

**MEETING MINUTES  
HLC STEERING COMMITTEE  
MISSOURI STATE UNIVERSITY  
October 23, 2012**

**Present**

William Cheek	Rob Hornberger
Lynn Cline	Tamera Jahnke
Ken Coopwood	Etta Madden
Rachelle Darabi	Matt Morris
Thomas Dicke	Don Simpson
Steve Foucart	Colette Witkowski
Cynthia Hail	

The October 2, 2012 minutes were approved with no changes.

Etta Madden announced her resignation as co-chair of the committee and will remain as a committee member.

There was discussion about the definitions of location and campus in the multi-location report. Tammy will provide this information at the next meeting as well as post the report from the HLC visit last fall on the website.

Tammy explained the process of gathering information for the assumed practices as well as the committee goals for the next year. She asked for each member to spend at least 30 minutes on the homework assignments and to electronically send their results to [SherryJJones@MissouriState.edu](mailto:SherryJJones@MissouriState.edu)

The assumed practices reviewed for links and information were:

- A. Integrity: Ethical and Responsible Conduct
- B. Teaching and Learning: Quality, Resources, and Support
- C. Teaching and Learning: Evaluation and Improvement

Section D on Resources, Planning, and Institutional Effectiveness will be reviewed during the next meeting on November 6 as well as Criteria I and II.