

HLC STEERING COMMITTEE

Date: Tuesday, January 22, 2013

Time: 1:30PM – 2:30PM

Location: Carrington 203

Agenda Topics - Please note that handouts will not be provided at the meeting.

1. Introduction of newest member of the committee.
2. Approval of meeting notes from November 20, 2012.
3. Review of 2005 summary and evidence document and assumed practice document followed by approval to post on the website as drafts to obtain feedback.
Determine a plan and timeline to communicate and collect feedback.
3. What should be added to the items of question or concern? See last two slides of presentation and criterion summary document. (This presentation was made to administrative council and academic leadership council in early January.)
Develop an action plan to address each question and concern by April, 2013
4. Continue to collect and review evidence that MSU is meeting the criteria and core components.
5. HLC Annual Meeting 2013 – Attending – Frank Einhellig, Tammy Jahnke, Keri Franklin, Joye Norris.
We can send 3-4 more, please let me know if you are interested and available (April 7-9, 2013)

Charge

The Steering Committee must organize and prepare the University for the HLC reaffirmation of accreditation and site visit. The most salient aspects of the work of the MSU HLC Steering Committee will be to:

- Write a report that describes how MSU addressed each recommendation in the 2005 HLC Review, and document the evidence to support the report;
- Document evidence that MSU meets all HLC assumed basic practices;
- Developing a process by December 2012 to demonstrate that MSU meets all criteria and core components required by the HLC;
- Document evidence over the next two years that the University meets all criteria and core components;
- Write the final report (less than 35,000 words) that describes clearly how the University has met the criteria and core components (due Spring 2015);
- Monitor the progress of the Quality Initiative Project (QIP) annually through working collaboratively with the University Assessment Council, Assessment Director and others.

Next meeting date February 19, 2013

Assignments
