning assessment, autism specific instruments, and communication assessment. Emphasis will be placed on conducting functional behavioral assessment and utilizing data across domains to develop research based programs. Students will participate in a multidisciplinary assessment model to include families and professionals from a variety of disciplines. Preparation and submission of reports that are research based and that are of a high professional quality will be a required course outcome. Supplemental course fee.

Credit hours: 1-6 Lecture contact hours: 0

Lab contact hours: 12

Typically offered: Upon demand

[Projected offerings](#)

SPE 792 Advanced Diagnosis and Remediation of Students with Disabilities Lab

SPE 662.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

Prerequisite: admission to the graduate program in Special Education; and concurrent enrollment with SPE 782 or SPE 783.

Students will conduct standardized and informal assessments in the field as part of a 60 hour practicum/lab experience and develop a comprehensive case history. Emphasis will be placed on development of validated educational programs. Supplemental course fee.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Spring

[Projected offerings](#)

SPE 799 Thesis

Prerequisite: admission to the graduate program in Special Education; and SFR 780 and SPE 780 and SPE 787 and SPE 789; and SPE 782 or SPE 783; and SPE 784 or SPE 785.

Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours credit.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Criminology and Criminal Justice

Strong Hall, Room 231, Phone: (417) 836-3799, Fax: (417) 836-3200

Email: criminology@missouristate.edu

Website: <http://criminology.missouristate.edu>

Interim Department Head: Patti Salinas

Graduate faculty

Professor: Bernard J. McCarthy

Associate Professor: Brett E. Garland, Patrick R. Gartin, Aida Y. Hass, Patti Ross Salinas

Emeritus Professor: Michael K. Carlie, Melodye G. Lehnerer

Programs

Master of Science, Criminology and Criminal Justice

Brett Garland, Graduate Director

Strong Hall, Room 228; Phone (417) 836-6954

BrettGarland@missouristate.edu

Program Description

This program provides the opportunity for advanced knowledge and understanding of issues involving criminal behavior, the operation of the criminal justice system, crime control policy initiatives, and using theory and research methods for criminal justice program evaluation, within the framework of the university mission in public affairs. The program develops credentials for moving into management positions in criminal justice agencies, provides skills for critically analyzing the impact of criminal justice policy and practice, and serves as a springboard to Ph.D. programs at other universities.

Accelerated Master's Degree Option

Eligible Missouri State undergraduate majors in criminology may apply for preliminary acceptance into the Master of Science program in Criminology after admission requirements for the accelerated master's option have been satisfied. This option allows a student to take up to 12 hours of graduate credit counting toward both the requirements for the Bachelor's and Master's degrees in criminology. However, only six of these hours may count as electives in the criminology undergraduate program, with the remaining six hours counting as free electives toward the 125 credit hours required for the undergraduate degree.

If accepted, it is possible for a student to earn the Master of Science in Criminology by taking an additional two semesters and one summer beyond the completion of the Bachelor's degree, accumulating 143 total credits as opposed to the 155 required for students not in the accelerated program, assuming the student selects the thesis option. If the student elects the non-thesis option, they must complete at least 149 total hours as opposed to the 161 required for students not in the accelerated program.

Before enrolling in a course to be counted as both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head, and Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). Contact the Graduate College for further information.

Admission Requirements for the Accelerated Master's Option

1. Junior standing and an overall GPA of 3.25 or better.
2. Completion of CRM 210, CRM 320, CRM 340 and six additional hours of CRM with a GPA of 3.40 or better.
3. Submit a written statement of purpose explaining why the student wants to pursue the accelerated Master's program along with the prospective plans following graduation.
4. Submit two reference letters from faculty familiar with their academic performance.
5. Be formally admitted to the accelerated master's option by the Criminology Graduate Admissions Committee.

Entrance Requirements for regular MS, Criminology Program

1. A bachelor's degree in sociology, criminology, or criminal justice; AND a minimum overall GPA of 3.00 on a 4.00 scale; OR at

least a 3.00 on a 4.00 scale for the last 60 hours of academic course work; OR have a combined score of 290 (875 under the old scoring system before August 1, 2011) on the verbal and quantitative sections of the Graduate Record Examination.

2. Students without a bachelor's degree in sociology, criminology or criminal justice may be required to take up to fifteen hours of undergraduate course work at the discretion of the Graduate Director. The requirement for course work may be waived by the Graduate Director based on equivalent course work, professional education, and/or work experience in the criminal justice system.
3. Students who do not meet the minimum entrance requirements stated in Item #1 may be admitted conditionally to the program at the discretion of the program admission committee and the approval of the Graduate Dean. Conditional admission might be based on factors such as work experience or other indications of academic potential found in the application materials. On a case-by-case basis, the committee will set terms for full admission to the program.
4. Applicants must submit the following materials to the Graduate College: the Graduate Admission Application, the application fee, two official copies of transcripts showing course work for the bachelor's degree, and GRE scores (if applicable). In addition, applicants must submit these materials to the department: statement of intent describing reasons for applying to the MS in Criminology along with post-graduation plans, and three reference letters that speak to the applicant's academic potential.
5. Applicants must formally be admitted to the program by the Criminology Graduate Admissions Committee.

Degree Requirements

Thesis Option (A minimum of 30 hours)

1. Core Requirements - 21 hrs

Course Code	Course Title	Credit Hours
CRM 701	Justice Administration	3 hrs
CRM 705	Applied Research in Criminal Justice	3 hrs
CRM 715	Leadership and Management in Criminal Justice	3 hrs
CRM 720	Crime Theory and Policy	3 hrs
CRM 798	Thesis I	3 hrs
CRM 799	Thesis II	3 hrs

Students must take one of the following:

Course Code	Course Title	Credit Hours
CRM 730	Juvenile Justice	3 hrs
CRM 750	Law Enforcement and Community	3 hrs
CRM 765	Legal Issues in Criminal Justice	3 hrs
CRM 770	Correctional Theory and Practice	3 hrs

2. Electives. Nine hours including a minimum of three hours taken from remaining CRM graduate-level courses. Courses outside CRM must be approved by the student's advisor.

Non-Thesis Option (A minimum of 36 hours)

1. Core Requirements - 15 hrs

Course Code	Course Title	Credit Hours
CRM 701	Justice Administration	3 hrs
CRM 705	Applied Research in Criminal Justice	3 hrs
CRM 715	Leadership and Management in Criminal Justice	3 hrs
CRM 720	Crime Theory and Policy	3 hrs
CRM 797	Policy Analysis Capstone	3 hrs

Students must take one of the following:

Course Code	Course Title	Credit Hours
CRM 730	Juvenile Justice	3 hrs
CRM 750	Law Enforcement and Community	3 hrs
CRM 765	Legal Issues in Criminal Justice	3 hrs

CRM 770	Correctional Theory and Practice	3 hrs
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2. Electives. Eighteen hours including a minimum of twelve hours taken from remaining CRM graduate-level courses. Courses outside CRM must be approved by the student's advisor.

Master of Science, Administrative Studies: Criminal Justice Option

The Department of Criminology and Criminal Justice participates in the Master of Science in Administrative Studies (MSAS) degree. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes availability of courses online as well as on campus, is administered by a faculty committee and located in the Graduate College. See MSAS Program for more information.

Course Code	Course Title	Credit Hours
CRM 701	Justice Administration	3 hrs
CRM 740	Foundations of Homeland Defense and Security	3 hrs
CRM 750	Law Enforcement and Community	3 hrs
CRM 770	Correctional Theory and Practice	3 hrs

Master of Science, Administrative Studies: Homeland Security and Defense Option

The Department of Criminology and Criminal Justice participates in the Master of Science in Administrative Studies (MSAS) degree. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes availability of courses online as well as on campus, is administered by a faculty committee and located in the Graduate College. See MSAS Program for more information.

Required Courses (12 hrs)

Course Code	Course Title	Credit Hours
CRM 740	Foundations of Homeland Defense and Security	3 hrs
CRM 745	Topics in Homeland Defense and Security	3 hrs
PLS 717	Multidisciplinary Approaches to Homeland Security	3 hrs
PLS 719	Strategic Planning and Organizational Imperatives in Homeland Security	3 hrs
	Total	12 hours

Criminology (CRM) courses

CRM 641 Research Methods in Criminology and Criminal Justice

An overview of research design as applied to research on crime and justice. Topics include hypothesis formulation, sampling techniques, reliability and validity, survey construction, field observation, and evaluation research. May be taught concurrently with CRM 340. Cannot receive credit for both CRM 641 and CRM 340.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

CRM 657 Forensic Psychology: Child Abuse and the Law

Study of the legal issues related to child abuse and exploitation. Students will gain an understanding of the law pertaining to child cases and how interactions with children can bolster or diminish the quality of children's memory report as seen by the judicial system. The Greene County Prosecutor's Office will participate in the design of this course, thus the specific legal issues discussed will remain current and may change based on the needs of the community. Identical with PSY 657. Cannot receive credit for both CRM 657 and PSY 657.

CRM 746 Global Criminology

This course explores how the traditional field of criminology is being transformed by forces of globalization.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 747 Policing Terrorism

This course examines the role of law enforcement in counter terrorism efforts in the United States. It explores law enforcement responses to terrorism from a critical, best-practices perspective and addresses controversial strategies employed by enforcement agencies responding to terrorism within the context of a democratic government.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 750 Law Enforcement and Community

This course addresses concerns and issues facing law enforcement agencies within a community context. Administrative implications of these subjects will also be addressed.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 697 Special Topics and Issues in Criminal Justice

Prerequisite: permission of instructor.

A variable topic course examining issues of crime, its causes, as well as social and political responses to crime by various institutions including government, media, law enforcement, the courts, and corrections. May be repeated for a total of 6 credit hours if the topic changes. May be taught concurrently with CRM 597. Cannot receive credit for both CRM 597 and CRM 697 unless topic changes.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

CRM 701 Justice Administration

Prerequisite: admission to the MS in Criminology and Criminal Justice or MS in Administrative Studies with the Criminal Justice option.

This course analyzes the criminal justice system in the United States emphasizing the role of criminal law, police, courts, and corrections as parts of the societal response to crime. Significant attention is given to contemporary issues facing each component of the system and implications for agency administration. A critical literature review paper is required for this course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

CRM 705 Applied Research in Criminal Justice

Prerequisite: admission to the MS in Criminology and Criminal Justice program and successful completion of an undergraduate or graduate research methods course.

This course provides students with the background and skills necessary to conduct sound and ethical research in their professional fields and successfully navigate through academic research relevant to guiding and improving criminal justice policy and practice. The capstone requirement consists of a mini-research proposal.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

CRM 715 Leadership and Management in Criminal Justice

Prerequisite: admission to the MS in Criminology and Criminal Justice or MS in Administrative Studies with the Criminal Justice option.

This course familiarizes students with theories, issues, and innovations related to leadership and management in criminal justice settings. Students are exposed to techniques aimed at enhancing leadership and management capabilities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 765 Legal Issues in Criminal Justice

This course introduces the student to the role of law and courts in the criminal justice system, with a particular focus on the relationship of the law to police investigatory procedures. Particular emphasis is placed on the role of the United States Supreme Court in interpreting the Fourth, Fifth, and Sixth Amendments. Current legal issues in criminal justice will also be examined.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 770 Correctional Theory and Practice

This course examines social control responses to lawbreakers including the exploration of classical and contemporary theories and philosophies that have guided American correctional policy, both institutional and community based. Management implications related to policy are addressed.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 780 Gangs and Gang Policy

This course explores the nature and scope of street gangs and critically analyzes gang-control policies and programs. A variety of gang-related issues are discussed, including the problems inherent in defining the term "gang," the historical development and organizational structure of gangs, and gang origination, persistence, desistance, prevalence, and migration. In addition, proposed solutions to gang problems are analyzed by examining such policies and programs as gang databases, gang prosecution units, gang enhancement statutes, and civil injunctions.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 785 U.S. Drug Control Policy

This course provides a historical overview of the formulation, implementation and evaluation of U.S. drug control policy. The focus is on critically reviewing the cultural, social and political forces that have shaped our nation's drug control policies and assessing the research that has been conducted to evaluate the effects of such policies. Topics to be examined include prohibition, interdiction, eradication, legalization, law enforcement and military responses, effects on the criminal justice system, treatment, education and prevention.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

CRM 790 Graduate Practicum in Criminology

Prerequisite: permission of instructor.

Faculty supervised experience in a criminology-related agency. Students are expected to work 45 hours in the agency for each credit hour. The practicum includes academic reflection on

CRM 720 Crime Theory and Policy

Prerequisite: admission to the MS in Criminology and Criminal Justice or MS in Administrative Studies with the Criminal Justice option.

This course surveys various classical and contemporary theories of lawbreaking. The relationship between criminological theory and justice system policy is emphasized. A position paper on a theoretically-driven policy is required.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CRM 730 Juvenile Justice

This course aims to stimulate and facilitate critical and reflective thought regarding the legitimacy and effectiveness of juvenile justice policy and practice in the United States. Students analyze the mission and goals of juvenile justice systems, organizational design and managerial and staff roles, contemporary policies and programs, and methods of performance evaluation in juvenile agencies.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CRM 740 Foundations of Homeland Defense and Security

This course provides an overview of homeland security and defense undertaken in the United States since September 11, 2001. The course provides students with the generally accepted knowledge required of homeland security professionals.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CRM 745 Topics in Homeland Defense and Security

Prerequisite: CRM 740.

A comprehensive and integrated homeland security and defense strategy must also include the full range of elected officials, first responders, the human, animal and plant health communities, business and our citizens. In this course we will examine the application, progress and problems of the development and implementation of a homeland security/defense strategy.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

work experience at the agency. May be repeated for up to 6 hours.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CRM 796 Independent Study in Criminology and Criminal Justice

Prerequisite: admission to the MS in Criminology and Criminal Justice or the MS in Administrative Studies with the Criminal Justice option; and permission of instructor.

Faculty supervised independent research directed by a member of the department graduate faculty. May be repeated to a maximum of six hours when the topic varies.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CRM 797 Policy Analysis Capstone

Prerequisite: completion of 27 hours in the MS in Criminology and Criminal Justice program, including the completion or concurrent enrollment in CRM 701, CRM 705, CRM 715 and CRM 720; and permission of a graduate faculty member.

This capstone experience requires an in-depth analysis of a specific criminal justice policy with an emphasis on demonstrating an understanding of the policy (including its historical background and current applications), specifying strengths and weaknesses, and offering suggestions for future research and improvement of the policy. This course should be taken the last semester of coursework.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CRM 798 Thesis I

Prerequisite: completion of or concurrent enrollment in CRM 701, CRM 705, CRM 715, and CRM 720; and permission of graduate thesis committee following the successful defense of an initial concept paper.

This phase of the thesis process requires the completion and successful defense of a thesis prospectus, including statement of the problem, literature review, and methodology sections.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CRM 799 Thesis II

Prerequisite: completion of or concurrent enrollment in CRM 701, CRM 705, CRM 715 and CRM 720; and approval of thesis prospectus by the student's thesis committee.

This phase of the thesis process calls for the collection, analysis, and interpretation of data and the development of final conclusions and implications. The final product must be successfully defended in front of the thesis committee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Defense and Strategic Studies

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Programs

Master of Science, Defense and Strategic Studies

This program operates in Fairfax, Virginia, and is certified by the State Council of Higher Education for Virginia (SCHEV).

Program Description

The primary objective of the Department of Defense and Strategic Studies program is to provide professional, graduate level academic education and training for students planning careers in the fields of national security policy, international security affairs, defense analysis, arms control, and education. In essence, this is a graduate international studies program with emphasis on security problems, strategic interests, and U.S. policy and policy-making. It is a program in public affairs.

Retention Requirements

To remain in the program, the student must maintain, by the completion of the second semester, a minimum GPA of 3.00 in DSS courses and in all graduate work, and make satisfactory progress toward the MS degree.

Option Areas

The Defense and Strategic Studies program offers two options: (1) Defense and Strategic Studies/General (DSS/General); and (2) Defense and Strategic Studies/Weapons of Mass Destruction Studies (DSS/WMD). While the option DSS/General is open to all students, DSS/WMD is restricted to students recommended by the National Defense University (NDU).

Entrance Requirements

Admission to the program requires a 2.75 GPA on the last 60 hours, a satisfactory Graduate Record Examination score (e.g., 290 or higher combined score on the verbal and quantitative), and letters of recommendation from undergraduate faculty or professionals acquainted with the students academic work or research and analytical skills. A relatively low GRE score may be compensated by an impressive undergraduate GPA and strong letters of recommendation

Demonstrated graduate-level performance through a minimum of nine hours may compensate for GRE or undergraduate GPA weaknesses.

For the DSS/WMD option, entrance is only open to those applicants recommended by NDU.

Degree Requirements (36 hours)

1. Core Requirements. A minimum of 24 hours from the DSS curriculum is required, of which all students will normally take two core courses: [DSS 601](#) (3), Seminar on Strategy and Arms Control; and [DSS 632](#) (3), Seminar on International Security Affairs. A minimum of 18 additional seminar hours would be selected by the student from the other DSS courses offered.
2. Other Requirements. Students must select one of the following options.

DSS/General: The candidate, in consultation with the department head, may choose up to 12 semester hours of

electives from any appropriate discipline in a cognate or relevant field; or alternatively, to distribute them in related fields. To fulfill the required 36 semester hours, the student may draw upon graduate level courses in other departments, based upon the student's own specialized interests (whether they be in science, policy, administration, or education).

DSS/WMD: In addition to the core requirements, a student will take another 6 semester hours of course work chosen from the DSS courses offered, 3 semester hours of thesis or a substantive course in lieu of thesis credits, and 3 semester hours of credit for satisfactory completion of a WMD colloquium sponsored by the NDU-WMD Center. The NDU-WMD Center may, at its discretion, grant colloquium credit for participation in programs such as the NDU-WMD Center Program for Emerging Leaders or for other NDU course work, etc. Up to 6 semester hours of credit for an internship, approved by both DSS and the NDU-WMD Center, may also be taken and applied toward the degree.

3. Research. A student will be required to complete either the Thesis option or the Non-thesis option.

Thesis Option. Completion of a satisfactory thesis in the candidate's discipline. Thesis credit shall be no more than 3 semester hours of the minimum 36 hours required for a master's degree. If the student fails to complete the thesis during the semester in which they are first enrolled in [DSS 799](#), they must enroll in DSS 799 for 3 hours again until the thesis is finished. The student will be graded each time they enroll in DSS 799 but may not use additional 799 hours toward the 36 hours required for a master's degree. Absent extraordinary circumstances, no incomplete grades will be granted for DSS 799.

For students in the DSS/WMD option, the topic of the thesis is generally chosen, and must be approved, both by DSS and the NDU-WMD Center. The thesis requirement could be waived and replaced with an oral examination if unusual circumstances warrant. (See non-thesis option below).

Non-Thesis Option. A comprehensive examination covering the DSS core field of study must be passed, and students must complete a research paper in [DSS 796](#).

Graduate Certificate in Defense and Strategic Studies

This program operates in Fairfax, Virginia, and is certified by the State Council of Higher Education for Virginia (SCHEV)

Program Description

The Department of Defense and Strategic Studies offers a Graduate Certificate in Defense and Strategic Studies designed for mid-career professionals. The Certificate in Defense and Strategic Studies is intended for those who have a defined but compressed period of time for their education, yet desire advanced study of major defense and strategic issues to further their career. Prospective students may enroll in the fall, spring, or summer semester. Once admitted, they must complete 9 credit hours selected from the seminars listed below in order to receive the Certificate. Students may attend full-time (3 seminars per semester) or part-time (1 or 2 seminars per semester). In certain situations, and with advisor approval, a student may be able to use a course from outside the Defense and Strategic Studies department.

Entrance Requirements

The candidate must have a bachelors degree and be admitted to the Missouri State University Graduate Program. Enrollment for each course must be approved by the professor.

Coursework to total 9 hours

- [DSS 601](#) Seminar on Nuclear Strategy and Arms Control
- [DSS 632](#) Seminar on International Security Affairs
- [DSS 633](#) Analysis of International Security Politics
- [DSS 634](#) The Geopolitics of Conflict and Accommodation
- [DSS 702](#) Seminar on Regional Security Problems
- [DSS 703](#) Science, Technology, and Defense Policy
- [DSS 704](#) Arms Control: Theory and Practice
- [DSS 705](#) NATO Security Issues
- [DSS 706](#) Soviet and Russian Military Strategy
- [DSS 707](#) Seminar on Defense Policy Analysis
- [DSS 708](#) Seminar on Contemporary Security Issues in the Former USSR
- [DSS 709](#) Seminar on Space and Information Warfare
- [DSS 710](#) Seminar on International Terrorism and Security
- [DSS 711](#) The rise of the United States to Preeminence
- [DSS 712](#) American National Security Policy
- [DSS 713](#) Intelligence, Counterintelligence, and Covert Action
- [DSS 714](#) Seminar on Strategic Thought
- [DSS 715](#) Grand Strategy
- [DSS 716](#) Understanding Military Operations
- [DSS 717](#) Small Wars, Imperial Conflicts, & Guerrilla Warfare
- [DSS 718](#) Causes of War

- [DSS 719](#) Strategic Culture
- [DSS 720](#) Internship Training in DSS Policy
- [DSS 721](#) Missile Defense, Proliferation and Contemporary Warfare
- [DSS 722](#) Emerging Strategic Challenges
- [DSS 723](#) Counterproliferation
- [DSS 724](#) Leadership in National Security Policy
- [DSS 796](#) Directed Reading and Research in Defense and Strategic Studies
- [DSS 797](#) Special Topics
- [DSS 798](#) Seminar on Contemporary Defense Issues (may be repeated for a total of 6 hours when subject varies)

GPA Requirements

Students must have a B or better grade in each course.

Defense and Strategic Studies (DSS) courses

DSS 601 Seminar on Nuclear Strategy and Arms Control

Prerequisite: permission of instructor.

This seminar examines contemporary U.S. and Soviet/Russian strategic nuclear arms and arms control policies and their interaction. The seminar will review the U.S.-Soviet nuclear relationship and extend this to an examination of post-USSR Russian and American nuclear strategy and policy. The seminar will study the strategic nuclear balance, including specific problems and programs, and the strategic doctrine, concepts, and objectives of the nuclear powers. Nuclear arms control, including the processes of decision making and negotiating, will be examined, with an emphasis on comparing theory and practice. Supplemental course fee. May be taught concurrently with DSS 601. Cannot receive credit for both DSS 601 and DSS 501.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

DSS 630 International Law and Global Security

Prerequisite: permission of instructor.

This is a survey course designed to introduce students to the core principles and defining features of the international legal system, and to the changing role of international law in contemporary national and global security. Emphasis will be placed on the applicability of international law to armed conflict, counterterrorism, and containing the spread of weapons of mass destruction. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 631 International Negotiations

Prerequisite: permission of instructor.

This course combines the basics of negotiation theory and the examination of select international negotiation case studies with three practical "hands-on" negotiation exercises. It will explore various techniques for diagnosing the structure of a negotiation and identifying potential barriers to agreement. Case studies considered include: Negotiation of 1994 Framework Agreement with North Korea, George Mitchell's mediation in Northern Ireland resulting in the Good Friday Accords, the secret Oslo discussions leading to Israeli recognition of the PLO, The Louisiana Purchase, the Congress of Vienna, the Panama Canal negotiations, and the Egyptian-Israeli Armistice. The course is conducted as a series of

DSS 714 Seminar on Strategic Thought

Prerequisite: permission of instructor.

There is a rich literature on strategy and warfare, and even the oldest surviving works on strategy are arguably relevant to contemporary political leaders. This course will examine the ideas of strategic thinkers who lived in historical periods ranging from the ancient world to the present. Students will read works by (and in some cases, about) such figures as Sun Tzu, Niccolo Machiavelli, Napoleon Bonaparte, Baron Antoine Henri de Jomini, Carl von Clausewitz, Thucydides, and Colin S. Gray. Students will discuss how these thinkers have influenced strategic studies, and how military-strategic thought has developed over time. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 715 Grand Strategy

Prerequisite: permission of instructor.

This seminar examines the role of grand strategy in international security. Emphasis is placed on the nature and role of grand strategy, and the major systemic and domestic factors that influence grand strategy. The nature of grand strategy will be introduced historically, and the grand strategies of the major world powers prior to and during World Wars I and II, the Cold War, and post-Cold War period, will be studied. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 716 Understanding Military Operations

Prerequisite: permission of instructor.

This seminar delineates selected past, current, and future sea, air, space, and land conflicts into their constituent parts in order to examine the interaction of political objectives and military doctrine. It will specifically seek to explore how the political objectives and military doctrine influence technological development and military innovation. To meet these objectives, the seminar will examine a variety of international political and doctrinal problems that have had a major impact on American national security policy. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

interactive seminars including three simulated negotiations.
Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 632 Seminar on International Security Affairs

Prerequisite: permission of instructor.

Examines international and regional security problems and policies from both a regional and global perspective. It treats strategies and security problems from a broader viewpoint than the Seminar on Strategy and Arms Control, covering national interests, alliance relationships, intervention, regional threats, and the security problems of other states, particularly China and Russia. Supplemental Course Fee. May be taught concurrently with DSS 502. Cannot receive credit for both DSS 632 and DSS 502.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

DSS 633 Analysis of International Security Politics

Prerequisite: permission of instructor.

This course deals with the methods and techniques of collecting and assessing information for use in the study of international security politics, problems, and policies. It explores the measures of relative power among nations and the manner in which such power or lack of it shapes the capability of a nation effectively to act in the international sphere. Supplemental course fee. May be taught concurrently with DSS 503. Cannot receive credit for both DSS 633 and DSS 503.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 634 The Geopolitics of Conflict and Accommodation

Prerequisite: permission of instructor.

The application of the techniques and understanding lent by the geography to the illumination of the physical and social environment in which politics, strategy, and war take place. The relationship among geography, strategy, and politics is studied through the examination of both historical and contemporary circumstances where geography has intruded on politics or politics on geography. Students will be introduced to the geopolitical concepts of sea power, land power and air power, and these concepts will be critiqued in light of recent technological changes in warfare. Supplemental Course Fee. May be taught concurrently with DSS 504. Cannot receive credit for both DSS 634 and DSS 504.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

DSS 700 Strategy and U.S. Defense Policy

Prerequisite: permission of instructor.

This course provides an examination of the basic concepts and issues of strategy, deterrence, defense, and arms control, and an overview of American defense policies, programs, and problems since World War II. Comparative Soviet/Russian

DSS 717 Small Wars, Imperial Conflicts, and Guerrilla Warfare

Prerequisite: permission of instructor.

This seminar examines some of the many forms of warfare that differ from "symmetrical" conflicts between great powers, with special attention to how great powers fight such wars and why they succeed or fail in bringing them to a satisfactory conclusion. Students will read a variety of literature written by authors such as C. E. Calwell, Victor Davis Hanson, and Colin Gray, as well as insurgents such as Che Guevara. The class will include a number of historical case studies, with an emphasis on the nineteenth, twentieth, and twenty-first centuries. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 718 Causes of War

Prerequisite: permission of instructor.

This seminar explores the causes of warfare through the lens of human evolution, psychological approaches, economic system, ideology, and the international system, with the intention of understanding the strengths and limitations of each level of analysis. From that foundation, the seminar applies each level of analysis to the study of the origins of particularly significant wars: the Peloponnesian, Crimean, Seven Years', Korean, and Vietnam Wars, as well as World War I and World War II. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 719 Strategic Culture

Prerequisite: permission of instructor.

Provides an introduction to using strategic culture as an analytical approach to understanding the cultural, religious, historical, and leadership sources of state and non-state actor behavior, with special reference to issues related to weapons of mass destruction. The concept of strategic culture captures domestic sources of state behavior, and offers an alternative or supplemental explanatory framework to the prevailing realist and constructionist theories of international relations. Examines the cultural context for applying theories of deterrence and dissuasion, and will involve a survey of thinking and analysis on strategic culture. from both theoretical and policy perspectives, as well as an exposure to the framework and methodology of strategic cultural analysis. Several key strategic cultures will serve as case studies. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 720 Internship Training in DSS Policy

Prerequisite: permission of department head and acceptance by employer.

Internship experience and training in defense and arms control policy making with a U.S. Government department or agency, a Washington, D.C., based defense policy research institute, or institution of comparable professional experience, including preparation of a written report or research paper based upon the internship. May be repeated for credit to a maximum of 6 credit hours toward degree. Supplemental course fee.

strategic concepts, policies, and objectives are covered. The U.S.-USSR strategic balance and relationships, including arms control are examined on an introductory basis. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

DSS 702 Seminar on Regional Security Problems

Prerequisite: permission of instructor.

This seminar provides an advanced and in-depth analysis of selected contemporary regional security problems outside of Western Europe. It focuses on a few critical conflict situations, analyzes threats to regional and to U.S. interests, and examines alternative strategic policies and actions, including military force requirements, for the states involved. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 703 Science, Technology, and Defense Policy

Prerequisite: permission of instructor.

This course, which will be taught jointly with a qualified physical scientist, will cover four broad topics important to advanced work in DSS: basic principles and applications of defense science and technology; such as nuclear weapons effects, ballistic missiles, and strategic defenses; the influence of science and technology on defense programs and policies; the role of the scientific and technical community in defense policy; and current issues of defense science and technology. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 704 Arms Control: Theory and Practice

Prerequisite: permission of instructor.

An examination of contending arms control theories and concepts as tested by postwar and contemporary experience, bilateral and multilateral. There will be in-depth analysis of American and Soviet approaches to arms control, as well as consideration of the arms control policies of other states. The course will study scientific and technical problems in arms control, including those of R and D, testing, production, and deployment; arms negotiations, and issues in verification and compliance. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 705 NATO Security Issues

Prerequisite: permission of instructor.

After an examination of the history of NATO policies, defense policies, and security issues, emphasis will be placed on analysis of current NATO security problems and options, including specific military defense alternatives. The individual security policies of the U.S., UK, FRG, and France will be studied, along with problems on the northern and southern flanks, and policies for outside-NATO-area security problems. Literature on the future of NATO would be included.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

DSS 721 Missile Defense, Proliferation and Contemporary Warfare

Prerequisite: permission of instructor.

Examines the role of missile defense in the national security policies, programs, and military doctrines of the United States. Emphasis on exploring the evolution of missile defense within the broader context of contemporary American deterrence and defense policy. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 722 Emerging Strategic Challenges

Prerequisite: permission of instructor.

For the purpose of this seminar, strategic challenges are defined as those emerging trends or security threats--political, economic, or military--that could fundamentally alter the present pattern of interstate relations or the core principles of U.S. foreign and defense policy. Examples include a possible cascade of proliferation resulting in 20 or 30 nuclear-armed states, a single terrorist with a nuclear weapon, or a resurgent Russia or ascendant China rising to a level of a peer competitor of the United States. Seminar reading and discussions will focus on: 1) Examining the causes, effects, and responses to these potential strategic challenges, especially the spread of weapons of mass destruction to state and non-state actors, both terrorists and enablers such as the A.Q. Kahn network; 2) Assessing assumptions, policies and capabilities for dealing with these challenges and how the concept of dissuasion, deterrence, and defense must adapt to the new security environment; and 3) Exploring how best to hedge against strategic uncertainties and how best to shape the future of the nuclear enterprise to promote the expansion of nuclear energy globally while reducing the risks of proliferation. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 723 Counterproliferation

Prerequisite: permission of instructor.

Explores the challenges posed by nuclear and biological weapons in the hands of state and non-state actors. Students will investigate why various actors pursue these weapons, why some give them up, why others refuse to give them up, and the assorted instruments of national power that may be employed in the development of a national strategy to combat these weapons. Students will consider both the national security and homeland security aspects of these challenges. The subject matter will provide a vehicle for refining critical analytical skills; both verbal and written. The course will stress the refinement of each student's analytical and problem solving abilities as part of their development as national security strategists. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 706 Russian Military Strategy

Prerequisite: permission of instructor.

The first part of this seminar will review and study Soviet military policy, doctrine, strategy, and programs from the 1950s through the 1980s. It will consider problems of identifying, interpreting, and analyzing Soviet strategic policies and programs - in essence, problems of U.S. intelligence and threat assessment. The second part of the seminar will extend this study to Post-USSR Russia and current directions of Russian strategic policy both for territories of the former USSR and beyond. Particular emphasis will be placed on military reform, continuity and change in military policy, and the status and role of the Russian military forces. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

DSS 707 Seminar on Congress, National Security, and Weapons of Mass Destruction

Prerequisite: permission of instructor.

Advanced research, study, and analysis of defense programs, policies, and the policy and budget processes, both within the Congress and the Department of Defense. Included also will be the comparative analysis of various studies, analyses, and critiques of U.S. defense programs and plans, and of regional and global WMD capabilities. Department of Defense administration and organization will also be studied. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 708 Seminar on Contemporary Security Issues in Russia

Prerequisite: permission of instructor.

This seminar addresses on an advanced level current developments in Russia and other states of the former Soviet Union as they bear on issues of national and international security and on U.S. security policy-making. The approach will combine analysis of internal developments related to military power and policy, and of evolving international policies, with strategic and geopolitical analysis. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 709 Seminar on Space and Information Warfare

Prerequisite: permission of instructor.

This seminar will explore the role that space and information warfare play in the national security policies and programs, and military doctrines, of the United States and other great powers. The seminar will be divided into three parts. Part one will focus on the role of space in national security, including

DSS 724 Leadership in National Security Policy

Prerequisite: permission of instructor.

Addresses the issue of national security policy leadership. Students will investigate the critical topics, including the components of good leadership, and the consequences of leadership failures. Speakers from the national security community will participate in order to explain the leadership challenges they faced in their careers. The subject matter will provide a vehicle for refining student leadership skills as part of their development as national security strategists. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 725 Seminar on Instruments of State Power

Prerequisite: permission of instructor.

Instruments of state power encompass a broad range of tools-- diplomatic, economic, intelligence, scientific and military--at the disposal of the state in the formulation and implementation of national security policy. Understanding the foundations, applications, and integration of these instruments is essential for the successful practitioner or scholar of security affairs. This seminar will focus on the individual instruments of U.S. power and their interrelationships in the conduct of foreign and defense policy. The class will employ case studies to assess the role of these instruments and the success and failure of their application. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 726 Chinese Military Power

Prerequisite: permission of instructor.

This course focuses on the rising military power of China (its motivation and implications), Chinese objectives in Asia and their relationship to its military buildup, the impact of the Chinese military buildup on the military and deterrence requirements of the United States and our Asia Allies, the prospect and outcome of a military confrontation between China and Taiwan, including potential involvement of the United States and, in light of the potentially catastrophic consequences of a major war in the Far East, issues relating to the deterrence of China. The focus of the course will be on relatively recent developments--1990 to the present because of the dramatic shift in Chinese military capabilities, doctrine and objectives during this period. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 727 Chemical and Biological Warfare: Global and Community Perspectives

Prerequisite: permission of instructor.

This course will help the student develop a global perspective on factors that may lead to the development and deployment of weapons of mass destruction, specifically the chemical and biological warfare agents. The introduction will consist of a history of the use of chemical and biological warfare, both on the traditional and the asymmetric battle fields. The biology and toxicology of the agents will be presented at a basic level

background on U.S. and Soviet/Russian space programs, the nature of space technologies and systems, the environment of space as a theater of military operations, the impact of international law and treaties on space warfare, the development of space threats to the United States and its allies, the historical and future role of space assets in terrestrial warfare, and the nexus between civilian and military space programs. Part two will examine the burgeoning field of information warfare by seeking to define and understand what is meant by the concept, what benefits and risks it offers to American national security, in what ways the pursuit of I-War capabilities is shaping the development of American military doctrine and force structure, and how and to what extent I-War capabilities are replacements for more traditional military capabilities such as conventional and nuclear forces. Part three will then examine the relationship between space warfare and information warfare, including how the two are conceptually supportive and how civilian and military applications of information and space technology will be increasingly blurred in the future. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 710 Seminar on International Terrorism and Security

Prerequisite: permission of instructor.

This seminar will attempt to define and examine security issues related to terrorism and low-intensity conflict today. The origins of modern terrorism will be explored and terrorism will be put in the context of a strategy to achieve political ends. Case studies of terrorism in various regions, e.g., the Middle East, Europe and the United States, will show some of the current empirical evidence of global terrorist activities. The impact terrorism has on liberal societies and their ability to defend themselves will be examined in the context of counterterrorism strategies. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 711 The Rise of the United States to Preeminence

Prerequisite: permission of instructor.

This course will discuss the political development of the United States and its rise to great power, and then superpower status. Students will study a number of major U.S. wars and the political circumstances surrounding those conflicts. The course will address why the United States successfully developed into a world power and how its grand strategy changed over time. It will ask what lessons today's strategists can draw from the experiences of their predecessors. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

DSS 712 American National Security Policy

Prerequisite: permission of instructor.

This course evaluates the major actors and components of American national security policy. America's traditional national interests are studied--accenting World War II, the Cold War, and the present day. The course also addresses the circumstances of major foreign policy crises, such as the

sufficient to understand the development of use of countermeasures. Community preparedness in the form of immunizations, prophylaxis, and facility hardening will be addressed, followed by presentations on community risk analysis, response planning and decontamination of personnel and facilities. Class discussions will include (1) the role different national agencies (DoD, Homeland Security, state governments, etc.) play in protecting the populace (2) the effectiveness of recent homeland security efforts toward protecting communities from the effects of chemical and biological warfare agents (3) and global developments in religion and politics which impact the potential use of chemical and biological warfare, including globalism and jihadism. This course will be taught completely online. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

DSS 728 Terrorism: Advanced Research Topics

Prerequisite: DSS 710 and permission of instructor.

An intense, research-based exploration of terrorism problems, patterns, and trends as these confront societies and governments in key regions of the globe, especially North America, Latin America, Western Europe and the Maghreb. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

DSS 737 Advanced Studies in Chemical and Biological Warfare

Prerequisite: permission of instructor.

This course builds on elements of DSS 727, Chemical and Biological Warfare: Global and Community Perspectives. The purpose of the course is to allow the student an opportunity to delve more deeply into a specific aspect of the field that is of great interest to the student. Subjects that were covered in the earlier course that might be considered for in-depth review include decontamination, pertinent treaties and conventions, weapons monitoring, dangers presented by industrial chemicals, and historical analysis of the use of chemical/biological weapons. Additional topics that might be considered are the natural epidemiology of diseases like tularemia, plague or anthrax, or risk assessments for potential chemical/biological weapons used by specific nations or sub-national groups. Each student will choose a separate subject to explore. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

DSS 796 Directed Reading and Research in Defense and Strategic Studies

Prerequisite: permission of instructor.

Individually tailored directed readings or research for bibliographical purposes; for improvement of research skills; for the purposes of a broader background of knowledge (e.g., in areas not covered by seminars, such as classical writings on strategy, and on the art of warfare historically or in the American experience); for more depth in selected areas of specialization; and/or to help meet the non-thesis M.S. research requirement. May be repeated for credit to a

Cuban Missile Crisis, and the causes of successful and unsuccessful American interventions during the Cold War and after. Additionally, it considers America's foreign and defense policy in the post-Cold War world, and particular emphasis is placed on American policies toward other great powers such as China, Japan, and Russia, as well as in contemporary foreign and defense policy crises such as the war on terrorism. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 713 Intelligence, Counterintelligence, and Covert Action

Prerequisite: permission of instructor.

This course examines the role of intelligence and counterintelligence in the formulation and execution of state national security policies in democratic governments, and the impact of intelligence operations on international relations. The intelligence process is examined including the problems and opportunities associated with targeting or the tasking of intelligence agencies, the media of intelligence collection, the difficulties of analysis and evaluation, and counterintelligence. Additionally, covert action and paramilitary activities are studied with emphasis on the manner by which successes and failures have influenced military and foreign policy outcomes. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

maximum of 9 credit hours toward degree. Supplemental course fee.

Credit hours: 1-9 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

DSS 797 Special Topics

Prerequisite: permission of instructor and department head.

Special topics may be offered as specific important issues, which are not adequately covered by regular seminars, arise; when Distinguished Guest seminars and work-shops can be planned ahead of time; or when visiting faculty wish to offer specialized courses not in the curriculum. May be repeated to a maximum of 6 hours, as topics change. Supplemental course fee.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

DSS 798 Seminar on Contemporary Defense Issues

Prerequisite: permission of instructor.

This seminar will address important contemporary defense and international security issues and may be offered to develop areas of study that are insufficiently covered by regular seminars, or when distinguished guest faculty or speakers wish to offer a specialized seminar not provided by the curriculum. May be repeated to a maximum of 6 hours, as topics change. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

DSS 799 Thesis

Prerequisite: completion of DSS course requirements for MS degree (30 hours minimum) and permission of department head.

Independent research and study connected with preparation of thesis. Supplemental course fee.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Childhood Education and Family Studies

Hill Hall, Room 300, Phone: (417) 836-3262, Fax: (417) 836-8900

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Per Course Instructor: Jane F. Pyle

Emeritus Professor: Haldon D. Funk, John M. Hail, John F. Newport, Peggy S. Pearl, J. Rondo Pope, Dale G. Range, Barbara A. Sperling, Roger N. Tipling

Programs

Master of Science, Early Childhood and Family Development

Joanna J. Cemore Bridgen, Program Coordinator

Hill Hall, Room 434; Phone (417) 836-8403

JoannaCemore@missouristate.edu

Program Description

The graduate program in Early Childhood and Family Development is designed for individuals who work with, or who are interested in working with, young children and/or families. This degree is appropriate for a large number of persons working with children and families in a variety of settings. In addition to a core of required courses, students will choose electives that best meet their professional needs. This flexibility allows students to develop a program of study to meet their needs. Although it is not a certification program, some of the courses may be able to be taken for certification credit. This will be done individually for each student. The program has a core set of courses that provide a strong early childhood and child development background. There are also a wide variety of electives that can be taken to round out the degree according to the individual needs of the student.

Program Admission Requirements

Admission requires the following minimum criteria:

1. A minimum GPA of 3.00 for courses taken in the last 60 hours of course work in the undergraduate program. Students who do not meet the GPA requirement must take the Graduate Record Examination (GRE). GRE minimum scores in all sections as outlined by the Graduate College admission requirements must be provided prior to the student's registering for more than 9 hours.
2. Applicants for whom English is a second language are required to submit appropriate proof of English proficiency. Requirements for TOEFL (minimum 550 -paper or 213 computer); iBT TOEFL (79); IELTS (6); or MSU ELI (Level 5) are required for admission.
3. To be considered for admission to this program, a student must apply for both the Early Childhood and Family Development program and the Graduate College (refer to the Graduate College, Admission to Graduate Studies, Admission Requirement).
4. Students must possess a bachelor's degree and must meet the requirements for admission to the graduate school as states under the Admission to Graduate Studies section of the Graduate Catalog.
5. A separate application with the following materials must be submitted to the Early Childhood and Family Development Program.
 - A. A letter of intent containing professional goals, future plans, background information, and professional experiences.
 - B. Submission of two letters of recommendation from professionals familiar with the candidate's academic abilities and potential.
 - C. Completion of any required prerequisite courses or permission from the Director of the Early Childhood and Family

Development Program.

6. Students may transfer in no more than 9 credit hours which must be approved by the advisor.

Required Courses

Courses may count only once in meeting the 32 hour program course requirement.

Required Core Courses

20 hours

Course Code	Course Title	Credit Hours
CFD 701	Orientation to Early Childhood and Family Development	1 hr
CFD 750	Advanced Human Development Studies	3 hrs
ECE 725	Trends and Issues in Early Childhood Education	3 hrs
CFD 761 or ECE 726	Advanced Family Studies or Programming and Policy Issues for Early Childhood Settings	3 hrs 3 hrs
ECE 727	Children and Families in a Diverse Society	3 hrs
SFR 780	Educational Research Methodology	3 hrs
ECE 771	Proposal Development	1 hr
ECE 762	Seminar in Early Childhood and Family Development	3 hrs

Elective Courses

12 hours

Courses may be selected with the recommendation and approval of student's advisor. These courses can include:

Course Code	Course Title	Credit Hours
ECE 601	Home/School/Community Relationships with Young Children and Their Families	3 hrs
ECE 705	Field Experiences in Early Childhood Education	1-3 hrs
ECE 724	Foundations of Early Childhood Education	2 hrs
ECE 728	The Educational Role of Play	3 hrs
ECE 729	Literacy in Early Childhood	3 hrs
ECE 730	Family Literacy	3 hrs
CFD 702	Community Engagement	2 hrs
CFD 632	Family Advocacy	3 hrs
CFD 633	Principles of Family Life Education	3 hrs
CFD 662	Prevention of Child Abuse and Neglect	3 hrs
ELE 713	Advanced Theory and Practice in the Teaching of Communication Arts	3 hrs
ELE 720	Advanced Theory and Practice in Student Assessment and Evaluation	3 hrs
RDG 640	Analysis and Correction of Difficulties in Literacy	3 hrs
RDG 700	Relationship of Language to Literacy and Intellectual Development	3 hrs

Degree Requirements

1. Satisfactory completion of a minimum of 32 approved graduate hours with a minimum overall GPA of 3.00.
2. No more than 16 hours of 600-level course work may be applied to the degree program.
3. Comprehensive Examination. A comprehensive examination must be passed by the candidate before a degree will be granted.
4. Research. Completion of one seminar which shall require an extensive paper or major creative work.
5. Transfer Credit. A maximum of 9 credit hours of graduate credit may be accepted toward a master's degree. All transfer credit must be "A" or "B" grade status from a regionally accredited college or university and must be approved by the Department Head or student's advisor.

Accelerated Masters Program in Early Childhood and Family Development

The Accelerated Masters Program option in Early Childhood and Family Development provides an opportunity for outstanding undergraduate Child and Family Development majors and outstanding undergraduate Early Childhood Education majors to begin

their graduate course work during their junior or senior year.

If accepted into the accelerated program, up to a maximum of 10 hours of graduate courses taken after admission into the program may be given credit for both undergraduate and graduate programs. Only 3 hours of 600-level courses can be applied to the graduate degree.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the course toward the masters degree, an undergraduate students must be accepted into the accelerated program, and receive prior approval from the graduate program advisor, and complete a "Mixed Credit" form. This form can be obtained from the student's department or the Graduate College. Mixed credit registration must be done in person.

Admission requirements for CFD majors include:

1. Junior or Senior standing
2. Overall GPA of 3.25 or higher
3. To be considered for admission to the program, a student must apply to both the Graduate College and the Early Childhood and Family Development Graduate Program

Admission requirements for ECE majors include:

1. Junior or Senior standing
2. Admission into the Early Childhood Education Program
3. Overall GPA of 3.25 or higher
4. To be considered for admission to the program, a student must apply to both the Graduate College and the Early Childhood and Family Development Graduate Program

Master of Science in Education, Elementary Education

Cynthia Hail, Program Coordinator
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Program Description

The graduate program in Elementary Education is designed for teachers who desire to develop advanced knowledge and skills related to successful teaching in the elementary school. Within the program there are opportunities for the student to complete the Masters degree either on campus or online. The Teaching and Learning track has a research/practitioner focus specializing in hands-on experiences and is delivered on campus. The Curriculum and Instruction track has a theoretical/research focus emphasizing diverse approaches to instructional practices and is delivered through online coursework. Additionally, there is a special option for post baccalaureate students to apply graduate courses to Missouri certification.

Program Admission Requirements

Admission to the program requires the following minimum criteria:

1. A minimum GPA of 3.00 for courses taken in the last 60 hours of course work in the undergraduate program. Students who do not meet the GPA requirements must take the Graduate Record Examination (GRE). A GRE combined score of 290 (875 under the old scoring system before August 1, 2011) on the verbal and quantitative sections of the Graduate Record Examination is required prior to the student's registering for more than 9 hours.
2. Applicants for whom English is a second language are required to submit scores on the Test of English as a Foreign Language (TOEFL). A minimum score of 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL are required for admission.
3. Students applying for the graduate program in the Teaching Certification Credit Track must complete a transcript analysis with the Teacher Certification and Compliance Office before being admitted.
4. A student who does not meet all the above criteria, but who demonstrates outstanding potential, may be fully admitted by the Director of the Elementary Graduate Program and the Director of the School of Teacher Education on the basis of individual merit and successful completion of the first 9 hours (3.00 GPA or higher).

Program Admission Procedure

Following admission to graduate study and prior to the completion of 9 graduate hours of master's degree course work at Missouri State University, the student must submit the following to the Director of the Elementary Graduate Program or the Director of the School of Teacher Education to continue in the program:

To be considered for admission to this program, a student must apply to both the Department of Childhood Education and Family Studies and the Graduate College (refer to the Graduate College, Admission to Graduate Studies, Admission Requirements).

- A. Students must possess a bachelor's degree and must meet the requirements for admission to graduate school as stated under the Admission to Graduate Study section of the Graduate Catalog.
- B. In addition, the following materials must be submitted to the Department of Childhood Education and Family Studies:
 - A. A letter of intent containing teaching and professional goals, future plans, background information, teaching experiences, and option area (see Course Requirements, No. 3).
 - B. A copy of an appropriate teacher certification or eligibility for teacher certification by a state agency. Application without certification or eligibility may be accepted with permission from the Director of Elementary Graduate Program or the Department Head of Childhood Education and Family Studies.

- C. Submission of three letters of recommendation from professionals familiar with the candidate's academic abilities and teaching potential.
- D. Completion of any required prerequisite courses or permission from the Director of the Elementary Graduate Program or the Department Head of Childhood Education and Family Studies.

Degree Requirements

1. Satisfactory completion of a minimum of 33 approved graduate hours with a minimum overall GPA of 3.00.
2. No more than 16 hours of 600-level course work may be applied to the degree program.
3. Comprehensive Examination. A comprehensive examination must be passed by the candidate before a degree will be granted.
4. Research. *Option I:* Completion of one research seminar which shall require an extensive paper or major creative work. *Option II.* Completion of a satisfactory thesis in the candidate's discipline. This credit shall be not more than 6 hours of the minimum 33 required for the degree.
5. Transfer credit. A maximum of 30% of the 33 hours of graduate credit may be accepted toward the master's degree. All transfer credit must be "A" or "B" grade status from an accredited college or university and must be approved by the Director of the Elementary Graduate Program or the Department Head of Childhood Education and Family Studies.

Course Requirements

Courses may count only once in meeting the 33 hour program course requirements.

1. Required Core Courses - 12 hrs
 - [ELE 711](#) Contemporary Issues in Elementary Curriculum OR
 - [ECE 725](#) Trends and Issues in Early Childhood
 - [ELE 720](#) Advanced Theory and Practice in Student Assessment and Evaluation
 - [SFR 780](#) Educational Research Methodology
 - [ELE 772](#) Research Seminar in Elementary Education (Research Option I) OR
 - [EEM 799](#) Thesis (Research Option II)
2. Select Option Area. Course work to be selected in consultation with advisor to bring the total to not less than 33 hours. Student should select from either Teaching and Learning (on campus) OR Curriculum and Instruction (online) OR Elementary Mathematics Specialist OR Teaching Certification Credit Option (certification students only).

Teaching and Learning Track (on campus) - 21 hrs

- A. Teaching Methods (select 4 to total 12 hrs)
 - [ECE 726](#) Programming and Policy Issues for Early Childhood Settings
 - [ELE 710](#) Elementary School Curriculum
 - [ELE 713](#) Advanced Theory and Practice in the Teaching of Communication Arts
 - [ELE 714](#) Advanced Theory and Practice in the Teaching of Social Studies
 - [ELE 715](#) Advanced Theory and Practice in the Teaching of Mathematics
 - [ELE 716](#) Advanced Theory and Practice in the Teaching of Science
 - [ELE 717](#) Advanced Theory and Practice in the Teaching of Economic Education
 - [ELE 722](#) Differentiated Instruction for Early Childhood, Elementary and Middle School
- B. Electives: (select with advisor to total 9 hrs)
 - CFD ([632](#), [660](#), [662](#))
 - ECE ([724](#), [725](#), [726](#), [727](#))
 - EEM ([606](#), [607](#), [608](#), [676](#), [796](#))
 - EDT ([650](#), [662](#))
 - MID ([725](#), [810](#))
 - PSY ([614](#), [703](#), [705](#))
 - RDG ([640](#), [660](#), [700](#), [710](#), [730](#))
 - SFR ([647](#), [750](#), [793](#), [858](#))
 - SPE ([613](#), [656](#), [660](#), [715](#), [780](#))

Other electives may be added at the discretion of the program advisor

Curriculum and Instruction Track (online) - 21 hrs

- A. Teaching Theory (select 4 to total 12 hrs)
 - [ELE 710](#) Elementary School Curriculum
 - [ELE 721](#) Standard-based Integrated Curriculum, Learning and Teaching
 - [ELE 722](#) Differentiated Instruction for Early Childhood, Elementary, and Middle School
 - [RDG 770](#) Curriculum Design in Literacy
- B. Electives: (select with advisor to total 9 hrs)
 - EEM ([606](#), [796](#))
 - EDT ([650](#))
 - RDG ([673](#), [720](#), [740](#))
 - SPE ([715](#), [780](#))
 - PSY ([703](#))

Other electives may be added at the discretion of the program advisor

Elementary Mathematics Specialist - 24 hrs

The Master of Science in Education, Elementary Mathematics Specialist is designed for practicing teachers (with at least 2

years of experience teaching elementary or middle school). This track is part of a statewide Mathematics specialist certification in collaboration with other Missouri Universities. Elementary Mathematics Specialist (EMS) professionals can serve students and schools in a variety of ways including as classroom teachers, lead or mentor teachers, and school or district-based mathematics specialists.

ELE 736 Foundations of Mathematical Leadership I for Elementary Mathematics Specialists
MTH 750 Number and Operations for Elementary Mathematics Specialists
ELE 730 Internship in Numbers and Operations
MTH 752 Rational Numbers and Proportional Thinking for Elementary Mathematics Specialists
ELE 732 Internship for Rational Numbers and Proportional Thinking
MTH 754 Algebraic Reasoning for Elementary Mathematics Specialists
ELE 734 Internship for Algebraic Reasoning
MTH 760 Geometry and Measurement for Elementary Mathematics Specialists
ELE 738 Internship for Geometry and Measurement
MTH 758 Data and Probability for Elementary Mathematics Specialists
ELE 736 Foundations of Mathematical Leadership I for Elementary Mathematics Specialists
ELE 737 Foundations of Mathematical Leadership II for Elementary Mathematics Specialists

Teaching Certification Credit Track 21 hrs

The Master of Science in Education, Teaching Certification Credit Track is intended for mid-career change students or individuals beginning a second career. Students must hold a baccalaureate degree from an accredited college/university. The program includes course work that satisfies Missouri Department of Elementary and Secondary Education certification requirements for elementary (grades 1-6) while also working on a master's degree. Students must work closely with the Certification Office in the College of Education and with the Coordinator of the MEd, Elementary Education program. Prerequisite courses at the undergraduate level will be required before certification compliance is met according to Missouri Department of Elementary and Secondary Education and program standards. These undergraduate level courses will not count toward the minimum required hours for the master's degree

- A. Teaching Methods (select 4 to total 12 hrs)
[ELE 601](#) Communication Arts Instruction in the Elementary School
[ELE 602](#) Social Studies Instruction in the Elementary School
[ELE 603](#) Mathematics Instruction in the Elementary School
[ELE 604](#) Science Instruction in the Elementary School
- B. Electives: (select with advisor to total 9 hrs)
ELE ([600](#), [605](#), [717](#))
ECE ([601](#))
SPE ([715](#))
RDG ([700](#), [730](#))
PSY ([703](#))
Other electives may be added at the discretion of the program advisor

Accelerated Master of Science in Education, Elementary Education 6-12 hrs

The MEd-ELE accelerated program master's option provides exceptional Missouri State University students the opportunity to enroll in a combined baccalaureate and master's degree program.

Eligible BEd majors may apply for preliminary acceptance into the MEd-ELE program after admission requirements for the accelerated master's option have been satisfied. Once accepted, students will be able to take 6-12 hours of graduate-level education courses that apply to both their undergraduate and graduate programs. Before enrolling in a course to count for both undergraduate and graduate credit and to count the course towards the master's degree, an undergraduate student must be accepted into the accelerated master's program and receive prior approval from the MEd-ELE Coordinator, CEFS Department Head and the Dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule period for the course(s). A student will be fully admitted to the Graduate College upon completion of the requirements for the baccalaureate degree, provided the student meets all other requirements for admission to the Graduate College. See the Graduate Catalog for further information.

Admission Requirements for the Accelerated Master's:

1. Junior or Senior standing with an overall GPA of 3.25 or higher
2. BEd major in progress
3. Admitted to Teacher Education
4. Recommendation of a faculty member in teacher education

Students admitted to the Accelerated Master's option may take 6-12 hours from the following courses or a course in consultation with the MEd-ELE Coordinator/advisor:

- [PSY 703](#) Human Growth and Development
- [SPE 715](#) Foundations in Special Education
- [EDT 650](#) Selection and Utilization of Instructional Technology
- [ELE 717](#) Advanced Theory and Practice in Economics Education
- [RDG 640](#) Analyses and Correction of Difficulties in Literacy
- [MID 725](#) Advanced Theory and Practice in the Teaching of Early Adolescents
- [MID 810](#) The Middle School-The Junior High School

Child and Family Development (CFD) courses

CFD 600 Issues in Child and Family Development

Prerequisite: permission.

Advanced inquiry into specialized areas of study in Child and Family Development. May be repeated to a total of 6 hours when topics change. Variable content course. May be taught concurrently with CFD 500. Cannot receive credit for both CFD 500 and CFD 600.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CFD 632 Family Advocacy

A study of the advocacy process in both the public and private sectors for directing change to benefit families and children. The course involves field trips to locations where decisions are being made that impact families and children. May be taught concurrently with CFD 532. Cannot receive credit for both CFD 532 and CFD 632.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CFD 633 Principles of Family Life Education

A study of the philosophical and methodological considerations in facilitating family life education programs. Field experiences are a part of this course. May be taught concurrently with CFD 533. Cannot receive credit for both CFD 533 and CFD 633.

Credit hours: 4 Lecture contact hours: 4

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CFD 660 Family Involvement in Early Childhood Programs

A study of family involvement programs including family education, volunteerism, leadership development, and advocacy. Students are involved in practicums working with families in a variety of community settings. Family Care Safety Registry required. May be taught concurrently with CFD 560. Cannot receive credit for both CFD 560 and CFD 660.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

CFD 662 Prevention of Child Abuse and Neglect

The primary and secondary prevention of physical, emotional, and sexual abuse and neglect of children. Designed for professionals who work with children and families and are required by law to report suspected incidences of child abuse and neglect. May be taught concurrently with CFD 562. Cannot receive credit for both CFD 562 and CFD 662.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CFD 701 Orientation to Early Childhood and Family Development

Orientation to the program and examination of seminal reading in the field.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

CFD 702 Community Engagement

Analysis of service-learning/community engagement. The main tenets of community engagement/service learning are analyzed, the community need, the academic enhancement, and reflection. The roles of all involved in community engagement/service learning, the teachers, the students, and the community partners are studied. Ethical, moral, and civic implications of community engagement/service-learning are also explored.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CFD 750 Advanced Human Development Studies

Analysis of theories and trends in human development.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CFD 761 Advanced Family Studies

Provides students with an understanding of theories used in the study of families; awareness of current demographics and trends of today's families; examines characteristics of various family structures and social influences impacting family functioning.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Early Childhood Education (ECE) courses

ECE 601 Home/School/Community Relationships with Young Children and Their Families

This course offers a transdisciplinary approach designed to enhance the student's understanding of the transactional relationship between the school, child and family. Particular

ECE 727 Children and Families in a Diverse Society

Examination of diverse cultures in American society. An analysis of racism, sexism, and other diversity issues within the school and community. Discussion of child development within

emphasis is placed on family development and dynamics within a pluralistic society including the role that family functioning has on the child's total educational experience. May be taught concurrently with ECE 501. Cannot receive credit for both ECE 501 and ECE 601.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 705 Field Experiences in Early Childhood Education

Students participate in field experiences in area schools and other educational settings. This course will provide field experiences with three different age groups (birth-3; 3-5; 5-8). Course is designated for graduate students needing field experiences to meet certification requirements in Early Childhood Education. Students will attend weekly scheduled class discussion sessions on campus in addition to the required field work of 15 clock hours for every credit hour. May be repeated for a maximum of three hours of credit.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

ECE 724 Foundations of Early Childhood Education

Course will focus on the historical, psychological, philosophical, and social foundations of early childhood education. Theories and research are integrated with practical knowledge. Students will examine philosophy, curriculum, methodology, service delivery systems, and family involvement issues.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 725 Trends and Issues in Early Childhood Education

A study of current trends, issues and theories related to early childhood education. Emphasis will be given to major developmental theories and research findings related to the education of young children. Included will be the application of theory and research to current practices in early childhood education.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ECE 726 Programming and Policy Issues for Early Childhood Settings

Analysis of programs, policies and theories appropriate for young children and their families in a variety of early childhood settings.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

different cultures and identifying changing family and community structures.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 728 The Educational Role of Play

A study of the social, emotional, cognitive, and language development of young children through play. Attention is given to the use of play in the organization and development of the early childhood classroom and curriculum. Current models of early childhood curriculum and their relationship to support of play will be explored.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 729 Literacy in Early Childhood

Develops awareness of and support for children's literacy knowledge as it grows and changes in the years from birth through early elementary school. This course emphasizes the supportive nature of the adult's role in young children's literacy learning. Descriptions of relevant, meaningful literacy events and suggestions for classroom or home support will be presented. Current research that has a bearing on methodology will be explored.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 730 Family Literacy

Introduction to the philosophy and theory behind family literacy, as well as discussion on the development and implementation of a family literacy program. The four-component model of adult education, early childhood education, parent and child together (PACT), and parenting will be covered, both in theory and practical application. Explores the rationale for and characteristics of comprehensive family literacy, focusing upon the families being served, services being provided, outcomes being achieved, and the role and responsibilities of individuals, organizations, and communities involved.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECE 762 Seminar in Early Childhood and Family Development

Prerequisite: SFR 780 and permission.

Guided development of research paper focused on field of Early Childhood and Family Development.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ECE 771 Proposal Development

Development of proposal for seminar paper. Proposal must be approved prior to data collection. Human subjects review will also be completed.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

Early Childhood, Elementary, and Middle School (EEM) courses

EEM 601 Introduction to Technology-Based Inquiry Instruction

Introduction to eMINTS philosophy and instructional model for teachers, emphasis on constructivist-based pedagogies, questioning strategies and critical thinking; use of educational software, Internet resources and classroom website design and development. Eight clock hours field experience embedded. May be taught concurrently with EEM 501. Cannot receive credit for both EEM 601 and EEM 501.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

EEM 602 Applications of Technology-Based Inquiry Instruction

Prerequisite: EEM 601 with grade of C or better.

Application of eMINTS philosophy, instructional model and teaching strategies; emphasis on cooperative learning, instructional use of interactive whiteboards, information literacy and modes of classroom communication, digital file management, webquest development and multimedia project design and development. Eight clock hours field experience embedded. May be taught concurrently with EEM 502. Cannot receive credit for both EEM 602 and EEM 502.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

EEM 603 Implementing Technology-Based Inquiry Instruction

Prerequisite: EEM 601 and EEM 602 with grades of C or better.

Third course in eMINTS 3-course sequence. Emphasis on building a learning community, classroom management, instructional planning and implementation in a technology enriched classroom, interdisciplinary teaching methods, technology-assisted assessment, collaborative reflection to improve student performance. Eight clock hours field experience embedded. May be taught concurrently with EEM 503. Cannot receive credit for both EEM 603 and EEM 503.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

EEM 606 Orientation for Intensive Language and Cultural Experience for Educators

Prerequisite: permission.

Students selected by application and interview process. Prepare for international travel and exposure to the people, cultures and primary language of the host country. Students develop an introspective case study proposal to be carried out during and/or after the experience abroad. Field trips outside class are required. May be taught concurrently with EEM 596. Cannot receive credit for both EEM 596 and EEM 606.

EEM 607 Intensive Language and Cultural Experience for Educators

Prerequisite: EEM 606 and permission.

Experience three weeks of exposure to the educational system, culture and language of the host country while reflecting on their own learning. Students will conduct an introspective case study, keep a journal, and create a portfolio. May be taught concurrently with EEM 597. Cannot receive credit for both EEM 597 and EEM 607.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 2
Typically offered: Summer
[Projected offerings](#)

EEM 608 Post-Travel Seminar for Intensive Language and Cultural Experience for Educators

Prerequisite: EEM 606 and EEM 607 and permission.

Post-travel seminar deconstructs experience abroad. Students discuss strategies used as a learner and analyze effective teaching techniques. Participants compare cultural and language differences that teachers need to consider in teaching students in a new language. Introspective case study research and portfolios will be shared. May be taught concurrently with EEM 598. Cannot receive credit for both EEM 598 and EEM 608.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

EEM 676 Topical Issues in Education

Prerequisite: permission.

To develop further understanding and skills in the improvement of teaching procedures, curriculum, supervision, or administration. Each course is concerned with a single topic. Number of class hours determined by semester hours of credit. A maximum of 3 hours may be used on a degree program. Variable Content Course. Approved recurring course topic: B.E.A.R.S. Seminars. 1(1-0) F. A series of seven (7) seminars with different topics designed to enhance and develop further understanding and skills in the improvement of teaching procedures for beginning educators. Seminars are offered monthly, with the exception of December, beginning in September and ending in April. Participation in at least six (6) of these seminars is required for credit. Participants will receive an "I" grade for the course due to the course extending through the spring semester. Grades will be changed at the end of the spring semester as requirements are met. This course is available to both beginning and veteran educators and satisfies the initial certification requirement of attending a beginning teacher assistance program with a college or university. Variable Content Course. May be taught concurrently with EEM 576. Cannot receive credit for both EEM 576 and EEM 676.

Credit hours: 1-5 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

EEM 796 Problems in Education

Specific problems in education related to needs and interests of the student. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

EEM 799 Thesis

Prerequisite: ELE 711 and SFR 780 and permission.

May be repeated to a maximum of 6 hours credit.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Elementary Education (ELE) courses

ELE 600 Current Issues and Applications in Elementary Education

Prerequisite: permission.

Application of current innovations and examination of contemporary issues facing elementary teachers including classroom management, inclusion, English language learners, integrated planning and instruction with art, music, health and physical education. A comprehensive field experience in area school classrooms is required. May be taught concurrently with ELE 500. Cannot receive credit for both ELE 500 and ELE 600. Supplemental course fee.

Credit hours: 3-5 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 716 Advanced Theory and Practice in the Teaching of Science

Materials, methods and procedures for effective classroom presentation of elementary science. Emphasis is placed on teaching science as inquiry and experimentation. Selection, organization and development of content materials; current trends and issues in science education.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ELE 601 Communication Arts Instruction in the Elementary School

Prerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office.

Study of the development of language and communication abilities, procedures and instruments for assessing language development, and techniques and materials for promoting development in communication skills for elementary and middle school programs. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning. Course limited to certification students only.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 717 Advanced Theory and Practice in the Teaching of Economic Education

Materials, methods, and procedures for effective classroom presentation of economic education. Selection, organization, and development of curriculum materials, current issues and trends in the field of economics. Presents students with a framework for proper scope and sequencing of economics concepts to develop an awareness of appropriate benchmarks for economic education instruction.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ELE 602 Social Studies Instruction in the Elementary School

Prerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office.

Current issues and approaches in teaching elementary school social studies to children including exceptional children who are mainstreamed in the regular classroom. Critical review of current research-based practices will be required as well as

ELE 720 Advanced Theory and Practice in Student Assessment and Evaluation

Materials, methods, and procedures for effective assessment and evaluation of students. Planning, selection, construction, use, and analysis of a variety of assessment practices including formal and informal approaches. Application of knowledge learned throughout course will help students make judicious and reflective decisions while teaching.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ELE 721 Standards-Based Integrated Curriculum, Learning, and Teaching

Analysis and application of current theories and research on

application of those strategies in lesson planning and teaching. Course limited to certification students only.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 603 Mathematics Instruction in Elementary Schools

Prerequisite: ELE 302 and permission of Director of Graduate Program in consultation with the Teacher Certification and Compliance Office.

Emphasis upon diagnosis of skill level development, teaching basic mathematical skills, and individualizing instruction in mathematics for elementary and middle school programs. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning. Course limited to certification students only.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 604 Science Instruction in the Elementary School

Prerequisite: ELE 302; and 10 hours of science (one course in biology, one course in physical science and one course in earth science); and permission of Director of Graduate Program in consultation with Teacher Certification and Compliance Office.

Current issues and approaches in teaching elementary school science to children including exceptional children who are mainstreamed in the regular classroom. Critical review of current research-based practices will be required as well as application of those strategies in lesson planning and teaching. Course limited to certification students only.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 605 The Reflective Practitioner

Prerequisite: permission; and concurrent enrollment in ELE 600.

Introduces students to action research as reflection on their own teaching and learning, and their students' learning and achievement. Requires an intensive field experience in area elementary school. May be taught concurrently with ELE 510. Cannot receive credit for both ELE 510 and ELE 605.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ELE 710 Elementary School Curriculum

The purpose of this course is to analyze the philosophical and theoretical frameworks that guide elementary curriculum for the assumptions that each makes with regard to teaching and learning. Students will be introduced to the development of curriculum and curriculum materials for use in elementary educational settings. Students will examine the social, political and institutional contexts in which curriculum is developed and used, curriculum development methods and process, and various methods for the implementation, evaluation and

integrated curriculum and learning, performance assessment, and standards-based education. Develop classroom, school-wide and/or district-wide curricula based on state standards. Focus is on deciding what is essential to teach and on improving learners' math and literacy skills across the curriculum.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ELE 722 Differentiated Instruction for Early Childhood, Elementary, and Middle School

Materials, methods, and procedures for effective differentiation of instruction and evaluation of students. Planning, selection, construction, use and analysis of a variety of differentiated instructional practices across grade levels and disciplines, paying close attention to elementary and middle school learners. Application of knowledge learned throughout course will help students make judicious and reflective decisions while teaching.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ELE 730 Internship in Number and Operations

Prerequisite: admission to the Elementary Mathematics Specialist program; and two years of elementary or middle school teaching; and concurrent enrollment in MTH 750.

A supervised mathematics teaching practicum with online seminars in which the candidate acquires experience working with a range of students and adult learners (teachers and parents) on concepts related to numbers and operations in base ten appropriate in K-5 students.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

ELE 732 Internship in Rational Numbers and Proportional Thinking

Prerequisite: admission to the Elementary Mathematics Specialist Program; and two years of elementary or middle school teaching; and concurrently enrollment in MTH 752.

A supervised mathematics teaching practicum with online seminars in which the candidate acquires experience working with a range of students and adult learners (teachings and parents) on rational number and proportional thinking concepts.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

ELE 734 Internship in Algebraic Reasoning

Prerequisite: admission to the Elementary Mathematics Specialist Program; and two years of elementary or middle school teaching; and concurrently enrollment in MTH 754.

A supervised mathematics teaching practicum with online seminars in which the candidate acquires experience working with a range of students and adult learners (teacher and parents) on concepts related to algebraic reasoning appropriate in K-5 students.

Credit hours: 1 Lecture contact hours: 0

distribution of curriculum materials.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ELE 711 Contemporary Issues in Elementary Curriculum

Contemporary issues confronting the modern elementary school; current problems, innovations and proposed changes which affect the total elementary school program. Trends and issues that are developing at the national level.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring, Summer

[Projected offerings](#)

ELE 713 Advanced Theory and Practice in the Teaching of Communication Arts

Materials, methods and procedures for effective classroom presentation of communication arts. Selection, organization and development of content materials; current issues and trends in the field.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ELE 714 Advanced Theory and Practice in the Teaching of Social Studies

Materials, methods and procedures for effective classroom presentation of social studies. Selection, organization and development of content materials; current issues and trends in the field.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ELE 715 Advanced Theory and Practice in the Teaching of Mathematics

Materials, methods and procedures for effective classroom presentation of elementary mathematics. Selection, organization and development of content materials; current trends and issues in the field.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

ELE 736 Foundations of Mathematical Leadership I for Elementary Mathematics Specialists

Prerequisite: admission to the Elementary Mathematics Specialist Program; and two years of elementary or middle school teaching.

This introductory course provides opportunities for participants to develop knowledge and understanding of leadership principles and the process of continuous improvement as it relates to the roles and responsibilities of elementary mathematics specialists.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ELE 737 Foundations of Mathematical Leadership II for Elementary Mathematics Specialists

Prerequisite: admission to the Elementary Mathematics Specialist Program; and two years of elementary or middle school teaching.

This second leadership course in the Elementary Mathematics Specialists program focuses on research and practice related to teamwork, interaction, communication, conflict resolution, and leadership in K-5 schools. Candidates will also examine effective strategies for influencing and facilitating school/district improvement (e.g., mentoring and observing colleagues, conducting professional development, and making data-informed decisions to improve student learning) collaborating with colleagues and administration. Candidates will focus on mentoring and observing colleagues, conducting professional development, and making data-informed decisions to improve student learning school- and district-wide.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ELE 738 Internship in Geometry and Measurement

Prerequisite: admission to the Elementary Mathematics Specialist Program; and two years of elementary or middle school teaching; and concurrent enrollment in MTH 760.

A supervised mathematics teaching practicum with online seminars in which the candidate acquires experience working with a range of students and adult learners (teachers and parents) on geometry and measurement concepts.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

ELE 772 Research Seminar in Elementary Education

Prerequisite: ELE 711 and SFR 780.

Guided development of a research paper or a creative project.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Reading, Foundations, and Technology

Hill Hall, Room 207D, Phone: (417) 836-6769, Fax: (417) 836-6252

Email: CathyPearman@missouristate.edu

Website: <http://education.missouristate.edu/rft>

Department Head: Cathy J. Pearman

Graduate faculty

Professor: J. Deanne Camp, Fred H. Groves, David L. Hough, Beth Hurst, Steven P. Jones, Dennis J. Kear, Sarah Nixon, Cathy Pearman, Eric C. Sheffield

Associate Professor: Ching-Wen Chang, David R. Goodwin, Steven W. Hinch, Rebecca Swearingen, Randall R. Wallace

Instructor: Jane Ward

Per Course Faculty: Judy Brunner, Jim H. Jolliff

Emeritus Professor: L. Dale Allee, Stefan J. Broidy, N. June Brown, John Wordy Buckner, Genevieve R. Cramer

Programs

Master of Arts in Teaching

Fred Groves, Program Coordinator
Hill Hall, Room 117; Phone (417) 836-4494
FredGroves@missouristate.edu

Program Description

The Master of Arts in Teaching (MAT) program is intended for mid-career change students or individuals beginning a second career following retirement. One of the admission qualifying factors is that a student must hold at least a baccalaureate degree from an accredited college/university. The MAT is a combined masters and certification program that has been approved by the Missouri Department of Elementary and Secondary Education (DESE) and is fully accredited by NCATE. The program provides students the opportunity to earn teacher certification in one of 20 different areas of secondary education while also completing a master's degree. The MAT involves extensive site-based clinical experience. Each student's program of study is individualized based on their previous coursework and life/work experiences.

The MAT program offered by Missouri State University is offered from the Springfield campus and the MSU Joplin Graduate Center on the campus of Missouri Southern State University. The Joplin-based program has been developed through a MSU-MSSU partnership. Students completing the program through the Joplin Graduate Center will receive a diploma issued by Missouri State University signifying completion of the cooperative program with MSSU. Since summer 2008, the MAT program has been offered on the Missouri State University - West Plains campus.

Course work meeting master's degree requirements are offered through a variety of delivery methods including on-line, ITV and campus-based courses.

Entrance Requirements

1. Applicants must meet minimum Graduate College requirements for admission.
2. Applicants must hold at least a bachelor's degree in, or related to, the area of certification desired. Students should take, before entering the program, the relevant PRAXIS II specialty area test. If nine or more hours of course work in the content remains to be completed at the time of admission, the candidate may be admitted conditionally to the program; however, the PRAXIS II must be passed by the candidate prior to student teaching (SEC 784).
3. Applicants must complete the Teacher Certification transcript analysis request packet obtained from the Certification Officer, Hill Hall 200, (417) 836-8772.
4. Admission to the MAT will include academic department review.
5. Applicants interview with the MAT Program Coordinator.

6. Priority deadline is February 15 for all required documentation to be received in the MAT office or until all seats are filled.

Degree Requirements (minimum of 40 hrs)

Suggested Schedule

Summer semester

Course Code	Course Title	Credit Hours
SFR 797	Advanced Studies in Teaching and Learning	9 hrs

Fall semester

Course Code	Course Title	Credit Hours
SEC 783*	Internship in Teaching I	3 hrs
RDG 710	Content Area Literacy	3 hrs
PSY 710	Psychology of Education	3 hrs

Spring semester

Course Code	Course Title	Credit Hours
SEC 784	Internship in Teaching II	10 hrs

Summer semester

Course Code	Course Title	Credit Hours
SEC 785	Internship in Teaching III	1 hr
EDT 662	Educational Applications of Computers for Teaching	3 hrs
SPE 715	Foundations in Special Education	3 hrs

Fall Semester

Course Code	Course Title	Credit Hours
SFR 780	Educational Research Methodology	3 hrs

Spring Semester

Course Code	Course Title	Credit Hours
EDC 786	Research Seminar in Education	2 hrs

*Art K-12 candidates will enroll in [ART 783](#) instead of [SEC 783](#)

Research Requirements

Students will design, carry out, and present an oral defense of an action research project. The project will be developed under the supervision of University faculty advisors.

Comprehensive Examinations

A comprehensive examination must be passed by the candidate before a degree will be granted.

Graduation Requirements

In addition to requirements established by the Graduate College, students must have a cumulative 3.00 GPA on work attempted in the program. MAT candidates will be expected to complete a professional portfolio that demonstrates performances aligned to institutional, state and national standards prior to graduation.

Advisement

Advisement will be facilitated by the MAT Program Advisor in cooperation with the MAT Program Coordinator within the College of Education. The Office of Teacher Certification will monitor the certification process.

Certification Requirements

Students must pass the relative Praxis II specialty area test in order to be recommended for certification. In addition to the 40 graduate hours required for the degree, all MAT candidates are required to complete content area coursework in the subject they are pursuing for certification. Content coursework must be completed before being recommended for certification. Content area requirements are determined by the Teacher Certification Office as part of the transcript analysis process.

Master of Science in Education, Educational Technology

Ching-Wen Chang, Program Coordinator
Hill Hall, Room 119; Phone (417) 836-5353
cchang@missouristate.edu

Program Description

This interdisciplinary program is designed to accommodate individuals with various areas of professional interest in the field of educational technology and instructional design. Options include: (1) instructional technologists who are interested in becoming building level technology specialists or system wide technology coordinators; (2) school library media specialists who may be working toward state certification; (3) classroom teachers who wish to improve their teaching skills with instructional design and technology; and (4) non-certificated professionals who may come from higher education, medical or professional fields other than K-12 schools.

Program Admission Requirements

To be admitted to the degree program, the student must complete a Missouri State University Graduate Application and have all official college transcripts forwarded to the Graduate College. The applicant should specify Educational Technology as their special area of interest. The student must meet [Graduate College admission requirements](#).

Submission of Advisor-Approved Program of Study

Once a major advisor has been assigned and consultation has occurred, an Advisor-approved Program of Study must be filed with the Graduate College. This must be filed prior to the completion of 14 hours of graduate work. The degree seeking candidate will also be required to prepare a written personal statement for the major advisor and indicate reasons for pursuing the program including desired professional goals.

Required Courses

General Requirements

6 hrs

Course Code	Course Title	Credit Hours
SFR 780	Educational Research Methodology	3 hrs
SFR 750	Philosophies of Education	3 hrs

Research Requirements

3-6 hrs

Course Code	Course Title	Credit Hours
EDT 797 or EDT 798 or EDT 799	Educational Technology Special Research Project or Research Seminar in Educational Technology or Educational Technology Thesis	3 hrs or 3 hrs or 3-6 hrs

Required Instructional Technology Courses

12 hrs

The degree program requires four core Educational Technology courses. These courses provide a foundation of competencies considered valuable for all areas of professional interest in the field of educational technology.

Course Code	Course Title	Credit Hours
EDT 650	Selection and Utilization of Educational Technology	3 hrs
EDT 763	Administration of Educational Technology	3 hrs
EDT 764	Instructional Design	3 hrs
EDT 765	Educational Media Production	3 hrs
	Electives	9-12 hrs
	Total Hours Required	33 Hours

Suggested Electives

Applicable technology courses in the College of Education.

Course Code	Course Title	Credit Hours
EDT 662	Educational Applications of Computers in the Classroom	3 hrs
EDT 640	Technology Administration and Management	2 hrs
EDT 690	Topical Issues in Educational Technology	1-5 hrs
EDT 767	Educational Technology Practicum	2 hrs
EDT 777	Problems in Educational Technology	1-3 hrs
RDG 720	Use of Multi-Media Resources in Literacy	3 hrs

The degree is considered interdisciplinary in nature. Therefore, students will be permitted to take courses related to instructional design and technology from various departments throughout the university including, but not limited to: Computer Science, Library Science, Computer Information Systems, Technology, Art and Design, Communication and Media, Journalism and Film, in addition to others in the College of Education. Students must take a minimum of 9 hours of electives and, with advisor permission, may take up to 12 hours.

Some Recommended Electives

[EDT 640](#), [662](#), [690](#), [767](#), [777](#); [LIS 600](#), [602](#), [604](#), [606](#), [608](#), [610](#), [612](#), [618](#), [620](#), [630](#), [632](#), [634](#), [640](#), [696](#), [697](#), [699](#); [SPE 779](#); [MED 697](#), [ELE 711](#); [MID 810](#); [EAD 786](#), [787](#); [RDG 720](#); [SEC 701](#).

Other electives may be added at the discretion of the program advisor.

The student and advisor will work cooperatively to determine the remaining electives (program design) in order to match the professionally required, and/or recommended, courses for a specific area of concentration. An additional faculty member may serve as a specialty advisor regarding a specific area of professional interest.

Students working toward the Missouri State University Technology Specialist Certificate will need to follow a more structured set of course requirements and electives to efficiently complete the certification process. These courses may also be applied towards the Educational Technology degree.

Comprehensive Examination

A comprehensive examination must be passed by the candidate before a degree will be granted. The major advisor is primarily responsible for working with faculty members to develop and evaluate the comprehensive examination.

Master of Science in Education, Literacy

Deanne Camp, Program Coordinator

Hill Hall, Room 102; Phone (417) 836-6983

DeanneCamp@missouristate.edu

Program Description

The purpose of the MEd-Literacy degree is to furnish students with the necessary knowledge and skills to be competent teachers of literacy from preschool through college. Also, persons completing the program will be qualified to supervise reading/literacy programs and may qualify as literacy coaches. The MEd-Literacy degree (along with either a child or an adolescent psychology course) results in students meeting course work requirements for the DESE Special Reading Teacher Certification. A research component is required.

Entrance Requirements

1. Admission decisions and assignment of an advisor will not be made until all required materials are submitted. A student may take up to nine hours as a non-degree seeking student before being accepted into the program.
2. To be considered for admission to the program, a student must first apply to the Graduate College.
3. Official transcripts of all undergraduate and graduate course work must be submitted to the Graduate College.
4. Submit the following to the Director of the literacy program before the application will be considered:
 - a. a letter of intent, which includes the candidate's teaching and professional goals, future plans, background and teaching experience; and
 - b. three letters of recommendation from professionals familiar with the candidate's academic abilities and teaching potential.
5. Admission to the program requires the following minimum criteria:
 - a. appropriate teacher certificate or eligibility for certification by a state or national board; and
 - b. a minimum GPA of 3.00 for courses taken in undergraduate area of study. Students who do not meet the GPA requirement must take the Graduate Record Examination (GRE). Results from the GRE must be provided prior to the students registering for more than nine hours.

A student who does not meet all the above criteria, but who demonstrates outstanding potential, may be fully admitted by the Director and Graduate Admissions Committee on the basis of individual merit and successful completion of the first nine hours (3.00 GPA or higher).

Submission of Advisor-Approved Program of Study

The advisor and student will plan cooperatively a program designed to meet the student's needs.

Accelerated Master's Degree Option - MEd, Literacy

The MEd-Literacy accelerated master's degree option provides exceptional MSU undergraduate students the opportunity to enroll in a combined baccalaureate and master's degree program.

Eligible BSEd majors may apply for preliminary acceptance into the MEd-Literacy program after admission requirements for the accelerated master's option have been satisfied. Once accepted, students will be able to take up to 12 hours of graduate-level literacy courses that apply to both their undergraduate and graduate programs. Before enrolling in courses for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and receive prior approval from the Literacy Program Coordinator, the RFT Department Head, and the Dean of the Graduate College. This is done by using a mixed credit form. A student will be fully admitted to the Graduate College upon completion of the requirements for the baccalaureate

degree, provided the student meets all other requirements for admission to the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements

1. Junior standing, with an overall GPA of 3.25
2. BSEd major
3. Elementary majors - completed or enrolled in: RDG 318 or RDG 420, and RDG 421
4. Secondary majors - completed or enrolled in: RDG 474
5. Other BSEd majors - contact the Graduate Literacy Program Coordinator
6. Recommendation of a faculty member in the Literacy department

Graduate Coursework in Literacy Taken by Undergraduates and Accepted into the Accelerated Master's Option:

[RDG 700](#) (3), [RDG 640](#) (3); [RDG 660](#) (2); [RDG 680](#) (2) and [RDG 685](#) (2)

Completion of MSED-Literacy requirements:

Students must complete the additional course requirements of 25 hours as listed in the above regular MSED-Literacy degree.

Required Courses

Course Code	Course Title	Credit Hours
RDG 700*	Relationship of Language to Literacy and Intellectual Development	3 hrs
RDG 710	Content Area Literacy	3 hrs
RDG 640	Analysis and Correction of Difficulties in Literacy	3 hrs
RDG 660	Diversity Issues in Literacy and Content Area Instruction	2 hrs
RDG 680	Successful Classroom Communities to Enhance Student Learning	2 hrs
RDG 685	Techniques of Responsive Support in the Literacy Classroom	2 hrs
RDG 740	Issues and Trends in Literacy Education	3 hrs
RDG 780	Assessment Procedures for the Literacy Specialist	3 hrs
RDG 781	Assessment of Literacy Problems	3 hrs
RDG 782	Remediation of Literacy Problems	3 hrs
RDG 770	Curriculum Design in Literacy	3 hrs
RDG 791	Problems in Literacy Education	1 hr
SFR 780	Educational Research Methodology	3 hrs
RDG 795**	Research Seminar in Literacy	3 hrs
	Total	37 hrs

* Recommended initial course for Master of Science in Education, Literacy.

** This requirement waived if candidate elects Research Option 1, a thesis.

Research (3-6 hours)

Option I: Completion of a satisfactory thesis in the candidate's discipline. This credit shall be no more than 6 hours of the minimum 37 required for the degree.

Option II: Completion of one research seminar, [RDG 795](#), which shall require an extensive paper.

Comprehensive Examinations

A comprehensive examination must be passed by the candidate before a degree will be granted. A description of the content and format of this examination is available from the Director of the graduate reading program.

Educational Technology Specialist Certificate Program

Ching-Wen Chang, Program Coordinator
 Hill Hall, Room 119; Phone (417) 836-5353
cchang@missouristate.edu

Program Description

The Certificate for Educational Technology Specialist provides a 16-17 hour graduate-level experience for school administrators, teachers and staff working at the school building level. The program provides for the acquisition of knowledge and skills necessary

for supporting teachers and students. The certificate is interdisciplinary in nature and provides competencies in various areas. This certificate is a Missouri State University Certificate and does not meet Missouri State Certification requirements for teaching.

Entrance Criteria

To be considered for the program, a student must apply and be admitted to the Graduate College.

Required Courses

Course Code	Course Title	Credit Hours
EDT 650	Selection and Utilization of Educational Technology	3 hrs
EDT 763	Administration of Educational Technology	3 hrs
EDT 764	Instructional Design	3 hrs
EDT 767	Educational Technology Practicum	2 hrs

Suggested Electives - choose two courses (5-6 hrs)

[MED 661](#), [MED 662](#), [MED 663](#), [MED 681](#); [ENG 773](#), [ENG 775](#), [ENG 777](#); [CIS 610](#), [CIS 626](#), [CIS 630](#), [CIS 641](#), [CIS 720](#); [EDT 777](#); [TCM 710](#); [PSY 718](#); [AGE 608](#)

Total Hours Required 16-17 hrs

GPA Requirements

Students must maintain a grade point average of at least 3.00 on all graduate course work at Missouri State University.

Education (EDC) courses

EDC 786 Research Seminar in Education

Prerequisite: SFR 780.

An in-depth study of chosen topic in K-12 education leading to the guided development and completion of an extensive

research paper or major creative work.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Educational Technology (EDT) courses

EDT 630 Technology Systems Management and Maintenance

This course will include an introduction to computer and peripheral hardware, microcomputer operating systems and education-related software packages, and the management of computers in a classroom or school setting. The management and maintenance of a system of computers is useful in many educational, instructional, communication and media production settings. Educational technology students should be prepared to troubleshoot and resolve basic technology problems that occur in an educational setting. Therefore, a variety of education-specific topics will be presented in this course. May be taught concurrently with EDT 530. Cannot receive credit for both EDT 630 and EDT 530.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

EDT 640 Technology Administration and Management

This course is designed to provide technology specialists, technology coordinators, library media specialists, school administrators and educators with a working knowledge of the administrative processes and concerns of operating an educational technology support facility. The primary focus will be toward leadership, strategic planning, and change management and writing technology plans. The content of this

EDT 763 Administration of Educational Technology

Emphasis is placed on management skills including budgeting; facility design; policies and procedures; selection and utilization; evaluation; assessment and other topics related to coordinating an educational technology program at a building, district, institutional or organizational level.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

EDT 764 Instructional Design

Emphasis on the analysis and development of instruction for large group, small group, and individual student instruction. The utilization of systems approaches and packaged instructional forms will be stressed. The course will integrate systems approaches with learning theory involving educational technology.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

EDT 765 Educational Media Production

Prerequisite: EDT 650.

Principles and techniques of designing and producing advanced forms of media software materials in video, audio,

course is primarily structured for educational institutions but could be utilized for instructional and training systems in many types of industrial, religious, medical and corporate organizations that teach and train. May be taught concurrently with EDT 563. Cannot receive credit for both EDT 640 and EDT 563.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EDT 650 Selection and Utilization of Educational Technology

Targets principles of attention, perception, and retention regarding selection and implementation of instructional strategies. Students apply instructional design principles and learning theories to develop professional products; develop and implement evaluation strategies for hypermedia materials; combine electronic and non-electronic media; use telecommunications tools for production purposes; and integrate a variety of instructional technology tools. May be taught concurrently with EDT 565. Cannot receive credit for both EDT 650 and EDT 565.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EDT 662 Educational Applications of Computers for Teaching

Using microcomputers in educational settings. Includes the investigation of software in desktop publishing, record management and multimedia applications. Special emphasis will be given to selection of appropriate programs for specific classroom utilization as well as computer interfaced peripheral devices. May be taught concurrently with EDT 562. Cannot receive credit for both EDT 662 and EDT 562.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

EDT 690 Topical Issues in Educational Technology

A variable credit course with amount of credit based on the extent of the work required. Special topics related to the field of Educational Technology which may broaden the scope of the program of study. May be repeated up to a maximum of 6 hours. May be taught concurrently with EDT 597. Cannot receive credit for both EDT 690 and EDT 597.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

EDT 696 Continuing Education in Educational Technology

Special topics related to Educational Technology for continuing professional development. A variable credit course with amount of credit based on the extent of work required. Cannot count toward the Educational Technology MSED program. May be repeated to a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

and photography formats with emphasis on multi-media that includes computer generated graphics interfaced with video and audio editing as well as more basic production techniques.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

EDT 767 Educational Technology Practicum

This is a field-experience based course that requires the student to spend a minimum of 20 clock hours in a working environment where educational media technology services and programs are used or developed. The practicum may include: school media services: university programs, development centers in industry, government or medical programs, educational TV studios, computer facilities or other media production venues.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

EDT 777 Problems in Educational Technology

Research in or in-depth examination of issues and problems in the field of Educational Technology. May be repeated up to a maximum of 5 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

EDT 797 Educational Technology Special Research Project

Prerequisite: SFR 780.

An extensive multimedia production project which results in a functional product with extensive written documentation to support its use as a research or instructional tool which could provide results for extended research and publication.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

EDT 798 Research Seminar in Educational Technology

Prerequisite: SFR 780.

An extensive research paper focused on the field of instructional Design and Technology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

EDT 799 Educational Technology Thesis

Prerequisite: SFR 780.

Independent research and study connected with preparation of a thesis in the field of Educational Technology. The paper will consist of original or creative research accountable to committee review and defense. May be repeated for a maximum of 6 hours credit.

Credit hours: 3-6 Lecture contact hours:
Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Middle School (MID) courses

MID 725 Advanced Theory and Practice in the Teaching of Early Adolescents

Materials, methods, and procedures for designing developmentally appropriate learning experiences for early adolescents; current trends and issues in the field.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MID 810 The Middle School-The Junior High School

An examination of educational programs most appropriate for students in late childhood and early adolescence with emphasis upon the philosophy, curriculum, instruction, and organization of middle schools and junior high schools.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Reading (RDG) courses

RDG 600 Literacy Projects

This course is designed to provide students an opportunity to informally assess and tutor adults or children exhibiting literacy difficulties. Students are expected to have an increased awareness and understanding pertaining to literacy and to recognize the importance of improving the educational process of adults and children. This course may not be substituted for any required reading/literacy course. Number of class hours determined by semester hours of credit. May be repeated to a total of 3 hours. May be taught concurrently with RDG 599. Cannot receive credit for both RDG 599 and RDG 600.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

RDG 710 Content Area Literacy

Prerequisite: enrollment limited to students in the MSED, MA, and MAT programs.

Teaching subject matter in content areas in ways for utilizing and further developing fundamental literacy; effective reading and writing skills, vocabulary development in specific areas, study skills, utilization of cognitive processes.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

RDG 640 Analysis and Correction of Difficulties in Literacy

Prerequisite: RDG 318 or both RDG 420 and RDG 421, or equivalent; and admitted to Teacher Education Program.

Techniques of analysis and correction of difficulties in literacy for elementary, secondary, special education and reading/literacy teachers. Trends in dealing with diagnostic procedures, instructional techniques, special materials, and assessment. Students concentrate study within their level of training. Family Care and Safety Registry (FCSR) check is required. May be taught concurrently with RDG 574. Cannot receive credit for both RDG 640 and RDG 574.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

RDG 720 Use of Multi-Media Resources in Literacy

Criteria, methods and tools for selection and effective utilization of both print and nonprint material, enhancing and encouraging competency in literacy; production of materials utilizing various media. Students concentrate study within their level of training (elementary or secondary.)

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

RDG 730 Assessment and Instruction of Less Skilled Readers and Writers

Prerequisite: RDG 318; or both RDG 420 and RDG 421, or equivalent.

Supervised small group practice in a clinical setting assessing and instructing students who are experiencing difficulty learning to read and write. Planned with and directed by a graduate faculty member. Less intensive and more generalized clinical experience for those not intending to pursue Special Reading Teacher certification. May not be substituted for any course required for special reading certification (RDG 574/640, 780, 781, or 782). Family Care and Safety Registry (FCSR) check is required. Literacy majors must enroll for 6 hours, other majors may enroll for 3 hours. 3(2-2) or

Credit hours: 6 Lecture contact hours: 2

Lab contact hours: 8

Typically offered: Fall, Spring

[Projected offerings](#)

RDG 656 Topical Issues in Literacy

Prerequisite: permission may be required (see class schedule).

To develop understanding and skills in relevant areas of literacy education. Credit hours may vary depending on topic. Variable content course. May be repeated to a total of 5 hours when topics change. A maximum of 3 hours may be used toward degree. May be taught concurrently with RDG 556. Cannot receive credit for both RDG 556 and RDG 656 on same topic.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

RDG 740 Issues and Trends in Literacy Education

Provides intensive study of significant issues and trends in

[Projected offerings](#)

RDG 660 Diversity Issues in Literacy and Content Area Instruction

Designed for preservice and practicing elementary, middle, and high school teachers working on undergraduate degrees in Elementary Education or Secondary Education; as well as graduate degrees in Literacy, Elementary Education, MAT, or other MS or MSED graduate degrees. Students will expand their knowledge of racial, cultural, ethnic, linguistics, and socio-economics diversity; and learn strategies to implement diversity issues into their literacy instruction and/or content area lessons. Students will be introduced to different aspects of diversity through a wide variety of course readings, multicultural literature, videos, guest speakers, multicultural interview, and community field trips. May be taught concurrently with RDG 560. Cannot receive credit for both RDG 560 and RDG 660.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

RDG 673 Psychology of Literacy

Practical contemporary learning theories and principles that are basic to acquiring literacy. Focus on evidence-based research supporting learner-centered classrooms and issues of cognitive and metacognitive development, the affective and motivational dimensions of instruction, the developmental and social aspects of learning, and individual differences in learning associated with cultural and social backgrounds. May be taught concurrently with RDG 573. Cannot receive credit for both RDG 673 and RDG 573.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

RDG 680 Successful Classroom Communities to Enhance Student Learning

Integration of areas supporting student learning including productive interactions with families. Concentrated modules on literacy learning of regular education students, struggling readers, and exceptional students. Basic principles in effective communication with parents and other professionals to reinforce appropriate classroom learning. May not be substituted for any course required for Special Education degrees or certificates. May be taught concurrently with RDG 580. Cannot receive credit for both RDG 680 and RDG 580.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

RDG 685 Techniques of Responsive Support in the Literacy Classroom

Techniques to support positive, active learning through appropriate response to intervention plans within the literacy classroom. Study of alternative and appropriate behaviors to meet students' needs in acceptable ways through modeling, guided practice, and cueing within a supportive environment, which includes teachers, parents, and other stakeholders in student's learning. May not be substituted for SPE 515, 615, 616, or any course required for a SPE degree or certificate. May be taught concurrently with RDG 585. Cannot receive credit for both RDG 585 and 685.

literacy education. Emphasis on locating and analyzing current issues and trends and encouraging teachers and administrators to apply the information to research-based best practices in the classroom.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

RDG 770 Curriculum Design in Literacy

Prerequisite: required of graduate Literacy program students only: RDG 640 and RDG 660; and RDG 673 or RDG 780; RDG 700 and RDG 710; and RDG 730 (6 hours) or RDG 781 and RDG 782; and RDG 740.

Research and read literature to prepare for establishing a total school literacy curriculum. This capstone course is taken during the semester graduate Literacy program students take comprehensive exams.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

RDG 780 Assessment Procedures for the Literacy Specialist

Prerequisite: RDG 640.

Designed especially for the special reading teacher or literacy coach who needs an advanced course for special reading teacher certification. Psycho-educational testing techniques, multisensory teaching techniques, report writing, resource personnel, and clinic operations will form the basis for this course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

RDG 781 Assessment of Literacy Problems

Prerequisite: RDG 780; and concurrent enrollment in RDG 782.

Supervised individual practice diagnosing literacy problems. Students work with elementary, secondary, or adult learners. Includes 4 hours of practicum.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

RDG 782 Remediation of Literacy Problems

Prerequisite: RDG 780; and concurrent enrollment in RDG 781.

Supervised individual practice with remedial procedures for literacy problems. Students work with elementary, secondary, or adult learners. Includes 4 hours of practicum.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

RDG 791 Problems in Literacy Education

Prerequisite: concurrent enrollment in SFR 780.

In consultation with the advisor, major issues in the field of literacy education are selected for investigation through independent study. Number of hours of involvement

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

RDG 700 Relationship of Language to Literacy and Intellectual Development

Utilizing elements of language and intellectual development which provide the basis for the development of appropriate literacy skills. Helping teachers gain skill in using teaching strategies which help children develop language and intellectual competencies. To be taken during the first semester of the graduate literacy program.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

determined by semester hours of credit. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

RDG 795 Research Seminar in Literacy

Prerequisite: SFR 780 and RDG 700 or RDG 710 and RDG 791.

An in-depth study of a topic in literacy, leading to the guided development and completion of an extensive research paper.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

RDG 799 Thesis

Prerequisite: SFR 780 and RDG 700 and RDG 710 and RDG 791.

Independent research and study connected with preparation of thesis. May be repeated to a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Secondary Education (SEC) courses

SEC 622 Philosophy of Vocational Education

Philosophical foundations of vocational education; philosophies of vocational education in contemporary school. Identical with AGV 622 and BSE 622. May be repeated to a total of 3 hours. May be taught concurrently with SEC 522. Cannot receive credit for both SEC 522 and SEC 622.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SEC 626 Coordination of Cooperative Education

Problems and procedures in organizing and operating part-time cooperative and evening occupation programs. Restricted to those who can qualify as coordinators. Identical with AGV 626 and BSE 626. May be repeated to a total of 2 hours. May be taught concurrently with SEC 526. Cannot receive credit for both SEC 526 and SEC 626.

Credit hours: 1-2 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SEC 627 Teaching Adults in Vocational Education

Rise of the adult education movement; learning abilities, educational interests and vocational needs of adults; problems and procedures in organizing and operating adult education programs; relationship of adult education to public school education. Identical with AGV 627 and AGE 608. Cannot receive credit for SEC 627 and AGV 627 and AGE 608. May be taught concurrently with SEC 527. Cannot receive credit for both SEC 527 and SEC 627.

Credit hours: 3 Lecture contact hours: 3

SEC 705 Curriculum Construction in Business Education

Objectives and interrelationships of business education courses and programs. Development of curricular materials and evaluative devices. Identical to BSE 705. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SEC 706 Seminar in Current Trends in Teaching Business Education

Prerequisite: BSE 403.

For experienced teachers of business education in grades 9-12; research and recent developments in teaching business education.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SEC 707 Seminar in Current Trends in Teaching Mathematics

Prerequisite: MTH 409.

For experienced teachers of mathematics in grades 9-12; research in recent trends and developments in teaching mathematics.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall

Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SEC 628 Measurement and Evaluation of Vocational Education Programs

Assessing specific program needs as determined from occupational surveys and other demographic data; follow-up techniques to evaluate the overall effectiveness of the program on manpower needs in a given labor market area. Identical with AGV 628 and BSE 628. May be repeated to a total of 3 hours. May be taught concurrently with SEC 528. Cannot receive credit for both SEC 528 and SEC 628.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SEC 701 Secondary School Curriculum

Foundation course in the development and organization of the secondary school curriculum.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SEC 703 Seminar in Current Trends in Teaching English

Prerequisite: ENG 405.

For experienced teachers of English in grades 9-12; research and recent developments in teaching literature and composition.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SEC 704 Seminar in Current Trends in Teaching Social Studies

Prerequisite: HST 418.

For experienced teachers of social studies in grades 9-12; research and recent developments in teaching various areas of social studies.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

[Projected offerings](#)

SEC 708 Seminar in Current Trends in the Teaching of Biology

Prerequisite: SCI 414.

Methods of teaching biology; emphasizing modern techniques and developments in both the biological science curriculum and instructional procedures relating to that curriculum.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SEC 783 Internship in Teaching I

Prerequisite: SFR 797; complete appropriate background check and obtain current professional liability insurance.

A site-based clinical experience. Students will observe the operations of a school, serve as teacher aides and administrative aides in the school; and work closely with school and community service organizations. Students will also complete an on-going seminar through online or literature based delivery systems. Students will implement an initial Teacher Work Sample in a classroom under the supervision of a cooperating teacher.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

SEC 784 Internship in Teaching II

Prerequisite: SEC 783; and acceptance into the Master of Arts in Teaching degree program.

The candidate must have successfully completed the Missouri Educator Gateway Assessments (MEGA) as established by the Missouri Board of Education, obtained current pre-professional liability insurance, completed the appropriate background check and be approved for supervised teaching. A semester-based supervised teaching experience. Students teach full time, under the supervision of a cooperating teacher and a University supervisor. Students also attend an ongoing seminar and design and implement a Teacher Work Sample required for graduation. The candidate's professional portfolio should be completed during this course. Supplemental course fee.

Credit hours: 10 Lecture contact hours: 2
Lab contact hours: 16
Typically offered: Upon demand
[Projected offerings](#)

SEC 785 Internship in Teaching III

Prerequisite: SEC 783 and SEC 784.

Students will complete a professional preparation portfolio. The professional portfolio will be evaluated by instructors in order to determine how well the candidate demonstrated understanding of DESE content standards and MoSTEP quality indicators.

Credit hours: 1 Lecture contact hours: Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Secondary Education, Foundations, And Educational Research (SFR) courses

SFR 621 Techniques for Teaching Adults

A survey of the principles, objectives and trends in instructional techniques for adult education. May be taught concurrently with SFR 521. Cannot receive credit for both SFR 521 and SFR 621.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 647 Guidance and Interpersonal Relationships in the Classroom

Appropriate classroom communication and interpersonal skills. Emphasis on the relationship between self concept development and achievement in a diverse student population. May be taught concurrently with SFR 547. Cannot receive credit for both SFR 547 and SFR 647.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 676 Topical Issues in Education

To develop further understanding and skills in the improvement of teaching procedures, curriculum, supervision, or administration. Each course is concerned with a single topic. Number of class hours determined by semester hours of credit. A maximum of 3 hours may be used on a degree program. Variable Content Course. May be taught concurrently with SFR 576. Cannot receive credit for both SFR 576 and SFR 676.

Credit hours: 1-5 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SFR 681 Law and the Classroom Teacher

Prerequisite: Teacher Certification students must be admitted to Teacher Education Program.

Rights and responsibilities of classroom teachers as determined by the legal structure created by state and federal constitutions, legislative actions, and judicial decisions. Implications of legal foundations for teachers relative to ethics, relationships with students, colleagues, minority groups, professional organizations, and others. May be taught concurrently with SFR 581. Cannot receive credit for both SFR 581 and SFR 681.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 682 Contemporary Issues in Education

Prerequisite: Teacher Certification students must be admitted to Teacher Education Program.

In-depth analysis of selected issues currently generating great interest and controversy in American education. Attention to the effects of the issues on the teaching profession, curriculum, instruction, and school personnel. May be taught concurrently with SFR 583. Cannot receive credit for both SFR 583 and SFR 682.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 750 Philosophies of Education

Philosophical problems of education; philosophical systems in America; their effect upon educational practice.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 753 Comparative Educational Systems

Comparative analysis of major ideas and institutions of selected international systems of education. Comparisons between international systems of education and systems dominant in America.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 780 Educational Research Methodology

Survey of research methods used in education; research design and evaluation; problems of interpretation and application; development of a formal research proposal.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

SFR 781 Educational Research Literacy

Introduction to the appreciation and understanding of research and common research methods in Education. In addition to basic research concepts, students will learn to read, understand, evaluate, and synthesize research, and explore the application of research results in their professional work.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 791 Educational Workshop

Workshop to upgrade understandings and skills, concerned with the improvement of secondary teaching procedures, curriculum, supervision, administration or guidance. Each workshop will be concerned with a single topic. Number of class hours determined by length of workshop. May be repeated to a maximum of 9 hours. Thirty clock hours equal one credit hour.

Credit hours: 1-9 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SFR 792 Supervision of Student Teachers

Prerequisite: valid elementary or secondary teaching certificate.

For public school teachers cooperating in college student-teaching programs; organizing and directing work of the student teacher.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SFR 793 Qualitative Research Methods

SFR 695 Applications of Educational Measurement

Prerequisite: Teacher Certification students must be admitted to Teacher Education Program.

Using the results of testing in schools. The role, advantages, and limitations of evaluative instruments and techniques in educational decision making. May be taught concurrently with SFR 595. Cannot receive credit for both SFR 595 and SFR 695.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SFR 709 Individualizing Instruction

Training in various procedures for individualizing instruction at all grade levels.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SFR 711 Principles and Organization of Student Activities

Acquaints teachers and administrators with problems and procedures involved in the organizations and supervision of student activities.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SFR 723 Organization and Administration of Adult Education

Theory and practice relating to the organization, administration, and supervision of adult education. Emphasis will be placed upon adult education programs in the public school and the junior-community college.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SFR 724 Organization and Administration of Vocational Education

Problems, procedures and local, state and federal relationships in organization and administration of vocational education in the contemporary school. Identical with AGV 724. May be repeated to a maximum of 3 credit hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SFR 730 Curriculum Construction in the School

Traditional, humanistic, and behavioristic approaches to advanced curriculum development in the school.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

This course is focused on qualitative methods in the social sciences and specifically in educational research, including educational action research. Depending on prior research work, students will plan, implement, or further a qualitative or action research study. Students will learn firsthand about collecting and analyzing qualitative data, developing theories, and writing up the results. Students will also explore the role of educational action research in professional development, in improving classroom practices, and in developing school policy.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SFR 794 Research Practicum

Prerequisite: SFR 780.

Conducting research projects with schools and other educational agencies. Students will be engaged in articulating research problems, reviewing literature, collecting and analyzing data, and presenting results.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SFR 796 Problems in Education

Specific problems in education related to needs and interests of the student. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SFR 797 Advanced Studies in Teaching and Learning

Prerequisite: admitted to the Master of Arts in Teaching program.

The purpose of this course is to develop deep understandings and skills regarding secondary teaching, procedures, methods, curriculum, supervision, administration and foundations. Candidates will be introduced to the electronic portfolio. Portfolio checkpoint one will occur in this course.

Credit hours: 9 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SFR 799 Thesis

Prerequisite: SFR 780.

May be repeated to a maximum of 6 hours credit.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

SFR 858 Current Issues Affecting Education

This multi-disciplinary mini-course is composed of selected topics of current interest to all school personnel. Opportunities are provided for object examination of highly volatile controversies surrounding education. May be repeated for a total of 6 hours credit.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SFR 890 Field Research and Evaluation

Prerequisite: SFR 780.

Specifically designed to give each student the prerequisite skills and competencies necessary for completion of field study research project(s) as well as preparation for conducting on-the-job institutional research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Department of English

Siceluff Hall, Room 215, Phone: (417) 836-5107, Fax: (417) 836-4226

Email: English@MissouriState.edu

Website: <http://www.missouristate.edu/English>

Department Head: W. D. Blackmon

Graduate faculty

Distinguished Professor: James S. Baumlín, Joel D. Chaston

Professor: Mary French Baumlín, Christina M. Biava, W. D. Blackmon, Marcus Cafagna, Michael E. Ellis, Jane Hoogestraat, Judith A. John, Etta M. Madden, Linda Trinh Moser, Yili Shi, Kristene S. Sutliff, Margaret E. Weaver

Associate Professor: Lanette Cadle, Matthew Calihman, Keri Franklin, Lyn F. Gattis, Rachel Gholson, Marianthe Karanikas, Shannon R. Wooden

Assistant Professor: Michael Czyzniewski, Kenneth M. Gillam, Angela M. Kohnen, Lanya Lamouria

Senior Instructor: Richard Neumann, Michael A. Stowe, John R. Turner

Instructor: Sara Burge

Emeritus Professor: Robert D. Beckett, Phyllis Bixler, Clark J. Closser, Carter M. Cramer, Donald R. Holliday, Mark Trevor Smith, Jean Stringam, Myron L. Taylor

Mission Statement

The MA in English seeks to impart advanced skills in writing, critical reading, and the analysis of language, as well as a broad, general knowledge of literature. Varying with students' interests, the MA prepares graduates for doctoral study and for careers in writing, teaching, and other professions.

Programs

Master of Arts, English

Matthew Calihman, Graduate Director

Siceluff Hall, Room 3 Phone 836-4266

MatthewCalihman@missouristate.edu

Mission

The MA in English seeks to impart advanced skills in writing, critical reading, and the analysis of language, as well as a broad, general knowledge of literature. Varying with students' interests, the MA prepares graduates for doctoral study and for careers in writing, teaching, and other professions.

Program Description

Students complete a core of 18 hours and specialize in one of three tracks: (1) literature, (2) creative writing, or (3) TESOL.

Admission Requirements

Due Dates: For students applying for Summer and Fall semester, priority consideration will be given to applications received by March 1; for Spring, by October 1.

Admission to the program is based on the following components and Application Requirements/Deadlines:

1. A bachelor's degree with extensive preparation in English (the course work equivalent of an English minor);
2. A minimum GPA of 3.00 overall;
3. Graduate Record Examination General scores (verbal, quantitative, analytical);
4. A completed Missouri State University Application for Graduate Admission; and
5. The following materials must be received in the English Department:

- A Personal Statement (a 200- to 250-word description of the reasons and goals behind your interest in English graduate studies);
- At least two letters of recommendation from individuals able to speak of the applicant's academic achievements and potential;
- A writing sample (a 10-15 page critical paper in English or portfolio of writing samples);
- Graduate Assistantship Application if the prospective student would like to be considered for this award.

Applicants will be notified by mail once their application is complete. Students who do not meet 1 and 2, above, but show high promise, may be admitted conditionally. As conditions of admission, they may be required to take extra courses to make up deficiencies (including weaknesses in writing) or they may have other requirements stipulated.

*For students interested in the TESOL track, course work in language and linguistics will be considered in lieu of literature courses).

Core Requirements (18 hours)

All students in the MA program in English must complete the following 18-hour core:

- 3 hours - [ENG 700](#) Introduction to Research Methods in English
- 3 hours - Early English Literature ([ENG 613](#), [615](#), [641](#), [643](#), [698](#), [744](#))
- 3 hours - Linguistics ([ENG 688](#), [689](#), [690](#), [691](#), [695](#), [698](#), [792](#), [793](#))
- 3 hours - Seminar ([ENG 710](#), [711](#), [712](#), [720](#), [721](#), [725](#), [735](#), [744](#), [748](#), [757](#), [758](#), [780](#), [785](#), [786](#), [793](#))
- 6 hours - Theory Component ([ENG 627](#), [628](#), [687](#), [688](#), [689](#), [690](#), [691](#), [695](#), [720](#), [721](#), [725](#), [781](#), [785](#), [786](#), [792](#), [793](#))
- 18 hours - Total

Additional Degree Requirements (minimum of 14 hours)

1. Track Options & Requirements. The different tracks described below outline a minimum of 14 additional hours of graduate-level course work. Students should choose electives with an awareness that at least half the credit hours applied toward the 32-hour minimum must be in courses numbered 700 or above. The student must choose a program track before filing a Program of Study.
2. Language Proficiency. The language requirement may be met through one of the following options: (a) completion of 12 hours of undergraduate course work in a foreign language with at least a "C" average; (b) completion of the second intermediate foreign language college course with a grade of "C" or higher; (c) passing a reading competency test equivalent to the level of the second intermediate foreign language college course administered by the Department of Modern and Classical Languages; or with advisor's permission; (d) completion of 6 additional hours in graduate-level linguistics courses (raising the student's degree minimum for 38 hours). A student whose native language is not English will be considered to have met the language requirement.
3. Research Requirement. The MA in English requires either a thesis or two degree papers.

Thesis: The research requirement may be satisfied by completing a satisfactory thesis. Credit for the thesis ([ENG 799](#)), up to 6 hours, may apply to the minimum 32 hours required for the degree. The thesis will ordinarily involve research on an original subject or an original approach to a subject. When appropriate, the thesis may be a creative work.

Degree Papers: The research requirement may be satisfied by completing two degree papers, deriving from two different 700-level courses. They may be critical, interpretive, or investigative studies of an original topic or an original treatment of a subject, based on primary sources. When appropriate, they may be creative work.
4. Colloquia. Students are expected to attend and participate in academic and professional activities. These may be scheduled by the department or may include university and community events (scholarly conferences, professional workshops, lectures, and presentations).
5. Comprehensive Examination. The graduate student in English takes the comprehensive examination during the last semester of course work or later.

The comprehensive examination for the MA in English is based on reading lists that reflect the student's particular degree emphasis. Each student will prepare for two examination areas, and write two, two-hour essays. Students should begin preparing for the examination early in their graduate studies.

Creative Writing Track

In addition to the core and degree requirements listed above, students choosing the graduate track in creative writing must complete the following courses:

- 6 Hours - Advanced writing ([ENG 601](#), [604](#), [606](#), [607](#), [708](#))
- 2-3 Hours - Electives in literature, linguistics, theory, writing
- 6 Hours - [ENG 799](#) Thesis (or [ENG 708](#))
- [ENG 708](#) is not advised for students who plan on completing a thesis.

Literature Track

In addition to the core and degree requirements listed above, students choosing the graduate track in literature must complete the following courses:

- 8-9 Hours - Electives in literature, linguistics, theory, writing
- 6 Hours - [ENG 799](#) Thesis (or alternative 700-level course work and two degree papers)

TESOL Track

Students choosing the graduate track in TESOL (Teaching English to Speakers of Other Languages) must satisfy the following course work as part of their core requirements: [ENG 688](#), [691](#), [695](#), [793](#). In addition to the core and degree requirements listed above, these students must also complete the following courses:

- 9 Hours - Courses in linguistics and TESOL
 - [ENG 696](#)
 - [ENG 792](#)
 - 1 from [ENG 605](#) or [ENG 690](#) or [ENG 689](#)
- 6 Hours - [ENG 799](#) Thesis (or alternative 700-level course work and two degree papers)

For detailed descriptions of the TESOL program and the Missouri State TESOL certification requirements, see "Opportunities in TESOL" later under the Department of English information. Students may also consult with the Coordinator of the TESOL program, Dr. Christina Biava.

Master of Arts, Writing

Matthew Calihman, Graduate Director
Siceluff Hall, Room 3 Phone 836-4266
MatthewCalihman@missouristate.edu

Mission

The MA in Writing pursues several objectives: to develop research methods used to study the teaching of writing or the practice of writing in business and industry; to improve students' professional writing skills; to train effective writing teachers and professional writers; to collaborate with area schools, businesses, and industry on issues related to written communication and literacy.

Program Description

The 33-hour program includes a core of 9 hours and one of two tracks: (1) rhetoric and composition or (2) technical and professional writing.

This content is from the catalog. Contact the office of the registrar or the Graduate College to request changes.

Admission Requirements

Due Dates: For students applying for Summer and Fall semester, priority consideration will be given to applications received by March 1; for Spring, by October 1.

Admission to the program is based on the following components and Application Requirements/Deadlines:

1. A bachelor's degree with extensive preparation in English (the course work equivalent of an English minor);
2. A minimum GPA of 3.00 overall;
3. Graduate Record Examination (General test) scores, quantitative, analytical);
4. A completed Missouri State University Application for Graduate Admission; and
5. The following materials must be received in the English Department:
 - a. Personal Statement (a 200- to 250- word description of the reasons and goals behind your interest in English graduate studies);
 - b. At least two letters of recommendation from individuals able to speak of the applicant's academic achievements and potential;
 - c. A writing sample (a 10-15 page critical paper in English or portfolio of writing samples);
 - d. Graduate Assistantship application if the prospective student would like to be considered for this award.

Applicants will be notified by mail once their application is complete. Students who do not meet 1 and 2, above, but show high promise, may be admitted conditionally. As conditions of admission, they may be required to take extra courses or make up deficiencies (including weaknesses in writing) or they may have other requirements stipulated.

Core Requirements (9 hours)

All students in the MA program in Writing must complete the following 9-hour core:

- [ENG 700](#) Introduction to Research Methods in English (3 hrs)
- [ENG 604](#) Advanced Writing: Non-Fiction (3 hrs)
- [ENG 628](#) Modern Rhetorical Theory or [ENG 684](#) Topics in Professional Writing (3 hrs)
- Total 9 Hours

Additional Degree Requirements

(A minimum of 24 hours)

1. **Track Options and Requirements.** The tracks described below outline a minimum of 24 additional hours of graduate-level course requirements and electives. Students should choose electives with an awareness that at least half the credit hours applied toward the 33-hour minimum must be in courses numbered 700 or above. Students must choose a program track before filing a Program of Study.
2. **Language Proficiency.** The language requirement may be met through a number of options: (a) completion of 12 hours of undergraduate course work in a foreign language with at least a "C" average; (b) completion of a second intermediate college course in a foreign language with a grade of "C" or higher; (c) passing a reading competency test administered by the Department of Modern and Classical Languages; (d) completion of 3 hours in graduate-level linguistics courses (in addition to any linguists counted in the track); (e) completion of 6 hours of undergraduate course work in computer languages with at least a "C" average). A student whose native language is not English will be considered to have met the language requirement.
3. **Research Requirement.** Students may satisfy the research requirement by completing a thesis (6 hours) or by completing two degree papers deriving from two 700-level courses.
4. **Colloquia.** Students are expected to attend and participate in academic and professional activities. These may be scheduled by the department or may include university and community events (scholarly conferences, professional workshops, lectures, and presentations).
5. **Comprehensive Examination.** Graduate students in the MA in Writing take the comprehensive examination during the last semester of course work or later. The exam is administered in two parts: written and oral. During the written examination the student answers two questions (one in each of two 90-minute sessions). Students must pass both written essays in order to pass the written examination. During the oral examination, the student will respond to questions based on the student's writing portfolio.
6. **Writing Portfolio.** All candidates for the MA in Writing must submit a portfolio of writing projects (which should include thesis or degree papers) developed during their studies. This portfolio will be evaluated and discussed as part of the oral component of the student's comprehensive examination.

Technical and Professional Writing Track

In addition to the core and degree requirements listed above, students choosing the Technical and Professional Writing track must complete the following courses:

- [ENG 771](#) Professional Writing (3 hrs)
- [ENG 774](#) Professional Writing Internship (3 hrs)
- [ENG 775](#) Designing Technical Documents (3 hrs)

And 15 hrs from the following:

- [ENG 672](#) Writing Grant Proposals (3 hrs)
- [ENG 678](#) Writing for the Health Professions (3 hrs)
- [ENG 679](#) Writing for the Web (3 hrs)
- [ENG 694](#) Technical Writing Internship (3 hrs)
- [ENG 726](#) Issues in Professional Writing (3 hrs)
- [ENG 770](#) Teaching of Technical and Professional Writing (3 hrs)
- [ENG 773](#) Writing for the Computer Industry (3 hrs)
- [ENG 777](#) Scientific and Technical Editing (3 hrs)
- [ENG 799](#) Thesis (6 hrs)
- Graduate-level courses in ENG or approved cognate (3 hrs)

Rhetoric and Composition Track

In addition to the core and degree requirements listed above, students choosing the Rhetoric and Composition track must complete the following courses:

- [ENG 627](#) History of Rhetoric (3 hrs)
- [ENG 720](#) Seminar: Composition Theory (3 hrs)
- [ENG 721](#) Theory of Basic Writing (3 hrs)

And 15 hours from the following:

- [ENG 623](#) Writing Center Theory and Practice (3 hrs)
- [ENG 629](#) Composition and Rhetoric in High School and Junior College (3 hrs)
- [ENG 722](#) Literacy Theory and Composition (3 hrs)
- [ENG 725](#) Seminar: Composition and Rhetoric (3 hrs)
- [ENG 792](#) Linguistics in Rhetoric and Composition (3 hrs)
- Graduate-level courses in ENG or approved cognate area (3-9 hrs)

Accelerated Master's Requirements

Admission Requirements:

1. Junior standing, with an overall GPA of 3.25 or higher;
2. Undergraduate major in Professional Writing;
3. A minimum GPA of 3.25 in all Professional Writing courses, and a minimum of 9 hours in Professional Writing with no grade below B in Professional Writing courses;
4. Recommendation from two Professional Writing faculty members.

Once accepted, students may take up to 12 credit hours at the 600 level that will apply to both their undergraduate and graduate degrees in Professional Writing. Before enrolling in a course to be counted as both undergraduate and graduate credit, undergraduate students must be accepted into the accelerated master's program and complete a Mixed Credit Form. Acceptance into the program and all approvals must be completed before the end of the Change of Schedule Period for the course(s) to apply to the accelerated degree.

Master of Science in Education, Secondary Education: English Area of Emphasis

Contact Dr. Angela Kohnen or Dr. Matthew Calihman and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

Undergraduate Prerequisites for Regular Admission to MEd, Secondary Education, English

The applicant must be certified or certifiable in English in the state of Missouri upon completion of the minimum 15 hours in English. Before beginning the MEd (English) program, the applicant should have completed (and attained a minimum 3.00 GPA in) at least one composition course beyond freshman level, one course in the English language, and 12 hours of survey or period courses in British and American literature.

Program Requirements in English

(15-21 hours of graduate course work)

1. [ENG 629](#) Composition (3 hrs). Students who have used ENG 520/629 as part of their undergraduate degree course work will substitute another course approved by the Graduate Director or English Education advisor.
2. [ENG 613](#) Shakespeare (3 hrs) or another single-author course. Undergraduate course work may not be applied.
3. One course in a literary genre (3 hrs) such as fiction, poetry, or drama.
4. English Electives (6-12 hrs) chosen with a student's advisor. Including at least 3 hours of 700-level course work, students must complete a minimum of 15 total hours in English graduate courses. With permission of the advisor, a student may apply 3-6 additional hours in English electives (21 total) to the 33 hour degree minimum.
5. Research Requirement. Candidates for the MEd (English) may satisfy their research requirement by completion of either a thesis or a degree paper. The subject of their research may derive from course work in education or English, and, when appropriate, may feature creative work.
6. Comprehensive Examination. This exam is taken the semester course work is completed, or later. The examination is based on reading lists that reflect English and education content areas. Each student will prepare for two examination areas, writing two one-hour essays. Students should begin preparing for the examination early in their graduate studies.

Graduate Certificate in Teaching English to Speakers of Other Languages (TESOL)

Christina Biava, Certificate Advisor
Sicefull Hall, Room 207; Phone (417) 836-5867
CMBiava@MissouriState.edu

Program Description

The Graduate Certificate in TESOL provides a 15-hour graduate-level experience for people who already hold a bachelor's degree (or higher) in some area and who are interested in teaching English to adults, either abroad or in the U.S. The program includes courses in theoretical linguistics as well as in pedagogical concerns. (The certificate is not to be confused with the Missouri teaching certificate in TESOL, K-12. For information about that program, see the TESOL Certification Option below or contact the certificate advisor).

Admission Criteria

To be considered for the program, a student must have a bachelor's degree from a regionally accredited college or university, with at least a 3.00 undergraduate grade point average and no grade lower than a "B" in any graduate courses (if any have been taken). The student must apply and be admitted to the Graduate College; admission to the certificate program does not constitute admission to any other Missouri State University graduate program. Students who are already graduate students at MSU may apply to the certificate program as well (except for students in the M.A. in English with an emphasis in TESOL program).

Required Courses (15 Hours Total)

Course Code	Course Title	Credit Hours
ENG 691*	Linguistic Theory	3 hrs
ENG 688	Sociolinguistics for Language Teaching	3 hrs
ENG 695	Principles of Second Language Acquisition	3 hrs

* If a student has already taken an introduction to linguistics at the undergraduate level, he/she may, with the approval of the certificate advisor, substitute a different course for ENG 691 from the list of elective courses below, or another graduate course in linguistics with the consent of the certificate advisor.

2 courses from:

Course Code	Course Title	Credit Hours
ENG 605	Methods in Teaching English to Speakers of Other Languages (TESOL)	3 hrs
ENG 690	Grammatical Analysis	3 hrs
ENG 696	Materials and Assessment in Teaching English to Speakers of Other Languages (TESOL)	3 hrs

Transferred Course Work

Students may transfer one course taken from a different regionally-accredited institution into the certificate program, with the approval of the certificate advisor and following MSU's policy on transfer credit. (See the Graduate College section on Transfer Credit for these policies).

Double Counting Courses

Students may not count the same course more than once within the certificate program itself. Students may count toward the graduate certificate in TESOL any of the courses listed above that have been taken as part of the M.A. in English or the M.A. in Writing. Double counting in other programs may be allowed with the consent of the certificate advisor and the student's major advisor.

Completion Requirements

Courses must be completed with a 3.00 GPA for successful completion of certificate.

Opportunities in TESOL

Specialists in TESOL (Teaching English to Speakers of Other Languages) teach English (speaking, listening, reading, writing) to people who do not speak English as their first language. They may teach children of immigrants or refugees or non-permanent residents, or children who speak different languages (such as Spanish, Vietnamese, Navaho) at home or in the community. They may also teach adults in universities, community colleges, or various literacy programs. Some may teach overseas in schools, businesses, or other settings such as the Peace Corps. A TESOL specialist has an interest in foreign languages, in language structure, in teaching, and in working with people from other cultures.

Graduate students in English may emphasize TESOL course work in their MA program without necessarily seeking certification; some may seek Missouri state K-12 TESOL certification as described below.

TESOL Certification Option

A student can be certified in TESOL by meeting the following requirements:

1. Completing a bachelor's degree;
2. Holding a Missouri teaching certificate in any other area (e.g. elementary education, secondary English);
3. Completing the following professional education requirements (may be taken as part of bachelor's degree): [RDG 474](#) or [RDG 710](#); and [SPE 310](#), [SPE 340](#) or [SPE 710](#);
4. Completing the TESOL certification requirements outlined below. It is recommended, though not required, that the student have course work in a foreign language or have a foreign cultural experience.

Certification Requirements (21 hours)

Course Code	Course Title	Credit Hours
ENG 296 or ENG 691	Introduction to Linguistics or Linguistic Theory	3 hrs
ENG 688	Sociolinguistics for Language Teaching	3 hrs
ENG 695	Principles of Second Language Acquisition	3 hrs
ENG 696	Materials and Assessment in Teaching English to Speakers of Other Languages (TESOL)	3 hrs
ENG 605	Methods in Teaching English to Speakers of Other Languages (TESOL)	3 hrs
ENG 697	Practicum in Teaching English to Speakers of Other Languages (TESOL)	3 hrs
	Electives in English, education, or other cognate areas	3 hrs

NOTE: Students must earn a "C" or higher in all courses counting toward state certification.

Certificate in Ozarks Studies

Kristene Sutliff, Certificate Advisor
Siceluff Hall, Room 215A; Phone (417) 836-4804
KrisSutliff@MissouriState.edu

Program Description

The interdisciplinary certificate in Ozarks Studies provides a 15-hour graduate-level experience in the diverse social, environmental, and cultural features of the Ozarks region. The certificate is designed to meet the needs of individuals who wish to advance their careers or to continue a life of learning about the region.

Admission Criteria

A student must be admitted to the Graduate College and have all course work approved by the Program Director.

Required Courses (15 hours total)

Note: All courses taken for the Certificate in Ozarks Studies require work focusing on the Ozarks.

Course Code	Course Title	Credit Hours
HST 796	Readings in History	1-3 hrs
GRY 697	Special Topics in Geography	1-5 hrs
ENG 683	Themes in Folkloristics	3 hrs

Plus a minimum of 3 hours taken from:

Course Code	Course Title	Credit Hours
GRY 696	Topical Issues in Education	1-5 hrs
GRY 610	Applications in Sustainability Geotourism	3 hrs
PLN 674	Open Space Planning	3 hrs

Plus a minimum of 3 hours taken from:

Course Code	Course Title	Credit Hours
ANT 696	Directed Readings in Anthropology	1-3 hrs
SOC 697	Directed Readings in Sociology	1-3 hrs

Completion Requirements

During the semester preceding completion of the certificate, student must submit for review a portfolio containing 2 (two) copies of all Ozarks focused assignments completed for the certificate. Portfolios will be given a "pass," "request for further information", or "fail" by the Ozarks Studies Committee. Courses must be completed with a 3.00 GPA.

Graduate Teaching Assistantships

Teaching assistantships in English are awarded competitively to students accepted into any of the department's graduate programs. Students interested in such assistantships are encouraged to complete their applications for admission by March 1. Students should submit to the Graduate Director the following: an application form (available on the Graduate College website); two letters of recommendation; GRE scores; and a 2-page personal statement and/or brief critical essay.

English (ENG) courses

ENG 601 Advanced Writing: Fiction

Group discussion and criticism. Individual writing projects. May be repeated to a total of 6 hours. May be taught concurrently with ENG 501. Cannot receive credit for both ENG 501 and ENG 601.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ENG 604 Advanced Writing: Non-Fiction

Group discussion and criticism. Individual writing projects. May be organized around one or more of the following non-fiction genres: personal essay, journalism and magazine writing, stylistics, scholarly writing, technical and scientific writing. May

ENG 683 Themes in Folkloristics

A topical course investigating the relationship of folklore and daily life through reading and examination of the field and its genres as a global discipline. Consideration of lived-environments such as occupational, educational, and popular culture settings or themes. May be repeated to a total of 9 hours if topic is different. May be taught concurrently with ENG 583. Cannot receive credit for both ENG 583 and ENG 683.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ENG 684 Topics in Professional Writing

Covers a single topic within the field of professional writing.

be repeated for a total of 6 hours. May be taught concurrently with ENG 500. Cannot receive credit for both ENG 500 and ENG 604.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 605 Methods in Teaching English to Speakers of Other Languages (TESOL)

Contemporary approaches to teaching grammar, reading, writing, listening, and speaking for students who are learning English as a second language. Includes material design, development, and evaluation; student assessment; integration of all components into a unified TESOL curriculum. May be taught concurrently with ENG 505. Cannot receive credit for both ENG 505 and ENG 605.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 606 Advanced Writing: Drama

Group discussion and criticism. Individual writing projects. May be repeated to a total of 6 hours. May be taught concurrently with ENG 506. Cannot receive credit for both ENG 506 and ENG 606.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 607 Advanced Writing: Poetry

Group discussion and criticism. Individual writing projects. May be repeated to a total of 6 hours. May be taught concurrently with ENG 503. Cannot receive credit for both ENG 503 and ENG 607.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 609 Creative Writing Project

Directed development of a substantial work of poetry, fiction, or non-critical prose, prepared for publication. May be taught concurrently with ENG 508. Cannot receive credit for both ENG 508 and ENG 609.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 613 Shakespeare

Selected plays and poems of Shakespeare, representative criticism, and Shakespeare's theatre and milieu. May be taught concurrently with ENG 513. Cannot receive credit for both ENG 513 and ENG 613.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 614 British Drama

The subject will vary according to student demand and faculty availability. Examples include writing for the legal profession, writing proposals, regulatory writing, developing training materials, and ethics in professional writing. May be repeated to a total of 6 hours when the topic varies. Variable content course. May be taught concurrently with ENG 575. Cannot receive credit for both ENG 575 and ENG 684.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 687 History of Literary Criticism

A survey of the theories of literary critics, such as Sidney, Pope, Coleridge, Eliot, Brooks, Barthes, Eagleton, Kristeva, and Derrida. May be taught concurrently with ENG 585. Cannot receive credit for both ENG 585 and ENG 687.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 688 Sociolinguistics for Language Teaching

Various sociolinguistic topics, with an emphasis on those relevant for language teaching, such as language attitudes; standard languages; literacy; language variation; multilingualism; language planning and policy; and language maintenance and loss. May be taught concurrently with ENG 592. Cannot receive credit for both ENG 592 and ENG 688.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 689 Studies in Linguistics

Topics in linguistics including history of linguistics, language acquisition, or transformational grammars. May be repeated to a total of 9 hours if topic is different. May be taught concurrently with ENG 593. Cannot receive credit for both ENG 593 and ENG 689.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 690 Grammatical Analysis

Advanced study of English morphology and syntax using a variety of current approaches, including phrase-structure, transformational, discourse-based, and semantic-based grammars. May be taught concurrently with ENG 590. Cannot receive credit for both ENG 590 and ENG 690.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 691 Linguistic Theory

A specialized survey of linguistics intended for graduate and advanced undergraduate students. Areas covered include, but are not limited to, phonology, morphology, syntax, semantics, discourse, pragmatics, language change, and language variation. Students cannot receive credit for both ENG 296 and ENG 691. May be taught concurrently with ENG 591. Cannot receive credit for both ENG 591 and ENG 691.

Credit hours: 3 Lecture contact hours: 3

Representative British plays from pre-Renaissance times to present, including such authors as Marlowe, Congreve, Wilde, and Shaw. May be taught concurrently with ENG 514. Cannot receive credit for both ENG 514 and ENG 614.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 615 Chaucer

The Canterbury Tales and other works by Chaucer; social, historical, literary, and linguistic background of late Middle Ages. May be taught concurrently with ENG 510. Cannot receive credit for both ENG 510 and ENG 615.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 616 Mark Twain

Twain's life and work (selected novels, short pieces, travelogues, autobiography, and criticism) studied as pivotal between an old and new America. May be taught concurrently with ENG 516. Cannot receive credit for both ENG 516 and ENG 616.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 617 The American Novel

Works by major figures in the development of the American Novel, such as Twain, James, Howells, Dreiser, Lewis, Hemingway, Faulkner, and Warren; major criticism of the genre. May be taught concurrently with ENG 517. Cannot receive credit for both ENG 517 and ENG 617.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 618 The British Novel

Works by major figures in the development of the British novel, such as Fielding, Austen, Dickens, George Eliot, Hardy, Lawrence, and Woolf; major criticism of the genre. May be taught concurrently with ENG 512. Cannot receive credit for both ENG 512 and ENG 618.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 619 American Drama

Development of American Drama to the present; emphasis on 20th century, including such authors as O'Neill, Wilder, Hellman, Williams, Miller, and Albee; major criticism of the genre. May be taught concurrently with ENG 519. Cannot receive credit for both ENG 519 and ENG 619.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 623 Writing Center Theory and Practice

Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 694 Technical Writing Internship

Projects in technical writing, combining academic training and supervised work experience in business, industry, government, academia, or nonprofit organizations. Students are required to work a minimum of 135 hours. May be taught concurrently with ENG 574. Cannot receive credit for both ENG 574 and ENG 694.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 695 Principles of Second Language Acquisition

The processes of both first and second language acquisition, with an emphasis on Teaching English to Speakers of Other Languages (TESOL) and bilingualism. Includes the theory behind and history of TESOL methodologies, as well as contemporary theoretical issues in TESOL. May be taught concurrently with ENG 595. Cannot receive credit for both ENG 595 and ENG 695.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 696 Materials and Assessment in Teaching English to Speakers of Other Languages (TESOL)

Practical and theoretical perspectives in specific areas in TESOL, including speaking, grammar, composition, and critical reading. Consideration of material design and student assessment. May be taught concurrently with ENG 596. Cannot receive credit for both ENG 596 and ENG 696.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 697 Practicum in Teaching English to Speakers of Other Languages (TESOL)

Application of coursework in TESOL with individualized experience based on students' needs and background, especially in composition, grammar, and pronunciation. May be taught concurrently with ENG 597. Cannot receive credit for both ENG 597 and ENG 697.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 698 Early English Language and Literature

Special topics in Old and Middle English language and literature, including an understanding of the linguistic structure of early English, experience in working with a variety of medieval English texts, and application of various linguistic and literary theories to the study of Old and Middle English writing. May be repeated to 6 hours if topic is different. Will not count toward any teacher certification requirement. May be taught concurrently with ENG 598. Cannot receive credit for both ENG 598 and ENG 698.

Collaborative workshop designed to prepare individuals for teaching one-to-one in a writing center environment. May be taught concurrently with ENG 523. Cannot receive credit for both ENG 523 and ENG 623.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 627 History of Rhetoric

Study of historical trends important to the development of written discourse and writing instruction. Survey of theory from classical antiquity through the nineteenth century. May be taught concurrently with ENG 525. Cannot receive credit for both ENG 525 and ENG 627.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 628 Modern Rhetorical Theory

A continuation of ENG 627. Study of twentieth-century rhetorical theory and its applications in literary criticism, literacy, technical writing, and/or composition. May be taught concurrently with ENG 526. Cannot receive credit for both ENG 526 and ENG 628.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 629 Composition and Rhetoric in High School and Junior College

Prerequisite: teacher certification students must be admitted to the Teacher Education Program.

A survey of current writing and evaluation practices. Training in the teaching and evaluating of oral and written composition. The student will have an opportunity to examine methods currently taught in area high schools. May be taught concurrently with ENG 520. Cannot receive credit for both ENG 629 and ENG 520.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 631 Writing for Teachers

A course intended to develop the writing of prospective and in-service teachers and to explore the means by which writing can be encouraged, developed, and assessed. May be taught concurrently with ENG 521. Cannot receive credit for both ENG 631 and ENG 521.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 633 Studies in Children's Literature

A study of significant themes (such as gender, ethnicity, or childhood) or genres (such as children's poetry, the picture book, and the literary folktale and historical fiction) in literature for the young. May be repeated when content varies. May be taught concurrently with ENG 533. Cannot receive credit for both ENG 533 and ENG 633.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 700 Introduction to Research Methods in English

Provides an introduction to research methods and writing within the broadly defined discipline of English Studies. It focuses on ways of developing research problems and questions, designing studies, and conducting, reading and evaluating research. Students will also learn to present their research in verbal and written formats including the abstract, proposal, conference presentation, and publishable essay.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 702 Service Learning in English II

Prerequisite: concurrent enrollment in an English course designated as a service-learning offering.

This service component for an existing course incorporates community service with classroom instruction. It provides an integrated learning experience, addressing the practice of citizenship and promoting an awareness of and participation in public affairs. It includes a minimum of 40 hours of service that benefits an external community organization or public-service provider. Approved service placements and assignments will vary depending on the course topic. May be taken once for credit.

Credit hours: 1 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring
[Projected offerings](#)

ENG 703 Practicum in Teaching Composition

Writing, evaluation of student essays, discussion of current theory and practice in teaching college composition. Credit from this course will not count toward the MA in English or the MS in Ed (ENG) degrees. Required of graduate teaching assistants their first two semesters of appointment. May be repeated up to 6 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 704 Teaching Writing Online

An intensive study of the theory and practice associated with teaching composition online. Students will examine key ideas in the field as well as the benefits and challenges of online pedagogy. Students will have the opportunity to study and design online instructional materials.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer, Spring (odd-numbered years)
[Projected offerings](#)

ENG 708 Creative Writing Project II

Prerequisite: permission of instructor.

Directed development of a substantial work of poetry, fiction, or non-critical prose. This work may be submitted as a degree paper in partial fulfillment of the research requirement in

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 634 Historical Perspectives in Children's Literature

Study of one or more periods in the historical development of children's literature, such as the Golden Age of children's classics, twentieth-century British children's literature, and the novels for children since 1950. May be repeated when content varies. May be taught concurrently with ENG 534. Cannot receive credit for both ENG 534 and ENG 634.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ENG 636 Young Adult Novel

Study of various kinds of novels written for young people; includes historical perspectives; emphasizes developments since the "New Realism" of the 1960s. May be taught concurrently with ENG 536. Cannot receive credit for both ENG 536 and ENG 636.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 639 Advanced Writing for Children and Young Adults

Group discussion and criticism. Individual writing projects. May be taught concurrently with ENG 539. Cannot receive credit for both ENG 539 and ENG 639.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 641 Renaissance Literature

Sidney, Spenser, Donne, Milton, and other major non-dramatic writers; literary developments, 1500-1660. May be taught concurrently with ENG 541. Cannot receive credit for both ENG 541 and ENG 641.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 642 British Romantic Literature

Blake, Wollstonecraft, Dorothy Wordsworth, William Wordsworth, Coleridge, Byron, Mary Shelley, Percy Bysshe Shelley, Keats; cultural backgrounds and literary developments, 1798-1837. May be taught concurrently with ENG 544. Cannot receive credit for both ENG 544 and ENG 642.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 643 Restoration and 18th Century Literature

Dryden, Swift, Pope, Johnson, and other significant writers;

English.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 710 Seminar: Fiction

Significant genres, authors, and developments in prose fiction. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 711 Seminar: Poetry

Significant genres, authors, and developments in poetry. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 712 Seminar: Drama

Detailed study of selected plays and dramatists. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 720 Seminar: Composition Theory

Detailed study of contemporary composition theory in university freshman writing. Open to all graduate students. Graduate teaching assistants must take ENG 720 during their first year of appointment, unless they have taken ENG 520 as undergraduates.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 721 Theory of Basic Writing

Study of issues, problems, and pedagogical strategies appropriate to teaching composition to students with limited English proficiency.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 722 Literacy Theory and Composition

An introduction to literacy theory and its application to the teaching of composition.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 725 Seminar: Composition and Rhetoric

Topics in the application of rhetorical theory to the teaching of writing. May be repeated up to 9 hours if the content is different.

literary developments, 1660-1798. May be taught concurrently with ENG 543. Cannot receive credit for both ENG 543 and ENG 643.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 645 Modern British Literature

Significant works from several genres by authors such as Conrad, Yeats, Greene, Lessing, and Stoppard; literary developments, 1901-present. May be taught concurrently with ENG 547. Cannot receive credit for both ENG 547 and ENG 645.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 646 Victorian Literature

Tennyson, Browning, the Rossettis, Hardy, and other British Victorian writers; literary developments, 1837-1901. May be taught concurrently with ENG 546. Cannot receive credit for both ENG 546 and ENG 646.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 649 Major British Authors

Study of several major works by one or two British writers, such as Marlowe and Jonson, Johnson and Boswell, George Eliot and Hardy, Yeats and T.S. Eliot, Amis and Larkin; the intellectual milieu of their works. May be taught concurrently with ENG 548. Cannot receive credit for both ENG 548 and ENG 649.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 651 Preparation for Literary Publication

Practical experience with literary journals in regards to submitting and publishing creative work. Students will be introduced to various aspects of the literary market and other opportunities for creative writers, such as conferences and writing workshops. Students will learn about the publishing process through current projects from University publications. Includes preparing their own creative work for submission and publication.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ENG 652 American Romantic Literature

Significant works from several genres by authors such as Cooper, Poe, Irving, Thoreau, Emerson, Hawthorne, Melville, and Whitman; literary developments to 1855. May be taught concurrently with ENG 553. Cannot receive credit for both ENG 553 and ENG 652.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring, Summer
[Projected offerings](#)

ENG 726 Issues in Professional Writing

Study of some aspect of professional writing not ordinarily offered in the curriculum. Students read, discuss, and write about selected books or other documents related to the field. May be repeated to a total of 6 hours if topic is different. Variable content course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ENG 730 Ozarks Writing Project

Prerequisite: permission of instructor.

An intensive course in the writing process and the writing curriculum, designed for experienced K-16 teachers across the disciplines using the National Writing Project model. Readings of current theory and research will be related to participants' experiences as writers and as teachers. May be repeated for up to six hours.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

ENG 735 Seminar: Children's Literature

Detailed study of selected works, authors, or themes in children's/young adult literature. May be repeated to a total of 9 hours if topic is different. Variable content course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 744 Seminar: English Literature Before 1798

Detailed study of selected works, authors, or themes in English literature up to the Romantic Movement. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 748 Seminar: English Literature After 1798

Detailed study of selected works, authors, or themes in English literature since 1798, including the Romantic Movement. May be repeated to a total of 9 hours if the topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

ENG 757 Seminar: Early American Literature

Detailed study of selected works, authors, or themes in American Literature to 1900. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring

ENG 656 American Realism

Significant works from several genres by authors such as Twain, Howells, James, Crane, and Frost; literary developments, 1855-1914. May be taught concurrently with ENG 557. Cannot receive credit for both ENG 557 and ENG 656.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 659 Modern American Literature

Significant works from several genres by authors such as Fitzgerald, Hemingway, Lowell, Roethke, Bellow, and O'Connor; literary developments, 1914-present. May be taught concurrently with ENG 559. Cannot receive credit for both ENG 559 and ENG 659.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 661 Major American Authors

Study of several major works by one or two writers, such as Emerson and Thoreau, Frost and Dickinson, Sexton and Lowell; the intellectual milieu of their works. May be repeated when content varies. May be taught concurrently with ENG 558. Cannot receive credit for both ENG 558 and ENG 661.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 662 Contemporary American Poetry/Fiction

A survey of contemporary American poetry or fiction, which encompasses a selection of significant authors and traces the history and development of various literacy theories, schools and movements, from new Criticism through more recent trends in both narrative and lyric modes (poetry) and Post-Modern narrative techniques (fiction). Variable content course. May be repeated up to 6 hours if topic is different. May be taught concurrently with ENG 562. Cannot receive credit for both ENG 562 and ENG 662.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ENG 663 Literature and Medicine

This course examines literary representations of health and illness, ability and disability, and cultural practices of healing. Drawing on major theoretical movements in medical humanities, students will situate literary texts within the ethical situations and institutional structures of their community and culture. May be taught concurrently with ENG 563. Cannot receive credit for both ENG 563 and ENG 663.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 665 Literature and Language Workshop

Prerequisite: permission of instructor.

[Projected offerings](#)

ENG 758 Seminar: 20th Century American Literature

Detailed study of selected works, authors, or themes in American Literature, 1900 to the present. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ENG 770 The Teaching of Technical and Professional Writing

Theory and practice of teaching college courses in technical and professional writing. Some consideration of in-service writing courses for business, science, industry, and government.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 771 Professional Writing

Theory and practice of writing and analyzing documents in business, science, and industry.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 773 Writing for the Computer Industry

Study and practice in developing user-centered computer system documentation. Topics include working with workplace and user communities to develop content; formatting, organizing, and designing information; and user analysis and testing.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 774 Professional Writing Internship

Prerequisite: permission of instructor.

Projects in technical and professional writing, combining academic training and supervised work experience in business and industry. Students are required to work a minimum of 150 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

ENG 775 Designing Technical Documents

Producing, analyzing, and adapting technical documents to meet the needs of diverse clients.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 777 Scientific and Technical Editing

Variable topics related to the use of writing and literature in the classroom. Number of class hours determined by length of workshop. May be repeated for a total of 6 credit hours. May be taught concurrently with ENG 565. Cannot receive credit for both ENG 665 and ENG 565.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

ENG 668 Major World Authors

Study of several major works by one or two writers, such as Aristophanes and Sophocles; Ibsen and Strindberg; the intellectual milieu of their works. May be repeated when content varies. May be taught concurrently with ENG 568. Cannot receive credit for both ENG 568 and ENG 668.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 672 Writing Grant Proposals

Studying and applying basic elements of grant-proposal writing, including identifying potential funding sources, aligning projects with goals of funders, writing a compelling statement of need, and establishing a credible method of accomplishing goals as well as a reasonable budget and timeline. Emphasis on tailoring proposals to prospective funders in concise, persuasive writing. May be taught concurrently with ENG 572. Cannot receive credit for both ENG 572 and ENG 672.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 678 Writing in the Health Professions

Rhetorical analysis and production of a broad range of document genres, including public health campaigns, grant proposals, medical reports, and patient information materials. Students research and present their findings on current issues in the field. Emphasis on audience analysis, document design principles, and ethical considerations. May be taught concurrently with ENG 570. Cannot receive credit for both ENG 570 and ENG 678.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 679 Writing for the Web

Explores the professional writer's role in creating web pages and sites designed to deliver information. Topics include planning, user analysis, organization, structure, presentation, content development, writing style, and accessibility accommodation. May be taught concurrently with ENG 573. Cannot receive credit for both ENG 573 and ENG 679.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 682 Gender Issues in Language and Literature

Consideration of gender issues from the standpoint of literary history, genre, composition/rhetoric, linguistics, or feminist

Current practices in editing and electronic publishing. Group and individual projects involving diverse fields, audiences, and formats; topics include copyediting, content editing, usability editing, author-editor relations, and the production process.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 780 Seminar: Intellectual Backgrounds of Literature in English

Relation of basic intellectual and social ideas to the form, content, production/publication, and distribution of selected literary works or genres. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ENG 781 Rhetorical Criticism

Study of rhetorical and metalinguistic approaches to analyzing literature, with applications of theory to particular works.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ENG 785 Seminar: Critical Theories

Literary criticism, with emphasis upon modern, critical practice; application of theory to particular problems. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 786 Seminar: Form and Theory of Poetry and Prose

Designed for creative writers. Detailed study of traditional literary forms in poetry, drama, or fiction and the new forms that have grown out of them. Discussion of interaction between structure and content. Variable Content Course.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

ENG 792 Linguistics in Rhetoric and Composition

Applications of linguistic models to rhetorical theory and/or the teaching of composition.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

ENG 793 Seminar: Linguistics

Topics in historical, theoretical, or applied linguistics. May be repeated to a total of 9 hours if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

theory. May be repeated to a total of 6 hours if topic is different.
May be taught concurrently with ENG 580. Cannot receive credit for both ENG 580 and ENG 682.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

[Projected offerings](#)

ENG 799 Thesis

Prerequisite: permission of the Director of Graduate Studies in English.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Geography, Geology, and Planning

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Assistant Professor: Diane M. May, Matthew C. Pierson

Emeritus Professor: David A. Castillon, John C. Catau, William H. Cheek, William T. Corcoran, Stanley C. Fagerlin, Russell L. Gerlach, Elias Johnson, Vincent E. Kurtz, Erwin J. Mantei, Thomas D. Moeglin, Milton D. Rafferty

Programs

Master of Science, Geospatial Sciences in Geography and Geology

Doug Gouzie, Graduate Director

Temple Hall, Room 375; Phone (417) 836-5228

DouglasGouzie@missouristate.edu

Program Description

The program of study is designed to provide professional training and develop scholarly analytical skills in Geospatial Science with applications in one of three areas: 1) Physical Geography; 2) Human Geography and/or Planning; or 3) Geology. This program emphasizes the integration of the theoretical frameworks of Geography and Geology and Geospatial Science principles. By combining these areas, students will be able to address research problems regarding environmental issues and resource management.

The core curriculum consists of course work in Geographic Information Science (GIS), Remote Sensing, research methods and research presentations, both written and oral. Students are encouraged to develop, with their advisors, a program that fits their individual talents and goals. The department recommends that students choose a research concentration in Physical Geography, Human Geography and/or Planning, or Geology. If a student intends to pursue research outside these concentration areas, he/she should contact the program director and prospective advisor, if possible, before applying to the program. Admission is granted to students with demonstrated academic competences who are interested in a professional career in geography or geology.

Funding for graduate students in Geospatial Sciences is available through application for competitive graduate assistantships which carry both a stipend and fee waiver. Applications for graduate assistantships should be submitted directly to the Graduate Program Director in the Department of Geography, Geology and Planning. Additional graduate assistantships may also be available through listings by other departments and offices.

Admission Requirements

The Department's Graduate Admissions Committee requests the following materials from each applicant:

1. An application for admission to the Graduate School;
2. Official transcripts from all previously attended institutions of higher education;
3. Graduate Record Examination scores;
4. Three letters of recommendation from persons familiar with the candidate's academic abilities and professional potential sent to the MS Program Director.
5. Separate application to the MS Program Director for a graduate assistantship, if desired. The application for graduate assistantship is available at the Graduate College website.

Since no specific undergraduate major is required, some students may be admitted on a conditional basis if they lack sufficient

academic experience to take the required core courses. In these cases, specific undergraduate courses may be required before full admission is granted. Undergraduates interested in this program are encouraged to include courses in cartography, aerial photography interpretation, statistics, chemistry, biology and environmental science. Calculus and physics may be required for studies in some areas of geology.

Advisement

1. Each student should consult with the department's general graduate advisor before registering for the first semester of classes.
2. Each student is also encouraged to identify a general thesis topic as soon as possible. This will permit the selection of an appropriate faculty advisor who, in consultation with the student, will help to identify a second member of the student's advisory committee. The third member of this committee will be assigned by the department.
3. Once the membership of the advisory committee has been established, the student should rely upon its members, but especially the chairperson, for assistance in the selection of his/her elective courses, and for advice and direction in the thesis research.
4. Until such time as the advisory committee has been formed, the student should continue to consult with the department's graduate advisor.

Degree Requirements

A minimum of 33 hrs with thesis; a minimum of 36 hours for the non-thesis option

1. Required Geospatial Sciences Core (Total 15 hours)

Course Code	Course Title	Credit Hours
GEO 700	Introduction to Graduate Study in Geospatial Sciences	3 hrs
GEO 701	Research Methods in Geospatial Sciences	3 hrs
GEO 651	Remote Sensing	3 hrs
GEO 661	Intermediate Geographic Information Science	3 hrs
	One of the following:	3 hrs
GEO 666	Advanced Geographic Information Science	
GEO 668	Thematic Cartography	
GEO 672	Introduction to Photogrammetry and LiDAR Technology	
GEO 673	Geographic Information Science Programming	
GEO 678	Remote Sensing Digital Image Processing	

Students who do not have adequate background in statistical analysis from their undergraduate course work are strongly encouraged to take at least one of the following (3 hours):

[MTH 645](#) Applied Statistics

[MTH 646](#) Analysis of Variance and Design of Experiments

[MTH 647](#) Applied Regression Analysis

[MTH 648](#) Applied Time Series Analysis

2. Research Requirement (complete one).
 - a. **Thesis Option.** A student can take up to 3 hours of [GRY 779](#) or [GLG 779](#) plus up to 6 hours of [GRY 799](#) or [GLG 799](#). Successful completion of a thesis and thesis defense is required.
 - b. **Non-Thesis Option.** Students choosing the non-thesis option must complete 3 hours of [GRY 779](#) or [GLG 779](#) plus 3 hours of [GEO 780](#). Successful completion of a research project and scholarly report is required. The results of the research project must be presented orally at a departmental seminar or at a professional meeting and the student's advisor and the departmental Graduate Program Director must approve the written report on the research project. Students in the non-thesis option are not allowed to count thesis hours toward the 36 hour degree requirement.
3. Additional Course Requirements. Students in the thesis option must complete an additional 18 hours of graduate course work beyond the required 15-hour core. Students choosing to complete a thesis may count up to 3 credit hours of [GRY 779](#) or [GLG 779](#) and up to 6 credit hours of [GRY 799](#) or [GLG 799](#) toward this 18 hour requirement. Students in the non-thesis option must complete an additional 21 hours of graduate course work beyond the required 15 hour core. Students choosing the non-thesis option may count 3 credit hours of [GRY 779](#) or [GLG 779](#) and 3 credit hours of [GEO 780](#) toward this 21 hour requirement. Students in the thesis option must complete at least 17 credit hours of course work at the 700 level; students in the non-thesis option must complete at least 18 credit hours of course work at the 700 level. Students must complete a program of study worksheet by the end of their first academic semester. Before enrolling in the 12th hour of graduate credit, the student, an academic advisor, and the Graduate Program Director must agree upon and sign an Advisor

Approved Program of Study.

Students whose undergraduate background does not include the prerequisite material for [GEO 651](#) and/or GEO 561 are required to take Introduction to Geographic Information Science for [GRY 697](#) credit. This credit does not count toward the additional 18 hours of graduate course work required for the thesis option or toward the additional 21 hours of graduate course work required for the non-thesis option.

4. **Comprehensive Examination.** A written comprehensive examination must be taken before the end of the third semester of full-time enrollment in the program. Students will be provided reading lists and/or study guides specific to their individual program of study. For students in the thesis option, the examination questions will be provided by the student's advisor and at least two other members of the student's thesis committee; for students in the non-thesis option, the examination questions will be provided by the student's advisor and two other members of the faculty selected by the departmental Graduate Director. A student may repeat the examination, or section of the examination, upon recommendation of the Graduate Program Director and approval of the Department Head. Students who have not passed the comprehensive examination upon completion of three academic semesters of full-time study will not be permitted to continue in the program. If a student opts to change tracks after completing the comprehensive examination, the student must take and pass the examination specific to the new selected track before a degree will be awarded.

The faculty members writing the examination questions shall determine what constitutes a passing mark for the exam.

5. **Research Concentrations.** The Department of Geography, Geology and Planning has identified three areas of research concentration for prospective students. Students are strongly encouraged to select a research topic in one of these concentration areas.

Physical Geography

Students interested in physical geography can select a research topic in fluvial geomorphology, water quality and watershed management, or climatology. Students should integrate geospatial science with physical geography when doing either a thesis or non-thesis research project. Students selecting this concentration would normally take at least two of the following courses:

- [GRY 625](#) Environmental Hazards
- [GRY 635](#) Global Climate and Weather Cycles
- [GRY 645](#) Global Environmental Change
- [GRY 650](#) Fluvial Geomorphology
- [GRY 731](#) Environmental Assessment
- [GRY 751](#) Topics in Advanced Physical Geography
- [GEO 770](#) Advanced Field and Laboratory Methods

Human Geography and/or Planning

Students interested in human geography and/or planning can select a research topic in land use assessment, urban design, community and regional planning, neighborhood planning, transportation planning, or tourism planning and development. Students should integrate geospatial science with human geography and/or planning when doing either a thesis or non-thesis research project. Students selecting this concentration would normally take at least two of the following courses:

- [GRY 610](#) Applications in Sustainable Geotourism
- [GRY 625](#) Environmental Hazards
- [GRY 645](#) Global Environmental Change
- [GRY 731](#) Environmental Assessment
- [PLN 605](#) Social Planning
- [PLN 670](#) Planning Law
- [PLN 671](#) Land Use Planning
- [PLN 673](#) Urban Design and Preservation
- [PLN 674](#) Open Space Planning

Geology

Students interested in geology can select a research topic in environmental geochemistry, geohydrology, karst systems, stratigraphy, or geophysics. Students should integrate geospatial science with geology when doing either a thesis or non-thesis research project. Students selecting this concentration would normally take at least two of the following courses.

- [GLG 670](#) Principles of Stratigraphy
- [GLG 672](#) Geohydrology
- [GLG 673](#) Engineering Geology
- [GLG 680](#) Geochemistry
- [GLG 681](#) Geochemical Techniques
- [GLG 690](#) Applied Geophysics

Students interested in research topics outside of these three concentrations should consult with the Graduate Program Director and a possible advisor before beginning the program.

Accelerated Master's Degree Option

Eligible Missouri State University undergraduate majors in Geography, Geospatial Sciences, Geology, and Planning may apply for early admission to the Master of Science in Geospatial Sciences. Once accepted for early admission, students will be able to take up to 12 credit hours that apply to both their undergraduate and graduate program. This option allows students with advanced course work in Geography, Geospatial Sciences, Geology, or Planning to complete a masters degree in three full semesters and one summer semester. Students can choose from [GEO 651](#), [GEO 666](#), [GEO 668](#), [GLG 690](#), [GLG 672](#), [GLG 673](#), [GLG 680](#). Contact the Department of Geography, Geology and Planning for further information and guidelines.

Before enrolling in courses to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated masters program AND receive prior approval from the Graduate Program Director, Department Head of the undergraduate program and the Graduate College Dean (on a Mixed Credit Form). Acceptance to the program and all approvals must be completed prior to the end of change of schedule period for the course(s). See the Graduate College for further information.

Admission Requirements

1. Junior standing, majoring in Geography, Geospatial Sciences, Geology or Planning with an overall GPA of 3.25 or better.
2. Majors in Geology must have completed GLG 333 and have a GPA of 3.25 in all Geology courses. Majors in Geography and Geospatial Sciences must have completed GEO 561 and have a GPA of 3.25 in all geography and geospatial sciences courses.
3. Acceptance of applicant by a graduate faculty member who agrees to serve as the student's graduate research advisor.
4. Acceptance of applicant by the graduate faculty in Geography, Geology and Planning under the accelerated master's option.

Master of Science, Administrative Studies: Environmental Management Option

The Department of Geography, Geology and Planning participates in the Master of Science, Administrative Studies (MSAS) degree. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes a significant online component, is administered by a faculty committee and located in the Graduate College. [See more information on the MSAS.](#)

Requirements

Course Code	Course Title	Credit Hours
GRY 731	Environmental Assessment	3 hrs
ECO 640	Economics of the Environment	3 hrs
	Elective Hours (6 hours chosen from following in consultation with advisor)	
BIO 632	Principles of Fisheries Management	3 hrs
BIO 662	Limnology	3 hrs
BIO 689	Game Management	3 hrs
BIO 726	Advanced Limnology Methods	3 hrs
CHM 760	Chemistry of Environmental Systems	3 hrs
PLN 671	Land Use Planning	3 hrs
PLN 674	Open Space Planning	3 hrs
GRY 748	Physiography & Resource Conservation	3 hrs
PLN 670	Planning Law	3 hrs

Master of Natural and Applied Science

[See separate program listing under the "College of Natural and Applied Sciences".](#) Accelerated masters opportunity available.

Master of Science in Education, Secondary Education: Earth Science Area of Emphasis

Contact Dr. Melida Gutierrez and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Prerequisite Earth Science Requirements

A minimum of 24 hours in Science and/or Mathematics.

Earth Science Requirements

[GLG 701](#) Geology for Secondary Teachers I 3 hrs

[GLG 702](#) Geology for Secondary Teachers II 3 hrs

Additional Geography and Geology course work 9 hrs

Total 15 hrs

Master of Science in Education, Secondary Education: Geography Area of Emphasis

Contact Dr. Judith Meyer and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Prerequisite Geography Requirements

A minimum of 24 hours in the social sciences including Economics, Geography, History, Political Science, Psychology, and Sociology.

Geography Requirements

[GRY 700](#) Cultural Geography for Secondary Teachers I 3 hrs

[GRY 703](#) Cultural Geography for Secondary Teachers II 3 hrs

Additional Geography course work 9 hrs

Total 15 hrs

Master of Science in Education, Secondary Education: Natural Science Area of Emphasis

Contact Dr. Tamera Jahnke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Natural Science Prerequisite and Requirements

In this option, students complete a minimum of 15 hours with course work selected from two of the following disciplines: Biology, Chemistry, Geography and/or Geology, Mathematics, and Physics. A minimum of 3 hours of course work numbered 700 or above must be included. The prerequisite requirements are those listed in the departmental statements of both selected academic areas of emphasis.

Courses from one of the above disciplines 9 hrs

Courses from a second of the above disciplines 6 hrs

Total 15 hrs

Geospatial Information Sciences Graduate Certificate

Program Description

This certificate program is designed to provide graduate-level education in Geospatial Sciences including such focus areas as Geographic Information Systems, Internet Mapping, Military and Intelligence Applications, and Remote Sensing. It is anticipated that this program would be attractive to working professionals in such organizations as the United States Geological Survey, the National Geospatial-Intelligence Agency, and the United States Army and Army Corps of Engineers. This certificate is being offered jointly by the Geological Engineering degree program in the Department of Geological Sciences and Engineering within the School of Materials, Energy and Earth Resources at the Missouri University of Science and Technology (MS&T) and the Department of Geography, Geology and Planning at Missouri State University. Faculty members from MS&T and Missouri State will jointly organize, administer and offer the graduate certificate as described below.

This certificate uniquely utilizes the complementary expertise at the MS&T and Missouri State to provide a wide range of courses and topic areas so that students can customize their program of study and focus on particular interests.

Completion Requirements

Students must have an overall grade point average of 3.00 for completion of the certificate program.

Curriculum (12 hours total)

It is anticipated that a student will typically complete two courses from those offered by MS&T and two courses from those offered by Missouri State. Courses will be offered both at off-campus locations (such as at a USGS or NGA facility) and at the respective campuses. Some courses will be available as on-line distance offerings in the future. Each university has appointed a program technical coordinator who will serve as primary academic advisor and liaison for student in the program. Courses should be selected in consultation with and approved by these program coordinators to insure proper prerequisites are satisfied and that duplication is avoided. A summary of courses tentatively planned to be offered is listed below.

MS&T courses:

- GE 315 Statistical Methods in Environmental Geology and Engineering
- GE 342 Military Geology
- GE 344 Remote Sensing Technology
- GE 346 Applications of Geographic Information Systems
- GE 446 Advanced Remote Sensing and Image Processing

Missouri State courses:

- [GEO 651](#) Remote Sensing
- [GEO 661](#) Intermediate Geographic Information Science
- [GEO 662](#) Internet Geospatial Science
- [GEO 666](#) Advanced Geographic Information Sciences
- [GEO 673](#) Geographic Information Science Programming
- [GEO 678](#) Remote Sensing Digital Image Processing

Other courses approved by the MS&T and Missouri State faculty may be substituted for any of the above listed courses on a case-by-case basis. The certificate program technical coordinators must approve the substitution prior to enrolling in any course.

Admission Criteria

The Geospatial Information Sciences Certificate program is open to all persons holding a B.S., B.A., M.S., or Ph.D. degree. Students must, of course, satisfy all prerequisites for any courses they take in the program; or they must obtain instructor approval to waive any prerequisites. Once admitted to the program, the student must take a minimum of four courses as designated and approved by the program director and must have an average cumulative grade point average of 3.00 or better to receive the certificate.

Students who complete the four-course requirements for the certificate with a grade of B or better in each course may be admitted directly to the respective M.S. program in each institution if they so choose. This admission does not waive the necessity for students to take required prerequisites for other required courses that are part of the M.S. program. The certificate credits taken will count toward the requirement for their M.S. degree.

Geology (GLG) courses

GLG 623 Coastal Marine Geology

Prerequisite: permission; and concurrent enrollment in GLG 624.

A study of inshore and nearshore geologic processes, sedimentation patterns and landform development. Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with GLG 523. Cannot receive credit for both GLG 523 and GLG 623.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

GLG 624 Coastal Marine Geology Lab

Prerequisite: concurrent enrollment in GLG 623.

Laboratory portion of GLG 623. Field and laboratory activities. Must be taken at Gulf Coast Research Laboratory, Ocean Springs, Mississippi. May be taught concurrently with GLG 524. Cannot receive credit for both GLG 524 and GLG 624.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 2
Typically offered: Summer
[Projected offerings](#)

GLG 630 Optical Mineralogy

Recommended Prerequisite: GLG 333. Essentials of optical crystallography; the use of the petrographic microscope in the identification of rock-forming minerals, both in oil-immersion grain mounts and in thin sections. May be taught concurrently with GLG 530. Cannot receive credit for both GLG 530 and GLG 630.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

GLG 640 X-Ray Mineralogy

Recommended Prerequisite: GLG 332. Principles and techniques of x-ray mineralogy; the use of x-ray powder

GLG 681 Geochemical Techniques

Recommended Prerequisite: GLG 332. Geochemical techniques and procedures used in ore exploration, point and nonpoint contamination and other environmental studies. Analyses of trace elements in rocks, soils, plants and waters using inductively coupled plasma methods. Also use of GPS to locate sample sites and ArcView to prepare maps. Field trips required. May be taught concurrently with GLG 581. Cannot receive credit for both GLG 581 and GLG 681.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

GLG 690 Applied Geophysics

Recommended Prerequisite: GLG 340; and either PHY 124 or PHY 204; and either MTH 280 or MTH 288. Application of geophysical methods in solving geologic problems. Techniques covered include seismic refraction and reflection, gravity, magnetics, direct current and electromagnetic resistivity. Field trips required. May be taught concurrently with GLG 590. Cannot receive credit for both GLG 590 and GLG 690.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

GLG 694 Global Tectonics

Recommended Prerequisite: GLG 314. The fundamental basis of plate tectonics. Topics covered include geophysical methods, plate motion theory, fundamental properties of plate boundaries, formation of sedimentary basins and orogenic belts. May be taught concurrently with GLG 594. Cannot receive credit for both GLG 694 and GLG 594.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

GLG 697 Selected Topics in Geology

Prerequisite: permission.

diffraction in the identification and characterization of minerals and related crystalline phases. May be taught concurrently with GLG 540. Cannot receive credit for both GLG 540 and GLG 640.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

GLG 647 Water Resources

Recommended Prerequisite: BIO 122 or GLG 110 or GRY 142; and CHM 160 and CHM 161; and MTH 135. An interdisciplinary study of freshwater resource development, including environmental impacts of humans on hydrology and water quality, conflicts among users, and politics at local and global scales. Identical with BIO 647. Cannot receive credit for both GLG 647 and BIO 647. May be taught concurrently with GLG 547. Cannot receive credit for both GLG 647 and GLG 547.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

GLG 670 Principles of Stratigraphy

Recommended Prerequisite: GLG 314 and GLG 333.

Principles underlying the deposition of sediments; environmental control of lithofacies and biofacies; recognition of ancient depositional environments by key indicators and modern analogs. May be taught concurrently with GLG 570. Cannot receive credit for both GLG 570 and GLG 670.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

GLG 672 Geohydrology

Recommended Prerequisite: GLG 314; and either MTH 261 or MTH 287. Aquifer properties; elementary theory of groundwater flow through a porous medium; well and aquifer relationships. Laboratories include ground-water case studies and Hydrologic Investigation Atlas interpretations. Field trips required. Taught concurrently with GLG 572. Cannot receive credit for both GLG 572 and GLG 672.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

GLG 673 Engineering Geology

Recommended Prerequisite: GLG 333. Engineering properties of rocks and soils; fundamentals of engineering geology field investigations; application of properties and fundamentals to engineering problems concerning slope stability, groundwater, industrial contamination, urban public works, and karst areas. Laboratories include engineering classification of soils, hydraulic conductivity testing, and public works design and management. Field trip to observe engineering problems of karst required. May be taught concurrently with GLG 573. Cannot receive credit for both GLG 673 and GLG 573.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

GLG 674 Petroleum Geology

Detailed treatment of various advanced topics in geology which may vary from year to year. Some typical topics: geologic instrumentation, selenology, sedimentology, and crystallography. Variable content course. May be repeated for a total of 6 hours. May be taught concurrently with GLG 597. Cannot receive credit for both GLG 597 and GLG 697.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GLG 701 Geology for Secondary Teachers I

Prerequisite: permission.

Earth materials, geological processes, geological history and the geological environments.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

GLG 702 Geology for Secondary Teachers II

Prerequisite: GLG 701.

Continuation of GLG 701.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

GLG 713 Field Geology for Secondary Teachers

Prerequisite: permission.

Field work; identification and correlation of rock units; determination of depositional environments from fossils and other indicators. Students are required to make a collection of specimens from rock formations in the study area. May be repeated to a total of 6 hours when destination varies. Supplemental course fee.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GLG 751 Seminar in Geology

Prerequisite: permission.

Preparation of an extensive paper on selected topics to be read before staff seminars.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

GLG 765 Selected Topics in Earth Science

Prerequisite: permission.

Students cooperatively select from general subject areas in earth science more specific areas to explore. Topics are studied consecutively during the semester. Subject areas from which the topic selections are made are included in the class schedule for each term the course is offered. Variable content course. Since topics vary, the course may be repeated for a total of 6 hours. Identical to GRY 740. Cannot receive credit for more than 6 hours of GLG 755 and GRY 740 combined.

Recommended Prerequisite: GLG 314 and GLG 333 and GLG 570. Origin of hydrocarbons in sedimentary successions; petroleum systems, sequence stratigraphic concepts; basin analysis; petroleum exploration techniques, including well log and seismic interpretation; techniques for resource exploitation and an introduction to petroleum production. May be taught concurrently with GLG 574. Cannot receive credit for both GLG 674 and GLG 574.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

GLG 680 Geochemistry

Recommended Prerequisite: GLG 332. Topics include the dominant chemical reactions in natural waters, equilibrium conditions between mineral precipitation and dissolution, and characteristics of contaminated groundwater. Field trips required. Taught concurrently with GLG 580. Cannot receive credit for both GLG 580 and GLG 680.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GLG 779 Research/Geological Sciences

Prerequisite: permission.

Original research supervised by the geology staff, involving special areas of the geological sciences. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GLG 796 Science Internship

Completion of an internship project (80 hours/credit hour) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

GLG 799 Thesis

Prerequisite: permission.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Geography (GRY) courses

GRY 607 Geography of Sub-Saharan Africa

An in-depth geographic study of Africa south of the Sahara Desert. Surveys physical and political geography, climate, tribalism, religion, demography, natural resources, transportation, industry and economic activities of African states South of the Sahara. Students are required to complete two research projects. May be taught concurrently with GRY 507. Cannot receive credit for both GRY 507 and GRY 607.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

GRY 610 Applications in Sustainable Geotourism

Recommended Prerequisite: GRY 410. This course will explore environmentally and socially responsible tourism strategies and innovations, and provide tools needed by private and public tourism entities to work together. The principles of Geotourism will be applied in a practicum to a local, regional or national community. Students will work as a team and individually to develop a tourism policy and plan based on Geotourism parameters. May be taught concurrently with GRY 510. Cannot receive credit for both GRY 610 and GRY 510.

Credit hours: 3 Lecture contact hours: 3

GRY 697 Special Topics in Geography

Prerequisite: permission.

Selected topics in geography. Special topics will be included in the class schedule for each term. Field trips may be required. Number of class hours determined by semester hours of credit. Variable content course. May be repeated to a maximum of 6 hours credit. May be taught concurrently with GRY 597. Cannot receive credit for both GRY 597 and GRY 697.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GRY 698 Research in Geography

Prerequisite: permission.

Enrichment through guided but independent, original research in geography and geography related subject areas. May be repeated for a total of 6 credit hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

GRY 625 Environmental Hazards

Recommended Prerequisite: GRY 142; or both GRY 135 and GLG 110. Identification, recognition, and impact of hazards. Physical exposure to hazards and human vulnerability in LDCs and MDCs. Disaster trends and patterns. Behavioral and structural paradigms of hazards. EM-DAT: international disaster database. Statistical methods used in risk assessments. Risk perception, communication, and disaster management. Tectonic, mass movement, atmospheric, hydrological, biophysical, and technological hazards: analysis, preparedness, and mitigation. May be taught concurrently with GRY 525. Cannot receive credit for both GRY 525 and GRY 625.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

GRY 635 Global Climate and Weather Cycles

Recommended Prerequisite: GRY 135; and MTH 340 or AGR 330 or ECO 308 or PSY 200 or QBA 237 or REC 328 or SOC 302. Energy and mass exchanges. Global atmospheric circulation; surface and upper-air flows. Index cycle: zonal and meridional atmospheric circulations. Teleconnections and atmospheric oscillations: NAO, PNA, PDO, AO, ENSO, and AMO. Interactions between atmospheric oscillations and surface climatic variables in the United States and around the world. Weather cycles, natural climatic variability and climate change. Drought indices. Spatial and temporal statistical domains used in climatic data analysis. May be taught concurrently with GRY 535. Cannot receive credit for both GRY 535 and GRY 635.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

GRY 645 Global Environmental Change

Recommended Prerequisite: GRY 142 or both GRY 135 and GLG 110. Energy and mass fluxes and storages in the interlinked physical components of the ecosphere. Chemistry of the global atmosphere. Role of the oceans and thermohaline circulation. Land use and land cover influences on terrestrial ecosystems. Concepts of environmental cycles, thresholds, resilience, recovery and response times. Understanding past environmental changes. Causes, mechanisms and likely impacts of natural and anthropogenically-induced changes on the global environment. Predictive models on global environmental change. May be taught concurrently with GRY 545. Cannot receive credit for both GRY 545 and GRY 645.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

GRY 650 Fluvial Geomorphology

Study of the formation, composition, distribution of fluvial landforms. Emphasis is on channel hydrology, quantification of geomorphic relationships, reach and watershed-scale processes, sediment transport, water and sediment contamination, and management applications to streams in the Ozarks Region as well as other places. Field work may be required. May be taught concurrently with GRY 550. Cannot receive credit for both GRY 550 and GRY 650.

GRY 700 Cultural Geography for Secondary

Teachers I

Population and the spatial imprint of man on the landscape in terms of settlement, economic activities, institutions; methods and materials of the high school geography project; other current curriculum materials.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

GRY 703 Cultural Geography for Secondary

Teachers II

Prerequisite: GRY 700.

Continuation of GRY 700. Contemporary problems in land use, urbanization and planning for optimum use of resources; methods and materials of the high school geography project; other current curriculum materials.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

GRY 730 Weather Elements for Secondary

Teachers

Physical processes of the earth's atmosphere, use of weather instruments and interpretation of weather maps. Applied aspects of weather and climate and their effects on man's activities. Emphasis on current curriculum materials for secondary schools.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

GRY 731 Environmental Assessment

The procedures and processes of environmental assessment. Soils, hydrology, climate, biogeography and geomorphology will be examined in an environmental assessment context. Environmental assessment is a prerequisite for satisfying the National Environmental Policy Act (NEPA) requirements.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

GRY 740 Selected Topics in Earth Science

Prerequisite: permission of instructor.

Students cooperatively select from general subject areas in earth science more specific areas to explore. Topics are studied consecutively during the semester. Subject areas from which the topic selections will be made are included in the class schedule for each term the course is offered. Variable content course. Since topics vary, the course may be repeated for a total of 6 hours. Identical with GLG 765. Cannot receive credit for more than 6 hours of GRY 740 and GLG 765.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

GRY 748 Physiography and Resource Conservation

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

GRY 696 Topical Issues in Education

Prerequisite: permission.

Selected topics in geography and earth science to upgrade understandings and skills in improvement of elementary or secondary teaching. Each course is concerned with a single topic or subject matter area. Number of class hours determined by semester hours of credit. Variable content course. May be repeated to a total of 5 hours credit. May be taught concurrently with GRY 596. Cannot receive credit for both GRY 596 and GRY 696.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Landforms, economic minerals, soils, climate, water resources and closely related aspects of the natural environment as they relate to man's habitation and use of the earth; map reading and simple map construction; methods and materials for secondary schools.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

GRY 751 Topics in Advanced Physical Geography

Critical review of recent advances and trends in applied and/or theoretical physical geography. Course will involve the study of seminal and recent journal articles and presentation of a research paper. Course content may vary among the subfields of physical geography including geomorphology, hydrology, water resources, soil geography climatology, and biogeography. Field trips may be required.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

GRY 779 Research in Geography

Prerequisite: permission.

Enrichment through guided but independent, original research in geography and geography related subject areas. May be repeated for a total of 3 credit hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

GRY 799 Thesis

Prerequisite: permission.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Geospatial (GEO) courses

GEO 651 Remote Sensing

Recommended Prerequisite: GRY 360. Introduction to environmental studies through the application of remotely sensed imagery and geospatial technologies. The course covers principles of remote sensing, interactions of electromagnetic energy with the atmosphere and earth's surface, satellite systems and sensors (electro-optical, thermal, radar and LiDAR). Emphasis is placed on regional and global monitoring, land cover mapping, forestry, agriculture, geology, planning and oceanography. Laboratory emphasizes interpretation of remotely sensed imagery and introduction to digital image processing including enhancements, corrections and classification routines. May be taught concurrently with GEO 551. Cannot receive credit for both GEO 551 and GEO 651.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

GEO 673 Geographic Information Science

Programming

Recommended Prerequisite: GEO 561 or GEO 661, and either CIS 202 or CSC 121 or CSC 125. Course devoted to theories and processes of analytical and automated Geographic Information Science (GIS). Principal topics covered are spatial programming, geographic data storage, computer map rendering, application customization and automation and human interface development of GIS. Advanced GIS and programming skills for professional development are emphasized. May be taught concurrently with GEO 573. Cannot receive credit for both GEO 573 and GEO 673.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

GEO 675 GPS Surveying and Mapping

GEO 661 Intermediate Geographic Information Science

Recommended Prerequisite: GRY 363. Principles and applications of Geographic Information Systems (GIS) software. Examines the nature and accuracy of spatially referenced data, as well as methods of data capture, storage, retrieval, visualization and output. May be taught concurrently with GEO 561. Cannot receive credit for both GEO 561 and GEO 661.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

GEO 662 Internet Geospatial Science

Recommended Prerequisite: GEO 561 or GEO 661. Basic understanding of the contemporary standards for using the Internet to distribute and utilize geospatial data. Students will develop and implement both single or multiple source geospatial portals. A major part of the course will examine user interaction design for geospatial data in both a wired and wireless environment. May be taught concurrently with GEO 562. Cannot receive credit for both GEO 562 and GEO 662.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

GEO 666 Advanced Geographic Information Science

Recommended Prerequisite: GEO 561 or GEO 661. A theoretical and practical examination of analytical methods used in GIS, including vector and raster models, spatial overlay, incorporation of field data, analysis of surfaces, interpolation, TINs and network analysis. May be taught concurrently with GEO 566. Cannot receive credit for both GEO 566 and GEO 666.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

GEO 668 Thematic Cartography

Recommended Prerequisite: GEO 561 or GEO 661. Theoretical and applied aspects of map design in thematic mapping, animated mapping, interactive and web mapping. Emphasis will be applying computer-assisted mapping techniques of the problems of effective and efficient communication of spatial data. Field trip is required. May be taught concurrently with GEO 568. Cannot receive credit for both GEO 668 and GEO 568.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

GEO 672 Introduction to Photogrammetry and LiDAR Technology

Recommended Prerequisite: GRY 360. Course covers basic concepts of photogrammetry and LiDAR techniques such as stereo feature extraction, orthophoto, LiDAR point cloud visualization and DEM/DTM generation. Laboratory emphasizes geospatial stereo feature extraction using digital photogrammetry software, ArcGIS and Matlab toolboxes. May

Theory and operation of global positioning systems (GPS) hardware and software. Including mission planning, measurement of point, line and area features, differential correction techniques and waypoint navigation. Field exercises required. May be taught concurrently with GEO 575. Cannot receive credit for both GEO 575 and GEO 675.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

GEO 678 Remote Sensing Digital Image Processing

Prerequisite: GEO 551 or GEO 651 or GEO 566 or GEO 666 or GEO 572 or GEO 672.

Advanced application of remote sensing digital image processing in areas of interest such as land use/land cover mapping, agriculture, forestry, resource planning and geology. Course covers image visualization, image correction, classification algorithms and change detection methods. Laboratory emphasizes advanced image processing techniques using ENVI software. May be taught concurrently with GEO 578. Cannot receive credit for both GEO 578 and GEO 678.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

GEO 700 Introduction to Graduate Study in Geospatial Science

Orientation to graduate study in geospatial sciences and development of a research proposal.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

GEO 701 Research Methods in Geospatial Science

Prerequisite: GEO 700.

Methods of collecting, organization, and analyzing data pertinent to graduate study in Geospatial Science. Emphasis will be on the application of univariate and multivariate statistical techniques and other quantitative techniques pertinent to mathematically and statistically modeling geospatial problems.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

GEO 755 Applications of Digital Cartography, Analytical Photogrammetry, and Remote Sensing

Prerequisite: permission.

Advanced application of aerial photography and digital imagery, analytical photogrammetry, remote sensing, digital cartography and other geospatial technologies in areas of interest such as land use/land cover mapping, landscape ecology, agriculture, forestry, resource planning, geology, and soils. Since credit and topics vary, the course may be repeated for a maximum of 7 hours with permission.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

be taught concurrently with GEO 572. Cannot receive credit for both GEO 572 and GEO 672.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

GEO 770 Advanced Field and Laboratory Methods

Advanced training in laboratory and field methods in geography and geology. Topics will vary due to faculty expertise or student interest. Examples include watershed monitoring techniques, geochemical techniques, and field studies in remote areas. Field trips are required.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

GEO 780 Research Paper in Geospatial Sciences

Prerequisite: permission.

Extensive research paper on selected topic to be presented orally at a departmental seminar or professional meeting. Exclusively used to satisfy requirements for non-thesis option.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

Planning (PLN) courses

PLN 605 Social Planning

This course will address planning practice in relation to values of justice, equity, fairness, and efficiency. In particular the course will focus upon inclusion of different community groups within the planning decision making process. A field project is required. May be taught concurrently with PLN 505. Cannot receive credit for both PLN 605 and PLN 505.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PLN 670 Planning Law

Study of the legal foundations of land use controls. Topics include historic legal cases establishing government intervention in private development zoning, subdivision, growth management, individual liberty, environmental regulation and the general welfare concept. May be taught concurrently with PLN 570. Cannot receive credit for both PLN 570 and PLN 670.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PLN 671 Land Use Planning

Recommended Prerequisite: PLN 271 or PLN 372 or FIN 266. Focuses on conceptual and analytical techniques of land use planning, including land use analysis, planning studies and procedures, and synthesis of planning elements through comprehensive plan development. May be taught concurrently with PLN 571. Cannot receive credit for both PLN 571 and PLN 671.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PLN 674 Open Space Planning

Principles and methods of open space planning. Students will learn about the relationship between open space and the quality of life in cities and will obtain a foundation for conducting open space planning projects. Class format includes lecture, seminar and studio. Field problem required. May be taught concurrently with PLN 574. Cannot receive credit for both PLN 574 and PLN 674.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

PLN 676 Site Planning Studio

Recommended Prerequisite: PLN 271 and PLN 372. Lecture-studio focusing on the principles and processes of urban design and site specific design requirements. Students will design site plans for specific uses such as subdivisions, shopping centers and parks for public presentation. May be taught concurrently with PLN 576. Cannot receive credit for both PLN 576 and PLN 676.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

PLN 696 Research in Planning

Prerequisite: permission.

Enrichment through guided but independent, original research in planning and planning related subject areas. May be repeated to a total of 6 credit hours. May be taught concurrently with PLN 596. Cannot receive credit for both PLN 596 and PLN 696.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

PLN 672 Community Planning Practicum

Prerequisite: PLN 571 or PLN 671.

Focuses on the process of plan preparation and is intended to provide experience in the application of planning principles and analytical techniques learned in other program courses to an actual planning problem. Students will work on an individual basis and as part of a team in preparing a final report. Field problems will vary. May be taught concurrently with PLN 572. Cannot receive credit for both PLN 572 and PLN 672.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

PLN 673 Urban Design and Preservation

Recommended Prerequisite: PLN 271 and GRY 322. Elements of urban design and preservation in relation to social, economic, and political forces; the role of the urban designer in the planning process. May be taught concurrently with PLN 573. Cannot receive credit for both PLN 573 and PLN 673.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLN 697 Selected Topics in Planning

Detailed treatment of various advanced topics in planning which may vary from semester to semester. Some typical topics: Economic Development Planning, Rural and Small Town Planning, Housing in America. Variable content course. May be repeated to a total of 6 hours. May be taught concurrently with PLN 597. Cannot receive credit for both PLN 597 and PLN 697.

Credit hours: 1-5 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PLN 699 Internship in Urban and Regional Planning

Recommended Prerequisite: PLN 571. Work in community or regional planning agency. Students are monitored by Planning faculty and supervisory personnel of the planning agency. May be repeated to a total of 6 hours. May be taught concurrently with PLN 599. Cannot receive credit for both PLN 599 and PLN 699.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

PLN 704 Community Resource Planning

Explanation of community growth and change. Review of public and private agency programs. Topics may focus on small towns and rural areas as well as urban and metropolitan areas. Since credit and topics vary, the course may be repeated for a maximum of 7 hours with permission.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Political Science

Strong Hall, Room 307, Phone: Strong Hall, Room 310 , Fax: (417) 836-5630

Email: PoliticalScience@missouristate.edu

Website: <http://polsci.missouristate.edu/>

Department Head: George E. Connor

Graduate faculty

Distinguished Professor: Dennis V. Hickey

Professor: George E. Connor, Mark C. Ellickson, Joel W. Paddock, Yuhua Qiao, Mark E. Rushefsky, Patrick Scott

Associate Professor: Brian R. Calfano, James B. Kaatz, Kevin Pybas, Gabriel Ondetti, David Romano

Assistant Professor: Cigdem Cidam, David E. Johnson, Indira Palacios-Valladares

Emeritus Professor: Beat R. Kernen, Kant Patel, Robert M. Peace, Denny E. Pilant

Programs

Master of Public Administration

Mark Rushefsky, MPA Program Director

Strong Hall, Room 326; Phone (417) 836-5922 MarkRushefsky@missouristate.edu

<http://polsci.missouristate.edu/MPA/>

Program description

The Master of Public Administration (MPA) program is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA) which serves as a national and international resource for the promotion of excellence in education and training for public service.

The MPA program is designed to prepare students for careers in public service and to provide professional development for administrators of public agencies and non-profit organizations. As such, the purpose of the program is to help students develop theoretical and analytical insights into problems of governance in a democratic society, into the interplay between politics and public service, and into the relationship between elected officials and bureaucracy in the formulation, implementation and evaluation of public policies. Specifically, the goals of our program, in conjunction with the University's state-wide mission in public affairs, are to produce graduates who:

1. are culturally competent and understand the importance of civic engagement and the role of ethical leadership in public service;
2. have an understanding of the role that public service plays in democratic society; and
3. are prepared to pursue advanced study in public administration.

All students with demonstrated academic competence, interested in pursuing a career in public service, and who meet the entrance requirements of the Graduate College and the MPA program will be welcomed into the program. The program is designed to give students the opportunity to pursue specializations in one of the following areas: 1) public safety, 2) local government management, and 3) public policy.

Entrance requirements

1. 3.00 GPA (on a 4.00 scale) in undergraduate degree from an accredited institution.
2. Three strong letters of recommendation from undergraduate professors and/or persons well acquainted with the applicant's education and abilities. Letters should be submitted directly to the Director of the MPA program.
3. A minimum score of 290 on the Graduate Record Examination (GRE) general examination.
4. Applicants with a GPA between 2.75 and 2.99 and/or score of less than 290 on the GRE test may be admitted to the program on a provisional status at the discretion of the MPA director. A personal interview may be required.

Graduate assistantships

All students applying for a graduate assistantship must have their GRE scores (verbal and quantitative) on file at the time of application. All graduate assistants in Political Science are required to take 9 hours of course work per semester.

Advisement

1. The MPA director may waive the internship requirement for students who have appropriate and sufficient prior work experience in public or not-for-profit organizations. Students with prior work experience in the public or not-for-profit sector should submit a letter to the MPA director requesting a waiver in the internship requirement along with a copy of his/her resume. Students for whom an internship requirement is waived must still take a three hour course to substitute for the internship.
2. All MPA students in consultation with the MPA director will select an area of concentration (cognate field) within the MPA degree. Students shall take elective courses from the list of courses for the area of concentration he/she has selected. Exceptions may be granted at the discretion of the MPA director.
3. All MPA students should work closely with the MPA director in completing their required and elective courses, internship, Advisor Approved Program of Study, and comprehensive examination.
4. Students interested in pursuing a thesis option should establish a thesis committee consisting of three graduate faculty members and select one of the members to serve as chair of the thesis committee. The chair of the committee will guide the student through the entire thesis process.

Degree Requirements (Minimum of 39 hrs)

1. Required Core:

Course Code	Course Title	Credit Hours
PLS 673	Policy Analysis	3 hrs
PLS 676	Quantitative Methods of Political Science and Public Policy	3 hrs
PLS 752	Public Personnel Management	3 hrs
PLS 753	Management Techniques and Organizational Behavior	3 hrs
PLS 756	Financial Management for State and Local Government	3 hrs
PLS 771	Seminar in Public Administration	3 hrs
PLS 778	Ethics and Leadership in the Public Sector	3 hrs
	Total Core	21 hrs

Note: If the student has taken a 500-level required course for undergraduate credit, he/she shall substitute a 600 or 700-level course selected with the approval of the advisor and the department for the course already taken.

2. Internship: ([PLS 781](#) In-Service Training in Public Administration). In-service training in an approved local, county, state, federal, non-profit or other approved agency (unless waived for candidate with adequate experience). 0-3 hrs
3. Research:
 - a. *Non-thesis option.* Complete required core courses and up to 18 hours of courses in student's chosen area of concentration (see #4 below).
 - b. *Thesis option.* Complete required core courses, [PLS 799](#) Thesis (6 hours), and up to 12 hours of courses in student's chosen area of concentration (see #5 below).
4. Areas of Concentration: The MPA student will take the required courses in his/her area of concentration and will select other courses to fill out the elective requirements depending on whether the internship is waived and which research option is selected. Required area of concentration courses: 9-18 hrs
 - A. Local Government Management:

Course Code	Course Title	Credit Hours
PLS 776	Local Public Service Delivery	3 hrs
PLS 777	Local Government and Politics and Administration	3 hrs

- B. Public Policy:

Course Code	Course Title	Credit Hours
PLS 762	Public Policy and Program Evaluation	3 hrs
PLS 763	The Policy Process	3 hrs

- C. Public Safety:



Course Code	Course Title	Credit Hours
PLS 772	Introduction to Public Safety Services	3 hrs
PLS 773	Hazard Analysis, Mitigation, and Preparedness	3 hrs
	Total	39 hrs

Within each area of concentration, students may use the additional course(s) to pursue more specialized interests.

5. Comprehensive Examination. The Director of the MPA Program will prepare and administer a written comprehensive examination covering the general field of public administration, reflected in the required core courses offered. All students except those who choose a thesis option and successfully complete a master's thesis will be required to take and pass a written comprehensive examination. Students who do not perform at satisfactory level on their comprehensive examination will be required to pass an oral examination until all course requirements for the degree have been satisfied.

Accelerated Master of Public Administration Option

Eligible Missouri State University majors in political science may apply for preliminary acceptance into the Master of Public Administration program after admission requirements for the accelerated master's option have been satisfied. If accepted, the undergraduate requirements for [PLS 673](#) (Policy Analysis), [PLS 676](#) (Quantitative Methods of Political Science and Public Policy), and [PLS 781](#) (In-service Training in Public Administration) can be counted for both the undergraduate and graduate degrees.

In addition, [PLS 771](#) (Seminar in Public Administration) can be taken during the student's senior year and can also count toward both degrees. This option gives exceptional undergraduate students the opportunity to complete their bachelor's and master's degrees in ten semesters and a summer. Contact the Director of the MPA Program for further information and guidelines.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the course toward the master's degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program director, department head of the undergraduate program, and the dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Process for the Accelerated MPA Option

Immediately prior to or during the junior year, the prospective student should discuss the possibility of participating in the Accelerated Master's Degree program with their undergraduate advisor and Department Head of the Political Science Department. If the student's academic record and potential are judged strong, the Head recommends the student to the proposed Accelerated MPA program. Undergraduate students who enter the Accelerated Master's Degree program should have a sponsor, i.e., a MPA faculty member who will serve as a mentor to the student throughout the undergraduate and graduate programs.

A student must be admitted into the Accelerated Master's Degree Program at Missouri State University in order to begin taking graduate course work for dual credit. Students admitted into the Accelerated Master's Degree program will not be fully admitted into the Graduate College until completion of their undergraduate degree and fulfillment of all other requirements for admission to the Graduate College (such as the Graduate Record Examination). Students should be awarded the bachelor's degree upon completion of a minimum of 125 hours of combined graduate and undergraduate course work and degree specific requirements.

To be admitted into the Master's of Public Administration program, you must meet specific requirements:

Admission requirements for the accelerated MPA option

1. Public administration and political science undergraduate students must have at least junior standing and a minimum of 60 credit hours.
2. Applicants must have a minimum 3.50 GPA in the public administration or political science curriculum and 3.00 overall GPA.
3. Students in the Accelerated Master's Degree Program must maintain a 3.50 GPA in the public administration and/or political science curriculums and maintain a 3.00 overall GPA to remain in the program.
4. Transfer students will be allowed into the Accelerated Master's Degree Program. Transfer students must have a minimum of 30 graded hours of course work at Missouri State University before they can be accepted into the program.
5. A maximum of 12 credits of accumulated graduate hours may be applied toward completion of their undergraduate degree requirements. The following courses will be allowed:

Course Code	Course Title	Credit Hours
PLS 673	Policy Analysis	3 hrs
PLS 676	Quantitative Methods of Political Science and Public Policy	3 hrs
PLS 771	Seminar in Public Administration	3 hrs
PLS 781	In-Service Training in Public Administration	3 hrs

Certificate In Public Management

Program description

The Certificate in Public Management (CPM) is a post-baccalaureate program designed to enable practitioners in government and non-profit organizations to acquire knowledge and skills in public administration without pursuing a full master's degree. This is an

ideal academic program for individuals working in mid-level jobs who have not previously received professional training in public administration. While the focus is on the public sector, the courses teach leadership and problem solving skills that apply to the non-profit sector as well.

The CPM requires a total of 18 hours of graduate credits involving a mix of required and elective credits. The courses are the same as those offered to MPA students. The courses must be completed within four years of admission into the program. The program does not require a comprehensive examination, area of concentration, or a capstone research requirement.

Admission to the MPA program from CPM

Admission to and successful completion of the CPM in no way guarantees admission to the MPA program. Students who are enrolled in or have completed the CPM must apply separately for admission to the MPA and comply with the MPA admission standards and the requirements of the Graduate College, including completion of the GRE.

The CPM is designed for persons in management positions who need a limited number of selected courses in contemporary methods, skills, and models of management. On occasion, however, a person may pursue the CPM and then decide that it would be desirable to pursue the MPA degree. All CPM credits may be applied to the MPA.

Requests for information

For information about the Graduate Programs in Public Administration, please contact: Mark Rushefsky, MPA Program Director, Department of Political Science, Missouri State University, 901 S. National Avenue, Springfield MO 65897. (MarkRushefsky@missouristate.edu)

Admission deadlines

Application packages should be received by the program office one month prior to the semester you wish to begin. Students may begin the Fall, Spring, or Summer semester.

Completion requirements

Students must have an overall grade point average of 3.00 for completion of the certificate program.

Required courses - 18 hours total

Required Core - 12 hrs

Course Code	Course Title	Credit Hours
PLS 752	Public Personnel Management	3 hrs
PLS 753	Management Techniques and Organizational Behavior	3 hrs
PLS 756	Financial Management for State and Local Government	3 hrs
PLS 771	Seminar in Public Administration	3 hrs

Elective Methodology Courses: (Choose 1) - 3 hrs

Course Code	Course Title	Credit Hours
PLS 673	Policy Analysis	3 hrs
PLS 676	Quantitative Methods of Political Science and Public Policy	3 hrs
PLS 762	Public Policy and Program Evaluation	3 hrs

Concentration Subfields (Choose 1) - 3 hrs

Course Code	Course Title	Credit Hours
PLS 754	Seminar in Health Policy	3 hrs
PLS 685	Public Policy for a Global Environment	3 hrs
PLS 759	Seminar in Administrative Management and Organizational Theory	3 hrs
PLS 760	Management of Intergovernmental Relations	3 hrs
PLN 671	Land Use Planning	3 hrs
PLN 704	Community Resource Planning	3 hrs

Master of Global Studies

(formerly Master of International Affairs and Administration)

Dennis V. Hickey, Program Director
 Strong Hall, Room 325; Phone (417) 836-5850
DennisHickey@missouristate.edu; <http://polsci.missouristate.edu/mgs/>

Program Description

The program is designed to meet growing societal, occupational, and student needs and demands for persons educated and knowledgeable in international affairs. It will help students to become professionally involved in an increasingly competitive and interdependent world in which the United States occupies a prominent position. The Master of Global Studies (MGS) will produce graduates who will be well trained in international affairs and administration and can work in the public or private sector. It is also designed to prepare its graduates to continue their graduate education at the doctoral level in political science, international relations, or other related fields.

Students with demonstrated academic competence who are interested in the field of global studies will be welcomed into the program regardless of undergraduate major.

Entrance Requirements

1. Normally, applicants with a 3.00 GPA or above in their undergraduate degree from an accredited institution and a combined GRE score of not less than 290 on the verbal and quantitative sections will be admitted to the MGS program in good standing. A minimum score of 290 is required on the combined verbal and quantitative sections of the GRE, with a minimum of 150 in the verbal or quantitative section and a score of not less than 140 on the other. All students applying for admission must take the GRE before being admitted into the program.
2. Three strong letters from professors at the undergraduate level and/or persons well acquainted with the applicant's education and abilities will be admitted to the MGS program in good standing. These letters are to be submitted to the Director of the MGS program.
3. Applicants with an undergraduate GPA between 2.75 and 2.99 and/or a score of less than 290 on the GRE may be admitted to the program on a provisional basis. A personal interview may be requested.
4. Foreign students applying for admission to the MGS program who do not have an undergraduate degree from an American university must have completed the equivalent of an undergraduate degree at an accredited university. They must also demonstrate graduate-level proficiency in English by either having achieved a score of 550 on the paper-based, or a comparable score of 71 on the IBT or internet-based TOEFL, or by other equivalent means.

Prerequisite Courses

The MGS program does not require any specific prerequisite courses. However, an applicant may be advised or required to take undergraduate prerequisite courses in areas pertinent to the MGS program. For example, an applicant with little or no statistical training will be required to take an undergraduate course in statistics, or a student who has little knowledge of global affairs may be advised to take an undergraduate course in international and/or comparative politics before enrolling in the respective graduate seminars in these two fields.

Graduate Assistantships

All students applying for a graduate assistantship must have their GRE scores (verbal and quantitative) on file at the time of application. All graduate assistants in Political Science are required to take 9 hours of course work per semester.

Degree Requirements (Minimum of 39 hours)

1. Required Core:

Course Code	Course Title	Credit Hours
PLS 705	Seminar in Comparative Politics	3 hrs
PLS 713	Seminar in Foreign Policy Decisionmaking	3 hrs
PLS 715	Comparative Public Administration	3 hrs
PLS 721	International Political Economy	3 hrs
PLS 732	International Relations in Theory and Practice	3 hrs
PLS 737	Seminar in International Organizations	3 hrs
	Total	18 hrs

2. Research. A student will be required to complete 3-6 hours in one of the following two options:
 - a. Non-Thesis Option – Complete required core courses (18 hours), and 21 hours in chosen cognate field (see below), including [PLS 780](#)
 - b. Thesis Option – Complete required core courses (18 hours), and 15 hours in chosen cognate field, and 6 hours of [PLS 799](#). The thesis option is only open to students who maintain a minimum GPA of 3.70.
3. Cognate Fields. The MGS candidate, in consultation with the Program Director and with approval of the department head, may choose one of the following four cognate fields: 15-18 hrs
 - a. International Relations/Comparative Politics. [PLS 635, 642, 644, 645, 646, 648, 650, 757, 771, 780, 781, 782, 797; HST 643, 656, 659, 661, 671, 688, 740, 760; ECO 620; GRY 607, 697](#)
 - b. Public Administration: [PLS 673, 755, 759, 762, 763, 780, 781, 782, 797; MGT 747, 764, 765; LAW 682; PLN 605, 670, 671, 672](#)
 - c. International Economics and Business: [PLS 780, 781, 782, 797; ECO 665, 705, 710; ACC 606; LAW 600; MGT 747, 761; MKT 774](#)

- d. National Security: [PLS 717](#), [719](#), [772](#), [773](#), [782](#); [CRM 740](#); [745](#) (students who have completed [PLS 717](#), [719](#), [CRM 740](#) and [CRM 745](#) are eligible to be awarded the Graduate Certificate in Homeland Security and Defense from the College of Humanities and Public Affairs if the student has completed all the admission and completion requirements for the certificate through the Graduate College)

Within each cognate field, a student is required to take courses that are related to each other and reflect the student's strength and interest. Depending on the research option selected, students will take five or six courses in their chosen cognate field.

4. Comprehensive Examination. Upon completion of course work, students with a GPA of less than 3.70 will be required to pass a written comprehensive examination covering the core classes.
5. Exit Interview. Upon completion of course work, all students will be required to undergo an exit interview with the Program Director.
6. Foreign Language Requirement. Equivalent of two years of courses in any modern language offered either at Missouri State University or at another institution of higher learning. A student's language proficiency may be determined by both written and oral examinations in his/her chosen foreign language. In some cases, foreign students may substitute their native language, if it is not English, for the language requirement if it is related to their cognate field.
7. Quantitative Methods Requirement. Students without any statistical background will be required to take course work in this area. Proficiency in quantitative methods must be demonstrated either by passing a Diagnostic Test in quantitative methods or by having completed [PLS 676](#) (Quantitative Methods of Political Science and Public Policy) or [ECO 611](#) (Intermediate Econometrics) or an equivalent course approved by the Program Director.

Accelerated Master of Global Studies Option

Eligible Missouri State University majors in Global Studies, Political Science, and other relevant disciplines may apply for preliminary acceptance into the Master of Global Studies (MGS) program after admission requirements for the accelerated master's option have been satisfied. If accepted, both the undergraduate and graduate requirements for dual-listed courses (500 and 600/700 level courses) must have been fulfilled to be counted for both the undergraduate and graduate degrees. This option gives exceptional undergraduate students the opportunity to complete their bachelor's and master's degrees in ten semesters and a summer. Contact the Department of Political Science for further information and guidelines.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the course toward the master's degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate College. This is done with the completion of a Mixed Credit Form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Process for the Accelerated MGS Option:

Immediately prior to or during the junior year, the prospective student should discuss the possibility of participating in the Accelerated Master's Degree program with their undergraduate advisor, Director of the Global Studies program, and the Department Head of the Political Science Department. If the student's academic record and potential are judged strong, the Director recommends the student to the proposed Accelerated program for approval by the Department Head. Undergraduate students who enter the Accelerated Master's Degree program should have a sponsor, i.e., a PLS faculty member who will serve as a mentor to the student throughout the undergraduate and graduate programs.

Students admitted into the Accelerated Master's Degree Program will not be fully admitted into the Graduate College until completion of their undergraduate degree and fulfillment of all other requirements for admission (such as the Graduate Record Examination). Students should be awarded the bachelor's degree upon completion of a minimum of 125 hours of undergraduate course work and degree-specific requirements.

Admission Requirements for the Accelerated Global Studies Option:

1. Global Studies, political science and other undergraduate majors must have at least junior standing and a minimum of 60 credit hours.
2. Applicants must have a minimum 3.50 GPA in the major curriculum and a 3.00 overall GPA.
3. Students in the Accelerated Master's Degree Program must maintain a 3.50 GPA in their major and maintain a 3.00 overall GPA to remain in the program.
4. Transfer students will be allowed into the Accelerated Masters Degree Program. Transfer students must have a minimum of 30 graded hours of course work at Missouri State University before they can be accepted into the program.
5. A maximum of 12 credits of mixed credit courses may be applied toward completion of their undergraduate degree requirements. The following courses will be allowed as electives in the Global Studies program if they have been completed as graduate courses (only courses regularly offered are listed; when courses on demand are offered, a student may petition to count them as electives towards the accelerated program): the four courses counting towards the accelerated program must have four different course codes, including at least one PLS code:

Course Code	Course Title	Credit Hours
ECO 665	International Economics	3 hrs
FIN 682	International Financial Management	3 hrs
GRY 607	Geography of Sub-Saharan Africa	3 hrs

GRY 635	Global Climate and Weather Cycles	3 hrs
HST 665	English Constitution, Courts and Common Law	3 hrs
PLS 635	American Foreign Policy	3 hrs
PLS 642	Contemporary Political Ideologies	3 hrs
PLS 644	Governments and Politics of the Middle East	3 hrs
PLS 645	Asian Politics	3 hrs
PLS 647	Politics of The European Union and Its Members	3 hrs
PLS 648	Latin America Politics	3 hrs
PLS 650	Modern African Politics	3 hrs
PLS 676	Quantitative Methods of Political Science and Public Policy	3 hrs
PLS 782	Internship/Practicum in International Field	3 hrs

Master of Science in Education, Secondary Education: Social Science Area of Emphasis

Contact Dr. Tom Dicke, History department and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Prerequisite Social Science Requirements

A minimum of 24 undergraduate hours in Social Sciences.

Social Science Requirements

A minimum of 15 hours from Economics, Geography, History, Political Science, Psychology, & Sociology.

Courses from one of the above disciplines 9 hrs

Courses from a second of the above disciplines 6 hrs

Total 15 hrs

Graduate Certificate in Homeland Security and Defense

Contact Dr. Bernard McCarthy and [see certificate requirements in the College of Humanities and Public Affairs section.](#)

Political Science (PLS) courses

PLS 635 American Foreign Policy

The course explores the various governmental institutions and societal forces which shape American foreign policy. The major emphasis is on American foreign policy since World War Two. Current issues in American foreign policy are discussed in light of contemporary theoretical and methodological approaches. May be taught concurrently with PLS 535. Cannot receive credit for both PLS 535 and PLS 635.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 642 Contemporary Political Ideologies

A systematic study of the major competing ideologies of the 19th and 20th Centuries, including conservatism, liberalism, nationalism, Marxism, democratic socialism, fascism and national socialism, and others. Special emphasis is placed on the historical sources philosophical foundations and argumentative structure of these influential ideologies. May be taught concurrently with PLS 565. Cannot receive credit for both PLS 565 and PLS 642.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

PLS 752 Public Personnel Management

Intensive examination of the management of personnel focused directly on the public sector at the federal, state, and local levels. The course will explore the development, structure, and procedures of the public service. Issues of public personnel management to be examined include: perspectives on the public service, merit and patronage systems, labor relations, civil service reform, anti-discriminatory policies, and productivity and accountability.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 753 Management Techniques and Organizational Behavior

A core lecture course designed to familiarize the student with the development of managerial skills through MBO, decision making theory, strategy implementation, change theory and development administration, problem solving, coordination within the organization, communication techniques and effecting productivity. Emphasis will be placed upon the applicability of management and organizational theory to the public sector.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

PLS 644 Government and Politics of the Middle East

Political systems, processes and problems of the Middle East, considered both regionally and in the perspective of separate nation-states, from the beginning of the modern period about 1800 to the present. May be taught concurrently with PLS 544. Cannot receive credit for both PLS 544 and PLS 644.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (odd-numbered years)

[Projected offerings](#)

PLS 645 Asian Politics

A comparative study of the political and economic systems of contemporary Asia with emphasis on Japan, Korea, mainland China and Taiwan. Ideologies and strategies pursued by selected Asian governments are covered. Includes an assessment of contemporary economic, political and security issues in the region. America's economic, political and strategic ties with the region are also explored. May be taught concurrently with PLS 545. Cannot receive credit for both PLS 545 and PLS 645.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLS 646 Political Violence and Terrorism

The systematic study of political violence in its different forms. The course content is structured along a continuum, ranging from small scale violence to mass violence-assassinations, terrorism by sub-national and transnational organizations, state terror and genocide. May be taught concurrently with PLS 546. Cannot receive credit for both PLS 546 and PLS 646.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 647 Politics of the European Union and Its Members

This course will focus on the historical evolution of the European Union (EU) since the 1950s, the ongoing integration process within the organization (vertical integration), and its enlargement beyond the present members (horizontal integration). It will also address the EU's position in global and regional politics, its links to the United States, and the development of international governmental organizations. May be taught concurrently with PLS 547. Cannot receive credit for both PLS 547 and PLS 647.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

PLS 648 Latin American Politics

Broad introduction to the politics of Latin America. Although it will offer substantial historical background, the emphasis of the course will be on recent decades. To familiarize the student with some of the major general issues facing Latin America while also giving them a taste of its tremendous diversity. The course is structured around four basic topics: economic development, democratization, guerrilla movements and revolution, and drug trafficking. In the process of discussing these topics, various countries will be explored such as Brazil,

Typically offered: Spring

[Projected offerings](#)

PLS 754 Seminar in Health Policy

Politics of health policy formulation and planning. A study of participants in policy formulation, role of the different levels of government, issues and problems in health care planning, interrelationship of agencies involved, Medicare, Medicaid, national health insurance.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 756 Financial Management for State and Local Government

A course dealing with intergovernmental financial relations, revenue sources, tax strategies, bond requirements, and issuance procedures, sinking funds, budget techniques and basic categories of state and local expenditures.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 757 Topics Seminar in Public Policy and Administration

Topics course. The specific topics will change from semester to semester. May be repeated as topics change.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PLS 759 Seminar in Administrative Management and Organizational Theory

A topics seminar in which each student will be responsible for an individual research project. Research will include both a review of applicable literature and a case study of an actual management or organizational problem-situation within a government office. This project will be preceded by a concise review of basic management principles and organizational theory.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 760 Management of Intergovernmental Relations

The course is designed to familiarize students with the nature and scope of intergovernmental relations and how they impact issues such as fiscal management, grantsmanship, public policy formulation, public program monitoring and administration.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 761 Management of Nonprofit Organizations

This course provides a general survey of nonprofit organizations. It will examine the historical, legal, ethical, and

Chile, Colombia, Cuba, Guatemala, and Mexico. A recurring theme will be the relationship between the United States and Latin America. May be taught concurrently with PLS 548. Cannot receive credit for both PLS 548 and PLS 648.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PLS 650 Modern African Politics

A comparative study of the political and economic systems of contemporary Africa with emphasis on sub-Saharan Africa. Ideologies and strategies pursued by selected African governments are covered, including an assessment of contemporary economic, political, and strategic ties within the region and internationally. The class will emphasize such areas as Mauritania, Senegal, Kenya, Somalia, Nigeria, and South Africa. May be taught concurrently with PLS 550. Cannot receive credit for both PLS 550 and PLS 650.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall (odd-numbered years)
[Projected offerings](#)

PLS 651 Administrative Law

A study of administrative agencies in their rule making and adjudicatory functions; administrative procedures including hearings and the judicial review thereof; legislative committee operations and their relation to the agencies. After several lecture type presentations by the instructor on the above topics, each student will be expected to present an oral and written review of some area of administrative law which requires further development through agency regulation and/or judicial review.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PLS 673 Policy Analysis

A study of the major qualitative and quantitative techniques in public policy analysis. The course will examine diverse processes of public policy formulation, and analyze various public policy alternatives. Each student will complete an empirical research project. May be taught concurrently with PLS 573. Cannot receive credit for both PLS 573 and PLS 673.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PLS 676 Quantitative Methods of Political Science and Public Policy

Introduction to the use of standard computer programs (especially SPSS) for the analysis and interpretation of political and social data. Covers analysis of nominal and ordinal data, descriptive and inferential statistics, hypothesis testing, correlation, linear and multiple regression. There will be a critical review of the applications of these techniques to the analysis of political science and public policy research questions, including ethical issues associated with quantitative research. May be taught concurrently with PLS 576. Cannot receive credit for both PLS 576 and PLS 676.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring

social environments in which nonprofit organizations operate. It will also discuss various aspects of nonprofit organization management, ranging from managing people and money to managing public relations and trust. The course will integrate theoretical and practical aspects of nonprofit management. The theoretical aspects will be achieved through readings and literature reviews. The practical side will come from guest speakers, field interviews, and hands-on assignments.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

PLS 762 Public Policy and Program Evaluation

The course is designed to familiarize students with the nature and role of evaluation in the policy process. Topics will include but not be limited to: the various types of evaluation, evaluation methods, evaluability assessment, program monitoring, impact assessment, process assessment, utilization of evaluation findings, and the politics of evaluation.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (odd-numbered years)
[Projected offerings](#)

PLS 763 The Policy Process

This course is designed to explore how public policy is made at all levels of government in the United States. Approximately two-thirds of the course will focus on the policy process; the remainder will concentrate on two or three major policy issues. Students will do an extended paper on a policy issue applying the concepts from the first part of the course.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PLS 771 Seminar in Public Administration

This course is designed as the foundation course for the Master of Public Administration program. Topics covered include the development of public administration, political, social, economic, and legal processes and institutions, the policy process, and values and ethics. All students will complete a major research paper related to one of these topics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PLS 772 Introduction to Public Safety Services

This course introduces students to the current principles and practices of public safety services from the theoretical and practitioner's perspective. We will look at how services are provided, management challenges, the levels of emergencies and disaster operations, preparedness, recovery and mitigation.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PLS 773 Hazard Analysis, Mitigation, and Preparedness

This course focuses on crucial actions taken in preparing the emergencies. All public safety agency work begins with a

[Projected offerings](#)

PLS 685 Public Policy for a Global Environment

Course examines how environmental policy is made in the United States and the international community. The course covers the institutions and groups that participate in making environmental policy and the process by which it is made. Domestic and international issues and problems explored include clean air, clean water, pesticides, risk assessment and management, toxic and hazardous substances, public lands, the greenhouse effect, and stratospheric ozone depletion. May be taught concurrently with PLS 555. Cannot receive credit for both PLS 555 and PLS 685.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 705 Seminar in Comparative Politics

An examination of the principal approaches to comparative politics including the comparative study of political systems, types of government, elites, legislatures, political cultures and political parties. Students in the MGS program will be required to write an extensive bibliographic or substantive research paper on one of these principal elements in the study of comparative politics.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 713 Seminar in Foreign Policy Decisionmaking

An examination of the factors that shape foreign policy decisionmaking, especially as they have evolved in the 20th century in the United States. In addition to an examination of the governmental institutions and societal forces that influence policy, students will critically analyze decisionmaking models that have been developed to explain how and why foreign policy decisions are made.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLS 715 Comparative Public Administration

The course will review the literature on the study of comparative public administration. The body of the course will focus on substantive public management issues in a variety of countries. Students will be expected to understand the rationale for the subfield, its development, and develop the skills needed to conduct scientific analysis.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 717 Multidisciplinary Approaches to Homeland Security

Examines the full spectrum of both homeland security and defense activities, the diverse responsibilities of the primary stakeholders, and current policies and practical efforts to develop and integrate homeland security and defense efforts nationwide.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

thorough analysis of the hazards faced whether they are from natural causes or manmade. The course will introduce students to various methods for conducting the hazard analysis regardless of whether for law enforcement, fire service, emergency medical services or 9-1-1. The class examines various methods to mitigate the occurrences of those incidents and how public safety agencies can prepare themselves and the public for when they occur.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLS 776 Local Public Service Delivery

This course prepares students to provide management and guidance to various local government services such as public works, police, fire, parks, utilities, and human services. It covers issues of governance which enable various government and non-for-profit groups to cooperate in the delivery of these services. The focus is on management in medium and small-sized municipalities in both rural and urban settings. Extensive use of guest lectures and site visits are essential components of this course.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (even-numbered years)

[Projected offerings](#)

PLS 777 Local Government and Politics and Administration

This course familiarizes students with a broad array of local government issues, structures, management concerns, and politics. Interwoven throughout the course is a discussion of the roles that professional administration and local politics play in everyday local government operations. The major focus will be on the decision making process of professional administrators as they attempt to bring both efficiency and effectiveness to local government.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (odd-numbered years)

[Projected offerings](#)

PLS 778 Ethics and Leadership in the Public Sector

This course examines the role and impact of leadership in public organizations, with particular focus on the ethical dimensions of leadership behavior. The course provides an overview of the knowledge, theory, and skills regarding leadership and professional ethics. Topics include charismatic and transformational leadership, leadership styles, the role of the leader in creating ethical climates and building effective ethical cultures, organizational change strategies, power and politics, and motivation strategies. Also covered are the ethical codes, standards, and practices promulgated by the American Society for Public Administration (ASPA) and the International City Management Association (ICMA).

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLS 780 Independent Study in Political Science

Prerequisite: permission of instructor and department head.

Carefully planned independent study designed on an individual basis for the advanced student who wishes to investigate a

Typically offered: Upon demand

[Projected offerings](#)

PLS 719 Strategic Planning and Organizational Imperatives in Homeland Security

The attainment of homeland security goals is dependent on comprehensive planning and organization to integrate and mobilize all levels of government and private sector responses. This course critically analyzes these efforts.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PLS 721 International Political Economy

A general introduction to the politics of international economic relations, with a special emphasis on the extent, causes, and consequences of globalization. Covers such topics as trade, investment, aid, global warming, international institutions, and the political roots of economic development. May be taught concurrently with ECO 721. Students cannot receive credit for both PLS 721 and ECO 721.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PLS 732 International Relations in Theory and Practice

An examination of the principal paradigms and approaches in the study of international relations as they have evolved, particularly in the 20th century, and their usefulness for understanding the practice of global affairs. Students will familiarize themselves with both theoretical and substantive aspects of international relations and global affairs. Completion of a major research project focusing on an issue or region and analyzing it from a theoretical perspective is required.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PLS 737 Seminar in International Organizations

A study of the historical development and theoretical foundations of international organizations. Readings and research will emphasize recent issues and developments in both regional and global aspects in the organization of the international system.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

well defined problem not dealt with adequately by standard courses. Normally, a student may take PLS 780 only once to fulfill the requirements of the non-thesis option or as part of the cognate field if pursuing the thesis option.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

PLS 781 In-Service Training in Public Administration

Prerequisite: permission.

Supervised field work in an approved local, state, or national governmental agency including preparation of an acceptable formal report.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

PLS 782 Internship/Practicum in International Field

Prerequisite: permission of program director and department head.

Supervised field work in a federal government agency, international governmental/non-governmental organization, multinational corporation, or equivalent. The course requirements include a formal report on the internship/practicum and evaluation by the supervisor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

PLS 797 Special Topics in Global Affairs

Prerequisite: permission.

The specific topics will change from semester to semester, and will include subjects such as international humanitarian law, comparative foreign policy, global Islamic movements, and globalization. Variable content course. May be repeated as topics change.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PLS 799 Thesis

Prerequisite: permission.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Management

Glass Hall, Room 414, Phone: (417) 836-5415, Fax: (417) 836-3004

Email: WJDonoher@missouristate.edu

Website: <http://mgt.missouristate.edu>

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Graduate faculty

Professor: D. Keith Denton, Corinne M. Karuppan, Peter Richardson, Elizabeth J. Rozell, Steven L. Thomas, Barry L. Wisdom

Associate Professor: William J. Donoher, Jr., Vinay K. Garg, Dana L. Haggard, Wesley A. Scroggins

Assistant Professor: D. Michael Leibert, Michael Merrigan

Emeritus Professor: Yohannan T. Abraham, Mona J. Casady, Mary K. Coulter, Patricia Feltes, J. Kenneth Horn, Thomas H. Inman, Robert O. Lunn, Amola C. Ownby, Robert L. Trewatha, Lynn E. Wasson

Programs

Master of Health Administration

D. Michael Leibert, Graduate Director

408 Glass Hall, Phone (417) 836-4444

MLibert@missouristate.edu

Program Description

The Master of Health Administration (MHA) degree is a College of Business degree that includes several interdisciplinary courses contributed by other colleges on campus. The program is designed for students holding at least an undergraduate degrees who wish to further their careers in the management of health organizations including integrated systems, hospitals, group practices, long-term care facilities, clinics, managed care organizations, and other types of health organizations. The program can be completed in as little as two years. Students with little or no undergraduate work in business are welcome, and will normally require additional time for completion.

The MHA program is accredited by AACSB International - The Association to Advance Collegiate Schools of Business.

Admission Requirements

1. The student must have received at least a bachelor's or master's degree from a regionally accredited college or university.
2. The student must have a GPA of at least 2.75 for the last 60 hours of academic work and submit a score on the Graduate Management Admissions Test (GMAT), the Graduate Record Examination (GRE), or equivalent standardized exam.
3. Students who do not meet the admission requirements, but who show indication of high promise will be considered for probationary admission.
4. All other University and Graduate College requirements for admission to a degree program will also apply. Qualified applicants may enter the program at the beginning of any semester. For information on the GMAT or GRE, please contact the Graduate College (836-5335) or the Missouri State University Counseling and Testing Center (836-5116).

Applicants from foreign countries whose native language is not English are required to submit scores on the TOEFL. Normally, TOEFL scores of 550 on the paper-based or a comparable score of 213 on the computer-based are required for admission.

Core Requirements

Course Code	Course Title	Credit Hours
ACC 688	Healthcare Accounting Concepts	3 hrs
CIS 761	Management Information Systems*	3 hrs
ECO 604	Health Care Economics*	3 hrs

FIN 788	Healthcare Financial Management	3 hrs
MGT 701	Health Services Organization	3 hrs
MGT 702	Managing Healthcare Organizations*	3 hrs
MGT 703	Organizational Behavior in Healthcare Organizations*	3 hrs
MGT 704	Human Resources in Healthcare Organizations*	3 hrs
MGT 705	Strategic Management of Healthcare Organizations*	3 hrs
MGT 711	Measurement and Management of Quality in Healthcare*	3 hrs
PBH 720	Epidemiology	3 hrs
PLS 754	Seminar in Health Policy	3 hrs
	Core Total:	36 hrs

*Course prerequisites may be required.

Research Requirement. Significant supervised quantitative and qualitative research projects in [MGT 701](#), [MGT 711](#), [PLS 754](#), [PBH 720](#) and culminating in the capstone [MGT 705](#) course. Satisfies the research requirement of the Graduate College.

Executive MHA Option (EMHA)

When offered to a select group of students, typically a cohort, with significant professional experience, the MHA Program may be presented in a format referred to as the Executive MHA Option or the EMHA. From a curricular viewpoint, the EMHA is structured in the same way as the traditional MHA, however, the sequencing presentation format and mix of core and elective courses will be designed in such a way as to maximize the benefit to working professionals such as physicians, senior clinicians and healthcare executives.

GMAT/GRE scores are not required for admission to the EMHA, however, the applicant will need to provide documentation verifying at least 3 years of professional experience.

For EMHA students, prerequisite requirements for the core program courses will be satisfied through appropriate prior course work, relevant professional experience or by an individualized study program developed and supervised by the EMHA Program Director.

The credit hour costs for classes taken by students enrolled in the EMHA program are assessed at a higher rate than the traditional MHA offerings due to additional expenditures associated with the program.

Admission Requirements

1. Completion of a regionally accredited undergraduate degree.
2. Completion of 3 or more years of professional experience.

Accelerated MHA Option

Undergraduate majors in the College of Business may apply for admission to the Master of Health Administration (MHA) program during the second semester of their junior year. If accepted, up to 6 hours of 700- or 700-level College of Business classes taken in the senior year may be counted toward both the undergraduate and graduate degrees. As an MHA graduation requirement, students exercising the accelerated MHA option will be required to have had one year of professional experience or a 3 hours internship.

Before enrolling in a course that will apply to both the undergraduate program and the master's program an undergraduate student must:

1. Be accepted into the accelerated program.
2. Receive prior approval from the graduate program director, department head, and Dean of the Graduate College. This is done by using a Mixed Credit Form.

Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements

1. Completion of 80 or more hours at time of application.
2. An overall GPA of 3.00 or better.
3. A score of 450 or better on the Graduate Management Admission Test (GMAT).

Academic Standing

A student who fails to attain a 3.00 GPA after completing the approved program may enroll for additional course work not to exceed 6 hours to raise the GPA. The course work will be approved by the Graduate Program Director and the Dean of the College of Business.

The maximum class load for a full-time student is normally 12 hours per semester. An overload is permitted only after students have demonstrated their ability to achieve an outstanding graduate record at this university. Students employed on a full-time job generally should not enroll for more than 6 semester hours. All other University and Graduate College requirements governing grading and attendance will apply.

To enroll in graduate courses in the College of Business, a student must be admitted to a graduate program in the College of Business or have special permission. Students not meeting one of these conditions can be dropped from the course(s) at any time during the session involved.

Degree Requirements

The program requires a minimum 36 hours of graduate credit plus any necessary prerequisite courses.

Health Administration Certificate Program

D. Michael Leibert, Program Coordinator

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MLeibert@missouristate.edu

Program Description

The Certificate for Health Administration (CHA) is a post-baccalaureate program designed for healthcare professionals who wish to enhance and update their knowledge in healthcare administration in order to increase their skill set to better position themselves for advancement. It will also assist students with no healthcare experience seeking entry-level management positions in healthcare organizations. The Certificate in Healthcare Administration will be taught in a graduate learning environment providing new knowledge to allow the student to better understand the organization and structure of healthcare services along one of the three different tracks; Leadership, Management or Quality and Population Health.

Leadership - Leadership development in healthcare organizations is fundamental to organizational survival. Those leading today's healthcare organizations must possess a high level of leadership skills and strategic knowledge. The Leadership track will offer an overview of healthcare organization/systems, leadership competencies, health policy and strategic management in order to provide students with the capabilities to effectively lead various types of healthcare organizations.

Management - Healthcare management skills are critical to the effective operation of healthcare organizations. This track is designed to assist students in becoming better supervisors and managers by increasing their understanding of healthcare organizations/systems, key human resource issues, healthcare organization management and organizational behaviors; all fundamental to improving the management decision-making process.

Quality and Population Health - Future value in healthcare will be determined by increasing the quality of healthcare provided to patients and by the ability to maintain or improve the health of a given population in order to avoid costly illnesses and unnecessary care. Students seeking to enhance their knowledge of healthcare quality and population health management will be exposed to principles related to the management of healthcare quality and the origin, distribution and control of disease as well as theories of health behavior relevant to individual and community health promotion program planning.

To be considered for the program, a student must apply and be admitted into the Graduate College. The CHA requires a total of 12 hours of graduate credits (in addition to possible individual course prerequisites). The courses are the same as those offered to Master of Health Administration (MHA) students. The program does not require a comprehensive examination or a capstone research requirement.

Admission to the MHA program from CHA

Admission to and successful completion of the CHA does not guarantee admission to the MHA program. Students who are enrolled in or have completed the CHA must apply separately for admission to the MHA and comply with the MHA admission standards and the requirements of the Graduate College.

The CHA is designed for persons in management positions who need a limited number of selected courses in contemporary methods, skills, and models of management specific to the healthcare environment. On occasion, however, a person may pursue the CHA and then decide that it would be desirable to pursue the MHA degree. Credits earned in the Certificate program can later be applied to the MHA degree subject to application and acceptance into the program. All requirements for the MHA degree, including the credits earned in the Certificate program, must be completed within an eight-year period.

Requests for information

For information about the Graduate Programs in Health Administration, please contact: Dr. Michael Leibert, MHA Program Coordinator, Department of Management, Missouri State University, 901 S. National Ave, Springfield, MO, 65897. (mleibert@missouristate.edu). Students may begin in the Fall or Spring semester.

Completion Requirements

Students must have an overall grade point average (GPA) of 3.00 for completion of the certificate program.

Required Courses for designated Track - 12 hours total

LEADERSHIP Track:

Course Code	Course Title	Credit Hours
MGT 701	Health Services Organization	3 hrs
MGT 770	Leadership	3 hrs
PLS 754	Healthcare Policy	3 hrs

MGT 705	Strategic Management in Healthcare Organizations	3 hrs
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MANAGEMENT Track:

Course Code	Course Title	Credit Hours
MGT 701	Health Services Organization	3 hrs
FIN 788	Healthcare Finance	3 hrs
MGT 704	Human Resources in Healthcare Organizations	3 hrs
MGT 702	Managing Healthcare Organizations	3 hrs

HEALTHCARE QUALITY AND POPULATION HEATH Track:

Course Code	Course Title	Credit Hours
MGT 701	Health Services Organization	3 hrs
MGT 711	Measurement and Management of Healthcare Quality	3 hrs
PBH 720	Epidemiology	3 hrs
PBH 740	Health Behaviors	3 hrs

Management (MGT) courses

MGT 600 Administrative, Organizational and Operations Concepts for Managers

Prerequisite: permission of a director of a College of Business graduate program.

Comprehensive study of the fundamentals of the management function, organizational behavior and design, and production and operations management. Designed for graduate students who have not had undergraduate courses in management or organizational behavior and operations management. This course will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MGT 643 New Venture Management

Students conduct extensive research and in-depth analysis in starting or expanding their own business venture. Major topics include new venture strategy, sources of capital, and growth management. Emphasis is placed on student preparation and presentation of a complete business plan. May be taught concurrently with MGT 543. Cannot receive credit for both MGT 543 and MGT 643.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MGT 646 Direct Compensation System Management

Development and management of job-based and individual-based pay systems using job evaluation, skill/competency analysis and certification, wage surveys, and related techniques. The development of performance appraisal systems and the creation of individual-based, team-based, and aggregate performance-based pay systems are studied with emphasis on the strategic aspects of pay, internal consistency, external competitiveness, and legal compliance. May be taught

MGT 705 Strategic Management of Healthcare Organizations

Prerequisite: 18 graduate hours in health administration, including FIN 788.

Integration of the functional areas of healthcare organizations via the strategic planning process. Emphasis is placed upon the identification of major strategic processes for healthcare organizations as well as policy issues related to the current and anticipated future healthcare environment.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MGT 706 Organizational Communication

Intensive study of communication behavior within various types of business organizations; provides student opportunities to develop communication skills further and to apply one's capacity to use effective organizational communication concepts through written and oral presentations. Emphasis upon the study of oral communication within business.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MGT 711 Measurement and Management of Quality in Health Care

Prerequisite: MGT 600 and QBA 600.

Design, implementation, and management of health quality systems. Major emphasis placed on controlling health care costs through a reduction of waste and defects. Exposure to a variety of quality tools and quantitative techniques aimed at measuring performance and fostering continuous improvement.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

concurrently with MGT 546. Cannot receive credit for both MGT 546 and MGT 646.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MGT 671 Practicum in Small Business Operations

Students solve real problems within the small business environment. Students gain first-hand experience in assessing and improving the operations of existing entrepreneurial firms. Cases are referred through the Small Business Development Center. May be taught concurrently with MGT 561. Cannot receive credit for both MGT 561 and MGT 671.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MGT 675 Advanced OM: Business Process Management

An in-depth analysis of business processes from an operations perspective. Study of specific practices and tools to design, improve, and support these processes in a variety of organizational settings. Use of professional BPM software is emphasized. May be taught concurrently with MGT 565. Cannot receive credit for both MGT 565 and MGT 675.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MGT 677 Practicum in Operations

Prerequisite: MGT 600.

Real-life experience in applying operational techniques to business and non-profit organizations. Students interests are matched to needs of local organizations to create hands-on projects. May be taught concurrently with MGT 567. Cannot receive credit for both MGT 567 and MGT 677.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MGT 680 History of Management Thought

Background and interrelationship of classical, behavioral science, systems and quantitative management schools of thought; works of major contributors to contemporary management concepts, practices and theory. May be taught concurrently with MGT 560. Cannot receive credit for both MGT 560 and MGT 680.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MGT 697 Research Issues and Problems: Management

Prerequisite: permission of department head.

Research issues and projects growing from particular needs which may require additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be taught concurrently with MGT 596. Cannot receive credit for both MGT

MGT 747 International Management

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and MGT 600 or equivalent.

A study of management theory and practices as related to international organizations that are multinational in nature. Emphasis is placed on analyzing, understanding, and integrating managerial concepts as they apply to cross-cultural settings. Students are required to complete a research project. Cannot receive credit for both MGT 447 and MGT 747.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MGT 760 Selected Topics in Management

Variable topics course in Management. Areas studied will be announced each semester in the class schedule. Course requirements include extensive readings, a paper, and, when appropriate, field trips.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MGT 761 Operations Management: Comparative Theory and Practice

Advanced study of the operations function in organizations. Emphasis is placed on operations management, planning and controlling techniques as they apply to all types of domestic and international organizations. Cost output-profit decisional techniques and productivity issues are studied as they relate to managerial goals, environmental conditions, and economic developments.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MGT 762 Problems in Human Resources Management and Industrial Relations

Prerequisite: MGT 600 or equivalent.

Intensive examination of the institutional, legal, and policy considerations of the parties involved in human resources management and labor relations with an emphasis on current issues.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MGT 764 Organizational Behavior

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and MGT 600 or equivalent.

Study of individual and group behavior viewed from a managerial perspective within the organizational setting. Attention is focused on applications by managers of theory and research about the interaction between human beings and the formal organization, with emphasis on individual differences, interpersonal relations, and small group dynamics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring

596 and MGT 697.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

MGT 701 Health Services Organization

Introduction to the health services delivery system. Analysis of the organizing, financing, and distribution of health services. Alternate delivery systems such as hospitals, acute care facilities, long-term facilities, prepaid practices, fee-for-services group practices and others are examined. Forces shaping present and future health care are evaluated.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MGT 702 Managing Healthcare Organizations

Prerequisite: MGT 701 or permission of instructor.

A broad overview of techniques and practices applied to managing healthcare provider organizations at levels including governing board; professional staff; executive offices; and operational systems that deliver acute care, rehabilitation, diagnosis, therapy, ambulatory care, clinical information, clinical support, patient access, facilities and nutrition services. Organizational settings will include hospitals; physician practices; integrated health systems; rehabilitation and sub-acute facilities; behavioral medicine; long-term care; hospice; and home health. Course format will include a series of guest presentations from actively practicing, senior healthcare executives, along with visits to healthcare organizations.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MGT 703 Organizational Behavior in Healthcare Organizations

Prerequisite: MGT 600 or equivalent.

The course will involve the study of individual and group behavior viewed from a leadership perspective within a healthcare organization with specific emphasis on leadership styles, ethics, motivational techniques, conflict resolution and professional norms in relationship to the various healthcare stakeholders and providers. Attention is focused on organizational dynamics, culture and governance of the different business entities involved in the delivery of healthcare services.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MGT 704 Human Resources in Healthcare Organizations

Prerequisite: MGT 600 or equivalent.

Integration of human resources management into the strategic and operational decision-making processes of a contemporary healthcare organization. Functional topics include HR strategic planning, HR legal environment, direct and indirect compensation strategies, recruitment/selection/retention, workforce planning, job design and analysis, performance management, productivity analysis, workforce

[Projected offerings](#)

MGT 765 Organization Structure and Design

An intensive macro approach to the study of the organization with emphasis on the interrelationships of organizational dimensions as they interact to effect organization design. Topics covered include environment, technology, work flows, structure, size, power, objectives, managerial philosophies, and effectiveness.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MGT 767 Organization Strategy and Policy

Prerequisite: admission to the MBA program or permission from the MBA Program Director; 18 graduate hours in business administration and economics at the 700 level, including FIN 780 and MKT 772.

Integration of the functional areas of business via the strategic planning process. Emphasis is placed upon the formulation, implementation, and control of an organization's mission, objectives, strategies, and policies as determined by external and internal analyses.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MGT 770 Leadership Development

Prerequisite: MGT 764.

Comprehensive review of the writings and theories of leadership. Focuses on building skills to inspire and organize people to achieve tangible results. Comprehensive self-assessments, experiential exercises, action learning projects, and individually tailored skill-improvement plans.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MGT 790 Seminar in Management

Prerequisite: 15 hours of graduate business administration courses and permission from the MBA Program Director.

Critical evaluation and analysis of theory, research and practice in management.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MGT 794 Internship: Management

Prerequisite: permission of the director of the appropriate graduate program and department head.

In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

development/training, employee/labor and stakeholder relations and safety/health considerations. Particular consideration for HR concepts related to clinical professionals and physicians.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MGT 796 Independent Study: Business Administration

Prerequisite: permission of advisor.

In consultation with the advisor, student selects for intensive study a specific area of concern related to the student's program with emphasis on research.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall

[Projected offerings](#)

MGT 799 Thesis

Prerequisite: permission.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Kinesiology

McDonald Arena, Room 103, Phone: (417) 836-5370, Fax: (417) 836-5371

Email: HeathPEandRecreation@missouristate.edu

Website: <http://www.missouristate.edu/hper>

Department Head: Sarah McCallister

Graduate faculty

Professor: Barbara A. Bushman, Steve F. Illum, Gerald Masterson, Sarah G. McCallister, David T. Oatman, Rhonda R. Ridinger, Daniel J. Wilson, Rebecca Woodard

Associate Professor: Thomas S. Altena, John H. Downing, Melinda Novik

Emeritus Professor: A. Duane Addleman, Thomas H. Burnett, Nancy L. Curry, Perry F. Miller, George E. Simpson, Peggy J. Thomas, Alex D. Trombetta, Tillman D. Williams

Programs

Master of Science, Health Promotion and Wellness Management

Melinda Novik, Program Director

Phone 836-3168;

HeathPEandRecreation@missouristate.edu

Program Description

The Master of Science in Health Promotion and Wellness Management is a 36-37 hour interdisciplinary program. It is designed to provide preparation for students from diverse backgrounds in health, human services, and business.

The curriculum integrates managerial skills with scientific and clinical knowledge of preventive medicine, behavioral psychology, health care economics, public health, contemporary health issues, and organizational theory. The result is a competency-based, multi-disciplinary academic preparation for professionals dedicated to assuming leadership and managerial positions within the health and wellness industry. Students are prepared for careers as managers and program development specialists/educators of health and wellness programs in hospital or corporate-based wellness settings, health maintenance organizations, governmental agencies, educational institutions, private fitness clubs, sports medicine facilities, and volunteer agencies.

Curricular activities are complemented by research opportunities in the well-equipped exercise science laboratory. Diverse practical experience opportunities are provided in conjunction with the campus wellness initiative directed by the Health Education Coordinator in Taylor Health Center and with the expanding clinical and community facilities in the Springfield metropolitan area.

Entrance Requirements

1. Completion of a baccalaureate degree from a regionally accredited college or university.
2. Cumulative GPA of 2.80 on a 4.00 scale in undergraduate work.
3. Submission of Graduate Record Examination (GRE) scores from the General Examination.
4. Prerequisite courses: 12 hours. Students entering the program should have an undergraduate course in statistics, exercise physiology, introductory psychology, and business management. A student who does not meet these criteria, but who demonstrates outstanding potential, may be considered on the basis of individual merit and accepted on a probationary status.

Accelerated Master's Degree Option

Students enrolled in programs housed in the Kinesiology Department may be accepted into the Master of Science in Health Promotion and Wellness Management program after admission requirements for the accelerated master's option are met. Once accepted, up to 12 credit hours of approved 600 and 700-level coursework may be counted toward both the Bachelor of Science/Bachelor of Science in Education and the Master of Science degree programs.

The accelerated option allows majors in the Department of Kinesiology who are interested in health promotion and wellness management to complete the requirements for the Master of Science degree in three semesters and a summer rather than the typical four semesters and a summer. For more information and guidelines, contact the Health Promotion and Wellness

Management program director in the Kinesiology Department.

Before enrolling in each course to be counted as both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and complete a Mixed Credit Form. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Admission Requirements for the Accelerated Master's Option

1. Senior standing and an overall GPA of 3.2 or better.
2. Completion of an undergraduate course in statistics or measurement and evaluation, exercise physiology, biomechanics, introductory psychology, and business management. A student who does not meet these criteria, but who demonstrates outstanding potential, may be considered on the basis of individual merit.

Degree Requirements (minimum of 36 hours)

1. Required Core - 15 hours

Course Code	Course Title	Credit Hours
HLH 700	Research Methods in Health, Physical Education and Recreation	3 hrs
HLH 710	Introduction to Health Promotion and Wellness Management	3 hrs
HLH 750	Programming Approaches in Wellness/Health Promotion	3 hrs
HLH 752	Health Risk Identification and Management	3 hrs
HLH 760	Health Promotion Planning	3 hrs

2. Choose from the following electives (9-10 hours)

Course Code	Course Title	Credit Hours
KIN 667	Physical and Leisure Activities for the Aging Adult	3 hrs
KIN 669	Health Appraisal and Exercise Testing Techniques	4 hrs
KIN 705	Applied Statistics in Health, Physical Education and Recreation	3 hrs
KIN 737	Curriculum Designs in Physical Education	3 hrs
KIN 759	Contemporary Health Problems	3 hrs
KIN 760	Applied Biomechanics of Human Movement	3 hrs
KIN 762	Applied Exercise Physiology	3 hrs
KIN 797	Graduate Seminar	1-3 hrs
KIN 781	Contemporary Issues in Physical Education	3 hrs
MGT 600	Administrative, Organizational, and Operations Concepts for Managers	3 hrs
PLS 651	Administrative Law	3 hrs
ECO 604/ HCM 604	Health Care Economics OR	
COM 736	Concepts and Analysis of Communication in Organizations OR	
MGT 764	Organizational Behavior OR	
PSY 718	Organizational Psychology	3 hrs

3. Internship

[HLH 791](#) Wellness Internship 1-6 hrs

Supervised work in an approved health promotion/ health care setting. As a culminating experience, the internship is crucial to the Program. Students must complete a minimum of 400-600 clinical hours.

The intern experience (HLH 791) is an integral part of this major and should be planned (in consultation with the advisor) in advance of the semester in which the student desires to register for the experience.

Application deadlines for HLH 791 are as follows: Fall - March 1; Spring - September 1; Summer - January 1. Applications are available from, and are to be returned to, the graduate coordinator.

4. Research

KIN 799 Thesis OR	6 hrs
KIN 795 Research Project	3 hrs
PLUS Completion of 700-level 3 hr course selected with Advisor	3 hrs

5. Comprehensive Examination. A written comprehensive examination must be passed by the candidate before a degree will be granted.

Master of Science, Administrative Studies: Sports Management Option

The Department of Health, Physical Education and Recreation participates in the Master of Science, Administrative Studies (MSAS) degree. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus. The program, which includes a significant online component, is administered by a faculty committee and located in the Graduate College.

Sports Management Option:

The Sports Management Option is a 15 hour option that includes three 3 credit hour courses and one six hour field experience course. KIN 733 covers the research requirement for the MSAS program.

Required Courses (6 hours)

Course Code	Course Title	Credit Hours
KIN 739	Principles of Sports Management	3 hrs
KIN 780	Legal Aspects in Sports, Physical Education, Recreation and Wellness Programs	3 hrs
KIN 733	Current Problems in Sports Administration	3 hrs
KIN 798	Field Experience in Sports Management	6 hrs

Sports Management Certificate

Gerald Masterson, Certificate Advisor
MacDonald Arena, Room 22; Phone 836-5251
JerryMasterson@missouristate.edu

Program Description

The Sports Management Certificate Program is an 18 hours program, that includes four 3-credit hour courses and one six-hour field experience course. It is designed to provide for preparation for management positions in professional, collegiate, and international sports, as well as, campus and community wellness/sports programs.

Admission Requirements

1. Admission to the Graduate College at Missouri State University.
2. Baccalaureate degree from an accredited college or university.
3. Cumulative GPA of 2.80 on a 4.00 scale in undergraduate work.
4. Combined minimum score on the GRE verbal and quantitative of 1000.

Certificate Requirements

A. Required courses 12 hrs

Course Code	Course Title	Credit Hours
KIN 739	Principles of Sports Management	3 hrs
KIN 780	Legal Aspects in Sports, Physical Education, Recreation and Wellness Programs	3 hrs
KIN 733	Current Problems in Sports Administration	3 hrs
ACC 600	Accounting Concepts for Managers	3 hrs

(Note: Students with significant academic experience, such as a major or a minor in accounting, should substitute KIN 600 Seminar in Physical Education)

1. [KIN 798](#) Field Experience 6 hrs
The field experience is the culminating activity for all students in the certificate program. It should be planned (in consultation with the sports management advisor) in advance of the semester in which the student desires to register for the experience. Before the experience can begin, the student must complete the application process and the 12 credit hours required in the certificate program.

2. Requirements for completion of certificate
 - A. Completion of required courses.
 - B. Completion of the field experience.
 - C. Maintain a GPA of 3.00
 - D. A written comprehensive examination must be passed before a certificate will be granted.

Master of Science in Education, Secondary Education - Physical Education Area of Emphasis

Contact Dr. David Oatman and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

David T. Oatman, Coordinator
 McDonald Arena, Room 211; Phone 836-4850
DavidOatman@missouristate.edu

Physical Education Requirements

KIN 705 Applied Statistics in Health, Physical Education and Recreation	3 hrs
Additional courses numbered 700 or above offered by Kinesiology (excluding KIN 795 or 799)	12 hrs
Total	15 hrs

Health (HLH) courses

HLH 700 Research Methods in Health, Physical Education and Recreation

Nature of research methodology, experimental design and scientific writing. Opportunity to explore research literature and to conduct research.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0
 Typically offered: Fall
[Projected offerings](#)

HLH 710 Introduction to Health Promotion and Wellness Management

This is an introductory course in which students will gain a general understanding of the health promotion and wellness management (HPWM) field. The job opportunities, history, mission, terminology, philosophy, ethical principles, organizations, concepts and foundations of HPWM will be explored.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0
 Typically offered: Fall
[Projected offerings](#)

HLH 750 Programming Approaches in Wellness/Health Promotion

Organizational and administrative approaches utilized in the conduct of wellness/health promotion programs will be studied. Emphasis will be placed upon the selection, development, promotion, conduct, and evaluation of the various components of wellness/health promotion programs.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0
 Typically offered: Spring
[Projected offerings](#)

HLH 752 Health Risk Identification and Management

Procedures and instrumentation utilized in the identification and assessment of risk factors associated with cardiovascular and other major life-style generated diseases and conditions will be studied. Emphasis will be placed upon the utilization of risk factor data in the conduct of a wellness/health promotion program.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0
 Typically offered: Spring
[Projected offerings](#)

HLH 760 Health Promotion Planning

A culminating course in the M.S. in Health Promotion and Wellness Management degree program. This course will focus on the development of health promotion in the workplace: Topics discussed will include effects of health promotion, the compression of morbidity, developing awareness strategies, health assessments, theories of health behavior (self-efficacy, social learning theory, health belief model, theory of planned behavior, stages of change theory), and evaluating existing workplace health promotion programs (physical activity in the workplace, worksite nutrition programs, worksite weight management, tobacco control and cessation, and stress management). The current professional literature related to health promotion will also be reviewed.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0
 Typically offered: Spring
[Projected offerings](#)

HLH 770 Seminar in Health Promotion and Wellness Management

Review of the professional literature relating to current issues in health promotion and wellness. Topics researched and discussed include health care ethics, diversity, cultural aspects, long-range planning, public relations, legal considerations, and grant-writing. Includes guided development and completion of an extensive research paper.

Credit hours: 3 Lecture contact hours: 3
 Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

HLH 791 Wellness Internship

Prerequisite: permission of Health Internship Coordinator.

Supervised field experience in a health promotion or health care setting. Directly involves the student in the application of organizational skills and wellness manager skills. Student must complete a minimum number of clinical hours. May be repeated.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall

[Projected offerings](#)

Physical Education (KIN) courses

KIN 600 Seminar in Physical Education

Directed reading and special investigation of selected subjects in physical education, health, and safety; research projects under faculty supervision. May be repeated for a maximum of 9 hours of credit. Variable content course. May be taught concurrently with KIN 500. Cannot receive credit for both KIN 600 and KIN 500.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

KIN 645 Perceptual and Motor Development

Recommended Prerequisite: PSY 360. Perceptual and motor development from prenatal life to adolescence; relationships of growth factors that influence motor abilities; difficulties that may arise when the normal course of development is interrupted. Includes a laboratory and a practicum experience. May be taught concurrently with KIN 545. Cannot receive credit for both KIN 645 and KIN 545.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

KIN 667 Physical and Leisure Activities for the Aging Adult

The effects of aging and common degenerative diseases of the aged on physical performance and leisure. Included are units on assessment of physical working capacity, flexibility, body composition, strength maintenance. Also, units on selection of recreational and performance activities commensurate with functioning capacity. May be taught concurrently with KIN 567. Cannot receive credit for both KIN 667 and KIN 567.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

KIN 669 Health Appraisal and Exercise Testing Techniques

Introduction to appropriate health appraisal and exercise tests for the purpose of exercise programming and prescription. Supplemental course fee. May be taught concurrently with KIN 569. Cannot receive credit for both KIN 669 and KIN 569.

Credit hours: 4 Lecture contact hours: 3

KIN 739 Principles of Sports Management

Introduction to theories and principles of sports management as applied to all segments of the sports industry from high school, collegiate, professional and international sports, to health, fitness and recreational settings.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

KIN 755 Fitness as Preventive Medicine

Recommended Prerequisite: KIN 362 or equivalent. Development and implementation of scientifically-based fitness programs as vehicles of preventative medicine.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

KIN 759 Contemporary Health Problems

In-depth consideration of relevant pertinent health issues, trends, controversy, and current research in Health Education.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

KIN 760 Applied Biomechanics of Human Movement

Recommended Prerequisite: KIN 360 or equivalent. Biomechanical principles applied to the analysis of human motion and performance. Techniques of cinematography, computerized motion analysis and other methods of analysis will be used.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

KIN 762 Applied Exercise Physiology

Recommended Prerequisite: KIN 362 or equivalent. A study of the mechanisms underlying the body's physiological responses and adaptations to exercise and training. Application is made to health-related concerns, environmental stress, exercise practices, and the aging process.

Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

KIN 675 Measurement and Evaluation Applied to Physical Education

Use of authentic and traditional assessment techniques in assessing student performance and informing curricular change. Includes basic statistics, use of statistical software packages, evaluation of test validity and bias, and written test construction. May be taught concurrently with KIN 575. Cannot receive credit for both KIN 675 and KIN 575.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

KIN 682 Motivational Interviewing for Health Professionals

Prerequisite: permission of instructor.

This is an advanced level course for students who have had an introduction into health behavior theories and are interested in working in the health field. Course content will include an exploration into the attitudes and motivations of personal health behavior and an in-depth exploration of motivational interviewing principles and applications. May be taught concurrently with KIN 582. Cannot receive credit for both KIN 682 and KIN 582.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

KIN 705 Applied Statistics in Health, Physical Education, and Recreation

Prerequisite: HLH 700 or equivalent or permission of instructor.

Applications of descriptive and inferential statistics to research problems in Health, Physical Education, and Recreation.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

KIN 733 Current Problems in Sports Administration

Identification, analysis, and evaluation of current problems, research and trends in sports administration.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

KIN 735 Administration of School Physical Education and Athletic Programs

Financial and legal aspects, personnel management, program development, public relations, and evaluation as they apply to physical education and athletics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

KIN 737 Curriculum Designs in Physical Education

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

KIN 780 Legal Aspects in Sports, Physical Education, and Wellness Programs

The legal aspects in sports, physical education, recreation and wellness programs as related to personnel, facilities, participants, spectators and contracts. Includes a review of legal concepts, necessary for in-depth study of the law, as it relates to sports, or other programmed activities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

KIN 781 Contemporary Issues in Physical Education

Exploration of basic issues and trends in physical education using a philosophical approach to contemporary American education. Individual problem solving will assist the student in identifying, analyzing and evaluating recent developments and basic issues in physical education and sport.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

KIN 795 Research Project

Prerequisite: HLH 700 or equivalent; a statistics course; and permission of graduate coordinator.

Original research supervised by the departmental staff. Designed to enable students through firsthand experience to understand the various parts of research papers, methods of gathering data, appropriate statistical tests, interpretation of findings and implications for further study.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

KIN 797 Graduate Seminar

Selected topics in health, physical education, and recreation. Topics may vary from semester to semester. May be repeated for credit when topic varies. A total of 6 hours may be applied to a degree program.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

KIN 798 Field Experience in Sports Management

Prerequisite: completion of the application process for the field experience and 12 credits in the certificate program.

The Field Experience is the culminating experience for all students in the certificate program. The field experience provides students the opportunity to become directly involved in the application of organizational and sport management skills in sport related venues. Possible sites include: professional or club sports teams, university athletic departments, sports sales, sports agencies, professional and university sports facilities. Selection is dependent on the students' background and career expectations. All required courses must be completed in order

A comprehensive inquiry of the principles underlying the curriculum of physical education in grades K-12. An in-depth analysis will be given to the problems in development and evaluation of physical education curriculum.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

to be eligible. The field experience can be completed during the fall, spring, or summer and requires at least 400 hours. All field experiences must be approved by the internship coordinator.

Credit hours: 6 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

KIN 799 Thesis

Prerequisite: HLH 700 or equivalent; a statistics course; and permission of graduate coordinator.

Independent research and study connected with the preparation of a thesis. May be repeated but no more than 6 hours may be counted toward degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of History

Strong Hall, Room 410, Phone: (417) 836-5511, Fax: (417) 836-5523

Email: history@missouristate.edu

Website: <http://history.missouristate.edu>

Department Head: Kathleen A. Kennedy

Graduate faculty

Professor: Jamaine Abidogun, Holly A. Baggett, Brooks Blevins (Endowed), John F. Chuchiak IV, Marc Cooper, Thomas S. Dicke, David W. Gutzke, Kathleen Kennedy, Andrew W. Lewis, Stephen L. McIntyre, F. Thornton Miller, Eric Nelson, William G. Piston, Bethany J. Walker

Associate Professor: Bela Bodo, Larry Burt, Angela Hornsby-Guthing

Assistant Professor: Marcia A. Butler, Michelle Morgan

Emeritus Professor: Meredith L. Adams, David B. Adams, Wayne C. Bartee, Dominic J. Capeci, Jr. (Distinguished Professor), Robert Flanders, James N. Giglio (Distinguished Professor), William E. Hammond, Duane G. Meyer (President Emeritus), Worth R. Miller, Michael M. Sheng

Programs

Master of Arts, History

William Piston, Graduate Director

Strong Hall, Room 426; Phone (417) 836-5207

HistoryGraduateAdvisor@missouristate.edu

Program Description

The program is designed to provide instruction in various subject areas of history, which can prepare the student for advanced study at the doctoral level or serve as a terminal degree. There are three program tracks: American Studies, Global Area Studies, and U.S and World.

Entrance Requirements

Applicants need three letters of recommendation.

Applicants must either submit recent Graduate Record Examination scores (on the general exam, the specific history subject exam not being required) or have a Missouri teaching certificate in social studies. Applicants with a GPA below 3.00 on a 4.00 scale must submit recent GRE scores.

Applicants must have 24 undergraduate hours in history (or equivalent). A graduate student may make up a deficiency with additional courses in history, though such courses may not be counted toward the 30 semester hour total requirement for the master's degree. Admission will also depend on the quality of the previous academic record.

Accelerated Master's Degree Option

Eligible history majors may apply for preliminary acceptance into the History MA program after admission requirements for the accelerated master's option have been satisfied. Once accepted, students will be able to take up to 9 hours of graduate-level history courses that apply to both their undergraduate and graduate programs. Once accepted, students can take HST 701, Historiography, which will count toward both degrees and will meet the HST 390, Historiography, requirements for a history major. This option gives exceptional undergraduate students the opportunity to complete their bachelor's and master's degrees in five years (10 semesters and a summer). Before enrolling in courses to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated master's program and receive prior approval from the history department head, history graduate director and the dean of the Graduate College.

Admission Requirements for the Accelerated Master's Degree Option

1. Junior standing, with an overall GPA of 3.25.
2. Major in History, and completed a minimum of 15 hours in history, including at least one course at the 300-level or higher, with a GPA in the major of 3.40.

3. Recommendation by a faculty member in the History Department

Core Requirements - 9 hrs

1. [HST 701](#) Historiography and Historical Method - 3 hrs
2. Seminar: Completion of at least one seminar. (Required even if the student chooses to complete the research requirement through the thesis option.) - 3 hrs
3. Primary Source Proseminar: Completion of at least one 700-level primary source proseminar or course in Use & Understanding of Sources (such as [HST 783](#), [784](#), [785](#), [786](#) or [787](#)) that studies primary sources in a historical field. - 3 hrs

American Studies Track

1. Online Courses. This track has been designed around a series of online courses. [HST 701](#) and the [HST 720](#) Proseminar have been offered online along with U.S. History Primary Source Proseminars (currently [HST 783](#), [784](#), [785](#), [786](#) or [787](#)).
2. Interdisciplinary. In conjunction with the core and online courses in U.S. history, this track draws upon an interdisciplinary approach to American society and culture. With the consent of the candidate's advisory committee, nine hours of graduate credit must be taken in American Studies related disciplines such as American art, culture, film, folklore, government, literature, or music.
3. Research. This requirement will be met in one of the following ways:
 - A. Thesis Option. Completion of a satisfactory thesis in U.S. history or American Studies. Thesis credit shall be 6 hours of the total offered to satisfy degree requirements.
 - B. Seminar Option. Completion of one satisfactory seminar paper in U.S. history or American Studies.
4. Seminar. Completion of at least 1 seminar in U.S. history or American Studies.
5. Proseminars. Completion of at least 2 proseminars in U.S. history or American Studies for students in the seminar option; 1 proseminar in U.S. history or American Studies for students in the thesis option.
6. Primary Source Proseminars. Minimum of 2 primary source proseminars in U.S. history or American Studies (currently [HST 783](#), [784](#), [785](#), [786](#) or [787](#)).

Hours of graduate credit in history must include a minimum of 18 hours at the 700-level and consist in total of a minimum of 30; and, with the consent of the candidate's advisory committee, 9 hours of graduate credit must be taken in American Studies related disciplines such as American art, culture, film, folklore, government, literature, or music which can be at Missouri State or transfer credit.

Global Area Studies Track

1. World History Proseminar. At least one proseminar in World History.
2. Emphasis Area. An emphasis with a minimum of 9 hours including a proseminar in an area of study such as Africa, Asia, Europe, Latin America, or the Middle East.
3. At least one course in U.S. in the world or U.S. foreign relations or recent history of the U.S.
4. Research. This requirement will be met in one of the following ways:
 - A. Thesis Option. Completion of a satisfactory thesis in non-U.S. history in the emphasis area of study such as Africa, Asia, Europe, Latin America, or the Middle East. Thesis credit shall be 6 hours of the total offered to satisfy degree requirements.
 - B. Seminar Option. Completion of one satisfactory seminar paper in non-U.S. history.
5. Seminar. Completion of at least 1 seminar in non-U.S. history.
6. Proseminars. Completion of at least 3 non-U.S. history proseminars for students in the seminar option; 2 non-U.S. history proseminars for students in the thesis option. At least one proseminar in World History. At least one proseminar in the emphasis area of study such as Africa, Asia, Europe, Latin America, or the Middle East.

Hours of graduate credit in history must include a minimum of 18 hours at the 700-level and consist in total of a minimum of 30; and, with the consent of the candidate's advisory committee, a maximum of 9 hours of graduate credit may be taken in related disciplines which can be at Missouri State or transfer.

U.S. and World Track

1. In addition to the core requirements, one of the following distributions of courses:
 - A. A minimum of 12 hours in U.S. history, including a seminar and two proseminars (a thesis, seminar, and one proseminar if a student completes the thesis option), and at least 6 hours in non-U.S. history, including a proseminar
 - B. A minimum of 12 hours in non-U.S. history, including a seminar and two proseminars (a thesis, seminar and one proseminar if a student completes the thesis option), and at least 6 hours in U.S. history, including a proseminar.
2. Research. This requirement will be met in one of the following ways:
 - a. Thesis Option. Completion of a satisfactory thesis. Thesis credit shall be 6 hours of the total offered to satisfy degree requirements.
 - b. Seminar Option. Completion of one satisfactory seminar paper.

Additional hours of graduate credit in history to include a minimum of 18 hours at the 700-level and consist in total of a minimum of 30; and, with the consent of the candidate's advisory committee, a maximum of 9 hours of the elective hours of graduate credit may be taken in related disciplines which can be at Missouri State or transfer.

Secondary Education Sub-track

In-service teachers may take the secondary education sub-track, which includes nine hours of coursework in education-related topics. This sub-track may be taken in conjunction with any of the tracks within the Master of Arts in History program. It is designed to supplement your history courses and enhance your development as an educator.

The following courses are included within the sub-track:

1. [HST 702](#), Secondary School Curriculum for the Social Studies
2. [SFR 750](#), Philosophies of Education OR [PSY 705](#), Psychology of Adolescence
3. Other education courses approved by the student's graduate committee.

The sub-track consists of 9 hours of the 30 hour minimum requirements for completion of the MA in History.

Comprehensive Examination

A comprehensive examination must be passed before the degree will be granted. Written exams will be taken after course work is completed. An oral exam will be taken after the approval of the research requirement.

Master of Science in Education, Secondary Education: History Area of Emphasis

Contact Dr. Tom Dicke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs](#).

Prerequisite History Requirements

A minimum of 24 undergraduate hours in history.

History Requirements

Elect one course from HST 720 , 740 , 760 , and 770	3 hrs
Additional course work in history	12 hrs
Total	15 hrs

Master of Science in Education, Secondary Education: Social Science Area of Emphasis

Contact Dr. Tom Dicke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs](#).

Prerequisite Social Science Requirements

A minimum of 24 undergraduate hours in Social Sciences.

Social Science Requirements

A minimum of 15 hours from Economics, Geography, History, Political Science, Psychology, & Sociology.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Accelerated Master's Degree Option

Eligible undergraduate B.S.Ed. majors in History may apply for early admission to the Master of Science in Education in History. Once accepted for early admission, students will be able to take up to six (6) hours of history courses at the 600- or 700-level that apply to both their undergraduate and graduate programs. Before enrolling in courses to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated master's program option AND receive prior approval from the History Department Head, History M.S.Ed. Program Coordinator and the Graduate College (on a Mixed Credit form). The student must complete their B.S.Ed. History program and receive Missouri certification in Social Studies (9-12) to continue in the M.S.Ed. History program beyond the six (6) hours earned through the accelerated master's program option.

Accelerated Admission Requirements

1. Junior standing, with an overall GPA of 3.25.
2. Major in B.S.Ed. History, having completed fifteen (15) hours in the department with a GPA in the major of 3.4.
3. Recommendation by a faculty member in the History Department.

History For Teachers Graduate Certificate

Program Description

The Department of History offers a 15-hour Graduate Certificate designed for in-service high school teachers. The certificate program will provide teachers with additional content training to assist them in furthering their career. There are three tracks designed to enhance their knowledge as U.S. or world history teachers.

Admission Requirements

A student must have a Missouri teaching certificate in social studies and a minimum GPA of 3.00.

Completion Requirements

Students must have an overall GPA of 3.00 for completion of the certificate program.

Required Courses

1. [HST 701](#) Historiography and Historical Methods
2. 12 hours in the U.S. History Track, World History Track, or Secondary Education Track

U.S. History Track:

1. [HST 720](#) Proseminar in American History;
2. Primary Source Proseminar in U.S. History (such as [HST 783](#), [784](#), [785](#), [786](#) or [787](#));
3. Two 600 or 700-level courses in U.S. History.

World History Track:

1. Two Proseminars in non-U.S. History (such as [HST 740](#), [760](#), [770](#) or [792](#)) including [HST 790](#) Proseminar in World History;
2. Two 600 or 700-level courses in non-U.S. History (or proseminars or [HST 796](#) Readings Courses in non-U.S. History).

Secondary Education Track:

1. [HST 702](#) Secondary School Curriculum for Social Studies;
2. Proseminar (in U.S. or non-U.S. History);
3. Graduate-level education course: [SFR 750](#) Philosophies in Education, [PSY 705](#) Psychology of Adolescence, or another 600- or 700 level education course approved by the student's graduate certificate advisor;
4. 600 or 700-level course in U.S. or non-U.S. History.

History (HST) courses

HST 609 Indian History

History of Indian/White relations, federal Indian policy, and Indian accommodation to European introductions and eventual American dominance from the beginning of contact with Europeans to the present. May be taught concurrently with HST 509. Cannot receive credit for both HST 509 and HST 609.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

HST 611 The Plains Indians

History and culture of Plains Indians from the pre-Columbian period to the end of the frontier era near the turn of the last century, including the impact of the European invasion. May be taught concurrently with HST 510. Cannot receive credit for both HST 510 and HST 611.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

HST 615 American Environmental History

Survey of humankind's relationship with nature and the environment in what is now the United States from pre-Columbian times to the present. Will especially focus on the impact of American development on the environment, the impact of the environment on the development of the United States, and the significance of the many different ideas and images concerning nature and the environment throughout American history. May be taught concurrently with HST 515. Cannot receive credit for both HST 515 and HST 615.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 666 Victorian and Edwardian England

This course will examine the impact of industrialization; wealth, poverty and the rise of class; reform movements; origins of the welfare state; emergence of the Labour party, and the slow eclipse of aristocratic power and influence. May be taught concurrently with HST 566. Cannot receive credit for both HST 566 and HST 666.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 671 China in the Twentieth Century

An intensive study of the transformation of China from a Confucian, Feudal state to a Communist world power. May be taught concurrently with HST 571. Cannot receive credit for both HST 571 and HST 671.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 673 History and Archaeology of the Middle East

Archaeology as a tool for historical inquiry is the focus of this course. In this course students will become familiar with the problems and methods of the discipline as they related to the larger questions of Middle Eastern history, including migration and settlement, the impact of war, land use and ecological issues, religion and identity, transformations of the traditional Middle Eastern household, and the relations between local society and the state. Topics covered in lectures and students' projects include the use of textual sources, palaeography, and other methodological challenges; historic preservation and heritage management; legal issues and the politics of archaeology; and museum work. Case studies in the course chronologically range from ancient to Ottoman-era sites, but the focus of the course is the medieval era (Byzantine,

HST 616 American Religious History

Impact of religious thought and religious leaders on the history of the United States. May be taught concurrently with HST 516. Cannot receive credit for both HST 516 and HST 616.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

HST 617 Legal and Constitutional History of the United States

The origins of American constitutionalism, The Philadelphia Convention, the historical context of the changes in the law, in the Constitution, and in the courts since 1789, and the development of the law profession and legal education. May be taught concurrently with HST 517. Cannot receive credit for both HST 517 and HST 617.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 618 Colonial America

Character, development and modification of the English Empire in North America. May be taught concurrently with HST 518. Cannot receive credit for both HST 518 and HST 618.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 619 The American Revolution

Origins of the Revolution, War of Independence, and the society, government, and economy of the Revolutionary and Confederation eras. May be taught concurrently with HST 519. Cannot receive credit for both HST 519 and HST 619.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 621 Early American Republic

Study of America, 1780s-1840s. Topics will include the development of constitutional government and federalism, mix of republican ideology and capitalism, causes and results of the War of 1812, first and second political party systems, social reform, and economic development. May be taught concurrently with HST 521. Cannot receive credit for both HST 521 and HST 621.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 623 Nineteenth Century America

Emphasis upon how the ideas and values that constituted the original meaning of America (namely, the republicanism of the American Revolution) were transformed in response to the Commercial and Industrial Revolutions of nineteenth century America, producing two major crises of the century: the Civil War and Populist Revolt. Included is the transition of the United States from an agrarian society of economically and politically independent farmers to a depersonalized industrial nation of largely dependent salaried employees and wage earners. May

Crusader, Islamic). A series of lectures, hands-on work with the Jordan study collection, and documentaries will expose the student to the wide range of disciplines pulled into the service of archaeology and different methodologies. Special emphasis is placed on current fieldwork at Tall Hisban in Jordan and the Northern Jordan Project. Enrollment in this course is strongly encouraged for students interested in joining the Jordan Archaeology Fieldschool as Study Away in the summers. May be taught concurrently with HST 573. Cannot receive credit for both HST 673 and HST 573.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

HST 674 Jordan Archaeology Study Away

Prerequisite: permission of instructor.

Recommended Prerequisite: HST 673. This course is a formal archaeological field school--with field, lab, and classroom components--held on-site in Jordan as an MSU Study Away Program in the summers. The field school provides hands-on training in archaeological excavation and post-season object analysis techniques; students will also participate in several projects related to site presentation, architectural preservation, and community outreach that are running concurrently with the project. The field school rotates between the Tall Hisban excavations and the Northern Jordan Project (NJP), held at each site in alternative summers. Excursions to sites of archaeological, historical, religious, and cultural interest are organized on weekends. Students attending the field school are strongly encouraged to take HST 673 beforehand. The program, depending on the research objectives that year, will run 3-6 weeks. May be taught concurrently with HST 574. Cannot receive credit for both HST 674 and HST 574.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Summer
[Projected offerings](#)

HST 682 Mexico from Colony to Nation

Mexican history from the colonial period to the Revolution of 1910. May be taught concurrently with HST 587. Cannot receive credit for both HST 587 and HST 682.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 688 Twentieth-Century Mexico

Mexico from the Revolution of 1910 to the present, emphasizing Mexico's influence upon the Cuban Nicaraguan and other revolutions; its role as a member of the Middle American Community and of Latin America at large. May be taught concurrently with HST 588. Cannot receive credit for both HST 588 and HST 688.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 697 Topics in History

The topics studied will change from term to term depending on the interests of professors and students. May be repeated as topics change. Variable Content Course. May be taught concurrently with HST 597. Cannot receive credit for both HST 597 and HST 697.

be taught concurrently with HST 523. Cannot receive credit for both HST 523 and HST 623.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 624 Civil War and Reconstruction

The sectional conflict, the Civil War, and Reconstruction examined from political, military, social, and economic perspectives, with emphasis on differing historical interpretations of the causes of the war, the South's defeat, and the limits of Reconstruction. May be taught concurrently with HST 524. Cannot receive credit for both HST 524 and HST 624.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 625 Gilded Age/Progressive Era America, 1865-1920

Political, economic, social and intellectual development of the United States from the end of the Civil War through World War I and its aftermath. May be taught concurrently with HST 525. Cannot receive credit for both HST 525 and HST 625.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 628 U.S. History Since 1945

The Cold War, politics from Truman through the Reagan presidency; the social conflict of the 1960s; the civil rights movement; the Great Society; Vietnam; and the Reagan revolution. May be taught concurrently with HST 528. Cannot receive credit for both HST 528 and HST 628.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 631 African American Leaders and Movements

Study of African American leaders and movements in the United States, with emphasis on the period since World War II. May be taught concurrently with HST 531. Cannot receive credit for both HST 531 and HST 631.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 636 History of Missouri

Economic, social, political and constitutional history of the state; role played by Missouri in national affairs. May be taught concurrently with HST 536. Cannot receive credit for both HST 536 and HST 636.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 637 History of the American West

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

HST 698 Internship in Public History

Prerequisite: permission of department head.

Supervised and approved work in a public or private agency which manages a museum, archive, or historic sites. May be repeated for credit but only 3 hours may be counted towards the MA major in History. One credit hour for each 40 hours of service. May be taught concurrently with HST 599. Cannot receive credit for both HST 599 and HST 698.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

HST 701 Historiography and Historical Method

Various philosophies of history and theories concerning method, purpose and meaning of history; problems of research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

HST 702 Secondary School Curriculum for the Social Studies

Foundation course in the development and organization of the secondary school curriculum with an emphasis toward issues within social studies curriculum. This course meets the MSED degree requirements for social studies or history majors only.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 710 Seminar in Ancient History

Prerequisite: HST 701.

A seminar in ancient history, providing a study in depth of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated once for credit.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 720 Proseminar in American History

Recommended Prerequisite: HST 701. Readings in chosen periods and topics in American History for the graduate student. May be repeated once for credit.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 725 The Upland South

Recommended Prerequisite: HST 701. Readings in the history of the Upland South (the Ozarks and Appalachia) for the graduate student.

Credit hours: 3 Lecture contact hours: 3

Westward movement in America as history and myth; influence of the West on American society and character. May be taught concurrently with HST 537. Cannot receive credit for both HST 537 and HST 637.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 638 History of the American South, 1607-Present

Development of the South's social, economic and intellectual distinctiveness, with an emphasis on slavery, the plantation system, sectional conflict, modernization, Populism, disfranchisement, segregation, Dixie Demagogues and the Civil Rights Movement. May be taught concurrently with HST 538. Cannot receive credit for both HST 538 and HST 638.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 641 The Ancient Near East to 1200 BCE

Sumerians, Babylonians, Egyptians and Hittites; special reference to Hebrew scripture. Interrelationships among ancient civilizations; readings from original sources in English translation. May be taught concurrently with HST 541. Cannot receive credit for both HST 541 and HST 641.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

HST 642 Ancient Israel

History of Israel to the end of the Persian period with special reference to the Canaanites, Mycenaeans, Philistines, Phoenicians, Assyrians, Chaldeans, and Persians. May be taught concurrently with HST 542. Cannot receive credit for both HST 542 and HST 642.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

HST 643 History of the Arab-Israeli Conflict

The Arab-Israeli conflict in its historical and contemporary terms. The course covers three periods: The first period examines the roots of Arab and Jewish historical/biblical claims to Palestine before 1939. The second period from 1939 to 1982 analyzes the causes and effects of the Arab-Israeli wars. The third period from 1982 to 1991 covers the Israeli invasion of Lebanon, the Palestinian uprising (Intifada), and the peace process. May be taught concurrently with HST 543. Cannot receive credit for both HST 543 and HST 643.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 644 Women in Islam

This course examines the complexities of Middle Eastern culture through the lens of gender, focusing on women in Islamic society. Course will examine and critique current scholarly and journalistic literature (largely by Muslim women),

Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 730 Seminar in American History

Prerequisite: HST 701.

In-depth study of a chosen topic as well as the historiography of the topic for graduate students.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 740 Proseminar in European History

Recommended Prerequisite: HST 701. Readings in chosen periods and topics in European history for the graduate student. May be repeated once for credit.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 750 Seminar in European History

Prerequisite: HST 701.

In-depth study of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated for credit with department consent.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 760 Proseminar in Latin American History

Recommended Prerequisite: HST 701. Readings in chosen periods and topics in Iberian and Latin American history for the graduate student. May be repeated once for credit.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 770 Proseminar in Ancient Near East History

Recommended Prerequisite: HST 701. Readings in chosen periods and topics in Ancient Near East history for graduate student. May be repeated once for credit.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 775 Proseminar in the Middle East

Recommended Prerequisite: HST 701. This proseminar in the Middle East introduces students to the historiography of the medieval Middle East (defined as the Arab heartland, Persia, and Anatolia), familiarizing them with the range of primary and secondary sources available for study, methodological approaches to using them, and the most important debates in modern scholarship generated by them. Through seminar discussions and debates based on intensive reading, students learn and practice historical method, tailored to this field. Among the topics covered in this course are the nature (and pitfalls) of medieval Arabic texts; how archives are created; the development of medieval Islamic historiography by

films and documentaries, and current events in order to better understand current social, political, and economic developments in the Middle East. Special emphasis is on Egypt and Iran, which have enjoyed the lion's share of academic and legal attention. While the focus is on the modern Middle East, coverage also includes a historical review of scriptural roots and socio-political structures from the Middle Ages until today. The course has been designed as a quasi-seminar, where students meet in round-table fashion and discuss together readings that have been prepared in advance, in combination with lecture. May be taught concurrently with HST 544. Cannot receive credit for both HST 644 and HST 544.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 645 Medieval Europe

History of Medieval France, Germany, and the Papacy from the 5th Century to the 16th Century. May be taught concurrently with HST 545. Cannot receive credit for both HST 545 and HST 645.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

HST 648 The Renaissance

Europe from about 1320 to about 1550, in the transition period from Medieval civilization to Modern Civilization; history of ideas and culture. May be taught concurrently with HST 548. Cannot receive credit for both HST 548 and HST 648.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 649 The Reformation

Early modern period of European history, 1500-1648. Religious controversy, religious wars, growth of the secular state. May be taught concurrently with HST 549. Cannot receive credit for both HST 549 and HST 649.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 651 The French Revolution and the Napoleonic Era

Causes and phases of the Revolution in France; the expansion of the Revolution; rise and downfall of Napoleon. May be taught concurrently with HST 551. Cannot receive credit for both HST 551 and HST 651.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 653 History of Europe in the 19th Century, 1815-1918

Forces unleashed by the French Revolution and other movements, including liberalism, reaction, nationalism, industrialization, and imperialism. May be taught concurrently with HST 553. Cannot receive credit for both HST 553 and HST

contemporary Muslim and modern historians; the problematic of medieval political theory in the Arab, Persian, and Turkish worlds; the development of classical Islamic institutions; alternative state forms and how they developed; the impact of developments in the Middle East for world history; and the transition in this region to the modern era.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 780 Seminar in World History

Prerequisite: HST 701.

In-depth study, in African, East Asian, Latin American, or Middle Eastern history, of a chosen topic as well as the historiography of the topic for the graduate student. May be repeated up to 6 hours for credit with departmental consent.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

HST 783 Women's History: The Use and Understanding of Sources

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources relating to women's history, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 784 The American Revolution: The Use and Understanding of Sources

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources relating to the American Revolution, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 785 The Civil War in Missouri: The Use and Understanding of Sources

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources relating to the Civil War in Missouri, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

HST 786 American Social History: The Use and Understanding of Sources

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources relating to American social history, discussing and analyzing their content, origins,

653.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 659 Germany, 1815-Present

The unification process, the German Empire, Weimar Republic, Third Reich, Germany as a European Great Power. May be taught concurrently with HST 559. Cannot receive credit for both HST 559 and HST 659.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 663 History of Fascism

This course deals mainly with interwar fascist movements and regimes in Europe and examines such relevant questions as the intellectual origins of fascism; paramilitary violence after WWI; charismatic leadership; state terrorism; fascist art and propaganda; social policy; imperialism and war and genocide. It also examines the history of Right radical, fascist and post-fascist movement and regimes in Europe, Latin America (Argentina, Chile, Brazil and Peru), United States, South Africa, the Middle East (Egypt, Syria and Iraq) and Africa (Ghana, Nigeria, Congo, Uganda) after 1945. May be taught concurrently with HST 563. Cannot receive credit for both HST 663 and HST 563.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 664 History of the Holocaust

Envisioned as a multi-disciplinary class, this course examines the complex history of the Holocaust during the Second World War. It discusses such important topics as the life of Jewish communities in Germany and Eastern Europe before 1933; Jewish emancipation; the rise of political anti-Semitism; Hitler and the creation of the Third Reich; discrimination against racial outsiders and "asocials"; the life of Jews in Nazi Germany; the "twisted road to Auschwitz"; the historical debates on the origins of the genocide; the social and psychological make-up of the perpetrators; the role of bystanders both in Germany and other parts of Europe; Jewish resistance and finally the memory of the Holocaust in Germany, Israel, United States and Eastern Europe. May be taught concurrently with HST 564. Cannot receive credit for both HST 664 and HST 564.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

and context in order to understand their application to the research, writing, and teaching of history.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 787 American Education: The Use and Understanding of Sources

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources relating to American education, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing, and teaching of history.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 790 Proseminar in World History

Recommended Prerequisite: HST 701. Readings in chosen periods and topics in world history, comparative history, or a study involving at least two global areas such as diaspora studies. May be repeated up to 9 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 792 Primary Source Proseminar in World History

Recommended Prerequisite: HST 701. Students will study seminal primary and secondary sources related to world history, discussing and analyzing their content, origins, and context in order to understand their application to the research, writing and teaching of history.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HST 796 Readings in History

Prerequisite: permission of supervising professor and permission of department head.

Arranged program of readings for the individual student directed by a professor of the graduate faculty. May be repeated once for credit.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

HST 799 Thesis

Prerequisite: permission of Director of History Graduate Program.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Physics, Astronomy, and Materials Science

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Associate Professor: Lifeng Dong

Emeritus Professor: Bruno Schmidt, George W. Wolf

Programs

Master of Science, Materials Science

Kartik Ghosh, Graduate Director

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Program Description

The Materials Science degree is designed to provide the graduate with a suitable background for employment in the exciting field of electronic materials. Specifically, students will receive experience in high-technology materials synthesis and characterization, including the operation and design of the equipment used to make integrated circuits.

This degree was designed for students with good experimental skills, but little practical knowledge of specific instrumentation. Graduates will be prepared for employment in areas of semiconductor manufacturing, materials synthesis and testing, and other industries where high technology processing and development are required.

The program requires 15 hours of required course work, 8 hours of electives, 9 hours of thesis research and 1 hour of seminar, for a total of 33 hours. Interdisciplinary courses taught in other departments may be used for electives if approved by the department head in advance.

At the beginning of the first semester, students' background will be evaluated to determine the student's optimum path of study. Based on the results of the students' initial evaluation, poorly prepared students may be required to take some additional course work that will not apply to the degree. Later in the first semester, the student will interview with faculty members to choose an area of thesis research.

A comprehensive examination is required usually one semester prior to graduation. The comprehensive examination is used to monitor the progress of each student through the program. At the end of the thesis project, the student will present his or her results in the form of a public thesis presentation or defense.

Entrance Requirements

Students admitted to the program in full standing must meet the following requirements.

1. A Bachelor of Science degree in any science or engineering discipline which includes:
 - A. a calculus sequence and differential equations;
 - B. a calculus-based physics sequence; and
 - C. two semesters of physical chemistry or thermodynamics and modern physics.

For example, the following would constitute adequate preparation:

MTH 261 Analytical Geometry and Calculus I

MTH 280 Analytical Geometry and Calculus II

MTH 303 Differential Equations

PHY 203 Foundations of Physics I
PHY 204 Foundations of Physics II
PHY 343 Thermodynamics OR CHM 506 Physical Chemistry I
PHY 375 Modern Physics OR CHM 507 Physical Chemistry I

Applicants with some deficiency in the courses listed in (1) above, may be admitted, but may have additional course work added to their program. This additional course work may not count toward their graduate degree.

2. Candidates for admission to the program are required to have a GPA of at least 3.00 on a 4.00 scale on the last 60 hours of course work.
3. Submission of Graduate Record Examination (GRE) scores from the General Test is required.
4. Three letters of reference.

Students who do not meet the GPA or GRE standards described in (3) and (4) above may be granted conditional admission to the program. Conditionally admitted students will be required to complete a minimum of nine hours of specified course work with a GPA of at least 3.00 to be advanced to full standing in the program.

Retention Requirements

The student is expected to demonstrate effective communication skills while enrolled in the program. Evaluation of communication skills will be done in accordance with the student's background. These abilities will be evaluated for graduate assistants based on their teaching performance and by the [MAT 798](#) Seminar course.

For students who are not graduate assistants, evaluation will be done in the [MAT 798](#) Seminar course. For the student who uses English as a second language, there may be additional requirements.

The student must also demonstrate progress toward graduation in the following ways:

1. satisfactory performance in the comprehensive exam, given approximately one semester before graduation;
2. maintenance of a 3.00 GPA in the core courses;
3. satisfactory progress in thesis research.

This content is from the catalog. Contact the office of the registrar or the Graduate College to request changes.

Degree Requirements (minimum of 33 hours)

1. For the student who has not received a "C" or better in a quantum mechanics course or its equivalent prior to admission to the program, satisfactory completion of [PHY 675](#) Introduction to Quantum Mechanics is required. (This course does NOT count towards the 33 hour total)
2. Required core - 15 hrs:
 - [MAT 640](#) Thermodynamics of Materials
 - [MAT 651](#) Introduction to Materials Science
 - [MAT 681](#) Structure of Solids
 - [MAT 760](#) Experiments in Physical Characterization
 - [MAT 770](#) Vapor Synthesis of Materials
3. Eight hours, with at least 6 hours at the 700 level or above, chosen from the following:
 - Any 600 or 700 level PHY or MAT course
 - Interdisciplinary Courses approved by the department head for elective credit. Examples: [BMS 614](#), Scanning Electron Microscopy or [CHM 614](#) Polymer Chemistry
4. Seminar. 1 hour of seminar, [MAT 798](#).
5. Research. 9 hours of research, [MAT 799](#) (up to 6 hours must be thesis research - see #6 Thesis Research).
6. Thesis Research. Satisfactory completion of an approved thesis and an oral thesis defense to the student's faculty advisor and a committee of graduate faculty is also required.
7. Comprehensive Examinations. A passing grade on the comprehensive examination, taken approximately one semester before graduation.

Accelerated Master's Option

Undergraduate Physics majors may wish to enroll in the Accelerated Master of Science degree program in Materials Science. Students who successfully complete this program can obtain a Physics (with Materials Physics Option) Bachelor of Science degree and a Master of Science in Materials Science degree within five years.

This challenging option is for students who have a strong interest in becoming experts in electronic materials. This includes the fields of Solid State Physics, Photonics, Opto-electronics, Nanomaterials, Electrical Engineering, and computer Engineering.

While not essential for eventual admission to the program, it is strongly recommended that, as freshmen, students contact the department head for permission to become involved in the program. This will allow for appropriate advisement during the undergraduate years.

Students may be admitted to the program after completing 60 hours with a 3.00 cumulative GPA, including the physics core courses with a 3.50 cumulative GPA.

Students seeking this option must:

- Obtain admission to the Master of Science in Materials Science accelerated program by applying to the Graduate College prior to their senior year.
- Pass the Master of Science in Materials Science comprehensive examination in the first semester of their fifth year.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the courses towards the masters degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Nine hours of course work may be counted toward both the undergraduate and the masters degree. These courses are MAT 640, MAT 651 and MAT 681.

Students who successfully meet all the requirements would receive a Bachelor of Science degree in Physics at the end of their fourth year, and a Master of Science at the end of their fifth year.

Master of Natural and Applied Science

[See program description listed in the Graduate College section under Interdisciplinary Programs. Accelerated masters opportunity available.](#)

Master of Science in Education, Secondary Education: Physics area of Emphasis

Contact Dr. Bill Thomas and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Physics Requirements

Physics course work with a minimum of 3 hours in courses numbered 700 or above to total 15 hours.

Master of Science in Education, Secondary Education: Natural Science Area of Emphasis

Contact Dr. Tamera Jahnke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Natural Science Prerequisite and Requirements

In this option, students complete a minimum of 15 hours with course work selected from two of the following disciplines: Biology, Chemistry, Geography and/or Geology, Mathematics, and Physics. A minimum of 3 hours of course work numbered 700 or above must be included. The prerequisite requirements are those listed in the departmental statements of both selected academic areas of emphasis.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Astronomy (AST) courses

AST 613 Solar and Extra-Solar Systems

Prerequisite: AST 114 or AST 115; and MTH 303.

Formation of planetary systems, planetary dynamics, and comparative planetology. Project required. Cannot receive credit for both AST 313 and AST 613. May be taught concurrently with AST 513. Cannot receive credit for both AST 513 and AST 613.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (odd-numbered years)

[Projected offerings](#)

AST 615 Stellar Structure and Evolution

Prerequisite: AST 114 or AST 115; and MTH 303.

Basic concepts of stellar structure, atmospheres, and evolution. Project required. Cannot receive credit for both AST 315 and AST 615. May be taught concurrently with AST 515. Cannot receive credit for both AST 515 and AST 615.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring (odd-numbered years)

[Projected offerings](#)

AST 617 Galaxies and Cosmology

Prerequisite: AST 114 or AST 115; and MTH 303.

Study of galaxies and the Universe. Topics include the structure and content of our Galaxy and other galaxies, clusters of galaxies, the Big Bang theory (including Inflation), and the eventual fate of our Universe. Project required. Cannot receive credit for both AST 317 and AST 617. May be taught concurrently with AST 517. Cannot receive credit for both AST 517 and AST 617.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (even-numbered years)
[Projected offerings](#)

AST 711 Astronomy for Teachers

Theory and techniques of observational astronomy.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

Physics (PHY) courses

PHY 602 Physics and Astronomy By Inquiry

Prerequisite: PHY 101.

This course is a continuation of PHY 101. Additional topics in mechanics, optics, heat, electricity and magnetism will be covered. The course will also include an introduction to Astronomy. Concepts will be explored using the inquiry approach. Will not count towards a major or minor in physics. May be taught concurrently with PHY 501. Cannot receive credit for both PHY 501 and PHY 602.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

PHY 609 Special Topics in Physics and Astronomy

Prerequisite: permission.

Variable content, variable credit course. Topics to be chosen from current areas of interest. May be repeated to a total of 6 hours with different topic. May be taught concurrently with PHY 509. Cannot receive credit for both PHY 609 and PHY 509.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

PHY 675 Quantum Mechanics

Prerequisite: PHY 375 or CHM 607.

A mathematical development of the principles of quantum mechanics and their application to selected systems. Topics include Schrodinger's equation, operators, Heisenberg uncertainty principle, angular momentum, and applications, including the hydrogen atom. May be taught concurrently with PHY 575. Cannot receive credit for both PHY 575 and PHY 675.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PHY 701 Workshop on Topical Issues in Science Education

Prerequisite: permission.

Workshop to upgrade understanding of selected topics in science, and improve elementary, middle school and/or secondary science teaching. Each workshop will include performance and analysis of appropriate investigations to enhance understanding of the selected topics. Number of class hours determined by semester hours of credit. Variable content course. May be repeated to a maximum of 6 hours provided the topics are different.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

PHY 785 Physics Laboratory for Teachers

Prerequisite: permission.

Performance and analysis of secondary laboratory experiments in physics.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

PHY 790 Seminar in Physics

Prerequisite: permission.

Extensive paper on agreed topic in physics or astronomy to be read before staff seminars. May be repeated to a total of 4 hours.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PHY 796 Science Internship

Completion of an internship project (80 hours/credit hour) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

PHY 799 Research in Natural and Applied Sciences

Prerequisite: permission of department head.

Supervised research in the natural and applied sciences. May be repeated, but no more than 12 hours may be counted toward the masters degree. Credit may not be applied toward the Master of Science degree in Materials Science.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Materials Science (MAT) courses

MAT 609 Special Topics in Materials Science

Prerequisite: permission of instructor.

Variable content course. Topics to be chosen from current areas of interest in Materials Science. May be repeated to a total of 6 hours with a different topic. May be taught concurrently with MAT 509. Cannot receive credit for both MAT 509 and MAT 609.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

MAT 640 Thermodynamics of Materials

Prerequisite: PHY 343 or CHM 506 or CHM 606.

Review of classical thermodynamics, equilibrium in thermodynamic systems, the statistical interpretation of entropy, unary and multi-component systems, thermodynamics of phase diagrams and phase equilibrium. May be taught concurrently with MAT 540. Cannot receive credit for both MAT 540 and MAT 640.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MAT 651 Introduction to Materials Science

Prerequisite: PHY 375 or CHM 507 or CHM 607.

Investigation of the relationships that exist between the structure, properties, processing and performance of materials. Different types of materials will be studied with a special emphasis on polymers and semiconductors. Structure-property correlations, including electronic, thermal, and mechanical properties, will be presented for these materials. May be taught concurrently with MAT 550. Cannot receive credit for both MAT 550 and MAT 651.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MAT 681 Structure of Solids

Prerequisite: PHY 375 or CHM 507 or CHM 607.

Review of quantum mechanics, followed by an in-depth study of crystal structures, energy band structures in solids, lattice dynamics, and a survey of the physical properties of solids. May be taught concurrently with MAT 580. Cannot receive credit for both MAT 580 and MAT 681.

MAT 760 Experiments in Physical Characterization

Prerequisite: MAT 651.

Laboratory techniques in electronic, optical, and thermal characterization of materials. Students will become familiar with equipment and procedures used in research and commercial laboratories.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Spring

[Projected offerings](#)

MAT 770 Vapor Synthesis of Materials

Experimental techniques in the vapor deposition of thin film materials used in the electronics industry. Some modification of the resulting films including chemical doping and ion implantation will also be studied. Experimental methods including computer control and analysis will be studied.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Spring

[Projected offerings](#)

MAT 780 Polymer Preparation and Characterization

Preparation of polymers, including the techniques of condensation polymerization, free radical polymerization, and if time permits, plasma polymerization. Characterization experiments will be viscosity measurements, differential scanning calorimetry, and thermal gravimetric analysis. Film preparation including spin coating, aspiration, and doctor blade systems will also be investigated.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Spring

[Projected offerings](#)

MAT 790 Statistical Applications in Materials Science

Selective topics in materials science important to the design, testing, fabrication, and manufacture of materials whose underlying theme is mathematical modeling based in statistical methods. The topics include mass transport in solids, atomic diffusion on surfaces, adsorption and desorption on surfaces, epitaxial growth, degradation of materials, queuing theory, and operations research.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MAT 720 Advanced Quantum Mechanics

Advanced topics in quantum mechanics including variational methods, approximation techniques, time-independent and time-dependent perturbation theory, second quantization, and the interactions of light with matter.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MAT 750 Experimental Design

Laboratory techniques necessary for the development of instrumentation. Topics will include elementary computer interfacing, prototype design, mechanical and electronic construction, and reliability testing. The student will develop, design and build a test instrument and study each of the above topics during this process.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

MAT 758 Optoelectronic Materials

Course includes the study of advanced electronic properties of materials, lattice dynamics, and a survey of the optical-electronic interactions in materials.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Typically offered: Spring
[Projected offerings](#)

MAT 796 Science Internship

Completion of an internship project (480 hours) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

MAT 798 Seminar in Materials Science

Prerequisite: candidate for the MS degree in Materials Science.

Selected topics in materials science of a theoretical, experimental, or applied nature with an emphasis on recent developments and their impact. May be repeated for a maximum of 4 hours.

Credit hours: 1 Lecture contact hours: Lab contact hours:

Typically offered: Spring
[Projected offerings](#)

MAT 799 Research in Materials Science

Prerequisite: permission.

Supervised research in areas of materials science. May be repeated, but no more than 12 hours may be counted toward the MS degree.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Department of Mathematics

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Email: Mathematics@missouristate.edu

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Graduate faculty

Distinguished Professor: Paula A. Kemp

Professor: Richard G. Belshoff, William O. Bray, Yunchen Cheng, Kanghui Guo, Shouchuan Hu, J. Kurt Killion, Shelby J. Kilmer, George Mathew, Lynda S. Plymate, Gay A. Ragan, Jorge Rebaza, Les Reid, Kishor Shah, Vera B. Stanojevic, Yingcai Su, Xingping Sun, Cameron Wickham

Associate Professor: Mark W. Rogers

Assistant Professor: Adam P. Harbaugh, Matthew Wright, Songfeng Zheng

Emeritus Professor: Earl E. Bilyeu, James R. Downing, Frank S. Gillespie, Shirley M. Huffman, John D. Kubicek, David B. Lehmann, E. Rebecca Matthews, Neil C. Pamperien, Clyde A. Paul, Clayton Sherman, Woodrow Sun, William Sutherlin, Joe L. Wise, Xiang Ming Yu, Liang-Cheng Zhang

Programs

Master of Science, Mathematics

Entrance Requirements

Students seeking admission to the Master of Science program in mathematics must meet the general Graduate College requirements for admission as degree-seeking students. In addition, students must have the following.

1. Students must have credit for MTH 503 Advanced Calculus; MTH 532 Abstract Algebra; MTH 533 Linear Algebra; MTH 540 Statistical Theory I, or equivalent courses.
2. Students must have a GPA, in upper division mathematics courses beyond the first calculus sequence, of 3.00 or higher on a 4.00 scale.

Students who do not meet conditions 1 and 2 above may be admitted conditionally. Deficiencies must be made up with B grades or above in courses approved by the mathematics department. Credit in such courses will not count toward the total hours required for the Master of Science in mathematics.

Degree Requirements (minimum of 32 hours)

1. A minimum of 18 semester hours of 700 level mathematics courses (except MTH 796). At least one of the following four courses must be completed:

[MTH 702](#) Real and Abstract Analysis
[MTH 732](#) Abstract Algebra II
[MTH 722](#) Theory of Ordinary Differential Equat. II
[MTH 742](#) Statistical Inference II

Students planning to continue to a Ph.D. degree are strongly advised to take the analysis and algebra sequences.

2. Mathematics Electives. From 4 to 15 elective hours in mathematics, dependent upon hours of research and other electives.
3. Related Electives. A maximum of 6 hours of elective courses in fields related to mathematics may be taken with the approval of the student's advisor.
4. Research Requirements. 1-6 semester hours of course work from [MTH 791](#), [792](#), [798](#), or [799](#), but a maximum of 6 semester hours may be applied toward the requirement for the M.S. degree. This requirement will be met in one of the following ways:
 - a. *Option 1:* Completion of a satisfactory thesis in the candidate's discipline. Thesis credit shall be no more than 6

semester hours of the minimum 32 hours required for a master's degree.

- b. *Option II:* Completion of a minimum of two seminars, each of which shall require an extensive paper or major creative work.
5. Comprehensive Examination. A comprehensive examination must be passed by the candidate before a degree will be granted.

Accelerated Master's Option

The Accelerated Master's Program option in Mathematics provides an opportunity for outstanding undergraduate students to begin their graduate course work during their senior year. To be eligible to apply for admission to this program, the student must have completed at least three of the courses MTH 503, MTH 532, MTH 533 and MTH 540; have a GPA of 3.5 or higher in all mathematics courses numbered MTH 261 or higher. An eligible student may apply for admission during the second semester of the junior year.

If accepted into the accelerated program, up to a maximum of 6 hours of 600/700 level mathematics courses taken after admission into the program may be given credit for both undergraduate and graduate programs. The courses [MTH 603](#), [MTH 631](#), [MTH 633](#), and [MTH 640](#) will not be given credit in the graduate program.

A student is fully admitted to the Graduate College upon completion of the requirements for the baccalaureate degree. All requirements for the master's program should be met for graduation from the master's program.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the course toward the masters degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate college. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Master of Natural and Applied Science

[See separate program listing under the College of Natural and Applied Sciences. Accelerated masters opportunity available.](#)

Master of Science in Education, Secondary Education: Mathematics Area of Emphasis

Contact Dr. Lynda Plymate and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Prerequisite Mathematics Requirements

MTH 315 or equivalent; and MTH 302 or equivalent.

Mathematics Requirements

Mathematics courses selected with a minimum of 3 hours in courses numbered 700 or above to total 15 hours

Accelerated Master's Option

The Accelerated Master's Program option in Secondary Education, Mathematics provides an opportunity for outstanding undergraduate students to begin their graduate course work during their senior year. To be eligible to apply for admission to this program, the student must have completed MTH 460, MTH 532 and MTH 533; and have a GPA of 3.5 or higher in all mathematics courses numbered MTH 261 or higher. An eligible student may apply for admission during the second semester of the junior year.

If accepted into the accelerated program, up to a maximum of 6 hours of coursework from among [MTH 603](#), [MTH 636](#), [MTH 640](#) and [MTH 667](#) taken after admission into the program may be given credit for both undergraduate and graduate programs. A student is fully admitted to the Graduate College upon completion of the requirements for the baccalaureate degree. All requirements for the master's program should be met for graduation from the master's program.

Before enrolling in a course to be counted as both undergraduate and graduate credit and to count the course toward the masters degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate college. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the course(s). See the Graduate College for further information.

Master of Science in Education, Secondary Education: Natural Science Area of Emphasis

Contact Dr. Tamera Jahnke and [see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.](#)

Natural Science Prerequisite and Requirements

In this option, students complete a minimum of 15 hours with course work selected from two of the following disciplines: Biology, Chemistry, Geography and/or Geology, Mathematics, and Physics. A minimum of 3 hours of course work numbered 700 or above must be included. The prerequisite requirements are those listed in the departmental statements of both selected academic areas of emphasis.

Courses from one of the above disciplines	9 hrs	
Courses from a second of the above disciplines	6 hrs	
Total		15 hrs

Mathematics (MTH) courses

MTH 603 Advanced Calculus I

Prerequisite: MTH 280 and MTH 315.

Concepts of limit, continuity, differentiation, Riemann integration, sequences and series, other related topics. May be taught concurrently with MTH 503. Cannot receive credit for both MTH 503 and MTH 603.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MTH 604 Advanced Calculus II

Prerequisite: MTH 302; and MTH 503 or MTH 603.

This is a continuation of MTH 603, including sequences and series of functions, uniform convergence, multivariate calculus, and other selected topics. May be taught concurrently with MTH 504. Cannot receive credit for both MTH 504 and MTH 604.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 605 Theory of Functions of a Complex Variable

Prerequisite: MTH 280 and MTH 315.

Theory of elementary functions-polynomial, trigonometric, exponential, hyperbolic, logarithmic-of a complex variable; their derivatives, integrals; power series; other selected topics. May be taught concurrently with MTH 506. Cannot receive credit for both MTH 506 and MTH 605.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 607 Introduction to Partial Differential Equations

Prerequisite: MTH 302 and MTH 303 and MTH 315.

Introduction to linear first and second order partial differential equations, including some formal methods of finding general solutions; the Cauchy problem for such equations, existence theorems, formal methods of finding the solution, and the role of characteristics; the classical boundary and initial value problems for the wave equation, heat equation and the boundary value problems for Laplace's equation. May be taught concurrently with MTH 507. Cannot receive credit for both MTH 507 and MTH 607.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 631 Introduction to Abstract Algebra

Prerequisite: MTH 302 and MTH 315.

Theory of groups, rings, integral domains, fields, polynomials. May be taught concurrently with MTH 532. Cannot receive credit for both MTH 532 and MTH 631.

Credit hours: 3 Lecture contact hours: 3

MTH 696 Readings

Prerequisite: permission of department head.

Periodic conferences with an advisor are required. May be repeated to a total of 6 hours. May be taught concurrently with MTH 596. Cannot receive credit for both MTH 596 and MTH 696.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MTH 701 Real Analysis

Prerequisite: MTH 503 or MTH 603.

Topics include countable and uncountable sets, convergence, Lebesgue measure on the real line, the development of the Lebesgue integral, the fundamental theorem of calculus and L_p spaces.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 702 Real and Abstract Analysis

Prerequisite: MTH 701.

A study of the theory of abstract measures and integration, and an introduction to functional analysis.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 706 Complex Analysis

Prerequisite: MTH 503 or MTH 603.

Analytic functions, power series, Cauchy's theorem and its applications, residues. Selected topics from conformal mapping, analytic continuation, harmonic functions, Fourier series, and Dirichlet problems.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 710 Contemporary Mathematics for Secondary Teachers

Prerequisite: MTH 460; and MTH 533 or MTH 633.

Reports, research, and recent trends in secondary mathematics; recently developed programs in algebra and geometry.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 721 Theory of Ordinary Differential Equations I

Prerequisite: MTH 303; and MTH 503 or MTH 603.

Existence and uniqueness theorems for first order differential

Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MTH 633 Linear Algebra I

Prerequisite: MTH 280 and MTH 315.

Vector spaces, linear independence, inner product spaces, linear transformations, Eigenvectors, diagonalization. May be taught concurrently with MTH 533. Cannot receive credit for both MTH 533 and MTH 633.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

MTH 634 Linear Algebra II

Prerequisite: MTH 533 or MTH 633.

Topics include eigenvalue problems; Jordan normal form, linear functionals, bilinear forms, quadratic forms, orthogonal and unitary transformations, Markov processes, and other topics selected by the instructor. May be taught concurrently with MTH 534. Cannot receive credit for both MTH 534 and MTH 634.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 636 Theory of Numbers

Prerequisite: MTH 302 and MTH 315.

Factorization, Euler totient function, congruences, primitive roots, quadratic residues and reciprocity law. May be taught concurrently with MTH 536. Cannot receive credit for both MTH 536 and MTH 636.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 637 Applied Abstract Algebra

Prerequisite: MTH 532 or MTH 632 or MTH 533 or MTH 633.

Topics typically include finite fields, block designs, error-correcting codes (nonlinear, linear, cyclic, BCH, and Reed-Solomon codes), cryptography, and computer implementation of these applications. May be taught concurrently with MTH 537. Cannot receive credit for both MTH 537 and MTH 637.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 640 Statistical Theory I

Prerequisite: MTH 302 and MTH 315.

Random variables, discrete and continuous probability functions, expectation, moment-generating functions, transformation of variables. May be taught concurrently with MTH 540. Cannot receive credit for both MTH 540 and MTH 640.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

equations; system of linear and nonlinear differential equations; continuous dependence of solutions on initial conditions and parameters; behavior of solutions of equations with constant coefficients, study of Lyapunov's theorems on stability; introduction to boundary value problems.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 722 Theory of Ordinary Differential Equations II

Prerequisite: MTH 721.

Theory and application of boundary value problems; periodic solutions; linear systems with periodic coefficients (Floquet theory); two dimensional (autonomous) systems limit cycles. Differential equations under Caratheodory conditions; theory of differential and integral inequalities and other selected topics, if time permits.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 730 Abstract Algebra I

Prerequisite: MTH 532 or MTH 631; and MTH 533 or MTH 633.

Topics from group theory will include Cayley's Theorem, finite abelian groups, Cauchy's Theorem, the Sylow Theorems, and free groups.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 732 Abstract Algebra II

Prerequisite: MTH 730.

Topics from ring theory will include the Chinese Remainder Theorem, Euclidean domains, rings of fractions, PID's and UFD's, and polynomial rings. Topics from field theory will include splitting fields, Galois Theory, separability, normality, and finite fields.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 741 Statistical Inference I

Prerequisite: MTH 540 or MTH 640 or equivalent.

Formulation of statistical models, sufficiency and exponential families, methods of estimation, optimality theory. Uniformly minimum variance unbiased estimators, Fisher information, Cramer/Rao inequality, large sample theory, Bayes procedures and minimax procedures.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 742 Statistical Inference II

Prerequisite: MTH 741.

Confidence intervals and regions, hypothesis testing, the Neyman-Pearson framework, uniformly most powerful tests,

MTH 643 Statistical Theory II

Prerequisite: MTH 540 or MTH 640 or equivalent.

Estimation, complete and sufficient statistics, maximum likelihood estimation, hypothesis testing, nonparametric statistics. May be taught concurrently with MTH 541. Cannot receive credit for both MTH 541 and MTH 643.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MTH 645 Applied Statistics

A course on statistical concepts, methods and data analysis with emphasis on assumptions and effects on violating those assumptions. Computer statistical packages will be used. Topics include statistical models, random sampling, normal distribution, estimation, confidence intervals, tests and inferences in single and two populations, and n-way analysis of variance. May be taught concurrently with MTH 545. Cannot receive credit for both MTH 545 and MTH 645.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MTH 646 Analysis of Variance and Design of Experiments

Prerequisite: MTH 345 or MTH 541 or MTH 643 or MTH 545 or MTH 645.

Topics include analysis of variance, estimation of variance components, randomized incomplete blocks, Latin squares, factorial nested, split-plot designs, fixed, random and mixed models. May be taught concurrently with MTH 546. Cannot receive credit for both MTH 546 and MTH 646.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 647 Applied Regression Analysis

Prerequisite: MTH 345 or MTH 541 or MTH 643 or MTH 545 or MTH 645.

Topics include fitting a straight line, matrix models, residuals, selecting best equation, multiple regression, and nonlinear estimation. May be taught concurrently with MTH 547. Cannot receive credit for both MTH 547 and MTH 647.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 648 Applied Time Series Analysis

Prerequisite: MTH 540 or MTH 640; and MTH 345 or MTH 541 or MTH 643 or MTH 545 or MTH 645.

This course will study the analysis of data observed at different points of time. Topics include stationary and non-stationary time series models, linear time series models, autoregressive models, autocorrelations, partial autocorrelations, moving average models, ARMA models, ARIMA models, forecasting, prediction limits, model specification, least square estimation, and seasonal time series models. Computer statistical packages will be used. May be taught concurrently with MTH 548. Cannot receive credit for both MTH 548 and MTH 648.

likelihood ratio criteria, power functions, similar regions, invariant tests, distribution free tests.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 750 Number and Operations for Elementary Mathematics Specialists

Prerequisite: Two years teaching experience and permission of program coordinator; and concurrently enrollment in ELE 730.

This course is designed to develop an understanding of the learning and teaching of pre-number concepts, counting and cardinality, and numbers and operations in base ten. Emphasis will be given to how children think about and learn these concepts and how they fit into the elementary school curriculum. This course cannot be used within the M.S. Mathematics program or the M.S.Ed. Secondary Education (Mathematics) program.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 752 Rational Numbers and Proportional Thinking for Elementary Mathematics Specialists

Prerequisite: MTH 750 and permission of program coordinator; and concurrent enrollment in ELE 732.

This course is designed to develop an understanding of the learning and teaching of rational numbers and ratio and proportional relationships. Emphasis will be given to how children think about and learn these concepts and how they fit into the elementary school curriculum. This course cannot be used within the M.S. Mathematics program or the M.S.Ed. Secondary Education (Mathematics) program.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 754 Algebraic Reasoning for Elementary Mathematics Specialist

Prerequisite: two years teaching experience and permission of program coordinator; and concurrently enrollment in ELE 734.

This course will focus on the content and complexities of teaching and assessing algebraic reasoning in grade 1-6 settings. Course content will include examination of representation and analysis of mathematical situations and structures. Attention will be given to patterns, functions, and the transition from arithmetic to algebra. This course cannot be used within the M.S. Mathematics program or the M.S.Ed. Secondary Education (Mathematics) program.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 758 Data and Probability for Elementary Mathematics Specialist

Prerequisite: two years teaching experience and permission of program coordinator.

This course is designed to develop understanding of probabilistic reasoning and the collection, exploration, and

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MTH 653 Stochastic Modeling

Prerequisite: MTH 540 or MTH 640.

This course will study applications of probability and statistics from a modeling point of view. Topics include generating functions, branching processes, discrete time Markov chains, classification of states, estimation of transition probabilities, continuous time Markov Chains, Poisson processes, birth and death processes, renewal theory, queuing systems, Brownian motion, and stationary processes. Computer statistical packages will be used. May be taught concurrently with MTH 543. Cannot receive credit for both MTH 543 and MTH 653.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MTH 667 Introduction to Non-Euclidean Geometry

Prerequisite: MTH 302 and MTH 315.

Development of non-Euclidean geometries; intensive study of hyperbolic geometry. May be taught concurrently with MTH 567. Cannot receive credit for both MTH 567 and MTH 667.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

MTH 670 Combinatorial Analysis

Prerequisite: MTH 280 and MTH 315.

An introduction to combinatorial analysis including enumeration methods, combinatorial identities with applications to the calculus of finite differences and difference equations. May be taught concurrently with MTH 570. Cannot receive credit for both MTH 570 and MTH 670.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 675 History of Mathematics

Prerequisite: MTH 302 and MTH 315.

Development of mathematics through the calculus; solution of problems of historical interest, problems which use historically significant techniques; problems whose solutions illuminate significant mathematical characteristics of elementary mathematics. May be taught concurrently with MTH 575. Cannot receive credit for both MTH 575 and MTH 675.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

MTH 680 Applied Mathematics

Prerequisite: MTH 303; and MTH 533 or MTH 633.

An introduction to several areas of applied mathematics including control theory, optimization, modeling of population dynamics, modeling of mathematical economics, minimax and game theory, and calculus of variations. May be taught concurrently with MTH 580. Cannot receive credit for both MTH

analysis of data. Emphasis will be given to how children think and learn about these concepts and how they fit into the elementary school curriculum. This course cannot be used within the M.S. Mathematics program or the M.S.Ed. Secondary Education (Mathematics) program.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 760 Geometry and Measurement for Elementary Mathematics Specialist

Prerequisite: two years teaching experience and permission of program coordinator; and concurrently enrollment in ELE 738.

This course is designed to develop an understanding of the teaching and learning of geometry and measurement. Emphasis will be given to how children think about and learn these concepts and how they fit into an elementary curriculum. This course cannot be used within the M.S. Mathematics program or the M.S.Ed. Secondary Education (Mathematics) program.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 781 Topology

Point set topology in abstract spaces.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MTH 791 Seminar I

Seminar in Mathematics.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

MTH 792 Seminar II

Seminar in Mathematics.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

MTH 796 Science Internship

Completion of an internship project (at least 80 hours per credit hour) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree. This course may only be counted toward the PSM designation of the MNAS degree.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

MTH 797 Topics

580 and MTH 680.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 682 Introductory Topology

Prerequisite: MTH 302 and MTH 315.

Properties of abstract metric and topological spaces; discussion of concepts of compactness and connectedness. May be taught concurrently with MTH 582. Cannot receive credit for both MTH 582 and MTH 682.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Prerequisite: permission of department head.

Material covered determined by the interests and backgrounds of the students. May be repeated for a maximum of 6 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MTH 798 Research

Supervised research in special areas of mathematics. May be repeated. May not be counted toward the Master of Science in Education degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MTH 799 Projects

Independent research for thesis preparation.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Music

Ellis Hall, Room 206, Phone: (417) 836-5648, Fax: (417) 836-7665

Email: Music@missouristate.edu

Website: <http://www.missouristate.edu/music/>

Department Head: Julie Combs

Graduate faculty

Professor: Lisa Casey, Michael R. Casey, Peter F. Collins, Julia C. Combs, Randall Hamm, David R. Hays, Jill Heyboer, Cynthia Green Libby, Amy F. Muchnick, Michael A. Murray, Michael F. Murray, James Parsons, Grant S. Peters, Belva W. Prather, John S. Prescott, Robert C. Quebbeman, Allison M. Storochuk, Wei-Han Su, Guy B. Webb

Associate Professor: James S. Cameron, Jeremy A. Chesman, Daniel Hellman, Paula Patterson, Richard Todd Payne, Chris Thompson

Assistant Professor: Carol Chapman, Ann Marie Wilcox-Daehn, Andrew Homburg, Hye-Jung Hong

Emeritus Professor: Wynne Harrell, Mollie R. Molnar, Rose Mary Owens

Programs

Master of Music

Robert C. Quebbeman, Graduate Director

Hammons Hall for the Performing Arts, Room 103

Phone (417) 836-5729 RobertQuebbeman@missouristate.edu

Program Objective

The Master of Music seeks to promote the continued development of individual talents, interests, and philosophies that can be used creatively to explore, preserve, and extend our cultural heritage. The degree will prepare students for the many and various challenges of the music profession.

Program Description

The Master of Music degree will develop professional competence in the evaluation and dissemination of knowledge in such disciplines as conducting, pedagogy, music performance, theory and composition, and music education. Each student will complete a core of music courses and will select one of the five specific concentrations. A final research project will be required of each candidate. Missouri State University is an accredited institutional member of the National Association of Schools of Music.

Entrance Requirements

Music Department Standards

The entering graduate student in music must meet all requirements for admission to graduate studies.

Conducting Concentration

To be admitted to the conducting program, students must satisfactorily meet the following conditions:

1. intensive interview with the faculty member from the conducting area with whom they will study;
2. submission of DVD or videotapes of ensemble conducting performances OR visitation of Missouri State University faculty to concert or classroom situations, OR observation of live performance by Missouri State faculty;
3. audition in a major performance area.

Music Education Concentration

To be admitted to the music education program, students must satisfactorily meet the following conditions:

1. bachelor's degree from an accredited music program with a completed major equivalent to certification by a state agency to teach music (K-12);

2. intensive interview with a faculty member in the music education area;
3. submission of tapes/cassettes and programs of choral and/or instrumental performances OR classroom visit by faculty for the purpose of observing and evaluating the student in his or her teaching situation;
4. audition in a major performance area.

Music Pedagogy Concentration

Applicants must be prepared to perform a live audition consisting of at least three pieces of contrasting styles. Keyboard auditions must be memorized.

Music Theory and Composition Concentration

To be admitted to the theory and composition program, students must satisfactorily meet the following conditions:

1. applicants interested in composition must submit at least three compositions to the composition faculty for their approval as a prerequisite for admission;
2. applicants interested in theory must submit samples of written theory work (research papers, analyses, etc.) to the theory faculty for their approval as a prerequisite for admission;
3. audition in a major performance area.

Performance Concentration

Applicants must be prepared to perform a live audition consisting of at least three pieces of contrasting styles. Piano auditions must be memorized. Vocal auditions should include five memorized selections in contrasting styles including pieces in French, German, and Italian.

Degree Requirements

1. Hours. Candidate will complete a minimum of 32 hours of course work.
2. Placement Exams. Master's students are required to take placement exams in music history and music theory. Students with deficiencies will be advised to take appropriate courses.
3. Final Project. A final project will be required of each candidate. See individual curriculum outline for specific requirements. The candidate will work with a major advisor to determine the precise scope of the project.
4. Comprehensive Examination. A written comprehensive examination must be passed before a degree will be granted. The written examination will be taken after the course work has been completed. The exam will be prepared and evaluated by a committee assigned for individual students.

Conducting Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
<u>MUS 700</u>	Introduction to Graduate Study in Music	3 hrs
<u>MUS 674, 675, 678, 682, 762, 765, 768, 775, 776, 778, 792</u>	Ensembles	2 hrs
<u>MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757</u>	Applied Music	2 hrs
	Advanced Courses in Music Theory and Composition or Music History	6 hrs
<u>MUS 790, 798</u>	Final Project: Public performance and research document	4 hrs
	Total	17 hrs

Two hours of the final project will be devoted to a written research paper discussing and analyzing the pieces to be performed on the final public performance. The other 2 hours will be the preparation and conducting of the public performance.

Conducting Concentration

Course Code	Course Title	Credit Hours
<u>MUS 670, 671, 780</u>	Conducting	6 hrs
<u>MUS 781</u>	Score Reading and Analysis	3 hrs
<u>MUS 746, 747, 748</u>	Repertoire Course (Choose Wind, Orchestral, Choral)	3 hrs
	Music Electives	3 hrs
	Total	15 hrs

Music Education Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
<u>MUS 700</u>	Introduction to Graduate Study in Music	3 hrs
<u>MUS 675, 678, 682, 762, 765, 768, 775, 776, 778, 792</u>	Ensembles	2 hrs
<u>MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757</u>	Applied Music	2 hrs
	Advanced Courses in Music Theory and Composition or Music History	6 hrs
<u>MUS 790, 799</u>	Final Project: Research Document	4 hrs
	Total	17 hrs

Music Education Concentration

Course Code	Course Title	Credit Hours
	Music Education Core (required)	
<u>MUS 725</u>	History and Philosophy of Music Education	3 hrs
<u>MUS 707</u>	Psychology of Music	3 hrs
	Music Education Electives - may be in general, choral, or instrumental areas	9 hrs
	Total	15 hrs

Pedagogy Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
<u>MUS 700</u>	Introduction to Graduate Study in Music	3 hrs
<u>MUS 675, 678, 682, 762, 765, 768, 775, 776, 778, 792</u>	Ensembles	2 hrs
<u>MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757</u>	Applied Music	2 hrs
	Advanced Courses in Music Theory and Composition or Music History	6 hrs
<u>MUS 790, 798</u>	Final Project: Public performance and research document	4 hrs
	Total	17 hrs

Pedagogy Concentration

Course Code	Course Title	Credit Hours
<u>MUS 749, 751, 752, 753, 755, 756, 757</u>	Advanced Applied Music (additional to core)	2 hrs
<u>MUS 658</u>	Survey of Pedagogical Methods	2 hrs
<u>MUS 738</u>	Survey of Pre-College Repertoire	2 hrs
<u>MUS 739</u>	Pedagogy Practicum I	3 hrs
<u>MUS 740</u>	Pedagogy Practicum II	3 hrs
	Music Electives	3 hrs
	Total	15 hrs

Music Theory Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
<u>MUS 700</u>	Introduction to Graduate Study in Music	3 hrs
<u>MUS 675, 678, 682, 762, 765, 768, 775, 776, 778, 792</u>	Ensembles	2 hrs
<u>MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757</u>	Applied Music	2 hrs
	Advanced Courses in Music Theory and Composition or Music History	6 hrs
<u>MUS 790, 798, 799</u>	Final Project: Public performance and research document	4 hrs
	Total	17 hrs

Music Theory Concentration

Course Code	Course Title	Credit Hours
<u>MUS 629</u>	Introduction to Commercial Music	3 hrs
<u>MUS 728</u>	Pedagogy of Music Theory	3 hrs
<u>MUS 727</u>	Seminar: Music Theory	3 hrs
<u>MUS 744</u>	Directed Study in Music Theory	3 hrs
	Music History and Literature Elective	3 hrs
	Total	15 hrs

Composition Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
<u>MUS 700</u>	Introduction to Graduate Study in Music	3 hrs
<u>MUS 675, 678, 682, 762, 765, 768, 775, 776, 778, 792</u>	Ensembles	2 hrs
<u>MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757</u>	Applied Music	2 hrs
	Advanced Courses in Music Theory and Composition or Music History	6 hrs
<u>MUS 790, 798, 799</u>	Final Project: Public performance and research document	4 hrs
	Total	17 hrs

Composition Concentration

Course Code	Course Title	Credit Hours
<u>MUS 629</u>	Introduction to Commercial Music	3 hrs
<u>MUS 728</u>	Pedagogy of Music Theory	3 hrs
<u>MUS 715</u>	Advanced Composition	9 hrs
	Final Project: An original composition and public performance.	
	Total	15 hrs

Performance Curriculum Outline

Required Core

Course Code	Course Title	Credit Hours
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MUS 700	Intro to Graduate Study in Music	3 hrs
MUS 675, 678, 682, 762, 765, 768, 775, 776, 778, 792	Ensembles	2 hrs
MUS 649, 651, 653, 655, 656, 657, 749, 751, 753, 755, 756, 757	Applied Music	2 hrs
	Advanced courses in Music Theory and Composition or Music History	6 hrs
MUS 790, 798	Final Project: Public performance and research document	4 hrs
	Total	17 hrs

Performance Concentration

Course Code	Course Title	Credit Hours
MUS 749, 751, 753, 755, 756, 757	Advanced Applied Music (additional to core)	6 hrs
MUS 762, 765, 768, 772, 773, 774, 775, 776, 778, 792	Ensembles (additional to core)	2 hrs
MUS 630, 658	Pedagogy	2 hrs
	Music Electives	5 hrs
	Total	15 hrs

* Voice majors are expected to be proficient in German, French and Italian diction.

Music (MUS) courses

MUS 606 Band Administration and Materials

Practicum and experience in all aspects of the successful band program. Includes organizational strategies and review of large and small ensemble literature for marching band, stage band, jazz band, and concert band. May be taught concurrently with MUS 506. Cannot receive credit for both MUS 506 and MUS 606.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall (even-numbered years)

[Projected offerings](#)

MUS 609 Choral Literature and Materials for Secondary Levels

Survey and analysis of choral music for large and small ensembles including glee clubs, mixed choruses, and choirs of all levels of performance (7-12 grade). May be taught concurrently with MUS 510. Cannot receive credit for both MUS 510 and MUS 609.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MUS 611 Music Education Workshop

Variable topics related to music education instruction. Number of credit hours determined by length of workshop and depth of topic. May be repeated for a maximum of five hours. May be taught concurrently with MUS 501. Cannot receive credit for both MUS 501 and MUS 611.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Summer

[Projected offerings](#)

MUS 701 Music Education Curriculum

An examination of trends in elementary, middle, and secondary music education; evaluation of selected materials and techniques; and special projects in planning for change in music education curriculum.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 702 Elementary Music Education

Study of problems in planning a music program to encourage children's aesthetic enjoyment of music; teaching principles and methods for guided learning through creative discovery; use of instructional media for providing such experiences.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

MUS 707 Psychology of Music

Adapted to the view of the music educator. Emphasis is placed upon the physics of sound, psychology of performances and teaching, and the principles of listening.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 708 Contemporary Music Education

A study of current trends and contemporary issues relevant to education and/or music education, as identified from various sources, and what impact they may or may not have on music education.

MUS 612 Electronic Music

Exploration of theories and techniques of sound synthesis, sequencing, and digital audio through composition. May be repeated to a total of 6 hours when topic varies. Variable content course. May be taught concurrently with MUS 512. Cannot receive credit for both MUS 512 and MUS 612.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Fall (odd-numbered years)
[Projected offerings](#)

MUS 613 Orff in the Classroom

A study of music education using the approach developed by Carl Orff. Will include creative techniques including instruments, singing, and movement. May be taught concurrently with MUS 503. Cannot receive credit for both MUS 503 and MUS 613.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MUS 616 Composition I

Prerequisite: permission of instructor.

Elementary composition of pieces in a variety of forms. Emphasis on works for piano, solo instruments, or voice. Adapted to meet the needs of the individual student. May be taught concurrently with MUS 516. Cannot receive credit for both MUS 516 and MUS 616.

Credit hours: 2-4 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

MUS 617 Composition II

Prerequisite: permission of instructor.

Intermediate level composition. Emphasis on writing for small groups of instrumentalists or vocalists. Adapted to meet the needs of the individual student. May be taught concurrently with MUS 517. Cannot receive credit for both MUS 517 and MUS 617.

Credit hours: 2-4 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

MUS 618 Choral Arranging

Techniques of arranging for small and large choral ensembles; with attention given to the practical application in a teaching situation. May be taught concurrently with MUS 518. Cannot receive credit for both MUS 518 and MUS 618.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

MUS 619 Composition III

Prerequisite: permission of instructor.

Composing for larger groups of instrumentalists or vocalists. Adapted to meet the needs of the individual student. May be repeated. May be taught concurrently with MUS 520. Cannot receive credit for both MUS 520 and MUS 619.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MUS 715 Advanced Composition

Prerequisite: permission of instructor.

Private compositional study for graduate students. Variable content course. May be repeated to a total of 9 hours when topic varies.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MUS 720 Directed Study in Music Education

Prerequisite: permission of instructor.

Individual study and research on projects approved by Music Education faculty; individual conferences with assigned faculty members; oral report, and a document at conclusion of semester. May be repeated to 3 hrs.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

MUS 725 History and Philosophy of Music Education

History of educational philosophies and objectives.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MUS 727 Seminar: Music Theory

A study of various aspects of music theory, including analysis and pedagogy, researched from primary and secondary sources from the medieval period through the present. May be repeated to a total of 6 hours when topic varies.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall (even-numbered years)
[Projected offerings](#)

MUS 728 Pedagogy of Music Theory

Techniques of teaching harmony and ear training as well as other theoretical aspects of music to high school and college music students.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

MUS 738 Survey of Pre-College Repertoire

Prerequisite: MUS 538 or MUS 658.

An examination of appropriate repertoire from the Baroque, Classical, Romantic, and 20th Century style periods for beginner, intermediate, and advanced pre-college students.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Spring, Summer
[Projected offerings](#)

Credit hours: 2-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 621 Composition IV

Prerequisite: permission of instructor.

Advanced composition. A wide variety of mediums and styles are possible including electronic music of all types. Adapted to meet the needs of the individual student. May be repeated. May be taught concurrently with MUS 521. Cannot receive credit for both MUS 521 and MUS 621.

Credit hours: 2-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 623 Keyboard Literature

Keyboard works from the 17th century to the present. May be taught concurrently with MUS 523. Cannot receive credit for both MUS 523 and MUS 623.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MUS 624 Song and Opera Literature

Italian arias, German Lieder; representative songs by French, English, and American composers; standard operatic repertoire in relation to the composer's style and the period of theater and music history from which they emanate. May be taught concurrently with MUS 524. Cannot receive credit for both MUS 524 and MUS 624.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall (even-numbered years)

[Projected offerings](#)

MUS 626 Advanced Arranging

Prerequisite: permission of instructor.

Independent study or three hour seminar per week. Techniques of arranging for various choral or instrumental groups, suited to the need of the individual student. May be repeated to a total of 6 hours when topic varies. Variable content course. May be taught concurrently with MUS 526. Cannot receive credit for both MUS 526 and MUS 626.

Credit hours: 3 Lecture contact hours: 1

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

MUS 629 Introduction to Commercial Music

Prerequisite: permission of instructor.

A comprehensive survey of various aspects of music associated with the entertainment industry. Students will be exposed to a wide variety of topics including song and advertising jingle writing, scoring for film and video, negotiating contracts, and dealing with music publishers. May be taught concurrently with MUS 529. Cannot receive credit for both MUS 529 and MUS 629.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MUS 739 Pedagogy Practicum I

Prerequisite: MUS 738.

A course consisting of three components: class meetings for the discussion of teaching techniques, observation of the teaching of experienced teachers, supervised student teaching.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

MUS 740 Pedagogy Practicum II

Prerequisite: MUS 739.

Private teaching of a prescribed number of pre-college students of various levels of advancement under guidance of pedagogy instructor. Pedagogy students must present assigned pre-college students in an end of semester recital.

Credit hours: 3 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Spring

[Projected offerings](#)

MUS 744 Directed Study in Music Theory

Prerequisite: permission of instructor.

Individual study on approved projects; individual conferences with assigned faculty member. May be repeated to a total of 3 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 745 Directed Study in Music History and Literature

Prerequisite: permission of instructor.

Advanced study in special topics of music history and literature. May be repeated to a total of 3 hours when topic varies. Variable content course.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

MUS 746 Seminar: Symphonic Literature

A survey of the repertoire for orchestras of varying sizes and ability levels. May be repeated for credit for a total of 6 hours when topic varies. Variable content course.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 747 Seminar: Wind Literature

A survey of the repertoire for wind groups of various sizes and ability levels. May be repeated to a total of 6 hours when topic varies. Variable content course.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 630 Vocal Pedagogy and Materials

Understanding the basic principles of voice production and their application to the training of singers. A comparative study of different pedagogical approaches to voice training. Including a survey of materials needed in successful programs of choral and vocal education in secondary schools for all levels of performance. May be taught concurrently with MUS 530. Cannot receive credit for both MUS 530 and MUS 630.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall (odd-numbered years)

[Projected offerings](#)

MUS 649 String (Instrument)

Prerequisite: permission of instructor.

Applied instruction available in violin, viola, violoncello, and bass viol. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 651 Piano

Prerequisite: permission of instructor.

Applied instruction in piano. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 652 Organ

Prerequisite: permission of instructor.

Applied instruction in organ. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 653 Voice

Prerequisite: permission of instructor.

Applied instruction in voice. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 655 Woodwind

Prerequisite: permission of instructor.

Applied instruction in flute, oboe, clarinet, bassoon, and saxophone. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 656 Brass

Prerequisite: permission of instructor.

Applied instruction in trumpet, horn, trombone, euphonium and

MUS 748 Seminar: Choral Literature

A survey of the repertoire for choral groups of various sizes and ability levels. Variable content course. May be repeated to a total of 6 hours when topic varies.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 749 String (Instrument)

Prerequisite: permission of instructor.

Applied instruction available in violin, viola, violoncello, and bass viola. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 751 Piano

Prerequisite: permission of instructor.

Applied instruction in piano. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 752 Organ

Prerequisite: permission of instructor.

Applied instruction in organ. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 753 Voice

Prerequisite: permission of instructor.

Applied instruction in voice. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 755 Woodwind (Instrument)

Prerequisite: permission of instructor.

Applied instruction available in flute, oboe, clarinet, bassoon, and saxophone. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 756 Brass

Prerequisite: permission of instructor.

Applied instruction available in trumpet, French horn, trombone, euphonium and tuba. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

tuba. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 657 Percussion

Prerequisite: permission of instructor.

Applied instruction on percussion instruments. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 658 Survey of Pedagogical Methods

A study of methods of teaching applied music. May be taught concurrently with MUS 538. Cannot receive credit for both MUS 538 and MUS 658.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 659 String Pedagogy and Instrumental Literature and Materials for Elementary and Secondary Levels

Prerequisite: permission of instructor.

Students will explore all aspects of orchestra and string programs for elementary and secondary education. Literature appropriate for beginning and advanced levels in school string programs will be addressed. May be taught concurrently with MUS 539. Cannot receive credit for both MUS 539 and MUS 659.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MUS 660 Carillon

Prerequisite: permission of instructor.

Applied instruction in carillon. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 670 Instrumental Conducting

A study of conducting techniques and problems in rehearsal and performance. Baton technique and repertoire development. May be taught concurrently with MUS 580. Cannot receive credit for both MUS 580 and MUS 670.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Summer

[Projected offerings](#)

MUS 671 Choral Conducting

A study of conducting techniques and problems in rehearsal and performance. Conducting technique and repertoire development. May be taught concurrently with MUS 581.

[Projected offerings](#)

MUS 757 Percussion

Prerequisite: permission of instructor.

Applied instruction on percussion instruments. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 760 Carillon

Prerequisite: permission of instructor.

Applied instruction in carillon. May be repeated for credit.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 762 Collegiate Chorale

The chorus membership studies the masterpieces of choral literature through preparation and performance of selected compositions. A spring concert is presented each year. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 765 Chamber Singers

Repertoire consists of vocal chamber music in polyphonic style, masses, motets, madrigals, chanson, and polyphonic lieder, from the 13th and 17th Centuries. Formal concerts and public performances are given by the ensemble each year. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 768 Concert Chorale

The choir is open to all college students by audition. All types of choral literature, accompanied and unaccompanied, are prepared and performed by its members. The choir presents a Christmas concert, a spring concert, and programs in area high schools. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 772 Small Ensembles

Ensembles may be arranged each semester in the fields of piano, voice, strings, wind instruments, and percussion to meet the needs of participating students and the department. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 773 String Orchestra Workshop

Cannot receive credit for both MUS 581 and MUS 671.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Summer

[Projected offerings](#)

MUS 674 Jazz Ensemble

A Laboratory course in instrumentation, materials, arranging, and organization of the jazz ensemble. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 675 Band

The band performs as a marching unit during the football season and as an indoor ensemble throughout the school year. Formal concerts and public performances are given by the ensemble each year. Auditions for placement are required. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 678 University/Community Band

Traditional style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 682 Piano Ensemble

Prerequisite: permission of instructor.

The student will strengthen ensemble and rehearsal techniques through the study and performance of piano four-hand and duo literature. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 683 Music of the Renaissance

A comprehensive study of Western music from the Franco-Netherlands composers to Monteverdi (c. 1450 to 1600). May be taught concurrently with MUS 543. Cannot receive credit for both MUS 543 and MUS 683.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 684 Music of the Baroque Era

A comprehensive study of Western music from monody to J.S. Bach and Handel (c. 1600 to 1750). May be taught concurrently with MUS 544. Cannot receive credit for both MUS 544 and MUS 684.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Study and performance of the literature and style of music for string ensembles of all sizes, A conducted group. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 774 Stage Band

A laboratory course in instrumentation, materials, arranging, and organization of the stage band. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 775 Band

The band performs as a marching unit during the football season and as an indoor ensemble throughout the school year. Formal concerts and public performances are given by the ensemble each year. Auditions for placement are required. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 776 University Symphony

Symphony performs and reads music from standard orchestral literature and accompanies opera productions. Open to all university orchestral players by audition. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 778 University/Community Band

Traditional-style concert band which provides performance opportunities for musicians from the university and the community at large. At least one concert is presented each semester. May be repeated for credit.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 780 Practicum in Advanced Conducting

Prerequisite: permission of instructor.

A study of techniques needed to project the conductor's concept in rehearsal and performance. Participation in rehearsals under the supervision of the instructor. May involve conducting in public performance.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

MUS 781 Score Reading and Analysis

Analysis of scores and its application to conducting. Development of skills in reading clefs and transpositions. Variable content course. May be repeated to a total of 6 hours when topic varies.

Typically offered: Upon demand

[Projected offerings](#)

MUS 685 Music of the Classical Era

A comprehensive study of Western music from pre-classicism to Beethoven (c. 1750 to 1810). May be taught concurrently with MUS 545. Cannot receive credit for both MUS 545 and MUS 685.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 686 Music of the Romantic Era

A comprehensive study of Western music from Beethoven to the post-romantic composers (c. 1800 to 1900). May be taught concurrently with MUS 546. Cannot receive credit for both MUS 546 and MUS 686.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 687 Music of the 20th Century

A comprehensive study of Western music from 1900 to the present. May be taught concurrently with MUS 547. Cannot receive credit for both MUS 547 and MUS 687.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 688 Choral Literature

Choral literature from the Renaissance through the 20th Century. May be taught concurrently with MUS 548. Cannot receive credit for both MUS 548 and MUS 688.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 689 Special Topics in Music

Prerequisite: permission of instructor.

Topic of interest determined by student and professor. May be repeated, as topics change, to a maximum of 6 hours. Variable content course. May be taught concurrently with MUS 599. Cannot receive credit for both MUS 599 and MUS 689.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

MUS 700 Introduction to Graduate Study in Music

General introduction to graduate curriculum; planning the program; formal writing style; sources used in research; study of methods in research. Required of all degree candidates.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 790 Research Project

Research in the student's major area of concentration, culminating in a written document. Topic to be chosen through consultation with the student's major advisor. May be repeated for credit.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MUS 792 Accompanying

Prerequisite: permission of instructor.

Development of skills in accompanying for pianists.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 793 Opera Workshop

Preparation and production of opera as it pertains to singing actors and ensembles. May be repeated for credit. Only 8 hours of ensembles can be counted toward a degree.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 797 Directed Study in Pedagogy

Advanced study in special topics in pedagogy. Variable content course. May be repeated to a total of 3 hours when topic varies.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

MUS 798 Graduate Recital

Fulfills half of the final project requirement for concentrations in performance, pedagogy, and conducting.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall, Spring

[Projected offerings](#)

MUS 799 Thesis

Prerequisite: permission of instructor.

Selection of thesis topic, research or compositional techniques to be employed, compilation of bibliography, guidance of compilation and interpretation of data; organization and writing of study or writing of composition and description including program notes.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Master of Natural and Applied Science (Interdisciplinary Program)

Temple Hall, room 142, Phone: (417) 836-5249

Email: XingpingSun@MissouriState.edu

Website: <http://www.cnas.missouristate.edu/mnas.htm>

Director: Xingping Sun

Program Description

The Master of Natural and Applied Science is designed to provide those working in an environment where scientific knowledge is a priority, such as science teaching and scientific applications, the opportunity to expand their knowledge and experiences consistent with their professional goals and objectives through an interdisciplinary program of study in the natural and applied sciences. The curriculum will consist of formal courses in one or more areas of concentration, professional advisement, graduate seminar or research options (e.g., master's thesis), as well as incorporating the candidate's background, goals, and objectives.

Program Objectives

1. To increase both the depth and breadth of knowledge in one or more of the areas in natural sciences for understanding and appreciation of the interdisciplinary nature of science.
2. To provide advanced training and education for expanding current scientific knowledge and capabilities.
3. To provide a base of knowledge or enhancement in an area of natural science outside an original field of study.

Admission Requirements

Students admitted in full standing must meet the following requirements.

1. The student must have a bachelor's degree from a college or university accredited by agencies recognized by Missouri State University or equivalent education from a foreign university.
2. The student must have a GPA of 3.00 or higher on a 4.00 scale for the last 60 hours of course work, AND, a score on the Graduate Record Examination (GRE) meeting or surpassing the minimum score prescribed by the MSU Graduate Catalog for admission to graduate study.
3. Submission of a Letter of Interest and at least two Letters of Recommendation.
4. International applicants are also required to submit a score of not less than 550 on the paper-based or a comparable score of 213 on the computer-based TOEFL, with a minimum of 50th percentile on the Listening Comprehension Section.
5. The student must have an undergraduate background of at least 20 semester hours in the natural and applied sciences.

Degree Requirements (minimum of 32 hours)

1. Advisory Committee. Initially, each student will be advised by the departmental coordinator of graduate studies from the student's primary emphasis area. As soon as possible, the student will select a graduate faculty member from that department to chair a graduate advisory committee consisting of at least three faculty members that includes a faculty member from the student's second area of concentration. This committee will supervise the remainder of the student's program.
2. Program of Study. This unique interdisciplinary masters program requires more than one area of concentration. Each individualized program will be structured by the advisory committee in consultation with the student. The academic background, professional experience, academic objectives, and personal needs will be considered in establishing the individual's program.

Students may select areas of primary emphasis in the following departments in the College of Natural and Applied Sciences: Biology; Chemistry; Computer Science; Geography, Geology and Planning; Mathematics; and Physics, Astronomy and Materials Science; and in the Darr School of Agriculture. In special cases, a "primary emphasis" may be a science topic that is interdisciplinary in itself (for example, Environmental Science), and the relevant course work include more than one department; such a program of study must be approved by the student's Advisory Committee and program director. Students will select a second area of concentration from the above listed academic units or from the College of Business (COB). With approval of the Advisory Committee and program director, other possible outside areas may be pursued, such as education. This second area of concentration may also be inherently interdisciplinary as long as it is distinct from the primary area.

3. **Course Requirements.** The student must select a primary emphasis area consisting of at least 16 hours of courses selected from one department in the College of Natural and Applied Sciences listed above. The student must also select 9-16 hours of graduate courses outside the primary area approved by the student's advisory committee. In total, the student must complete at least 32 hours of course work, of which at least 16 must be in courses open only to graduate students (numbered 700 or above).
4. **Grade Point Average.** A GPA of at least 3.00 on a 4.00 scale for all graduate work at Missouri State and course work transferred from other institutions is required.
5. **Research Requirements.** A student will be required to complete one of the following research requirements.

Thesis Option: The Thesis option requires the completion of a research thesis supervised by the student's advisory committee. The thesis shall be approved by the advisory committee and by the Dean of the Graduate College before the degree is granted. A maximum of six hours of thesis credit can be applied toward the minimum hours required for the master's degree.

Non-Thesis Option: The Non-Thesis option requires the completion of a minimum of one semester course which shall require an extensive research paper or creative work. The student's advisory committee must approve the final research paper and complete a Seminar Report form that is submitted to the academic department chosen as the major area of concentration and subsequently to the Graduate College for the approval of the Dean.

Internship Option: The Internship option requires the completion of internship with a discipline-related business, non-profit organization, or government agency (480 hours). This must include an extensive project that is approved and supervised by the student's on-site mentor and the departmental advisory committee. A maximum of six hours of Internship credit can be applied toward the 32 hours required for this degree.

6. **Comprehensive Examination.** After the course work has been completed, and upon approval of the advisory committee, a written comprehensive examination will be administered and evaluated by the advisory committee. This examination must be passed by the candidate before a degree will be given.
7. **Time Limit.** The student must complete all requirements within an eight-year period (exclusive of the time spent in the United States Armed Forces).

The Professional Science Master Designation

A student who selects business as the second area of concentration and completes the internship option of the research requirements will receive the Professional Science Master (PSM) designation. The PSM program is recognized by the National Council of Graduate Schools.

Accelerated Master's Degree Option

Eligible Missouri State University students in a major in the College of Natural and Applied Sciences may apply for preliminary acceptance into the Master of Natural and Applied Science program after admission requirements for the accelerated master's option have been satisfied. If accepted, graduate courses chosen from approved 600-level courses or higher may be counted toward both the graduate and undergraduate degrees, with a maximum of 12 credit hours. This option offers an opportunity for CNAS majors whose goals, academic capabilities, and career planning include graduate work, to complete the requirements for the master's degree in less time than would otherwise be possible. Contact the MNAS Program Director for further information and guidelines.

All requirements for the implemented undergraduate program should be met for graduation from the undergraduate degree program. A student may fully be admitted to the Graduate College upon completion of the requirements for the baccalaureate degree. All requirements for the implemented master's program should be met for graduation from the master's degree program.

A student must be admitted into the Accelerated Master's Degree Program at Missouri State University in order to begin taking graduate course work for dual credit. Admission requires approval from the Graduate Program Advisor, Department Head of the undergraduate program, and the Dean of the Graduate College. Students admitted into the Accelerated Master's Degree program will not be fully admitted into the Graduate College until completion of their undergraduate degree and fulfillment of all other requirements for admission to the Graduate College (such as the Graduate Record Examination). Student should be awarded the bachelors degree upon completion of the minimum of 125 hours of combined graduate and undergraduate course work and degree specific requirements.

Admission Requirements for the Accelerated Master's Option

1. Junior standing and a GPA 3.25 or better.
2. A GRE score of at least 300 (old GRE score: 1000) on the verbal plus quantitative section.
3. A supportive recommendation from the student's undergraduate advisor.
4. Acceptance of applicant by a graduate faculty member who agrees to serve as the student's graduate mentor.

Department of Nursing

Professional Building, Room 300, Phone: (417) 836-5310, Fax: (417) 836-5484

Email: Nursing@missouristate.edu

Website: <http://www.missouristate.edu/nursing>

Department Head: Kathryn L. Hope

Graduate faculty

Professor: Kathryn L. Hope, Susan S. Sims-Giddens, Rose Utley

Assistant Professor: Susan Berg, Rhea Faye D. Felicilda, Donna S. Gloe, Kristina Henry

Clinical Assistant Professor: Maria Kenneally, Debra L. Savinske

Clinical Supervisor: Ashley Kubik

Instructor: Jan Atwell, Carolyn Graves

Adjunct Faculty: Ludella Brown, Shanna D. DeWater, GeorgAnn M. Greissing, Dan Johnson, Janice Jones, Malinda K. Kendrick, Katrina M. Kovarik-Stevens, John James Lorette, Jr., Angela K. Powers, Gale Roberts, Guy H. Ruddick, Donna Christine Wilson

Emeritus Faculty: Elizabeth M. Fahey, Caroline A. Helton

Accreditation

Commission of Collegiate Nursing Education - all MSN and Post Master's Certificate programs.

Programs

Doctorate of Nursing Practice

This content is from the catalog. Contact the office of the registrar or the Graduate College to request changes.

Program Description

The DNP program in the Department of Nursing is designed to prepare advanced practice nurses at the highest clinical level. The DNP program will graduate community leaders who have the knowledge and skills to address the health disparities of vulnerable and rural populations. The program will prepare graduates to function in a variety of community and acute care health settings as primary care providers, leaders, managers, and consultants.

The Post-Master's DNP Certificate Program is a 29 credit hour online program for nurses with previous advanced practice preparation (Nurse Practitioners, Clinical Nurse Specialists, Nurse Midwives and Nurse Anesthetists). The online program can be completed with full-time study in 14 months (or four (4) semesters), or part-time study.

The BSN to DNP program is an 82 credit hour program that will prepare graduates to practice in the family nurse practitioner role. The program consists of both online and on-campus courses. The student is required to be licensed and complete clinical rotations in Missouri. The program will be available to students from Missouri. The program can be completed in three (3) years of full-time study. Part-time study is not an option for the BSN to DNP.

DNP Program Requirements

Completed applications will be reviewed beginning December 1 for summer admission.

The successful applicant will:

1. Submit an application and meet all requirements for admission to the Graduate College at Missouri State University, including complete, official transcripts of all college programs and course work. Apply for the semester that courses will begin. This should be determined after meeting with the program director. The applicant should select the Pre-DNP program on the Graduate College application if prerequisites are needed prior to beginning the DNP program.
2. Submit a separate DNP program application to the Department of Nursing. Available on the nursing website.

3. Submit a \$50 nonrefundable application fee to the Department of Nursing. This fee is in addition to the MSU Graduate Application Fee.
4. Have graduated from an Advanced Practice Nursing program accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC). Graduates from non-accredited program will be considered on an individual basis. (Post Master's only).
5. Have graduated from a Bachelor of Science (BSN) program that is accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC). Graduates from international nursing programs or non-accredited programs will be considered on an individual basis. (BSN to DNP only).
6. Submit evidence of current certification in an area of Advanced Nursing Practice: nurse practitioner, nurse midwife, nurse anesthetist, or clinical nurse specialist. (Post-Master's only).
7. Complete a minimum of clinical practice experience that equates with one year of full-time experience.
8. Hold a current unencumbered RN license in the state in which clinical practicums will occur within the United States. (Post-Master's only).
9. Have a cumulative GPA of all previous graduate-level education course work of 3.25 (on a 4.00 scale) or above. Students who have less than a 3.25 cumulative GPA must submit verbal, quantitative, and analytical scores on the Graduate Record Examination General Test (GRE). See current Graduate Catalog Admission section for minimum GRE requirements.
10. Submit evidence of current health and professional liability insurance.
11. Current American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification. Students taking CPR for the first time or whose CPR certification has expired must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course. Online didactic course and written test are available at OnlineAHA.org for a fee for those students show need to recertify. No online practice and skills testing will be accepted.
12. Complete all prerequisite courses; healthcare informatics, epidemiology (Post-Master's only), and a graduate course in statistics with a grade of "C" or higher before the program begins. Admission will be contingent on the student completing prerequisite courses prior to enrolling in DNP courses.
13. Meet the Department of Nursing technical standards of the DNP program to successfully undertake the course of study (available by request from the program).
14. Submit evidence of current immunizations or immune status (MMR, Tetanus, Varicella, Hepatitis B series) and a PPD (or chest X-ray or documentation of appropriate follow up for PPD positive individuals). Individual agencies may have additional requirements.
15. Be prepared to meet the technical and technology proficiency requirements for online courses.

Admission Process

For applicants with complete admission packet

1. Applicant's who demonstrate a match between their project goals and the areas of expertise of the faculty will be given priority in the admission process. (Post-Masters only)
2. Competitive applicants will be invited to interview with the DNP Admission Committee. An interview is required to determine the fit between the candidate's goals, and the DNP program and faculty.

Selection Factors

Admission into the Doctorate of Nursing Practice Program is highly selective and competitive, and a limited number of students will be admitted each year. Completion of all admission requirements does not ensure admission to the Program. The DNP Admission Committee will consider the following characteristics of competitive applicants:

- o Academic potential to successfully complete the program within the required time frame
- o Understanding of and commitment to the role of the advanced practice nurse
- o Personal maturity
- o Interpersonal communication skills, including written and verbal
- o Quality and quantity of health care experiences
- o Quality of leadership and service activities
- o Capacity for performance of the technical functions and tasks required of the advanced practice nurse.

Additional Requirements of the Program

Students will be required to initiate and pay for any additional security checks and drug screenings required for placement into agencies for clinical experiences. Some agencies require annual screening and affidavits.

Admission is contingent on completing the following immediately after acceptance to the program:

1. Payment of a clinical tracking fee. See the Department of Nursing website for a full list of program costs.
2. Applicants must apply and pay for the state/federal Background Check and receive a response that the applicant has not been convicted of any crime or other disqualifications that would prohibit licensure as an advanced practice nurse or completion of clinical experiences in clinical settings.
3. Pay for and complete a urine drug screen without disqualifying offenses.

RETENTION POLICIES

To remain in the DNP program, the student must:

1. Maintain a cumulative GPA of 3.25 with no more than 3 credit hours of graduate work below a grade of "B" (3.00) and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. Not repeat more than one course.
3. Complete all requirements for the program by the (a) 5th year after admission into the BSN to DNP program, or (b) 3rd year after admission into the Post-Master's program.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge throughout the program.
6. Maintain current Healthcare Provider Course (BLS) certification, RN licensure, health and liability insurance, and all immunizations required by clinical agencies throughout the program.
7. The student must notify the Department of Nursing within 5 days in the event of any legal infractions or any actions taken against their nursing license, or any investigation of such incidences.
8. While the student's grades are important, retention in the DNP program is based on a composite picture of the student's ability to perform at a satisfactory level in the academic and clinical component of the educational program.

The Department of Nursing reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the DNP Admission, Progression, and Graduation (APG) Committee and the Department Head of Nursing and based on the student's ability to successfully complete academic or clinical assignments or function effectively in the roles required in the DNP program. This includes the demonstration of characteristics associated with a professional nurse, including behaviors involving professionalism, ethics and integrity.

TECHNOGOLICAL REQUIREMENTS

The Missouri State University BSN-DNP Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous formats. Applicants to the DNP program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The Department of Nursing uses a Blackboard course management system for all courses. Additionally, the Adobe Macromedia software is used for synchronous course offerings and other experiences. Videoconferencing may be used with Adobe Macromedia or Skype software. Access to a personal computer with broadband (Cable or DSL) connections, a web camera, microphone with headset, and a laptop computer with wireless capabilities that meet the minimal hardware is required. Our multimedia content is optimized for Internet Explorer and Firefox.

CLINICAL EXPERIENCES

Clinical experiences for BSN to DNP students are individually arranged with preceptors, who have the appropriate educational and experiential qualifications. Students can complete their clinical experiences in their local community if appropriate sites and preceptors are available. However, students may need to travel outside of the local community for clinical experiences. All clinical sites and preceptors must be approved in advance by the DNP Program Director and a contract must be established with the clinical site before any clinical experiences occur.

For the Post-Master's DNP: Students are required to be on-campus minimum of two times during the program. The date and times for these on-campus visits will be published annually, prior to the start of the academic year.

Course Requirements: Post Master's DNP (29 hrs)

Summer 1

Course Code	Course Title	Credit Hours
NUR 800	DNP Leadership I Concepts for EBP	3 hrs
NUR 802	Emerging Science of Advanced Practice	2 hrs

Fall 1

Course Code	Course Title	Credit Hours
NUR 830	DNP Leadership II	3 hrs
NUR 820	Social Justice and Disparities in Health	3 hrs
NUR 824	Health Policy to Improve Disparities in Health and Healthcare	2 hrs
NUR 991	Transforming Practice I	2 hrs

Spring 1



Course Code	Course Title	Credit Hours
NUR 860	DNP Leadership III	4 hrs
NUR 840	Technology for Transforming Nursing and Health Systems	2 hrs
NUR 992	Transforming Practice II	4 hrs

Summer 2

Course Code	Course Title	Credit Hours
NUR 993	Transforming Practice III	4 hrs

Course Requirements: BSN to DNP (82 hrs)

Summer Year 1

Course Code	Course Title	Credit Hours
NUR 711	Roles and Leadership	2 hrs
NUR 707	Advanced Health Assessment/Health Promotion	2 hrs

Fall Year 1

Course Code	Course Title	Credit Hours
NUR 700	Epidemiology	3 hrs
NUR 701	Nursing Science	3 hrs
NUR 761	Advanced Pharmacology	3 hrs
NUR 734	Clinical Reasoning	5 hrs

Spring Year 1

Course Code	Course Title	Credit Hours
NUR 765	Applications of Pathophysiology	2 hrs
NUR 772	Advanced Nursing Research	3 hrs
NUR 788	Health Policy/Issues	3 hrs
NUR 703	Population Health	3 hrs
NUR 704	Cultural Immersion	1 hr

Summer Year 2

Course Code	Course Title	Credit Hours
NUR 800	DNP Leadership I Concepts for EBP	3 hrs
NUR 802	Emerging Science of Advanced Practice	2 hrs

Fall Year 2

Course Code	Course Title	Credit Hours
NUR 830	DNP Leadership II Impacting Disparities in Health and Healthcare	3 hrs
NUR 730	Family Practice I	6 hrs
NUR 820	Social Justice and Disparities in Health and Healthcare	3 hrs

Spring Year 2

Course Code	Course Title	Credit Hours
NUR 860	DNP Leadership III Transforming Systems	4 hrs
NUR 840	Technology for Transforming Nursing and Health Systems	2 hrs
NUR 750	Family Practice II	6 hrs

Summer Year 3

Course Code	Course Title	Credit Hours
NUR 991	Transforming Practice I	2 hrs

Fall Year 3

Course Code	Course Title	Credit Hours
NUR 770	Family Practice III	6 hrs
NUR 992	Transforming Practice II	4 hrs
NUR 824	Health Policy to Improve Disparities in Health and Healthcare	2 hrs

Spring Year 3

Course Code	Course Title	Credit Hours
NUR 790	Advanced Practice Practicum	5 hrs
NUR 993	Transforming Practice III	4 hrs

Master of Science in Nursing

Susan Sims-Giddens, Nurse Educator Program Director
Professional Building, Room 305, Phone 836-5398
SusanSims-giddens@missouristate.edu

Program Description

The Department of Nursing offers a Master of Science in Nursing program with a specialization in nurse educator. The Nurse Educator is prepared to teach in a variety of academic and continuing education settings to diverse learners.

Admission Process

Admission to the Nurse Educator specialization is a two step process.

1. The applicant first applies to the Graduate College as a MSN Major. See admission requirements below.
2. Once accepted into the MSN program, an application to the specialization is submitted to the Nursing Department. See Nurse Educator specialization admission criteria below.

Students may take up to 9 credit hours of course work towards their specialization before full admission to the specialization. Students may take:

- a. [NUR 635](#) Healthcare Informatics
- b. [NUR 640](#) Advanced Human Pathophysiology
- c. [NUR 700](#) Epidemiology
- d. [NUR 703](#) Population Health: A Local to Global Perspective
- e. [NUR 711](#) Advanced Roles and Leadership in Nursing
- f. [NUR 765](#) Applications of Advanced Pathophysiology
- g. [PSY 627](#) Advanced Psychological Statistical Methods

Because of the limited resources, admission to the MSN program and the specializations are competitive and selective. Admission to the MSN program does not guarantee admission to the specialization.

Additional Requirements

Admission to the MSN Program

1. Acceptance into the Graduate College at Missouri State University.
2. Submit an application to the MSN Program.

3. A cumulative GPA of 3.00 on a 4.00 scale in the last 60 hours of college course work attempted.
4. If the student's cumulative GPA is less than 3.00 on a 4.00 scale, submission of Graduate Record Examination (GRE) scores are required. See the Graduate College Admission section for current guidelines.
5. Completion of a baccalaureate degree with a major in nursing from a program accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accrediting Commission (NLNAC) accreditation agencies.
6. Successful completion with a grade of "C" or higher in undergraduate statistics, nursing research, and health assessment courses. Students who don't have these courses must take them prior to submitting an application.
7. Licensure as a registered nurse (RN) without disqualification and eligible for licensure in Missouri.
8. Applicants who: (a) have a bachelor's degree in nursing from a non-accredited program, or (b) have a bachelor's degree in nursing from a foreign country, will be considered on an individual basis.
9. Applicants who are RNs and have a non-nursing degree or a degree without upper division nursing courses will be evaluated on an individual basis prior to applying to the MSN program.

Admission to the MSN Specializations

Evidence of:

1. Admission to the MSN program.
2. A one-page essay that addresses the applicant's professional career goals and how the MSN program will help accomplish these goals.
3. Current immunization (MMR, Tetanus, Varicella, complete Hepatitis B series) and a PPD (or evidence of appropriate medical follow-up for PPD positive individuals).
4. Current health insurance and nursing liability insurance for nurse educators or FNP student liability insurance for family nurse practitioner applicants.
5. Successful completion of prerequisites with a grade of "C-" or higher to include a graduate level or multivariate course in statistics, a course in nursing or healthcare informatics, and for family nurse practitioner students only, advanced human pathophysiology.
6. Current infant, child and adult CPR certification.
7. Drug screening test and a criminal record check* provided by the Department of Nursing and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

*Students who fail these checks or procedures will be subject to further review by the Department of Nursing Graduate Admission, Promotion and Graduation Committee. This may result in dismissal from the MSNA program and specialization.

Students with complete application materials for full admission will be reviewed by a departmental selection committee. Selection of students for the MSN program is on a competitive basis.

Nurse Educator Specialization

Students accepted into the MSN Program and with a completed application to the Nurse Educator specialization will be considered for admission. Acceptance into the Nurse Educator specialization is ongoing and applications will be taken until the class is filled.

Additional Requirements of the Program

Students will be required to initiate and pay for any additional security checks and drug screenings required for clinical agencies.

Probationary Admission to the Program

1. Probationary admission may be granted to the applicant with a GPA below 3.00, or academic deficiencies.
2. During the probationary period, the student shall receive no course grade lower than a "B-" for the first nine hours of graduate course work attempted.
3. Students on probationary status will be evaluated each semester by the Nursing Admission, Promotion, and Graduation Committee (APG), and a decision will be made on the student's status and a letter will be sent to the student regarding dismissal or continuation in the program.

Retention Requirements

After admission into the MSN program and continuing through full admission into the Nurse Educator specialization, students must achieve the following for retention in the program:

1. Maintain a GPA of 3.00, with no more than 3 semester hours of graduate work below a grade of "B-", and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. No more than one course may be repeated.
3. Students must complete all requirements for the degree by their 5th academic year after admission into the MSN specialization.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge in the area of specialization.

Technological Requirements

The Missouri State University MSN Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous formats. Applicants to the MSN program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The Department of Nursing uses a Blackboard course management system for all courses. Additionally, the Adobe Macromedia software is used for synchronous course offerings and other experiences. Videoconferencing may be used with Adobe Macromedia or Skype software. Access to a personal computer with broadband (Cable or DSL) connections, a web camera, microphone with headset, and a laptop computer with wireless capabilities that meet the minimal hardware is required. Our multimedia content is optimized for Internet Explorer and Firefox.

Degree Requirements (Minimum of 34 or 37 hours)

Academic Advisor. After admission to the graduate program, the student will be assigned an academic advisor who will supervise the student's graduate program and chair the candidate's graduate committee.

Core Courses

Course Code	Course Title	Credit Hours
NUR 701	Nursing Science	3 hrs
NUR 707	Advanced Health Assessment and Health Promotion Throughout the Lifespan	2 hrs
NUR 772	Advanced Research Methods in Nursing	3 hrs
NUR 788	Health Policies and Issues	3 hrs
NUR 797	Non-thesis Project OR	3 hrs
NUR 799	Thesis	6 hrs
	Total	14 or 17 hrs

Nurse Educator Option

Course Code	Course Title	Credit Hours
	Core Course Requirements	14 or 17 hrs
NUR 700	Epidemiology	3 hrs
NUR 703	Population Health: A Local to Global Perspective	3 hrs
NUR 780	Teaching/Learning for Health Care Education	3 hrs
NUR 781	Nursing Education Practicum	2 hrs
NUR 782	Curriculum Design and Program Development	3 hrs
NUR 783	Nursing Education Practicum II	2 hrs
NUR 784	Technology in Health Care Education	2 hrs
NUR 786	Issues in Healthcare Education	2 hrs
	Total	34 or 37 hrs

Students should contact the Department of Nursing for information on optional clinical focus requirements.

Research Requirement. Completion of a thesis or a non-thesis approved by the advisor or Thesis committee.

Non-thesis Project Option. Three credit hours in [NUR 797](#) Non-thesis Project will count toward a degree. A formal oral presentation of the project is required. The seminar paper must be approved by the student's Advisor and the Dean of the Graduate College before the degree is granted.

Thesis Option. Six credit hours in [NUR 799](#) Thesis will count toward the degree. A formal oral presentation and defense of the thesis is required. The thesis must be approved by the student's Advisory Committee and the Dean of the Graduate College before the degree is granted.

Research Experience. (Maximum of 6 hours) [NUR 798](#) Research (1-6 hrs) will not count toward the degree requirements.

Comprehensive Examination. A comprehensive examination administered during the student's final semester of course work must be passed by the candidate before a degree will be granted.

Accelerated RN to Masters in Nursing Option for Nurse Educator

Entrance Requirements

Students must apply to the Accelerated RN to MSN Option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students may not enter the RN-MSN option after they begin taking courses for the BSN completion program. After successful completion of BSN requirements, all students in this Nurse Educator option will receive the BSN and may be granted full admission to the Graduate College.

Admission requirements include:

1. Junior standing;
2. Licensure as a registered nurse (RN) in good standing and eligible for licensure in Missouri;
3. Meet all admission requirements for the BSN completion program;
4. A pre-admission interview;
5. Submission of Graduate Record Examination (GRE) test scores are required.
6. 2 letters of recommendation (faculty or employer preferred);
7. A written statement of goals;
8. The equivalent of at least one (1) year of full-time experience in direct patient care as a registered nurse;
9. An overall GPA of 3.25 or higher;
10. Current American Heart Association BLS for Healthcare Providers certification. No online courses are accepted.

Additional Requirements of the Program

1. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.
2. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.
3. Students who fail these checks or procedures will be subject to further review by a Department of Nursing Graduate Faculty Committee. This may result in dismissal from the RN-MSN program.

Retention and Progression

In order to remain in the accelerated master's program and progress to the MSN program, students must:

1. Maintain an overall GPA of 3.25 or higher;
2. Earn a grade of "B" or higher in all undergraduate nursing courses attempted;
3. Earn a grade of "B" or higher in all graduate courses attempted.

Students not meeting the criteria for progression in the RN-MSN, Nurse Educator option, may complete the requirements for the BSN degree, but will be removed from the accelerated option. In the final year of the BSN program, the student must make application to the nurse educator option.

Credit Course Options

The accelerated RN to master's option allows several courses to be taken to meet undergraduate (RN) requirements and pre-requisites to the graduate program.

Course Code	Course Title	Credit Hours
	Graduate Statistics (600-level or higher)	3 hrs
<u>NUR 515</u>	Healthcare Informatics	3 hrs

Before enrolling in a course to be counted toward both undergraduate and graduate credit and to count the course toward the masters degree, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate advisor, Department Head of Nursing, and the Dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule Period for the semester.

Post-Master's Nurse Educator Certificate Program

In addition to the Master of Science in Nursing degree described previously, the Department offers a Post-master's Nurse Educator Certificate Program for nurses who have a Master's Degree in Nursing in another specialty. The Certificate Program consists of five courses, totaling a minimum of 12 credit hours and 192 clinical hours that can be completed in 2 semesters.

Admission Requirements

1. Admission to the Graduate College at Missouri State University.
2. Master's Degree in Nursing from an accredited nursing graduate program, that includes, at a minimum, graduate courses in nursing theory and research.
3. Completion of a graduate clinical course with a grade of "B" or higher. Students with no graduate clinical courses may satisfy this requirement by enrolling in NUR 781 and NUR 783 during their Certificate Program.
4. Completion of a graduate health assessment course with a grade of "B" or higher. Students with no graduate health assessment course may satisfy this requirement by enrolling in NUR 707.
5. Graduate GPA of 3.00 or higher.

6. Licensure as a registered nurse (RN) in good standing, and eligible for licensure in the State of Missouri.
7. Evidence of current liability insurance.
8. Evidence of current health insurance.
9. Admission interview
10. Evidence of immunization or vaccination for vaccine-preventable diseases.
11. Provide documentation of negative tuberculosis status or evidence of appropriate follow-up.
12. Current American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification. Students taking CPR for the first time or whose CPR certification has expired must take a 4 hours face-to-face American Heart Association BLS Healthcare for Provider's CPR course. Online didactic course and written test are available at OnlineAHA.org for a fee for those students who need to recertify. No online practice and skills testing will be accepted.
13. Submit drug screening test and a criminal record check* and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

* Students who fail these checks or procedures will be subject to further review by the Department of Nursing Graduate Admission, Promotion and Graduation. This may result in dismissal from the MSN program.

Because of course constraints, only a limited number of students will be admitted to the Post-master's Nurse Educator Certificate Program. Complete applications are reviewed on an ongoing basis. Admission is on a space available basis. Students may pursue either part-time or full-time study; however, all course work in the Post-Master's Nurse Educator Certificate Program must be completed within 5 years.

Additional Requirements of the Program

Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.

Required Courses (12 hours)

Course Code	Course Title	Credit Hours
NUR 780	Teaching/Learning for Health Care Educators	3 hrs
NUR 781	Nursing Education Practicum	2 hrs
NUR 782	Curriculum Design and Program Development	3 hrs
NUR 783	Nursing Education Practicum II	2 hrs
NUR 786	Issues in Healthcare Education	2 hrs

Retention Requirements

After admission into the Post-Master's Family Nurse Educator Certificate Program, the students must achieve the following for retention in the program:

1. Maintain a GPA of 3.00, with no more than 3 semester hours of graduate work below a grade of "B", and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. No more than one course may be repeated.
3. Complete all requirements within five years after admission into the nurse educator option.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge in the area of option.
6. Receive satisfactory final clinical evaluations.
7. Maintain current infant, child, and adult CPR certification, immunizations, negative tuberculosis status or evidence of appropriate follow-up, and nursing liability insurance.
8. Students must maintain an active RN license, in good standing, in the state or states in which the student does clinical or practicum experiences.

Healthcare Management (HCM) courses

HCM 604 Health Care Economics

Recommended Prerequisite: ECO 165 or AGB 144. A basic study of the major economic issues facing the health care industry. Emphasis will be placed on the major elements of economic theory from a micro-economic perspective and how these theories are applied in the area of health care. Identical

with ECO 604. May not receive credit for both HCM 604 and ECO 604. May be taught concurrently with HCM 504. Cannot receive credit for both HCM 504 and HCM 604.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall

[Projected offerings](#)

Nursing (NUR) courses

NUR 631 Gerontological Health Care

This course will address health issues of older adults, including the normal biological and psychosocial aging process, common health problems, and access to and use of health services. It includes international models of aging and geriatric care. The focus is on healthy aging and adaptation to chronic health conditions. This course has a community experience component. May be taught concurrently with NUR 501. Cannot receive credit for both NUR 501 and NUR 631.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 632 Rural Health

This course offers a study of health care delivery in rural communities. It includes theoretical foundations, cultural considerations, and specific characteristics of rural environments and people. Local and international perspectives will be explored. This course has a community experience component. Identical with SWK 602. Cannot receive credit for both NUR 632 and SWK 602. May be taught concurrently with NUR 502. Cannot receive credit for both NUR 502 and NUS 632.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 633 Transcultural Healthcare

Prerequisite: permission of instructor.

Exploration of health beliefs, values, and practices of other cultures. This is a short-term study away course. May be taught concurrently with NUR 503. Cannot receive credit for both NUR 503 and NUR 633.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

NUR 635 Healthcare Informatics

Integration of health, computer and information sciences in managing information to support healthcare and research. Development of skill in managing information and using information systems relevant to health care. Cannot receive credit for both NUR 515 and NUR 635.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring, Summer

[Projected offerings](#)

NUR 640 Advanced Human Pathophysiology

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization or instructor permission.

Exploration of pathophysiology with focus on health care problems relevant to nursing. Cannot receive credit for both NUR 565 and NUR 640.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 695 Independent Study in Nursing

Prerequisite: permission of instructor.

NUR 772 Advanced Research Methods in Nursing

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization or instructor permission.

Critical analysis of the researcher role, the research process, and research ethics within a nursing framework. Application of learned principles will result in the development of the research proposal.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

NUR 780 Teaching/Learning for Health Care

Educators

Prerequisite: admission to the Nurse Educator specialization.

Designed to examine works of major learning theorists and investigate research related to teaching methods and learning. Identification of teaching/learning strategies used in health care education and practice.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 781 Nursing Education Practicum

Prerequisite: admission to the Nurse Educator specialization.

Clinical experience in a nurse educator role in a basic education program. Application of educational theories and principles in a clinical teaching setting. Includes clinical experiences of not less than 96 hours.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 782 Curriculum Design and Program

Development

Prerequisite: admission to the Nurse Educator specialization.

Basic components and processes of curriculum development. Various perspectives of curriculum design will be discussed. Curriculums for formal educational programs, staff development, and continuing education will be compared.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 783 Nursing Education Practicum II

Prerequisite: admission to the Nurse Educator specialization.

Clinical experience in a nurse educator role in a healthcare or community setting with emphasis on application of educational theories and principles. Includes clinical experiences of not less than 96 hours.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 6

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 784 Technology in Health Care Education

Prerequisite: permission.

Special topics for individual students may be offered as specific topics of interest or as needs arise which are not covered by courses or content in the program. May be repeated for credit for a maximum of 6 credit hours as topics change. May be taught concurrently with NUR 596. Cannot receive credit for both NUR 596 and NUR 695.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

NUR 696 Special Topics in Nursing

Prerequisite: permission of instructor.

Special topics for groups of students may be offered as specific topics of interest or as needs arise which are not covered by courses or content in the program. May be repeated for credit for a maximum of 6 credit hours as topics change. May be taught concurrently with NUR 597. Cannot receive credit for both NUR 597 and NUR 696.

Credit hours: 1-3 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Upon demand

[Projected offerings](#)

NUR 700 Epidemiology

Prerequisite: admission to the graduate programs in Nursing.

This course is an introduction to the epidemiological methods and procedures utilized in the study of the origin, distribution, and control of disease. It will include the study of infectious and non-infectious disease etiology, including vector control, host defenses and resistance, and investigation of disease outbreaks. Students will learn to use basic epidemiological concepts and methods for program planning, evaluation, and research. Basic statistical measures used in the analysis of clinical and epidemiological evaluations, including measures of disease frequency and measures of absolute and relative effects, will be covered. Identical with PBH 720. Cannot receive credit for both NUR 700 and PBH 720.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 701 Nursing Science

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization or instructor permission.

This course is designed to address how nursing science has evolved and the state of the art of nursing science. Emphasis will be placed on analysis and critique of existing nursing models and theories.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

NUR 703 Population Health: A Local to Global Perspective

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization or instructor permission.

Fosters development of advanced knowledge of health concepts from a local, state, national, and global perspective. The phenomena of cultural competence, health disparities, and vulnerable/underserved populations will be explored. The

This course explores various technology-based health education resources, such as blogs, wikis, YouTube/SchoolTube, Podcasts, Webinars, and social networking tools utilized to support the teaching and learning process. Strategies to assess learners, to develop learner evaluation plans, and to measure learning outcomes will be discussed.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

NUR 786 Issues in Healthcare Education

Prerequisite: admission to the Nurse Educator specialization.

Exploration of current issues in academic and healthcare education. Issues occurring in the university, community college, acute care, and community education settings will be included.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

NUR 788 Health Policies and Issues

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization or instructor permission.

Exploration of current issues in health care, such as access to health care, reimbursement, health care reform, case management, and health policy development. Health care trends related to special populations and ethical issues will be emphasized.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

NUR 790 Family Nurse Practitioner Advanced Practicum

Prerequisite: admission to the Family Nurse Practitioner specialization.

Development of the role of a family nurse practitioner in a supervised setting. Included clinical experiences of not less than 240 hours. Supplemental course fee.

Credit hours: 5 Lecture contact hours: 0

Lab contact hours: 15

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

NUR 797 Non-thesis Project

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization.

Active participation in the on-going research and/or nursing evaluation activities of nursing faculty. Culminates in a presentation of an extensive scholarly paper. Must be repeated for a minimum of 3 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

NUR 798 Research

Prerequisite: permission of research advisor.

course is a pre/corequisite for NUR 704, a cultural immersion course required for family nurse practitioner students.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

NUR 704 Population Health Practicum

Prerequisite: admission to the Family Nurse Practitioner specialization.

This course is a clinical component of NUR 703. The clinical experience will include 48 hours of immersion into a vulnerable, underserved or culturally diverse population.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 3
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

NUR 707 Advanced Health Assessment and Health Promotion Throughout the Lifespan

Prerequisite: admission to a graduate program in Nursing.

Exploration of advanced health assessment and health promotion strategies for individuals, families, and communities. Includes consideration of diverse populations, cultural competence for providers, exploration of the meanings of health and illness, the use of complementary and alternative therapies, and the impact of spirituality.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

NUR 711 Advanced Roles and Leadership in Nursing

Prerequisite: admission to a graduate program in Nursing.

Examination of advanced nursing roles with emphasis on role theory, leadership, and advanced competencies.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

NUR 715 Primary Care of the Adult

Prerequisite: admission to the Family Nurse Practitioner specialization.

Emphasis on primary, secondary and tertiary prevention as well as on diagnosis and management of health problems. Includes clinical experiences of not less than 96 hours. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 4
Lab contact hours: 6
Typically offered: Spring
[Projected offerings](#)

NUR 725 Primary Care of Women

Prerequisite: admission to the Family Nurse Practitioner specialization.

Development of the family nurse practitioner's knowledge and skills with emphasis on women's health. Includes clinical experiences of not less than 96 hours. Supplemental course fee. 4{

Application of the research process in the supervised study of a selected problem. May be repeated for a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

NUR 799 Thesis

Prerequisite: admission to the Family Nurse Practitioner or Nurse Educator specialization.

Demonstration of the capacity for research and independent thought culminating in a thesis. Must be repeated for a minimum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

NUR 800 DNP Leadership I: Concepts for Evidence-Based Practice

Prerequisite: admission to the DNP Program and meet program progression requirements.

This course explores foundational concepts and theories for the development of the DNP nurse leader and the DNP Change Project. Concepts include transforming healthcare through evidence-based practice, quality improvement, leadership in healthcare systems, project planning, evaluation of evidence, and consideration of disparities in health and healthcare from a population focus.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

NUR 802 Emerging Science of Advanced Practice

Prerequisite: admission to the DNP Program.

In this course, concepts, theories, and philosophical perspectives relevant to nursing science, research, and advanced nursing practice are examined. Emphasis is placed on exploring, analyzing, and applying concepts, theories, philosophies, and research applicable to the discipline of nursing in general, and to the student's area of advanced practice and research.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

NUR 820 Social Justice and Disparities in Health and Healthcare

Prerequisite: admission to the DNP Program and meet program progression requirements.

This course fosters development of advanced knowledge of cultural competence, health and healthcare disparity, and social justice concepts. The role of the advanced practice nurse in relation to cultural competence, health and healthcare disparity, and population health is analyzed.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

NUR 824 Health Policy to Improve Health

Credit hours: 2-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall

[Projected offerings](#)

NUR 728 Primary Care of Children and Adolescents

Prerequisite: admission to the Family Nurse Practitioner specialization.

Content and practicum in primary care of children and adolescents. Includes clinical experiences of not less than 96 hours. Supplemental course fee.

Credit hours: 4 Lecture contact hours: 2

Lab contact hours: 6

Typically offered: Summer

[Projected offerings](#)

NUR 730 Family Practice I

Prerequisite: admission to the BSN-DNP Program.

Emphasis on evidence-based clinical practice to promote health and prevent chronic disease. Didactic and clinical experiences include assessment, diagnosis and management of acute health problems in the geriatric, adult and pediatric population. Includes clinical experiences of not less than 96 hours.

Credit hours: 6 Lecture contact hours: 4

Lab contact hours: 6

Typically offered: Fall

[Projected offerings](#)

NUR 734 Advanced Physical Assessment and Clinical Reasoning

Prerequisite: admission to the Family Nurse Practitioner specialization.

Advanced critical thinking, communication and diagnostic skills needed to obtain comprehensive and focused history and physical exams, analyze assessment data, generate differential diagnoses, evaluate and utilize screening and diagnostic modalities appropriately. An evidence-based practice framework will be utilized. Supplemental course fee.

Credit hours: 5 Lecture contact hours: 3

Lab contact hours: 6

Typically offered: Fall

[Projected offerings](#)

NUR 750 Family Practice II

Prerequisite: admission to the BSN-DNP Program.

Emphasis on evidence-based clinical practice to promote health and prevent chronic disease. Didactic and clinical experiences include assessment, diagnosis and management of chronic health problems in the geriatric, adult and pediatric population. Includes clinical experiences of not less than 96 hours.

Credit hours: 6 Lecture contact hours: 4

Lab contact hours: 6

Typically offered: Spring

[Projected offerings](#)

NUR 761 Advanced Pharmacotherapeutics

Prerequisite: admission to the Family Nurse Practitioner specialization.

An in-depth analysis of pharmacotherapeutics and clinical pharmacotherapeutics for nurses in advanced practice including regulatory consideration in drug management.

Disparities

Prerequisite: admission to the DNP Program.

This course will analyze the development and implementation of health care policy and promote the role of the advanced practice nurse in policy making as an advocate for issues related to social justice, vulnerable populations, and health disparities.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

NUR 830 DNP Leadership II: Impacting Disparities in Health and Healthcare

Prerequisite: admission to the DNP Program and meet program progression requirements.

Building on NUR 800, the focus of this course includes the concepts of leadership, change, problem solving, ethical decision making theories and their application to project planning. The concepts of translational research, quality improvement, and budgeting, within a health and healthcare disparities framework will be addressed.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

NUR 840 Technology for Transforming Nursing and Healthcare Systems

Prerequisite: admission to the DNP Program.

This course is designed to provide an overview of nursing and healthcare information technology for the advanced practice nurse. The purpose of this course is to explore information system concepts and leverage technologies that can be used to improve quality, enhance patient safety, and transform the health of individuals, families, communities and populations.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

NUR 860 DNP Leadership III: Transforming Systems

Prerequisite: admission to the DNP Program and meet program progression requirements.

This course builds on previous DNP Leadership courses with an emphasis on advanced leadership roles for transforming health and healthcare disparities at the systems level. Concepts addressed include implementing a strategic plan and evaluating plan outcomes; resource management; leading and managing change and innovation in diverse healthcare environments; healthcare economics; influencing healthcare policy, and organizational culture and behavior; program/impact evaluation. Advanced leadership roles, such as consultant, entrepreneur, grant writer, mentor, advanced advocate, and change agent will be included.

Credit hours: 4 Lecture contact hours: 4

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

NUR 990 Introduction to Transforming Practice

Identical to PAS 781. Cannot receive credit for both NUR 761 and PAS 781.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

NUR 765 Applications of Advanced Pathophysiology

Prerequisite: admission to a graduate program in Nursing.

Clinical application of advanced pathophysiology for advanced nursing roles.

Credit hours: 2 Lecture contact hours: 1
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

NUR 770 Family Practice III

Prerequisite: admission to the BSN-DNP Program.

This course covers special clinical topics in nurse practitioner practice including, but not exclusive to procedures, emergencies/trauma, wilderness medicine, pain management, and generic disorders. Includes clinical experiences of not less than 96 hours.

Credit hours: 6 Lecture contact hours: 4
Lab contact hours: 6
Typically offered: Fall
[Projected offerings](#)

Prerequisite: admission to the DNP program and meet program progression requirements.

This course utilizes foundational leadership and evidence-based practice concepts necessary to begin developing a health or healthcare systems change project. Skills applied include identifying research interests, project site, population, key stakeholders, and resources. An initial literature review will be developed to address a health and/or healthcare disparities problem. This course has no less than 48 hours of clinical.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 3
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

NUR 991 Transforming Practice I

Prerequisite: admission to the DNP Program and meet program progression requirements.

This DNP project course focuses on the application of concepts and skills necessary to plan an improvement change project to address health and/or healthcare disparities. Skills applied include advanced leadership, project planning, budgeting, managing risk, and navigating project barriers. This course has no less than 144 hours of clinical.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 9
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

NUR 992 Transforming Practice II

Prerequisite: admission to the DNP Program and meet program progression requirements.

During this course, an evidence-based project to transform practice within a healthcare system will be implemented and evaluated. The project will address disparities in health and/or healthcare, and data will be collected for project evaluation. A minimum of 144 clinical hours is required.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 9
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

NUR 993 Transforming Practice III

Prerequisite: admission to the DNP program and meet program progression requirements.

During this course, the DNP student will utilize and synthesize project findings with current evidence to develop scholarly products of publications and presentations for dissemination. A minimum of 192 clinical hours is required.

Credit hours: 4 Lecture contact hours: 0
Lab contact hours: 12
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

Department of Physician Assistant Studies

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Programs

Master of Science, Physician Assistant Studies

Dr. Linda Vaught, Program Contact

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Professional Description

Physician assistants are health professionals prepared to practice medicine with physician supervision. Physician assistants are qualified by graduation from an accredited physician assistant educational program and/or by certification by the National Commission on the Certification of Physician Assistants. Within the physician/PA relationship, physician assistants exercise autonomy in medical decision-making and provide a broad range of diagnostic and therapeutic services.

The clinical role of physician assistants includes primary and specialty care in medical and surgical practice settings in rural and urban areas. Physician assistant practice is centered on patient care and may include educational, research and administrative roles.

Program Description

The Master of Science in Physician Assistant Studies is a graduate, entry-level, professional study designed to prepare highly competent practitioners to practice primary care medicine in the context of team-delivered care in a rapidly evolving health care arena. The program is 24 months (six semesters) duration and is divided into didactic (12 months) and clinical phases (12 months). Enrollment is on a continuous, full-time basis only. The curriculum is based on the *Accreditation Standards for Physician Assistant Education* and incorporates the principles of scientific inquiry, self-directed study, critical analysis, and problem solving. Due to the rigorous nature of the curriculum, students should not expect to be employed during their enrollment.

Program Accreditation

The Missouri State University Physician Assistant Program is accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA). Accreditation is a process of external peer review to assure standards of excellence and quality are met and maintained. Graduation from an accredited PA program is a requirement to practice as a PA in the United States and to sit for the National Commission on Certification of Physician Assistants (NCCPA) certifying examination.

Admission Requirements

Applications are submitted to CASPA online starting in May for individuals interested in applying for the class beginning in

January.

1. Possess baccalaureate degree from a regionally accredited institution in the United States prior to entering the program.
2. Applicants must have an overall grade point average (GPA) of at least 3.00 (as determined by CASPA) on a 4.00 scale, or 3.00 on a 4.00 scale for the last 60 hours of course work is required.
3. Complete all pre-professional prerequisite courses by the end of the fall semester before the program begins (*pre-professional* prerequisite courses listed below). All prerequisite courses must be completed at a regionally accredited institution
4. Complete the Graduate Record Examination General (GRE) or the Medical College Admission Test (MCAT) within the past 5 years.
5. Meet all requirements for admission to graduate study at Missouri State University. Graduate College admission and degree requirements are detailed under the Graduate College policies in this catalog.
6. Present evidence of completion of the Basic Life Support for Health Professionals course approved by the American Heart Association. The certificate must be valid for one year after the beginning of the program.
7. Meet technical standards of the program in order to successfully undertake the course of study. These standards are available upon request from the program. Matriculating students must also demonstrate evidence of good physical health and have up-to-date immunizations (MMR, tetanus, and a complete Hepatitis B series, including a titer demonstrating immunity), and a PPD (Plus chest x-ray for PPD+ individuals).
8. The Missouri State University Physician Assistant Program participates in the Central Application Service for Physician Assistants (CASPA). Applications will be available after May 1 for individuals interested in applying for the class beginning in January. Apply online at <http://www.caspaonline.org>. The deadline for applications to CASPA is August 1. The CASPA web site provides additional information about the initial application requirements and fees.
9. Competitive applicants will be invited to interview with members of the program's admission committee.
10. Applicants who are *accepted* to the program will be required to submit an application to the Graduate College and pay the \$30.00 application fee.
11. Matriculated students must enroll on a full-time basis and progress through the program with their class.
12. All students are required to carry professional liability insurance throughout the program. This insurance is available through the American Academy of Physician Assistants.
13. All students must also carry health (including hospitalization) insurance throughout the entire program. A comprehensive student group health and accident insurance policy is available through Missouri State University.
14. Students will be required to initiate and pay for any security checks and drug screening required by clinical agencies, for application to take the Physician Assistant National Certifying Exam (PANCE), and when applying for professional licensure.
15. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMo or other disqualifications that would prohibit licensure as a physician assistant.

Selection Factors

Admission into the Physician Assistant Studies Program is highly competitive. A maximum of twenty-four students will be selected to enroll in the program each January. While applicants must complete all prerequisite requirements to be considered for a position in the class, completion of all admission requirements does not assure acceptance into the program. In making class selections, the admissions committee will consider the following characteristics of competitive applicants:

- academic potential to successfully complete the program
 - understanding and commitment to the role of the physician assistant
 - personal maturity
 - motivation
 - interpersonal skills
 - quality and duration of health care experience
 - capacity for performance of the technical functions and
 - tasks required of the physician assistant

Preprofessional Prerequisite Courses Minimum Semester Hours **

1. Life sciences 12 hrs minimum
 - A. Must include 2 courses (8 semester hours total) in anatomy and physiology at the pre-med level or for science majors including lab.
 - B. Must include a course in microbiology (3 semester hours minimum), preferably including a lab component.
 - C. Must include a course in human or medical genetics (3 semester hours minimum).
 - D. Other appropriate courses may include cell biology, cell physiology, embryology, endocrinology, genetics, histology, virology, immunology, molecular biology, neurobiology, bacteriology, and epidemiology.
2. Chemistry 12 hrs minimum
 - A. Must include the complete sequence (2-3 semesters) of general chemistry at the pre-med level or for science majors including lab.
 - B. A course in organic chemistry or biochemistry is also required (a survey course is acceptable).
3. Statistics 3 hrs

4. Social Science 6 hrs minimum
- Must include a course in general or introductory psychology
 - Additional courses may include: developmental psychology, abnormal psychology, sociology, health care ethics, or death and dying, etc.
- ** Contact department for additional information.
- ** A grade of "C" or higher must be earned in each of the courses. A minimum GPA of 2.75 (as calculated by CASPA) is required).
- ** CLEP examination or advanced placement credit may not be used to meet any of the above requirements, unless a comparable number of credits in advanced courses in the discipline have been completed.
- ** Due to the rapid evolution of the basic sciences, preference may be given to applicants who have completed their pre-professional prerequisite courses during five years prior to applying to the program, particularly those with strong science work.
- ** Additional chemistry, biology and social science courses (listed above) beyond the minimum will strengthen the application.

Recommended Prerequisites/Proficiencies

- Candidate for admission to the PA program should "shadow" a practicing PA for at least 28 hours.
- Completion of the recommended 2000 hours of direct patient care experience.
- A course in medical terminology is strongly recommended for applicants who are not health professionals or for any applicant not confident of their ability in this area. Self-study courses are appropriate.
- Proficiency in basic computer skills (word-processing, spreadsheets, databases, Internet searches, E-mail) is expected of all entering students as the curriculum will incorporate the use of computer technology. Additionally, all students in the program will be expected to have computer access to the Internet available at home.

Retention During the Program

The PA program holds high academic and ethical standards. A student must attain a grade point average of at least 3.00 on all graduate work. A grade of "C" or above (or "pass" for courses graded "pass/not pass") represents acceptable professional work for the PA program, however a student earning more than nine semester hours of "C" or lower becomes ineligible for graduate study. No course with a grade below "C" may be applied toward a graduate degree. Any grade below a "C" in any given course, didactic or clinical, is not acceptable and may be grounds for dismissal from the PA program for academic reasons, subject to faculty discretion. If a student earning a grade below a "C" is retained in the program, the student will be required to complete remedial work prescribed by the faculty; this may result in the students delayed graduation. Students must also meet any requirements for individual clinical preceptorship sites.

Admission to the PA program and acceptable grades represent the minimum criteria necessary for successful completion of the PA program. The PA program faculty constitutes the Promotions Committee which meets at the end of the didactic year to determine if students will be advanced to the clinical phase of training. While grades are important, the decision to promote a student is based on the composite picture of the ability of the student to perform satisfactorily in the clinical phase of training. If a student has failed to demonstrate an attitude of professionalism (as detailed in the didactic year policy manual) or if the committee does not believe that student is prepared to assume patient care responsibilities, a student may be dismissed from the program. Similarly, at the end of the clinical year, the Promotions Committee will make a determination about a student's readiness to graduate based on academic performance and professional growth and development.

Degree Requirements

All students must complete the required 83 semester hours of the curriculum (42 didactic and 41 clinical) in the prescribed sequence for each admitted class (cohort). Any exceptions to the cohort progression must stem from unavoidable and extreme personal circumstances, and must be approved by the program director.

- Academic Advisor - Upon matriculation, each student will be assigned to a departmental academic advisor, who along with the program's didactic and clinical coordinators, will supervise a student's progression through the program.
- Didactic year courses:

Spring - 15 credit hours

Course Code	Course Title	Credit Hours
PAS 717	Medical Human Anatomy and Radiology	6 hrs
BMS 752	Medical Physiology	3 hrs
PAS 753	Molecular Pathophysiology	1 hr
PAS 765	Clinical Assessment I	3 hrs
PAS 769	Behavioral Medicine	1 hr
PAS 775	Principles of Clinical Problem Solving	1 hr

Summer - 10 credit hours

Course Code	Course Title	Credit Hours
PAS 785	Clinical Medicine I	4 hrs
PAS 780	Pharmacotherapeutics I	1 hr
PAS 766	Clinical Assessment II	3 hrs
PAS 770	Professional Issues Seminar	1 hr
PAS 783	Clinical Practicum I	1 hr

Fall - 17 credit hours

Course Code	Course Title	Credit Hours
PAS 786	Clinical Medicine II	6 hrs
PAS 781	Advanced Pharmacotherapeutics	3 hrs
PAS 787	Laboratory Medicine and Clinical Procedures	2 hrs
PAS 788	EKG & ACLS	2 hrs
PAS 776	Clinical Problem Solving Seminar	1 hr
PAS 777	Introduction to Research and Clinical Epidemiology	2 hrs
PAS 784	Clinical Practicum II	1 hr

- A. Clinical year courses. The clinical year consists of 8 six-week clinical preceptorship experiences (PAS 790) for 4-5 credit hours. Students are required to complete the following required clinical preceptorships:

Family practice-primary care*	12 weeks
General surgery	6 weeks
Internal Medicine	6 weeks
Emergency Medicine	6 weeks
Obstetrics and Gynecology/Women's Health	6 weeks
Pediatrics	6 weeks
Elective	6 weeks

* Consists of 2 separate 6-week preceptorships that will likely be at different sites to insure a variety of clinical experiences.

In addition, students are required to document patient learning experiences in the field of Psychiatry/ Behavioral Medicine that occur during other preceptorships.

Note: All students must complete at least one primary care preceptorship (family practice, internal medicine, or pediatrics) in a rural setting. Students may be required to relocate for some preceptorship rotations. Normally, the travel, housing, and other expenses incurred in relocation are at the student's expense. Additionally, students will register for PAS 797 Clinical Practice Issues Seminar (1 hour) each semester throughout the clinical year for a total of three credits.

1. Clinical year research requirement. All students will register for PAS 798 Clinical Research Project (2 hours) during the final semester of their clinical year. This project will consist of an in-depth study of a clinical problem of interest, which culminates in a scholarly paper and formal presentation.

Physician Assistant Studies (PAS) courses

PAS 717 Medical Human Anatomy and Radiology

Prerequisite: admission to the MS in Physician Assistant Studies or permission.

Regional study of the human body. Course will include lecture and laboratory activities including cadaver dissection, study of anatomic models, computer images, X-ray, CAT scan, and MRI and ultrasound imaging. Identical with BMS 717. Cannot receive credit for both PAS 717 and BMS 717. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 3

Lab contact hours: 11

Typically offered: Spring

[Projected offerings](#)

PAS 781 Advanced Pharmacotherapeutics

Prerequisite: completion of PAS 780, or RN, or permission.

In-depth analysis of pharmacotherapeutics and the application of drugs for the diagnosis, treatment and prevention of disease. Emphasis will be placed on the rational use of drugs in the care and treatment of pediatric, adult and geriatric patients in primary care settings. Will include discussion of treatment guidelines, indications, contraindications, prescription writing, drug law, drug information resources and case studies. Identical with NUR 761. Cannot receive credit for both PAS 781 and NUR 761.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

PAS 753 Molecular Pathophysiology

Prerequisite: admission to the MS in Physician Assistant Studies.

Introduction to the genetic, immunologic, and microbiologic mechanisms of health and disease.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

PAS 765 Clinical Assessment I

Prerequisite: admission to the MS in Physician Assistant Studies.

The first of a 2-semester course sequence. Introduction to effective communication and interviewing skills, techniques of physical examination utilizing a systematic anatomical approach and the recording and presentation of clinical information. Format will include lecture, hands-on laboratory exercises, small group presentations, limited patient contact and written and practical examinations.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Summer
[Projected offerings](#)

PAS 766 Clinical Assessment II

Prerequisite: admission to the MS in Physician Assistant Studies.

A continuation of Clinical Assessment I. Emphasis will be on continued development of interviewing and physical examination skills, recognizing and interpreting abnormal physical findings, developing problem lists and differential diagnoses, and refining the recording and presenting of patient evaluation data. In addition, students will learn advanced assessment techniques and perform written and practical skills examinations that incorporate the objective structured clinical exam (OSCE).

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Summer
[Projected offerings](#)

PAS 769 Behavioral Medicine

Prerequisite: admission to the MS in Physician Assistant Studies.

A biopsychosocial systems approach to the individual, family and community within the health care delivery system that includes issues germane to public health and rural medicine. A variety of topics such as growth and development, human sexuality, health promotion and disease prevention, health education, patient compliance, cultural diversity, substance abuse, family violence, child abuse and rural health issues are examined.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

PAS 770 Professional Issues Seminar

Prerequisite: admission to the MS in Physician Assistant Studies.

Seminar format for discussion of professional and legal issues

Typically offered: Fall

[Projected offerings](#)

PAS 783 Clinical Practicum I

Prerequisite: admission to the MS in Physician Assistant Studies and successful completion of didactic course work.

A two week clinical experience with a minimum of 64 hours patient care under the supervision of a physician preceptor. Emphasis will be on refining interviewing, physical examination, recording and written/oral presentation skills. Supplemental course fee.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Summer
[Projected offerings](#)

PAS 784 Clinical Practicum II

Prerequisite: admission to the MS in Physician Assistant Studies.

Preparative course for the clinical year which promotes professional communication skills and an understanding of pertinent clinical practice topics and issues including interprofessional disciplines, medical practice organization, health literacy, chronic care, hospice care, and financial aspects of medical practice including billing and coding.

Credit hours: 1 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

PAS 785 Clinical Medicine I

Prerequisite: admission to the MS in Physician Assistant Studies.

The first in a two-semester course sequence. Introduction to clinical medicine through an organs systems approach that examines the pertinent anatomy, pathophysiology, diagnosis, treatment, follow-up, patient education, and prevention strategies for the various disease entities. Emphasis will be on problems frequently encountered in primary care settings. Includes lecture and discussion.

Credit hours: 4 Lecture contact hours: 4
Lab contact hours: 2
Typically offered: Summer
[Projected offerings](#)

PAS 786 Clinical Medicine II

Prerequisite: admission to the MS in Physician Assistant Studies.

A continuation of Clinical Medicine I that emphasizes the organs systems approach to examine the pertinent anatomy, pathophysiology, diagnosis, treatment, follow-up, patient education, and prevention strategies for the various disease entities. Emphasis will be on problems frequently encountered in primary care settings. Includes lecture and discussion. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 6
Lab contact hours: 2
Typically offered: Fall
[Projected offerings](#)

PAS 787 Laboratory Medicine and Clinical Procedures

Prerequisite: admission to the MS in Physician Assistant

relevant to the physician assistant profession. Includes topics such as the history of the profession, health care systems, professional organizations, national certification, Missouri licensure, prescriptive privileges, and clinical ethics.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Summer

[Projected offerings](#)

PAS 775 Principles of Clinical Problem Solving

Prerequisite: admission to the MS in Physician Assistant Studies or permission.

Introduction to critical thinking skills and problem solving techniques. Incorporates problem based learning format where small groups of students under the supervision of a group leader explore the various facets of "real-life" clinical case scenarios.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

PAS 776 Clinical Problem Solving Seminar

Prerequisite: admission to the MS in Physician Assistant Studies.

Advanced exercises in clinical problem solving in a small group format. Commonly presenting clinical problems are utilized as a means to refine students' ability to choose appropriate steps to determine a definitive diagnosis/outcome.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

PAS 777 Introduction to Research and Clinical Epidemiology

Prerequisite: admission to the MS in Physician Assistant Studies.

Foundations of quantitative and qualitative research methodology related to the study of disease in populations. Includes issues related to study design, data collection, and methods of statistical analysis with a focus on application of these principles in the clinical setting. Will serve as the foundation for development of the clinical year research project.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PAS 780 Pharmacotherapeutics I

Prerequisite: admission to the MS in Physician Assistant Studies.

The first in a two-course sequence to introduce the principles of pharmacology and pharmacotherapeutics for the diagnosis, prevention and treatment of disease. Emphasis will be placed on the pharmacological, pharmacokinetic and pharmacodynamic properties of drugs and drug classes used in medical practice.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

Studies.

"Hands-on" laboratory format class that introduces the student to skills needed to perform diagnostic and therapeutic procedures such as performing/interpreting basic laboratory tests, phlebotomy, casting and splinting, knot tying, suturing, intravenous line insertion, aseptic technique, catheterization, and other clinical skills. Supplemental course fee.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

PAS 788 EKG and ACLS

Prerequisite: admission to the MS in Physician Assistant Studies.

A study of the principles and practical applications of electrocardiography for the physician assistant, followed by an Advanced Cardiac Life Support course. Lecture, lab, interactive CD, and "mock code" skills training.

Credit hours: 2 Lecture contact hours: 0

Lab contact hours: 4

Typically offered: Fall

[Projected offerings](#)

PAS 790 Clinical Preceptorship

Prerequisite: admission to the MS in Physician Assistant Studies and promotion from the didactic year.

Consists of a six-week structured clinical experience under the supervision of a qualified preceptor that will introduce the student to the evaluation, diagnosis, treatment, monitoring, patient education, and referral of patients for the various clinical presentations within a specific discipline. The emphasis will be on problems encountered in primary care settings. Specific cognitive, skill, and attitudinal objectives are defined for each core clinical area, including family practice/primary care, general surgery, psychiatry/behavioral medicine, internal medicine, emergency medicine, women's health, and pediatrics. May be repeated.

Credit hours: 4-5 Lecture contact hours: 0

Lab contact hours: 40

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

PAS 797 Clinical Practice Issues Seminar

Prerequisite: clinical year standing in the MS in Physician Assistant Studies.

Provides a forum for topics germane to the clinical practice setting and transition to professional practice. Topics of interest will cover areas such as managed health care, ethical decision-making, pharmacological management, resume preparation, job negotiation skills, the national certification examination, etc. May be repeated for a maximum of 3 hours. Graded Pass/Not Pass only. Supplemental course fee.

Credit hours: 1 Lecture contact hours: 0

Lab contact hours: 2

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

PAS 798 Research Project

Prerequisite: clinical year standing in the MS in Physician Assistant Studies.

In-depth study of a clinical problem of interest that culminates in a scholarly paper and formal presentation. Supplemental course fee.

Credit hours: 2 Lecture contact hours: Lab contact hours:

Typically offered: Fall

[Projected offerings](#)

Department of Technology and Construction Management

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Email: TCM@missouristate.edu

Website: <http://build.missouristate.edu>

Interim Department Head: R. Neal Callahan

Graduate faculty

Professor: R. Neal Callahan, Dianne K. Slattery

Associate Professor: Richard J. Gebken, II, Martin P. Jones

Per Course Faculty: E. Deanice Jones, Lane Parker

Programs

Master of Science in Project Management

R. Neal Callahan, Program Director

Kemper Hall, Room 200; Phone (417) 836-5121

NealCallahan@missouristate.edu

Program Description

The Master of Science in Project Management degree provides relevant and timely graduate education to project management professionals from all disciplines. The program is intended for students who hold a bachelor's degree in Technology, Business Administration, Liberal Arts, Applied and Natural Sciences, or Engineering and who are in, or aspiring to, project management related positions. The Project Management program equips individuals with the various skills, soft and hard, to manage projects and keep them within budget and on schedule, while meeting specifications and achieving customer satisfaction. Built upon the widely recognized Project Management Institute's (PMI) Project Management Body of Knowledge (PMBOK®), the program uses a combination of on-campus and distance learning resources to provide students with the knowledge and expertise to meet the intense global competition demands that new projects and business development require. Students may choose to take the program 100% online.

Admission Requirements

Persons with the following qualifications will be considered for the Master of Science in Project Management program:

1. The student must have received a Bachelor's or Master's degree from a regionally accredited college or university.
2. A GPA of at least 2.75 for the last 60 hours of academic work. In addition, students must have attained a score of at least 400 on the Graduate Management Admissions Test (GMAT) or a comparable percentage rank score on the Graduate Record Examination (GRE).
3. A background in project management including industry experience. These requirements will be waived if the student has an undergraduate or graduate degree in business administration, engineering, or similar curricula. The Graduate Director will determine if the student has the necessary background.
4. All of University and Graduate College requirements for admission to a degree program will also apply. Qualified applicants may enter the program at the beginning of any semester. For information on the GMAT or GRE, please contact the Graduate College (836-5335) or the Missouri State University Counseling and Testing Center (836-5116).

Students who do not meet the normal admission requirements, but who possess high promise (usually based upon a successful record of managerial performance at increasing levels of responsibility) will be considered for probationary admission.

Computer Application Competency

Students entering the MPM program are expected to be proficient in the use of word processing, database, and spreadsheet software. No course work is required to fulfill this criteria. Knowledge derived from professional or personal experience will qualify. If a student feels that he or she does not have the necessary base of knowledge to fulfill this requirement, there are various resources available on campus, such as self-paced tutorials and hands-on programs that would be helpful to increase computer knowledge and experiences.

Degree Requirements (minimum of 33 hours)

The project management program requires 18 hours of Core Courses. The Core Courses are comprised of six graduate-level courses which are designed to provide accelerated coverage of the project management body of knowledge.

With Core courses met, the degree Thesis Option requires 33 semester hours of total graduate credit while the Seminar Option requires 36 semester hours of total graduate credit. No more than 50% of the coursework completed for the program may be at the 600-level.

Thesis Option 33 hrs	
Core Courses	18 hrs
Free Electives	9 hrs
Research/Thesis	6 hrs

Seminar Option 36 hrs	
Core Courses	18 hrs
Free Electives	15 hrs
Seminar	3 hrs

The requirements are composed of the following:

1. Advisor/Advisory Committee. Initially, each student will be advised by the graduate studies Program Coordinator. As soon as possible, the student will select a graduate faculty member from the Technology and Construction Management Department to serve as their program advisor. Students electing to pursue the thesis option must also select two other faculty members to serve on their graduate advisory committee. The student's program advisor will chair the graduate advisory committee which must minimally consist of two additional faculty members including a faculty member from the student's secondary emphasis area and a faculty member from outside the Technology and Construction Management department. This committee will supervise the remainder of the student's program.

2. Course Requirement

- A. Core Courses 18 hrs

Course Code	Course Title	Credit Hours
TCM 701	Project Management	3 hrs
TCM 710	Project Leadership	3 hrs
TCM 645	Project Control Systems	3 hrs
TCM 651	Cost Analysis for Project Management	3 hrs
TCM 740	Management of Innovation and Technology	3 hrs
TCM 750	Advanced Project Management	3 hrs

All of the Core Courses are now available at least once each year via the Internet. These online courses do not have a campus component and can be completed entirely from the student's location.

- B. Cognate Electives 9-15 hrs

Approved cognate courses include both on-campus and online courses. All cognate coursework must be approved by the student's advisor prior to completion of the coursework. Cognate coursework should be selected which supports the degree program and the student's career goals.

3. Research

For the thesis option, the student is required to give a final oral presentation of his/her work.

- Thesis Option. 6 hrs

Completion of a satisfactory thesis in the candidate's discipline is required. The thesis is a complete document that describes the student's work on a research topic. [TCM 798](#) – Research, is completed prior to the semester of graduation and in any semester the student is working on research. A minimum of 3 hours of [TCM 798](#) must be completed. Students must register for [TCM 799](#) in their final semester and may not count more than a total of 6 semester hours combined, [TCM 798](#) and [TCM 799](#) towards their degree course requirements.

- Seminar Option 3 hrs

Completion of two significant graduate-level research papers based upon seminar work and directed research are required. Seminar students must prepare at least one of these papers as part of the course requirements for [TCM 726](#). No more than 3 semester hours of [TCM 726](#) shall be counted towards the degree requirements.

GPA Requirements

Students must attain a grade point average of at least 3.00 on all graduate course work at Missouri State University.

Accelerated Master of Project Management Option

Exceptional undergraduate students may apply for preliminary acceptance into the Master of Science in Project Management degree program their junior year after admission requirements for the accelerated program have been satisfied. If approved, up to 12 hours of 600-level or 700-level TCM courses may be designated as "mixed credit" and counted toward both the undergraduate and graduate degree programs. See the Graduate Catalog or contact the program director for further information and guidelines.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall, room 320 no later than the end of the Change of Schedule Period for the semester.

Admission requirements for the Accelerated Masters Option:

1. Junior standing and an overall GPA of 3.00 or better;
2. Acceptance of applicant by Masters of Project Management graduate advisor:
3. A supportive recommendation from the student's undergraduate advisor or undergraduate department head.

Project Management Certificate Program

R. Neal Callahan, Program Director
Kemper Hall, Room 200; Phone (417) 836-5121
NealCallahan@missouristate.edu

Program Description

The Certificate for Project Management provides a 12 hour graduate-level experience with application in such diverse industries and organizations as defense, construction, pharmaceuticals, chemicals, banking, hospitals, accounting, advertising, law, state and local governments. The certificate is designed to meet the needs of individuals who are established in careers and are seeking professional growth and advancement within their professions. The project management approach adapts special management techniques with the purpose of obtaining better control and use of existing resources.

Entrance Criteria

To be considered for the program, a student must apply and be admitted to the Graduate College.

Required Courses

Course Code	Course Title	Credit Hours
TCM 701	Project Management	3 hrs
TCM 645	Project Control Systems	3 hrs
Plus two of the following:		
TCM 611	Product Design and Development	3 hrs
TCM 651	Cost Analysis for Project Management	3 hrs
TCM 710	Project Leadership	3 hrs
TCM 740	Management of Innovation and Technology	3 hrs

Recommended sequence: TCM 701, two electives, TCM 645.

GPA Requirements

Students must attain a grade point average of at least 3.00 on all graduate course work at Missouri State University.

Master of Science, Administrative Studies: Project Management Option

The Department of Technology Management participates in the Master of Science in Administrative Studies (MSAS) degree which includes the Project Management Option. The MSAS is an interdisciplinary program composed of courses from departments and colleges across campus and is administered by a faculty committee and located in the Graduate College. The program offers all core courses and project management option courses online. For more information on the MSAS, see Interdisciplinary Graduate Programs.

Required Courses for Project Management Option:

Course Code	Course Title	Credit Hours
TCM 701	Project Management	3 hrs
TCM 750	Advanced Project Management	3 hrs
Plus two of the following:		

TCM 611	Product Design and Development	3 hrs
TCM 645	Project Control Systems	3 hrs
TCM 651	Cost Analysis for Project Management	3 hrs
TCM 710	Project Leadership	3 hrs

Recommended sequence: [TCM 701](#), 2 electives, [TCM 750](#).

Technology and Construction Management (TCM) courses

TCM 602 Healthcare Facility Management

Prerequisite: permission.

Examines facility management attributes related to maintenance and operations; regulatory compliance; planning, design and construction; and administration unique to healthcare. May be taught concurrently with TCM 502. Cannot receive credit for both TCM 602 and TCM 502.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

TCM 603 Project Risk Analysis

Prerequisite: TCM 701 and acceptance in the Project Management MS or Graduate Certificate program; or permission of the Project Management MS program director.

In-depth analysis of the types of risks that threaten projects at each stage of development. Strategies used to recognize risks, assess probabilities and potential impacts, steps to respond to project risks. Tools used to analyze and plan for managing project risk. May be taught concurrently with TCM 503. Cannot receive credit for both TCM 603 and TCM 503.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

TCM 611 Product Design and Development

Prerequisite: TCM 701 and acceptance in the Project Management MS or Graduate Certificate program; or permission of the Project Management MS program director.

An overview of the product development process from concept generation to design in an entrepreneurial environment. The perspectives of marketing, design and manufacturing are blended into a single approach to product development. Provides students with an appreciation for the realities of industrial practice and for the complex and essential roles played by the various members of product development teams. May be taught concurrently with TCM 511. Cannot receive credit for both TCM 611 and TCM 511.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

TCM 645 Project Control Systems

Prerequisite: TCM 701 and acceptance in the Project Management MS or Graduate Certificate program; or permission of the Project Management MS program director.

Advanced application of microcomputers with an emphasis on their use in project control. Topics include project control planning and objectives, change control processes, project documentation and communication, project progress/variance reports, payment requisitions, project closure activities, and

TCM 701 Project Management

Prerequisite: acceptance in the Project Management MS or graduate certificate program; or permission of the Project Management Program Director.

This course provides a comprehensive overview of project management. The culture, principles, and basic techniques of project management are addressed using the project lifecycle as the primary organizational guideline. The project management functions of planning, organizing, motivating and controlling with an emphasis on the application to business and technology are explained. Basic tools of project management such as work breakdown structure, scheduling, contracting, earned value analysis, and risk management are explained and demonstrated.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

TCM 710 Project Leadership

Prerequisite: acceptance in the Project Management MS or Graduate Certificate program; or permission of the Project Management MS program director.

A practical and relevant course that focuses on the people skills needed to manage a project successfully. Prepares students to handle project problems related to communication, motivation, performance, behavior, and crisis. Students analyze real life scenarios and develop solutions that are supported by the latest research to develop skills necessary for strong, effective project leadership.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

TCM 726 Seminar in Project Management

Prerequisite: TCM 701; total of 21 graduate hours in the Project Management MS program of study; and permission of Project Management Program Director.

Presentation and discussion of professional or technical problems in the organization and management of projects. Students are expected to demonstrate the ability to apply the knowledge and experience gained in their program of study to the critical evaluation and analysis of the theory, research and practice of project management.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

TCM 740 Management of Innovation and Technology

Prerequisite: acceptance in the Project Management MS program or graduate certificate program; or permission of the Project Management Program Director.

project lessons learned systems. May be taught concurrently with TCM 545. Cannot receive credit for both TCM 645 and TCM 545.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

TCM 651 Cost Analysis for Project Management

Prerequisite: acceptance in the Project Management MS or Graduate Certificate program; or permission of the Project Management MS program director.

The use of cost analysis as a decision-making tool in the context of project management. Topics include the time value of money, analysis of alternatives, decision-making under risk, estimating, cost accounting, and capital budgeting. May be taught concurrently with TCM 551. Cannot receive credit for both TCM 651 and TCM 551.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

TCM 655 Statistical Quality Control and Design of Experiments

Topics include the practice of statistical techniques widely used in industry to improve quality, reduce costs, and optimize processes. Minimization of variability and basic approaches to statistically designed experiments are emphasized. May be taught concurrently with TCM 555. Cannot receive credit for both TCM 655 and TCM 555.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

TCM 696 Readings in Technology Management

Prerequisite: permission of department head.

Directed readings for individuals requiring additional depth or breadth of study. Outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours. May be taught concurrently with TCM 596. Cannot receive credit for both TCM 696 and TCM 596.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

TCM 697 Topics in Technology Management

A variable content course with topics that depend on faculty and student interests. Consult the semester class schedule for the current offering under this number. May be repeated up to a total of 9 hours when content varies. May be taught concurrently with TCM 597. Cannot receive credit for both TCM 697 and TCM 597.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Focuses on the strategic management of technology and innovation in organizations. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

TCM 750 Advanced Project Management

Prerequisite: TCM 701; and a total of 12 graduate hours in the Project Management MS program of study.

Builds upon the foundation of prerequisite courses by discussing advanced problems encountered in the discipline of project management in a seminar format. Practical examination of projects using the criteria of project excellence and project management maturity models. Students are expected to demonstrate the ability to apply the knowledge and experience gained in their program of study to the critical evaluation and analysis of the theory, research and practice of project management.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

TCM 760 Special Investigations

Prerequisite: permission of Project Management Program director.

The student in consultation with the advisor selects for in-depth study an area determined by the interest and background of the students. Based on demand and timeliness of the subject a cluster study group may engage in a joint investigation. May be repeated to a total of 5 hours.

Credit hours: 1-5 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

TCM 792 Graduate Internship

Prerequisite: permission of Project Management Program Director.

Educational experience in cooperation with student's full-time employer. Written, oral, and classroom assignments related to workplace improvement. May be repeated, but no more than 6 hours may be counted as credit toward a masters degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

TCM 798 Research

Prerequisite: permission of Project Management Program Director.

Supervised research in technology. May be repeated, but not more than 3 hours may be counted toward a masters degree. Graded Pass/Not Pass only.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring, Summer
[Projected offerings](#)

TCM 799 Thesis

Prerequisite: permission of Project Management Program Director.

Preparation of a thesis. May be repeated, but no more than 3 hours may be counted as credit toward a masters degree. Graded Pass/Not Pass only.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

Department of Psychology

Hill Hall, Room 101, Phone: (417) 836-5797, Fax: (417) 836-8330

Email: psychology@missouristate.edu

Website: <http://psychology.missouristate.edu/>

Department Head: Timothy K. Daugherty

Graduate faculty

Professor: Timothy A. Bender, Russell N. Carney, Matthew Fanetti, Donald L. Fischer, Bradley J. Fisher, Robert G. Jones, Thomas D. Kane, David J. Lutz, Arden T. Miller, Carol F. Shoptaugh, Brooke L. Whisenhunt

Associate Professor: William Paul Deal, Danae L. Hudson, Donn L. Kaiser, D. Wayne Mitchell, Mary C. Newman, Ann D. Rost, Michelle E. Visio

Assistant Professor: Erin Buchanan, Steve C. Capps, Melissa Duncan Fallone, Bogdan Kostic, Carly A. Yadon, Adena Young-Jones

Adjunct Faculty: Les Dean, Phillip J. Finley, Joseph D. Fietze, Patrick Lord

Emeritus Professor: Chris T. Bersted, Sylvia T. Buse, Paul J. Companik, James O. Davis, David J. Dixon, Harry L. Hom, Jr., Franklin L. Hyde, Donn L. Kaiser, Elissa M. Lewis, J. Jeff Maloney, Frederick R. Maxwell, Jr., Michael T. Nietzel, Jeanne A. Phelps, B. Richard Quinn, David W. Stockburger, Barbara S. Turpin

Programs

Master of Science, Psychology

David Lutz, Program Director (Clinical Track)

Hill Hall, Room 424; Phone (417) 836-5830

<http://psychology.missouristate.edu/clinical/>

DavidLutz@missouristate.edu

Carol Shoptaugh, Program Director (Industrial/ Organizational Track)

Hill Hall, Room 213E; Phone (417) 836-5788

<http://psychology.missouristate.edu/io/>

CarolShoptaugh@missouristate.edu

D. Wayne Mitchell, Program Director (Experimental Track)

Hill Hall, Room 420; Phone (417) 836-6941

<http://psychology.missouristate.edu/experimental/>; WayneMitchell@missouristate.edu

This program is designed to educate qualified students in sub-disciplines of psychology and includes extensive and necessary research training and internships.

The Industrial and Organizational program track received full membership/certification from the Council of Applied Master's Programs in Psychology (CAMPP) in April 2005. Full membership indicates that the program complies with the general standards for education and training for applied master's programs.

Program Description

The M.S. Psychology degree program consists of three tracks: Clinical, Industrial/organizational, and Experimental.

Entrance Requirements

Admission to our Master's program is very competitive and decisions regarding acceptance will begin March 1. Hence, the application deadline is February 15th. All application materials, including recommendation letters, should be submitted by February 15th.

1. To be considered for admission to the program, a student must apply to both the Department of Psychology's graduate program and the Graduate College.
2. The Graduate College application and application fee, as well as the following materials, must be submitted to the Graduate College.

- A. transcripts from all undergraduate and graduate institutions that the student has attended; and
 - B. GRE scores including Quantitative, Verbal and Critical Thinking and Writing.
3. A separate application must be submitted with the following materials to the Graduate Admissions Committee of the Psychology Department before the application will be considered:
- A. a formal application, including a statement of career goals and detailing experience in the community, research, or other relevant non-classroom activities; and
 - B. at least three (3) letters of recommendation (including at least two (2) from college-level teachers who are well acquainted with the student's academic achievements).
 - C. although not required, it is helpful if a copy of the student's GRE report and transcript (unofficial) are included with the materials sent to the Psychology Department. Unofficial materials sent to Psychology are not in place of those required by the Graduate College.
4. Admission to the program requires the following minimum criteria:
- A. completion of a baccalaureate degree from a regionally accredited college or university;
 - B. cumulative GPA of 3.00 on a 4.00 scale in undergraduate and graduate work and 3.25 in the major field;
 - C. a 3.25 GPA in at least twenty (20) semester hrs or thirty (30) quarter hours of Psychology courses including courses in both statistics and research methods;
 - D. submission of the Graduate Record Examination (GRE) scores, with a recommended Verbal Score of 151 or higher and Quantitative Score of 142 or higher.

A student who does not meet all the above criteria, but who demonstrates outstanding potential, may be considered on the basis of individual merit by the Graduate Admissions Committee and accepted on probationary status.

Additional Program Requirements

Some academic programs in the health related areas will require students to pass a background security check and a drug screening. These programmatic screening policies are a result of health organizations' requirements for placement at their clinical sites. Students will be financially responsible for the background security check and drug screening. Please see each academic program requirements, applications materials and admission

standards for specific detailed information. Students who do not pass the appropriate screenings may not be able to complete the program or practice professionally.

Clinical Track

The specific purpose of the clinical track is to develop in students the ability to make basic diagnostic decisions, administer psychological tests, and perform basic counseling. Graduates would be qualified to enter a variety of positions that require basic clinical skills but which do not require a licensed psychologist. Objectives of the clinical psychology Track include:

1. the development of skills in the administration of psychological tests, including intelligence and personality tests;
2. the development of basic skills in the diagnosis of psychological disorders;
3. the development of a knowledge of counseling theories and a practical understanding of the application of these theories;
4. the development of good communication skills, especially interviewing and report writing;
5. the skills and background in psychology to continue growth as a professional scientist/ practitioner.

Graduates of the clinical track will have completed all the *educational* requirements necessary for licensure as a

professional counselor in the State of Missouri. In order to sit for licensure, students must complete an additional 3000 hour clinical experience (beyond the educational requirements) after graduation. Graduates of the clinical track are also well prepared to pursue doctoral studies in clinical psychology or a closely related field.

Industrial/Organizational (I/O) Track

Adopting a scientist-practitioner model, the Industrial/Organizational (I/O) track is designed to develop research skills and general knowledge of I/O content areas. The focus of the track is on the application of psychological research methods and principles in a variety of settings, including business, industry, government, and non-profit organizations. Students can select either an internship or thesis option. Objectives of the I/O track include:

1. development of research and statistical skills for job analysis, performance assessment, measurement of individual differences, program development and evaluation;
2. development of a knowledge base concerning important contextual influences on behavior, including social influences, work motivation, job design, organizational theory and training and development;
3. development of an understanding of the philosophical, ethical, and legal constraints on the practice of applied psychology;
4. development of communication and interpersonal competence necessary for successful functioning in organizations.

Experimental Track

The experimental track is designed to prepare students for doctoral studies. That is, it is for those students who wish to primarily pursue an academic/research career (to teach at the university level and to conduct basic or applied research in an effort to advance the science of behavior). Objectives of the experimental track include:

1. development of skills needed to design, conduct, analyze, and report research;
2. acquisition of a broad background in psychology (theory and measurement) as well as specialized knowledge in an area of interest, such as learning, memory, and cognition; attention and perception; physiological; development; ethological or

quantitative psychology.

Degree Requirements

The program has been designed as a full-time, two-year (four semester) course of study. The total number of credits required for graduation is 47 semester hours. Because most required courses will not be offered nights or weekends, and the Practicum, Internship, Directed Research, and Thesis require time blocks available during the day, a student will be unable to complete all of the degree requirements on a part-time basis. The student must maintain a cumulative GPA of 3.25 or better, show satisfactory progress toward completion of degree requirements, and correct any unsatisfactory performances.

If deficiencies are not removed during the succeeding semester, the student may be terminated from the program.

Students are expected to conform to the Ethical Principles and Code of Conduct of the American Psychological Association. All students will be evaluated periodically on performance in course work, development of research skills, and professional development. Performance of assistantship duties will also be evaluated if applicable.

The purpose of these periodic evaluations is to determine if the student's continuation in the program is warranted. Evaluation procedures are available in the departmental office.

Core requirements (Required for all tracks)

Course Code	Course Title	Credit Hours
PSY 745	Statistics and Research Design	3 hrs
PSY 750	Advanced Survey of Psychology	3 hrs
PSY 752	Research Methods	3 hrs
PSY 761	Ethical and Professional Issues	3 hrs
PSY 780	Social Psychology	3 hrs
PSY 796	Practicum	6 hrs
	Total	21 hrs

Industrial/Organizational Track Requirements

Course Code	Course Title	Credit Hours
	Required Core Courses – see above	21 hrs
	Required I/O Courses – see below	21 hrs
PSY 716	Personnel Psychology	3 hrs
PSY 718	Organizational Psychology	3 hrs
PSY 798/799	Internship/Thesis	6 hrs

Plus at least three (3) courses from the following list:

Course Code	Course Title	Credit Hours
PSY 753	Program Evaluation	3 hrs
PSY 771	Occupational Health Psychology	3 hrs
PSY 772	Performance Assessment	3 hrs
PSY 773	Human Factors	3 hrs
PSY 774	Training and Development	3 hrs
PSY 776	Personnel Selection, Placement and Classification	3 hrs
PSY 778	Group Processes	3 hrs
PSY 779	Topics in Industrial/Organizational Psychology	3-9 hrs
	Electives: Graduate courses chosen from the offerings of Psychology, Management, Communications and Mass Media, and other departments must be approved by the student's committee.	minimum of 5 hrs

Clinical Track Course Requirements

Course Code	Course Title	Credit Hours
	Required Core Courses – see above	18 hrs

	Required Clinical Courses – see below	21 hrs
PSY 720	Individualized Intelligence Test	3 hrs
PSY 760	Clinical Communication Skills	3 hrs
PSY 765	Techniques of Individual Psychotherapy	3 hrs
PSY 764	Group Psychotherapy	3 hrs
PSY 766	Psychopathology	3 hrs
PSY 798	Internship OR	3 hrs
PSY 799	Thesis	3 hrs
	Electives: Depending upon the student's career objectives, courses will be selected from the following: PSY 614 Behavior Modification & Change; PSY 740 Psych. Assessment; PSY 742 Practicum in Psych. Assessment; PSY 701 Symposium in Psych.; and COU 752 Career Development.	8 hrs

Experimental Track Course Requirements

Course Code	Course Title	Credit Hours
	Required Core Courses – see above	21 hrs
	Required Experimental Track Courses – see below	18 hrs
PSY 799	Thesis	6 hrs
	<i>Plus 4 courses selected from the following:</i>	12 hrs
PSY 606	Perception	3 hrs
PSY 614	Behavior Management and Change	3 hrs
PSY 612	Personality Theory and Systems	3 hrs
PSY 619	Cognitive Development	3 hrs
PSY 622	Physiological Psychology	3 hrs
PSY 625	Motivation and Emotion	3 hrs
PSY 629	Psychological Tests and Measurements	3 hrs
PSY 634	Psychology of Infancy	3 hrs
PSY 701	Symposium in Psychology	3 hrs
PSY 703	Human Growth and Development	3 hrs
PSY 708	Memory	3 hrs
PSY 751	Seminar in Methods of Research	3 hrs
	Electives: Under direction of the student's committee, 600- and 700-level courses from psychology and other departments may be used to complete the electives.	8 hrs

Comprehensive Examination.

A written comprehensive examination must be passed by the candidate before a degree will be granted.

Description of Culminating Experiences

Culminating experiences are crucial to the MS in Psychology program because these experiences are typically a major consideration in employment and in opportunities for doctoral study. Students must complete six hours of either PSY 798 (Internship) or PSY 799 (Thesis), or three hours for the Clinical track, before they earn their degrees.

Internships will be congruent with program goals and will be conducted in sites appropriate to the career goals of each student. For each credit hour, students must serve 60 hours at the internship agency. Evaluation of student performance will come from two sources: first, supervisors and caseworkers at the agency, and second, university faculty including the Graduate Program Coordinator and the director of the internship. Besides providing extensive, supervised fieldwork, the internship will allow students to integrate theoretical and research knowledge with specific aspects of the applied experience.

The primary purpose of the thesis is to allow the student to establish and demonstrate research competency. In the pursuit of this goal, students will learn the following:

- a. How to identify an original and significant research problem;
- b. How to conduct comprehensive background literature searches on the topic;

- c. How to collect, analyze, and interpret data; and
- d. How to communicate research results in a scientifically lucid fashion.

The written thesis followed by an oral defense will serve this function.

Master of Science in Education, Secondary Education: Social Science Area of Emphasis

Contact Dr. Jamaine Abidogun and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

Prerequisite Social Science Requirements

A minimum of 24 undergraduate hours in Social Sciences.

Social Science Requirements

A minimum of 15 hours from Economics, Geography, History, Political Science, Psychology, and Sociology.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Graduate Certificate In Forensic Child Psychology

Matthew Fanetti, Certificate Coordinator
 Hill Hall, Room 443; Phone (417) 836-6842
mfanetti@missouristate.edu

Program Description

A 12 credit hour Missouri State University Graduate Certificate in Forensic Child Psychology (FCP) is available to non-degree seeking individuals or as a component of the Masters degree in Psychology, experimental track. The certificate is also offered to support professionals in criminology, social work, medicine, and other related specialties. The certificate will not involve training in how to complete forensic interviews; however, it is offered to support professionals who must interact with children in a forensic setting and must take action to safeguard the integrity and reliability of the child's memory of their experiences. It is also useful to help these professionals understand the course and purpose of practices associated with children in the forensic environment, including courtroom experiences.

Admission Criteria

Submit a Graduate College Application to apply for the program. (For those currently attending MSU as a master's student, no additional application fee will be required). Admission to the certificate program does not constitute admission to any other Missouri State University graduate program.

Admission Deadline

Applications should be submitted at least one month prior to the semester you wish to begin.

Program of Study

Following admission to the certificate program, submit a completed "Plan of Study Form" to the Graduate College (please note you must first obtain the certificate advisor's signature). Work with the certificate program advisor to determine which courses will be taken towards the certificate. Keep in mind that courses taken for undergraduate credit cannot be used on the Plan of Study for a graduate certificate.

If it becomes necessary to change a course originally listed on the approved Plan of Study, a "Change of Certificate Plan of Study" Request Form should be completed and submitted to the Graduate College.

Required Courses

Course Code	Course Title	Credits
PSY 604	Forensic Child Psychology	3 hrs
PSY 617	Psychology of Child Abuse and Exploitation	3 hrs
PSY 657	Forensic Psychology: Child Abuse and the Law	3 hrs
PSY 797	Directed Research	3 hrs
	Total	12 hrs

Completion Requirements

During the semester in which the final course requirement is being completed, a "Notification to Complete a Certificate Program Form" must be submitted to the Graduate College to initiate the final verification. The information on this form is also used to generate your formal certificate.

Prior to applying to complete the certificate, the student must complete and pass a comprehensive examination which covers

material from the core courses (PSY 604, PSY 617 and PSY 657). A passing score is 70% correct on this examination.

Psychology (PSY) courses

PSY 602 Learning Theories

Recommended Prerequisite: PSY 121 and 3 additional hours of psychology. An introduction to contemporary theories about learning and behavior, emphasizing the experimental basis of these phenomena. May be taught concurrently with PSY 502. Cannot receive credit for both PSY 502 and PSY 602.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 604 Forensic Child Psychology

Recommended Prerequisite: PSY 121. Explores the basics of forensic psychology with emphasis on factors that affect children, how these factors are assessed and how communities intervene to reduce both child crime and child victimization. The class will involve text analysis as well as analysis of primary source readings. May be taught concurrently with PSY 505. Cannot receive credit for both PSY 505 and PSY 604.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 606 Perception

Recommended Prerequisite: PSY 121 and 3 additional hours of psychology. Nature of perception, concept formation and role of language. May be taught concurrently with PSY 506. Cannot receive credit for both PSY 506 and PSY 606.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 612 Personality Theory and Systems

Recommended Prerequisite: PSY 121 and PSY 304. Current theories of personality, research background and historical development. May be taught concurrently with PSY 512. Cannot receive credit for both PSY 512 and PSY 612.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 614 Behavior Management and Change

Recommended Prerequisite: PSY 121. To investigate methods and theory for effecting desirable behavior change in schools, homes and personal lives. May be taught concurrently with PSY 508. Cannot receive credit for both PSY 508 and PSY 614.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 617 Psychology of Child Abuse and Exploitation

Study of forensic issues related to child abuse and exploitation. Students will gain an understanding of the forensic and

PSY 711 Introductory Statistics for Education and Psychology

Statistical techniques used in education and psychology; overview of scaling techniques, sampling, descriptive techniques, inferential techniques (to include t and x²), reliability and validity.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 716 Personnel Psychology

A survey of the psychological principles, theory, and research related to personnel practices in organizations. Topics include job analysis, performance appraisal and criterion development, individual differences measurement, personnel selection, and reliability, validity, and utility analysis.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 718 Organizational Psychology

Recommended Prerequisite: PSY 121 and PSY 304. A survey of the psychological principles, theory, and research related to behavior in organizations. Topics include work motivation, job satisfaction and performance, leadership and group processes, organizational design and development.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 720 Individual Intelligence Testing

Prerequisite: PSY 629 or COU 701.

Analysis of individual tests of intelligence; Wechsler Scales and the Revised Stanford Binet. Students receive supervised practice in administration, scoring and interpretation of individual tests. Supplemental course fee.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

PSY 721 Individual Intelligence Testing II

Prerequisite: PSY 629 or COU 701.

Analysis of individual tests of intelligence; Stanford-Binet Fourth Edition and Kaufman Assessment Battery for Children. Students will receive supervised practice in administration, scoring, and interpretation.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

PSY 730 Projective Techniques

Prerequisite: COU 701 and PSY 720.

Introduction to theory of and basic underlying projective

psychological issues that often arise during child abuse investigations. The Child Advocacy Center, Inc. will participate in the design of the course, thus the specific forensic issues discussed will remain current and may change based on the needs of the community. May be taught concurrently with PSY 514. Cannot receive credit for both PSY 617 and PSY 514.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

PSY 619 Cognitive Development

Recommended Prerequisite: PSY 121 and PSY 331 and 3 additional hours of psychology. Study of cognitive development in children and adolescents. Topics to be included: perception, memory, visual imagery, problem solving, language development, cognitive style, social learning theory, information processing theory, and Piaget's theory. Applications in education, child rearing, and behavior management. May be taught concurrently with PSY 519. Cannot receive credit for both PSY 519 and PSY 619.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 622 Physiological Psychology

Recommended Prerequisite: PSY 121 and 3 additional hours of psychology. Physiological correlates underlying behavior, including sensory and response mechanisms, central nervous system. May be taught concurrently with PSY 521. Cannot receive credit for both PSY 521 and PSY 622.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 623 Psychology and Language

Recommended Prerequisite: 6 hours of Psychology. An examination into the nature of and research in human language and its relationship to psychology. Topics will include the biological bases of language, speech production and perception, word recognition, sentence processing, reading, discourse, dyslexia, grammar and the lexicon. This course will cover current theories on these topics and experimental paradigms analyzing language and psychology. May be taught concurrently with PSY 523. Cannot receive credit for both PSY 623 and PSY 523.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 625 Motivation and Emotions

Recommended Prerequisite: PSY 121 and 3 additional hours of psychology. Psychological and physiological motives, needs, drives and instinctual mechanisms; emotional effects of these upon the organism. May be taught concurrently with PSY 525. Cannot receive credit for both PSY 525 and PSY 625.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 627 Advanced Psychological Statistical

methods.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 740 Psychological Assessment

Prerequisite: admission to MS in Psychology program.

Students of clinical psychology will be introduced to the process of psychological diagnosis. They will be expected to master the administration, scoring, and interpretation of individual instruments and become acquainted with the foundations and theory and research on which they rest. In addition the course will emphasize the differential applicability of tests and assessment techniques to a wide range of referral problems and the principles of clinical inference that may be used to interpret, integrate, and communicate their diagnostic findings.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 742 Practicum in Psychological Assessment

Prerequisite: PSY 740 and PSY 750 and permission of instructor.

Supervised experience in assessment, diagnoses and report-writing with clients at a community mental health facility. Site arrangements must be made by the Practicum Coordinator during the preceding semester. Consists of a one-hour seminar on campus and 4 hours at the practicum site each week. May be repeated and a minimum grade of "B" must be maintained.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Upon demand
[Projected offerings](#)

PSY 745 Statistics and Research Design

Recommended Prerequisite: introductory statistics course from PSY 200, 611; AGR 330; ECO 308; MTH 340; QBA 237; REC 328; SOC 302; or equivalent. Use of the Analysis of Variance (ANOVA) Models and Multivariate Analysis in the design and analysis of psychological experiments.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 750 Advanced Survey of Psychology

Reinforce breadth of knowledge of psychology in the areas of Biological bases of behavior, Sensation and Perception, Memory, Cognition, Motivation, Development and Social Psychology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 751 Seminar in Methods of Research

Prerequisite: PSY 710 and PSY 711.

Investigation of research methods employed in education and psychology.

Credit hours: 3 Lecture contact hours: 3

Methods

Recommended Prerequisite: introductory statistics course selected from PSY 200, 711; AGR 330; ECO 308; MTH 340; QBA 237; REC 328; SOC 302; or equivalent. A review of introductory statistics and investigation of research methods in behavioral sciences that require multivariate statistical models. This course takes an applied orientation and emphasizes the use of statistical packages. Topics include: linear models, principal components analysis, discriminant analysis, multiple regression analysis, multiple regression with categorical variables, and multi-factor ANOVA. May be taught concurrently with PSY 527. Cannot receive credit for both PSY 527 and PSY 627.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 629 Psychological Tests and Measurements

Recommended Prerequisite: PSY 121 and PSY 200 or equivalent. Theory and techniques underlying measurement of human traits and abilities. Critical analysis of intellectual, achievement, interest and personality tests, including their development, application and potential abuses. May be taught concurrently with PSY 529. Cannot receive credit for both PSY 529 and PSY 629.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

PSY 633 Psychological Issues in Religion

Recommended Prerequisite: PSY 121 and REL 100. Comprehensive overview of historical background, research methods, and contemporary issues involving behavior and religious beliefs. Psychological research in the areas of religious development and cognition will be included. May be taught concurrently with PSY 533. Cannot receive credit for both PSY 533 and PSY 633.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 634 Psychology of Infancy

Recommended Prerequisite: PSY 121 and PSY 331. Theory and research on the maturation and cognition of the human infant in the first two years, from a developmental psychometric perspective. General principles of the mental and motor assessment of the infant and interpretation will be emphasized through class demonstrations so that the student may understand the use of these procedures in interpreting development and research. May be taught concurrently with PSY 534. Cannot receive credit for both PSY 634 and PSY 534.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 635 Discipline and Social Behavior in the Classroom

Recommended Prerequisite: PSY 121; and either PSY 360, PSY 380, PSY 385, or PSY 390. Provides a psychological perspective of individual and social factors necessary to develop an effective eclectic approach to discipline and an

Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 752 Research Methods

Prerequisite: PSY 745.

Provides an understanding of the research methods employed in experimental and applied settings. Includes ethical considerations.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 753 Program Evaluation

Prerequisite: PSY 745.

The application of research methods to the evaluation of programs and planned change interventions in organizations.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 759 Teaching of Psychology

Must be taken prior to or concurrent with first teaching of any regular or laboratory section of any course. Preparation for teaching college courses, includes development of personal philosophies of teaching; suggestions for active student learning; maintaining student motivation; preparing assignments, in-class presentations, and exams; grading; and classroom management. Designed to help graduate students prepare for their first independent college teaching experiences.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 760 Clinical Communication Skills

Prerequisite: admission to MS in psychology.

Introduction to the nature of the helping process with emphasis on strategies of behavior change, interpersonal communication, and development of basic helping skills.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 761 Ethical and Professional Issues

Prerequisite: admission to MS in psychology.

An exploration of ethical issues, including values, professional responsibilities, and professional ethics codes. Issues are explored both from ethical and legal perspectives. Current professional issues, such as changing modes of assessment and intervention, are examined.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 764 Group Psychotherapy

Prerequisite: permission of instructor.

understanding of social behavior in the classroom. Includes an emphasis on personal, social, and motivational development. May be taught concurrently with PSY 535. Cannot receive credit for both PSY 535 and PSY 635.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 648 Psychological Testing in Remedial Reading

Prerequisite: permission of department head.

Techniques and skills in utilizing psychological tests as they pertain to diagnosing reading disabilities and prediction of success in remedial programs. Students receive supervised practice in administration. May be taught concurrently with PSY 550. Cannot receive credit for both PSY 550 and PSY 648.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

PSY 649 Developing Sport Team Leaders

This online course delivers leadership, team processes, and motivation principles to help coaches develop the leadership skills of sport team athletes. This course aligns sport program goals with educational goals by utilizing athletic settings to promote skills that student-athletes can apply on sport teams and in other group settings. Coaches will learn how to set specific leadership goals with team leader-athletes and will learn concrete and constructive ways to mentor leader-athletes. Coaches will use course principles to construct a plan for developing sport team leaders and for making "team leadership" a core team value. May be taught concurrently with PSY 555. Cannot receive credit for both PSY 555 and PSY 649.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 656 Developing Sport Team Leaders

Practicum

Prerequisite: PSY 649 or concurrent enrollment.

Complementing PSY 649 Developing Sport Team Leadership, this course provides a 2-credit option for students to document the application of a leadership development plan on a sport team. This course reinforces the value of leadership and leadership development on sport teams by helping to make "team leadership" a core team value. Advancing this objective, students learn to align the values of sport teams with the broader values of educational institutions. Students taking this course must provide evidence that they have permission to implement a leadership development program on an organized sport team prior to enrolling in the class (hours the student spends with the team must exceed 90 hours). May be taught concurrently with PSY 556. Cannot receive credit for both PSY 556 and PSY 656.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 657 Forensic Psychology: Child Abuse and the Law

An extensive analysis of the factors contributing to the development and maintenance of therapeutic groups in a variety of settings. The prevention and education uses of small groups and small group processes will be included.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 765 Techniques of Individual Psychotherapy

Prerequisite: admission to MS in Psychology program.

An in-depth investigation of major strategies of psychotherapy and their efficacy. Emphasis on theoretical bases and critical analysis of comparative research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 766 Psychopathology

Focus is on the differential diagnosis of behavior disorders, the appropriate use of the multi-axial approach of DSM-IV, and current research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PSY 767 Behavior Disorders of Childhood

Prerequisite: PSY 766.

Course focuses on assessment and treatment of common childhood behavior disorders. The course emphasizes 1) the study of biological, behavioral, cognitive, and systemic variables in the development of childhood behavior disorders; 2) training in multiaxial diagnostic assessment; and 3) interventions.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PSY 768 Personality and Social Development

A survey of the major theoretical and practical issues in the study of personality and social development. The course will focus on application of personality to universal human concerns.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

PSY 771 Organizational Health Psychology

Prerequisite: PSY 718.

An in-depth consideration of the psychological principles, theory, research, applications and problems associated with occupational stress, safety and health. Topics include personal, organizational, work-related and social antecedents to stress, as well as the short-term and long-term responses to stress.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring

Study of the legal issues related to child abuse and exploitation. Students will gain an understanding of the law pertaining to child cases and how interactions with children can bolster or diminish the quality of children's memory report as seen by the judicial system. The Greene County Prosecutor's Office will participate in the design of this course, thus the specific legal issues discussed will remain current and may change based on the needs of the community. May be taught concurrently with PSY 557. Cannot receive credit for both PSY 657 and PSY 557.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

PSY 669 Psychological Effects of Dementia

Recommended Prerequisite: PSY 121 and PSY 365.

Description of dementias, with particular references to Alzheimer's Disease and with emphasis on behavioral consequences for both patient and caregiver. Directed practicum. May be taught concurrently with PSY 565. Cannot receive credit for both PSY 565 and PSY 669.

Credit hours: 4 Lecture contact hours: 2

Lab contact hours: 4

Typically offered: Upon demand

[Projected offerings](#)

PSY 695 Specialized Topics in Psychology

Recommended Prerequisite: 9 hours of Psychology.

Specialized investigation into selected topics in psychology. Graduate students will be required to complete an extra project to be determined by the instructor. May be repeated to a maximum of 9 hours if topic is different. Variable content course. May be taught concurrently with PSY 597. Cannot receive credit for both PSY 695 and PSY 597.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PSY 700 Problems of Psychology

Individual investigation into a problem or problems of concern to the student and deemed of significance by the instructor. Written report required.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PSY 701 Symposium in Psychology

Specific topics selected to introduce graduate students to research and theory. May be repeated for a maximum of 6 hours.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PSY 703 Human Growth and Development

Depth investigation of growth and development during elementary school years. Experimental evidence and clinical evaluations used to supplement consideration of major theories of development.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

[Projected offerings](#)

PSY 772 Performance Assessment

Prerequisite: PSY 716 and PSY 745.

An in-depth consideration of theory, research, applications and problems of performance assessment in organizations. Topics include criterion development and validation, models of effectiveness, performance appraisal, methods and sources of evaluation, performance feedback, team performance measurement, and biases in assessment.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 773 Human Factors

Prerequisite: PSY 751.

Provides an introduction to human factors engineering (ergonomics) primarily in the workplace. Involves emphasis on analyzing job requirements, human capabilities, human-machine interactions, and safety.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 774 Training and Development

Prerequisite: PSY 716 and PSY 718.

An in-depth consideration of theory, research, applications, and problems in the design, conduct and evaluation of training programs in organizational settings. Topics include needs assessment, theories of learning and motivation, transfer of training, and evaluation of training processes and outcomes.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 776 Personnel Selection, Placement and Classification

Prerequisite: PSY 716 and PSY 745.

An in-depth consideration of the theory, research, applications, and problems in matching of individual needs, preferences, skills and abilities with the needs and preferences of organizations. Topics include job analysis, theories of human performance, test development and use, alternative selection techniques, EEO law, criterion development, and validation of selection decisions.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 778 Group Processes

Prerequisite: PSY 718.

An in-depth consideration of theory, research, applications, and problems in group processes in organizations. Topics include models and typologies of group performance, group decision making, group social influence and ecology, leadership, and team staffing and development.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 705 Psychology of Adolescence

Depth investigation of growth and development during the adolescent period. Experimental evidence and clinical evaluation used to supplement consideration of major theories of adolescence.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 707 Psychology of the Adult

Development of intellectual functions, personality, and social psychological processes across the adult life span will be emphasized. Normal as well as abnormal phenomena unique to young, middle-aged, and elderly adults will also be considered.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 708 Memory

Provides in-depth analyses of historical and current theories and associated research in higher mental cognition processing. Primary emphasis is on normal human adult functioning, although associated topics such as cognitive development, learning dysfunctions and skill enhancement will be considered.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PSY 709 Psychological Evaluation of Pre-School Children

Program involving both theory and practice in psychological evaluation of pre-school children.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 710 Psychology of Education

Orientation to the use of psychology in education.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

Typically offered: Upon demand

[Projected offerings](#)

PSY 779 Topics in Industrial/Organizational Psychology

Prerequisite: PSY 716 and PSY 718.

Advanced study of selected topics in I/O psychology. Course requirements include extensive readings and a paper. May be repeated if different topics for a maximum of 9 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PSY 780 Social Psychology

Prerequisite: admission to the MS in Psychology program.

Advanced study of interactions and social cognition, including attitude change, person perception, and group dynamics.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PSY 796 Practicum

Prerequisite: admission to the MS in Psychology program.

Offers an opportunity for the graduate student to gain additional training through field experiences in research, clinical or organizational settings. Such experience need not be confined to the campus. Variable content course. May be repeated for a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

PSY 797 Directed Research

Prerequisite: admission to MS in Psychology program.

Offers an opportunity for the graduate student to gain additional training through guided research. Such research need not be confined to the campus. May be repeated for a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

PSY 798 Internship

Prerequisite: PSY 796 and permission.

Supervised fieldwork in a professional psychology setting. Includes a seminar paper as a requirement.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

PSY 799 Thesis

Prerequisite: admission to MS in Psychology program.

Independent research and study leading to the completion of the thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Gerontology (GER) courses

GER 697 Special Topics in Gerontology

Recommended Prerequisite: 12 hours of Gerontology. In-depth inquiry into selected interdisciplinary topics of contemporary interest in gerontology. Variable content course. May be repeated to a total of 6 hours when topic changes. May be

taught concurrently with GER 597. Cannot receive credit for both GER 597 and GER 697.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

Master of Public Health

McQueary Hall, Suite 112, Phone: (417) 836-8850

Email: Publichealth@missouristate.edu

Website: <http://www.missouristate.edu/mph/>

Interim Director: David Claborn

Graduate faculty

Professor: Dalen M. Duitsman

Assistant Professor: David Claborn, Elizabeth Federman

Programs

Master of Public Health

David Claborn, Interim Program Director

Physical Therapy Building, Suite 112

Phone: (417) 836-8850

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Program Description

The Master of Public Health (MPH) program offers a generalist MPH degree consisting of 42 credit hours. The program's mission is to prevent disease, promote health, and protect the well-being of the public through education, research and service.

Students gain knowledge in each of the five core disciplines of public health: biostatistics, epidemiology, environmental health sciences, public health administration, and the social behavioral sciences. The program prepares students to assess community health needs, plan effective health education and health intervention programs, implement and evaluate educational experiences, and conduct public health research.

Graduates of this program will enter public health service as practitioners, administrators, researchers, educators, and consultants in a wide variety of public health settings. Most will be employed in local, state, and national public health agencies, while others will work for non-profit organizations, private agencies, medical facilities, governmental agencies, and educational institutions.

An accelerated option is available for eligible Missouri State University undergraduate majors. Students may apply for preliminary acceptance into the Master of Public Health (MPH) program after admission requirements for the accelerated master's option have been satisfied. If accepted, a maximum of 12 credit hours chosen from approved 600- or 700-level courses may be counted toward both the undergraduate and graduate degrees. This option gives exceptional undergraduate students from a variety of majors the opportunity to complete the course requirements for the MPH degree in as little as three semesters and a summer after attaining the Bachelor's degree rather than the typical four to five semesters and a summer.

Contact the Director of the MPH Program for further information and guidelines. Before enrolling in a course to be counted as both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program director, department head of the undergraduate program, and the Dean of the Graduate College.

Entrance Requirements

The Master of Public Health (MPH) program seeks to admit students who 1) demonstrate the potential to be successful in graduate school, and 2) are committed to the public health profession, as evidenced by their interests, backgrounds and experiences.

Consideration for admission to the Master of Public Health Program requires the following:

1. Completion of a baccalaureate degree from a regionally accredited college or university with a minimum GPA of 3.00*;
2. Submission of Graduate Record Exam (GRE) test scores. GRE scores must be sent to Missouri State University from the Educational Testing Service (Institution code: 6665). No minimum scores are required; however, students who are successful in the program generally have scores in the 40th percentile or higher. The following exemptions may be made for GRE scores: (1) students who have earned a graduate degree from an accredited U.S. Institution and students currently enrolled in a Missouri State graduate degree program are not required to submit GRE scores, and (2) official scores from the GMAT, MCAT or LSAT from within the last 5 years may be submitted in lieu of the GRE.

3. Submission of the Graduate College application and related fee;
4. A 300-400 word personal statement of professional goals;
5. Three letters of recommendation from employers or professors (current or recent) that speak to the abilities of the student to succeed in graduate education;
6. Voluntary or salaried work experience in one or more health or social service settings is highly desirable but not required; and
7. International applicants for whom English is not the native language are required to submit official scores from the Test of English as a Foreign Language (TOEFL). Minimum scores of 550 on the paper-based test, or a comparable score of 213 on the computer-based test are required.

Application Deadlines

All application materials must be received by the following deadlines: Fall admission - April 1; Spring admission - October 1. Applicants are encouraged to begin the process at least 4 weeks (6 weeks for international applicants) prior to the deadline to ensure all supporting materials are received on time.

Admission Procedures

The personal statement of professional goals, and letters of recommendation to be sent directly to the MPH Program office. Note: Letters of recommendation are to be sent directly from the recommender(s) or, if sent with the letter of application, must be individually sealed with signature across envelope flap.

All other application materials are to be sent directly to the Graduate College (for domestic applicants) or International Services (for international applicants).

Degree Requirements

The MPH program requires completion of 42 credit hours and includes the following:

Public Health Core Courses (15 hrs)

Course Code	Course Title	Credit Hours
PBH 720	Epidemiology	3 hrs
PBH 730	Biostatistics for Health Sciences	3 hrs
PBH 740	Health Behavior	3 hrs
PBH 745	Environmental Health	3 hrs
PBH 775	Principles and Skills of Public Health Administration	3 hrs

Other Required Courses (15 hrs)

Course Code	Course Title	Credit Hours
PBH 735	Software Applications and Data Sources in Public Health	3 hrs
PBH 756	Introduction to Public Health	3 hrs
PBH 760	Research Methods in Public Health	3 hrs
PBH 783	International Health and Infectious Disease	3 hrs
MGT 701	Health Services Organization	3 hrs

Elective Courses (6 hrs*)

*Select two courses with consent of program advisor

Course Code	Course Title	Credit Hours
HLH 750	Programming Approaches in Wellness/Health Promotion	3 hrs
HLH 752	Health Risk Identification and Management	3 hrs
MTH 647	Applied Regression Analysis	3 hrs
PBH 781	Public Health Preparedness	3 hrs
PBH 778	Chronic Disease Epidemiology	3 hrs
PBH 785	Seminar in Public Health (may be repeated for credit)	3 hrs
PBH 790	Independent Study in Public Health	3 hrs
PLS 754	Seminar in Health Policy	3 hrs

Field and Capstone Experience (6 hrs)

Course Code	Course Title	Credit Hours
PBH 798	Public Health Field Experience	6 hrs
PBH 799 and PBH 798	Capstone Project in Public Health and Public Health Field Experience	3 hrs and 3 hrs

Core Course Examination

After satisfactory completion of all required core courses, and not later than the second to last semester, all students are required to pass a written examination that assesses knowledge and skills in the program core competencies. The items on this exam will cover content from the core areas of study in biostatistics, epidemiology, health behavior, environmental health, and health services administration. Student who fail are limited to one additional attempt to take the exam.

Field Experience

All students are required to complete a practical experience in an approved public health setting under the mentorship of a faculty member and the supervision of an on-site public health professional. A minimum of 200 contact hours per three (3) credit hours must be completed, and a written portfolio must be submitted in the required format at the completion of the field experience.

In order to qualify for the Public Health Field Experience, students must have successfully completed 33 credit hours, including all public health core and other required courses and passed the core course examination. The Field Experience must be approved by the field experience faculty supervisor and the Program Director to ensure site acceptability. The only curricular practical training that will be approved is the PBH 798 course. No external research at other institutions will be approved for curricular practical training during the completion of the MPH program.

Culminating Experience

As the culminating experience, students in the MPH program are required to complete a capstone project via:

1. [PBH 799](#) - Capstone Project in Public Health - for students who opt for the 3-credit hour field experience;
or
2. A field experience project for students who opt for the 6-credit hour field experience.

The capstone project requires students to synthesize and integrate advanced knowledge and skills acquired in the program and to apply those to some aspect of public health.

Some aspect of the culminating experience must be original, whether it is the topic itself, an analysis of newly collected or extant data, the reinterpretation of others' findings, or the design and completion of a community project. At its completion, students submit a written report and make a formal presentation to an audience of faculty, students, and practitioners.

Retention and Readmission to the Program

Admission to the MPH program is through a competitive admissions process with only a limited number of students admitted each year. Students who leave the program will be required to apply for readmission. Applications for readmission will be reviewed by the MPH admission, progression and graduate (APG) committee. Previous enrollment does not guarantee readmission. The student's readmission will depend on where the student places in the competitive enrollment process.

All students must enroll in at least one credit hour each fall and spring semesters until graduation to remain in the MPH program. International students must comply with program and International Services policies. Students who do not meet minimum requirements will be dropped from the program and will have to reapply to the MPH APG committee for permission to return to the program. Students have a maximum of five years to complete the program. Students who exceed this time period must seek an extension through the APG. All other retention policies are defined by the Graduate College.

Public Health (PBH) courses

PBH 720 Epidemiology

An introduction to the epidemiological methods and procedures utilized in the study of the origin, distribution, and control of disease. It will include the study of infectious and non-infectious disease etiology, including vector control, host defenses and resistance, and investigation of disease outbreaks. Students will learn to use basic epidemiological concepts and methods for program planning, evaluation, and research. Basic statistical measures used in the analysis of clinical and epidemiologic evaluations, including measures of disease frequency and measures of absolute and relative effects, will be covered. Identical with NUR 700. Cannot receive credit for PBH 720 and NUR 700.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

PBH 775 Principles and Skills of Public Health Administration

This course is designed to provide a comprehensive overview of the administrative, managerial and organizational practices of health professionals in a variety of settings. Opportunities for the development and application of administrative competencies in health education/health care settings will be provided.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PBH 778 Chronic Disease Epidemiology

This course examines problems and methods used in studying chronic diseases. Focus will be on the collection and

PBH 730 Biostatistics in Health Sciences

This course is an introduction to biostatistical methods in the context of public health and medical sciences. Major topics will include: research design and measurement, sampling, exploratory data analysis, probability and sampling distributions, hypothesis testing, contingency table analysis, nonparametric methods, correlation, linear regression, logistic regression and survival analysis. Emphasis will be on developing an understanding of these methods and drawing appropriate conclusions from analysis findings. Students will also be introduced to statistical programming packages.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

PBH 735 Software Applications and Data Sources in Public Health

Prerequisite: permission of instructor.

This course will provide an overview of important software and databases that are commonly used in public health surveillance, program planning and research. Students will learn to access, analyze, and interpret morbidity and mortality data from a variety of national and statewide data sources (e.g., NHANS, BRFSS, MICA, CDC Wonder, vital statistics). Data will be analyzed descriptively using statistical software including Excel, CDC's EpiInfo, SPSS and/or SAS.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PBH 740 Health Behavior

This course examines selected theories of health behavior relevant to individual and community health promotion program planning. Students will analyze biological, psychological, sociological, and environmental influences on health behavior and evaluate strategies for health promotion.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PBH 745 Environmental Health

This course will investigate and examine the relationships of environmental health problems to human health. Students will survey the major environmental issues facing developed and developing countries. Topics include water supply, air and noise pollution, sewage treatment and waste disposal, pest and pesticides, toxic waste, energy alternatives, food and drug quality assurance, population control, and environmental disease control.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

PBH 756 Introduction to Public Health

This course will provide a general introduction to public health. It will discuss the history of public health; international, federal, state, and local agencies; voluntary health agencies; professional health organizations; the legislative process as it relates to public health, environmental health, health promotion, basic public health statistics and an introduction to

interpretation of chronic disease data, and application of epidemiological and statistical principles pertaining to cancer, cardiovascular diseases, cerebrovascular diseases, chronic lung diseases, diabetes, musculoskeletal diseases, neurologic disorders and other chronic diseases.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PBH 781 Public Health Preparedness

This course will investigate the health risks and hazards associated with emergency situations, and the roles of public health professionals and volunteers in the preparation for and response to emergencies and disasters.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

PBH 783 International Health and Infectious Disease

This course will investigate the epidemiology, impact, and control of infectious diseases in the context of the international environment. Topics will include the structure and financing of health systems in the developing world, the medical community's ability to respond to infectious disease risks, and the specific impacts of major infectious diseases with an emphasis on tuberculosis, AIDS, and malaria. This course is not a clinical course and will not address the diagnosis or treatment of disease.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

PBH 785 Seminar in Public Health

Prerequisite: permission of Graduate Coordinator.

Variable topics course. The study, analysis, and discussion of timely issues in public health. May be repeated for credit if topic is different.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

PBH 788 Public Health Practicum

The Public Health practicum is required of all students enrolled in the Professional Option of the MPH program. It will involve developing, implementing and establishing a public health intervention that includes, reflects, and integrates public health principles, theory, and practice as identified in the Masters in Public Health curriculum. All required courses must be completed in order to be eligible. Project selection must be approved by the course instructor.

Credit hours: 1 Lecture contact hours: Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

PBH 790 Independent Study in Public Health

Prerequisite: permission of instructor and program director.

The independent study in Public Health is a carefully planned experience which allows the advanced student to investigate a

epidemiology.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

PBH 758 Contemporary Issues in Public Health

In-depth consideration of pertinent issues, trends, controversy, and current research in public health.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PBH 760 Research Methods in Public Health

This course is designed to help students gain the necessary knowledge and skills for undertaking research on issues related to public health.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PBH 772 Toxicology and Hazardous Materials

A study of toxic substances and their effects in the environment and in living organisms. This course also includes a study of safety methods for identifying, monitoring, handling, processing, containing, storing, and disposing hazardous and toxic substances in the environment and workplace. Students are encouraged to have had courses in physiology, biochemistry and/or pharmacology.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

clearly defined problem that will enhance their academic preparation. May be repeated for credit.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PBH 798 Public Health Field Experience

Prerequisite: students must have successfully completed 33 hours including all public health core and other required courses and passed the core course exam.

The required field experience provides experience in program development, community relations, public education, and research. Possible sites include: official health agencies, voluntary health agencies, or community social agencies. Selection is dependent on the students' backgrounds and career expectations. Students may choose to spend their entire time in one agency, or, for shorter periods, in 2 or more agencies. The field experience can be done during the fall, spring, or summer and can be no less than 200 hours. All field experiences must be approved by the field experience faculty supervisor and the Program Director to ensure the site acceptability. May be repeated.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PBH 799 Capstone Project in Public Health

Prerequisite: admission to the Master of Public Health program.

The Capstone Project provides students the opportunity to integrate knowledge gained in the classroom with real-world problems through completion of a major research, program planning, policy development, management, service delivery, or evaluation project. Some aspect of the project must be original, whether it is the topic itself, an analysis of newly collected or extant data, the reinterpretation of others' finding, or the design and completion of a community project. While student led, the project is designed in consultation with, and carried out under the guidance of, a faculty supervisor. Student must have the capstone project proposal form approved by the faculty supervisor and Program Director prior to enrollment.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Department of Religious Studies

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Email: ReligiousStudies@missouristate.edu

Website: <http://www.missouristate.edu/relist/>

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Associate Professor: Leslie Baynes, Martha L. Finch, Mark D. Given, Austra Reinis, John A. Schmalzbauer, John T. Strong

Emeritus Professor: Stanley M. Burgess, LaMoine DeVries, Charles Hedrick (Distinguished Professor), Karl W. Luckert, J. Ramsey Michaels

Programs

Master of Arts, Religious Studies

Martha Finch, Graduate Director

Strong Hall, Room 273; Phone (417) 836-5893

MarthaFinch@missouristate.edu

Program Description

This program will develop sound knowledge and professional skills in the discipline of Religious Studies, as well as in the broader context of related disciplines in the humanities. The following areas of emphasis are available: South Asian Religions; History of Judaism and Christianity; Biblical Studies; and Religion, Self and Society. Upon completion of the program, students will have acquired a foundation of knowledge, skills and perspectives for working in a variety of vocations where a high degree of versatility in human affairs, knowledge in humanities, and an ability to negotiate among various religious faiths, ideologies and opinions, are required.

Entrance Requirements

1. A bachelor's degree in religious studies or a related program in the humanities or social sciences. Some coursework in religious studies is desirable.
2. A minimum GPA of 3.00 on a 4.00 scale. Students who do not meet the GPA requirement must take the GRE and normally will be expected to score a minimum of 158 on the verbal section (580 under the old scoring system before August 1, 2011) and a minimum of 300 (1,000 under the old scoring system) on the combined verbal and quantitative sections.
3. International applicants are also required to submit a score of not less than 550 on the paper-based, or a comparable score of 213 on the computer-based TOEFL, or demonstrate English language proficiency by other equivalent means with a minimum score of 50 percent on the Listening Comprehension Section.
4. 12 hours of foreign language or its equivalent (e.g., passing a proficiency examination administered by the Modern and Classical Languages Department). Applicants not meeting this requirement may be admitted, but must fulfill it before completion of the program.
5. Applicants lacking the appropriate qualifications for the program may be admitted but will be required to rectify deficiencies with appropriate course work. Usually these courses will not count toward the master's degree and must be completed before filing an Advisor Approved Program of Study. Students who do not meet the GPA or GRE standards outlined above may be granted admission to the program at the discretion of the General Graduate Advisor.

Accelerated Master's Degree Option

Eligible undergraduate majors in Religious Studies or an equivalent department from an accredited institution may apply for early admission to the Master of Arts in Religious Studies. Once accepted for early admission, students will be able to take up to twelve (12) credit hours at the 600- and 700-level that apply to both their undergraduate and graduate programs. Before enrolling in courses to be counted for both undergraduate and graduate credit, an undergraduate student must be accepted into the accelerated master's program AND receive prior approval from the General Graduate Advisor, Department Head, and the Graduate College Dean (on a Mixed Credit Form).

Admission Requirements

1. Junior standing, with an overall GPA of 3.4.
2. Major in Religious Studies or an equivalent, having completed fifteen hours in the department, including at least six hours at the 300-level or above, with a GPA in the major of 3.5.
3. Recommendation by a faculty member in Religious Studies or an equivalent department at another institution.
4. Admission by the Graduate Committee of the Department of Religious Studies.

Degree Requirements (minimum of 30 hours)

A. Core Requirements - 18 or 21 hours

Course Code	Course Title	Credit Hours
REL 711	Seminar: South Asian Religions	3 hrs
REL 731	Seminar: Biblical Studies	3 hrs
REL 751	Seminar: History of Judaism and Christianity	3 hrs
REL 771	Seminar: Religion, Self, and Society	3 hrs

All students must take at least one seminar in each of the four areas of emphasis. Students choosing to write a thesis for their research component must take two additional seminars distributed across two of the four areas for a core of 18 hours. Students choosing to create a research portfolio for their research component must take three additional seminars distributed across three of the four areas for a core of 21 hours.

2. Electives. Additional elective hours to total 30 hours. At least six of the hours must be taken in the Religious Studies Department. The student's Advisory Committee must approve these courses.
3. Advisory Committee. Initially each student will be advised by the General Graduate Advisor. As soon as possible, the student will select a faculty member to chair a graduate advisory committee consisting of at least three persons. This committee will supervise the remainder of the candidate's graduate program.
4. Program of Study. The candidate's program will be structured by the Advisory Committee in consultation with the student.
5. Comprehensive Examination. The written and oral comprehensive examination will be administered by the student's Advisory Committee upon the completion of at least 12 hours of course work, normally at the beginning of the third semester. This examination must be passed before the student begins writing a thesis or creating a research portfolio.
6. Research. In addition to completing their course work, students must complete either a thesis or a research portfolio in a manner acceptable to the student's Advisory Committee. Students writing a thesis will enroll in [REL 799](#) for 3 credit hours upon the completion of at least 12 hours of course work, normally at the beginning of the third semester of study. Students will normally take another 3 hours of REL 799 in the following semester to complete the thesis. Either the thesis or research portfolio constitutes the student's research component and will be defended orally before the student's Advisory Committee.

Religious Studies For The Professions Certificate

Program Description

In order to serve effectively in various human professions one must understand the religious and cultural beliefs and values of those with whom one works. This certificate is designed to meet the needs of individuals who wish to increase both their knowledge and appreciation of the religious diversity they encounter. Prerequisites will be waived for the certificate.

Admission Criteria

A student must be admitted to the Graduate College and have all course work approved by the director. A student must also have a bachelor's degree from an accredited institution in the U.S., or equivalent training in a foreign university, and have a minimum GPA of 3.00.

Completion Requirements

Students must have an overall grade point average of 3.00 for completion of the certificate program.

Exit Criteria

Students must participate in an exit interview.

Required Courses (12 hours total)

Students must complete four three-hour courses at the 600-level in the department of Religious Studies*. The four courses must represent three different areas of specialization within the department. The areas of specialization are:

1. Topics in the History of Religions ([REL 645](#))
2. Topics in Judaism and Christianity ([REL 655](#))
3. Biblical Studies ([REL 615](#), [625](#), [675](#), [676](#))
4. Religion, Self, and Society ([REL 635](#), [636](#))

*[REL 685](#) counts toward the certificate, but it does not count toward meeting an area of specialization requirement.

Religious Studies (REL) courses

REL 615 Topics in Biblical Studies

Recommended Prerequisite: REL 101 or REL 102. Advanced study of canonical and non-canonical texts and related subjects. Examples: Genesis, The Social World of Ancient Israel, Dead Sea Scrolls, Historical Jesus, Acts as History and Literature, Revelation and Apocalyptic Literature. Variable content course. May be repeated, as topics change, to a maximum of 9 hours. May be taught concurrently with REL 510. Cannot receive credit for both REL 615 and REL 510 for the same topic.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 635 Topics in Religion, Self, and Society

Recommended Prerequisite: REL 100 or REL 131. Explores advanced issues in the study of religion as a component of cultural life including issues of gender, race, and ethnicity. Examples of topics: Religion and Politics; Religion, Media, and Popular Culture; Religion and Visual Culture; American Religious Communities; Lived Religion; Bible Belt Religion; Food and Religion; Women and Religion. Variable content course. May be repeated, as topics change, to a maximum of 9 hours. May be taught concurrently with REL 530. Cannot receive credit for both REL 530 and REL 635 for the same topic.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 636 Ozarks Religion

Recommended Prerequisite: REL 131 or REL 390 or SOC 390 or HST 375 or ENG 385. Explores the rich and varied terrain of Ozarks religious life, focusing on the impact of social change. This theme is explored through readings on rural and urban communities, Protestant revivalism, folklore and traditional practices, Ozarks Jewish life, Bible Belt Catholicism, Branson tourism, and the new immigrants. Students will use the methods of oral history interviewing and field observation to make sense of Ozarks religion. May be taught concurrently with REL 531. Cannot receive credit for both REL 636 and REL 531.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 645 Topics in the History of Religions

Recommended Prerequisite: REL 210. Studies of advanced topics in comparative religions or in the history of a particular region or religious tradition. Topics may include material ranging from ancient history to the present day. Examples: Mysticism, Colonialism, Religion and Culture, Yoga, Fundamentalism. Variable content course. May be repeated, as topics change, to a maximum of 9 hours. May be taught concurrently with REL 540. Cannot receive credit for both REL 540 and REL 645 for the same topic.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 710 Basic Issues in South Asian Religions

A survey of major ideas and practices associated with the religions of South Asia from early history to the present. Important theories and critical issues related to such concepts as colonialism, gender, nationalism, and text will be examined to orient students in the study of South Asian religions. Material from the Hindu, Buddhist, Jain, Sikh, and Muslim traditions of South Asia may be considered.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 711 Seminar in South Asian Religions

Recommended Prerequisite: REL 710. This seminar will examine a specific topic or tradition within South Asian religions. Students can expect to do focused reading, discussion, and research on a particular subject related to the Hindu, Buddhist, Jain, Sikh, and/or Muslim traditions of South Asia. Historical and contemporary material, along with critiques of scholarship in the field may be considered. May be repeated once if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 730 Basic Issues in Biblical Studies

A survey of the history of research on biblical and related literatures with an emphasis on the period from the Enlightenment to the present. The course will cover classic and contemporary historical and literary problems including the theories and methods devised to address them.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 731 Seminar in Biblical Studies

Recommended Prerequisite: REL 730. This seminar examines a specific topic within the history and literature of the Hebrew Bible/Old Testament and/or New Testament. Students can expect to do focused reading, discussion, and research on a particular historical, literary, and/or methodological issue pertaining to the topic. Variable content course. May be repeated once if topic is different.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 750 Basic Issues in the History of Judaism and Christianity

A critical survey of historiographies, evaluative principles and periodizations, their underlying assumptions and results.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

REL 751 Seminar in the History of Judaism and

REL 655 Topics in the History of Judaism and Christianity

Recommended Prerequisite: REL 330 or REL 340. Selected topics of advanced content in Christianity and Judaism. Examples: Death and Dying in the Christian Tradition; Spirituality in Christianity; Women in the History of Christianity; Reformation of the Sixteenth Century; Thought of Martin Luther; Eastern Christianity; Ritual in Orthodoxy, Catholicism and Protestantism. Variable content course. May be repeated, as topics change, to a maximum of 9 hours. May be taught concurrently with REL 550. Cannot receive credit for both REL 550 and REL 655 for the same topic.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

REL 675 Archaeology and the Old Testament/Hebrew Bible

Recommended Prerequisite: REL 101. Archaeological discoveries in their relation to the literary, cultural, and religious background of the Old Testament/Hebrew Bible. Methods and objectives of archaeological research, including a brief history of Near Eastern archaeology. May be taught concurrently with REL 570. Cannot receive credit for both REL 570 and REL 675.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

REL 676 Archaeology and the New Testament

Recommended Prerequisite: REL 102. Archaeological discoveries in their relation to the literary, cultural, and religious background of the New Testament. Includes methods and objectives of archaeological research. May be taught concurrently with REL 571. Cannot receive credit for both REL 571 and REL 676.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

REL 685 Theories of Religion

Prerequisite: permission of department head.

This required course for majors surveys influential theories of religion from the Enlightenment to the present. Students will write a major research paper involving theoretical perspectives learned in the course. May be taught concurrently with REL 580. Cannot receive credit for both REL 580 and REL 685.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

Christianity

Recommended Prerequisite: REL 750. Detailed study of selected persons, authors, movements, and eras in the history of Judaism and Christianity. Variable content course. May be repeated once if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

REL 770 Basic Issues in Religion, Self, and Society

A critical survey of religion as a cultural, social, and personal phenomenon with attention to theory and methodology from related disciplines.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

REL 771 Seminar in Religion, Self, and Society

Recommended Prerequisite: REL 770. A seminar applying various perspectives to individual religious practice and religious institutions in selected Western and non-Western societies. May be repeated once if topic is different.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

REL 796 Readings in Religious Studies

Prerequisite: recommendation of the Religious Studies general graduate advisor and permission of instructor.

Arranged program of readings for the individual student directed by a member of the graduate faculty. Before enrolling in the course, student and instructor must sign an agreement that details the course requirements. Variable content course. May be repeated, when topics varies, to a maximum of 9 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

REL 799 Thesis

Prerequisite: recommendation of the Religious Studies general graduate advisor and permission of student's thesis advisor.

The student will prepare an in-depth thesis on a clearly-defined topic within his or her area of specialization. Before enrolling in the course, student and thesis advisor must sign an agreement that details the course requirements. May be repeated to a maximum of 6 hours.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

Master of Science in Education, Secondary Education

Hill Hall, Room 304-C, Phone: (417) 836-6204

Email: rebeccawoodard@missouristate.edu

Website: <http://education.missouristate.edu/secondary/Graduate.htm>

Interim Director: Rebecca Woodard

Programs

Master of Science in Education, Secondary Education

Program Description

This program provides teachers an opportunity to upgrade their preparation in both professional education and subject matter areas appropriate to their teaching fields. Students may select from 16 different subject areas of emphasis and work with the emphasis area advisor to develop the Advisor Approved Program of Study. Details about the emphasis area are provided in the departmental section, and students should contact the emphasis area department for advising.

Entrance requirements

A student must hold certification to teach secondary education and meet all graduate school requirements. Students in education-related occupations or professions other than secondary school teaching which require licensing or certification by state or national boards may be recommended for admission. The student must complete any required prerequisite courses. Such courses do not count toward completion of the degree requirements.

Degree requirements (33 hours total)

1. Required Core Courses (6 hours)
 - a. [SFR 750](#) Philosophies of Education
 - b. [SFR 780](#) Educational Research Methodology
2. Professional Core Courses (6 hours)
 Course work designed for improvement of classroom instruction. Courses should be selected from two of the six areas below*:
 - a. [EDT 650](#) Selection and Utilization of Educational Technology
 - b. [MID 725](#) Advanced Theory and Practice in the Teaching of Early Adolescents
 - c. [PSY 705](#) Psychology of Adolescence OR [PSY 710](#) Psychology of Education
 - d. [RDG 710](#) Content Area Literacy
 - e. [SEC 701](#) Secondary School Curriculum
 - f. [SPE 613](#) Physical and Health Needs of Students with Disabilities

* Other electives specifically related to classroom teaching may be identified and substituted for numbers 1 through 6 above in conference with, and approval of, the degree advisor.
3. Research and Specialized Core Experience (6 hours)
 Includes research (see below) and other course work to total 6 hours. Of these 6 hours, a minimum of 2 hours must be in one of the following two research options. Additional course work is needed if less than 6 hours of research is chosen.
 - a. **Option I:** Completion of a thesis. Thesis credit may not exceed 6 hours of the total program. Students writing a thesis may enroll in the appropriate course for their certification area ([SFR 799](#) or thesis course in the emphasis area). Students must obtain their program director and/or advisor approval for their thesis course(s).
 - b. **Option II:** Completion of an extensive research project or major creative work. Students must obtain their program director and/or advisor approval for their research course(s) component.
4. Emphasis Area (15 hours)
 This emphasis must be an area in which the State of Missouri currently offers a certificate for grades K-12 or 9-12. At least 3 hours of 700-level credit must be earned from Missouri State University in the emphasis area. Refer to your emphasis area

departmental section of this catalog for specific information.

Course work in some emphases is limited and may not be offered every semester. Students should check with the advisor as to availability of specific course offerings.

Comprehensive Examinations

A comprehensive examination must be passed by the candidate before a degree will be granted.

Graduation Requirements

In addition to requirements established by the Graduate College, students must have a cumulative GPA of 3.00 on all work attempted in education and in all work attempted in the emphasis area.

Advisement

The advisor works with the student to determine the Program of Study which will be developed according to the needs and interest expressed by the advisee; the advisee's formal training at the undergraduate level; the teaching assignment of the advisee; and, professional assignments in which the advisee hopes to be involved in the future.

The seminar paper or original work must be approved by the advisor from the area mentoring the project. The advisor will determine the number of copies of the seminar paper or original work to be submitted.

Emphasis Areas

Students may earn degrees in the following emphasis areas (the advisor is listed in each area):

Agriculture – Dr. James Hutter
Art - Ms. Judith Fowler
Biology - Dr. Georgiana Saunders, Dr. Janice Greene
Business - Dr. Glenna Vanderhoof
Chemistry - Dr. Bryan Breyfogle
Earth Science - Dr. Melida Gutierrez
English - Dr. Angela Kohnen
Family and Consumer Science – Dr. Debra Agee
Geography - Dr. Judith Meyer
History - Dr. Tom Dicke (includes accelerated master's option)
Mathematics - Dr. Lynda Plymate (includes accelerated master's option)
Natural Science - Dr. Tamera Jahnke
Physical Education - Dr. David Oatman
Physics - Dr. Bill Thomas
Social Science - Dr. Tom Dicke
Speech and Theatre - Dr. Chris Herr



[Missouri State](#) > [Graduate College](#) > [Graduate Catalog](#) > [College of Arts and Letters](#) > Department of Theatre and Dance

Department of Theatre and Dance

Craig Hall, Room 355, Phone: (417) 836-4400, Fax: (417) 836-4234

Email: TheatreandDance@missouristate.edu

Website: <http://www.theatreanddance.missouristate.edu>

Interim Department Head: Christopher Herr

Graduate faculty

Professor: Robert W. Little, Cynthia Winstead

Associate Professor: Ruth Barnes, Sara J. Brummel, Kurt G. Heinlein, Christopher J. Herr, Carol J. Maples, Mark Putman

Assistant Professor: Telory Davies

Emeritus Professor: Byrne D. Blackwood, Robert H. Bradley, Katherine M. Brown, Rhythm L. McCarthy, John S. McElhaney

Programs

Master of Arts, Theatre

Christopher Herr, Graduate Director

Craig Hall, Room 352; Phone 836-3212

CJHerr@missouristate.edu

The MA program in Theatre is designed to give students the skills they need to be successful as theatre scholars, teachers, or practitioners. It is broad enough to allow students to discover a more particular area for future study, but it is also rigorous enough to allow students to develop their practical and pedagogical skills. Interdisciplinary in focus, the program allows students to explore theatre not just as a blending of theory and practice, but also as it relates to other fields within the University. All of the requirements for the degree are designed to provide students with the tools, especially teaching, research, and writing skills that they will need whether they choose to be teachers, scholars, or artists.

Aside from the Theatre Practicum course (THE 794), all 700-level and many 600-level courses are offered online, so that it is possible to complete the entire degree program online, or with a combination of online and face-to-face instruction.

The Master of Arts in Theatre is accredited by the National Association of Schools of Theatre.

Entrance Requirements for the M.A. in Theatre

1. The MA in Theatre requires an undergraduate major in Theatre or a minimum of 24 hours in Theatre to demonstrate an adequate background for graduate work. A student may make up a deficiency with additional undergraduate courses, though such courses may not be counted toward the total requirements for the master's degree.
2. The student must have a GPA of at least 3.00 for the last 60 hours of undergraduate work.
3. The student must submit a writing sample.
4. The student must submit three (3) letters of recommendation.

Degree Requirements. (Minimum of 33 hours)

Curriculum

Core: The academic program consists of a required core of the following seminars: 27 hrs

Course Code	Course Title	Credit Hours
THE 631	Theatre History I*	3 hrs
THE 632	Theatre History II*	3 hrs
THE 794	Theatre Practicum**	3-6 hrs

THE 700	Graduate Research Methods in Theatre and Interpretation	3 hrs
THE 707	Seminar-Theatre Pedagogy: Theories and Practices	3 hrs
THE 742	Seminar-Dramatic Theory and Criticism	3 hrs

The core curriculum also includes a Research Requirement: 6-9 hrs

Course Code	Course Title	Credit Hours
THE 798	Thesis Research	3 hrs
THE 799	Thesis Writing	3 hrs
OR		
THE 793	Degree Paper	3 hrs
THE 795	Applied Research Project	3 hrs
OR		
THE 793	Degree Paper	3 hrs
THE 793	Degree Paper	
	Total	33 hrs

* May be able to test out of course. Please note that if this option is allowed, or if the student completed THE 541 and/or THE 542 as an undergraduate at Missouri State, the student will be required to take additional hours to meet degree requirements.

** Demonstration of proficiency in at least one area of theatre production (design, acting, directing, etc.) is required for graduation. Student may fulfill this requirement with successful completion of [THE 794](#) (Practicum in Theatre), or they may demonstrate proficiency to the graduate faculty through independently adjudicated production work. Work completed for THE 795 (Applied Research Project) may fulfill this requirement.

Research Requirement. A research requirement must be satisfied. (See below for explanation).

Comprehensive Examination. A comprehensive examination must be passed by the candidate before a degree will be granted.

Production Proficiency. As explained above, students must demonstrate practical proficiency in at least one area of theatrical production. Such proficiency may be demonstrated through the successful completion of coursework (e.g., THE 794, a final project (e.g., THE 795) or through independent adjudication by department graduate faculty.

Research Option

All Master's work shall conclude with a research component. To satisfy the research requirement, students may choose one of two options: an academic research option which requires the submission of a thesis or seminar papers, or an applied research option which requires the submission of one degree paper and a graduate project. Up to 6 hours of research credit hours ([THE 798](#) and [799](#) or [THE 793](#) and [795](#) or [THE 793](#) and [THE 793](#)) may be counted toward the degree.

- Academic Research Option

Students preparing for Ph.D. programs are encouraged to take the academic research option consisting of a thesis which may be a critical, historical, theoretical, ethnographic, or pedagogic study. After completing 18 graduate hours, students should enroll in [THE 798](#) (Thesis Research). During that semester, students will complete a thesis prospectus. The following semester, students will enroll in [THE 799](#) (Thesis Writing), during which time, they will complete the thesis.

Alternatively, students have the option of completing two degree papers, a path designed primarily for students working in secondary schools. Students should enroll in THE 793 twice for their research credit hours. The degree papers must be produced from work begun in theatre 700-level courses, but will entail substantial revision and development of that work. Arrangements must be made with both the instructor and the candidate's research advisor during the semester(s) in which the degree papers are to be produced.

- Applied Research Option

Students preparing to work in theatre companies, community colleges, agencies, or secondary schools are encouraged to take the applied research option consisting of one degree paper and a research project. Students should enroll in [THE 793](#) and [THE 795](#) for their research credit hours. The degree paper must be produced from work begun in theatre 700-level courses. Arrangements must be made with both the instructor and the candidate's research advisor during the semester in which the degree paper is to be produced. The degree paper may or may not relate to the applied research project. The applied research project may consist of: (1) creative project (directing, designing, scripting, performing), or (2) an internship with a host company or agency. Usually creative projects are done in cooperation with an already-scheduled production or activity. Occasionally, students may apply to direct, design, or present a show expressly selected to address their research objectives. Internships are done in cooperation with a theatrical company, a community agency, corporation, or other appropriate institution.

Arrangements must be made with the candidate's research advisor and, if appropriate, the host institution during the semester before the project shall be conducted. For the applied research project, students must design specific educational, as well as artistic, objectives and appropriate assessment measures in consultation with an advisor. Students who choose the applied research option will present to the graduate faculty and interested students a research report based upon either

the degree paper or the project before they will be allowed to graduate.

Research Advisor

Each candidate is required to arrange for a research advisor from the graduate faculty. The candidate will work with the advisor to develop a curriculum and a schedule for the completion of the research requirement. If the candidate chooses the academic research option, the research advisor should serve as the chair of the thesis committee. If the candidate chooses the applied research option, the research advisor should serve as the applied research project mentor.

Accelerated Master's Degree Option

Eligible Missouri State undergraduate theatre majors may apply for preliminary acceptance into the Master of Arts in Theatre program after admission requirements for the accelerated master's option are met. If a student is accepted, the undergraduate requirements of up to nine (9) hours of 600-level theatre courses may be counted towards both the undergraduate and graduate degrees. These courses will include, except in rare circumstances, THE 631 (3 hrs) and THE 632 (3 hrs). This option allows student with exceptional academic achievements to complete the coursework for both a bachelor's and a master's degree in ten semesters with additional time as needed for the completion of the research requirement (see information under MA, Theatre requirements).

Before enrolling in a course to be counted towards both programs and to count the course towards the MA degree, an undergraduate student must be accepted into the accelerated program and receive proper approval from the graduate program advisor, department head, and Dean of the Graduate College. Acceptance into the program and all approvals must be completed prior to the end of the Change of Schedule period for the semester the course is taken. See the Graduate College for further information.

Entrance Requirements for the Accelerated Master's Option in Theatre

1. Junior standing.
2. Successful completion of at least 12 hours of THE courses and a Writing II course with a GPA of 3.40 or above.
3. Overall GPA of 3.40 or above.
4. Submission of a statement of purpose, an academic writing sample, and two letters of recommendation from faculty.

Students may apply for admission to the Accelerated Master's Option anytime after the admission requirements have been met. They should submit application materials to the Graduate College and the department's Graduate Coordinator as early as possible to ensure timely consideration of their materials.

Graduate assistantships may be available to students in the Accelerated Master's option, but such support is not guaranteed.

Master of Science in Education, Secondary Education: Speech and Theatre Area of Emphasis

(Contact Dr. Christopher Herr and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

Prerequisite Speech and Theatre Requirements

The prerequisites for a speech and theatre emphasis require an undergraduate major in speech and theatre, or a minimum of 15 hours in speech and theatre to demonstrate an adequate background for graduate work.

Speech and Theatre Requirements

Speech and theatre courses from both the theatre- interpretation and communication areas to total 15 hours. A minimum of 3 hours of course work must be in speech and theatre courses numbered 700 or above.

Theatre (THE) courses

THE 605 Theatre for Children and Youth

Special training and techniques involved in the preparation and development of productions for, and by, children and youth. Activities include directing, scenic and costume design, scripting, and a study of the history, literature and research of the field. May be taught concurrently with THE 505. Cannot receive credit for both THE 505 and THE 605.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

THE 606 Creative Dramatics

The art of creative drama and how it can be used in the school and community with children, youth, adults, and "special populations." Students teach their own classes in creative drama during the latter part of the semester.

Credit hours: 3 Lecture contact hours: 3

THE 665 Costume Design II

Emphasis on special problems in costume design including applications of concepts to design projects and presentation of completed design projects. May be taught concurrently with THE 565. Cannot receive credit for both THE 565 and THE 665.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

THE 671 History of Costume and Decor I

A survey of styles of dress, interior design and decoration, architecture, art, and historical events as they pertain to the design of theatrical productions, from ancient Egypt to circa 1700. Requires sketching. May be taught concurrently with THE 561. Cannot receive credit for both THE 561 and THE 671.

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

THE 611 Scripting and Performing

Theoretical and practical knowledge in developing performance skills for one-person shows, extended literary performances, performance art, stand-up comedy, personal narrative and other performer-composed theatrical texts. May be taught concurrently with THE 510. Cannot receive credit for both THE 510 and THE 611.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

THE 616 Theatre for Social Change

Theoretical and practical knowledge for developing performances for, about, and in partnership with community-based nonprofit organizations. Includes volunteer assignment and techniques for journaling, interviewing, scripting, and directing original material. May be taught concurrently with THE 515. Cannot receive credit for both THE 515 and THE 615.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

THE 623 Auditioning and Acting for the Camera

Prerequisite: permission of instructor.

A practical immersion into the on-camera market for the professional actor. Auditioning and acting skills for one and three camera formats including commercials, television comedy, television drama, industrials, film, and developing digital mediums. Also covers industry and marketing logistics in relation to the on-camera market. May be taught concurrently with THE 522. Cannot receive credit for both THE 522 and THE 623.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

THE 631 Theatre History I

Traces the important periods in the development of theatre from its beginning through the English Restoration. Through analysis of conventions of staging and dramatic literature, examines the aesthetic, cultural, ethical, and social dimensions of theatre in different cultures and time periods. May be taught concurrently with THE 541. Cannot receive credit for both THE 541 and THE 631.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

THE 632 Theatre History II

Traces the important periods in the development of theatre from the 18th century to the present. Through analysis of conventions of staging and dramatic literature, examines the aesthetic, cultural, ethical, and social dimensions of theatre in different cultures and time periods. May be taught concurrently with THE 542. Cannot receive credit for both THE 542 and THE 632.

Credit hours: 3 Lecture contact hours: 3

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

THE 672 History of Costume and Decor II

Survey of styles of dress, interior design and decoration, architecture, and art as they pertain to the design of theatrical productions, from circa 1700 to the present day. Requires sketching. May be taught concurrently with THE 562. Cannot receive credit for both THE 562 and THE 672.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

THE 700 Graduate Research Methods in Theatre and Interpretation

Exploration of the current state of theatre studies. Focuses on strategies for research with primary and secondary sources, critical and theoretical methodologies, and various methods of reporting research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

THE 707 Theatre Pedagogy: Theories and Practices

Designed to acquaint theatre teachers with the field of current theories and practices of theatre and performance pedagogy, and to develop instructional skills with specific application to teaching introductory level theatre courses.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

THE 710 Seminar: Performance

Studies in rhetorical, cultural, social and aesthetic dimensions of performance.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (even-numbered years)
[Projected offerings](#)

THE 742 Dramatic Theory and Criticism

Representative theories of dramatic form and function; works of major critics and philosophers from Aristotle to present.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

THE 790 Workshop in Theatre

Designed to improve the students' skill and knowledge in specific areas of theatrical production. Each workshop will be concerned with a single topic, either acting, directing, or design. The course will examine the intersections between theory and practice in the creation of theatrical works. May be repeated to a maximum of 9 hours credit.

Credit hours: 3-9 Lecture contact hours:
Lab contact hours:

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

THE 633 Development of Modern Theatre

Examines the aesthetic, cultural, ethical, and social dimension of modern theatre, from the development of naturalism to Theatre of the Absurd, through analysis of staging practices, theatrical theory, and dramatic literature. May be taught concurrently with THE 543. Cannot receive credit for both THE 543 and THE 633.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall (odd-numbered years)
[Projected offerings](#)

THE 634 Contemporary Theatre

Examines the aesthetic, cultural, ethical, and social dimension of theatre and drama since 1960. Emphasis will be on theatre as an art form and a social and cultural institution. May be taught concurrently with THE 545. Cannot receive credit for both THE 545 and THE 634.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring (even-numbered years)
[Projected offerings](#)

THE 635 Development of American Theatre

Study of theatre in the United States from colonial times to the present with a focus on the cultural and aesthetic variety of American theatrical practice and the theatre as a reflection of various social, cultural, and political beliefs. May be taught concurrently with THE 547. Cannot receive credit for both THE 547 and THE 635.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall (even-numbered years)
[Projected offerings](#)

THE 640 Directing II

Advanced directing techniques. Directing of a one-act play. May be taught concurrently with THE 530. Cannot receive credit for both THE 530 and THE 640.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Fall, Spring
[Projected offerings](#)

THE 652 Scene Design II

Advanced designs of selected plays including floor plans, front elevations, white and finished models and renderings.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand
[Projected offerings](#)

THE 655 Lighting Design II

Advanced principles and techniques of lighting for theatre, dance, and other performance/presentational events. May be taught concurrently with THE 555. Cannot receive credit for both THE 555 and THE 655.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Upon demand

Typically offered: Spring
[Projected offerings](#)

THE 793 Degree Paper

Research and writing of an extended paper originating in one of the 700-level courses. Students may choose to present the completed paper for their required research report. May be repeated to a total of 6 hours.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

THE 794 Theatre Practicum

Prerequisite: permission of department head.

Acting, stagecraft, costuming and associated work in the Tent Theatre or other specified theatre production. May be repeated to a total of 6 hours.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

THE 795 Applied Research Project

Prerequisite: permission of research advisor and, if applicable, host institution permission must be obtained the semester prior to enrollment.

The applied research project may consist of: 1) a creative project (directing, designing, scripting, performing), or 2) an internship with a host company or agency. For the non-thesis project, students must design specific educational and social as well as artistic objectives and appropriate assessment measures in consultation with the advisor. Students may choose to report on the applied research project for their required research report. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring, Summer
[Projected offerings](#)

THE 796 Readings

Prerequisite: permission of graduate coordinator.

Individual, experimental or research studies in theatre and performance studies. May be repeated to total of 6 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

THE 797 Topics

Prerequisite: permission of graduate coordinator.

Creative or special topics in theatre and performance studies. May be repeated to total of 6 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

THE 798 Thesis Research

Prerequisite: permission of the graduate coordinator.

Research leading to a masters thesis. Students will present a

Projected offerings

THE 658 Sound Design for the Theatre

Principles of sound design with an emphasis on practical application. Includes a study and practice of basic audio production, recording, editing, mixing, reinforcement, and playback techniques used in association with dramatic events. Study of sound design includes aesthetic, dramatic, and practical considerations of script analysis, creative collaboration, research, and problem solving. Practical class application will be in the form of simple projects, exercises, and designs. May be taught concurrently with THE 558. Cannot receive credit for both THE 558 and THE 658.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring (odd-numbered years)

Projected offerings

proseminar on their research during the semester they are enrolled in this course.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring, Summer

Projected offerings

THE 799 Thesis Writing

Prerequisite: permission of graduate coordinator.

Preparation of thesis. May be repeated, but no more than 3 hours may be counted toward a masters degree. Graded Pass/Not Pass only.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Fall, Spring, Summer

Projected offerings

School of Social Work

Pummill Hall, Room 301, Phone: (417) 836-6953, Fax: (417) 836-7688

Email: swk@missouristate.edu

Website: <http://www.missouristate.edu/swk/>

Director: Carol L. Langer

Graduate faculty

Professors: Susan C. Dollar, Mary Ann Jennings, Joan C. McClennen

Associate Professor: Darryl R. Haslam

Assistant Professors: Michele Day, Malukah Marrus

Clinical Faculty: Jannette Eldred, Regina Russell, Lisa A. Street

Per-Course Instructors: Richele L. Babbitt, Angela R. Conover, Natalie Curry, John Getchell, Beverly A. Long, Tressa Moyle, Luther Smith, Mary C. Turner, Cynthia Weaver, Jeremy Wolfe

Emeritus Professor: John T. Pardeck, Lola Butler

Programs

Master of Social Work

Program Administrators:

MSW Program Coordinator

Dr. Darryl R. Haslam

03G Pummill Hall

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DHaslam@missouristate.edu

MSW Coordinator, Joplin

to be named

724 Illinois

Joplin, MO 64801

417-629-39742

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Field Education Coordinators:

Springfield Campus

Lisa A. Street, 03E Pummill Hall

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Joplin Campus

Janette Eldred; 724 Illinois, Joplin, MO 64801

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Program Description

The MSW program (fully accredited by the Council on Social Work Education) prepares students for advanced social work practice in an area of family health concentration. The student acquires the professional foundation of social work knowledge, values, and skills directed toward an area of concentration, which is family health. Goals of the MSW program include the following.

1. Provide foundation curriculum built upon the liberal arts that emphasizes a generalist perspective in family health and practice with individuals, families, groups, organizations and communities.
2. Prepare graduates committed to appreciating and accepting diversity among various groups of people.
3. Provide the social work profession with graduates who are able to skillfully respond to social problems, social change initiatives and differing service delivery systems that affect family health.

4. Infuse and affirm the values, ethics purpose and goals of the social work profession throughout the educational curriculum.
5. To prepare advanced social work practitioners who understand and accept the responsibility to become and remain proficient in professional practice through lifelong acquisition of knowledge and skills.

The MSW Program is currently offered at three campuses; one in Springfield, one in Joplin and one in West Plains. The Springfield site is the primary Missouri State University (MSU) campus and is where the main department office of the School of Social Work resides. The Joplin site is located at 724 Illinois Street. The West Plains program is on the West Plains campus. Since Joplin is considered a satellite program offered via Missouri State Outreach program, in-state tuition is available to Joplin students regardless of whether they live in Missouri, Arkansas, Kansas or Oklahoma.

The School of Social Work offers the MSW program in two formats: the Advanced Standing and the Regular programs. Both the Advanced Standing and the Regular programs are offered in full- and part-time sequences.

The Advanced Standing program is designed for students who have a baccalaureate degree in social work (BSW) from a Council on Social Work Education (CSWE) accredited program and who meet the other Advanced Standing program admission requirements. Those who have substantial work experience in the social work field and/or have completed course work in social work (even a minor) but have not graduated with a BSW, are **not** eligible for Advanced Standing. The Advanced Standing program involves 34 credit hours and can be completed in full-time status (three semesters) or part-time status (five semesters). Advanced Standing students begin their studies during the Summer semester of the admission year.

The Regular MSW program is designed for students who do not have a baccalaureate degree in social work from a program accredited by the CSWE, or who do not meet the other admission requirements for the Advanced Standing program. The Regular program requires 62 credit hours to earn the MSW degree. The student can complete the program in full-time status (two calendar years) or part-time status (four calendar years or in mixed status (three calendar years). Students accepted for admission into the regular MSW program begin their studies in the Fall semester of the admission year.

The School of Social Work offers Full-time and Part-time Advanced Standing and part-time Regular Programs on all campuses. The full-time Regular program is only offered on the Springfield campus at this time.

Master of Social Work Admission Objectives

Admission to the Master of Social Work program is competitive. All applicants applying on time meeting the minimum standards will be considered for admission. However, merely meeting these standards does not guarantee admission. Only those students showing significant promise for a career in social work will be admitted to the program. The MSW program is committed to providing equal educational opportunities to all students regardless of their economic or social status, race, color, gender, sexual orientation, political orientation, disability, age, veterans' status, or marital or parental status.

The MSW program has two levels of admission.

1. Full Admission: Full admission to the School of Social Work MSW program may be granted to a person who meets all criteria and has completed all admission activities.
2. Conditional Admission: The MSW program may admit students conditionally for one of two possible reasons: a) on the condition that they complete some activity in the application process prior to beginning their MSW studies (i.e., a prerequisite for an applicant whose other qualifications are considered outstanding), or b) to qualify themselves during the initial phase of coursework (i.e., academic probation). Upon successful completion of this activity or criteria set for conditional admission, the student is considered fully admitted to the program.

Conditional admission is only offered in an exceptional set of cases and typically is not offered when more qualified applicants are available who meet the criteria for full admission. Therefore, there is no guarantee that conditional admission may be offered to any student during a particular admission year.

A semester is defined as the summer, fall, or spring in which the student is taking six or more credit hours. All credits accumulated by the end of the semester will be used to determine the student's ability to continue the program.

Proficiency Examinations and Life Experience

The MSW program does not currently allow completion of degree requirements through proficiency examinations except to use CLEP. No credit will be given for life or work experience in lieu of field practicum, foundation courses, elective or family health concentration courses.

Transfer Students

The MSW program will consider transfer credits for core courses only from accredited graduate schools of social work. A maximum of 12 graduate hours from such programs may be accepted if taken at the Foundation level. Elective credit may be transferred in from other SW programs or from programs related to SW (i.e., Psychology, Counseling, Public Health/Welfare, etc). No transfer course work will be accepted for classes taken at the Concentration level. After a prospective student has been accepted for admission, the Graduate Admissions Committee will determine the amount of acceptable transfer credit (up to the maximum credit allowed) following a review of official transcripts, catalog descriptions, and course syllabi. Primary emphasis is on assessing whether the objectives and content of transfer courses matches those of required Missouri State University courses. Every effort will be made to ensure that students will not repeat content covered in courses completed in other social work programs. Transfer work will not be accepted for courses in which the student earned less than a "B" or that was taken more than 7 years prior to enrolling in the MSW program.

Social Work Policies and Procedures for Review of Academic Performance and Grievances

All social work graduate students are expected to conduct themselves in a professional manner consistent with the National Association of Social Workers Code of Ethics. All policies concerning student academic performance and personal conduct are delineated by University Policies. All related or other departmental policies and procedures are published on the School of Social

Work web site: <http://www.missouristate.edu/swk/>.

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Application Deadlines

The application deadline for full consideration is January 31 at 5:00 p.m. for the year of desired admission for both Advanced Standing and Regular MSW applicants and for all campuses.

Applications must have all application materials turned into and/or received by the School of Social Work and the Graduate College by the application deadline for full consideration. Since the Graduate College materials may take processing time, applicants should complete these requirements at least two weeks before the deadline.

Any application materials submitted after the deadline are not guaranteed a review by the admission committee. While some may be reviewed on a space-available, selective basis, all late applications will receive a lower priority of review or may not be reviewed at all, even if the applicant meets all program admission requirements.

The review of applications typically begins in mid to late January of the year of admission and early applications are often reviewed and ranked shortly after being submitted. However, final notifications of results are not conducted until the primary group of admissions is determined. Applicants must print and mail completed application packets. All required forms are found on the MSW website under Admission (listed below). Mail to: School of Social Work; MSW Admission Committee, 901 S National Ave, Springfield, MO 65897.

Important Note: Applicants should visit the MSW website (www.missouristate.edu/swk/) for the latest information and updates related to admissions and to access the online application system. Admission materials for the upcoming year will be posted by October of the year prior.

Admissions to the Regular MSW program involves the "whole person" concept. As such, the admission process takes into account a person's character and personal fitness to the social work profession, academic preparedness for graduate study and potential to conduct applied social work as evidence by previous employment or significant volunteer experience in human services, the student's statement of purpose, letters of reference, and other information relevant to the admission decision.

Admission Requirements for the Regular MSW Program

Applicants to the Regular MSW program must meet the following requirements to be considered for admission to the full-time or part-time MSW program:

1. Applicants must have earned a bachelor's degree from a college or university accredited by a regional agency recognized by the Commission on Recognition of Postsecondary Accreditation.
2. Applicants must have earned an overall GPA of at least 3.00 on a 4.00 scale for all undergraduate course work taken. The GPA for upper-division course work (last 60 hours) in undergraduate classes may be used if higher than the overall GPA and if this GPA is calculated by the Graduate College or a referring college office.

Notes with regard to the GPA:

1. Those with less than a 3.00 who have exceptional qualifications toward becoming a professional social worker are welcome to apply, but are not guaranteed an admission review (based on the number of applications which meet the minimum standards).
2. Applicants who have completed at least 9 hours of graduate coursework from a particular program of study related to social work may request this GPA to be used in addition to the above.

Prerequisites: Applicants must show evidence of a bachelors degree that encompasses a liberal arts perspective with at least 9 credits of social science, child, family or aging studies preferred. A liberal arts perspective is considered a program of study that involves classes from many of all of the following areas: economics, history or geography; natural, applied or life science; humanities, philosophy or literature; writing or other communication studies; mathematics or statistics; and social or human sciences. No more than one grade of "C" or below will be allowed in liberal arts course work.

Applicants must also have taken at least 3 credits in research design and/or statistics, preferably in the social sciences, as evidenced in the departmental application and student transcript.

Admission Requirements for the Advanced Standing Program

Advanced Standing program applicants must meet the admission requirement listed under #2 for the Regular MSW program and also meet the following requirements:

1. Have earned a bachelor's degree in social work from an undergraduate program accredited by the Council on Social Work Education no longer than seven years prior to admission to the MSW program.
2. Have no more than one grade of "C" and no grades below C in social work major courses.

Application Materials and Requirements

All MSW program applicants must complete the required application materials and procedures below. Note that certain items must be turned into the School of Social Work (SSW) office, while others must be submitted directly to the Graduate College office.

Items or Procedures for Graduate College office:

1. Submit official Graduate Record Examination (GRE) scores.
2. Submit all prior college transcripts and course work.
3. Complete a Graduate College Application.
4. Pay the required application fee.

Items or Procedures for SSW department office:

1. Complete a department application for the MSW program.
2. Submit a written personal statement essay that conforms to the requirements set forth in the MSW program website.
3. Submit three letters of reference that indicate the applicant's potential to be successful in graduate study and to become an independent, professional social worker. These must be included in your mailed application packet in sealed envelopes signed on the back by the reference.
4. Any other forms or items listed on the website.
5. A campus visit or personal interview on the applicant's own expense on the Springfield campus required prior to admission. Note that all interaction with faculty and staff in the SSW department may be used as part of the evaluation process.

Academic Standards

Students are expected to meet graduate school requirements for good academic standing of a 3.0 GPA for all graduate course work transferred in or earned at Missouri State University. Students will be dismissed from the program for any of the following academic reasons:

1. Two grades of "C" in any social work courses
2. A grade of "no pass" or "C" in any field practicum (i.e., SWK 740 and SWK 780).
3. A grade below "C" in any social work course

Research Requirement

A masters research project is required primarily conducted within the requirements of the two research classes in the MSW curriculum. A poster presentation displaying this research is also required.

Comprehensive Examination

A comprehensive examination, typically administered in the final semester of the MSW program, must be passed by the candidate before a degree will be granted.

Degree Requirements for Regular Standing MSW Program

The Regular MSW program requires a minimum of 62 hours of graduate credit plus any prerequisite courses. The required courses by curriculum level are listed as follows for both full-time and part-time options. The first phase in the program is the Foundation Level and involves courses taken in the first year (if full-time status) or first and second years (if part-time). These courses must be completed before enrolling in the second level of classes. The second phase of course work is the Concentration Level and involves courses taken in the second year (if full-time status) or third and fourth year (if part-time). Typical class schedules by semester and year are found on the School of Social Work website for both full-time and part-time students:

<http://www.missouristate.edu/swk/>

Required Courses for Regular Standing MSW Program:

Foundation Level Courses:

Course Code	Course Title	Credit Hours
<u>SWK 705</u>	Human Behavior in the Social Environment	3 hrs
<u>SWK 710</u>	Foundations in Social Work Practice with Individuals	3 hrs
<u>SWK 715</u>	Social Welfare Policy and Services	3 hrs
<u>SWK 725</u>	Foundations in Social Work Practice with Families and Groups	3 hrs
<u>SWK 726</u>	Foundations in Social Work Practice with Communities and Organizations	3 hrs
<u>SWK 730</u>	Perspectives in Human Diversity and Societal Systems	3 hrs
<u>SWK 740</u>	Social Work Field Practicum I (450 hours)	10 hrs
	Level Total	28 hrs

Concentration Level Courses:

Course Code	Course Title	Credit Hours
SWK 746	Foundations in Social Work Research	3 hrs
SWK 750	Human Behavior and Family Systems	3 hrs
SWK 754	Perspectives on Individual and Family Health Assessment	3 hrs
SWK 755	Family Health Social Work Practice I	3 hrs
SWK 756	Family Health Social Work Practice II	3 hrs
SWK 760	Family Health Policy	3 hrs
SWK 780	Social Work Field Practicum II (525 hours)	10 hrs
SWK 797	Applications in Social Work Research	3 hrs
	Social Work Elective	3 hrs
	Level Total	34 hrs
	Degree Total	62 hrs

Current Elective Courses in the MSW Program:

Course Code	Course Title	Credit Hours
SWK 602	Rural Health (online)	3 hrs
SWK 696	Health Literacy in the Human Services (online)	3 hrs
SWK 699	Special Topics in Social Work Practice	3 hrs
SWK 741	Family Health and Family Violence	3 hrs
SWK 742	Family Health and Substance Abuse	3 hrs
SWK 743	Management and Program Development In Human Services (online)	3 hrs

Required Courses for Advanced Standing Program

The Advanced Standing MSW degree requires a minimum of 34 semester hours of graduate credit and involves the classes described above as the Concentration Level of course work.

Concentration Level Courses:

Course Code	Course Title	Credit Hours
SWK 746	Foundations in Social Work Research	3 hrs
SWK 750	Human Behavior and Family Systems	3 hrs
SWK 754	Perspectives on Individual and Family Health Assessment	3 hrs
SWK 755	Family Health Social Work Practice I	3 hrs
SWK 756	Family Health Social Work Practice II	3 hrs
SWK 760	Family Health Policy	3 hrs
SWK 780	Social Work Field Practicum II (525 hours)	10 hrs
SWK 797	Applications in Social Work Research	3 hrs
	Social Work Elective	3 hrs
	Degree Total	34 hrs

Social Work (SWK) courses**SWK 602 Rural Health**

This course offers a study of health care delivery in rural communities. It includes theoretical foundations, cultural considerations and specific characteristics of rural environments and people. Local and international perspectives will be explored. This course has a community experience

SWK 740 Social Work Field Practicum I

Prerequisite: admission to MSW program; and completion of, or concurrent enrollment with, all other foundation courses.

Supervised social work experience in a social agency in the community with accompanying field instructional seminar.

component. Identical with NUR 502. Cannot receive credit for both SWK 502 and NUR 502. May be taught concurrently with SWK 502. Cannot receive credit for both SWK 502 and SWK 602.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

SWK 696 Health Literacy in the Human Services

Prerequisite: permission of instructor.

This online course offers an interdisciplinary approach to understanding functional health literacy and how the public's literacy skills affect interactions with health and human services professionals. Includes an examination of the data for national and international literacy levels and populations at risk for low literacy; research on health literacy; assessment tools; and practical techniques for addressing literacy issues in spoken and written communications at the practitioner and organizational levels. May be taught concurrently with SWK 696. Cannot receive credit for both SWK 696 and SWK 599.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SWK 698 Ethical Dimensions of Social Work

Examines the ethical dimensions of social work in the context of ethical issues related to practice; including tensions intrinsic to the mission of social work, and examination of various philosophical frameworks and codes of ethics, analysis of larger systems that create and sanction specific values and ethics, legal issues, and decision-making strategies. May be taught concurrently with SWK 598. Cannot receive credit for both SWK 598 and SWK 698.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SWK 699 Special Topics

Selected topic of advanced content in social work, relevant to fields of practice or practice methodologies. May be repeated to a total of 6 hours as topics change. May be taught concurrently with SWK 597. Cannot receive credit for both SWK 597 and SWK 699.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

SWK 705 Human Behavior and Social Environment

Prerequisite: admission to MSW program.

Content on life span development and the influence of various systems on the individual.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 710 Foundations in Social Work Practice with Individuals

Prerequisite: admission to MSW program.

Seminar enhances student's integration of coursework learning practice and skills; examines student experiences in field agency. Students must complete 450 hours in placement; practicum liability insurance fee required. Supplemental course fee.

Credit hours: 3-10 Lecture contact hours:
Lab contact hours:
Typically offered: Spring
[Projected offerings](#)

SWK 741 Family Health and Family Violence

Enhances students' understanding of the theories, policies, practices, and interventions related to family violence.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SWK 742 Family Health and Substance Abuse

This course provides an opportunity for the students to understand the problems of alcohol and drug use and dependence, and their impact on family health.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SWK 743 Management and Program Development in Human Service

Develop knowledge and skills for effective supervisors and administrators in human service organizations. Students will also learn grant proposal writing and develop an understanding of their management style and philosophy.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

SWK 746 Foundations in Social Work Research

Prerequisite: admission to MSW program; and Advanced Standing or completion of all foundation coursework; or permission of department.

Teaches foundational knowledge and skills in key social work research methods; reviews research concepts and tools most frequently encountered by the family-focused social work practitioner.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

SWK 750 Human Behavior and Family Systems

Prerequisite: admission to MSW program; and Advanced Standing or completion of all foundation coursework.

Examines the family within an ecosystemic context and provides key perspectives related to family development and how individual family member development affects and is affected by the family system. Also provides key foundations in Family Health Social Work Practice.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

Within a generalist framework, course provides an ethically-based, theory-driven, culturally competent approach to delivering professional social work services to individuals with varied issues and practice settings.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 715 Social Welfare Policy and Services

Prerequisite: admission to MSW program or permission.

Covers the historical development, philosophical orientation, and analysis of social welfare policy and services in the United States. Examines social welfare policy in multiple areas.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 725 Foundations in Social Work Practice with Families and Groups

Prerequisite: admission to MSW program.

Within a generalist framework, this course focuses on basic skills and concepts related to social work practice with groups and families. Topics include the basic skills required to facilitate group process and tasks, contrast between non-kin groups and family sessions, and strategies for working with families.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 726 Foundations in Social Work Practice with Communities and Organizations

Prerequisite: admission to MSW program.

Uses social work methods to focus on the dynamics associated with organizational and community generalist practice. This course provides a knowledge base (i.e., theory, research, and practice wisdom), values, and practice skills for the generalist social work profession. Concentration will be on social work practice occurring with organizations and communities.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SWK 730 Perspectives in Human Diversity and Societal Systems

Theoretical perspectives and research findings on various populations at risk and the role of societal institutions in perpetuating social and economic injustice.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SWK 754 Perspectives on Individual and Family Health Assessment

Prerequisite: SWK 750; and admission to MSW program.

Advanced topics related to individual and family-based assessment systems and tools. Provides basic awareness of when to use various individually-focused assessment (e.g., DSM-IV) and family focused assessment (e.g., FAD).

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 755 Family Health Social Work Practice I

Prerequisite: SWK 750; and admission to MSW program.

Key theories and skills related to advanced social work practice with couples and families. Incorporates role-plays and/or class exercises to practice key family interaction skills.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 756 Family Health Social Work Practice II

Prerequisite: SWK 754 and SWK 755; and admission to MSW program.

Advanced assessment and family-centered practice interventions related to the family health perspective. Discusses problem identification and intervention for family-focused practice issues; also advanced practice theory integration and application.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

SWK 760 Family Health Policy

Prerequisite: SWK 750; and admission to MSW program.

Assists students in understanding how policies affecting family health are designed. Provides an analysis of the family health care delivery systems in the United States and other countries.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

SWK 780 Social Work Field Practicum II

Prerequisite: admission to MSW program; and field coordinator approval; and completion of, or concurrent enrollment in, all other concentration courses.

Supervised social work experience in a social service agency in the community with accompanying field instructional seminar. Seminar enhances student's integration of coursework learning and practice skills; examines student experiences in field agency. Students must complete 525 hours in placement; practicum liability insurance fee required. Supplemental course fee.

Credit hours: 3-10 Lecture contact hours:
Lab contact hours:
Typically offered: Spring
[Projected offerings](#)

SWK 797 Applications in Social Work Research

Prerequisite: SWK 746; and admission to MSW program.

Teaches advanced knowledge and skills in key social work research methods; reviews key research applications in social work practice settings, including evaluation of practice and program evaluation. Integration between research projects and student's professional interests in the field are encouraged.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

Department of Physical Therapy

McQueary Family Health Sciences Hall, Suite 204, Phone: (417) 836-6179 or (417) 836-6128, Fax: (417) 836-6229

Email: PhysicalTherapy@missouristate.edu

Website: <http://www.missouristate.edu/physicaltherapy>

Department Head: Jeanne L. Cook

Graduate faculty

Professor: Akinniran Oladehin

Associate Professor: Jeanne L. Cook, James M. Hackney, Sean C. Newton, Barbara Susan Robinson, Scott W. Wallentine

Assistant Professor: Patricia A. Cahoj, Elizabeth M. Williamson

Adjunct Clinical Faculty: Richard Maas

Per Course Faculty: Geoffrey D. Mosely, Jr., Jeremy J. Reed, Daniel J. Roth

Programs

Doctor of Physical Therapy

Scott W. Wallentine, Admissions Coordinator
McQueary Family Health Sciences Hall, Room 204
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The Department of Physical Therapy offers an entry-level Doctor of Physical Therapy (DPT) program for individuals wanting to enter the profession of physical therapy, and a post-professional, completion DPT program for individuals who are already licensed physical therapists who want to augment their education to obtain the DPT degree.

Entry-Level DPT Program Description

The entry-level curriculum in Physical Therapy focuses on the academic and clinical foundations necessary for a career in physical therapy. Program graduates are prepared to examine patients with impairments, functional limitations, and disabilities (or other health-related conditions) in order to determine a diagnosis and prognosis relevant to physical therapy. They will be able to design, implement, and modify therapeutic interventions to produce changes in their patients' conditions. Graduates will be prepared to offer a variety of additional services including: (1) prevention, wellness and health promotion; (2) consultation with patients, clients, and other health care professionals; (3) screening to identify individuals at risk, or in need of, physical therapy; (4) educating patients, the general public, local, state, and federal health agencies, and other health care professionals; (5) clinical and basic science research; and (6) administration including direction and supervision of support personnel.

The program prepares graduates to practice in a variety of settings such as hospitals, homes, private physical therapy practices, skilled nursing facilities, schools, corporate and industrial health centers, athletic training facilities, fitness centers, sports injury treatment centers, and education or research centers.

Program Accreditation

The entry-level DPT program is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE).

Required Observation Experience

Verifiable observation experience in at least two (2) different areas of physical therapy specialty.

Interview

Admission into the Physical Therapy program is highly competitive and the number of students who can be admitted each year is limited. Therefore, completion of all prerequisites and other requirements does not assure acceptance into the program. Competitive applicants will be invited for an interview as part of the admission process.

Admission Requirements

Minimum Requirements

1. A baccalaureate degree from an accredited college or university. The undergraduate major may be in any field, but students must have completed the prerequisites (or their equivalents) listed below under "prerequisite courses".
2. A minimum overall GPA of 3.00 on a 4.00 scale.
3. Submission of general Graduate Record Examination (GRE) scores (no minimum score but scores among students are compared).
4. A letter of application that represents an accurate autobiographical sketch that is no longer than three pages.
5. Two letters of recommendation, one from the "Pre-professional Advisor" at the institution where the majority of science courses were taken, and one from a licensed physical therapist.
6. Completion of all other requirements for admission to graduate study at Missouri State University.
7. Ability to meet the technical standards of the program in order to successfully undertake the course of study (available upon request from the program).
8. The Physical Therapy Program at Missouri State University, Springfield Campus, participates in the Physical Therapist Centralized Application Services (PTCAS). Applicants applying to the program must apply online using the PTCAS application. To learn more about the PTCAS application process, please visit <http://www.ptcas.org/>. In addition to the PTCAS online application, applicants are required to send official Graduate Record Examination (GRE) scores to: Missouri State University, Department of Physical Therapy, Attn: Director of Admissions, 901 S National Ave, Springfield, MO 65897. Application deadline is December 15 (all application documents must be received by this date). Classes begin in August of each year.

Prerequisite Courses

Below is the minimum number of required hours listed by discipline. The course numbers after each discipline indicate those courses offered at Missouri State University that fulfill that prerequisite. Students must complete the courses listed below, or their equivalents, in order to satisfy the prerequisite. If you have questions regarding the prerequisites, contact the Director of Admissions at 417-836-4514. Courses listed below are offered at Missouri State University.

1. English: 6 hrs. English (Composition I and II)
2. Mathematics: 3 hrs. College Algebra (MTH 135) or higher
3. Statistics: 3 hrs. MTH 340 or MTH 545 or ECO 308 or QBA 237 or PSY 200 or SOC 302 or BIO 550
4. College Physics: 8 hrs. PHY 123 and PHY 124
5. Chemistry: 8 hrs. CHM 160, CHM 170 or CHM 200
6. Psychology: 6 hrs. One course should cover basic psychology and one should include abnormal psychology, PSY 121, PSY 304
7. General Biology: 8 hrs. BIO 121 and 122 or BMS 110 and 230
8. Human or Vertebrate Anatomy: 4 hrs. BMS 307
9. Human or Vertebrate Physiology: 4 hrs. BMS 308

Recommended but not Required Courses (examples given)

1. Spanish: SPN 101
2. Computer Applications for Business: CIS 201
3. Personal Financial Planning: FIN 381
4. Management: MGT 286
5. Introduction to Biochemistry: CHM 350
6. Interpersonal Communications: COM 205
7. Behavior Management and Change: PSY 508
8. Cellular Biology: BIO 320
9. Biomedical Sci: BMS 240, 260, 363, 563, 450, 467, 585
10. Communication Sciences and Disorders: CSD 201
11. Philosophy: PHI 105, 343, 513
12. Psychology of Childhood: PSY 331
13. Human Growth and Development: PSY 703
14. Social Work: SWK 212

Physical Therapy Program

Academic and Clinical Standards

The Physical Therapy program enforces high academic standards and ethical behaviors. To remain in the program, students must earn a "C" or better in all academic courses or a pass when pass/not pass grading is used. A student who earns a "D" or "F" in any academic course in the curriculum, or receives more than 12 semester hours of "C" will be dismissed from the program. A student who earns a failing mark in a clinical internship may be dismissed from the program.

Post-Professional Completion Program Admission Requirements

Applicants must meet admission requirements for the Graduate College as described in the Missouri State University Graduate

Catalog or at <http://graduate.missouristate.edu/admissions.htm>, and must be a licensed physical therapist with at least one year of clinical practice experience.

Admission criteria for Missouri State University Physical Therapy Program Graduates are indicated with an asterisk (*)

In addition to the on-line Graduate Application, applicants will be required to submit the following application materials to the Department of Physical Therapy, 901 S National Ave., Springfield MO 65897:

1. *A notarized copy of current US physical therapy license.
2. Official transcripts from the CAPTE-accredited institution granting the physical therapy degree (must have a GPA of at least 3.00 on a 4.00 scale).
3. *Official transcripts of any graduate courses taken since earning the physical therapy degree.
4. GRE scores.
5. Three letters of recommendation from professional and academic colleagues that can address your professional, academic, and leadership ability. At least one recommendation must be from a physical therapist.
6. An essay (typed, double-spaced) - describing personal goals and objectives related to the DPT completion program.
7. *A Professional Portfolio - contents should include:
 - a. Current curriculum vita
 - b. Proof of work experience - Notarized letter from current employer
 - c. Evidence of competency (certificates from continuing education coursework, conferences or specialty certification)

Post-Professional Completion Program Program Accreditation

The Post-Professional DPT program is not eligible for accreditation by CAPTE because it is a post-professional program. CAPTE accredits only entry-level programs.

Program Overview

The post-professional DPT program is a 34 credit-hour completion program. MPT graduates of the Missouri State University Physical Therapy Program will qualify for a reduced credit-hour program as outlined in Completion Programs A and B below. Graduates from accredited programs other than Missouri State University may qualify for a reduced credit-hour program (up to 6 credits) based upon portfolio review (see Completion Track C below). Limited course substitutions may be granted on a case-by-case basis for students in any of the three completion programs.

Missouri State University's Post-Professional DPT completion program utilizes standard, web, and hybrid-based education formats to provide practicing physical therapists the opportunity to advance their knowledge and career. The program focuses on evidenced-based practice, differential diagnosis, and medical imaging. A degree in physical therapy from a program accredited by CAPTE is required.

Students must complete the program within a 5-year period from the start of their first class. The program will admit students from Spring 2011 through Fall 2013. All coursework must be completed by May 2018. Class sizes are limited and classes may not be offered every year. Qualified applicants are accepted on a first-come basis. To remain in the program, students must maintain good academic standing with a minimum GPA of 3.00 and comply with the Department's grading policies.* Students must complete at least one course per year (beginning with the year of their starting semester). Students failing to complete one course per year will be removed from the program. Exceptions will be considered on an individual basis following a written letter from the student to the program core faculty.

Application Deadlines: To apply for a specific semester, application materials must be received by the following dates: Fall semester - July 1; Spring semester - November 1; Summer semester - April 1.

Classes Start: Fall, Spring and Summer. Course descriptions are in the Missouri State University Graduate Catalog.

Completion Program A - Missouri State University Graduates Classes of 2003- 2005. Minimum of 20 credit hours.

Course Code	Course Title	Credit Hours
	Complete ALL of the following courses	
PTE 714	Imaging Analysis in Physical Therapy Practice	2 hrs
PTE 730	Motor Control/Motor Learning	3 hrs
PTE 800	Advanced Topics in Geriatrics	2 hrs
PTE 804	Advanced Topics in Pediatrics	2 hrs
PTE 802	Advanced Regional Anatomy: Neural Correlates	2 hrs
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy: Manual Techniques	2 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	3 hrs
	AND	
	Complete <i>two</i> elective courses (minimum of 4 credit hours)	4 hrs

*Grading Policy A: Students must earn a grade of "C" or better in all classes, and may earn no more than 4 credit hours of "C" during the course of Completion Program A.

Completion Program B - Missouri State University Graduates Classes of 2006 and 2007. Minimum of 10 credit hours.

Choose <i>one</i> area of concentration (track) from the list below (minimum of 6 credit hours)	6 hours
Complete <i>two</i> elective courses (minimum of 4 credit hours)	4 hrs

*Grading Policy B: Students must earn a grade of "B" or better in all classes during the course of Completion Program B.

Completion Program C - Graduates of Other Accredited Programs. 34 credit hours (28 credit hours must be from Missouri State University).

Complete all core courses	24 hours
Choose <i>one</i> area of concentration (track) from the list below	6 hrs
Complete <i>two</i> elective courses	4 hrs

*Grading Policy C: Students must earn a grade of "C" or better in all classes, and may earn no more than 6 credit hours of "C" during the course of Completion Program C.

NOTE: Some courses are offered by departments other than the Department of Physical Therapy.

Core Courses (24 credits)

Course Code	Course Title	Credit Hours
PTE 714	Imaging Analysis in Physical Therapy Practice	2 hrs
PTE 730	Motor Control/Motor Learning	3 hrs
PTE 802	Advanced Regional Anatomy: Neural Correlates	2 hrs
PTE 731	Pathophysiology/Differential Diagnosis I	3 hrs
PTE 741	Pathophysiology/Differential Diagnosis II	3 hrs
PTE 762	Medical Pharmacology	2 hrs
MGT 701	Health Services Organizations	3 hrs
PHI 613	Bioethics	3 hrs
PSY 627	Advanced Psychological Statistical Methods	3 hrs

Electives

Course Code	Course Title	Credit Hours
PTE 800	Advanced Topics in Geriatrics	2 hrs
PTE 801	Vestibular Rehabilitation	2 hrs
PTE 802	Advanced Regional Anatomy Section 1 - Upper quarter (2 hrs) Section 2 - Lower quarter (2 hrs) Section 3 - Spine (2 hrs) Section 4 - Neural Correlates (2 hrs)	8 hrs
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy Section 1 - Sports Physical Therapy (2 hrs) Section 2 - Manual Techniques in Physical Therapy (2 hrs) Section 3 - Ergonomic Assessment and Intervention (2 hrs)	6 hrs
PTE 804	Advanced Topics in Pediatrics	2 hrs
PBH 756	Introduction to Public Health	3 hrs
PBH 720	Epidemiology	3 hrs
HLH 750	Programming Approaches in Wellness/Health Promotion	3 hrs
PBH 775	Principles and Skills of Public Health Administration	3 hrs
PSY 703	Human Growth and Development	3 hrs
MGT 711	Measurement and Management of Quality in Health Care	3 hrs

Areas of Concentration

Neuromuscular Track (6 credits)

Course Code	Course Title	Credit Hours
PTE 801	Vestibular Rehabilitation	2 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	2 hrs
	Plus <i>one</i> of the following courses:	
PTE 804	Advanced Topics in Pediatric: Physical Therapy	2 hrs
PTE 802	Advanced Regional Anatomy	2 hrs

Orthopedic Track (6 credits)

Course Code	Course Title	Credit Hours
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy (any two of the four below) Section 1 - Sports Physical Therapy (2 hrs) Section 2 - Manual Techniques in Physical Therapy (2 hrs) Section 3 - Ergonomic Assessment & Intervention (2 hrs)	4 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	2 hrs

Lifespan Track (6 credits)

Course Code	Course Title	Credit Hours
PTE 713	Human Development and the Life Cycle	2 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	2 hrs
	Plus <i>one</i> of the following courses:	
PTE 800	Advanced Topics in Geriatric: Physical Therapy	2 hrs
PTE 804	Advanced Topics in Pediatric: Physical Therapy	2 hrs

Public Health/Administration Track (6 credits)

Course Code	Course Title	Credit Hours
PBH 756	Introduction to Public Health	3 hrs
	Plus <i>one</i> of the following courses:	
PBH 720	Epidemiology	3 hrs
HLH 750	Programming Approaches in Wellness/Health Promotion	3 hrs
PBH 775	Principles and Skills of Public Health Administration	3 hrs
PSY 614	Behavior Management and Change	3 hrs
MGT 711	Measurement and Management of Quality in Health Care	3 hrs

Research Track (6 credits)

Course Code	Course Title	Credit Hours
PTE 760	Management of Research Projects	2 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	2 hrs
PTE 880	Research and Outcome Analysis: Completion and Presentations	2 hrs
PTE 802	Advanced Regional Anatomy	2 hrs

Class Schedule: Course offerings may vary depending upon availability and enrollment. Minimum course enrollments is six students.

Summer

Course Code	Course Title	Credit Hours
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PTE 730	Motor Control/Motor Learning	3 hrs
PTE 731	Pathophysiology/Differential Diagnosis I	3 hrs
PTE 801	Vestibular Rehabilitation	2 hrs
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy: Sports Physical Therapy	2 hrs
PTE 802	Advanced Regional Anatomy: Variable Sections	2 hrs

Fall

Course Code	Course Title	Credit Hours
PTE 714	Imaging Analysis in Physical Therapy Practice	2 hrs
PTE 741	Pathophysiology/Differential Diagnosis II	2 hrs
PTE 762	Medical Pharmacology	2 hrs
PTE 764	Patient Management: Exercise Physiology, Nutrition, and Wellness	3 hrs
PSY 745	Statistics and Research Design	3 hrs
MGT 701	Health Services Organizations	3 hrs
PTE 800	Advanced Topics in Geriatrics	2 hrs
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy: Manual Techniques	2 hrs

Spring

Course Code	Course Title	Credit Hours
PTE 802	Advanced Regional Anatomy: variable sections	2 hrs
PTE 803	Advanced Topics in Musculoskeletal Physical Therapy: Ergonomic Assessment and Intervention	2 hrs
PTE 804	Advanced Topics in Pediatrics	2 hrs

Entry-Level DPT Program Course Schedule

Fall, Semester 1 (17 weeks classroom)

Course Code	Course Title	Credit Hours
PTE 707	Medical Human Anatomy	6 hrs
PTE 710	Introduction to Physical Therapy	3 hrs
PTE 711	Professional Issues I	2 hrs
PTE 712	Biomechanics and Kinesiology	5 hrs
PTE 713	Human Development and the Life Cycle	3 hrs

Spring, Semester 2 (17 weeks classroom)

Course Code	Course Title	Credit Hours
PTE 714	Imaging Analysis in Physical Therapy Practice	2 hrs
PTE 720	Neuroanatomy- Neuroscience	4 hrs
PTE 721	Professional Issues II	2 hrs
PTE 722	Physical Agents and Mechanical Modalities	2 hrs
PTE 723	Patient Management: Musculoskeletal I	4 hrs
BMS 752	Medical Physiology	3 hrs

Summer, Semester 3 (7 weeks classroom; 4 weeks clinical)

Course Code	Course Title	Credit Hours

PTE 730	Motor Control/Motor Learning	3 hrs
PTE 731	Pathophysiology/Differential Diagnosis I	3 hrs
PTE 732	Electrotherapeutic Modalities and Clinical Electrophysiology	2 hrs
PTE 733	Patient Management: Musculoskeletal II	4 hrs
PTE 737	Clinical Internship I	4 hrs

Fall, Semester 4 (13 weeks classroom; 6 weeks clinical)

Course Code	Course Title	Credit Hours
PTE 741	Pathophysiology/Differential Diagnosis II	3 hrs
PTE 743	Patient Management: Neurological I	4 hrs
PTE 747	Clinical Internship II	6 hrs
PTE 750	Research and Outcome Analysis	2 hrs
PTE 762	Medical Pharmacology	2 hrs
PTE 764	Patient Management: Exercise Physiology, Nutrition, and Wellness	3 hrs

Spring, Semester 5 (10 weeks classroom; 6 weeks clinical)

Course Code	Course Title	Credit Hours
PTE 740	Research Methods and Design	2 hrs
PTE 744	Patient Management: Cardiovascular and Pulmonary Problems	3 hrs
PTE 753	Patient Management: Neurological II	4 hrs
PTE 757	Clinical Internship III	6 hrs
PTE 872	Orthotics, Prosthetics, and Assistive Technologies	3 hrs
	Electives	1-2 hrs

Summer, Semester 6 (11 weeks classroom)

Course Code	Course Title	Credit Hours
PTE 760	Management of Research Projects	2 hrs
PTE 761	Contemporary Issues in Professional Practice	2 hrs
PTE 765	The Physical Therapist as Educator	1 hr
PTE 767	Health Care Systems and the Physical Therapist	1 hr
	Electives	1-2 hrs

Fall, Semester 7 (10 weeks classroom; 8 weeks clinical)

Course Code	Course Title	Credit Hours
PTE 871	Physical Therapy Management and Administration	3 hrs
PTE 873	Patient Management: Advanced Differential Diagnosis	4 hrs
PTE 877	Clinical Internship IV	8 hrs
PTE 756	Patient Management: Integumentary	1 hr
	Electives	1-2 hrs

Spring, Semester 8 (3 weeks classroom; 14 weeks clinical)

Course Code	Course Title	Credit Hours
PTE 880	Research and Outcome Analysis: Completion and Presentation	2 hrs
PTE 883	Patient Management: Critical Integration and Analysis II	1 hr
PTE 887	Clinical Internship V	8 hrs

Entry-Level DPT Degree Requirements 133 hrs

1. Students must successfully complete the 133 hours of the physical therapy curriculum. The courses must be taken in the order and at the time scheduled for each admitted class (cohort group).
2. Research. Students must complete and present a graduate level research paper, which is part of the requirement in PTE 880.
3. Comprehensive Examination. Students must pass a comprehensive examination, which is implemented in the curriculum as computer competency testing.

Curriculum

The curriculum is designed sequentially so that courses must be taken in the order and at the time scheduled for each admitted class (cohort group). Any exceptions to the cohort progression requirement must stem from unavoidable and extreme personal circumstances, and must be approved by the core faculty and Department Head.

Health Issues

Physical Therapy students will be required to complete a physical examination including a TB skin test or chest X-ray. In addition, MMR, Hepatitis B, and other vaccinations are required. Physical therapy students must have the capacity for performance of the technical functions and tasks required of a physical therapist.

The American Physical Therapy Association has a Professional Code of Ethical Conduct. All physical therapy students will adhere to this Code and respect the rights and dignity of all individuals.

There are additional policies and procedures for physical therapy students that are explained in the *Handbook for Physical Therapy Students* at Missouri State University. Each student gets this handbook during orientation for first year students.

The Physical Therapy program requires students to pass a background security check and a drug screening. These programmatic screening policies are a result of health organizations' requirements for placement at their clinical sites. Students will be financially responsible for the background security check, drug screening, and housing/transportation costs during clinical internships. Please see academic program requirements, applications materials and admission standards for specific detailed information. Students who do not pass the appropriate screenings may not be able to complete the program or practice professionally.

Physical Therapy (PTE) courses

PTE 707 Medical Human Anatomy

Prerequisite: admission to the program or permission.

This course offers an in-depth coverage of basic, applied, and clinical aspects of gross anatomy. Students observe, discuss, teach, learn, and dissect all body systems in detail. This course incorporates traditional didactic lectures, discussions, laboratory dissection, students teaching students in laboratory teaching sessions, and assignments that rely on critical thinking. Students make oral presentations and use the library and other sources of information (such as the Internet and our computer laboratory) to learn and teach applied gross anatomy. Identical with BMS 707. Cannot receive credit for both PTE 707 and BMS 707. Supplemental course fee.

Credit hours: 6 Lecture contact hours: 3

Lab contact hours: 10

Typically offered: Fall

[Projected offerings](#)

PTE 710 Introduction to Physical Therapy

Prerequisite: admission to the program.

This course is closely integrated with Professional Issues I. It provides an overview of physical therapy, including the history of physical therapy and the APTA, and the physical therapist's professional responsibilities. This information is combined with the acquisition of skills and knowledge necessary to be successful in managing patients. The topics that are discussed in Professional Issues I, e.g., Standards of Practice for Physical Therapy, Guidelines for Physical Therapy Documentation, and Guidelines for Professional Conduct, are "transformed" into practical skills that are necessary to professionally interact with patients. Hence this course combines these concepts with the skills necessary to provide patient care. These skills include the assessment of vital signs, basic measurement techniques, examination of the body, ensuring patient safety, infection control, using proper body mechanics, using appropriate

PTE 754 Patient Management: Special

Considerations Across the Life Span

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on pediatric and geriatric physical therapy and on the unique considerations that arise in these patients. The processes involved in development are compared and contrasted with the degenerative processes that occur during aging. The specific assessment and treatment methods unique to each population are studied. Additional correlations are presented in cognitive abilities, communication, dependence on others, etc. Family-centered interventions and family education in the home are compared and contrasted in both populations.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Upon demand

[Projected offerings](#)

PTE 756 Patient Management: Integumentary

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course is correlated with information provided in Pathology-Pathophysiology, Neuroanatomy-Neuroscience I and II, and in Physical Agents, Mechanical Modalities, and Electrotherapeutic Modalities. Specific topics that are discussed include (but are not limited to) the prevention of skin disorders, management of burns and other open wounds, and the use of specific modalities to facilitate wound repair.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

transfers, gait training, and basic documentation, and patient and family education.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 4

Typically offered: Fall

[Projected offerings](#)

PTE 711 Professional Issues I

Prerequisite: admission to the program.

This course provides an overview of physical therapy and the physical therapist's professional responsibilities. Information regarding the Standards of Practice for Physical Therapy, the Guidelines for Physical Therapy Documentation, and the Guide for Professional Conduct are essential components of this course. This course focuses on the psychological and social aspects of communication in health care and providing care and services to patients. This includes patients' rights, the psychological impact of illness, social considerations such as gender, race, culture and ethnicity. These concepts are integrated using case studies of various patient-therapist situations.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

PTE 712 Biomechanics and Kinesiology

Prerequisite: admission to the program.

This course provides the basis for understanding human movement. This encompasses functional anatomy, forces applied to, and by, the body, and the mechanics of human movement, including its quantitative assessment. Angular and linear kinetics and kinematics are studied and applied to patient management. Interactions among the skeletal, muscular, and neural systems of the body are emphasized as they relate to understanding normal and abnormal human movement.

Credit hours: 5 Lecture contact hours: 4

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

PTE 713 Human Development and the Life Cycle

Prerequisite: admission to the program or permission.

This course describes the major features of embryology, maturation of the fetus, changes that occur during pregnancy, childbirth, the neonatal period, childhood, adolescence, adulthood and aging. The course stresses an integrated approach to understanding all of these periods of life as a cycle of events, each with its unique challenges to the health care professional.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PTE 714 Imaging Analysis in Physical Therapy Practice

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course emphasizes the analysis and interpretation of diagnostic images of patients with a variety of impairments or dysfunctions of the musculoskeletal, cardiopulmonary, nervous, and circulatory systems as they apply to contemporary physical

PTE 757 Clinical Internship III

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides for clinical practice of developing skills in the form of a six week, full-time clinical internship. Students will continue to develop their clinical internship plan and specific goals and objectives for Clinical Internship III. Students will complete a case study or present an "in-service" while on the six week internship, write a short, reflective paper, and meet the requirements established by the program and the clinical facility.

Credit hours: 6 Lecture contact hours: Lab contact hours:

Typically offered: Spring

[Projected offerings](#)

PTE 760 Management of Research Projects

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course builds upon all prior research courses in the curriculum and focuses on each student's project. Students secure Institutional Review Board approval, begin their research project, and move quickly into data collection and analysis. Important issues in research are reinforced. Students work closely with their advisor(s) during this course.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Summer

[Projected offerings](#)

PTE 761 Contemporary Issues in Professional Practice

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on some of the more specialized areas of physical therapy. This includes diseases, conditions, or practice areas such as women's health, osteoporosis, pelvic floor dysfunction, pregnancy, sports medicine, chronic pain, management of persons with AIDS and HIV infection, lymphedema, selected problems in human behavior, ergonomics, and industrial health and physical therapy. Alternative and holistic therapies are discussed, as well as their relationship and integration with patient rehabilitation.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Summer

[Projected offerings](#)

PTE 762 Medical Pharmacology

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on medical pharmacology, particularly those aspects that significantly impact the practice of Physical Therapy. Specific topics include drugs that affect the autonomic nervous system, the cardiovascular system, the central nervous system, and the endocrine system. In addition, anti-inflammatory, antiviral, antibacterial, and chemotherapeutic drugs are discussed. Case studies augment clinical information and emphasize patient management.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

therapy practice. Various imaging techniques will be incorporated into case studies which will be used to emphasize incorporation of image findings into the process of patient management.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 1
Typically offered: Spring
[Projected offerings](#)

PTE 720 Neuroanatomy-Neuroscience

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course describes the gross anatomy and applied function of the central and peripheral nervous systems. Normal anatomy and function is compared and contrasted with abnormal anatomy and function due to disease or injury.

Credit hours: 4 Lecture contact hours: 3
Lab contact hours: 3
Typically offered: Spring
[Projected offerings](#)

PTE 721 Professional Issues II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on employment settings, legal issues regarding Physical Therapist Assistants, the structure of the American Physical Therapy Association, regulations, policies, practice acts, federal legislation, and direct access to patients. Additionally, this course focuses on the legal aspects of professional life including basic elements of contract law, criminal law, educational law, employment law, insurance law, and business law. Students continue to develop an Individual Clinical Internship Plan with specific goals and objectives and select clinical sites for Clinical Internship I - IV.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

PTE 722 Physical Agent and Mechanical Modalities

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course describes thermal modalities (diathermy, therapeutic heat and cold, therapeutic ultrasound, low-power lasers, ultraviolet therapy) and mechanical modalities (spinal traction, intermittent compression devices, continuous passive movement devices, therapeutic soft tissue mobilization, and massage). In addition, the underlying scientific principles and clinical uses of physical agents and mechanical modalities are described.

Credit hours: 2 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

PTE 723 Patient Management: Musculoskeletal I

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course emphasizes the management of patients with musculoskeletal dysfunctions of the appendicular skeleton. Case studies are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and re-assessment. The joints of the limbs are the central themes

PTE 764 Patient Management: Exercise Physiology, Nutrition, and Wellness

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course describes the effects of physical activity on human performance across the life span. The effects of exercise (or lack thereof) are considered for each system in the body. Strategies for improving physical performance in a variety of settings are considered, as well as fundamental principles of good health in relation to exercise.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 3
Typically offered: Fall
[Projected offerings](#)

PTE 765 The Physical Therapist as Educator

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on educational theories and methodology relevant to the physical therapist in a variety of physical therapy settings. These topics are discussed in the context of promoting optimal health, preventing injury and illness, and promoting wellness. Upon completion of this course, the student will be able to utilize educational concepts and theories in the design, implementation, and evaluation of learning experiences used in the education of the community, industry, patients, families, students, colleagues, and self.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

PTE 767 Health Care Systems and the Physical Therapist

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course is an introduction to the various health care delivery systems in the United States, and provides a synopsis of the health care systems found in countries other than the United States. This course allows students to explore the provision of physical therapy services within the constraints of the existing health care systems, and to identify community needs, and resources.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Summer
[Projected offerings](#)

PTE 785 Histology and Tissue Biology

Prerequisite: enrollment in the program and successful completion of all prior course work therein, and permission of instructor.

Course emphasizes the structure and basic function of all the major tissues and cell types in the human body. Includes normal cell and tissue morphology and the adaptations that occur as a result of various stimuli both normal and abnormal. This is a variable content course. May be repeated for a maximum of 6 hours.

Credit hours: 1-2 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

PTE 800 Advanced Topics in Geriatrics

around which the cases are built. General and specific examination and treatment techniques are included, stressing the integration of knowledge and skills. Treatment techniques include (but are not limited to) the use of soft tissue mobilization, myofascial release, therapeutic exercise, and basic joint mobilization.

Credit hours: 4 Lecture contact hours: 2

Lab contact hours: 6

Typically offered: Spring

[Projected offerings](#)

PTE 730 Motor Control/Motor Learning

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course builds on, and extends, the information covered in Neuroanatomy - Neuroscience. It focuses on motor control systems and on the structure and function of the major components of the brain. The content is presented so that neurological lesions are understood based on an understanding of anatomical location and function. Case studies are used to introduce clinical reasoning based on fundamental knowledge in neuroanatomy and neuroscience.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Summer

[Projected offerings](#)

PTE 731 Pathophysiology/Differential Diagnosis I

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course covers pathological conditions and their implications for Physical Therapists. All major systems of the body are studied. The pathophysiological portion of the course integrates the knowledge acquired in physiology with abnormal physiology caused by pathology. Case studies are used to integrate concepts in patient management related to pathology and pathophysiology.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Summer

[Projected offerings](#)

PTE 732 Electrotherapeutic Modalities and Clinical Electrophysiology

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course describes electrotherapeutic modalities and clinical electrophysiologic testing. In addition, the underlying scientific principles and clinical uses and application of electrotherapeutic modalities and clinical electrophysiologic testing are incorporated. Major topics in this course include: electrical stimulation of muscle, electrical stimulation to control posture and movement (FES/NMES), electrical stimulation to control pain, electrical stimulation to promote tissue healing, iontophoresis, electroneuromyography, EMG, NCV, and biofeedback.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 5

Typically offered: Summer

[Projected offerings](#)

PTE 733 Patient Management: Musculoskeletal II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

In this course students gain insight into physical therapy related to the elderly population, their special needs and physiological changes, living environments, resources, etc. For an additional credit hour of this course, students are encouraged to develop further knowledge, skills, etc., with the elderly population. Based upon student interest and instructor approval, students may pursue additional in-depth study in areas such as (but not limited to): education, skill development, service-learning, investigation, psychomotor skills, psychosocial issues, healthcare system, reimbursement, etc., related to geriatrics.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PTE 801 Vestibular Rehabilitation

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course describes the anatomy and physiology of the vestibular system and an overview of various pathologies associated with patient complaints of vertigo, dizziness, and balance disorders. Principles of examination, evaluation, assessment, and rehabilitation of the patient with impairment of the vestibular system and/or impaired balance are described and performed.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PTE 802 Advanced Regional Anatomy

Prerequisite: Enrollment in the DPT program and permission of instructor.

This is a variable content course offering in-depth coverage of basic, applied, and clinical aspects of gross anatomy of one or more of the following regions: head and neck, upper extremity, trunk, and lower extremity. Students observe, discuss, teach, learn and dissect selected body systems in detail. This course may incorporate traditional didactic lectures, problem based discussions, laboratory dissection with assignments that rely on critical thinking. Students relate anatomical structure to functional relations and correlate structure with clinical assessments and treatments. Students make oral presentations and use the library and other sources of information (such as the Internet) to learn. Course may be repeated up to a maximum of 9 hours.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PTE 803 Advanced Topics in Musculoskeletal Physical Therapy

Prerequisite: Enrollment in the DPT program and permission of instructor.

This is a variable content course emphasizing the management of patients with musculoskeletal dysfunction focusing on research, differential diagnosis and advanced manual examination and treatment techniques. Case studies are used to emphasize the evidence-based process of patient management, i.e., examination, assessment, diagnosis, prognosis treatment, analysis of functional outcomes, and re-assessment. Students will focus on management of

This course builds on the knowledge and skills acquired in Patient Management: Musculoskeletal I. It focuses on management of the axial skeleton and all of the joints associated therewith. Sophisticated examination and manual mobilization techniques are covered in detail.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 6

Typically offered: Summer

[Projected offerings](#)

PTE 737 Clinical Internship I

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides an introduction to the clinical education component of the curriculum, as well as a four week, full-time clinical internship. Learning styles will be discussed, as well as how clinically-based learning may differ from classroom or laboratory experiences. Students will continue to develop their clinical internship plan and specific goals and objectives for this Clinical Internship. Students will complete a case study or present an "in-service" while on the four week internship write a short, reflective paper, and meet the requirements established by the program and the clinical facility.

Credit hours: 4 Lecture contact hours: Lab contact hours:

Typically offered: Summer

[Projected offerings](#)

PTE 740 Research Methods and Design

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course examines the importance of research, the methods used to conduct research of various types, and the models that are available for designing appropriate research projects. Quantitative and qualitative research is covered in detail, as well as the use of functional outcome measurements to improve patient care and document treatment efficiency and effectiveness.

Credit hours: 2 Lecture contact hours: 1

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

PTE 741 Pathophysiology/Differential Diagnosis II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on Internal Medicine from the perspective of implications for physical therapists. A significant component of the course will focus on signs and symptoms, disease recognition, associated surgical procedures, and on the effects of disease with regard to producing functional limitations and disabilities. This course covers muscular, skeletal, neurological, cardiovascular, pulmonary, hematologic, gastrointestinal, renal, urological, hepatic, and endocrine diseases. Case students are incorporated to emphasize patient management. Common medical instrumentation used in skilled patient management, the basic medical procedures associated with this instrumentation, and the application of this information to patient management in physical therapy is integrated where appropriate.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 3

Typically offered: Fall

[Projected offerings](#)

PTE 743 Patient Management: Neurological I

musculoskeletal dysfunction relation to one or more of the following regions: the upper extremity, the pelvis and lower extremity, or the spine and sacroiliac joint. Course may be repeated up to a maximum of 9 hours.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PTE 804 Advanced Topics in Pediatrics

Prerequisite: enrollment in the program and permission of instructor.

This is a variable content course designed to allow students to develop their cognitive, psychomotor or affective skills at an advanced level in the area of physical therapy for children. The course may involve readings, projects, and direct clinical experiences individually contracted between the instructor and the student. Course may be repeated up to a maximum of 9 hours.

Credit hours: 1-2 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

PTE 871 Physical Therapy Management and Administration

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course covers theory and practical applications in managing yourself, other people, groups of people, subdivisions of organizations, and businesses. Within this framework, administration is discussed and examined as it pertains to a variety of settings in physical therapy. Health care economics is covered, as well as the economics of starting and managing a business in physical therapy. Marketing is discussed from several perspectives.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

PTE 872 Orthotics, Prosthetics, and Assistive Technologies

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course covers limb amputations, orthotic and prosthetic devices, and splints. The use of orthoses, prostheses, and splints is fully integrated into principles of patient management. Advanced wheelchair prescriptions are discussed, as well as advanced technologies (computer technologies, etc.) that are useful in rehabilitation including occupational and industrial therapies and devices.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 3

Typically offered: Spring

[Projected offerings](#)

PTE 873 Patient Management: Advanced Differential Diagnosis

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on managing patients using a "life-long" conceptual basis. It stresses the importance of being proactive

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course covers neurological disabilities that primarily affect infants, children, and adolescents. Case studies and laboratory experiences are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and re-assessment. General and specific examination and treatment techniques are included stressing the integration of knowledge and skills. Treatment approaches include theoretical models, and task-oriented models. Therapeutic exercise, modalities, and other treatment skills are presented and included in case studies. Functional outcome measures are incorporated, as well as patient management in the home.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 6
Typically offered: Fall
[Projected offerings](#)

PTE 744 Patient Management: Cardiovascular and Pulmonary Problems

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course presents an overview of cardiac, vascular, and pulmonary physical therapy. It integrates foundational information such as anatomy, physiology, exercise physiology, embryology, histology, pharmacology, pathology, and pathophysiology into a meaningful basis on which patient management strategies are based. This course introduces the student to cardiovascular and pulmonary assessments, interventions, and outcome analyses. The course includes information specific to pediatric, adolescent, adult, and geriatric patients.

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 3
Typically offered: Spring
[Projected offerings](#)

PTE 747 Clinical Internship II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides for continuing development of clinical skills in the form of a six week, full-time clinical internship. Students will continue to develop their clinical internship plan and specific goals and objectives for Clinical Internship II. Students will complete a case study or present an "in-service" while on the six week internship write a short, reflective paper, and meet the requirements established by the program and the clinical facility.

Credit hours: 6 Lecture contact hours: Lab contact hours:
Typically offered: Fall
[Projected offerings](#)

PTE 750 Research and Outcome Analysis

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course focuses on the management of data generated by research and outcome analyses. It will fully integrate the use of statistical methods, understanding the results of applying these methods, and making inferences or conclusions based upon the data analysis. It also addresses the larger scope of disseminating this information, professional responsibility to the public to generate meaningful data, and methods of critically analyzing results and conclusions drawn by others. In the latter

in resolving complex issues, particularly those that impact patients for a lifetime. Critical thinking is an integral part of this course. Cost effectiveness, efficiency, long-term planning, and using the best adaptive equipment for the long-term are emphasized. The elements of patient/client management as described in The Guide to Physical Therapist Practice are used to guide the clinical decision making process. Integral to this course will be the use of case-based learning modules.

Credit hours: 4 Lecture contact hours: 2
Lab contact hours: 6
Typically offered: Fall
[Projected offerings](#)

PTE 877 Clinical Internship IV

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides continued clinical practice of skills in the form of an eight-week, full-time clinical internship. Students will continue to develop their global clinical internship plan, while writing specific goals and objectives for Clinical Internship IV. Students will complete a case study or present an "in-service" while on the eight-week internship, write a short, reflective paper, and meet the requirements established by the Program and the clinical facility. Graded Pass/Not Pass only.

Credit hours: 8 Lecture contact hours: Lab contact hours:
Typically offered: Fall
[Projected offerings](#)

PTE 880 Research and Outcome Analysis: Completion and Presentations

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course is the culmination of the student's research work during the physical therapy program. Each student will present a research project to the faculty and peers for evaluation. The student's advisor and/or advisory committee will evaluate the student's research or outcome analysis paper. The paper must be written using the guidelines for publication described in the Physical Therapy Journal. The paper's quality must be similar to those that are published in the Physical Therapy Journal.

Credit hours: 2 Lecture contact hours: 0
Lab contact hours: 4
Typically offered: Fall
[Projected offerings](#)

PTE 883 Patient Management: Critical Integration and Analysis II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course follows PTE 873 that stressed the use of case-based learning modules. This course focuses on managing patients using a "life-long" conceptual basis. It stresses the importance of being proactive in resolving complex issues, particularly those that impact patients for a lifetime. Critical thinking is an integral part of this course. Cost effectiveness, efficiency, long-term planning, and using the best adaptive equipment for the long-term are emphasized. The elements of patient/client management as described in The Guide to Physical Therapist Practice are used to guide the clinical decision making process. The course will culminate with student teaching seminars that students have prepared while on Clinical Internship IV and V. These seminars are complex case studies presented to student peers and faculty.

Credit hours: 1 Lecture contact hours: 1

portion of the course, students identify their research interests, choose or are assigned a research advisor and write a research project proposal.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

PTE 753 Patient Management: Neurological II

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course covers neurological disabilities across the life span, but emphasizes adult neurological disabilities. Case studies and laboratory experiences are used to emphasize the process of patient management, i.e., examination, assessment, diagnosis, prognosis, treatment, analysis of functional outcomes, and re-assessment. General and specific examination and treatment techniques are included stressing the integration of knowledge and skills. Treatment approaches include theoretical models, and task-oriented models. Therapeutic exercise, modalities, and other treatment methods are presented and included in case studies. Functional outcome measures are incorporated, as well as patient management in the home.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 3

Typically offered: Spring

[Projected offerings](#)

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

PTE 887 Clinical Internship V

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides clinical practice in the form of an eight-week, full-time clinical internship. Students will continue to develop their global clinical internship plan, while writing specific goals and objectives for Clinical Internship V. Students will complete a case study or present an "in-service" while on the eight-week internship, write a short reflective paper, and meet the requirements established by the program and the clinical facility.

Credit hours: 8 Lecture contact hours: Lab contact hours:

Typically offered: Spring

[Projected offerings](#)

PTE 888 Clinical Internship VI

Prerequisite: enrollment in the program and successful completion of all prior course work therein.

This course provides clinical practice in the form of a six-week, full-time clinical internship. Students must meet the requirements established by the Program and the clinical facility. After completion of Clinical Internship VI and upon their return to campus, students will enter a period of in-depth self-analysis and reflection concerning Clinical Internship VI and the entire clinical education experience.

Credit hours: 6 Lecture contact hours: Lab contact hours:

Typically offered: Spring

[Projected offerings](#)

Graduate Certificate in Individualized Studies

Carrington Hall, Room 306, Phone: 417-836-5335, Fax: 471-836-6888

Email: GraduateCollege@missouristate.edu

Website: <http://graduate.missouristate.edu>

Coordinator:

Individualized Certificate Program Coordinator

Carrington Hall, Room 306, Phone (417) 836-5335

GraduateCollege@missouristate.edu

Program Description

The Individualized Graduate Certificate, offered by the Graduate College at Missouri State University, is a 12 credit hour program and provides a graduate-level experience for those who find formally designed options from existing programs do not meet their unique, creative, and professional needs, or those seeking growth and advancement within their vocations. The Certificate program allows students to expand their knowledge and experiences consistent with their professional goals and objectives in one or more areas.

This Graduate Certificate will benefit anyone who needs to acquire focused skills, launch a new career unrelated to his/her undergraduate degree, and/or retool and update knowledge. The certificate offers a short, focused program of study giving students advanced skills in a particular subject not formally offered, and provides continuing education credit opportunities in many careers. In addition, the credit hours earned may apply toward an advanced degree.

Programs

Admission Requirements

1. The student must hold a bachelor's degree from a college or university accredited by agencies recognized by Missouri State University or equivalent education from a foreign university.
2. The student must have a GPA of 3.00 on a 4.00 scale for the last 60 hours of coursework.
3. The student must submit an application (online at <http://graduate.missouristate.edu>)
4. The student must submit to the Program Coordinator of the Individualized Graduate Certificate program a letter describing:
 - A. why existing programs do not meet the desired academic focus
 - B. the intended "theme" for the courses to be included in the certificate
 - C. a list of tentative classes, which must have a clear tie to the applicant's theme.For the latter, assistance can be obtained from the Program Coordinator, and/or the Individualized Certificate Committee.
5. The student must submit to the Program Coordinator of the Individualized Graduate Certificate program for approval the name of a faculty member willing to serve as his/her advisor who is associated with one of the departments involved in the class list. Assistance in identifying this advisor can be obtained from the Program Coordinator, and/or the Individualized Certificate Committee.
6. Application Fee:
 - o For first-time degree-seeking graduate students, pay the \$35 non-refundable graduate application fee. If submitting an application after the application deadline, you must also pay a \$25 late fee.
 - o Students applying online will be prompted to pay the fee by credit card or electronic check.
 - o Applicants are not required to pay the application fee if they have completed Graduate courses at Missouri State University as a Graduate student.
 - o NOTE: applications will not be processed if the graduate application fee has not been paid.
7. Transcript
 - o Submit to the Graduate College one (1) official transcript showing all course work for the bachelor's degree and any graduate-level work. At minimum, the bachelor's transcript must show grades for the last 60 hours of course work. Missouri State University transcripts do not need to be requested.
 - o NOTE: Transcripts are not considered official unless they are received directly from the institution where the course work was completed. A transcript that is hand-delivered by a student is considered unofficial even if it does have a seal from the institution or received in an unopened envelope. In addition, students sending transcripts while coursework for

a bachelor's degree is in progress will need to send another official copy showing that they have been awarded a bachelor's degree.

Acceptance into this certificate program does not imply acceptance into any other Missouri State University masters or doctoral program.

Certificate Requirements

1. The student must complete the Certificate Plan of Study form located on the Graduate College website, and submit to the Individualized Certificate Committee for final approval during the first semester of coursework.
2. The student must complete 12 credit hours of graduate course work approved by the Individualized Certificate Committee.
3. The student must complete the certificate program with at least a 3.00 GPA.
4. All courses identified for this certificate must be at the 600-level or above.

Other Information

1. There is an 8-year time limit for completing the certificate.
2. The student will complete an exit interview with the Individualized Graduate Certificate Committee.

School of Communication Studies: Department of Media, Journalism and Film

Craig Hall, Room 376, Phone: (417) 836-5218, Fax: (417) 836-4637
 Email: mjpardue@missouristate.edu
 Website: <http://mjf.missouristate.edu>
 Interim Department Head: Mary Jane Pardue

Graduate faculty

Professor: Mary Jane Pardue, Mark Paxton

Associate Professor: Mark M. Biggs, Andrew R. Cline, Timothy R. White

Emeritus Professor: Arlen E. Diamond, Thomas V. Dickson

Programs

Certificate in Screenwriting for Television and Film

Diana Botsford, Certificate Advisor
 Craig Hall, Room 381B, Phone (417) 849-1051

DBotsford@missouristate.edu

Program Description

The Graduate Certificate in Writing for Television and Film provides a 12-hour graduate-level experience to prepare the student's script portfolio for professional submissions. The program is designed to teach students the screenwriting craft; to develop each student's potential and to help all students find their unique style; to expose students to the concept of "workshopping pages" and giving and receiving critical input on style, writing technique and structure; and to provide insight into today's film and television market. Graduate students will complete polished drafts on multiple treatments/outlines, a short or full-length screenplay, and one to two dramatic teleplays.

Admission Criteria

To be considered for the program, a student must have a bachelor's degree with a 2.75 undergraduate GPA. Applicants must submit a writing sample of 5-10 script pages or 5-10 pages of prose.

Required Courses 12 Hours Total

Course Code	Course Title	Credit Hours
MED 667	Screenwriting	3 hrs
MED 668	Writing the One-Hour Drama Teleplay	3 hrs
MED 669	Script Rewriting and Marketing	3 hrs

Plus a minimum of 3 hours taken from:

Course Code	Course Title	Credit Hours
MED 663	Writing Adaptations for Television and Film	3 hrs
MED 664	Genre Writing for Television and Film	3 hrs
MED 682	TV/Film Producing	3 hrs

Completion Requirements

Courses must be completed with a 3.00 GPA for successful completion of certificate.

Journalism (JRN) courses

JRN 690 Issues in Journalism

A variable content course addressing topics of current interest as well as timeless issues. May be repeated to a total of 6 hours with permission if topic is different. May be taught concurrently with JRN 590. Cannot receive credit for both JRN 590 and JRN 690.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

JRN 695 Journalism Internship

Prerequisite: permission of instructor.

Work experience with news organizations. The student will be provided an educational opportunity not available through classroom experience. The instructor must approve all necessary paperwork before the student may begin the internship. May be repeated for a total of 6 hours. May be taught concurrently with JRN 595. Cannot receive credit for both JRN 595 and JRN 695.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Media (MED) courses

MED 661 Sound Mixing

An in-depth exploration of the art of sound design for digital film and TV. Students will learn how to carry out the aesthetic considerations of sound through the mixing process. Emphasis will be placed on advanced sound editing for sub- and final mixing, mix engineering, sound-effect processing and surround-sound practice. Students will learn how to mix a movie's dialogue, sound effects, ambience and music into stereo and surround tracks. May be taught concurrently with MED 561. Cannot receive credit for both MED 661 and MED 561.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 1

Typically offered: Fall

[Projected offerings](#)

MED 669 Script Rewriting and Marketing

Prerequisite: permission of instructor.

An examination of the many phases of rewriting television or feature length screenplays for professional submission. Students will analyze and critique screenplays and teleplays, apply rewriting methods to their scripts for workshopping, create a marketing business plan for submission, and receive feedback. May be taught concurrently with MED 567. Cannot receive credit for both MED 567 and MED 669. May be repeated to a total of 6 hours with permission of the instructor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MED 662 Digital Filmmaking

Prerequisite: MED 461 or MED 462 or MED 465.

A film-style production class in high-definition digital filmmaking. Students will form small production teams to plan, design, and produce short narrative films. May be taught concurrently with MED 562. Cannot receive credit for both MED 662 and MED 562.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Spring

[Projected offerings](#)

MED 670 Film Theory

An analysis of the art of film by using classical and contemporary film theory to investigate such aspects as the relationship between form and content, visual style, and the nature of pictorial motion. Weekly screenings and discussions of short film excerpts, complete classics and contemporary films. May be taught concurrently with MED 570. Cannot receive credit for both MED 570 and MED 670.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 1

Typically offered: Spring

[Projected offerings](#)

MED 663 Writing Adaptations for Television and Film

Study and practice in adapting material for television or film. Plot decisions, character redefinition and story structure will be examined through analysis and application. Students will select a source to adapt and will create a polished outline and selected scenes from original materials during the course. This course will also review the legalities and business issues of public domain rights versus options and licensing. May be taught concurrently with MED 463. May be repeated to a total of 6 hours with permission of the instructor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MED 680 Media in Politics

An in-depth examination of the role of print and electronic media in American politics. Emphasis is placed on media coverage of government, social issues, and political campaigns. The course examines both the strategies of paid media and the media's coverage of politics as news. May be taught concurrently with MED 580. Cannot receive credit for both MED 580 and MED 680.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MED 664 Genre Writing for Television and Film

MED 681 Issues in Media Ethics

An investigation of fundamental ethical issues and their implications for media practitioners. Responsibilities of media practitioners to the public, advertising agencies, the government, and special interest groups will be examined.

An overview of the expectations and requirements of the various genres, including comedy, mystery, romance, horror, science fiction and fantasy. Students will study the past, present and possible future trends of each genre in the television and film markets. The course will focus on what defines audience expectations. Students will craft characters, plot, dialogue, settings, and themes that are genre specific. May be taught concurrently with MED 464. May be repeated to a total of 6 hours with permission of the instructor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MED 667 Screenwriting

Writing the feature film screenplay. Students will study characterization, structure, plot, description, dialogue and format. The course will include screenings and discussions of feature films and their screenplays, and the business of professional screenwriting. Students will create a premise, character biographies, story structure and scene outline as well as generate their first draft of a short film screenplay or the first act of a full-length film for student and instructor critique and feedback. May be taught concurrently with MED 565. Cannot receive credit for both MED 565 and MED 667. May be repeated to a total of 6 hours with permission of the instructor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MED 668 Writing the One-Hour Drama Teleplay

An in-depth look of the elements of writing for the one-hour television market. The course will include the foundations of story structure and plot, character and conflict, dialogue and setting, and how to apply these elements to storytelling on the small screen. Writing will include development of a story through outline and beat sheets as well as a first and polished draft of an episode of a currently running television series. Students will learn to pitch their ideas effectively to writer-producers. May be taught concurrently with MED 566. Cannot receive credit for both MED 566 and MED 668. May be repeated to a total of 6 hours with permission of the instructor.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Special attention will be paid to the possibility of conflict between the business of media and general ethical considerations. May be taught concurrently with MED 581. Cannot receive credit for both MED 581 and MED 681.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MED 682 TV/Film Producing

An in-depth examination of the producer's various roles in television and film production. Practical experience with script breakdowns, scheduling and budgets will provide the student with an understanding of the various aspects of production and how the development and structure of the script can affect the production's outcome. May be taught concurrently with MED 462. Cannot receive credit for both MED 682 and MED 462.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MED 683 Advanced Television Production

Prerequisite: MED 383.

Principles, skills, and techniques involved in advanced television production. Practical experience in writing, producing, directing and editing non-fiction television content for a video-magazine, news show, and/or promotions. May be taught concurrently with MED 583. Cannot receive credit for both MED 683 and MED 583.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

MED 695 Media Internship

Prerequisite: permission of instructor.

Work experience with a professional media organization. The student will be provided an educational opportunity not available through classroom experience. The instructor must approve all necessary paperwork before the student may begin the internship. May be repeated to a total of 6 hours. May be taught concurrently with MED 595. Cannot receive credit for both MED 595 and MED 695.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MED 697 Advanced Studies in Media

Prerequisite: permission of instructor.

In-depth examination of a special topic in media. Variable content course. May be repeated to a total of 6 hours. May be taught concurrently with MED 597. Cannot receive credit for both MED 597 and MED 697.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MED 704 Theory and Research in Mass Communication

Survey of theories, models and research in mass

communication. Topics include propaganda, attitude change, agenda setting and media effects research.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Graduate Catalog (PDF Format) - First Edition of the Catalog

[Entire Catalog](#)

[General Information](#)

- Graduate Degree Programs and Certificates
- 2011-12 Graduate Calendar
- University Administration and Governance
- University Overview and Accreditation
- University Policies: Family Educational Rights and Privacy (FERPA), Liability Protection, Nondiscrimination, Student Disability Accommodation, Email Communication, Non-Resident Status, Student Conduct
- Academic Regulations
- Graduate College: Mission, Graduate Council, Graduate Faculty, Graduate Student Council, Graduate Degree Programs, Graduate Certificate Programs, Graduate Procedures and Policies, Admission to Graduate Study, Graduate Classifications, General Degree Requirements, Graduate Certificate Program Procedures, Special Academic Opportunities, Inter-University Collaborations
- Fees and Registration; Student Fee Schedule, Registration Procedures
- Financial Assistance: Graduate Assistantships, Scholarships, Federal Financial Assistance, Student Employment Service

[Interdisciplinary Graduate Programs](#)

- Master of Science in Administrative Studies
- Master of Science in Education, Secondary Education

[College of Arts and Letters](#)

- Art and Design, Dept. of
- School of Communication Studies-Communication, Dept. of
- School of Communication Studies-Media, Journalism, and Film, Dept. of
- English, Dept.
- Modern and Classical Languages, Dept. of
- Music, Dept. of
- Theatre and Dance, Dept. of

[College of Business](#)

- Master of Business Administration
- School of Accountancy, Dept. of
- Computer Information Systems, Dept. of
- Fashion and Interior Design, Dept. of
- Finance and General Business, Dept. of

[College of Education](#)

- Childhood Education and Family Studies, Dept. of
- Counseling, Leadership, and Special Education, Dept. of
- Reading, Foundations, and Technology, Dept. of

[College of Health and Human Services](#)

- Master of Public Health
- Biomedical Sciences, Dept. of
- Communication Sciences and Disorders, Dept. of
- Health, Physical Education, and Recreation, Dept. of
- Nursing, Dept. of
- Physical Therapy, Dept. of
- Physician Assistant Studies, Dept. of
- Psychology, Dept. of
- School of Social Work, Dept. of

[College of Humanities and Public Affairs](#)

- Homeland Security & Defense Graduate Certificate
- Criminology and Criminal Justice, Dept. of
- Defense and Strategic Studies, Dept. of
- Economics, Dept. of
- History, Dept. of
- Philosophy, Dept. of
- Political Science, Dept. of
- Religious Studies, Dept. of
- Sociology and Anthropology, Dept. of

[College of Natural and Applied Sciences](#)

- Master of Natural and Applied Science
- Biology, Dept. of
- Chemistry, Dept. of
- Computer Science, Dept. of
- Geography, Geology, and Planning, Dept. of
- Mathematics, Dept. of
- Physics, Astronomy, and Materials Science, Dept. of

[William H. Darr School of Agriculture](#)

[Library Services](#)

- Library Science, Dept. of

[University Services](#)

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- Management, Dept. of
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Code of Student Rights, Responsibilities, and Conduct

G5.01 Code of Student Rights and Responsibilities

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Revised by the Missouri State University Board of Governors: December 14, 2007, October 28, 2011 and August 3, 2012 (Res. Board Policies No.104-11)

Effective Date: January 11, 2008

Office of Student Conduct

Article I: Student Rights

1.1

The following enumeration of rights shall not be construed to deny or disparage other rights not in conflict with this Code of Student Rights and retained by students in their capacity as members of the University Community or as citizens of the State or of the United States. This Code shall not be construed in any manner which might run counter to a reasonable construction of the Charter and Bylaws of the University and the direction of the Board of Governors, nor of the Constitution and Bylaws of the Faculty, nor of the Constitution of the Student Government Association; nor shall it be construed, interpreted, or applied in any manner which would seem detrimental to the privileges, purposes, aims, and goals of Missouri State University as a public institution of higher learning with a statewide mission in Public Affairs.

1.2

Federal and State constitutional guarantees of free inquiry, expression, and assembly are specifically restated as guarantees on this campus.

1.3

Students are free to pursue their educational goals and to have appropriate opportunities for learning in the classroom and on the campus as shall be provided by the University.

1.4

No conduct consequences may be imposed upon any student without following minimal procedural due process, as described in Article VI of this code.

1.5

Within the limits of its facilities, the University shall be open to all applicants who are qualified according to the admission requirements, which may be adopted and established from time to time. The University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or

sponsored by the University. Prohibited sex discrimination encompasses sexual harassment, which includes sexual violence. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees.

1.6

Discussion and expression of all views relevant to the subject matter are permitted in the classroom subject only to the responsibility of the instructor to maintain order and a climate conducive to learning, within the stated goals and purposes of the University.

1.7

All students shall have the right to be protected from prejudiced academic evaluations unrelated to academic performance based on the student's views, opinions, political associations, organizational memberships, or the instructor's biases based on the character of the student. Furthermore, all students shall have the right to appeal a grade to the instructor, the department head, the college dean, and the Provost. All grade remedies under other existing policies shall be protected under this Code.

1.8

Discussion and expression not inconsistent with the laws of the State and the United States, and in the manner, time, and place prescribed by University policy, are permitted within the institution. Support of any cause by orderly means is permitted, subject to the paramount rights of the University, the safety and rights of individuals, the protection of property, and the continuity of the educational process.

1.9

The University encourages expression of informative and differing viewpoints on issues and will support the presence on the campus of responsible persons representing various views. The University reserves the right to specify the conditions of time, place, and manner of speakers through the Expressive Activity Policy.

1.10

Organizations and groups may be established within the University for any lawful purpose. Affiliation with an extramural organization shall not, in itself, qualify or disqualify the University branch or chapter from institutional privileges. A group shall become an organization when formally recognized by the University according to the procedures and regulations established by the Office of Student Engagement. No group may be so recognized or continue to be recognized if its purposes or programs are in conflict with this Code of Student Rights or with the laws of the State or of the United States.

1.11

A student group or organization may distribute written material on campus without prior approval provided that such distribution is consistent with the University's Advertising, Distribution, Solicitation, and Facilities Usage Policy and the laws of the State or of the United States, and provided that it does not disrupt the operation of the University.

1.12

The student press is to be free of censorship. The editors and managers shall not arbitrarily be suspended because of student, faculty, administration, alumni, or community disapproval of editorial policy or content.

1.13

All students shall have the right to be represented in the Student Senate of the Student Government Association, and they further shall have all rights that constituents in democratic societies have including, but not limited to, the right of petition and recall of their representatives.

1.14

Students have limited rights of privacy, which extend to living quarters in residence halls. The following activities shall not be considered to impinge upon such rights of privacy: the entry of a room to provide maintenance inspections or repair services; entry when there is reasonable cause to believe that a health or safety issue exists; entry when there is reasonable evidence of a disruption of peace that substantially interrupts the daily operations of the residence hall and/or floor community; entry of a room when a student permanently vacates the room; entry of a room when a student vacates a room for a break period; the search of student rooms by civil authorities in accordance with local, state, or federal laws; the removal of substances or property in violation of University policy or law during a routine health or safety inspection; the removal of substances or property in violation of University policy or law when in plain view; and the removal of substances or property in violation of University policy or law during a situation when a University Official, in the course of his/her duties, believes an emergency situation exists which poses threat of harm to a member of the campus community or to University property. Students should not expect these limited rights of privacy to extend to computer accounts and electronic mail. The University reserves the right to access student files and accounts as a part of normal routine tasks and for the purposes of investigating alleged wrongdoing.

1.15

All students shall have the right to have their academic and conduct records protected from unauthorized access by any person without the written consent of the student involved, except under compulsion by a University hearing panel or court of law, the University Board of Governors, or as otherwise allowed by state and federal law.

1.16

All students shall have the right to access, according to published University regulations and/or procedures, all University structures where student fees or fines directly contribute to the upkeep of said buildings, except private offices and other areas where student access could compromise privacy. These buildings shall include, but are not limited to, Plaster Student Union, Hammons Student Center, McDonald Arena, Meyer Library, Plaster Sports Complex, Student Art Gallery, and Taylor Health and Wellness Center.

1.17

All students shall have the right to be secure from having their rights infringed upon by University administrators, faculty, support staff, or fellow students.

1.18

All students have a right to be offered reasonable protection from retaliation, intimidation and/or harassment. Students who believe they have experienced retaliation, intimidation, and/or harassment are encouraged to seek assistance from one of a number of campus resources. The Dean of Students Office, the Office of Student Conduct, and the Office of Institutional Equity and Compliance have staff and resources available to assist students who believe they may be the victim of retaliation, intimidation, and/or harassment. Students can find assistance on filing complaint charges or campus resources at www.missouristate.edu/studentconduct.

Article II: Responsibilities

Missouri State University has a single purpose: to develop educated persons. It is thus committed to the search for knowledge. It recognizes that human curiosity explores unknown intellectual worlds as well as unknown physical worlds. In a world where knowledge can become outdated in less than a decade, the University is committed to the discovery and dissemination of knowledge that serves the future.

Educated persons are developed through the interaction of competent, caring faculty and capable, motivated students, supported by dedicated professional staff. It is assumed that the three components of the University, faculty, students, and staff, come together as a community in pursuit of the single purpose of the University. In joining this community, students voluntarily assume certain responsibilities that are necessary for promoting the welfare of the community. Although no definitive list of responsibilities can ever truly be developed, the following represent the main responsibilities students assume by becoming members of the University community.

2.1

Academic integrity and honesty are the foundation of the University community. Students are expected to practice academic integrity in all assigned work. Students are expected to be honest in all interactions with other students, faculty, and staff.

2.2

The University has the inherent right to promulgate appropriate rules and regulations for the orderly conduct of University business and the protection of the health and safety of the University community. Students are expected to comply with all published and stated rules and regulations.

2.3

Members of the faculty and staff have the authority to properly direct student conduct in concert with the authority stated above. Students are expected to comply with directives of University officials who are acting in performance of their duties. Students must comply with directives even when they disagree with the directives. A student retains the right to appeal an issued directive through the administrative structure that exists for the faculty or staff member who issued the directive, through established policies.

2.4

The search for knowledge can only take place within an atmosphere of open exchange. Open exchange can only take place in an environment of respect and civility. The University has an economically, culturally, and ethnically diverse population. Students are expected to respect differences of culture, lifestyles, and religions as well as to respect freedom of expression. Additionally, students are expected to behave in a manner that is both respectful and civil.

2.5

The campus and its grounds, facilities, and equipment are provided largely by the people of the State of Missouri for the students of the University. Students are expected to protect and guard these resources.

2.6

Individual compliance with University rules and regulations can only partially insure a safe and orderly environment. Being a responsible member of the community also implies encouraging behaviors in others which are consistent with these rights and responsibilities, discouraging behaviors which are inconsistent, and taking positive action in the face of violations. Minimally, students are expected to participate in the process of adjudicating violations of University expectations, rules, and/or regulations. This implies that students will report violations for which they have knowledge and participate in the conduct process as necessary.

2.7

Good Citizen Policy. The welfare of our students is of the highest importance to Missouri State University. There will be times when individual students, both on and off campus, may be in critical need of assistance from medical or other professional personnel. Missouri State University hopes that these students will seek help, and that other students will respond to obtain the help that their fellow student needs. To that end, Missouri State University intends to minimize any hesitation that students might have in obtaining help due to concern that their own behavior might be a violation of University policy.

While policy violations cannot be overlooked, Student Conduct staff members will consider the positive impact of reporting an incident on the welfare of students when determining the appropriate response for policy violations by the reporter of the incident. Any possible negative consequences for the reporter of the problem should be weighed against the possible negative consequences for the student who needs intervention. At a minimum, Missouri State University suggests that a student anonymously report any situation that would put the student in need in touch with professional help.

Examples where the Good Citizen Policy may influence educational consequences are:

- A student is reluctant to report that she/he has been sexually assaulted because she/he was smoking marijuana just prior to the assault.
- A student is reluctant to call an ambulance when a friend becomes unconscious following an excessive consumption of alcohol because the reporting student is under the age of 21 and also was consuming alcohol.
- A member of a student organization is reluctant to report a possible suicide attempt by a prospective member because prospective members have been required to perform activities that may be considered hazing.

In all three of these examples, a student's physical and/or psychological well-being is in serious jeopardy.

2.8

Attending classes becomes a responsibility of students when they are admitted to the University and for as long as they are in good standing. Students are expected to attend class in accordance with the rights and responsibilities afforded them by the University's Attendance Policy.

2.9

The primary interaction between faculty and students, which produces educated persons, is in the classroom in the individual course setting. Requirements of participation in classroom discussion and submission of written exercises are consistent with this document.

2.10

The course instructor has original jurisdiction over his/her class and may deny a student who is unduly disruptive the right to attend the class. Students are expected to master the course content in compliance with the syllabus of the course instructor. The student is expected to comply with all reasonable directives of the course instructor. The course instructor may have a student administratively withdrawn from a course upon showing good cause and with the concurrence of the department head. The appeals process in case of such administrative withdrawal shall be as stated in the undergraduate catalogue in the academic regulations under "Grade Re-Evaluation Based on Performance."

2.11

Students may be held responsible for the behavioral acts of their guests and secondary lessees (applies to married and family housing) when such acts are in violation of the Code and occur on University premises or in conjunction with University-sponsored or supervised activities.

Article III: Authority and Jurisdiction

3.1

The State of Missouri has delegated, by statute, authority for the governance of Missouri State University to the Board of Governors. This includes "full power and authority to adopt all needful rules and regulations for the guidance and supervision of the conduct of all students while enrolled as such" and the authority to enforce obedience to those rules and regulations. It also has the power to delegate student conduct authority.

3.2

Generally, jurisdiction and the conduct process shall be limited to behavior which occurs on University premises or at University-sponsored activities, or off campus when it adversely affects the University Community and/or the pursuit of its objectives.

3.3

Each student shall be responsible for his/her conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded). The Student Code shall apply to a student's behavior even if the student withdraws from school while a conduct matter is pending.

Article IV: Proscribed Conduct

Any student found to have committed any of the following misconduct is subject to the consequences outlined in Article VII. The University cannot develop a list of acts of misconduct that can accurately describe or anticipate every possible act of a student. The authority to determine if a specific act is subject to consequences shall be left with the hearing authority working with the specific case.

4.1

Acts of dishonesty that are related to a student's academic performance, and any incident of alleged academic dishonesty committed by any student at Missouri State University outside of the context of enrollment in any particular course, are governed by the [Student Academic Integrity Policies and Procedures](#). This document is also available in the Office of the Provost and the Office of Academic Affairs. Any one of the following acts constitutes academic dishonesty: cheating, fabrication, plagiarism, or facilitating academic dishonesty. Definitions of these acts are included in Article X: Definition of Terms. When an act of dishonesty is of a non-academic nature, the policies of this Code are in effect. Acts of dishonesty may include, but are not limited to, the following:

- a. Furnishing false information to any University official, faculty member, or office.
- b. Forgery, alteration, or misuse of any University document, record, or instrument of identification.
- c. Tampering with the election of any student organization.

4.2

Disruption or obstruction of teaching, research, administration, conduct proceedings, other University activities, including its public-service functions on or off campus, or other authorized non-University activities.

4.3

Harassment, which is unwelcome conduct toward another person or an identifiable group of persons which is severe or pervasive and has the purpose or effect of creating an intimidating, hostile, or offensive learning, working, or living environment (see section 4.19 for sexual harassment).

4.4

Attempted or actual theft of and/or damage to property of the University or property of a member of the University community or other personal or public property.

4.5

Hazing, an act that endangers the mental or physical health or safety of a student, or which destroys or removes public or private property, for the purpose of initiation/admission into, affiliation with or as a condition of continued membership in a group or

organization. The express or implied consent of the student will not be a defense. Apathy or acquiescence in the presence of hazing is not a neutral act; they are violations of this policy.

4.6

Failure to comply with directions of University officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.

4.7

Unauthorized possession, duplication, or use of keys to any University premises or unauthorized entry to or use of University premises that have restricted access.

4.8 Violation of University policies, rules, or regulations published in University documents: "The University Catalogue", "Policy and Ethics for Student Computer Use and Computer Network Use", "The Guide to Residence Hall Living", "The Guide to University Apartment Living", The Policy Library (specifically Chapter 5 regarding [Student Policies](#)), or in other sources with which a student could reasonably be expected to be familiar.

4.9

Violation of federal, state, or local laws and ordinances on University premises or at University-sponsored or -supervised activities. Violations that occur off campus when the conduct adversely affects the University community and/or the pursuit of its objectives.

4.10

Use, possession, or distribution of narcotics or other controlled substances, or drug paraphernalia except as expressly permitted by law. Also prohibited are prescription medications used outside the directions of a valid prescription as well as other substances used to gain a similar effect as illegal drugs. Recommended minimum consequences for the possession of drug paraphernalia and use or possession of marijuana or other controlled substances are outlined in 7.13.

4.11

Use, possession, or distribution of alcoholic beverages, or alcohol paraphernalia except as expressly permitted by the law and University regulations, or public intoxication. Alcohol paraphernalia may include such items as empty cans, bottles, or any kind of alcohol bong. Recommended minimum consequences for violations of the alcohol policy are outlined in 7.13.

4.12

Unauthorized fireworks and unauthorized possession and/or use of firearms, explosive weapons, and other weapons, as defined by Missouri Revised Statutes, on University premises. Authorization to possess such items on University property may be granted by the President and delegated to the Director of Safety and Transportation or his/her designee.

4.13

Tampering with fire alarms, extinguishers, and/or other safety equipment.

4.14

Participation in a campus demonstration which disrupts the normal operations of the University and infringes on the rights of the University community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus.

4.15

Obstruction of the free flow of pedestrian or vehicular traffic on University premises or at University-sponsored or -supervised functions.

4.16

Conduct, which is

- a. Unduly disruptive to the University community, lewd, or obscene. Obscene conduct may include conduct that appeals only to a prurient interest and/or depicts/describes sexual acts in a patently offensive way.
- b. A breach of peace
- c. Aiding, abetting, or procuring another person to breach the peace on University premises or at functions sponsored, or participated in, by the University
- d. Unauthorized Surveillance: making unauthorized video or photographic images of a person in a location in which that person has a reasonable expectation of privacy, including, but not limited to, shower/locker rooms, residence hall rooms, and men's or women's restrooms. Also prohibited is the storing, sharing, and/or other distribution of such unauthorized images by any means.

4.17

Abuse of computing resources, including but not limited to:

- a. Sharing a University account password with others, allowing anyone else to use your account, or use someone else's account.
- b. Copying, sharing, uploading, downloading, sending, or knowingly receive copyrighted or trade/service marked materials without authorization.
- c. Fraudulently accessing and interfering with computer systems, resources, data or other users.
- d. Examining, altering or attempting to examine or alter another computer user's private files or electronic communications without authorization.
- e. Using or altering electronic communications to hide identity or impersonate another party.
- f. Disrupting, attempting to disrupt, or supporting the disruption of University or external information technology services, systems, or users.
- g. Violating Missouri State University's [Information Technology Policies](#).

4.18

Physical Misconduct, including but not limited to:

- a. Inflicting bodily harm or unwanted physical contact upon any person.
- b. Taking any action for the purpose of inflicting harm upon any person.

4.19

Sexual harassment, including sexual violence and other forms of sexual misconduct.

Missouri State University is committed to creating and maintaining an environment free from sexual harassment and misconduct. The University will take immediate action to eliminate harassment, prevent its recurrence, and address its effects. This sexual misconduct policy explains types of sexual offenses and recommended consequences for violations of this policy. This policy also prohibits retaliation against an individual who has brought forward a complaint of sexual harassment and/or taken part in a conduct process as a result of a sexual harassment complaint.

Sexual harassment is unwelcome conduct of a sexual nature. Sexual harassment is a policy violation in and of itself, but it is also considered an umbrella term that encompasses a variety of different sexual misconduct violations. Sexual violence means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to a person's use of drugs or alcohol. Sexual violence may include, but is not limited to rape, sexual assault, and sexual coercion, and all are considered especially severe forms of sexual harassment.

The following acts that occur without consent of another person are considered violations of this policy:

1. **Forcible Sexual Offense:** the involvement in any sexual act with another person, without the consent of the other person, in which there is force which overcomes reasonable resistance; or the threat of force, expressed or implied; or the use of duress or deception. The recommended minimum consequence shall be dismissal.
2. **Nonforcible Sexual Offense:** involvement in any sexual act with another person, without the consent of the other person, particularly when the other person is incapacitated by drugs, alcohol, mental deficiency, or other disability. The recommended minimum consequence shall be suspension for one year.
3. **Nonconsensual Sexual Contact:** any intentional touching, without the consent of the other person, of the genitals or anus of any person, or the breast of any female person. The recommended minimum consequence shall be suspension for one semester (a summer semester does not satisfy this requirement).
4. **Sexual Related Offenses:** obscene or indecent behavior that is sexually motivated, including but not limited to indecent exposure and voyeurism. The recommended minimum consequence shall be Denial of Privilege to Re-enroll for a minimum of one semester (a summer semester does not satisfy this requirement). In addition, before readmission will be granted, the individual must meet with the Dean of Students (or designee) to discuss and assess their readiness to be re-enrolled. The Dean of Students (or designee) may ask that the student submit evidence that clearly demonstrates the student is no longer likely to repeat a sexually related offense.
5. **Sexual Harassment:** which includes sexual violence and any unwelcome sexual advances, requests for sexual favors, or other unwelcome written, verbal, or physical contact of a sexual nature when:
 - submission to such conduct is made, explicitly or implicitly, a term or condition of an individual's education, employment, or participation in a University program or activity
 - submission to, or rejection of, such conduct by an individual is used as the basis for decisions affecting that individual's academic standing, employment status, or participation in a University program or activity
 - such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance, or creating an intimidating, hostile, or offensive environment for that individual's employment, education, or participation in a University program or activity. (This third situation is commonly known as hostile environment sexual harassment.)

The recommended minimum consequence shall be Level 2 probation for one semester (a summer semester does not satisfy this requirement). In addition, other consequences enacted, as needed (e.g., moving from one residence hall to another or a required change of academic schedule).

4.20

Abuse of the Conduct System, including but not limited to:

- a. Failure to obey the summons of a Conduct Officer or University official.
- b. Falsification, distortion, or misrepresentation of information before a Conduct Officer, University official, Conduct Advisor, and/or Hearing Panel
- c. Disruption or interference with the orderly conduct of a conduct proceeding.
- d. Institution of a conduct proceeding knowingly without cause.
- e. Attempting to discourage an individual's proper participation in, or use of, the conduct system.
- f. Attempting to influence the impartiality of any member of a conduct proceeding prior to, during, and/or after a conduct meeting and/or hearing.
- g. Harassment (verbal or physical), intimidation, and/or retaliation against any person participating in the conduct process.
- h. Failure to comply with consequences imposed under the Code of Rights and Responsibilities.
- i. Influencing or attempting to influence another person to commit an abuse of the conduct system.

4.21

Violations of Missouri State University's [Tobacco Use/Smoking Policy](#).

4.22

Assisting or encouraging, through act or omission, any person or group with committing or attempting to commit a violation of this Code or Federal/State laws and regulations. Failure to leave or report a situation where any person is committing or attempting to commit a violation of this Code.

Article V: Violation of Law and University Conduct

5.1

University conduct proceedings may be instituted against a student charged with conduct that potentially is a violation of criminal law and this Code. For example, if both violations result from the same factual situation, without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under this Code may be carried out prior to, simultaneously with, or following civil or criminal proceeding off-campus at the discretion of the Dean of Students or his/her designee. Determinations made or consequences imposed under this Code shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of University rules were dismissed, reduced, or resolved in favor of or against the criminal law defendant. In cases involving potential criminal conduct the Dean of Students, in conjunction with other appropriate University officials, will determine whether law enforcement shall be notified.

5.2

When a student is charged by federal, state, or local authorities with a violation of law, the University will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before a conduct body under the Code, however, the University may advise off-campus authorities of the existence of the Code and of how such matters will be handled internally within the University community. The University will cooperate fully with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators. Individual students, staff members, and faculty members, acting in their personal capacities, remain free to interact with governmental representatives as they deem appropriate.

Article VI: Conduct Policies

6.1

Any member of the University community may file charges against any student for misconduct. Charges shall be prepared in writing and directed to the Dean of Students Office, which is responsible for the administration of the University conduct system. Any charge should be submitted as soon as is reasonably possible after the event takes place, but in any case, no longer than one calendar year from the date the person knew or should have known the facts. In most cases students will not undergo more than one conduct process within the University for the same incident. For example, if a student is assigned consequences from their academic department for an incident, the student will not typically face conduct charges for the same incident.

6.2

The Conduct Advisor will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. In the event of an informal resolution, such disposition shall be final and there shall be no subsequent proceedings. However, in allegations of sexual assault, mediation is not appropriate even on a voluntary basis. In most circumstances, cases shall be concluded within 60 days of filing charges.

6.3

All charges shall be presented to the accused student in written form. The written notice of charges will contain the following:

- a. The sections of the Code or other University policies allegedly violated
- b. Date, time, and place the alleged violation occurred
- c. A concise summary of the alleged violation
- d. A list of witnesses (to be supplemented later if necessary)
- e. A date, time, and location for the student to meet with the Conduct Advisor. The student's class schedule shall be consulted; the student may ask the Conduct Advisor for an alternate date and time to meet within the deadline listed in the letter. The decision to alter the meeting time and date is at the discretion of the Conduct Advisor.

6.4

The student accused of violating the Code will meet with the Conduct Advisor by the deadline assigned in the letter of charges. At this meeting the following matters will be decided:

- a. The Conduct Advisor will go over the charges and give a summary of the information to be presented as to allow preparation of refutation
- b. The Conduct Advisor will answer any questions and provide any necessary clarification of the Code and/or its procedures
- c. The student accused of violating the Code may provide any information they find to be relevant in determining responsibility. They have the opportunity to present their story, ask questions, give information, present records or documentation pertaining to the incident, present witnesses, and provide explanations to the Conduct Advisor.
- d. The Conduct Advisor and the student will discuss the student's level of responsibility in the conduct situation and attempt to come to an agreement regarding responsibility (or no responsibility) and consequences as necessary. If an agreement is reached, an outcomes form will be filled out by the staff member acting as the conduct advisor.
- e. In cases where the Conduct Advisor and the student accused of violating policies are unable to come to an agreement on responsibility for a violation or an appropriate consequence, the student shall have the right to request a hearing in front of a hearing authority. If the student's Conduct Advisor is a Residence Life staff member then the student may choose as the hearing authority either the Assistant Director for the opposite side of campus (if unavailable, the Associate Director, another Assistant Director who does not have direct supervisory capacity over the complainant, or the Director may serve as the hearing authority) or a hearing panel.
- f. Except as set forth in subsection (g) below, if a student fails to attend their scheduled conduct meeting, the Conduct Advisor may, at his or her discretion, conduct the meeting in the student's absence and render a finding of responsibility or no

responsibility. In these cases the Conduct Advisor will fill out a finding and outcomes form and send it to the student to notify them of the decision; the student is responsible for fulfilling or upholding the outcomes listed on the form. If the student wishes to appeal that conduct decision they may do so by following the appeals processes outlined in Article VIII of this document.

- g. In cases where the student fails to appear for an initial conduct meeting and the recommended outcome would be Residence Hall suspension/expulsion, University suspension, or University dismissal, the Conduct Advisor will assume a plea of not responsible and set up a hearing with the Dean of Students (or his designee) as the hearing authority.
- h. In matters concerning hearings and where the Coordinator of Student Conduct is not serving in a hearing authority capacity, the Coordinator will assist both the student accused of violating policies and the member of the University community who is filing charges for the purposes of facilitating and understanding the hearing process.

6.5

When a student enrolls at the University, s/he does so voluntarily and in so doing implicitly accepts certain obligations of performance and behavior established by the University, as defined in this Code and other official University publications. The development of self-discipline is a goal of education, and the conduct process is intended to be educational in nature. The conduct system described herein is designed to further the educational process; therefore, it is not comparable to, or a substitute for, jurisprudence under a criminal code. Therefore, formal rules of process, procedure, and/or technical rules of evidence, such as are applied in criminal or civil court, are not used in student conduct proceedings. The procedures outlined below are designed to balance the rights and responsibilities of the student accused of wrong doing with the rights of the accuser, other students, members of the academic community, and the public. Hearings shall be conducted in order to provide a fair opportunity for hearing of the student's position, explanations, and information according to the following guidelines:

- a. Hearings normally will be conducted in private. At the request of the student accused of violating policies, and subject to the agreement of the accusing party and the discretion of the hearing authority, a hearing can be open to the public. When a hearing is opened, persons in the audience are not permitted to participate.
- b. Admission of any person to the hearing shall be at the discretion of the hearing authority. The complainant and the accused student must each inform the Conduct Advisor of witnesses who they intend to have provide information at the hearing at least 24 hours in advance of the hearing. The Conduct Advisor may determine that there are other relevant persons who know information about the situation and invite them to participate in the hearing to share their information.
- c. The hearing authority may cause to be removed from the hearing any person, including the accused student or an advisor, who disrupts or impedes the investigation, or who fails to adhere to the rulings of the hearing authority. The hearing authority may direct that persons, other than the accused student or the complainant, who are to be called upon to provide information, be excluded from the hearing except for that purpose. The members of the hearing authority may conduct private deliberations at such times and places as they deem proper.
- d. The complainant must appear in support of the charge(s) before the hearing authority designated. If the complainant fails to appear, charges may be dropped at the discretion of the Conduct Advisor.
- e. If the accused student has been properly notified of the hearing, but fails to appear, the hearing may take place in his/her absence and will be binding on the accused student. Only upon showing of exceptional circumstances (to be determined by the chairperson of the hearing authority) will the accused student be granted a new hearing on the basis of absence. In conduct hearings and/or meetings, it shall be presumed that the notice of a hearing/meeting has been received if the notice is furnished in one of the following ways: notice is sent by campus, regular, registered, or electronic mail to the address provided by the student to the Office of Student Conduct or that is on record in the Registrar's Office, or, if undeliverable, to the permanent address of record.
- f. In hearings involving more than one accused student, the Conduct advisor, at his or her discretion, may recommend the hearings concerning each student be conducted separately. The decision to conduct the hearings separately is at the sole discretion of the hearing authority.
- g. The complainant and the accused have the right to be assisted by any advisor they choose at their own expense. The advisor may be an attorney. The complainant and/or the accused is responsible for presenting his or her own information and, therefore, advisors are not permitted to speak or to participate directly in any hearing. It is the responsibility of the complainant and the accused to notify the Conduct Advisor of the identity of the advisor secured no later than three (3) days in advance of the hearing date.
- h. In consideration of the limited role of advisors and of the compelling interest of the university to expeditiously resolve allegations of violations of the Code, the work of a hearing authority will not, as a general practice, be delayed due to the unavailability of an advisor.
- i. Presenting information and challenging presented information at a hearing are rights available to both the accused and the complainant. However, direct questioning by the complainant or the accused student is not an inherent right and in certain cases may be denied by the hearing authority. Moreover, the complainant and the accused student shall be afforded similar and timely access to any information presented by the University consistent with FERPA and other privacy laws.
- j. It is the responsibility of the person desiring the presence of a witness before a hearing to ensure that the witness appears. Because experience has demonstrated that the actual appearance of an individual is of greater value than a written statement, the latter is discouraged and should not be used unless the individual cannot reasonably be expected to appear. Any written statement must be dated, signed by the person making it, and witnessed by a University employee. The work of a hearing authority will not, as a general practice, be delayed due to the unavailability of a witness.
- k. The hearing authority will accept for consideration all information which reasonable persons would accept as having probative value in the conduct of their affairs. Unduly repetitious, irrelevant, or personally abusive information should be excluded.
- l. Pertinent records, exhibits, and written statements may be accepted as information for consideration at the discretion of the hearing authority.
- m. All procedural questions are subject to the final decision of the hearing authority.

- n. After the hearing, the hearing authority shall determine (by majority vote if the hearing body consists of more than one person) whether the student has violated each section of the Code, which the student is charged with violating.
- o. The hearing authority's determination shall be made on the preponderance of evidence, on the basis of (whether it is more likely than not) that the accused student violated the Code.
- p. If a disability prevents a student from speaking, a non-attorney advisor may speak on behalf of that student. This does not preclude the student from being directed to testify and to reply to questions directed to him/her.
- q. There may be a circumstance in which the Complainant may request to be separated from the Accused student in a hearing situation. Accommodations for this will be considered on a case by case basis and granted at the discretion of the Conduct Advisor and the Dean of Students

6.6

There shall be a single verbatim record, such as a tape recording, of all hearings. The record shall be the property of the University. The complainant and the accused student shall not be allowed to make a separate recording of any type (see also 8.4).

6.7

Except in the case of a student charged with failing to obey the summons of a hearing authority or University official, no student may be found to have violated the Code solely because the student failed to appear for a hearing. In all cases, the information in support of the charges shall be presented and considered.

6.8

The records of a student may be placed on a hold under this Code when a student:

- a. Is given sufficient notice to respond to a letter of conduct charges and fails to respond
- b. Does not fulfill a conduct consequence within the deadline established by a hearing authority or by agreement with a Conduct Advisor
- c. Has received a consequence that prohibits future enrollment
- d. Has indicated a criminal charge or conviction on the application for admission and must provide requested information to the Dean of Students that is relevant to reaching an admissions decision.
- e. Has been summoned by the Dean of Students or a designee for a meeting concerning the student's alleged misconduct and will not comply with the request.

The purpose of a hold is to compel a student to fulfill an obligation to the Dean of Students Office. A Student Life (SL) hold on records denies the student the right to register for future classes until cleared by the Conduct Advisor or Dean of Students. A hold on records will be removed by a Conduct Advisor when the student fulfills the required conditions. A student receiving a hold may seek relief from the Vice President for Student Affairs. The student shall request relief in writing. Upon review, the Vice President can amend the conditions of the hold or remove the hold.

Article VII: Consequences

7.1

Once a violation of the Code has been established as taking place, consequences may be determined by agreement with the Conduct Advisor or by a Hearing Authority. In determining the consequence(s), recommendations from the accused student and the complainant will be considered. A student's past violations and consequences may be relevant to determine action or appropriate consequences.

7.2

The following educational consequences may be imposed upon any student found to have violated this Code.

- a. Warning – A notice in writing to the student that the student is violating or has violated institutional regulations.
- b. Loss of Privileges – Denial of specified privileges for a designated period of time.
- c. Fines – Fines may be imposed.
- d. Restitution – Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- e. Discretionary Consequences – Work assignments, service to the University, or other related discretionary assignments which may include, but are not limited to, an apology, restriction upon privileges, a research paper or written statement, a referral for counseling, evaluation for alcohol/drug abuse, a psychiatric evaluation, or other consequences deemed appropriate.
- f. Level One Probation – Serves as both a second chance and a final warning to the student. It is imposed for a specific period of time and affects the student's good standing in the University. While on level one probation, the student may be declared ineligible to campaign for or hold office or other leadership roles in a student organization, or represent the University in any intercollegiate activity. If found responsible for a violation of the Code while on level one probation, this may result in suspension or dismissal.
- g. Level Two Probation – The highest level of probation. It is imposed for a specific period of time and affects the student's good standing in the University. While on level two probation the student shall be declared ineligible to campaign for or hold office or other leadership roles in a student organization. The student shall not represent the University in any intercollegiate activity. If found responsible for a violation of the Code while on level two probation, it shall result in suspension or dismissal.
- h. Denial of Privilege to Re-enroll – This places the student on level two probation, permits the student to complete the current semester barring further violations, but prohibits the individual from enrolling for a defined period of time, after which the student is eligible to return. Conditions for readmission may be specified. While prohibited from enrolling, the student is denied access to University owned or leased grounds, facilities, and vehicles, and all University planned, promoted, or sponsored activities. In the case where a student is a member of a student organization, the student is prohibited from

attending the student organization's activities on or off-campus. A hold is placed on the student's records.

- i. Residence Hall Probation – Probation is for a specified period of time and includes the probability of suspension or expulsion from residence hall living if the student is found to be in violation of institutional policies during the probationary period.
- j. Parental Notification – The Family Educational Rights and Privacy Act (FERPA) permits an institution of higher education to disclose to parents or legal guardians the results of conduct hearings if the student is less than 21 years of age and has been found responsible for violating campus rules regarding the use or possession of alcohol or a controlled substance. Parents or guardians of students under the age of 21 will be notified of all violations of University narcotic or other controlled substance policies (Section 4.10) and those alcohol violations (Section 4.11) that result in an assessment for chemical dependency, residence hall probation, or a more severe consequence, as allowed under FERPA regulations.
- k. Residence Hall Suspension – Separation of the student from the residence halls for a defined period of time, after which the student is eligible to return. Conditions for readmission may be specified. The student may be denied access to the residence halls during the suspension. A permanent conduct record is maintained.
- l. Residence Hall Expulsion – Permanent separation of the student from the residence halls. The student shall be permanently denied access to the residence halls. A permanent conduct record is maintained.
- m. Suspension – Separation of the student from the University for a defined period of time, after which the student is eligible to return. Conditions for readmission may be specified. While on suspension, the student is denied access to University owned or leased grounds, facilities, equipment, computer networks, and vehicles, and all University planned, promoted, or sponsored activities. In the case where a student is a member of a student organization, the student is prohibited from attending the student organization's activities on or off campus. An SL (Student Life) hold is placed on the student's records. A permanent conduct record is maintained.
- n. Dismissal – Permanent separation of a student from the University. When dismissed, a student is denied access to University owned, or leased grounds, facilities, and vehicles, and all University planned, promoted, or sponsored activities. In the case where a student is a member of a student organization, the student is prohibited from attending any student organization activity. There is a permanent SL hold on the student's records. A notation is made on the student's permanent academic record with removal resulting only from action by the President of the University. A permanent conduct record is maintained.
- o. Revocation of Admission and/or Degree – Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University standards in obtaining admission or the degree, or for other serious violations committed by a student prior to graduation.
- p. Withholding Degree – The University may withhold awarding a degree otherwise earned until the completion of the process set forth in this student conduct code, including the completion of all consequences assigned, if any.

7.3

More than one of the consequences listed above may be assigned for any single violation.

7.4

Other than dismissal, conduct consequences shall not be made part of the student's permanent academic record, but shall become part of the student's confidential conduct record, which will be maintained in a specified area of the Dean of Students Office and shall be subject to the restrictions of the Family Educational Right to Privacy Act (FERPA). Conduct records are maintained in the Office of Student Conduct for 5 years from imposition of the most recent consequence, except in cases where the consequence is residence hall expulsion, suspension, and dismissal. Residence hall expulsion and suspension cases will be kept as a permanent conduct record but will not be noted on the academic transcript. Cases of dismissal are permanent and, unlike other conduct records, appear as a notation on the academic transcript. The Conduct Records Policy is in compliance with the state's Records Retention Schedule.

7.5

Conduct cases that are incomplete, due to factors such as the student's not responding to conduct charges or not fulfilling an educational consequence, remain a conduct record until required actions are completed by the student. Registration for subsequent terms or the conferral of academic degrees may be withheld pending the resolution of allegations of student misconduct.

7.6

The following educational consequences may be imposed upon groups or organizations:

- a. Those consequences listed above in Sections 7.2.a through 7.2.g
- b. Revocation of University Recognition – Loss of all privileges, including University recognition, for a specified period of time. Conditions for recognition may be imposed.
- c. Dismissal – permanent revocation of University recognition.
- d. All conduct records concerning student organizations are maintained permanently for archival purposes.

7.7

In each case in which a hearing body determines that a student or student organization has violated the Code, the consequences shall be determined and assigned by the hearing authority. The Dean of Students will review the consequences set forth by the hearing authority and may, at his or her discretion, alter the consequences assigned. The Dean is not limited to consequences recommended by the members participating in the conduct process. Following the hearing, the Conduct Advisor and the Dean shall advise the accused in writing of their determination and of the consequences enacted, if any. A decision by the Dean may be appealed as described in Article VIII. The Dean may designate the Director, Associate, or Assistant Director of Residence Life Housing and Dining Services to determine and assign consequences for students who live in the residence halls. In cases involving sexual violence, both the complainant and the accused will be informed, in writing, of the outcome of the complaint.

7.8

Temporary or Provisional Orders – In addition to the authority granted in section 2.3 of this Code, the Dean of Students is empowered to impose temporary or provisional orders ex parte to preserve the status quo or to prevent the potential endangerment of persons or property. Such temporary or provisional orders are not intended to replace a hearing before a hearing authority. Such an order is intended to place parameters on individual behavior in order to avoid the necessity of a conduct hearing and allow the status quo to be maintained. Generally, such orders should be limited to those circumstances where the Dean has good cause to believe that the student, or the student's behavior, poses a threat to the status quo of the University community or member(s). A student shall receive a written copy of the order, which specifies the conditions of the order, the duration of the order, the consequence for violation of the order, and how the record of the order will be maintained. Conduct Advisors may issue no-contact directives or temporary bans from campus property when approved by the Dean of Students.

7.9

A student receiving a temporary or provisional order may seek relief from the Vice President for Student Affairs. The student shall request relief in writing. Upon review, the Vice President can amend the conditions of the order or remove the order.

7.10

Interim Suspension – In certain circumstances, the Dean of Students, or a designee, may impose a University or residence hall suspension prior to a hearing before a hearing authority.

7.11

Interim Suspension may be imposed only:

- a. To ensure the safety and well-being of members of the University community or preservation of University property
- b. To ensure the student's own physical or emotional safety and well-being
- c. If the student has violated a provisional order put into effect to ensure the safety and well-being of members of the University community or preservation of University property
- d. If the student poses a threat of disruption of, or interference with, the normal operations of the University.

7.12

During the interim suspension, the student shall be denied access to the residence halls and/or to the campus (including classes) and/or computing and networking facilities and resources and/or all other University activities or privileges for which the student might otherwise be eligible, as the Dean of Students or Conduct Advisor may determine to be appropriate. The student should be notified in writing of this action and the reasons for the interim suspension. The notice should include the date, time, and place of a subsequent hearing at which the student may show cause why his or her continued presence on the campus does not constitute a threat or may contest whether a campus policy was violated.

7.13

Violations of University drug and alcohol policies are cumulative over the duration of a student's tenure at the University and a schedule of minimum consequences will be assigned. All monetary fines for alcohol and other drug violations go into an alcohol education account that supports classes, assessments, and other educational efforts.

- a. Use or Possession of Drug Paraphernalia and/or Marijuana:
 - o First Violation: Participation in the University's drug education class; a fine of \$80.00; Level Three Probation for a period of two years; assessment for chemical dependency; and parental notification, as allowed under FERPA regulations.
 - o Second Violation: Suspension from the University for one semester and parental notification, as allowed under FERPA regulations.
- b. Use or Possession of a Controlled Substance Other Than Marijuana:
 - o First Violation: Participation in a four-hour drug education class; a fine of \$80.00; residence hall suspension; assessment for chemical dependency; Level Three Probation for a period of two years; and parental notification, as allowed under FERPA regulations.
 - o Second Violation: Suspension from the University for one year and parental notification, as allowed under FERPA regulations.
- c. Possession of a Controlled Substance with Intent to Sell or Distribute:
 - o First Violation: Dismissal from the University.
- d. Use, Possession, or Distribution of Alcohol or Alcohol Paraphernalia:
 - o First Violation: Participation in a four-hour alcohol education class and a fine of \$45.00.
 - o Second Violation: Referral to Student Conduct for an educational conference, other discretionary consequences, and a fine of \$90.00. Other discretionary consequences will most likely include participation in the CREAD (Creating Responsible, Educated Academic Decision-makers) program wherein the student works with a Career Services Specialist to examine their academic/career choices in combination with their choices regarding alcohol usage. Parental notification, as allowed under FERPA regulations.
 - o Third Violation: Parental notification, as allowed under FERPA regulations; residence hall suspension; assessment for chemical dependency; Level Two Probation for a period of one year; and a fine of \$135.00.
 - o Fourth Violation: Suspension for one semester. Prior to readmittance, the student will be required to meet with the Dean of Students (or designee) to discuss and demonstrate readiness to be at the University. The student may be asked to submit documentation of successful substance abuse treatment.

Article VIII: Appeals

8.1

Within five (5) University business days of the initial decision letter, the complainant or the accused student may appeal the

conduct decision by submitting a written request for appeal to the Dean of Students that is signed by the appealing party, dated, and explains the reasons for appeal.

- a. A decision reached at a conduct hearing in front of the Dean of Students designee, a University Hearing Panel, and all other conduct decision appeals will be delivered to the Dean of Students for his review. The Dean of Students may choose a designee (appeal authority) to review an appeal. In the event a conduct decision was made by the Dean of Students themselves, the appeal shall be delivered to the Vice President for Student Affairs who will designate an appeal authority to review the appeal.
- b. In cases involving complaints of sexual harassment (including sexual violence), the complainant shall have the same appeal rights as the accused student. Appeals shall be in writing, signed and dated by the one appealing the decision, and shall be delivered to the Dean of Students for review of the appeal request.

8.2

Except as required to explain the basis of new information, an appeal shall be limited to review of the verbatim record of the initial hearing and supporting documents for one or more of the following purposes:

- a. Procedural Error: To determine whether the original hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and present information that the Code was violated, and giving the accused student a reasonable opportunity to prepare and to present a rebuttal of those allegations.
- b. Unsupported Conclusion: To determine whether the decision reached regarding the accused student was based upon a preponderance of evidence. -
- c. Disproportionate Consequence: To determine whether the consequences assigned were appropriate for the violation(s) of the Code which the student was found to have committed.
- d. New Information: To consider new information, sufficient to alter a decision, or other relevant facts not brought out in the original hearing, because such information and/or facts were not known to the person appealing at the time of the original hearing.

8.3

In the event the student appealing a decision or a consequence wishes to review the verbatim record, s/he may make application to the Conduct Advisor to do so. The verbatim record will remain in the possession of the University during the review. Under no circumstances will a copy of the recording be released.

8.4

In the event a verbatim recording is not available due to mechanical failure or otherwise, the absence of the verbatim record shall not, in itself, be cause for appeal. In such cases the Conduct Advisor will contact the hearing authority. The hearing authority will issue a record, which will include the finding, what information was considered, and the basis for the finding. This record shall be considered sufficient for review by an appeal authority.

8.5

The appeal authority reviewing the appeal may do any of the following:

- a. Remand the matter to the original hearing authority for re-opening of the hearing to allow consideration of the original determination and/or consequence(s).
- b. Affirm the finding of responsibility or no responsibility.
- c. Reverse the finding of responsibility or no responsibility.
- d. Modify the consequences that have been assigned.
- e. Deny the appeal because it does not fall within the parameters of or comply with the requirements set forth in this Code.
- f. If a finding of responsibility or no responsibility is reversed on appeal or if an appeal is dismissed, the matter shall be considered resolved and the decision by the person deciding the appeal shall be considered final and binding upon all involved unless the President of the University decides to review the decision.

8.6

The President of the University may, at his/her discretion, review the decision of an appellate authority and has the full range of responses outlined in 8.5.

Article IX: Interpretation & Revision

9.1

Any question of interpretation regarding the Code shall be referred to the Dean of Students or his or her designee for final determination, subject to appeal to the Vice President for Student Affairs.

9.2

The Code should be reviewed periodically under the direction of the Coordinator of Student Conduct. In all cases, review of this document should be done by bodies which include students appointed by the Student Government Association.

9.3

Changes in the Code which are editorial in nature and do not affect the fundamental nature of the document, or are required to insure the code is consistent with state or federal law, can be made by the Dean of Students and become effective upon approval by the President of the University.

9.4

Substantive changes recommended for the Code as a result of the review process shall be submitted to the Board of Governors

for approval and adoption.

Article X: Definition of Terms

10.1

For purposes of "Academic Dishonesty": Any one of the following acts constitutes academic dishonesty:

- a. Cheating: The term "cheating" refers to using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
- b. Fabrication: The term "fabrication" refers to unauthorized falsification or invention of any information (including research data) or any citation in any academic exercise.
- c. Facilitating academic dishonesty: Assisting or attempting to assist another to violate any provision of the Academic Integrity Policy, whether or not that action is associated with any particular course, is considered academic dishonesty.
- d. Plagiarism: The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work or sections of a work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials, including material taken from or ordered through the Internet.

10.2

The term "Appeal authority" means any person or persons authorized by the Dean of Students to consider an appeal from a hearing authority's determination that a student has violated the Code or from the consequences assigned by the Conduct Advisor.

10.3

The term "Code" refers to the Code of Student Rights and Responsibilities.

10.4

The term "Complainant" refers to any member of the University community who files a complaint for charges against a student or student organization.

10.5

The term "Conduct Advisor" means a University official authorized by the Dean of Students to recommend consequences for students found to have violated the Code. The Dean may authorize a conduct advisor to serve simultaneously as a conduct advisor and the sole member or one of the members of a hearing authority. Nothing shall prevent the Dean from authorizing the same conduct advisor to recommend consequences in all cases.

10.6

The term "consent" is defined in the following manner: consent or lack of consent may be expressed or implied. Acquiescence does not necessarily constitute consent. Consent is voluntarily and knowingly given, and can be given for some acts but not others. The withdrawal of consent must be communicated in some way (either express or implied), and that may mean verbally, through actions, or through body language. If consent has been given for a particular act in a given instance and that act is completed, consent cannot be retracted after the fact. At the same time, 'blanket consent' is not a valid concept – if consent has been given for a particular act in a particular time frame that consent can be taken away before or during the act. Prior or current relationship status is not a determining factor in deciding if a sexual act was consensual. Further, consent cannot be construed if:

- a. It is given by a person who is legally incompetent to authorize the conduct charged to constitute the offense and such incompetence is manifest or known to the actor
- b. It is given by a person who by reason of youth, mental disease or defect, or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense
- c. It is induced by force, duress, or deception.

10.7

The term "consequence" or "educational consequence" refers to the outcomes or terms that a student must fulfill in the event they are found responsible for policy and/or code violations.

10.8

The "Dean of Students" is that person designated by the University to be responsible for the administration of the Code.

10.9

The term "explosive weapons" means any explosive, incendiary, or poison gas bomb or similar device designated or adapted for the purpose of inflicting death, serious physical injury, or substantial property damage, or any device designed or adapted for delivering or shooting such a weapon.

10.10

The term "faculty member" means any person hired by the University to conduct classroom or other learning/teaching activities.

10.11

The term "firearms" means any weapon that is designed or adapted to expel a projectile by the action of an explosive.

10.12

The term "hearing authority" means any person or persons authorized to determine whether a student has violated the Code and to recommend educational consequences. The list of conduct bodies includes, but is not limited to, the Dean of Students, the Coordinator of Student Conduct, the Director of Residence Life Housing and Dining Services or his/her designee, the Residence Hall Conduct Board, the University Hearing Panel, and such other bodies as may from time to time be created under the authority of this document.

10.13

The terms "may" and "should" are used in the permissive sense.

10.14

The term "member of the University community" includes any person who is a student, faculty member, University official, or any other person employed by the University. A person's status in a particular situation shall be determined by the Dean of Students.

10.15

The terms "must" and "shall" are used in the imperative sense.

10.16

The term "organization" means any number of persons who have complied with the formal requirements for University recognition/registration.

10.17

The term "other weapons" is to include, but not be limited to, a blackjack, switchblade knife, other than an ordinary pocketknife with no blade more than two inches in length, brass knuckles, and projectile weapon such as a bow, crossbow, pellet gun, or slingshot.

10.18

The term "paraphernalia" includes any object that contains the residue of alcohol or of an illegal drug and any object that is used in the consumption or distribution of an illegal drug. Examples of the former include, but are not limited to, a marijuana pipe or bong, blow tube, a beer bong, and empty alcoholic containers. An example of the latter is a scale used in measuring quantities of an illegal drug.

10.19

The term "policy" is defined as the written regulations of the University as found in, but not limited to, the "Code of Student Rights and Responsibilities," the Missouri State web pages, the "Guide to University Living," "Guide to Apartment Living," "Graduate/Undergraduate Catalogs," and "Policy Library".

10.20

The term "sexual act" means any penetration, however slight, of the female sex organ by the male sex organ, whether or not emission results; any act involving the genitals of one person and mouth, tongue, hand, or anus of another person; or any of the above acts induced by force, duress, or deception.

10.21

The term "sexual contact" means any touching of the genitals or anus of any person, or the breast of any female person, or any such touching through the clothing for the purpose of arousing or gratifying sexual desire of any one person.

10.22

For purposes of the Code the term "student" includes all persons who have been notified of their acceptance for admission, as are persons who are living in Missouri State University residence halls or apartments, although not enrolled in this institution. This Student Code applies to all students in the Missouri State University system. A student is further defined as "an individual with respect to whom the university maintains education records or personally identifiable information and who is or who has been in attendance at the University" (operating policy 5.11 *Notification of Student Rights*, Policy Library).

10.23

The term "University" means Missouri State University.

10.24

The term "University premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University.

10.25

The term "University official" includes any person employed by the University performing assigned administrative or professional responsibilities. This term specifically includes residence hall Resident Assistants and Graduate Assistants.

Email Communication Policy

Op12.02-4 E-Mail Communications

Missouri State University must be able to communicate quickly and efficiently with faculty, staff, and students in order to conduct University business. Email is an acceptable and appropriate medium for such communications.

Policy Statement

Email is an official means of communication of Missouri State University. Unless law, contract, or other university policy prohibits email or requires another form of communication, Missouri State University may send communications to faculty, staff, and students by email to their Missouri State University email address. It is expected that the email will be received and read by the recipient within a reasonable amount of time, as email communications may be time-sensitive. Students, faculty and staff are expected to maintain their email boxes, which includes deleting old email so that the box remains open and within size limits.

Security & Privacy

Email communications must comply with federal and/or state regulations and university policies including all University Information Technology Policies. Missouri State University will not request personal confidential information such as social security, credit/debit card, or bank account numbers be returned by email. Faculty, staff, and students are responsible for keeping their email passwords confidential, and must not share their password with others or leave it exposed.

University Email Address

University email addresses are included in university directory information. Current Missouri State University students are expected to have a University email address. As with other directory information, any student may restrict access to his or her email address and must contact the Office of the Registrar to do so.

University faculty and staff are expected to have a University email address unless other provisions for university communications are made by their unit. Departments that have employees without email access, such as some temporary employees, must make reasonable accommodations for an alternative means of communication.

Instructional Use

Faculty will determine how electronic communication, including email, will be used in their classes, and must specify those requirements in the course syllabus.

Equal Opportunity and Affirmative Action Policy

Op1.02-6 Equal Opportunity and Affirmative Action Policy

I. Statement of Principles and Values

Missouri State University is committed to diversity as a core institutional value and responsibility. Diversity is central to providing and retaining a quality educational environment. As a public affairs institution, the University must develop educated persons who are equipped to contribute to the interdependent world in which we now live. The ability to adapt to rapid economic, social, and cultural changes is imperative. An understanding of diverse cultures and societies has not only become necessary to function in today's workplace, it also enriches one's life and work.

Missouri State University is committed to programs and practices that assure an environment free of the barriers of discrimination in education and employment and that establish a collegial and just community. To achieve this end, Missouri State University views, evaluates, and treats all persons in any University-related activity or circumstance in which they may be involved, solely as individuals on the basis of their own personal abilities, qualifications, and relevant characteristics.

II. Statement of Policy

Nondiscrimination Policy (Approved by the Board of Governors 9/15/2006)

Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University. Prohibited sex discrimination encompasses sexual harassment, which includes sexual violence. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees.

This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.

The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. Inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to the Equal Opportunity Officer, Office for Institutional Equity and Compliance, 901 South National Avenue, Springfield, Missouri 65897, equity@missouristate.edu, 417-836-4252, or to the Office for Civil Rights. (Res. Board Policies No. 70-11; Bd. Min. 10-28-11.)

Reasonable Accommodations

Missouri State University provides reasonable accommodations that allow otherwise qualified applicants or employees with disabilities to perform the essential functions of a position.

Reasonable accommodations will be made unless such accommodations have the end result of placing an undue burden on the operations of the University. Employees needing accommodations should contact their supervisor or department head, or seek assistance from the following offices at their campus:

Springfield: Office for Institutional Equity and Compliance
Mountain Grove: Office for Institutional Equity and Compliance
West Plains: Director of University/Community Programs
All other Locations: Office for Institutional Equity and Compliance

III. Programmatic Responsibility

The President of Missouri State University is charged with overall responsibility for the successful implementation of Missouri State University's equal opportunity, equal access, and affirmative action policies.

Under the authority and supervision of the President, the Equal Opportunity Officer is responsible for developing systemwide policies pertaining to equal opportunity, equal access, and affirmative action in cooperation with other University officers. The Equal Opportunity Officer is responsible for all aspects of the University system's Affirmative Action and Equal Opportunity Compliance Programs to ensure compliance with applicable laws and regulations (e.g., Executive Order 11246, Title VI and Title VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991, Title IX of the Higher Education Act of 1972, the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, Vietnam Era Veterans Readjustment Assistant Act of 1974, and Age

Discrimination in Employment Act of 1967 as amended). The Equal Opportunity Officer serves as a liaison with the Provost, Vice Presidents, members of the Academic Council, and other Missouri State University administrators in monitoring and recommending policies and procedures regarding equal employment and educational opportunities for faculty, staff, and students. The Equal Opportunity Officer also serves as the University's Americans with Disabilities Act Coordinator and the Title IX Officer.

IV. Authority and Accountability

The objectives of Missouri State University's equal opportunity, equal access, and affirmative action policies are to provide fair and consistent treatment for all members of the University community. The University is committed to increasing the recruitment, selection, and promotion of faculty and staff at the University who are racial or ethnic minorities, women, persons with disabilities, or Vietnam-era veterans. Correspondingly, the University is committed to policies and programs that increase the diversity of the student body.

The primary responsibility for achieving these objectives rests with the Provost, Vice Presidents, Chancellors, Deans and other senior administrators. The Provost, Vice Presidents, Chancellors, and Deans are responsible for: establishing goals and action-oriented programs within their units and integrating equal opportunity, equal access, and affirmative action principles and objectives into all decisions within their areas of responsibility. The Provost, Vice Presidents, Chancellors, Deans and other senior administrators are also responsible for reviewing recommendations for hiring, compensation, promotion, transfer or reassignment, and termination to ensure compliance with the University's affirmative action program in both procedure and outcome, and for reviewing the qualifications of applicants and reasons for selection to ensure that minorities, women, and persons with disabilities are given full opportunities for hire and promotion.

Department Heads, directors, and supervisors throughout the University system are responsible for promoting equal employment opportunity and making good faith efforts to achieve affirmative action goals.

Evaluations of administrators and supervisors will include their equal employment opportunity, equal access, and affirmative action efforts and results.

V. Additional Requirements of Affirmative Action Programs

As a federal contractor, Missouri State University is required to develop and maintain a written affirmative action program, which is a set of specific results-oriented actions and procedures to which the University commits itself. These programs must be updated annually. Affirmative action programs for Missouri State University are available for inspection in the Office for Institutional Equity and Compliance, the Office of Human Resources, the Office of the Provost and each vice president and chancellor.

Expressive Activity Policy

G5.02 Expressive Activity Policy

Missouri State University is committed to providing an environment where issues can be openly discussed and explored. The freedom to exchange views is essential to the mission of the University. This policy is in place to provide a community environment in which open discussion can occur without disrupting the academic mission or daily University functions, subject to constitutional time, place, and manner limitations and without unconstitutionally interfering with the rights of other members of the University community.

Members of the University Community

All members of the Missouri State University community, which includes students, faculty, and staff, are encouraged to exercise the right of assembly, free speech and expression throughout the campus, when doing so does not disrupt the academic mission or daily University functions. Expressive activities will not be limited to any specific location on the University campus. However, the right of assembly and expression does not include unlawful activity that endangers the safety of the campus community or that destroys University property. Forums, rallies, demonstrations, and other similar expressive activities are also not to occur within academic or other University buildings including University residence halls and apartments, or Greenwood Laboratory School. Expressive activities are not to unduly disrupt traffic, either vehicular or pedestrian or violate other time, place and manner parameters specified in this policy.

The *Bear Paw*, located in the North Mall, is a location that was constructed for forums, rallies, demonstrations, and other similar limited public forum activities. While members of the University community are not restricted to the *Bear Paw* for expressive activities, any member of the University community may use the *Bear Paw* without prior reservation on a first come, first served basis. The *Bear Paw* may also be reserved through the Conference Services Office (417-836-5653). Organizations or individuals who reserve the *Bear Paw* have priority.

Members of the University community may also reserve other locations on campus for expressive activities through Conference Services. To ensure priority use and to avoid possible conflict with scheduled University activities, reservations are recommended but are not required. Amplification equipment shall be limited to activities held at the *Bear Paw*.

External Groups and Individuals (for non-commercial expressive activities)

Any non-University individual or group is welcome to share an opinion or viewpoint with the University community. Access for public forums is provided on the city sidewalks that run parallel to the city streets that surround and cross the campus, subject to relevant city ordinances, state and federal law. A [map* of public forum locations](#) and city streets and sidewalks is available through the Conference Services Office and the Office of Safety and Transportation. Access is also provided at identified public forum locations.

Forums, rallies, demonstrations, and other similar expressive activities conducted by individuals and groups that are not members of the University community must be registered with the Office of Safety and Transportation (636 East Elm, phone 417-836-5509). The identified public forum locations are available for use or reservation by non-University individuals and groups. Access to the identified public forum locations is provided on a content neutral basis. Any denial of access will specify the reasons for which registration is denied, and offer an appeal procedure. The following time, place and manner parameters apply to public forum locations as well as to expressive activities of members of the University community in other locations.

Time, Place and Manner Parameters

- The activity does not violate local ordinances or state or federal laws.
- The activity does not unduly disrupt traffic, either vehicular or pedestrian.
- The activity does not create unreasonable safety risks.
- There shall be no defacement or destruction to University property.
- Amplification equipment shall be limited to activity held at the *Bear Paw*.
- No event may exceed 8 hours in length in a 24 hour period.
- The location will be left in its original condition at the conclusion of the event, and reasonable charges or deposits may be imposed to enforce this requirement.
- Expression that is obscene, defamatory, or consists of fighting words, threats of physical harm, insightful of imminent lawless action or otherwise not entitled to protection as expression is not permitted.

Public Forum Locations

Public forum locations for individuals and groups which are not members of the University community include the following locations (other locations are identified in the Advertising, Distribution and Solicitation Policy for commercial activities). No amplification is permitted at these sites (except at the *Bear Paw*). These locations are made available on a content neutral basis subject to the defined time, place and manner parameters.

1. The *Bear Paw*, located in the North Mall
2. Trottier Plaza, located at the northwest entrance to Plaster Sports Complex
3. Strong Hall Amphitheater, located outside the east entrance to Strong Hall

Objections to Expressive Activities

The University recognizes that individuals or groups may be opposed to certain expressive activities or speakers. Disagreement with different opinions is acceptable; however, use of violence or violation of law or University policy is counter to creating an environment where issues can be openly discussed. An individual or group wishing to protest an event is subject to the same standards as the presenters. Individuals who choose to listen bear the responsibility of recognizing and honoring the right of free speech.

Response to Violations

Violations of this policy by individuals who are not members of the University community may result in removal from campus, police arrest and criminal charges. Members of the University community are subject to judicial review and disciplinary sanctions. Students will be subject to procedures established in the Code of Student Rights and Responsibilities. Faculty and staff disciplinary procedures will be processed according to guidelines established in the Faculty Handbook and the Employee Handbook. Any police arrest and criminal charges of students, faculty, or staff are separate from University judicial review or disciplinary sanction.

Related Policies

Related guidance for expressive activities is included in the University Advertising, Distribution and Solicitation Policy.

Adopted by the Board of Governors: January 16, 2004

**You need [Adobe Reader](#) to view and print this document.*

Non-Discrimination Policy

G1.05 Non-Discrimination Policy Statement

Policy statement

Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University. Prohibited sex discrimination encompasses sexual harassment, which includes sexual violence. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees.

This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.

The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. Inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to the Equal Opportunity Officer, Office for Institutional Equity and Compliance, 901 South National Avenue, Springfield, Missouri 65897, equity@missouristate.edu, 417-836-4252, or to the Office for Civil Rights. (Res. Board Policies No. 70-11; Bd. Min. 10-28-11.)

Residency Status (for Tuition Purposes)

G5.04 Residency Policy

1. Definitions

- A. "Domicile" shall mean presence within a state with an intent of making said state a permanent home for an indefinite period.
- B. "Residency" or "Resident Status" shall mean that status which is achieved when sufficient proof of a domicile within a state is presented.
- C. "Adult Student" shall mean any student having attained the age of twenty-one (21) years.
- D. "Unemancipated Minor Student" shall mean any student not having attained the age of twenty-one (21) years, and under the care, custody, or support of the individual or individuals having legal custody of said students.
- E. "Emancipated Minor Student" shall mean any student not having attained the age of twenty-one (21) years and who is not under the care, custody and support of an individual or individuals having legal custody.

2. Adult Students

If an adult student, not a resident, shall present sufficient proof of the establishment of a domicile within the State of Missouri, said student shall be granted resident status at the first enrollment following the establishment of said domicile.

3. Unemancipated Minor Students

The domicile of an unemancipated minor is presumed to be that of the individual or individuals having legal custody of said student. If those having legal custody of the student establish a Missouri domicile, that student shall be granted resident status at the first enrollment following the establishment of the Missouri domicile. Once unemancipated minor students have established resident status under this rule, they may continue to qualify for resident status so long as they remain continuously enrolled, excluding summer terms, in a Missouri institution of higher education, even if the individual or individuals having legal custody of the unemancipated minor students cease to hold Missouri resident status.

4. Emancipated Minor Students

The domicile of emancipated minor students shall be determined as if they were adults. A minor may become emancipated through marriage, formal court action, abandonment or positive action of alienation on the part of the minor. In all instances, alienation from care, custody and support shall be complete and the burden of satisfactory proof of emancipation shall be that of the minor student. Mere absence of the student from the domicile of the individual or individuals having legal custody of that minor student shall not constitute proof of emancipation. In no instance shall a minor student be eligible for emancipation when that student is taken as an income tax deduction by a second party other than a spouse.

5. Members of the Military Forces

Students shall neither gain nor lose resident status solely as a consequence of military service. For the purposes of student resident status, military personnel, when stationed within the State of Missouri pursuant to military orders, their spouses and unemancipated minor children shall be regarded as holding Missouri resident status. However, a member of the military forces who is specifically assigned, under orders, to attend a Missouri institution of higher education as a full-time student, shall be classified, along with their spouses and unemancipated minor children, as if they had no connection with the military forces.

6. Non-citizens of the United States

Students who are not citizens of the United States must possess resident alien status, as determined by federal authority, prior to consideration for resident status. Aliens present within Missouri as representatives of a foreign government or at the convenience of the United States or Missouri governments and holding G visas shall be entitled to resident status, except for those who are government funded students. Aliens and their dependents holding A or L visas may be granted resident status if determined to be individually designated as representatives of their governments and whose education is not government funded.

7. Factual Criteria in Determination of Resident Status

- A. Attendance at an institution of higher education shall be regarded as a temporary presence within the State of Missouri; therefore, a student neither gains nor loses resident status solely by such attendance.
- B. The burden of proof of establishing eligibility for Missouri resident status shall rest with the student.
- C. In determining resident status for the State of Missouri, either of the following shall be sufficient proof of domicile of individuals and their dependents within the State of Missouri:
 - i. Presence within the State of Missouri for a period of twelve (12) months and sufficient proof of an intent to make the State of Missouri a permanent home for an indefinite period; or

ii. Presence within the State of Missouri for the purposes of retirement, full-time employment, professional practice or to conduct a business full-time.

- D. In determining whether a student holds an intent to make the State of Missouri a permanent home for an indefinite period, the following factors, although not conclusive, shall be given heavy weight: continuous presence in the State of Missouri during those periods not enrolled as a student; presence within the State of Missouri upon marriage to a Missouri resident and the maintenance of a common domicile with the resident spouse; substantial reliance on sources within the State of Missouri for financial support; former domicile within the state and maintenance of significant connections while absent; and ownership of a home within the State of Missouri.
- E. The following factors indicating an intent to make the State of Missouri a permanent home for an indefinite period shall be given less weight than those in subsection 7(d) above and include: voting or registration for voting; part-time employment; lease of living quarters; a statement of intention to establish a domicile in Missouri; automobile registration or operator's license obtained in Missouri; and payment of income, personal and property taxes in Missouri. Only in borderline cases shall these factors become determinative.
- F. The waiver or forgiveness of a non-resident student fee, in full or in part, shall have no bearing on the residency status of a student and shall not be a basis for classification of a non-resident student as a resident.
- G. Nonresident students may offset against nonresident fees any income taxes paid to the State of Missouri. Dependent students may utilize Missouri income tax paid by their parents. (NOTE: Student must be shown as a dependent on the tax return.) No tax other than Missouri income tax will be taken into account and no credit will be given for income tax withheld or paid in connection with an estimated tax return during the current year. Offsetting a paid income tax against nonresident fees must occur within one year after the tax is paid. For example, income tax paid for the current year must be offset against nonresident fees for the fall and/or spring semester and/ or summer semester. The tax credit will be offset against the nonresident portion of incidental fees only and will not be offset against any other fees or charges. The tax credit may be used only once, except that credit in excess of current nonresident fees may be carried forward to subsequent semesters subject to the one year limitation stated previously. Questions regarding the above procedure or policy should be directed to:

Financial Services Director of Accounting
901 South National Avenue
Springfield, MO 65897
417-836-5633

8. Review Procedure

Residency will be determined at the time of admission by the admissions office according to the above policy. All students who indicate legal residence in Missouri on their admission applications but who are classified as non-residents on the basis of other available information will be sent a copy of the residency policy. Any questions concerning the policy or its interpretation should be directed to the Assistant Director - Office Operations in the Office of Admissions. If such case should arise where a student is dissatisfied with the interpretation, the student may appeal to the Director of Admissions. In such cases where dissatisfaction still persists, an appeal may be made to the Committee on Residence. If a determination is made by this committee, the results will be considered final and will be communicated to the student in writing.

Questions regarding this policy should be directed to:

Office of Admissions
Missouri State University
901 South National Avenue
Springfield, MO 65897
417-836-5517
admissions@missouristate.edu

Fee Schedule

For information on resident and non-resident fees please refer to the [Detailed Costs and Fees](#) website.

Fees are subject to change by the Board of Governors.

Student Disability Accommodation Policy

Op5.05-1 Disability Accommodation Policy for Students

Policy statement

MSU perceives students with disabilities as a valued identity group and integral to our campus diversity. We strive to proactively create usable, equitable, inclusive learning environments. However, due to the design of a University course or program, students with disabilities may experience barriers to their full and meaningful participation. When this occurs students should request an environmental or course adaptation through the process outlined below. It is the policy of Missouri State University to comply with all applicable federal and state laws prohibiting disability discrimination.

Resources for Students with Disabilities

- **Disability Resource Center (DRC).** The DRC provides resources and collaborates with students who have health related, sensory, or physical disabilities. The DRC is the entry point for all disability resources and accommodations. Contact information: Plaster Student Union, Suite 405, 417-836-4192 (voice) or 417-836-6792 (TTY), <http://www.missouristate.edu/disability>.
- **Learning Diagnostic Clinic (LDC).** The LDC provides resources, testing, and collaborates with students who have learning, cognitive, and psychological disabilities. Students who are interested in testing services may contact the LDC directly. Contact information: Alumni Building, Suite 502, 417-836-4787, <http://psychology.missouristate.edu/lcd>.
- On the West Plains Campus, students should contact the Student Advisement and Academic Support Center (SAAS), 128 Garfield, 417-255-7222, WPSAAS@missouristate.edu. Students participating in University courses or programs at all other locations should contact the DRC and LDC as outlined above.

Requesting Accommodations

Students with disabilities who experience or anticipate barriers to their participation are encouraged to request accommodations by going through the following process. Students should request accommodations as soon as a barrier to participation is anticipated as accommodations cannot be provided retroactively. Distance learning students should follow this same accommodation process.

1. Students with disabilities should first contact the appropriate resource office (DRC, LDC, or SAAS) and make an appointment. The purpose of the appointment is to discuss the barriers the student has experienced or anticipates. Students who do not know which resource office to contact should contact the DRC.
2. Students should then complete the online [request for accommodation form](#) and submit it. Students may also fill out a hardcopy form through the appropriate resource office.
3. Students should then participate in the interactive process with the University's resource offices to document the student's disability and identify accommodations that will reduce or remove barriers. (For more information regarding documentation please see the [University's General Guidelines to Documentation](#).) The University must receive sufficient documentation to authorize accommodations.
4. The appropriate resource office will then issue a memorandum to the student to share with faculty/staff. The student is responsible for retrieving paper or electronic copies of the memorandum from the resource office, and it is the student's decision whether and when to request a particular accommodation in a particular program or class. Faculty/staff will not have access to a student's memo unless and until the student gives the memo to their faculty/staff. When requesting accommodation in a program or class, the student should meet with their faculty/staff, request accommodations, provide the memo, and have a discussion to determine how accommodations will work for each course/program. These memoranda are only valid for a semester, and students must contact the appropriate resource office and reapply to receive accommodations in subsequent semesters. The University resource offices will reuse the information and documentation previously provided in determining accommodations for a student in subsequent semesters.
5. If the student or faculty/staff believe the memo should be changed, they should contact the appropriate resource office and engage in the interactive process to determine what, if any, new accommodations or changes to authorized accommodations are appropriate. Students and faculty/staff should feel free to follow up with the University's resource offices with any questions or concerns.

Complaints and Grievances

Students who have concerns about the manner in which faculty/staff have responded to accommodation requests should contact

the appropriate resource office. University personnel will collaborate interactively with the student and faculty/staff in generating possible solutions.

Students who believe they have been discriminated against and/or have a complaint about the University's resource offices should contact the Office for Institutional Equity and Compliance, PCOB Suite 111, 417-836-4252 (voice) or 417-836-3257 (TTY). On the West Plains Campus, students should contact the Affirmative Action Liaison, West Plains Civic Center, 128 Garfield, 417-255-7966.

Faculty/staff with concerns about accommodations—including but not limited to concerns that authorized accommodations fundamentally alter the essential nature of a course, curriculum or program—should share their concerns with the appropriate resource office. If the concerns are not resolved, faculty/staff should submit a written statement to the Provost, clearly documenting the basis for their concerns. Throughout this process, authorized accommodations should continue to be provided.

Reason or purpose for policy

To outline the process by which students may request and receive disability accommodations and related processes.

Entities affected by this policy

All University entities that interact with students with disabilities.

Student Rights (FERPA)

Op5.11-1 Notification of Student Rights

FERPA Policy Updates Effective February 20, 2009

An updated version of the University's FERPA policy ("Notification of Student Rights") has been approved by the Board of Governors effective February 20, 2009. The primary change is listed below:

- The *Privacy* Hold option to prevent release of a student's name, address, telephone number, and e-mail address has been discontinued. Only a *FERPA* Hold option will be available to students in Banner.

Notification of Student Rights under Family Educational Rights and Privacy Act (FERPA)

Missouri State University adheres to a policy of compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. 1232g. Eligible students have four primary rights under FERPA including the right to:

1. inspect their education records,
2. consent to disclosure of personally identifiable information except to the extent that FERPA authorizes disclosure without consent,
3. seek correction of their records, to prevent inaccurate or misleading information, and
4. file a complaint with the U.S. Department of Education if they feel their rights are being violated.

Definitions

A student is an individual with respect to whom the university maintains education records or personally identifiable information and who is or who has been in attendance at the University. A student does not include a person who has not been in attendance.

In attendance means a student is officially registered for at least one class and that class has started.

Directory information may appear in public documents and may otherwise be disclosed by the University for any purpose in its discretion, without the student's consent. The following categories of information have been designated as directory information at Missouri State University:

- Name
- Address*
- Telephone number*
- Campus email address
- Field of study, including majors, minors, certifications, and pre-professional areas of study
- Classification (e.g. sophomore)
- Enrollment status (full-time, part-time, or less than part-time)
- Participation in officially recognized activities and sports, including photographs of athletes
- Dates of attendance, including matriculation, drop, and withdrawal dates
- Degrees and certificates received including date awarded
- Awards received, including Dean's list, scholastic honors, departmental honors, memberships in national honor societies, athletic letters, and University-funded scholarships (excluding those that are need-based)
- Previous education institutions attended

* The University maintains a number of different address and telephone types for students. Three (residence hall, current mailing, and primary/permanent) are considered directory information. General requests for student addresses (e.g., requests for an "address directory of current students") will be fulfilled by providing one address for each student based on availability according to the following hierarchy: (1) residence hall; (2) current mailing, and (3) primary/permanent. General requests for student telephone numbers will be generated in similar fashion.

All non-University contact information provided for purposes of the emergency notification system is not considered directory information. Cell phone numbers, unless provided as a residence hall, current, or primary/permanent telephone number, are not considered directory information.

Education records include those records which contain information directly related to a student and which are maintained by the University or by a person acting for the University. In accordance with 34 C.F.R 99.3, the following are *not* education records: records kept in the sole possession of the maker, law enforcement records, student employment records, medical records, and alumni records.

A FERPA hold may be requested by currently enrolled students. This non-disclosure option means that the University may not release any directory information about the student (except as permitted under the provisions of FERPA). The University may not even acknowledge to third parties that the person is a student at the institution.

A request to only exclude information from the online directory and printed directory may be completed by currently enrolled students at <http://search.missouristate.edu/hide/>. (To be removed from anything other than the online people search or printed directory, including the Outlook Address Book, a FERPA hold must be completed.) In order to be excluded from the printed directory this request must be completed before the printing of the directory, which takes place approximately two weeks after the beginning of each fall semester. Following the printing of the directory, submitting the request will exclude students only from the online directory and not the printed directory.

Legitimate educational interest is the need to review an education record in order for a university official to carry out his or her responsibilities in order to: perform an administrative task outlined in the official's duties; perform a supervisory or instructional task directly related to the student's education; or perform service or benefit for the student such as health care, job placement, or financial aid.

A university official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff). Also considered university officials are members of the Board of Governors, a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent), temporary employees, student workers, and graduate assistants employed by the university.

Records Inspection

A student has a right to inspect and review any education record to which he or she is permitted under this policy. Education records are maintained in a number of University offices. Requests to review records must be made in writing to the responsible official of each office which maintains the records (or to the University Registrar) who shall comply with a request within 45 days upon receipt. When a record contains personally identifiable information about more than one student, a student may inspect only that information which relates to him/her.

The University reserves the right to refuse to permit a student to inspect the following records:

- Financial records of the student's parents
- Confidential letters and statements of recommendation for which the student has waived his or her right of inspection and review
- Records connected with an application to attend the University or a component unit of the University if that application was denied
- Those records which are excluded from the FERPA definition of education records

Right to Limit Disclosure of Directory Information

The University will give annual public notice to students of the categories of information designated as directory information. Currently-enrolled students have the right to suppress disclosure of their directory information by requesting a FERPA Hold. This hold does not apply retroactively to previous releases of directory information and will remain applicable until the student submits a written request specifying otherwise.

To request a FERPA Hold, students must submit a written request to the Office of the Registrar, Carrington Hall, Room 320. Students who do not wish for their information to appear in the printed directory must notify the Office of the Registrar by no later than the second week of classes during the fall semester. Requests made after the second week of the fall semester will result in the student information being removed from the web directory only.

Consent to Disclosure of Personally Identifiable Information

The University will not release personally identifiable information in education records or allow access to those records except to the extent that FERPA authorizes disclosure without consent, including but not limited to the following:

- The individual student
- Whomever the student authorizes by providing the institution with a written release (release must be written, signed and dated, and must specify the records to be disclosed and the identity of the recipient)
- Any party requesting directory information (unless the student has a FERPA hold)
- University officials of Missouri State University who have a legitimate educational interest
- Officials of other schools in which a student seeks or intends to enroll or is enrolled
- Parents if parents claim the student as a dependent for tax purposes. The University will exercise this option only on the condition that evidence of such dependency is furnished to the Office of the Registrar and all requests for disclosures are referred to that office
- Persons in connection with a health or safety emergency
- An alleged victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense in connection with a Disciplinary Proceeding
- Parents regarding alcohol and drug violations of a student under 21 years of age
- As otherwise provided in 20 U.S.C. 1232g(b) and 34 CFR Sec. 99.31

Request to Amend Records

A student who believes that information contained in his/her education is inaccurate, misleading or violates privacy or other rights may request that the records be amended. The responsible official shall then decide whether or not to amend the record. If the record is not amended, the student will be advised of his/her right to a hearing.

Challenge Hearing

In most cases, the decision of the responsible official will be final. However, a student may elect to file an appeal in writing to the Registrar in order to challenge the content of the educational record. (The right to challenge grades does not apply unless the grade assigned was inaccurately recorded, under which condition the record will be corrected.) A disinterested hearing officer will be appointed who shall afford the student full opportunity to present evidence in support of the challenge. The hearing shall be held within a reasonable period of time, not to exceed thirty (30) days under normal circumstances, after the institution has received the request, and the student shall be given notice of the date, place and time reasonably in advance of the hearing. The student shall be afforded a full and fair opportunity to present evidence relevant to the issues, and may be assisted or represented by individuals of his or her choice at his or her own expense, including an attorney. The hearing officer shall render a decision within a reasonable time after the hearing, not to exceed thirty (30) days, and inform the student in writing of the outcome. The decision shall be based solely upon the evidence presented at the hearing and shall include a summary of the evidence and the reasons for the decision. If the hearing officer decides that the record is not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, the student shall then have the right to place in the education record a statement commenting upon the information in the education record and/or setting forth any reasons for disagreeing with the decision of the hearing official. Any such written explanation then becomes a part of the education record. If the education records of the student or the contested portion thereof are disclosed to any party, the explanation shall also be disclosed to that party.

Right to File a Complaint

Students have the right to file a complaint with the U.S. Department of Education if they believe that the University has failed to comply with the requirements of FERPA. The complaint should be in writing and sent to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605.

For Additional Information

A copy of FERPA is available on request in the Office of the Registrar. If you have any questions regarding this policy or if you feel that your rights under FERPA are being violated, please contact the Office of the Registrar at 320 Carrington Hall, 901 South National Avenue, Springfield, MO 65897 or call 417-836-5520.

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Academic Integrity

Op3.01 Academic Integrity Policies and Procedures (Students)

To view this policy in its entirety, see [Academic Integrity Policies and Procedures](#).

You need [Adobe Reader](#) to view and print this document.

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Accelerated Masters Program (Mixed Credit)

Op3.04-4 Accelerated Masters Program

Students admitted into an approved Accelerated Masters Degree Program may have a limited number of 600-level or higher courses counted toward both the undergraduate and graduate degree. Before enrolling in a course to be counted as both undergraduate and graduate credit (mixed credit), an undergraduate student must be accepted into the accelerated program and receive prior approval from the graduate program advisor, department head of the undergraduate program, and the dean of the Graduate College. All approvals must be completed prior to the end of the Change of Schedule Period for the course(s). A maximum of 12 credit hours may be taken as Mixed Credit, but many programs have lower limits. See "Graduate College" section of catalog for further information.

Address

Op3.04-5 Address

Students shall verify that their addresses are correct at the time of registration either online or by reporting address changes to the Office of the Registrar.

The local address is generally used to contact students when classes are in session. The permanent address is used on billings, refunds and other items sent while classes may not be in session. The local and permanent address may be the same. Students are required to have a street address/PO Box number, city, state, and ZIP on the local and permanent addresses.

Change of a permanent address does not affect a student's residency status for fee purposes. If a change of residency is appropriate, the proper forms must be completed in the Office of Admissions, Carrington Hall 204.

Attendance Policy

Op3.04-7 Attendance Policy

Because class attendance and course grade are demonstrably and positively related, the University expects students to attend *all* class sessions of courses in which they are enrolled. Each instructor has the *responsibility* to determine specific attendance policies for each course taught, including the role that attendance plays in calculation of final grades and the extent to which work missed due to non-attendance can be made up. On the *first day of class*, each instructor will make available to each student a written statement of the specific attendance policy for that class. The University encourages instructors not to make attendance a disproportionately weighted component of the final grade. The University expects instructors to be reasonable in accommodating students whose absence from class resulted from: (1) participation in University-sanctioned activities and programs; (2) personal illness; or (3) family and/or other compelling circumstances. Instructors have the right to request documentation verifying the basis of any absences resulting from the above factors. Any student who believes that his or her final grade for a course has been reduced unfairly because of attendance factors has the right to appeal that grade under the process outlined below.

Appeal process for attendance-related grade reductions:

The process of grade appeal based upon attendance factors is intended to render a timely and peer-based judgment and is outlined as follows:

- A. The student should first attempt to resolve the grade conflict with the instructor on an informal basis. If satisfactory resolution is not reached, formal appeal should be initiated as outlined in (2) below.
- B. The student initiates the formal appeal process as follows:
 - A. The student writes a formal letter to the instructor (or to the appropriate department head if the instructor is no longer on campus) requesting a re-evaluation of his or her grade. The letter should include the following information: student's name and BearPass Number; the course code, number, and section; the year and semester the course was taken; the instructor's name; and a clear statement of the grade change request and reasons which justify the request. This formal letter must be initiated no later than the end of the first semester after the grade in question is received (excluding summer semester).
 - B. The instructor (or the appropriate department head if the instructor is no longer on campus) must respond to the formal appeal within ten (10) school days of the receipt of the formal letter:
 - a. If it is determined that the student's request is justified, the instructor (or department head, as appropriate) will prepare a Grade Change Authorization and submit it to the department head, who will forward it to the Office of the Registrar. If the grade change is in a course taken for graduate credit, the department head must also notify the Graduate College.
 - b. If it is determined by the instructor (or department head, as appropriate) that the student's request is *not* justified, the instructor (or department head) will write a formal response to the student justifying his or her decision.
- C. Should the student desire to continue the appeal process, he or she may request a formal hearing before the Attendance Appeal Board (AAB)¹ as follows:
 - a. The student will submit to the Office of the Vice President for Student Affairs a completed AAB Request for Hearing Form (including a release of information on grades awarded on examinations and assignments, and attendance data, for the specific course in question); the student's formal letter to the instructor (or department head, as appropriate); and the instructor's (or department head's) response.
 - b. Upon receipt of the specified documentation, the AAB will determine if the grade reduction is attendance related and potentially unreasonable and/or at variance with the instructor's stated attendance policy. If it is so determined, the AAB will convene a hearing *at the earliest possible date* based upon the schedules of the involved parties. The hearing will be conducted in an attempt to determine the facts associated with the appeal and the intent is that a recommendation will be rendered by the end of the semester in which the appeal was filed.
 - c. The AAB is advisory only. The Board will forward all documentation and its recommendation to the Provost. Based upon those data, the Provost will make a ruling to the extent that: (1) the grade should be changed including the new grade to be awarded; or (2) the grade should not be changed.

¹The Attendance Appeal Board will consist of five members as follows: The Board Chair will be the Vice President for Student Affairs or his/her designee. The Vice President for Student Affairs will also select one faculty member from among those serving on the Faculty Student Judicial Commission and three students from among those serving as Justices on the Campus Judicial Board.

Students are not automatically dropped for non-attendance. Failure to properly drop or withdraw will result in F grade(s) and a continued financial obligation.

Auditing a Course

Op3.04-8 Auditing a Course

The auditing student is expected to attend class regularly and should consult with the instructor to determine what else is expected in the course. If an auditing student does not attend class regularly or does not fulfill agreed-upon expectations, the instructor may send a memo directing the Office of the Registrar to drop the student from the class. Such drops will be graded with a "W" grade and will be subject to the normal fee refund policy.

Students may audit courses to the maximum authorized academic load. A person currently not enrolled at the University must be admitted in order to register as an auditor. Courses audited are counted in the same way as courses taken for credit in determining required student fees. Credit is not awarded for auditing a class. Audited classes are excluded when determining enrollment status (full-time, half-time) and eligibility for the semester Deans List. Audited classes are included when determining need for Overload Permission.

To audit a course (or to remove a course from audit) the student must complete a form in the Office of the Registrar, Carrington Hall room 320 any time prior to the "W" grade deadline for that course. Students may not change from a credit basis to an audit basis or vice versa once the "W" grade deadline has ended.

Certificate

Op3.04-9 Certificate, University

The certificate is mailed to student's approximately three weeks after the end of the semester of completion. A hold will prevent the release of a student's transcript and certificate. The name used is the name provided by the student on the Notification of Completion form. The certificate lists the level (undergraduate or graduate) and the name of the program of study.

Duplicate certificates may be ordered by sending a written request and a check or money order in the amount of \$20 payable to Missouri State to the Office of the Registrar, ATTN: Degree Check Staff, Missouri State University, 901 S. National Ave, Springfield, MO 65897. The written request must include the student's name, student identification number, date of completion, mailing address, daytime phone number, signature, and exactly how the name is to be printed on the certificate.

Change of Schedule (Drop/Add)

Op3.04-10 Change of Schedule (Add/Drop)

Policy

Below are policies related to adding a class, dropping a class, section changes, and exceptions. Refer to the [Procedures for Adding and Dropping Classes](#) for more information on how to add or drop a class, or withdraw from the University (drop all classes).

Adding a class

Classes may be added prior to the beginning of the semester and during the Change of Schedule Period (first five days of fall or spring semesters; first two days of summer session). Classes which have not yet begun (e.g., second block courses, short courses, independent study, etc.) may be added after the Change of Schedule Period has ended.

Dropping a class

Dropping all classes is considered a “withdrawal from the University.” Refer to [Procedures for Adding and Dropping Classes](#) for more information.

Classes dropped prior to the end of the Change of Schedule period will not appear on the transcript. Classes may be dropped with a “W” grade from the end of the Change of Schedule period until four weeks prior to the last day of full semester classes, after which time students may not drop. For all classes with a different duration than a full semester, this deadline shall be set at the three-fourths mark of that class. A “W” grade indicates the student withdrew from course without academic penalty.

Students who plan to drop a class in which academic dishonesty has alleged to have occurred should first refer to the [Academic Integrity Policies and Procedures](#).

Students who have a hold which prevents using the web registration system can drop the class or classes by contacting the Office of the Registrar in person, faxing a signed [registration form](#) to 417-836-6334, or sending an email to registrar@missouristate.edu from their University email account.

Students are expected to complete the courses for which they register. Failure to properly drop from classes will result in the assignment of F grades for those classes, as well as a continued financial obligation for any unpaid tuition charges for those classes. For more information, see the “Exceptions to the Required Student Fees Refund Policy” section of the fee resolution.

Section changes

A section change is considered a drop and an add, and is treated as such in determining the refund or credit to be granted.

Exceptions to the policy

Exceptions to allow a drop after the stated deadline to drop a class are issued to students who have an overwhelming, unforeseen circumstance which significantly interferes with their ability to meet their academic commitments (e.g., personal medical condition, catastrophic loss). In order to be considered for a request for an exception to the drop date, the student must provide appropriate documentation as early as possible but no later than the last day of full semester classes as specified on the academic calendar.

Examples of acceptable documentation regarding personal illness include:

- A letter from the student’s appropriate health care provider describing the student’s health problem, how it was unforeseen before the drop deadline, and how it interferes with successful completion of the semester. The letter should include a recommendation that the student be granted an exception to the drop deadline from the date of the onset of the health problem. Medical visit dates should be listed.
- Records of hospitalization or treatment related to the specific health condition(s) (inpatient and/or outpatient).
- Any other pertinent information that supports how the student’s acute health condition(s) interfered with the ability to meet academic commitments.

Copies of medical bills are not sufficient documentation to support an exception to the drop deadline.

Examples of acceptable documentation for other situations include:

- Copy of obituary or funeral program.

- Letter of support from a family member.
- Formal record confirming circumstance of disaster.

Documentation must provide a date (or dates) that can confirm the time-frame for which the appeal has been submitted.

Students who are approved to have a class or classes dropped because of documented extenuating circumstances after the last day to drop, will receive a "W" in all their dropped courses and will be considered for a prorated/partial refund for tuition and room and board (upon proper checkout), but not for nonrefundable fees or charges.

Requests for exceptions to the drop deadline will be considered by a committee appointed by the Provost, including the Dean of Students and Registrar (or their appointed designees). Final appeals may also be considered by the Provost or President of the University.

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Class Disruption

Op3.04-11 Class Disruption

The course instructor has original jurisdiction over his/her class and may deny a student who is unduly disruptive the right to attend the class. Students are expected to master the course content in compliance with the syllabus of the course instructor. The student is expected to comply with all reasonable directives of the course instructor. The course instructor may have a student administratively withdrawn from a course upon showing of good cause and with the concurrence of the department head. The appeals process in case of such administrative withdrawal shall be as stated in the academic regulations under "Grade Re-evaluation Based on Performance."

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Commencement

Op3.04-13 Commencement

Students who wish to participate in commencement ceremonies must do so in their semester of graduation. Students who cannot do this may apply through the Office of the Registrar, Carrington Hall 320, to participate in a subsequent commencement ceremony. The listing of their names in the commencement program will remain in the semester of graduation.

Students who complete a University certificate program will receive a "certificate of completion". These students will not be recognized at the commencement ceremonies.

Commencement information is available on our web site at www.missouristate.edu/commencement.

Credit Hours and the Semester System

Op3.04-16 Credit Hours and Semester System

The unit of credit used at Missouri State is the semester hour. The University follows the early semester system in which the academic year is divided into two instructional semesters with each having approximately 15 weeks of instruction plus a final examination period, and an 8 week summer session. Additional instructional periods such as intersession, blocks, sessions, short, and extended class periods are offered. The amount of credit hours awarded for courses is based upon the instructional time and the type (lecture or lab) of course. Lecture courses meet the equivalent of 50 minutes per week for 15 weeks (or 750 minutes total) for one semester hour of credit. Laboratory and studio courses meet for the equivalent of 100 minutes per week for 15 weeks (or 1500 minutes total) for one semester hour of credit. Courses which include both lecture and laboratory type meetings will utilize the appropriate combination of the above guidelines; as will all courses taken for credit, regardless of length.

College courses taught in a shorter period of time than regular semester courses described in this catalog shall meet the same number of hours for both lecture and laboratories as required if offered on a semester or summer session basis. Laboratory sessions and activity-type courses which are primarily characterized by hands-on, experimental, and skill-building activities shall be in session 30 clock hours for each hour of credit. Workshop courses may vary, depending on the situation. Some workshops fall into the hands-on, activity-type category while others are structured primarily as lecture classes taught in a more intensive, abbreviated format.

Diploma

Op3.04-21 Diploma

The diploma is mailed to students approximately eight weeks after the end of the semester of graduation. A hold will prevent the release of a student's transcript and diploma. The name used is the name provided by the student on the Intent to Graduate Form.

The diploma lists the degree earned, major(s), and the scholastic honors attained at the end of the semester of graduation. Options within majors and minors are not recorded on the diploma but are on the transcript. Students completing multiple majors in the same degree will only receive one diploma listing all majors.

Reissued diplomas may be ordered by sending a written request and a check or money order payable to Missouri State University in the amount of \$20 to the Office of the Registrar, Missouri State University, 901 S. National, Springfield, MO 65897. The written request must include the graduate's name, BearPass Number, date of graduation, mailing address, daytime phone number, signature, and exactly how the name is to be printed on the diploma.

All reissued diplomas and/or certificates produced on or after August 28, 2005, will bear the name Missouri State University.

Enrollment Status

Op3.04-24 Enrollment Status

Enrollment status may be reported to external agencies such as the National Student Clearinghouse. Audited classes are excluded when determining enrollment status. For official reporting purposes, Missouri State uses the following definitions:

Full-Time. Undergraduate students carrying 12 or more credit hours and graduate students carrying 9 or more credit hours in the fall or spring semester are considered full-time students. Undergraduate and graduate students carrying 6 or more credit hours during the summer session are considered full-time students.

Half-Time. Undergraduate students carrying 6-11 credit hours and graduate students carrying 5-8 credit hours during a fall or spring semester are considered half-time students. Undergraduate and graduate students carrying 3-5 credit hours during the summer session are considered half-time students.

Less Than Half-Time. Undergraduate students carrying less than 6 credit hours and graduate students carrying less than 5 credit hours during a fall or spring semester are considered less than half-time students. Undergraduate and graduate students carrying less than 3 credit hours during the summer session are considered less than half-time students.

Reduced course load policy

The University complies with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. These laws mandate that the University provide academic accommodation for students with disabilities.

The purpose of the reduced course load policy is to allow for case-by-case consideration of requests that students with disabilities be considered full-time or half-time when taking a reduced course load due to their disability. Students must petition for this accommodation each academic year. Students obtaining approval under this policy will adhere to the current fee structure of the University, but will be considered full-time or half-time and entitled to all of the services, benefits, rights and privileges of their status. Students must be enrolled in a minimum of 6 credit hours to be approved for full-time status and 3 credit hours to be approved for half-time status.

Reduced course load requests, with supporting documentation, shall be submitted to the Director of the Disability Resource Center. Supporting documentation must include a diagnostic evaluation from an appropriate professional that permits evaluation of the current need for accommodation. The Director shall review potential consequences of reduced course load with the student, including slower progress toward graduation, changes in financial aid, and changes in University billing. The Director shall encourage the student to explore potential external consequences of a reduced course load, including changes in vocational rehabilitation funding and federally regulated financial aid.

The Director shall submit the student's request, with supporting documentation, to the Office of the Provost for disposition. If the request is approved, the Office of the Registrar shall ensure that enrollment status is accurately noted on the student's record and accurately reported.

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Final Examination Period

Op3.04-25 Final Examination Period

A two-hour final examination period is scheduled for each course during the last week of the fall and spring semester. This final examination period is used either for administration of final examinations or for other appropriate course terminating activities. If students must reschedule final exams because of extenuating circumstances or if they have more than three finals on the same day, they must obtain written approval of the academic dean of their major and then of the instructor of the course in advance of the scheduled exam time.

Grade Appeals and Academic Grievances

Op3.04-28 Grade Appeal and Academic Grievances

A student may request that an assigned grade be changed in accordance with the following procedures. The change must be requested prior to the end of the semester (excluding summer) following the term in which the grade was assigned. This process should not be used for students appealing a grade of F or XF assigned due to academic dishonesty. Refer to Academic Integrity Policies and Procedures and to the Student Academic Integrity Policies and Procedures document.

Student evaluations and assignments of final course grades are the responsibility of the faculty. The faculty member is accountable for any and all grades assigned to students; therefore, each faculty member shall maintain records to support student evaluations and grades.

Students who have reasons which can be substantiated to request grade changes must:

1. write a formal letter to the instructor (or to the appropriate department head if the instructor is no longer on campus) requesting a re-evaluation of their performance in the course; and
2. provide the following information in the letter: name and BearPass Number; course number, title, and section; semester and year taken; name of instructor; and a clear statement of the grade change request and reasons which justify the request.

Faculty members, upon receipt of a student's request for a grade change, will review their records. If it is determined that a student's request is justified, the faculty member will prepare a Grade Change Authorization and submit it to the department head, who will forward it to the Office of the Registrar. If the grade change is in a course taken for graduate credit, the department head must also notify the Graduate College. A faculty member may not change an F grade to a W grade in those cases in which the student did not follow the proper procedures for dropping the course.

The student can appeal a negative decision of a faculty member. The steps in the appeal process are as follows:

1. present the appeal first to the faculty member's department head;
2. then to the college dean;
3. next to the Dean of the Graduate College, if the appeal is in a course taken for graduate credit;
4. then to the Provost, who may refer the appeal to his/her designee for a hearing and recommendation;
5. finally, to the President of the University.

At any step of the appeals process, any of the above individuals can authorize a grade change, and must notify the involved individuals of their action (i.e., the department head must notify the student and the faculty member of his/her decision; the college dean must notify the department head, faculty member, and student of his/her decision; the Graduate Dean, in the case of a graduate course, must notify the college dean, department head, faculty member, and student; the Provost or designee is responsible for notifying the college dean, department head, faculty member, and student of his/her decision. If the request for grade change is appealed to the final step, the President will take action deemed appropriate and so inform the Provost, college dean, department head, faculty member, and student. It is solely the student's responsibility to appeal in the order specified at each step of the process, and the student may halt the appeal at any step.

To appeal an attendance-related grade reduction, the appeal process that is part of the Attendance Policy must be followed. That appeal process can be found in the section describing the Attendance Policy.

Requests for grade changes made after an extended period

Appeals for changes in a student's academic record that are not made within one semester (excluding summer) of receipt of grades must be submitted to the Office of the Provost. Those appeals with documented exceptional circumstances will be considered on a case-by-case basis by the Scholastic Standards and Revision of Records Committee, and the committee will make its recommendation to the Provost.

Grade re-evaluation based on exceptions to University policy

In those cases in which the grade received by the student is the result of the University policy (e.g., an F resulting from failure to remove an Incomplete grade in the time allowed or failure to officially drop a course) rather than a faculty member's evaluation of performance in a course, the student's written appeal must be directed to the Office of the Provost within one calendar year of receipt of grade(s). Such appeals will be considered by the Scholastic Standards and Revision of Records Committee, and the Committee will make its recommendation to the Provost.

This process should not be used for students appealing a grade of F or XF assigned due to academic dishonesty. Refer to Academic Integrity Policies and Procedures and to the Student Academic Integrity Policies and Procedures document.

Failure to satisfy academic standards of university, college or department

The University's colleges and departments have authority to set standards for admission of students to their programs or may deny enrollment for failure to satisfy academic standards or course/program prerequisites, even though no violation of disciplinary standards is involved. Except to the extent that cheating or plagiarism is involved, such standards are beyond the primary scope of this document. The University *Undergraduate Catalog* and/or *Graduate Catalog* and relevant advisement centers or deans' offices should be consulted for academic standards and for the process of requesting a waiver(s) or appeal(s) of a decision(s) involving those standards.

Financial aid or scholarships

For disputes related to the awarding or renewal of financial aid or scholarships, the student should consult the Financial Aid Office or the particular college or department under which the award is granted to ascertain the appropriate channel of inquiry. Also the student should obtain a copy of the scholarship eligibility criteria. Such disputes can be referred for appellate review only upon the recommendation of the Vice President for Student Affairs or the Provost or their designee. Where the grounds for denial of a scholarship or financial aid involves academic dishonesty, the matter should follow the procedure described for "Academic Dishonesty by Student Enrolled in a Course."

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Grade Requirements

Op3.19-9 Grade Requirements for Degree

No course with a grade "C-" or below may be applied toward a graduate degree or graduate certificate. A graduate student becomes ineligible for graduate study if more than 9 semester hours of "C+" or lower are earned in graduate courses taken in the degree program, or if the student does not meet any additional specific degree retention requirements imposed by a department or program.

Entities affected by this policy

All degree seeking or non-degree seeking graduate students.

Grade Point Average

Op3.04-29 Grade Point Average

Undergraduate and graduate grade point averages are maintained. A student's Missouri State grade point average is based only on courses completed at Missouri State. A combined grade point average, based on work completed at Missouri State and in transfer, is also maintained by the Office of the Registrar. This combined grade point average is used in determining a student's academic standing and eligibility for graduation and scholastic honors at graduation. Refer to the sections on "Academic Status" and "Scholastic Honors" as well as the individual degree and program descriptions for more details on grade point average requirements.

Grade point average is calculated by dividing the total quality points earned by the total credit hours attempted. The semester grade point average is calculated by dividing the quality points earned for the semester by the credit hours attempted for the semester. See "Grading and the Credit Point System" and "Repeat Policy" sections for more details on grade point average calculation. The grade point average of graduate and postbaccalaureate students is based only on graduate level courses (those numbered 600 and above). If a graduate student enrolls in undergraduate courses, grades earned in those courses will be included in the calculation of the undergraduate grade point average.

Grading and the Credit Point System

Op3.04-31 Grading and the Credit Point System

Grades are awarded to indicate the quality of a student's work and are assigned as follows (point values per credit hour appear in parentheses). Transfer equivalent grades appear in the second set of parentheses.

A (4.00) (TA): Outstanding work. Outstanding achievement relative to the level necessary to meet course requirements. Performance was of the highest level. Excellence while meeting course objectives was sustained throughout the course. Not only was the student's performance clearly and significantly above satisfactory, it was also of an independent and creative nature.

A- (3.70) (TA-): Excellent work. Excellent achievement relative to the level necessary to meet course requirements. Performance was clearly and significantly above satisfactory, and was creative and independent.

B+ (3.30) (TB+): Near excellent work. Achievement was significantly above the level necessary to meet course requirements. Performance was clearly and significantly above satisfactory, and was creative and independent.

B (3.00) (TB): Very good work. Achievement significantly above the level necessary to meet course requirements. Performance was very good, although not of the highest level. Performance was clearly and significantly above satisfactory fulfillment of course requirements (For undergraduate students: B = meritorious: For graduate students: B = adequate).

B- (2.70) (TB-): Good work. Achievement at a level just above that necessary to meet course requirements. Performance was notable.

C+ (2.30) (TC+): Slightly above satisfactory work. Achievement that meets the course requirements. Performance was slightly more than adequate.

C (2.00) (TC): Satisfactory work. Achievement that meets the course requirements. Performance was adequate, although marginal in quality (For undergraduate students: C = adequate: For graduate students: C = inadequate).

C- (1.70) (TC-): Slightly below satisfactory work. Achievement that barely meets the course requirements. Performance has been slightly below satisfactory and was marginal in quality.

D+ (1.30) (TD+): Passing work. Achievement below satisfactory in meeting course requirements. Student demonstrated below satisfactory achievement in meeting course objectives, yet fulfilled a sufficient enough portion of the course objectives that repeating the course is not necessary unless required by the academic unit.

D (1.00) (TD): Minimum passing work. Achievement barely worthy of credit. Student demonstrated unsatisfactory achievement in meeting course objectives, yet fulfilled a sufficient enough portion of the course objectives that repeating the course is not necessary unless required by the academic unit.

F (0.00) (TF): Failed – no credit. A failure to meet course requirements. The work of course objectives were either: 1) completed but not at a level of achievement that is worthy of credit, or 2) have not been completed and there was no agreement between the instructor and the student that the student would be awarded an "I" (incomplete).

I (0.00): Incomplete. Grade assigned when due to unusual circumstances a small portion of a course, such as a term paper or final examination, has not been completed. (Refer to "Incomplete Grade" regulations for more information.)

IP (0.00): In-Progress course.

NG (0.00): Grade Not Yet Available/Extended Course. Grade assigned for extended course which has not yet ended.

NP (0.00) (TT): Not Pass. Student did not pass the course under the Pass/Not Pass policy.

NR (0.00): Grade Not Yet Reported. Grade not submitted by instructor on time.

NV (0.00): No Value/Informational Entry. Administrative notation used to designate course with a no value grade, such as enrollment tracking course.

P (0.00) (TP): Pass. Student passed the course under the Pass/Not Pass system or received Credit by Examination.

V (0.00): Visitor. Student enrolled in and attended the course as an auditor. No hours or points assigned.

W (0.00): Withdrew (Prior to fall 2009 this grade was represented by an N). Student withdrew from course without academic penalty.

XF (0.00): Failure due to academic dishonesty.

XM (0.00): Academic Renewal Elected on MSU course. Grades and hours removed from GPA calculation.

XT (0.00): Academic Renewal Elected on transfer course. Grades and hours removed from transfer GPA calculation.

Z (0.00): Deferred grade. Assigned only to students enrolled in 600-level or higher courses, restricted to graduate theses, graduate problem courses, or graduate seminars which might not be completed within a semester. If a Z grade is not removed within four calendar years, it will become a "W".

Graduation

Op3.19-10 Graduation

The deadline for the Application for Graduation is the first week of the semester in which the student plans to graduate. A student is advised, however, to apply in advance of the semester that they intend to graduate.

1. Applications for graduation are available online at <http://graduate.missouristate.edu> (under "Forms") or in the Graduate College office. This form must be submitted to the Graduate College during the first week of the semester in which the student plans to graduate.
2. Students should work closely with the advisor to ensure that all of the degree requirements are met.
3. Student's not enrolled in classes during the semester they plan to graduate will be automatically enrolled in GEN 600. Students do not receive any course credit for GEN 600 and no enrollment fee is charged.
4. Students who have completed all course work and are only working on their research component may sign up for GEN 798 (Active in Research). This zero credit course offered at a reduced fee (\$75) allows the following:
 - o access to the library, including online services such as interlibrary loans, MOBIUS, and restricted access databases;
 - o opportunity to purchase a parking permit; and
 - o access to computer services and campus email.

GEN 798 is graded as "P" (pass) or "N" (if the student discontinues participation and is dropped from the course). A special permission form is required which includes approval by the student's advisor, department head, and the Graduate College.

Entities affected by this policy

All degree seeking or non-degree seeking graduate students.

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Holds

Op3.04-23 Encumbrances/Holds

A hold may be placed on a student's record for a variety of reasons such as an unpaid bill or fine, failure to return books or equipment, or failure to be admitted to a degree program within the specified time limit. Most holds will prevent a student from registering for upcoming semesters and the release of a student's transcript and diploma. [A complete listing of hold code definitions and office contact information is available online.](#)

Incomplete Grade

Op3.04-33 Incomplete Grade

In each instance where an Incomplete (I) grade is assigned, the instructor of the course shall, at the end of the semester in which the I grade is given, indicate on the Assignment of Incomplete Grade form what the student must do to complete the course and how the completed work would affect the final grade. The original copy must be filed with the appropriate department office, one copy must be given to the student, and one copy must be retained by the instructor. If a student needs to repeat a course or a significant portion of a course, a "W" or "F" should be assigned according to regulations governing the assignments of such grades. A "W" grade can only be assigned if the student has officially dropped the course within the semester deadlines.

An I grade must be removed within one calendar year after it is received, or earlier as specified by the instructor, otherwise the I grade automatically becomes an "F" grade. An extension of the time limit to remove an "I" grade will be made only if a written request for such extension is submitted to the Office of the Registrar by the instructor. The student should make arrangements with the instructor or the department head for completion of the work. When the work is completed, the instructor will complete a Grade Change Authorization Form online or send a Form to the Office of the Registrar for processing. The grade may be changed from an "I" grade or from an "F" grade to the appropriate grade earned. Any student (undergraduate or graduate) who re-enrolls within one year of being released from military assignment shall have one year from the date of resumption of coursework at Missouri State to remove any "I" grades pending at the time of mobilization or received as a result of mobilization.

Graduating Seniors who have incomplete grades as of the end of the semester for which they have applied to graduate must remove those incomplete grades by the middle of the following semester (summer for spring graduates, fall for summer graduates, and spring for fall graduates) or they will not graduate that semester.

Effective date

Updates approved by Administrative Council - July 16, 2012

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Instructor Drop

Op3.04-34 Instructor Drop

If a student does not attend by the second class meeting of a semester or summer session, and has not informed the departmental office of the intent to remain in the course, the instructor may institute proceedings to drop the student from the class. (This is generally done only when the space is needed for another student.) A faculty member may not institute drop proceedings after the second week of class. A student cannot drop a course merely by not attending classes. The student who is dropped by the instructor will be notified of such action by the Office of the Registrar.

Name Change

Op3.04-35 Name Change

Students are required to provide their official legal name at the time of application and to process official name changes while enrolled, as appropriate. Name change requests for applicants, current, and former students must be submitted in writing to the Office of the Registrar and will require documentation of the change. Requests may be made in person, via fax, or by mail. Mailed requests should be sent to: the Office of the Registrar, Room 320 Carrington Hall, Missouri State University, 901 S. National, Springfield, MO 65897.

Documentation generally consists of new driver's license, official state ID card, Social Security card, certified copy of marriage license, court order, dissolution decree, current passport or official proof of identity certified by U.S. embassy abroad or by the appropriate foreign embassy in the United States. Other forms of documentation may be considered on a case-by-case basis. When academic records are maintained on microfilm, the student's name cannot be updated on the microfilm. Students who attended Missouri State University before 1985 have microfilm records. A [change of student information form](#) is available online.

Student name on diploma and university certificates

The student name listed on a diploma or certificate must match the official name on file at the University, with the following exceptions:

- option of first name or initial;
- option of middle name or initial;
- inclusion of former or maiden name(s); and
- inclusion of proper capitalization and accentuation of name.

Students indicate the desired diploma name on the Intent to Graduate form (undergraduate students) or Application for Graduation form (graduates students); and the certificate name on the Notification of Completion form. If you have any questions regarding changing your name, please contact the Office of the Registrar at 417-836-5520 or send an email to registrar@missouristate.edu.

Overload Permission

Op3.04-36 Overload Permission

Permission must be obtained for hours taken over the maximum allowed as per the student's level. Courses for which a student is enrolled on an audit basis are counted in hours for an overload.

Undergraduate students

Maximum*: 18 hours for fall or spring semesters. Maximum of 10 hours for summer sessions. Upon the recommendation of their advisors, students who have a 3.00 or higher GPA for a semester in which a minimum of 15 hours is carried may request permission for an overload from the dean of their college.

Obtain overload permission from: Dean of college of student's major. If major is undecided, then Associate Provost for Student Development and Public Affairs.

Graduate students

Maximum*: 16 hours for fall or spring semesters. Maximum of 10 hours per summer sessions. Also, Postbaccalaureate students (excluding those seeking teacher certification) may not enroll in more than nine total hours of graduate-level courses including completed, in-progress, and registered without permission from the Dean of the Graduate College.

Obtain overload permission from: Dean of the Graduate College.

Precollege students

Maximum*: Nine hours for fall or spring semesters; six hours for summer semester.

Obtain overload permission from: If enrolled in the high school based (dual credit) Program, obtain permission from The Extended Campus. If enrolled in the campus based (dual enrollment), obtain permission from the Associate Provost for Student Development and Public Affairs.

* Hours for fall include fall intersession; hours for spring include winter intersession; hours for summer include summer intersession

Pass/Not Pass Regulations

Op3.04-37 Pass/Not Pass Regulations

The Pass/Not Pass option is intended to provide students an opportunity to pursue specialized or outside interests without penalty or reduction of grade point average. It allows students a greater degree of participation in those courses than the audit system permits. Students earning a passing grade in courses for which they were enrolled on a Pass/Not Pass basis are given a "P" grade; those failing will receive a grade of "NP". Pass and Not Pass grades are not used in calculating grade point averages. To place a course on Pass/Not Pass, students must complete a form in the Office of the Registrar, Carrington Hall 320, any time prior to the "W" grade deadline for that course.

Caution: Prerequisite requirements of other courses may not be met with a course completed on a Pass/Not Pass basis. The decision to take a course on a Pass/Not Pass basis cannot be reversed.

Students may take courses on a Pass/Not Pass basis under the following conditions:

1. Courses taken under the Pass/Not Pass option cannot be used to satisfy general education, major, minor, professional education, or specific degree requirements.
2. Honors classes cannot be taken on a Pass/Not Pass basis.
3. The Pass/Not Pass option is not available to graduate students for graduate-level courses (600 or above). Departments may elect to offer certain non-didactic graduate courses (e.g., readings, special problems, independent study, clinical internships, research and thesis) on a Pass/Not Pass only basis.
4. Courses which are graded Pass/Not Pass only are exempt from the limitations otherwise imposed upon students by Pass/Not Pass regulations.

Policy for Military Students and Dependents Regarding Class Drops and Refunds Associated With Active Orders

Op3.04-48 Policy for Military Students and Dependents Regarding Class Drops and Refunds Associated With Active Orders

In keeping with our commitment to serving military members and their families, Missouri State University has developed the below policies which will apply to service members as well as spouses and children of mobilized service members.

Whenever possible, normal procedures for dropping all classes (withdrawing) should be followed (see [Op3.04-10 – Change of Schedule \[Add/Drop\]](#)). However, if a student is unable to follow these procedures due to special circumstances the University will accept documentation from a family member of the student. Appropriate documentation (such as orders) must be provided at time of drop.

Refunds

- **Tuition/Fees.** Students who drop one or more classes during a semester due to required military service will receive a 100% credit on their account for their tuition and student service fees (supplemental fees will not be refunded) at the time of the drop regardless of regular refund schedule.
- **Parking.** If required military service occurs prior to finals and the student must drop all classes a full refund of parking fees will be credited to the student's account for that semester. If required military service occurs after finals and the student has purchased an academic year pass a full refund for the future semesters charges will be credited to the student's account. Veteran Student Services will notify Parking Administration upon request from student at time of drop for refund to student account.
- **Books.** Students who must drop all classes may receive a full refund for text books purchased at the University Bookstore. Students must request a letter from Veteran Student Services confirming military drop which should be presented to the bookstore along with the books for full refund.
- **Housing.** Students who must drop all classes may receive a prorated refund for housing based on the actual number of days room and board was used prior to drop. Veteran Student Services will notify Residence Life and Services upon request from student at time of drop for refund to student account.

Grading

Should students be mobilized at such a point in the semester that the course instructor believes that they have completed a majority of the material in their class, the instructor may assign a passing grade or initiate an "I" grade. If a passing or "I" grade is not assigned, the student will receive a W grade, even if the withdrawal took place after the last day to drop or withdraw deadline. Students will receive a 100% refund only for those classes that are officially processed as a withdrawal.

Other

Graduate students who drop all classes and have assistantships can expect their stipend to end effective the day of the drop.

All other withdrawal policies indicated in [Op3.04-10](#) apply to military students/dependents as they do for any other student.

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Prerequisites

Op3.04-38 Prerequisites

The student is responsible for having the appropriate prerequisites prior to enrollment in a course. Prerequisites are indicated in the University Catalog and the web class schedule and will be enforced at the time of registration. If any academic department determines that a student does not have the appropriate prerequisites for a course, registration for the course *may* be cancelled either prior to or after classes begin. Any questions concerning the prerequisites should be answered by consulting the current catalog or by contacting the academic department offering the course.

Registration

Op3.04-39 Registration

The University allows currently enrolled, admitted, and readmitted/reinstated students to register well in advance of the beginning of each semester. Students can check their registration status online. New students are informed of registration opportunities with admission materials. Mail and fax registration is available to evening and graduate students through the Adult Student Services, Missouri State Outreach.

Students who are in good academic standing and plan to return under the same classification may be able to register without applying for readmission. Students on academic probation will be required to have advisement prior to enrolling. Students indebted to the University are not permitted to register for any succeeding semester or summer term until the indebtedness has been paid.

Students are not permitted to attend classes unless they are officially enrolled in those classes. Students whose names do not appear on the instructor's official class list should contact the Office of the Registrar.

Once enrolled, students are required to withdraw from their courses if they will not be able to attend. Failure to do so will result in failing grades and continued financial obligations. See "Withdrawal Policies and Procedures" section.

Repeat Policy

Op3.04-40 Repeat Policy

A student may repeat any of the courses that he or she has taken at Missouri State University. All attempts at the course and the grades earned (including those resulting in a W, I, and Z) appear on the transcript. The grade from the most recent attempt at the course, including the repeat of a Pass/Not Pass grade with a standard letter grade, (though not a W, I, or Z) will be the one that counts in GPA calculations. For example, if a student takes the course four times and gets a P, B, C, and W, in that order, then the C would be their official grade that would be used when calculating the student's grade point average. Also, a course that has been repeated will only be counted once in the student's total credit hours earned.

This policy applies to course repeat attempts taken fall 2009 and subsequent semesters. When the most recent repeat attempt was taken prior to fall 2009, the policy published in the 2009-10 Undergraduate Catalog will be applied.

The repeat policy is applicable to transfer credit as well as credit earned at Missouri State. For example, if a student earns a C in a course at Missouri State and repeats an equivalent course at another institution, the C will be removed from the calculation of the Missouri State GPA. The transfer grade, however, will be included only in the transfer and combined grade point averages. See Grade Equivalencies in the "Transfer Credit Policy" section of the catalog for further information.

Students should also be aware that even though a course prefix, number, and/or title changes, it is still considered the same course for repeat policy purposes. The Office of the Registrar maintains the complete listing of course prefix and number changes and should be contacted for such questions.

Students should also be aware that many graduate and professional schools recalculate GPAs taking into account every grade that appears on a transcript.

Students who are receiving financial aid must consider the impact of repeating classes on their eligibility for financial aid for future semesters. While repeated courses are counted when determining a student's enrollment status and annual satisfactory progress, students who fail to progress toward graduation (i.e., by increasing total hours earned) may exhaust their aid eligibility prior to graduation.

Senior Permission for Graduate Credit

Op3.04-42 Senior Permission for Graduate Credit

Missouri State seniors and visiting degree-seeking seniors from another institution who are classified as non-degree seeking while at Missouri State, may be permitted to take 600-level or higher courses for graduate credit during the last two semesters of a baccalaureate program upon the recommendation of the head of the department in which the course is offered and approval of the Graduate College. To be eligible, students must have a GPA of at least 3.00 on the last 60 hours of undergraduate course work. Eligible students are limited to a maximum of 9 credit hours of graduate level courses and a maximum of 15 credit hours of graduate and undergraduate courses combined during a semester. A maximum of 12 credit hours of graduate credit may be earned by Senior Permission. Courses completed for graduate credit under Senior Permission cannot be applied toward the undergraduate degree. Graduate credit earned under Senior Permission may be applied toward a graduate degree contingent upon approval of the graduate program department head and the Dean of the Graduate College. Senior Permission forms are available in the Graduate College, Carrington Hall 306 and must be completed and submitted at the time of registration.

Transfer Credit Policy

Op3.19-7 Graduate Transfer Credit

On a case-by-case basis, Missouri State may accept graduate credit earned at other regionally accredited institutions or well-established international institutions. Acceptance of transfer credits on a graduate degree program occurs through recommendation of the student's major advisor and approval of the Graduate College. Transfer hours may count for up to 30% of the Program of Study. The policy on transfer credit also applies to students who are currently enrolled in, but have not completed, a graduate degree program at another institution. As with all credits applied toward a graduate degree, transfer credits must have been earned within the eight-year time limit for a degree program. Grades on transfer courses accepted in the degree program are included in the overall graduate grade point average.

Collaborative Agreements

The limitation on transfer credit may be superseded when the university develops a collaborative agreement with another institution for delivery of an academic program. In cases where Missouri State University shares program responsibility with another institution, both institutions may teach courses that might be applied to a degree program. For more information on a specific program, see the appropriate section of the catalog.

Entities affected by this policy

All degree seeking or non-degree seeking graduate students.

Department of Art and Design

Brick City, 305 W. Mill Street, Phone: (417) 836-5110, Fax: (417) 836-6055
 Email: ArtandDesign@MissouriState.edu
 Website: <http://art.missouristate.edu/>
 Department Head: Carolyn L. Cardenas

Graduate faculty

Professor: Keith A. Ekstam, Billie J.A. Follensbee, Judith Fowler, Sarah Perkins, Bruce J. West, Steve C. Willis, Vonda Yarberry
 Assistant Professor: Mitzi Kirkland-Ives
 Emeritus Professor: Dwaine Crigger, Rodney S. Frew, Wade Thompson

Programs

Master of Science in Education - Secondary Education: Art Area of Emphasis

Contact Judith Fowler to see program requirements for the M.S.Ed., Secondary Education, under Interdisciplinary Graduate Programs.

Prerequisites and Admission Requirements

Admission requirements include a Bachelor's degree from an accredited art program, with a major equivalent to certification by a state agency to teach Art (K-12); a minimum of 9 hours in art history with significant exposure to non-western art; a course in modern or contemporary art history; and approval of departmental entrance committee.

Program Requirements in Art

A minimum of 15 hours of course work in art is required. With permission of their advisor, students may apply 1-6 additional hours of art electives (21 total) to the 32-hour degree minimum.

Course Code	Course Title	Credit Hours
ART 700	Historical Perspectives in Art Education	3 hrs
ART 760	Contemporary Issues and Current Trends in Art Education	3 hrs
	Art Electives	9 hrs
	Optional course work (generally in Art) chosen in consultation with the advisor	0-6 hrs
	Total	15-21 hrs

Students may choose a concentration in art education, art history, or art studio. A minimum of 6 hours is required in art education, and students may select additional course work in art education, art history, or art studio to total 15 hours. In the studio area, students may choose from a series of workshops dealing with various studio areas, independent study in one studio area, or a combination of the two. Portfolio review of work in the chosen studio area will be required.

Art (ART) courses

ART 690 Art Studio Workshops

Focused study in specific studio area, emphasis on upgrading skills and extending understanding of aesthetic and visual qualities. May be repeated to a total of 5 hours. Variable Content Course. May be taught concurrently with ART 590. Cannot receive credit for both ART 590 and ART 690.

Credit hours: 2-3 Lecture contact hours:

ART 783 Practicum in Art Education and Educational Workshops

Prerequisite: ART 360 and ART 366 and 30 hours of studio art.

Observation and classroom teaching experiences; writing unit and lesson plans; classroom motivation, management and discipline; educational seminar workshops; and exhibition of K-12 student artworks.

Lab contact hours:
Typically offered: Fall, Spring
[Projected offerings](#)

ART 698 Seminar in Art Education

In-depth study of specific topics and/or interaction with leaders in the fields of aesthetics, art criticism, art history, art making, and art education. May be repeated to a total of 6 hours. Variable content course. May be taught concurrently with ART 598. Cannot receive credit for both ART 598 and ART 698. Supplemental course fee.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Summer
[Projected offerings](#)

ART 700 Historical Perspectives in Art Education

A history of ideas in art education and the individuals who have made significant contributions to the field; overview of beliefs, values, and practices and the role of art and art education in society.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ART 760 Contemporary Issues and Current Trends in Art Education

Critical examination of current issues and theories concerning the teaching of art; analysis of relationships between historical purposes and current practice; interpretation and evaluation of recent research.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 3
Typically offered: Fall
[Projected offerings](#)

ART 794 Independent Study in Art History

Prerequisite: permission of instructor.

Individual projects and special problems in Art History. Permission granted only in special circumstances. May be repeated to a total of 9 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

ART 795 Graduate Internship in Art History

Prerequisite: permission of instructor.

Student will complete various duties as assigned with art history-related organizations. These include local museums, galleries, and/or various resource-media collections. May be repeated to a total of 6 hours.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

ART 799 Independent Study

Prerequisite: portfolio review of work in selected studio area.

Independent work in one studio area, directed and critiqued by studio advisor. May be repeated to a total of 9 hours.

Credit hours: 3 Lecture contact hours: 0
Lab contact hours: 6
Typically offered: Fall, Spring
[Projected offerings](#)

Department of Modern and Classical Languages

Siceluff Hall, Room 223, Phone: (417) 836-5122, Fax: (417) 836-7626

Email: jasonjolley@missouristate.edu

Website: <http://www.missouristate.edu/mcl>

Department Head: Jason Jolley

Graduate faculty

Professors: Edwin Carawan, Mary C. Harges, Joseph J. Hughes, Judith E. Martin

Associate Professor: Jason R. Jolley

Assistant Professor: Eduardo Acuna-Zumbado

Senior Instructor: Tonia Tinsley

Programs

No master's program is offered in the Modern and Classical Languages Department. However, the following courses may be taken for graduate credit by students admitted to graduate study at Missouri State University.

French (FRN) courses

FRN 625 Seminar in Francophone Literature

Selected topics in Francophone literature such as genre studies, period studies or concentration on one or more authors. Variable content course. May be repeated once with changed content. May be taught concurrently with FRN 525. Cannot receive credit for both FRN 525 and FRN 625.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

FRN 635 Advanced French Composition and Conversation

A study of French grammar, style and modes of expression. Designed to further develop the mastery of written and spoken French. May be taught concurrently with FRN 535. Cannot receive credit for both FRN 535 and FRN 635.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

German (GRM) courses

GRM 625 Seminar in German Literature

Selected topics in German literature such as genre studies, period studies or concentration on one or more authors. May be repeated once with changed content. Variable content

course. May be taught concurrently with GRM 525. Cannot receive credit for both GRM 525 and GRM 625.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Greek (GRK) courses

GRK 603 Advanced Greek Translation

Advanced training in the skills of translating and explicating texts in classical and koine Greek. May be repeated to 9 hours if topic varies. Variable content course. May be taught

concurrently with GRK 503. Cannot receive credit for both GRK 503 and GRK 603.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Language and Literature (LLT) courses

LLT 645 Seminar in Roman Culture

Selected topics in Roman culture or daily life such as Roman law, rhetoric, religion, historiography, family life, politics, etc. May be repeated once with changed content. Variable content course. May be taught concurrently with LLT 545. Cannot receive credit for both LLT 545 and LLT 645.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

LLT 695 Special Topics in Classics

Selected topics in Classical Studies such as topography of Rome and Athens, Advanced Mythology, genre studies. May be repeated up to 6 hours with changed content. Variable content course. May be taught concurrently with LLT 595. Cannot receive credit for both LLT 595 and LLT 695.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

LLT 696 Seminar in Hispanic Literature in Translation

Designed to acquaint the student with major authors and works in Hispanic literature offered in English translation. Topics may include special themes, historical and political developments, and cultural aspects of the works. Variable content course. May be repeated once with changed content. May be taught concurrently with LLT 596. Cannot receive credit for both LLT 596 and LLT 696.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Latin (LTN) courses

LTN 625 Seminar in Latin Literature

Selected topics in Latin literature such as genre studies, period studies, or concentration on one or more authors. May be repeated once with changed content. Variable content course.

MCL 610 Advanced Research in the Discipline

This course will focus on research sources and methods such as the use of bibliographical materials and literary investigation and interpretation in non-English languages. Emphasis will be on resources for teachers in developing individualized professional interests.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MCL 650 Advanced Study Abroad

Study in an area of the world where the target language is spoken. This may be taken through the Department's existing program or at any accredited institution. May be taught concurrently with MCL 550. Cannot receive credit for both MCL 550 and MCL 650.

Credit hours: 3-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

May be taught concurrently with LTN 525. Cannot receive credit for both LTN 525 and LTN 625.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Modern and Classical Languages (MCL) courses

MCL 697 Topics for Teachers of Foreign Languages

Topics of discipline-specific interest to foreign language teachers, e.g., specialized technological resources or contemporary cultural materials. Sections may be specific to a particular language or concern general pedagogical issues. May be repeated up to 6 hours. Variable Content Course.

Credit hours: 1-6 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

MCL 700 Advanced Language Teaching Methods and Technology

This course will acquaint language teachers with current second language research and teaching practice, with emphasis on the uses of technology.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

MCL 799 Thesis

Prerequisite: permission of instructor.

In consultation with MCL and Education advisors, a student

may elect to write a thesis on a topic within the discipline. May be repeated up to 6 hours.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Spanish (SPN) courses

SPN 610 Advanced Translation

Builds on the translation and interpreting skills acquired in SPN 410. Students will be exposed to a variety of translation theories and methods and will increase their overall language proficiency as they gain further practical translation experience in a number of genres. May be taught concurrently with SPN 510. Cannot receive credit for both SPN 510 and SPN 610.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SPN 625 Seminar in Spanish Literature

Selected topic in Spanish literature such as genre studies, period studies or concentration on one or more authors. May be repeated once with changed content. Variable content course. May be taught concurrently with SPN 525. Cannot receive credit for both SPN 525 and SPN 625.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

SPN 635 Advanced Spanish Composition and Conversation

A study of Spanish grammar, style and modes of expression. Designed to further develop the mastery of spoken and written Spanish. Variable content course. May be repeated, as content changes, to a maximum of 6 hours.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Department of Fashion and Interior Design

Park Central Office Building, Suite 300, Phone: (417) 836-5497, Fax: (417) 836-4341

Email: ShawnStrong@missouristate.edu

Website: <http://www.missouristate.edu/fid/>

Interim Department Head: Ronald Coulter

Graduate faculty

Emeritus Professor: Edna Bell, Carrie J. Ireland, Debra S. McDowell, Loanna M. Thompson, Joyce J. Waldron

Programs

Master of Science in Education, Secondary Education: Family and Consumer Sciences Area of Emphasis

Contact Debra Agee and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

Family and Consumer Sciences Requirements

A minimum of 3 hours of course work must be in Family and Consumer Sciences courses numbered 700 or above.

Family and Consumer Sciences courses 15 hrs

Family and Consumer Sciences (FCS) courses

FCS 600 Issues in Family and Consumer Sciences

Advanced inquiry into specialized areas of study in Family and Consumer Sciences such as: Blended Families, Historic Building Preservation, Textile Conservation, Preservation Techniques, Advanced Culinary Techniques, and International Trends in Hospitality. May be repeated to a total of 6 hours when topics change. Variable content course. May be taught concurrently with FCS 500. Cannot receive credit for both FCS 500 and FCS 600.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

FCS 602 Study Tour

Study of and/or visits to mills, factories, stores, museums, hospitals, laboratories, design studios and/or trade markets. Supplemental course fee (variable by section). May be taught concurrently with FCS 502. Cannot receive credit for both FCS 502 and FCS 602.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

FCS 607 Student Organizations in Family and Consumer Sciences

Prerequisite: concurrent enrollment in FCS 612.

FCS 612 Teaching Family and Consumer Sciences

Prerequisite: concurrent enrollment in FCS 607.

An overview of the philosophy and history of family and consumer sciences education; includes curriculum building with emphasis on critical thinking and reflective decision-making, problem-based learning, and the development of authentic assessments. Includes the planning of lessons, units, and development of teaching materials in the family and consumer sciences discipline and practice implementation of such lessons. Completion of checkpoint II for the Professional Portfolio is a component of this course. A grade of "C" or better is required in this course. May be taught concurrently with FCS 512. Cannot receive credit for both FCS 512 and FCS 612.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Fall

[Projected offerings](#)

FCS 615 Organization of Family and Consumer Sciences Programs

Prerequisite: FCS 607 and FCS 612.

Investigation of the organization and administration of family and consumer sciences programs; identification of types of programs; program planning, program evaluation and career counseling with emphasis on critical thinking and reflective decision-making. A grade of "C" or better is required in this course. May be taught concurrently with FCS 515. Cannot receive credit for both FCS 515 and FCS 615.

Methods of organizing student groups in Family and Consumer Sciences programs, techniques of working with students in individual and group projects; leadership training. May be taught concurrently with FCS 507. Cannot receive credit for both FCS 507 and FCS 607.

Credit hours: 1 Lecture contact hours: 1
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

Credit hours: 3 Lecture contact hours: 2
Lab contact hours: 2
Typically offered: Spring
[Projected offerings](#)

FCS 701 Supervision of Student Teachers in Family and Consumer Sciences

Prerequisite: teaching experience in Family and Consumer Sciences; and permission.

Experiences in creating an environment that will encourage Family and Consumer Sciences student teachers to realize their potentials and gain competence in teaching.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

FCS 795 Advanced Technical Practice

Prerequisite: permission.

Work in CAD, EDI, Child Life, mental health, hospitality, clinical hospitals, schools, manufacturing, retailing, and/or other settings. Ninety clock hours required.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Upon demand
[Projected offerings](#)

FCS 796 Practicum

Prerequisite: permission.

The assumption of responsibilities at an approved practicum site under the direction of a professor and practicum site supervisor.

Credit hours: 4 Lecture contact hours: 0
Lab contact hours: 8
Typically offered: Upon demand
[Projected offerings](#)

Fashion Merchandising and Design (FMD) courses

FMD 660 Entrepreneurship

Developing a fashion business plan from concept to store opening including: target market, location, merchandising classification, human resources, cash flow sheets, profit and loss, store design, assortment planning, marketing strategies and funding. Completed business plan is critiqued by a financial industry professional. A grade of C or better is required for graduation. May be taught concurrently with FMD 560. Cannot receive credit for both FMD 660 and FMD 560.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

FMD 670 Senior Collection

Complete a fashion collection to be critiqued and juried by fashion industry professionals for the spring fashion show. A grade of "C" or better is required for graduation. Supplemental course fee. May be taught concurrently with FMD 570. Cannot receive credit for both FMD 670 and FMD 570.

Credit hours: 3 Lecture contact hours: 1
Lab contact hours: 4
Typically offered: Spring
[Projected offerings](#)

FMD 682 Graduate Seminar in Fashion Merchandising and Design

Prerequisite: 12 hours of graduate credit.

Selected topics in clothing and textiles that involve the areas of apparel manufacturing, fashion merchandising, and management trends are systematically explored through critical analysis of literature and through an individual research project. May be repeated for credit. A total of 4 hours may be applied to a degree program.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

Department of Finance and General Business

Glass Hall, Room 300, Phone: (417) 836-5504, Fax: (417) 836-6224

Email: FinanceandGeneralBus@missouristate.edu

Website: <http://www.missouristate.edu/fgb/>

Department Head: Kent P. Ragan

Graduate faculty

Distinguished Professor: Carol J. Miller

Professor: Wayne L. Anderson, C. Edward Chang, Susan J. Crain, Kent P. Ragan

Associate Professor: K. Stephen Haggard, Stanley A. Leasure, Walt A. Nelson, James Philpot, H. Douglas Witte, Y. Jenny Zhang

Assistant Professor: James R. Scott

Emeritus Professor: Vencil J. Bixler, John S. Bowdidge, Kee S. Kim, John K. Litvan, Robert W. Owens, John E. Patton, James B. Pettijohn, George S. Swales, Jr.

Business (BUS) courses

BUS 610 E-Business and Online Entrepreneurship

A study of e-business and online entrepreneurship from an applied, best practices point of view. Classroom visits by online entrepreneurs provide unique, real-world insights into the advantages, disadvantages, and challenges of doing business over the Internet. May be taught concurrently with BUS 510. Cannot receive credit for both BUS 610 and BUS 510.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

BUS 650 Negotiation, Mediation, and Arbitration in

Business

A practical, skills-based study of negotiation, mediation, and arbitration from the business manager's perspective. This hands-on course is designed to develop the skills necessary to enable the business manager to effectively participate in negotiation, mediation, and arbitration as alternatives to litigation for resolving business disputes. Identical with LAW 650. May be taught concurrently with BUS 550. Cannot receive credit for more than one of BUS 550, BUS 650, LAW 550, or LAW 650.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Finance (FIN) courses

FIN 600 Managerial Finance

Prerequisite: ACC 600 and ECO 600; and permission of a director of a College of Business Graduate Program.

Comprehensive study of the finance function in the business enterprise, including financial analysis-planning-forecasting, capital budgeting, leasing, working capital management, capital structure, dividend policy, and multinational finance. Designed for graduate students who have not had an undergraduate course in financial management in the last five years. This course will not be counted in the hours required for a College of Business undergraduate or graduate degree.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 697 Research Issues and Problems: Finance

Prerequisite: permission of department head.

Research issues and problems growing from special areas of a student's interest which may require additional depth or breadth of study. Student's proposal and outline of study must be approved prior to enrolling. May be repeated to a total of 6 hours. May be taught concurrently with FIN 596. Cannot receive credit for more than 6 hours of FIN 596 and FIN 697 combined.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

FIN 699 Directed Study for CFA Level I Exam

FIN 638 Introduction to Estate Planning

Prerequisite: LAW 231 or LAW 600.

Estate planning process; fundamentals of intestate distribution, wills, trusts, gifts, life insurance; taxes incidental to an estate; administration of estates and trusts; analysis and selection of devices for lifetime and testamentary transfers of property. Identical with INS 638. May be taught concurrently with FIN 538. Cannot receive credit for more than one of FIN 538, FIN 638, INS 538, or INS 638.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

FIN 681 Professional Financial Planning

Prerequisite: ACC 321 and FIN 381 and FIN 485 and INS 211 and LAW 231; and INS 314 or concurrent enrollment; and FIN/INS 538/638 or ACC 524/624 or concurrent enrollment.

A case-oriented study of comprehensive financial planning for client families. This course integrates prior knowledge of financial planning principles and practice, investments, insurance, law, tax planning, retirement planning, and estate planning. Advanced topics in these subjects are also presented. The financial planning process, standards of professional practice, and planner ethics are emphasized. May be taught concurrently with FIN 581. Cannot receive credit for both FIN 681 and FIN 581.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

FIN 682 International Financial Management

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and grade of B- or better in FIN 380 or FIN 600.

This course is designed to survey how the key concepts of business finance can be applied in the context of a multinational firm. Topics include: the nature and functioning of the foreign exchange market, parity conditions, foreign exchange risk management, and international investment and financing decisions. May be taught concurrently with FIN 582. Cannot receive credit for both FIN 682 and FIN 582.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 686 International Financial Statement Analysis

Prerequisite: grade of B- or better in FIN 380 or FIN 600.

An introduction to the study of international financial statement analysis emphasizing the financial statement analysis portion of the common body of knowledge from the Chartered Financial Analyst (CFA) program. May be taught concurrently with FIN 586. Cannot receive credit for both FIN 686 and FIN 586.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 689 Management of Financial Institutions

Prerequisite: grade of B- or better in FIN 380; and either FIN 384 or ECO 305.

Prerequisite: permission of instructor.

The professor and student will devise a study plan, based upon the CFA Institute's Common Body of Knowledge, that will best prepare the student to pass the CFA Level I Exam in June of the current year. May be taught concurrently with FIN 599. Cannot receive credit for both FIN 699 and FIN 599.

Credit hours: 3 Lecture contact hours: Lab contact hours:

Typically offered: Spring

[Projected offerings](#)

FIN 780 Advanced Financial Management

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and ACC 711; and a grade of B- or better in FIN 600.

An advanced study of the theory and practice of corporate financial management, including financial analysis and forecasting, working capital, capital budgeting, cost of capital, capital structure, mergers and acquisitions, and valuation. The course utilizes cases to emphasize both theory and technology in supporting sound financial decision-making.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 785 Investment Management

Prerequisite: FIN 780.

A study of investment theory and practice. Topics include portfolio theory, equilibrium in capital markets, equity and fixed income security analysis, derivatives (options, futures, swaps), portfolio management and strategies.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

FIN 787 Seminar in Derivatives

Prerequisite: FIN 780.

A study of the fundamentals, pricing, and trading strategies of options, forwards, futures and swaps. Emphasis is placed on the modeling tools most widely used for calculating their prices and related hedging parameters. The course includes an exploration of current/relevant literature concerning market mechanics, participants, and government regulation. Each student will participate in the preparation of a significant team project and presentation.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

FIN 788 Healthcare Financial Management

An introduction to fundamental financial management concepts and skills necessary for managers at a variety of levels in healthcare organizations. The course provides an overview of financial management and how the finance function is organized in healthcare organizations. Topics covered include: tax status, third-party payers, payment methodologies, Medicare and Medicaid, cost accounting and analysis, rate setting, working capital, accounts receivable, budgeting, and financial analysis.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

A study of the theory and practice of managing depository and non-depository financial institutions. The principal focus is asset and liability management, especially with respect to the risks associated with establishing the ideal balance between the two. Such risks include interest rate, liquidity, credit, foreign exchange and capital risk. The use of money and credit markets, as well as derivative securities to minimize risk as well as to achieve strategic financial objectives is stressed. Management implications of current developments in the interaction between financial institutions and markets are discussed. May be taught concurrently with FIN 589. Cannot receive credit for both FIN 589 and FIN 689.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 695 Financial Markets Study Tour

Prerequisite: a graduate GPA (Missouri State and transfer) of 3.50 or higher; recommendation of a finance faculty member; permission of department head.

The course consists of three parts; 1. Background research and discussion of selected companies and institutions of one or more major financial center(s) (e.g. New York, Chicago, and/or London) and the economic, political, international, historical, social, ethical, and cultural environment in which they function. 2. A visit of approximately seven days' duration to the financial center(s) to visit selected companies, financial markets, and cultural icons. 3. A final written project and group discussion of the experience. The course involves extensive research, written and oral reporting, and group interaction based upon trust, respect and integrity. May be taught concurrently with FIN 595. Cannot receive credit for both FIN 695 and FIN 595.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Insurance (INS) courses

INS 638 Introduction to Estate Planning

Prerequisite: LAW 231 or LAW 600.

Estate planning process; fundamentals of intestate distribution, wills, trusts, gifts, life insurance; taxes incidental to an estate; administration of estates and trusts; analysis and selection of devices for lifetime and testamentary transfers of property.

Law (LAW) courses

LAW 600 Legal Environment for Business Managers

Prerequisite: permission of a director of a College of Business Graduate Program.

Contemporary legal and ethical issues encountered by business managers will be discussed, including issues related to torts, vicarious liability, products liability issues; formation and enforcement of contracts and sale of goods; regulatory environment affecting employment practices/discrimination, product advertising and environmental responsibility; economic development issues associated with environmental

Typically offered: Fall

[Projected offerings](#)

FIN 790 Seminar in Finance

Prerequisite: 15 graduate hours in business administration and economics including FIN 780 and permission of the coordinator of graduate studies.

Critical evaluation and interpretation of research and literature in finance.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

FIN 794 Internship: Finance

Prerequisite: permission of the director of the appropriate graduate program and department head.

In consultation with the coordinating professor, the student is engaged in on-the-job experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

FIN 796 Independent Study: Finance

Prerequisite: permission of the director of the appropriate graduate program and department head.

In consultation with the advisor, student selects for intensive study a specific area of concern related to the student's program with emphasis on research.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

Identical with FIN 638. May be taught concurrently with INS 538. Cannot receive credit for more than one of FIN 538, FIN 638, INS 538, or INS 638.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

LAW 637 Environmental Regulation

Laws and government environmental regulation of air, water and soil quality, energy resources, solid and toxic waste disposal, storage tanks, toxic torts, labeling of toxic substances, recycling; ethical, public policy and international implications such regulations pose for business practices, natural resource utilization, health quality and biodiversity. May be taught concurrently with LAW 537. Cannot receive credit for both LAW 637 and LAW 537.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

sustainability, property rights, constitutional law and city planning. Agency liabilities and fiduciary responsibilities of agents and managers in business organizations will be examined. An overview of the court system and legal dispute resolution mechanisms will be integrated. This course is primarily intended for MBA students who do not have equivalent undergraduate business law course work, and this course will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring (even-numbered years)
[Projected offerings](#)

LAW 631 Labor Law and Employment Discrimination

Prerequisite: LAW 231 or LAW 600.

Legal, regulatory, and ethical issues related to employer-employee relationship, including employment-at-will doctrine, discrimination and union contracts. May be taught concurrently with LAW 531. Cannot receive credit for both LAW 631 and LAW 531.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

LAW 632 Legal Environment of Business Organizations for Professionals

Prerequisite: LAW 231 or LAW 600.

Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. May be taught concurrently with LAW 532. Cannot receive credit for both LAW 632 and LAW 532.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Typically offered: Spring (odd-numbered years)

[Projected offerings](#)

LAW 639 Legal Regulation of International Commerce

Prerequisite: LAW 231 or LAW 600.

Legal and ethical issues associated with doing business in a global economy. Difference in approach to contracting and merchandising; product standards, protection and liability; trade barriers and regulation of business practices. May be taught concurrently with LAW 539. Cannot receive credit for both LAW 639 and LAW 539.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

LAW 650 Negotiation, Mediation, and Arbitration in Business

A practical, skills-based study of negotiation, mediation, and arbitration from the business manager's perspective. This hands-on course is designed to develop the skills necessary to enable the business manager to effectively participate in negotiation, mediation, and arbitration as alternatives to litigation for resolving business disputes. Identical with BUS 650. May be taught concurrently with LAW 550. Cannot receive credit for more than one of BUS 550, BUS 650, LAW 550, or LAW 650.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall, Spring
[Projected offerings](#)

LAW 730 Seminar: Contemporary Legal Issues

Prerequisite: LAW 231 or LAW 600.

In-depth study of selected contemporary legal issues and their impact on the environment of business. Exploration of legal resources relevant to the topics.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

LAW 733 Legal Regulation of Competition and Monopoly

Prerequisite: LAW 231 and LAW 335; or LAW 600.

Evolution of legal theory regarding governmental regulation of business. The judicial application of laws relating to anti-trust, price discrimination, entry regulation, rate making.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

Department of Marketing

Glass Hall, Room 238, Phone: (417) 836-5413, Fax: (417) 836-4466

Email: Marketing@missouristate.edu

Website: <http://www.missouristate.edu/mkt/>

Department Head: Ronald L. Coulter

Graduate faculty

Professor: Melissa Burnett, Ronald L. Coulter, Charles M. Hermans, Nancy K. Keith, John L. Kent, Jr., R. Steven Parker, Dane K. Peterson, Allen D. Schaefer

Associate Professor: Ronald A. Clark, Christina Simmers

Assistant Professor: G. Alex Hamwi, Ahren Johnston

Instructor: Patrick R. Sells

Emeritus Faculty: Thomas S. Brown, Robert H. Luke, Charles E. Pettijohn

Marketing (MKT) courses

MKT 600 Marketing Concepts for Managers

Prerequisite: permission of a director of a College of Business Graduate Program.

Comprehensive study of the fundamentals of marketing. Designed for graduate students who have not had an undergraduate course in marketing. Will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 610 E-Marketing

Prerequisite: MKT 600 or MKT 772; and BUS 610.

An examination of the concepts, strategies, and applications involved in Electronic Marketing, including use of the web, electronic mail, and other direct response advertising media for conducting e-Business. May be taught concurrently with MKT 510. Cannot receive credit for both MKT 510 and MKT 610.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 615 Contemporary Issues in Advertising/Promotion

Prerequisite: MKT 350 or MKT 600 or equivalent.

This course will develop problem-solving and strategic planning skills as they relate to contemporary issues in marketing. Topics covered include advertising ethics, appropriate research applications, and promotional planning and execution. Guerilla marketing tactics, fostering brand interaction through social

MKT 764 International Logistics and Global Supply Chain Management

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and MKT 600 or equivalent.

Theory and practice of logistics activities in international business with special emphasis on transportation, global sourcing, customs issues, import-export opportunities, customs documentation, the role of government in international transactions, customer service, and global supply chain management. Special emphasis is placed on current events and their effect on the marketing and logistics activities of organizations. Cannot receive credit for both MKT 764 and MKT 464.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MKT 770 Seminar in Marketing Research

Prerequisite: 15 hours of graduate business administration courses including MKT 772 and permission from the MBA Program Director.

Designed to enable students through first-hand experience to understand the various parts of research papers, methods of gathering data, appropriate tests of information, and interpretation of findings, including implications for further study.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MKT 772 Marketing Management

media and other non-traditional advertising techniques will be explored. Case studies and contemporary readings will replace the traditional marketing textbook. May be taught concurrently with MKT 515. Cannot receive credit for both MKT 615 and MKT 515.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 730 Logistics and Transportation

Prerequisite: MKT 600 or equivalent.

This course introduces students to the concepts and terminology associated with the planning and management of logistics activities. The course investigates introductory decisions in inventory management, warehousing, transportation, customer service, performance measurement, and others.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 740 Supply Chain Models and Systems

Prerequisite: MKT 730.

This course addresses concepts, techniques and systems used in supply chain management and decision support. Specific areas include ERP systems, manufacturing planning and management techniques and systems, inventory management, warehouse layout, distribution management, routing and scheduling, process analysis, network analysis and the application of simulation and optimization techniques.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

MKT 750 Supply Chain Management Seminar

Prerequisite: 15 hours of graduate business administration courses and permission from the MBA Program Director.

This course emphasizes the adoption of a supply chain orientation toward business and the need for more effective inter-firm relationships and operational processes. The course incorporates analyses of comprehensive cases involving strategic and tactical decisions throughout product and service supply chains in a domestic and global environment.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

MKT 760 Logistics and Supply Chain Management

Prerequisite: MKT 740 or MKT 750.

This course serves as a capstone experience involving actual company projects, a comprehensive supply chain simulation exercise, and the identification and discussion of current events in logistics and supply chain management. Class sessions are augmented by discussions of current events involving logistics and supply chain management.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and MKT 600 or equivalent.

Theoretical bases of marketing concepts, principles and strategies; development, acceptance and expected future direction of emerging marketing practices.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 774 International Marketing

Prerequisite: admission to the MBA program or permission from the MBA Program Director; MKT 600 or equivalent.

Advanced management, theory, and analysis of marketing functions in a multinational context where the parameters differ from those of domestic marketing. Students are required to complete a research project in the course area. Cannot receive credit for both MKT 774 and MKT 474.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 776 Futuristics: Business and Society

Prerequisite: MKT 600 or equivalent.

This course compares and analyzes the diverging views of an "economy of abundance" versus that of an "economy of scarcity." Major emphasis is directed toward predicting further changes in and the impact on the nature of firm, consumer life-styles, and society in general. Students are required to complete a research project in the course area.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MKT 790 Seminar in Marketing

Prerequisite: 15 hours of graduate business administration courses and permission from the MBA Program Director.

Critical evaluation and analysis of theory, research, and practice in marketing.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

MKT 794 Internship: Marketing

Prerequisite: permission of director of the appropriate graduate program and department head.

In consultation with the coordinating professor, the student is engaged in first-hand experience with a business, organization, or other professional entity. A portfolio of assigned work shall be collected, examined and evaluated during the semester.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 796 Independent Study: Marketing

Prerequisite: MKT 770 and permission of department head.

In consultation with coordinating professor, student selects a

specific area of emphasis (related to the degree program) for a significant, in-depth study, with particular emphasis on research.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

MKT 799 Thesis

Prerequisite: permission of department head.

Independent research and study connected with preparation of thesis.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Quantitative and Business Analysis (QBA) courses

QBA 600 Statistical Methods in Business Research

Prerequisite: permission of a director of a College of Business Graduate Program.

Comprehensive study of the fundamentals of statistics. Designed for graduate students who have not had an undergraduate statistics course. This course will not be counted in the hours required for a College of Business graduate degree.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

QBA 737 Research Design and Analysis

Prerequisite: QBA 775 or concurrent enrollment.

Advanced statistical methods for conducting research in business and economics. Discussion and application of design procedures, hypotheses formulation, data collection and data analysis. Topics include regression analysis, and analysis of variance, multivariate analysis, experimental design, nonparametric methods, etc. Computer statistical packages will be used extensively.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

QBA 775 Quantitative Methods in Business
Decision Making

Prerequisite: admission to the MBA program or permission from the MBA Program Director; and QBA 600 or equivalent.

A study of quantitative methods used to improve the decision-making process in business. Major topics include constrained optimization models, forecasting models, distribution/network models, simulation models, and project scheduling.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall, Spring

[Projected offerings](#)

Department of Economics

Strong Hall, Room 355, Phone: (417) 836-5516, Fax: (417) 836-4236

Email: Economics@missouristate.edu

Website: <http://www.missouristate.edu/econ/>

Interim Department Head: Terrel Gallaway

Graduate faculty

Professor: Ardeshir J. Dalal, Terrel Gallaway, Mahua Barari Mitra, Reed N. Olsen

Associate Professor: David M. Mitchell, Sharmistha Self

Emeritus Professor: John Hoftyzer, Allan D. Stone, Elizabeth E. Topping, E. Dale Wasson, Thomas L. Wyrick

Programs

Social Science Area of Emphasis, Master of Science in Education - Secondary Education

Contact Dr. Tom Dicke, History department and see program requirements for the M.S.Ed., Secondary Education under Interdisciplinary Graduate Programs.

Prerequisite Social Science Requirements

A minimum of 24 undergraduate hours in Social Sciences.

Social Science Requirements

A minimum of 15 hours from Economics, History, Geography, Political Science, Psychology, and Sociology.

Courses from one of the above disciplines	9 hrs
Courses from a second of the above disciplines	6 hrs
Total	15 hrs

Economics (ECO) courses

ECO 600 Fundamentals of Economics

Prerequisite: College of Business majors must receive permission from a director of a College of Business graduate program.

An accelerated course dealing with the fundamentals of micro- and macroeconomic theory, designed for graduate students who have not completed undergraduate principles of economics. This course will not be counted in the hours required for a College of Business graduate degree. May be taught concurrently with ECO 500. Cannot receive credit for both ECO 500 and ECO 600.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ECO 604 Health Care Economics

Recommended Prerequisite: ECO 165. A basic study of the economics of the health care market. Microeconomic theory is applied to the analysis of health care issues. Attention will be

ECO 685 Mathematical Methods for Economics II

Recommended Prerequisite: ECO 365; and ECO 473 or familiarity with calculus-based optimization techniques. Unconstrained and constrained optimization; applications of the envelope theorem and duality to standard economic models, including utility maximization, profit maximization and expenditure/cost minimization. May be taught concurrently with ECO 585. Cannot receive credit for both ECO 585 and ECO 685.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ECO 686 Business Cycles and Forecasting

Recommended Prerequisite: ECO 385. Fluctuations in the level of economic activity; an examination of the basic principles and techniques of economic forecasting. May be taught concurrently with ECO 586. Cannot receive credit for both ECO 586 and ECO 686.

given to empirical studies of health care economics. Identical with HCM 604. Cannot receive credit for both ECO 604 and HCM 604. May be taught concurrently with ECO 504. Cannot receive credit for both ECO 504 and ECO 604.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ECO 609 Applied Econometrics

Prerequisite: QBA 600 or equivalent.

Students will learn simple regression and multiple regression analysis. Additional topics include model building, cross sectional and time series analysis, as well as related topics. May be taught concurrently with ECO 409. Students cannot receive credit for both ECO 609 and ECO 409.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ECO 615 Public Sector Economics

Recommended Prerequisite: ECO 155 and ECO 165; and completion of mathematics general education requirement. Allocation and distribution functions of the public sector of the economy; theories of taxation and public expenditure; shifting and incidences of taxes, local-state federal finance. May be taught concurrently with ECO 515. Cannot receive credit for both ECO 515 and ECO 615.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 620 History of Economic Thought

Recommended Prerequisite: ECO 155 and ECO 165. Development of economic theory. May be taught concurrently with ECO 520. Cannot receive credit for both ECO 520 and ECO 620.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 640 Economics of the Environment

Recommended Prerequisite: ECO 165. The course applies economic concepts and analysis to environmental issues such as pollution and natural resource management. Economic concepts and analysis used in the course will include supply and demand, cost benefit analysis, and the role of incentives. May be taught concurrently with ECO 540. Cannot receive credit for both ECO 540 and ECO 640.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Fall
[Projected offerings](#)

ECO 665 International Economics

Recommended Prerequisite: QBA 237 or equivalent. Introduction to the key concepts of international trade and finance with a focus on the fundamental theories of international economics. Topics include the gains from and the patterns of international trade, protectionism, exchange rate determination and government policy intervention. May be taught concurrently with ECO 565. Cannot receive credit for

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 699 Directed Research in Economics

Recommended Prerequisite: ECO 365; and ECO 385 or ECO 710; and ECO 409. The student is expected to conduct research in a selected topic in economics and to produce a written report. May be taught concurrently with ECO 599. Cannot receive credit for both ECO 599 and ECO 699.

Credit hours: 1-3 Lecture contact hours:
Lab contact hours:
Typically offered: Upon demand
[Projected offerings](#)

ECO 705 Economic Studies

Survey course; problems of government finance, fiscal policy, and resource structures; economic pressure groups.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 710 Micro- and Macroeconomic Analysis

Prerequisite: ECO 600 or equivalent.

An intermediate to advanced study of selected topics in microeconomic and macroeconomic analysis.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 711 Intermediate Econometrics

Recommended Prerequisite: ECO 409. Examination of the principles of economic model construction and the econometric techniques used in estimation of behavioral relationships. May be taught concurrently with ECO 508. Cannot receive credit for both ECO 508 and ECO 711.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Upon demand
[Projected offerings](#)

ECO 721 International Political Economy

A general introduction to the politics of international economic relations, with a special emphasis on the extent, causes, and consequences of globalization. Covers such topics as trade, investment, aid, global warming, international institutions, and the political roots of economic development. May be taught concurrently with PLS 721. Students may not receive credit for both ECO 721 and PLS 721.

Credit hours: 3 Lecture contact hours: 3
Lab contact hours: 0
Typically offered: Spring
[Projected offerings](#)

ECO 730 Money and Credit Markets

Recommended Prerequisite: ECO 305. Role performed by the Federal Reserve System, financial intermediaries, non-financial businesses, the public, and the foreign sector in developing and maintaining money and credit flows.

Credit hours: 3 Lecture contact hours: 3

both ECO 665 and ECO 565.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

ECO 790 Seminar in Economics

Prerequisite: ECO 709 and ECO 710.

A seminar course requiring the completion of assignments which develop and refine economic research skills. A combination of papers and class presentations will be used to assess student achievement. Primarily for graduate students in their final year of study. May be taught concurrently with ECO 590. Students cannot receive credit for both ECO 790 and ECO 590.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Department of Philosophy

Strong Hall, Room 307, Phone: (417) 836-5650, Fax: (417) 836-4775

Email: Philosophy@missouristate.edu

Website: <http://www.missouristate.edu/phi>

Department Head: Dan Kauffman

Graduate faculty

Professor: Pamela R. Sailors

Assistant Professor: Ralph Shain

No master's program is offered in the Philosophy Department. However, the following courses may be taken for graduate credit by students admitted to graduate study at Missouri State University.

Philosophy (PHI) courses

PHI 613 Bioethics

An introduction to central ethical questions that arise in the area of bioethics, and to the resources various ethical theories offer for resolving those questions. In addition to a brief overview of contemporary moral theory, the course will discuss issues such as euthanasia, informed consent, proxy decision making, experimental research on humans and health care allocation. Specific cases will be discussed and analyzed throughout the semester. May be taught concurrently with PHI 513. Cannot receive credit for both PHI 513 and PHI 613.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

PHI 696 Selected Topics in Philosophy

Prerequisite: permission of department head.

Individual conference course for graduate students with specialized interests in particular areas of philosophy not covered in regular courses. May include independent research, progress reports and term papers. Enrollment requires advance agreement on topic. May be taught concurrently with PHI 596. Cannot receive credit for both PHI 596 and PHI 696.

Credit hours: 2-4 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Department of Computer Science

Cheek Hall, Room 203C, Phone: (417) 836-4157, Fax: (417) 836-6659

Email: ComputerScience@missouristate.edu

Website: <http://www.computerscience.missouristate.edu>

Department Head: Kenneth R. Vollmar

Graduate faculty

Professor: Lloyd A. Smith, Kenneth Vollmar, Yang Wang

Associate Professor: Jamil Saquer, Hui Liu, Eric Shade

Emeritus Professor: Melvin V. Foster, Ivon Lowsley, Jr.

No master's degree program is offered in Computer Science. However, the department participates in the Interdisciplinary Master of Natural and Applied Science program. The following courses may be taken for graduate credit by students admitted to graduate study at Missouri State University.

Programs

Master of Natural and Applied Science

[See Master of Natural and Applied Science \(Interdisciplinary Program\). Accelerated master's program available.](#)

Computer Science (CSC) courses

CSC 600 Hardware, Software, and Troubleshooting Personal Computers

An introduction to the installation, maintenance, troubleshooting, upgrading, simple repair, and management of personal computers found in educational settings. This course will provide numerous laboratory experiences providing hands-on experience with the goal of enabling students to support personal computer laboratories found in PK-12 schools. May be taught concurrently with CSC 500. Cannot receive credit for both CSC 500 and CSC 600.

Credit hours: 3 Lecture contact hours: 2

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

CSC 605 Web-Based Resources in Educational Settings

An introduction to the design, implementation, and management of World Wide Web resources over the Internet and Intranet networks. Topics include Internet overview, web authoring, web programming, server setting and maintenance. The objective of the course is to know tools (HTML, JavaScript, and Java applets, and Internet Server software, and Navigator/Internet Explorer software packages), and their applicability in WWW design and management in PK-12 school settings. May be taught concurrently with CSC 505. Cannot receive credit for both CSC 505 and CSC 605.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

CSC 645 Computer Speech, Music and Images

This is an applied course focusing on the technical aspects of computer-based multimedia-speech, music, audio, and video. In any given semester, the focus may be more on audio or image processing, or it may be equally balanced between the two. Topics include multimedia data capture and representation, methods of data compression, multimedia information retrieval, and multimedia standards. May be taught concurrently with CSC 545. Cannot receive credit for both CSC 645 and CSC 545.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSC 665 Computer Networks

An introduction to the theory, concepts and techniques upon which modern computer networks and telecommunication systems are based. The emphasis will be on layered network architectures, the design frameworks for both local and wide area networks and communication protocols. May be taught concurrently with CSC 565. Cannot receive credit for both CSC 665 and CSC 565.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSC 667 Wireless Networks

Typically offered: Upon demand

[Projected offerings](#)

CSC 610 Networking and Telecommunications in Educational Settings

An introduction to networking and data communications from an educator's perspective. The course will examine the necessary computer hardware, software, and personnel resources relevant to networking and data communication requirements in various educational settings. Local Area Networks, Wide Area Networks, Network Interconnections, and the Internet will be addressed. May be taught concurrently with CSC 510. Cannot receive credit for both CSC 510 and CSC 610.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSC 621 Compiler Construction

Topics include lexical analysis, parsing, symbol tables, type checking, run-time organization, code generation, basic code optimization, and the use of compiler development tools. The student must write a complete compiler for a small imperative programming language. May be taught concurrently with CSC 521. Cannot receive credit for both CSC 521 and CSC 621.

Credit hours: 4 Lecture contact hours: 3

Lab contact hours: 2

Typically offered: Upon demand

[Projected offerings](#)

CSC 625 Computer Graphics

An introduction to computer graphics, with an emphasis on application programming. Algorithms for two dimensional graphics, including windowing, clipping, and transformations; algorithms for three dimensional graphics, including viewing, transformations, and removal of hidden lines and surfaces. Data structures for graphics and interactive techniques will be stressed. May be taught concurrently with CSC 525. Cannot receive credit for both CSC 625 and CSC 525.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Fall

[Projected offerings](#)

CSC 626 Methods of Optimization

Convex sets, classical optimization of functions, constrained optimization, search techniques, linear and nonlinear optimization, applications to applied problems. May be taught concurrently with CSC 526. Cannot receive credit for both CSC 526 and CSC 626.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSC 635 Data Mining

Recommended Prerequisite: equivalent of CSC 232. This course studies the emerging technology of data mining - the automated extraction of patterns and information from data. The focus will be on understanding the algorithms underlying data mining and on the practical use of those algorithms. Students will use data mining software to analyze collections of data. May be taught concurrently with CSC 535. Cannot receive credit for both CSC 635 and CSC 535.

An introduction to the fundamental theory, concepts and techniques of wireless communication, wireless networks, network architecture, and wireless applications. Students will gain an understanding of the significance that wireless systems and user mobility have on the construction and handling of a data or telecommunications network. Topics include wireless and ad hoc networks, enabling technologies, multiplexing, protocol design, network security, and quality of service. May be taught concurrently with CSC 567. Cannot receive credit for both CSC 667 and CSC 567.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

CSC 687 Computing for Bioinformatics

This course focuses on computational techniques used in bioinformatics. Topics will include nucleotide and amino acid data representation, sequence alignment, coding sequence prediction, and use of statistical models. Students will learn to use bioinformatics libraries with a script language such as Python or Perl. May be taught concurrently with CSC 587. Cannot receive credit for both CSC 687 and CSC 587.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSC 690 Advanced Topics in Computer Science

Detailed consideration of advanced topics in the field of Computer Science. Topics will change, and this course may be repeated with differing topics. May be taught concurrently with CSC 590. Cannot receive credit for both CSC 690 and CSC 590.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

CSC 696 Special Readings

Prerequisite: permission of department head.

Periodic conferences with an advisor are required. May be repeated to a total of 6 hours. May be taught concurrently with CSC 596. Cannot receive credit for both CSC 596 and CSC 696.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

CSC 796 Science Internship

Completion of an internship project (480 hours) at a discipline-related business, nonprofit organization, or government agency, approved and supervised by both the departmental and internship advisors. Includes a formal report in the appropriate professional format, and an oral presentation at an approved venue. Graded Pass/Not Pass only. No more than 6 hours may count toward a masters degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring, Summer

[Projected offerings](#)

CSC 798 Research in Computer Science

Prerequisite: permission of department head.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

CSC 640 Introduction to Artificial Intelligence

Recommended Prerequisite: equivalent of CSC 325. Modern techniques for the implementation of goal-directed behavior in intelligent systems, including knowledge representation, search, perception, reasoning, and learning. May be taught concurrently with CSC 540. Cannot receive credit for both CSC 640 and CSC 540.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Spring

[Projected offerings](#)

Supervised research in computer science. May be repeated, but no more than 6 hours may count toward the Master of Natural and Applied Science degree.

Credit hours: 1-4 Lecture contact hours:

Lab contact hours:

Typically offered: Fall, Spring

[Projected offerings](#)

CSC 799 Thesis

Prerequisite: permission of instructor.

Independent research and study connected with preparation of thesis. No more than 6 hours may count toward the Master of Natural and Applied Science degree.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

Hospitality and Restaurant Administration

Professional Building, Room 440, Phone: (417) 836-4409, Fax: (417) 836-7673

Email: HRA@MissouriState.edu

Website: <http://www.missouristate.edu/hra/>

Department Head: Melissa Dallas

Graduate faculty

Professor: Melissa Dallas, Carl D. Riegel

Assistant Professor: Stephanie G. Hein

No master's program is offered in the Hospitality and Restaurant Administration Department. However, the following courses may be taken for graduate credit by students admitted to graduate study at Missouri State University.

Hospitality and Restaurant Administration (HRA) courses

HRA 710 Risk Management and Legal Compliance
in the Hospitality Industry

Prerequisite: LAW 600 or equivalent.

In-depth studies of legal issues pertinent to hospitality and tourism firms are the focus of this course. Topical areas include contracts, negligence, and employment, labor, and real estate law. Treaties and international law affecting global trade policy as well as international tourism development receive heavy emphasis.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HRA 720 Hospitality Change Management and
Leadership

Prerequisite: MGT 600 or equivalent.

An in-depth investigation of the principles and theories of leading change in hospitality organizations. The processes, skills, and abilities needed to manage change in the industry are stressed. Attention is given to areas hospitality leaders need to address when initiating change such as vision development, team development and motivation, power and influence, performance standards, productivity, and organizational culture. Case studies will be used extensively to address course content.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

HRA 730 Seminar in Hospitality and Tourism

Prerequisite: 18 graduate hours in business administration and economics.

An evaluation and analysis of the theory, research, and practice involved in hospitality and tourism fields. The course involves an integrative learning experience where students will have the opportunity to engage in an applied research project.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

Department of Library Science

Meyer Library, Room 302, Phone: (417) 836-4525, Fax: (417) 836-4764
 Email: Library@missouristate.edu
 Website: <http://library.missouristate.edu/lis>
 Dean: Thomas A. Peters

Graduate faculty

Thomas A. Peters, Dean
 Meyer Library, Room 302B
 Phone (417) 836-4525; Fax (417) 836-4764
TPeters@missouristate.edu

William (Bill) Edgar, Coordinator of LIS Education
 Meyer Library, Room 210A
 Phone (417) 836-4529; Fax (417) 836-4764
BillEdgar@missouristate.edu; libsciencedept@library.missouristate.edu

Graduate Faculty

Clinical Associate Professor: William (Bill) Edgar

Emeritus Professor: Jenny B (J.B.) Petty

The library science courses listed below may be taken for graduate credit by students admitted to graduate study. These courses meet Missouri Department of Elementary and Secondary Education requirements for School Library Media Specialist certification.

Programs

Library Media Specialist Certification

The Missouri Department of Elementary and Secondary Education offers certification for School Library Media Specialists. Missouri certification requires a total of 30 hours. No master's degree in library science is offered at Missouri State University.

Library Science courses applicable to Certification:

Course Code	Course Title	Credit Hours
LIS 600	Libraries and Librarianship: An Introductory Seminar	2 hrs
LIS 604	Reference	3 hrs
LIS 606	Collection Development and Acquisitions	3 hrs
LIS 608	Cataloging and Classification	3 hrs
LIS 610	Curriculum and the School Library	3 hrs
LIS 612*	Reading Guidance for Young Adults	3 hrs
LIS 618**	Service Learning in Library Science	1 hr
LIS 620	Production and Application of Multimedia Materials in Library Media Centers	3 hrs
LIS 628	School Library Administration	3 hrs
LIS 630*	Children's Librarianship: Birth through age 9	3 hrs
LIS 632*	Library Resources and Services for Grades 4-8	3 hrs
LIS 640	Information Technologies	3 hrs
LIS 696**	Independent Study	1-3 hrs

LIS 697**	Special Topics	1-3 hrs
LIS 699	Library Practicum	2-3 hrs
	Total Certification Requirements	30 hrs

* Only one of these three courses ([LIS 612](#), [LIS 630](#), [LIS 632](#)) is required for certification.

** These courses are elective courses ([LIS 618](#), [LIS 696](#), [LIS 697](#)).

Cooperative Arrangement for Master's Degree in Library Science

The Missouri State University Department of Library Science (LIS) has a cooperative arrangement with the School of Information Science and Learning Technologies at the University of Missouri (MU). In this program, MU students in southwest Missouri can attain an American Library Association accredited Master of Arts in Library Science. Four Missouri State University LIS courses are applicable to this degree, with an additional six hours available as potential transfer electives. For more information on this cooperative arrangement, contact William Edgar.

Library Science (LIS) courses

LIS 600 Libraries and Librarianship: An Introductory Seminar

Types of libraries; their functions and objectives; internal organization and procedures; duties and qualifications of librarians; professional organizations and literature; various issues and technologies reflecting the changing nature of librarianship; and introduction to professional portfolio development. May be taught concurrently with LIS 500. Cannot receive credit for both LIS 500 and LIS 600.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 602 History of Books and Libraries

History of books and libraries from the earliest times to the present; influence and importance of the book and the library in society throughout history. May be taught concurrently with LIS 502. Cannot receive credit for both LIS 502 and LIS 602.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 604 Reference

Prerequisite: LIS 600.

An introduction to basic, general print and electronic reference sources. May be taught concurrently with LIS 504. Cannot receive credit for both LIS 504 and LIS 604.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 606 Collection Development and Acquisitions

Prerequisite: LIS 600.

Principles of collection development including selection aids, review media and collection evaluation; methods of selection and acquisitions. May be taught concurrently with LIS 506. Cannot receive credit for both LIS 506 and LIS 606.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 608 Cataloging and Classification

LIS 620 Production and Application of Multimedia Materials in Library Media Centers

Recommended Prerequisite: LIS 600 and LIS 610. Builds on concepts introduced in LIS 610. Builds on concepts introduced in LIS 510. Emphasis will be placed on multimedia project planning, instructional design, production techniques and processes as they relate specifically to the library media center program and its integration into the whole school curriculum to support teaching and learning activities. Includes web design, video editing, evaluation and application of electronic resource for school libraries.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 628 School Library Administration

Prerequisite: LIS 600 and two of the following: LIS 604, 606, 608.

Administration of K-12 libraries within school communities. Emphasizes program development, evaluation, planning cycle; budget process; services for diverse school constituencies. Examines effects of national, state and district guidelines, standards and policies on school library programs. Portfolio checkpoint number 2.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 630 Children's Librarianship: Birth thru Age 9

Fundamentals of children's librarianship for both public librarians and school library media specialists, including collection development, programming, and current issues. May be taught concurrently with LIS 530. Cannot receive credit for both LIS 530 and LIS 630.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 632 Library Resources and Services for Grades 4-8

An introduction to a broad selection of books, audiovisuals, and electronic resources for grades 4-8 and how these can be used to enrich the curriculum. Emphasis will be placed on integration of a variety of resources in both content area studies and "stand alone" information literacy instruction. May be taught

Prerequisite: LIS 600.

Basic cataloging and classification; subject headings; cataloging print and non-print material; MARC records; various types of traditional and electronic catalogs. May be taught concurrently with LIS 508. Cannot receive credit for both LIS 508 and LIS 608.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 610 Curriculum and the School Library

Prerequisite: LIS 600.

Focuses on integrating the school library program and collections with curriculum; emphasizes diverse student learning styles; role of the school librarian as a teacher; use of electronic resources for research, teaching, and learning. May be taught concurrently with LIS 510. Cannot receive credit for both LIS 510 and LIS 610.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 612 Reading Guidance for Young Adults

The study of reading interests and habits of high school age young adults. Methods of meeting the needs of different types of readers and stimulating reading interest through library collections and services. May be taught concurrently with LIS 512. Cannot receive credit for both LIS 512 and LIS 612.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 618 Service Learning in Library Science

Prerequisite: concurrent registration in an LIS course designated as a service learning offering.

This one-hour service component for an existing course incorporates community service with classroom instruction in library science education. It provides an integrated learning experience, addressing the practice of citizenship and promoting an awareness of and participation in public affairs. It includes 40 hours of service benefiting an external community organization, agency or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated. May be taught concurrently with LIS 305. Cannot receive credit for both LIS 618 and LIS 305.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

concurrently with LIS 532. Cannot receive credit for both LIS 632 and LIS 632.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 634 Introduction to Storytelling

Introduction to the art of storytelling and development of skills in finding, preparing, and delivering stories to grades K-12; analysis and review of storytellers' resources; exploration of a wide variety of styles and methods of telling to facilitate the planning and presentation of storytelling programs in the school media center or classroom and include traditional storytelling across the curriculum.

Credit hours: 1 Lecture contact hours: 1

Lab contact hours: 0

Typically offered: Summer

[Projected offerings](#)

LIS 640 Information Technologies

Prerequisite: LIS 600.

An introduction to applied information technologies applicable to libraries, including uses of computers in libraries, computer hardware and software needs of libraries, and issues related to access and evaluation of information. May be taught concurrently with LIS 540. Cannot receive credit for both LIS 540 and LIS 640.

Credit hours: 3 Lecture contact hours: 3

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 696 Independent Study

Individual projects under the supervision of members of the library faculty. May be repeated to a total of 6 hours. May be taught concurrently with LIS 596. Cannot receive credit for both LIS 596 and LIS 696.

Credit hours: 1-6 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

LIS 697 Special Topics

Selected topics in substantive areas of librarianship such as automation, collection development and resource sharing, and the politics of librarianship. Offered when resources and demand allows. May be repeated to a total of 6 hours when topic changes. Variable content course. May be taught concurrently with LIS 597. Cannot receive credit for both LIS 597 and LIS 697.

Credit hours: 1-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)

LIS 698 Action Research in the School Library

Prerequisite: concurrent enrollment in LIS 699.

Survey of action research techniques designed to assess the integration of the school library into building/level curricula and its impact on student achievement. Students will design, conduct, and evaluate an action research project in a school library. May be taught concurrently with LIS 598. Cannot receive credit for both LIS 698 and LIS 598.

Credit hours: 2 Lecture contact hours: 2

Lab contact hours: 0

Typically offered: Upon demand

[Projected offerings](#)

LIS 699 Library Practicum

Prerequisite: permission of department head.

Supervised practical work experience in an appropriate library designed to cover all aspects of librarianship. Portfolio checkpoint number 3. May be taught concurrently with LIS 599. Cannot receive credit for both LIS 599 and LIS 699.

Credit hours: 2-3 Lecture contact hours:

Lab contact hours:

Typically offered: Upon demand

[Projected offerings](#)