

TO BE COMPLETED BY THE PRIVATE/PAROCHIAL SCHOOL. THIS FORM MUST EITHER BE EMBOSSED OR PRINTED ON SCHOOL LETTERHEAD

**MISSOURI STATE UNIVERSITY**  
**2024-2025 Special Circumstance Worksheet: Private Tuition Payment Verification Form**

**A. To be Completed by the MSU Student and Parent**

Missouri State University Student Name	
Missouri State University Student BearPass Number (M#)	
Name and age of student attending private elementary/secondary school (Complete a separate statement for each individual)	
Relationship to MSU Student	

\_\_\_\_\_  
*MSU Student's Physical Ink Signature (No Digital Signatures)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent's Physical Ink-Signature*

\_\_\_\_\_  
*Date*

**B. To be Completed by Elementary or Secondary School Official**

Payments for the student above have been <i>received</i> between January 1 <sup>st</sup> and December 31 <sup>st</sup> , 2023. (This is not the same as the academic year).  <i>Exclude payments by scholarship, grants, waivers, financial aid, or any other 3<sup>rd</sup> party reimbursements.</i>	\$
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\_\_\_\_\_  
*Name of Person that Paid 2023 Tuition*

\_\_\_\_\_  
*School Official (printed)*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*School Official (signature)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Telephone Number*

**Return To:**

Missouri State University Office of Student Financial Aid  
901 S National Ave Springfield, MO 65897  
Phone: (417)-836-5262 | Fax: (417) 836-8392  
FinancialAid@Missouristate.edu