

**LEADERS IN COMMUNITY SERVICE
CONSTITUTION**

Date Created: August 1, 1998

Last Modified: June 26, 2013

PREAMBLE

We, the members of this organization, do ordain this Constitution of Leaders in Community Service, of Missouri State University, Springfield, Missouri, as the Constitution for the members of Leaders in Community Service in accordance with the rules and regulations of Missouri State University, the Laws of the State of Missouri, and the Laws of the United States of America.

ARTICLE I

Purpose of the Organization

- Section 1.** This organization is named Leaders in Community Service (LCS).
- Section 2.** The purpose of this organization is to promote civic responsibility among college students through community service, which addresses priorities of the local community.
The goal of this organization is to promote volunteerism and provide valuable service to community agencies.
- Section 3.** There is no affiliation with a regional or national association at this time.

ARTICLE II

Membership

- Section 1.** It is the policy of Missouri State University and Leaders in Community Service not to discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University.
- Section 2.** Membership is open to qualified work-study eligible students.
- Section 3.** Qualifications for memberships are the student must be work-study eligible, maintain a 2.5 GPA, have completed 24 credit hours, and be enrolled as a full-time student.
- Section 4.** There are no guidelines for off-campus membership, since membership is dependent on Federal Work-Study eligibility of Missouri State University students.

ARTICLE III

The Executive Officers

- Section 1.** President: Assist the Leaders in Community Service's Advisor in supervision of committees and meetings. The President is the head of the service project committee. Act as a positive role model to other members of the organization.
- Section 2.** Vice President: Act as an assistant to the President of the organization. The Vice-President is the head of the social committee.

- Section 3.** Secretary: Records minutes as needed for each meeting.
- Section 4.** Treasurer: There will be no treasurer as all funds will be departmental and governed by the advisor.
- Section 5.** Recruitment Officer: Act as the head of the recruitment committee. Assist the Leaders in Community Service's Advisor with recruitment.
- Section 6.** Historian: Take record of all events and service projects completed by the Leaders in Community Service.
- Section 7.** There will be no other officers at this time. The advisor may appoint additional officers, as needed, in the future.
- Section 8.** Qualifications for Officers: Must maintain 2.5 GPA, President must be a second year member.
- Section 9.** Selection Process for Officers: Officers are nominated by volunteering for post or by nomination from the membership.
- Section 10.** The officers shall be elected by ballot at the last meeting of the spring semesters by a majority of the vote cast for that office.
- Section 11.** Officers are elected by majority vote.
- Section 12.** Upon academic or disciplinary probation, executive officer(s) must resign from his/her position.

ARTICLE IV

Installation of the Executive Officers

- Section 1.** Officers can serve only one term in a specific office but can serve more than one term as an officer.

ARTICLE V

Committees

- Section 1.** Each member is required to serve on one of three committees: (1) Service Project, (2) Social, or (3) Recruitment.
- Section 2.** Service Project Committee: The President is the head of the service projects committee. The service project committee is responsible for organizing a service project each month in which members may participate.
- Section 3.** Social Committee: The Vice-President is the head of the social committee. The social committee is responsible for planning any social events (i.e. parties, appreciation banquet) that Leaders in Community Service will be hosting. The advisor will be responsible for reserving rooms.
- Section 4.** Recruitment committee: The Recruitment officer is the head of the recruitment committee. The recruitment committee is in charge of assigning members to call potential members for Leaders in Community Service to inform them about the organization and about the Recruitment Mixer. Additionally, the committee is in charge of educating the community about Leaders in Community Service.

Section 5. Additional committees may be established at the discretion of the advisor.

**ARTICLE VI
Resignation of Executive Officers**

Section 1. Officers must resign in writing to the advisor.

**ARTICLE VII
Impeachment and Removal from Office**

Section 1. Impeachment proceedings must be initiated by a 2/3 vote of the members present at the time of the vote.

Section 2. Officer vacancies will be filled by holding an election for the vacant office. Elected officer will be decided by majority vote by the membership.

**ARTICLE VIII
Meetings**

Section 1. Regular meetings are held at least once each semester.

Section 2. Special meetings will be called as needed at the discretion of the advisor and officers.

**ARTICLE IX
Amendments to the Constitution**

Section 1. Amendments to the Constitution can be proposed at any regular meeting.

Section 2. Amendments are adopted by a 2/3 majority vote.

**ARTICLE X
Ratification**

Section 1. This constitution shall be fully ratified once approved by a 2/3 majority vote of membership, after its submission to and approval by the Office of Student Engagement, and after its submission to and approval by the Student Government Association.

Section 2. A 2/3 majority vote will ratify the constitution.

ARTICLE XI
Empowerment

Section 1. This constitution will take effect after it is accepted by both the Office of Student Activities and Student Government Association of Missouri State University, and a two-thirds quorum vote by the members of Leaders in Community Service.