

**MEETING MINUTES
HLC STEERING COMMITTEE
MISSOURI STATE UNIVERSITY
June 23, 2015**

Present

James Baker	Tamera Jahnke
William Cheek	Matt Morris
Lynn Cline	Elizabeth Rozell
Ken Coopwood	Andrea Weber
Steve Foucart	Colette Witkowski
Rob Hornberger	

The April 28, 2015 minutes were approved with no changes.

Communication and Final Draft Progress Update

This past month, Tammy has received a great deal of feedback from those reviewing the assurance argument and evidence files. Access to review the documents will end on June 30 and Tammy will begin reviewing the feedback on July 1 for an updated draft report. Tammy has also been working on the Federal Compliance document with help from Rob Hornberger and the QIP report has been submitted.

Site Team

We have received notification of the team members who will conduct the comprehensive evaluation in October. Continue to keep your calendars open October 4-7. We will also be asking for volunteers to pick team members up at the airport on October 4 and return them to the airport on October 7.

Executive Summary

The committee reviewed the executive summary draft and provided suggestions for changes and additions. Please send additional changes to Sherry by June 30th.

Next meeting dates:

July 21
August 18