

**MEETING MINUTES  
HLC STEERING COMMITTEE  
MISSOURI STATE UNIVERSITY  
September 22, 2015**

**Present**

James Baker	Cynthia Hail
William Cheek	Rob Hornberger
Lynn Cline	Tamera Jahnke
Ashley Crisafulli	Matt Morris
Rachelle Darabi	Don Simpson
Thomas Dicke	Andrea Weber
Keri Franklin	Colette Witkowski
Steve Foucart	

The September 8, 2015 minutes were approved with no changes.

We received the following notification: “The Higher Learning Commission has not received any third party comments regarding Missouri State University.”

**Student Opinion Survey**

The Higher Learning Commission created the survey that was sent in April 2015 through an email from President Smart. We discussed the survey instrument and the results during our meeting. Assessment Council and Administrative Council have reviewed and discussed the results. The survey results were sent to the deans for their review.

**Open Forums**

Committee members have contacted the groups assigned to them at the last meeting.

**Missouri State’s HLC Accreditation Website**

Review of where to locate the executive summary, the open forum schedule, the assurance argument, steering committee agendas and minutes, the preparation for HLC visit presentation and other documents related to HLC.

**Schedule update**

The HLC team visit with the HLC Steering Committee has been moved to PSU 313 on Monday, October 5 at 9:05 am.

**HLC report update**

In previous years, the HLC team reports were kept confidential. Missouri State was chosen as one of ten pilot schools to have portions of the team report published this year.

**Next HLC Steering Committee meeting date:**

**September 29**